



**RAY BRYANT
MAYOR**

Page 1

FORWARDED: September 22, 2011

AGENDA

REGULAR MEETING OF THE COUNCIL OF THE TOWN OF TABER, TO BE HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON MONDAY, SEPTEMBER 26, 2011 AT 5:00 PM.

MOTION

ITEM NO. 1. CALL TO ORDER

ITEM NO. 2. ADOPTION OF THE AGENDA

X

ITEM NO. 3. DELEGATIONS

A) RFD Chamber of Commerce Budget Request Presentation

X

B) RFD Taber Municipal Library Board Budget Request Presentation

X

ITEM NO. 4. ADOPTION OF THE MINUTES

A) RFD Regular Meeting of Council September 12, 2011

X

ITEM NO. 5. BUSINESS ARISING FROM THE MINUTES - NONE

ITEM NO. 6. BYLAWS - NONE

ITEM NO. 7. ACTION ITEMS

A) RFD Recreation Board Sponsorship

X

B) RFD Appointment of Emergency Management Committee

X

C) RFD Monthly Operating Financial Statements

X

D) RFD Department Reports

X

E) RFD Mayor and Council Reports (Verbal)

X

ITEM NO. 8. MEDIA INQUIRIES

ITEM NO. 9. CLOSED SESSION

X

Labour

ITEM NO. 10. OPEN SESSION

X


ITEM NO. 11. CLOSE OF MEETING

X



TOWN OF TABER

COUNCIL REQUEST FOR DECISION

Subject: Delegation – Taber & District Chamber of Commerce – Request for Funding for 2012 Budget.	Date of Agenda: September 26, 2011
Prepared By: Kerry Van Ham, Council & CAO Assistant	
Attachments: Correspondence from the Taber & District Chamber of Commerce	
Topic: Request for Funding for 2012 Budget	
Background:	Mr. Bruce Warkentin of the Taber & District Chamber of Commerce will be presenting the Association's request for funding for the 2012 budget to Council.
	Options: <ol style="list-style-type: none"> 1. That Council receives the request for funding for the 2012 budget, for information.
Recommendation: Option #1 - That Council receives the request for funding for the 2012 budget, for information.	
Approval Date:	CAO: 
September 22, 2011	



TABER & DISTRICT Chamber of Commerce

4702 - 50 Street, Taber, Alberta T1G 2B6
Phone 403-223-2265 • Fax 403-223-2291

September 1st, 2011

Gordon Frank, CEO
Town of Taber
4900 A – 50th Street.
Taber, AB
T1G 1T1

Dear Mr. Frank and Council,

Thank you for your continued support and contributions in all our endeavors. Without your support our events would not be the success that they are. That is why we are requesting funding for 2012 in the amount of \$22,500.00. Here is a break down of where the monies will be distributed:

- \$9,000.00 Tourist Information Centre, which would assist in the wages of two full time positions from May 1st, to August 31st, 2012.
- \$2,000.00 partner with the Annual Parade.
- \$2,000.00 to assist with upgrades and maintenance of the community float.
- \$5,000.00 assisting Communities In Bloom, a committee that strives to keep our Town looking beautiful.
- \$1,000.00 towards the Cornfest advertising which promotes the Town and surrounding area.
- \$2,000.00 Destination Taber Initiative – Promote Taber and District with projects including the ongoing development of new tourism book.
- \$1,500.00 Chamber to buy and maintain chairs that will be jointly shared with the Town, M.D. and the Chamber, as per Joint meeting.

Together, we can promote Taber and surrounding area, enticing visitors and new residents. We look forward to hearing from you and thank you for your consideration.

