

16/2013

January 28, 2013

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON MONDAY, JANUARY 28, 2013, AT 5:03 PM., IMMEDIATELY FOLLOWING THE PUBLIC HEARING MEETING AT 5:00 PM.

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PRESENT: Mayor Ray Bryant  
Councillor Randy Sparks  
Councillor John Papp  
Councillor Louie Tams  
Councillor Garth Bekkering  
Councillor Murray Rochelle  
Councillor Rick Popadynetz

ALSO PRESENT:

Greg Birch, Chief Administrative Officer (CAO)  
Dale Culler, CA, Director of Corporate Services  
Rob Cressman, Director of Community Services  
Cory Armfelt, Contract Director of Planning & Economic Development  
Jilliann Koroluk, Development Officer  
Kerry Van Ham, Council & CAO Assistant/Recording Secretary  
Trevor Busch, Taber Times

**ORDER**

Mayor Bryant called the Regular Meeting of Council to Order at 5:03 PM.

**ADOPTION OF THE AGENDA**

Mayor Bryant inquired if there were any additions or deletions to the Agenda, and advised that there were none.

RES.19/13 MOVED by Councillor Papp that Council adopt the agenda as presented.

CARRIED UNANIMOUSLY

16/2013

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TBS

**DELEGATIONS****A) Taber Child Care Centre Society:  
Request for Tax Exemption**

At Council's Regular Meeting of December 17, 2012, a request was made by the Taber Child Care Centre Society for Tax Exemption Status. At that meeting, Council had a number of questions regarding this Organization's activities and the need for the request. Therefore, Council requested that a representative from this Organization attend a Council meeting prior to any decision being rendered.

Kerry Marose, Program Director of the Taber Child Care Centre Society, provided details to support the Organization's request for Tax Exemption Status.

Council discussed the existing subsidies this Organization receives, as well as the support that this Organization provides to Taber and surrounding communities.

RES.20/13 MOVED by Councillor Rochelle that Council accepts the presentation from the Taber Child Care Centre Society for information purposes and Council grants Property Tax Exempt Status to the Taber Child Care Society for rolls 6054120 and 6054140 at 6008 55 ST. for a three (3) year term commencing in the 2013 tax year.

CARRIED UNANIMOUSLY

**B) Taber Food Bank Society:  
Request for Tax Exemption**

At Council's Regular Meeting of December 17, 2012, a request was made by the Taber Food Bank Society Tax Exemption Status. At that meeting, Council had a number of questions regarding this Organization's need for the request. Therefore, Council requested that a representative from the Taber Food Bank Society attend a Council meeting prior to any decision being rendered.

**DELEGATIONS – CONT'D****B) Taber Food Bank:  
Request for Tax Exemption – Cont'd**

Rod Yokoyama, President of the Taber Food Bank, along with Cathy Boersma, Coordinator of the Taber Food Bank, provided details to support the Organization's request for Tax Exemption Status.

Council discussed the Organization's activities and community support.

RES.21/13 MOVED by Councillor Tams that Council accepts the presentation from the Taber Food Bank Society for information purposes and Council grants Property Tax Exempt Status to the Taber Food Bank Society at 5512 48 Ave. for a three (3) year term commencing in the 2013 tax year.

CARRIED UNANIMOUSLY

**C) Taber Special Needs Society:  
Request for Tax Exemption**

At Council's Regular Meeting of December 17, 2012, a request was made by the Taber Special Needs Society for Tax Exemption Status. At that meeting, Council had a number of questions regarding this Organization's activities and the need for the request. Therefore, Council requested that a representative from this Organization attend a Council meeting prior to any decision being rendered.

Krista Staples, Executive Director of the Taber Special Needs Society, provided details to support the Organization's request for Tax Exemption Status.

Council discussed the Organization's plans to provide a service that would loan various pieces of medical equipment free of charge to members of the community.