Sincerely,

Carol Day, President
Taber & District Chamber of Commerce

Cc: Reeve Brian Brewin
M.D. of Taber



TABER & DISTRICT Chamber of Commerce

4702 - 50 Street, Taber, Alberta T1G 2B6
Phone 403-223-2265 • Fax 403-223-2291

September 1st, 2011

Brian Brewin, Reeve
Municipal District of Taber
4900 B – 50th Street,
Taber, AB T1G 1T1

Dear Reeve Brewin and Council,

Thank you for your continued support and contributions in all our endeavors. Without your support our events would not be the success that they are. That is why we are requesting funding for 2012 in the amount of \$21,500.00. Here is a break down of where the monies will be distributed:

- \$9,000.00 for the Tourist Information Centre, which would assist in the wages of two full time positions from May 1st to August 31st, 2012.
- \$2,000.00 partner with the Annual Parade.
- \$2,000.00 to assist with upgrades and maintenance of the community float.
- \$2,500.00 Platinum Sponsorship for Cornfest 2012 which your business logo will be associated with all Cornfest print advertising, signage beside the stage, acknowledgments from the stage and event sponsorship. Promotion of the M.D. and Cornfest.
- \$2,000.00 Destination Taber Initiative – Promote Taber and District with projects including the ongoing development of new tourism book.
- \$1,500.00 Chamber to buy and maintain chairs that will be jointly shared with the M.D., the Town and the Chamber, as per Joint meeting.
- \$2,500.00 annual membership.

Together, we can promote Taber and surrounding area, enticing visitors and new residents. We look forward to hearing from you and thank you for your consideration.


Sincerely,

Carol Day
Carol Day, President
Taber & District Chamber of Commerce

Cc: Gordon Frank, CEO
Town of Taber



TOWN OF TABER
COUNCIL REQUEST FOR DECISION

Subject: Delegation – Taber Municipal Library Board– Request for Funding for 2012 Budget.	Date of September 26, 2011 Agenda:
Prepared By: Kerry Van Ham, Council & CAO Assistant	
Attachments: Correspondence from the Taber Municipal Library Board	
Topic: Request for Funding for 2012 Budget	
Background:	Fran Dogterom and Sharon Solvey of the Taber Municipal Library Board will be presenting the request for funding for the 2012 budget to Council.
Options:	1. That Council receives the request for funding for the 2012 budget, for information.
Recommendation: Option #1 - That Council receives the request for funding for the 2012 budget, for information.	
Approval Date:	September 22, 2011 CAO: 

Taber Public Library
Budget 2012

	2012 BUDGET	2011 BUDGET	INCREASE / (DECREASE)	YTD 31/07/2011	% OF BUDGET	2010 ACTUAL
REVENUE						
Book Repair/Replacement	\$ 250.00	\$ 300.00		\$ 137.88	46.00%	\$ 1,153.00
STEP Grant	1,512.00	2,600.00		-	0.00%	1,512.00
Book Sale	700.00	-		505.93	500.00%	
Food Sales	175.00	250.00		117.72	47.00%	
Donations/Fundraising	6,000.00	6,500.00		560.00	8.00%	9,758.00
Fines	8,000.00	7,000.00		4,215.54	60.00%	7,595.00
CARLS Libraries	100.00	100.00		-	0.00%	
General Grants	8,000.00	6,000.00		-	0.00%	11,670.00
Employment Grants		-		633.60	600.00%	
Interest	1,000.00	1,500.00		(96.37)	-6.00%	349.00
Town Memberships	8,500.00	8,000.00		4,116.00	51.00%	7,562.00
MD Memberships	2,500.00	2,000.00		1,199.00	60.00%	2,255.00
MD of Taber Grant	10,720.00	10,210.00		-	0.00%	9,724.00
Other Income	2,500.00	8,000.00		1,378.45	17.00%	5,875.00
Photocopies	1,228.00	850.00		682.35	80.00%	1,055.00
Provincial Grant	42,233.00	42,233.00		42,233.00	100.00%	42,233.00
Replacement Cards	50.00	50.00		31.00	62.00%	
Town Allocation	237,657.00	237,657.00		178,245.00	75.00%	206,673.00
TOTAL REVENUE	331,125.00	333,250.00		233,959.10	70.00%	307,414.00
EXPENSE						
Advertising/Printing	1,000.00	\$ 1,800.00		\$ 163.52	9.00%	\$ 1,261.08
Audit/Legal	3,400.00	3,150.00		3,097.50	98.00%	3,089.95
Bank Fees/MasterCard Fees	175.00	175.00		55.67	32.00%	1.00
Beanstream Fees	650.00	650.00		183.00	29.00%	-
Board/Staff (Travel/Accom)	1,500.00	1,800.00		355.60	20.00%	1,794.45
Board/Staff Course Fees	1,000.00	1,000.00		70.00	7.00%	770.00
Staff Education	700.00	500.00		-	0.00%	
Building Insurance	2,500.00	2,500.00		2,237.00	89.00%	2,290.00
Contracts	1,075.00	725.00		281.35	39.00%	1,151.34
Capital Furn/Equip	3,000.00	4,000.00		-	0.00%	1,824.84
Building Maintenance	5,000.00	3,000.00		-	0.00%	4,636.40
CARLS Membership	28,000.00	28,000.00		27,920.98	99.00%	27,920.98