**DELEGATIONS – CONT'D**

**C) Taber Special Needs Society:  
Request for Tax Exemption – Cont'd**

RES.22/13 MOVED by Councillor Popadynetz that Council accepts the presentation from the Taber Special Needs Society for information purposes and Council grants Property Tax Exempt Status to the Taber Special Needs Society at 5303 48 Ave. for a three (3) year term commencing in the 2013 tax year.

CARRIED UNANIMOUSLY

**ADOPTION OF MINUTES**

**A) Regular Meeting of Council – January 14, 2013**

RES.23/13 MOVED by Councillor Sparks that Council adopts the minutes of the Regular Meeting of Council held on January 14, 2013, as presented.

CARRIED UNANIMOUSLY

**BUSINESS ARISING FROM THE MINUTES**

**A) Taber Municipal Police Commission:  
Term of Member Appointment**

G. Birch stated that at Council's Regular Meeting of January 14, 2013, a resolution was made to appoint Mrs. Wanda Osburne-Campbell to the Taber Municipal Police Commission for a three year term to expire December 31, 2015.

According to the Police Commission Bylaw 1-2004, Section III.2.b), citizen-at-large member appointments end on the day of the third Organization Meeting of the Council following his/her appointment. Therefore, in order to be consistent with the Bylaw, a new resolution is required in this matter.

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**BUSINESS ARISING FROM THE MINUTES – CONT'D**

**A) Taber Municipal Police Commission:  
Term of Member Appointment – Cont'd**

RES.24/13 MOVED by Councillor Bekkering that Council amends the term of the Police Commission appointment, previously established in Resolution No. 14/13 at the January 14, 2013 Regular Council Meeting, from December 31, 2015 to the 2015 Organizational Meeting of Council.

CARRIED UNANIMOUSLY

**BYLAWS**

**A) Proposed Development Authority Variance Powers Bylaw  
19-2012:  
2<sup>nd</sup> Reading**

Council discussed this subject at this time and reviewed the comments made at the Public Hearing.

RES.25/13 MOVED by Councillor Tams that Council gives Second Reading to Bylaw 19-2012, a text amendment to the Land Use Bylaw 4-2006, at this meeting, which modifies the list of variance powers of the MPC to include second garages, parking requirements and permitted encroachments.

CARRIED UNANIMOUSLY

RES.26/13 MOVED by Councillor Papp that Council gives Third and Final Reading to Bylaw 19-2012, a text amendment to the Land Use Bylaw 4-2006, at this meeting, which modifies the list of variance powers of the MPC to include second garages, parking requirements and permitted encroachments.

CARRIED UNANIMOUSLY

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**BYLAWS – CONT'D**

**B) Proposed Schedule of Fees Bylaw 2-2013:  
1<sup>st</sup> Reading**

G. Birch stated that the proposed Schedule of Fees Bylaw 2-2013 is being brought to Council to replace Bylaw 7-2011.

The existing Bylaw 7-2011 lists only Recreation Fees, but the intention of Administration is to continue to remove fees from various bylaws and have them all in one place for succinctness and ease of use by both clients and Administration personnel.

Included in the proposed Bylaw 2-2013 are Recreation Fees as Schedule A; Planning and Development Services Fees as Schedule B; and Corporate Services Fees as Schedule C.

Council discussed the various fees that were included for each department.

RES.27/13 MOVED by Councillor Bekkering that Council gives First Reading to Bylaw 2-2013, being the Schedule of Fees Bylaw, at this meeting.

CARRIED UNANIMOUSLY

RES.28/13 MOVED by Councillor Papp that Council gives Second Reading to Bylaw 2-2013, being the Schedule of Fees Bylaw, at this meeting.

CARRIED UNANIMOUSLY

RES.29/13 MOVED by Councillor Rochelle that Council unanimously agrees to proceed with Third and Final Reading of Bylaw 2-2013, being the Schedule of Fees Bylaw, at this meeting.

CARRIED UNANIMOUSLY

RES.30/13 MOVED by Councillor Tams that Council gives Third and Final Reading to Bylaw 2-2013, being the Schedule of Fees Bylaw, at this meeting.

CARRIED UNANIMOUSLY

TGB

**ACTION ITEMS****A) Municipal Development Plan (MDP):  
Terms of Reference**

C. Armfelt discussed the Terms of Reference for the preparation and adoption of the forthcoming Municipal Development Plan (MDP). The Terms of Reference addresses the Project Team, Public Consultation Strategies, Consultation Plan, Draft Table of Contents, and the overall Preparation Approach.

Council discussed the approach, strategies, and cost associated with the items contained in the document.

RES.31/13 MOVED by Councillor Bekkering that Council accept the Terms of Reference as information and pass a motion endorsing the content and preparation approach.

CARRIED

**B) Parkside Manor Lease:  
Building Insurance**

R. Cressman stated that Parkside Manor is leased to the Parkside Manor Senior Society. In 2008, the lease was updated and renewed, assigning responsibility for insurance to the society, which was different from prior lease agreements. As a result, both the Town and the Society held building insurance. Therefore, both entities paid building insurance premiums, in addition to premium costs for liability and contents insurance. R. Cressman said that Administration would amend the lease agreement to make it consistent with other leases, and the question before Council was whether or not to compensate Parkside Manor Society for the premiums it had paid.

Council discussed the Society's charitable status and financial viability.

**ACTION ITEMS – CONT'D****B) Parkside Manor Lease:  
Building Insurance – Cont'd**

RES.32/13 MOVED by Councillor Tams that Council reimburse Parkside Manor Society \$6966.00 for building insurance premiums paid by the Society between 2008-2012.

CARRIED UNANIMOUSLY

**C) Declaration of Land as Surplus:  
PTN SE ¼ 26-10-17 W4M**

R. Cressman stated that Administration has received interest in municipally-owned land described as PTN of SE ¼ 26-10-17W4M.

In accordance with the Town of Taber Land Sale Policy 53M-82830, before selling any real property of the Town, Council shall declare the real property to be surplus.

Council discussed the sale process, and if that sale process should be discussed in camera. They decided an open conversation was suitable and then considered sale options.

RES.33/13 MOVED by Councillor Rochelle that Council declares as surplus, the land described as the portion of SE ¼ 26-10-17 W4M.

CARRIED

RES.34/13 MOVED by Councillor Tams that Council authorizes the sale of the land in accordance with the Town's Land Sale policy, and delegates the authority for the sale to the Chief Administrative Officer through a public tender.

CARRIED



**ACTION ITEMS – CONT'D****D) Asset Disposal**

G. Birch stated that, based on agreements, the Town and the MD of Taber often purchase firefighting equipment in a shared fashion, based on historical usage patterns.

Taber Emergency Services intends to purchase a new fire response truck this year, based on the approved Council budget; therefore, the existing 2006 Dodge Fire Response Truck will no longer be required. The MD of Taber has expressed an interest in purchasing the Town's 58% ownership share.

Unfortunately, the Town's Write-off and Disposal of Assets Policy and Procedure do not contemplate this type of direct sale. Administration has obtained an estimated resale value for the truck of \$19,000.00, using a third party.

RES.35/13 MOVED by Councillor Tams that Council authorize the disposal of the 2006 Dodge Fire Response Truck by direct sale to the Municipal District of Taber, at the price of \$11,020.00, that being the Town's proportionate ownership of the vehicle based on an estimated value of \$19, 000.00.

CARRIED UNANIMOUSLY

**E) Municipal Emergency Management:  
Appointments of Director and Deputy Director of Emergency Management**

G. Birch stated that the Town of Taber Municipal Emergency Management Bylaw 4-2011 stipulates that Council, on the recommendation of the Municipal Emergency Management Committee, shall appoint a Director and a Deputy Director of Emergency Management.

At the Committee's January 17, 2013 meeting, the Committee passed resolutions recommending that Council appoint Fire Chief Mike Bos as Director of Emergency Management and Dale Culler as Deputy Director of Emergency Management.