Taber Public Library
Budget 2012

	2012 BUDGET	2011 BUDGET	INCREASE / (DECREASE)	YTD 31/07/2011	% OF BUDGET	2010 ACTUAL
Other Libraries Material	100.00	100.00		-	0.00%	
Equip. Rental (Copier)	3,800.00	3,800.00		2,122.28	56.00%	2,602.51
Janitorial	24,000.00	24,000.00		11,747.14	49.00%	22,211.89
Membership (ALTA/AUMA)	180.00	180.00		170.00	94.00%	45.00
Office Supplies	4,000.00	4,000.00		2,964.02	74.00%	3,537.56
Fundraising	1,500.00	2,000.00		(188.36)	-9.00%	3,100.23
Periodicals	3,800.00	3,800.00		1,529.10	40.00%	3,478.90
Postage/Shipping	250.00	450.00		185.82	41.00%	536.55
Programs	5,670.00	3,670.00		1,422.29	39.00%	3,605.18
Telephone	3,000.00	3,000.00		1,431.42	48.00%	2,933.85
Gas	11,000.00	18,000.00		5,130.85	29.00%	12,834.17
Power	20,500.00	20,000.00		10,811.71	54.00%	21,611.49
Water	2,500.00	2,500.00		1,283.10	51.00%	2,440.02
Volunteer	250.00	250.00		-	0.00%	93.00
SUB TOTAL	128,550.00	133,050.00		72,973.99	55.00%	123,770.39
Salaries	184,500.00	180,000.00		96,895.37	53.00%	159,053.83
Employee Benefits	6,000.00	5,700.00		3,215.07	55.00%	4,919.52
WCB Expense	575.00	500.00		548.24	109.00%	490.00
CPP Expense	6,500.00	9,000.00		3,061.91	34.00%	4,960.60
EI Expense	4,500.00	4,500.00		2,418.85	54.00%	3,825.71
Staff Expense	500.00	500.00	-	74.00	15.00%	409.95
SUB TOTAL	202,575.00	200,200.00	-	106,213.44	53.00%	173,659.61
TOTAL EXPENSES	331,125.00	333,250.00	-	179,187.43	54.00%	297,430.00
NET	-	-	-	54,771.67		9,984.00

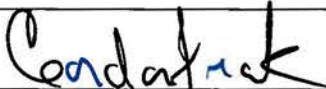
Taber Public Library Board Chair

Date



Agenda Item No. 4.A)

TOWN OF TABER
COUNCIL REQUEST FOR DECISION

Subject: Regular Minutes of Council		Date of September 26, 2011
		Agenda:
Prepared By: Kerry Van Ham, Council & CAO Assistant		
Attachments: Minutes		
Topic: Minutes of the Regular Meeting of Council, September 12, 2011		
Background:		
Options:	1.	That Council adopts the minutes of the Regular Meeting of Council held on September 12, 2011, as presented.
	2.	That Council adopts the minutes of the Regular Meeting of Council held on September 12, 2011, as amended
Recommendation:	Option #1 - That Council adopts the minutes of the Regular Meeting of Council held on September 12, 2011, as presented.	
Approval Date:	September 22, 2011	CAO: 

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON MONDAY, SEPTEMBER 12, 2011 AT 5:00 PM.

PRESENT: Mayor Ray Bryant
Councillor Randy Sparks
Councillor Rick Popadynetz
Councillor Louie Tams
Councillor Garth Bekkering
Councillor Murray Rochelle

ABSENT: Councillor John Papp

ALSO PRESENT:

Gordon Frank, CLGM, Chief Administrative Officer (CAO)
Dale Culler, CA, Director of Corporate Services
Rob Cressman, Director of Public Services
Kerry Van Ham, Council & CAO Assist./Recording Secretary
Garrett Simmons, Taber Times

ORDER

Mayor Bryant called the Regular Meeting of Council to Order at 5:00 PM.

ADOPTION OF THE AGENDA

Mayor Bryant inquired if there were any additions or deletions to the Agenda, and advised that the subject listed under Item No. 7. Action Items A) is a duplication of the subject listed under Item No. 6. Bylaws. This item is a Bylaw, therefore Action Item 7.D) will become 7.C); Action Item 7.C) will become 7.B); Action Item 7.B) will become 7.A).

RES.214/11 MOVED by Councillor Sparks that Council adopt the agenda as amended.

CARRIED UNANIMOUSLY

DELEGATIONS**A) Residents requesting park improvements**

Mr. Rick Tams provided details of the correspondence that was received from various residents, requesting improvements to the park located on 46th A Street and 63rd A Avenue.

Council discussed the designation of this land at this time.

MOVED by Councillor Popadynetz that Council receives the presentation from the residents requesting park improvements, for information purposes.

Councillor Rochelle asked for a friendly amendment to the motion to have a further report be provided by Administration at the October 24, 2011 meeting of Council as to the progress of dealing with the issues raised.

Councillor Popadynetz accepted the friendly amendment.

RES.215/11 MOVED by Councillor Popadynetz that Council receives the presentation from the residents requesting park improvements, and requests a further report be provided by Administration at the October 24, 2011 meeting of Council as to the progress of dealing with the issues raised.

CARRIED

ADOPTION OF MINUTES**A) Minutes of the Meeting of the Subdivision Authority – August 15, 2011**

RES.216/11 MOVED by Councillor Popadynetz that Council adopts the minutes of the Meeting of the Subdivision Authority held on August 15, 2011, as amended.

The amendment was as follows:

The name of Henk De Vlieger is listed under "PRESENT"; move to "ALSO PRESENT".

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES – CONT'D**B) Minutes of the Regular Meeting of Council – August 15, 2011**

RES.217/11 MOVED by Councillor Tams that Council adopts the minutes of the Regular Meeting of Council held on August 15, 2011, as presented.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES - NONE**BYLAWS****A) Proposed Municipal Emergency Management Bylaw 4-2011**

G. Frank, CLGM, Chief Administrative Officer provided details of the proposed Bylaw.

In order to provide direction and control of its emergency response and processes, it is prudent that Council of the Town of Taber appoint an Emergency Management Committee and establish and maintain a Municipal Emergency Management Agency.

This proposed Bylaw ensures that the Town of Taber is following best practice to preserve the public safety, while maintaining Council's statutory powers and obligations under the *Emergency Management Act*, Chapter E-6.8, Revised Statutes of Alberta 2000.

RES.218/11 MOVED by Councillor Bekkering that Council gives First Reading to Bylaw 4-2011 being the Municipal Emergency Management Bylaw of the Town of Taber, at this meeting.

CARRIED UNANIMOUSLY

RES.219/11 MOVED by Councillor Tams that Council gives Second Reading to Bylaw 4-2011 being the Municipal Emergency Management Bylaw of the Town of Taber, at this meeting.

CARRIED UNANIMOUSLY

RES.220/11 MOVED by Councillor Rochelle that Council unanimously agrees to proceed with third and final reading to Bylaw 4-2011 being the Municipal Emergency Management Bylaw for the Town of Taber, at this meeting.

CARRIED UNANIMOUSLY

BYLAWS – CONT'D**A) Proposed Municipal Emergency Management Bylaw 4-2011
– Cont'd**

RES.221/11 MOVED by Councillor Tams that Council gives Third and Final Reading to Bylaw 4-2011 being the Municipal Emergency Management Bylaw of the Town of Taber, at this meeting.