**ACTION ITEMS – CONT'D****E) Municipal Emergency Management:  
Appointments of Director and Deputy Director of Emergency  
Management**

RES.36/13 MOVED by Councillor Papp that Council accepts the recommendation of Taber's Emergency Management Committee, and appoints Mike Bos as Director of Emergency Management and Dale Culler as Deputy Director of Emergency Management, effective immediately.

CARRIED UNANIMOUSLY

**F) Information for Council**

G. Birch provided relevant communication that was received by the Municipality for Council's information and possible further action, if Council so decided.

RES.37/13 MOVED by Councillor Rochelle that Council accepts the material received in this Agenda Item, as information.

CARRIED UNANIMOUSLY

**G) Department Reports**

RES.38/13 MOVED by Councillor Rochelle that Council accepts the Department Head Reports, for information.

CARRIED UNANIMOUSLY

**H) Mayor and Councillor Reports (Verbal)**

Council briefly discussed their various Committee activities during the past month.

RES.39/13 MOVED by Councillor Papp that Council accepts the Mayor and Councillor reports, as presented.

CARRIED UNANIMOUSLY

**MEDIA INQUIRIES - NONE**

RES.40/13 MOVED by Councillor Tams that Council recess for thirty (30) minutes.

CARRIED UNANIMOUSLY AT 6:14 PM

The Mayor called the meeting back to Order at 6:53 PM.

**CLOSED SESSION**

RES.41/13 MOVED by Councillor Sparks that Council move to Closed Session to discuss land, legal and labour matters.

CARRIED UNANIMOUSLY AT 6:53 PM

**OPEN SESSION**

RES.42/13 MOVED by Councillor Popadynetz that Council reconvenes into Open Session.

CARRIED UNANIMOUSLY AT 9:00 PM

RES.43/13 MOVED by Councillor Sparks that Council appoint the following people to serve as the Steering Committee for the Municipal Development Plan (MDP) Review:

1. Council Member
  - Councillor Garth Bekkering
2. Municipal Planning Commission Representative
  - Edwyn Ellingson
3. Development Community Representative
  - Henk DeVlieger
4. Downtown Representative
  - Glen Tams
5. Industrial Area Representative
  - Doug Emek
6. Family/Recreation Service Representative
  - Garrett and/or Mandy Simmons
7. Chamber of Commerce Representative
  - Jean Bullock
8. Immigrant or Immigrant Stakeholder Representative
  - George Epp

CARRIED UNANIMOUSLY

**OPEN SESSION – CONT'D**

RES.44/13 MOVED by Councillor Tams that Council accepts the proposal of the Town of Taber and CUPE Local 2038 – EMS negotiators regarding a two year Collective Agreement between the Town and CUPE Local 2038 – EMS for the period April 1, 2012 – March 31, 2014 and, if CUPE Local 2038 also accepts the proposal, directs Administration to prepare a formal agreement for ratification.

CARRIED UNANIMOUSLY

RES.45/13 MOVED by Councillor Bekkering that Council direct the Mayor to write a letter to the Honourable Fred Horne, Minister of Health, expressing Council's belief that ambulance dispatch should not be centralized for reasons of better coordination of responses services, practicality, effectiveness, local cost efficiency, and rural Alberta community sustainability.

CARRIED UNANIMOUSLY

RES.46/13 MOVED by Councillor Rochelle that the Town of Taber enter into a one year agreement with Cory Armfelt Planning Corporation, for the provision of community planning and economic development services, and authorize the Chief Administrative Officer to sign the agreement on Council's behalf.

CARRIED UNANIMOUSLY

**CLOSE OF MEETING**

RES.47/13 MOVED by Councillor Popadynetz that this Regular Meeting of Council is hereby closed.

CARRIED UNANIMOUSLY AT 9:04 PM



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MAYOR



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CHIEF ADMINISTRATIVE OFFICER