CARRIED UNANIMOUSLY

ACTION ITEMS**A) Revised Employee Code of Conduct Policy CS-HR-3**

D. Culler, CA, Director of Corporate Services detailed the revisions to the Employee Code of Conduct Policy.

The revised policy provides clarification which best represents consistency for the municipality as a whole.

RES.222/11 MOVED by Councillor Bekkering that Council adopts the revised Employee Code of Conduct Policy CS-HR-3, as proposed.

CARRIED UNANIMOUSLY

B) Office of Development Officer

G. Frank, CLGM, Chief Administrative Officer, stated that the Town of Taber has entered into an agreement for the services of Mr. John Henricks of Henricks & Associates Inc., to perform the prescribed duties and responsibilities of the Development Officer for the Town of Taber, for the period September 6, 2011, through December 21, 2011, unless earlier terminated.

RES.223/11 MOVED by Councillor Tams that Council hereby appoints Mr. John Henricks of Henricks & Associates Inc., as Development Officer for the Town of Taber, to expire December 21, 2011, unless earlier terminated.

CARRIED UNANIMOUSLY

ACTION ITEMS – CONT'D**C) Monthly Operating Financial Statements**

D. Culler, CA, Director of Corporate Services, provided the year to date unaudited operating financial statements for the seven months ending July 31, 2011.

Council reviewed and discussed the financial statements at this time.

RES.224/11 MOVED by Councillor Sparks that Council accepts the unaudited operating financial statements for the seven months ending July 31, 2011, for information purposes.

CARRIED UNANIMOUSLY

MEDIA INQUIRIES - NONE**CLOSED SESSION**

RES.225/11 MOVED by Councillor Tams that Council move to Closed Session to discuss labour matters.

CARRIED UNANIMOUSLY AT 5:55 PM

OPEN SESSION

RES.226/11 MOVED by Councillor Bekkering that Council reconvenes into Open Session.

CARRIED UNANIMOUSLY AT 6:54 PM

CLOSE OF MEETING

RES.227/11 MOVED by Councillor Tams that this Regular Meeting of Council is hereby closed.

CARRIED UNANIMOUSLY AT 6:54 PM

MAYOR

CHIEF ADMINISTRATIVE OFFICER



TOWN OF TABER COUNCIL REQUEST FOR DECISION

Subject: Recreation Sponsorship		Date of September 26, 2011
		Agenda:
Prepared By: Rob Cressman, Director of Public Services		
Attachments: Summary of Proposals; RFP Recommendation, Recreation Board Minutes - excerpt		
Topic: Recreation Sponsorship Program - Recommendation		
Background:	The Recreation Sponsorship Services request for proposals (RFP) closed at 2:00pm, Friday, July 29, 2011 and was posted as required on the Alberta Purchasing Connection website. We received three (3) submissions prior to the deadline.	
	The 2011 recreation department operating budget reflects cost recovery of approximately 36%, well below the minimum 45-50% required in the Town's current policy. Just under \$200,000 of additional recreation revenues would be required, beyond the approved 2011 budget to meet the 45% cost recovery level.	
	The Recreation Board reviewed this matter at their September 7 meeting – attached is a copy of the (un-adopted) minutes of that meeting. The resolution below was passed:	
	<p><i>RES. 46/2011 MOVED by Councilor R. Popadynetz that the Recreation Board recommends Council proceed with the Partnership Group Sponsorship Proposal – Option B in 2011.</i></p> <p>CARRIED UNANIMOUSLY</p>	
Options:	The Recreation Board elected to not include a source of funds for this project in the motion/passed resolution, deferring such decision to Town Council. Administration recommends Council fund the expenses from its municipal reserves or accumulated surplus.	
	1.	Council authorizes Administration to proceed with a Recreation Facility Sponsorship program, in conjunction with the Partnership Group's option B proposal, in an amount not to exceed \$65,000, with funds allocated from municipal reserves in the 2011 operating budget.
	2.	Council authorizes Administration to include a Recreation Facility Sponsorship program, in conjunction with the Partnership Group's option B proposal in 2012 and refers the project and \$65,000 expense to Council's 2012-2014 operating budget deliberations
Recommendation: Option #1 - Council authorizes Administration to proceed with a Recreation Facility Sponsorship program, in conjunction with the Partnership Group's option B proposal, in an amount not to exceed \$65,000, with funds allocated from municipal reserves in the 2011 operating budget.		
Approval Date:	September 22, 2011	CAO:

Recreation Sponsorship RFP Summary

The Recreation Sponsorship Services request for proposals (RFP) closed at 2:00pm, Friday, July 29, 2011 and was posted as required on the Alberta Purchasing Connection website. We received three (3) submissions prior to the deadline.

The Goldie Company

Payment Terms: Fees for services

Fees: \$126,000

Summary of Proposal:

- Inventory, valuation of assets, & sales strategy
- Sponsor solicitation plan & implementation
- Sponsor cultivation
- Project team training
- Sales & monitoring, stewardship

Partnership Group

Payment Terms: Fees for services/Commission

Fees: \$94,000/\$60,000 + 25% commission

Summary of Proposal:

Option 1:

- Inventory review & development
- Asset valuation
- Inventory tiering
- Mentoring services
- Inventory Asset Valuation report

Option B:

- Inventory review and development
- Asset valuation
- Inventory tiering
- Identification of sponsor prospects, qualifying and ranking
- Discovery sessions with sponsor prospects
- Custom developed sponsor proposals
- Preparation of Agreement contracts/templates

KCI

Payment Terms: Fees for services

Fees: \$455,000

Summary of Proposal:

- Situational analysis (document audit/stakeholder sessions)
- Property Building (valuation & inventory/sponsor benefit development)
- Strategic Plan
- Development of tools
- Solicitation/Prospect identification
- Customized sponsor proposals
- Preparation of Agreements/reporting

The Recreation Sponsorship Services evaluation committee comprised of A. Holmen, J. Hoglund and R. Cressman objectively reviewed, evaluated and scored each submission in accordance with the nine (9) evaluation criteria detailed in the RFP. See attached RFP summary letter.

Based on the proposals and the evaluations of those proposals we recommend Partnership Group and their proposal (Option B) be implemented in order to offset our Recreation deficit and reduce pressure on increasing operational costs and user fees. Their proposal was the most thorough, and contained clear and concise information throughout that met the requirements of the RFP. The Town of Taber could benefit in the expertise and experience of Partnership Group and use their knowledge to optimize the value of our assets and sponsorship.

Valuation of assets and inventory appear to be the first recommended steps and it would seem prudent that the Town of Taber complete the legwork upfront to invest in future gains.



August 23, 2011

File: 830-R02

Taber Recreation Board
C/O Town of Taber

Re: Recreation Sponsorship Services RFP Opening

The Recreation Sponsorship Services request for proposals (RFP) closed at 2:00pm, Friday, July 29, 2011 and was posted as required on the Alberta Purchasing Connection website. We received three (3) submissions prior to the deadline. The Recreation Sponsorship Services evaluation committee comprised of A. Holmen, J. Hoglund and R. Cressman reviewed, evaluated and scored each submission in accordance with the nine (9) evaluation criteria detailed in the RFP. A copy of the RFP is attached for your reference.

The following summarizes some aspects of submissions received:

<u>Name</u>	<u>Payment Terms</u>	<u>Fees</u>
The Goldie Company	Fees for Services	\$126,000
Partnership Group	Fees for Services/Commission	\$94,000/\$60,000+25% commission
KCI	Fees for Services	\$455,000

Partnership Group is an experienced, competent consulting firm that has provided similar services to other municipal governments, non-profit associations/agencies and corporations. Their clients include the towns of High River and Kindersley, cities of Edmonton, Kelowna and Toronto, the Federation of Canadian Municipalities (FCM) and the Canadian Red Cross.

The evaluation committee unanimously scored the Partnership Group's proposal the highest of the three received. Partnership Group was the only firm that offered both implementation options being fees for services and commission-based fees. Partnership Group's proposal met all the requirements detailed in the RFP.

Although the RFP indicated the Town could require an in-person presentation by shortlisted firms, the selection committee has determined that step is not necessary, based on the number and quality of the proposals received.

The Recreation Sponsorship Services evaluation committee recommends the Taber Recreation Board recommend Town Council authorize Administration to execute a contract with Partnership Group, per the commission-based option, with 2011 expenses capped at \$35,000, funded from the Town's reserves.

This document was prepared by the Recreation Sponsorship Services Evaluation Committee

Excerpt from September 7, 2011 Recreation Board meeting minutes (**unapproved**)

B) Sponsorship

The Recreation Board discussed the three RFP submissions. The Board was disappointed with so few proposals turned in with so many communities going through this process. A. Holmen explained all the different avenues which were used to advertise the RFP.

The Recreation Board discussed the advantages of a commission based payment plan and went over the 2 options presented by the Partnership Group. At first it was felt that the 25% commission was steep however when they thought about other fundraising organizations and their administration costs it was decided to be not unreasonable. It was also discussed if possible corporations would have a problem with 25% of their funds being used in such a manner and it was felt that it is consistent with other fundraisers and their administration charges.

The Recreation Board felt very strongly that the process must keep moving forward and the goal was to keep the user fee increases down to a minimum. The Board was commended for starting this process.

R. Cressman and A. Holmen explained to the Recreation Board how the competition was fair and equal for all parties and the RFP stated clearly what the Town of Taber was asking for and gave the interested parties the opportunity to contact the Town of Taber if they had questions or wished to tour the facilities.

Proposed timelines from the Partnership Group was discussed.

RES. 46/2011 MOVED by Councilor R. Popadynetz that the Recreation Board recommends Council proceed with the Partnership Group Sponsorship Proposal – Option B in 2011.

CARRIED UNANIMOUSLY



TOWN OF TABER

COUNCIL REQUEST FOR DECISION

Subject: Appointment of Emergency Management Committee; Municipal Emergency Management Bylaw 4-2011		Date of Agenda: September 26, 2011
Prepared By: Kerry Van Ham, Council & CAO Assistant		
Attachments: Municipal Emergency Management Bylaw 4-2011		
Topic: Appointment of Emergency Management Committee		
Background:	At the September 12, 2011 meeting of Council, the Municipal Emergency Management Bylaw 4-2011 was passed.	
	In order to fulfill obligations of this Bylaw, Section 3.3 of the Municipal Emergency Management Bylaw 4-2011, states: 3.3 Council shall: a) by resolution, appoint three members to serve on the Emergency Management Committee;	
Options:	1. That Council appoints _____, _____ and _____ to the Emergency Management Committee.	
	Recommendation: Option #1 - That Council appoints _____, _____ and _____ to the Emergency Management Committee.	
Approval Date:	September 22, 2011	CAO:

TOWN OF TABER
BYLAW NO. 4-2011

BEING A BYLAW OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, TO APPOINT AN EMERGENCY MANAGEMENT COMMITTEE AND TO ESTABLISH AND MAINTAIN A MUNICIPAL EMERGENCY MANAGEMENT AGENCY.

WHEREAS the Council of the Town of Taber is responsible for the direction and control of its emergency response and is required, under the *Emergency Management Act*, Chapter E-6.8, Revised Statutes of Alberta 2000, to appoint an Emergency Management Committee and to establish and maintain a Municipal Emergency Management Agency;

AND WHEREAS it is desirable in the public interest, and in the interests of public safety, that such a committee be appointed and such an agency be established and maintained to carry out Council's statutory powers and obligations under the said *Emergency Management Act*.

NOW THEREFORE the Council of the Town of Taber enacts as follows:

1.0 NAME OF BYLAW

This Bylaw may be cited as the "Municipal Emergency Management Bylaw".

2.0 DEFINITIONS

In this Bylaw:

"Act"	means the <i>Emergency Management Act</i> , Chapter E-6.8, Revised Statutes of Alberta 2000;
"Council"	means the municipal council of the Town of Taber;
"Disaster"	means an event that has resulted or may result in serious harm to the safety, health or welfare of people, or in widespread damage to property;
"Emergency Management Committee"	means the committee established under this Bylaw;
"Emergency"	means a present or imminent event that requires prompt co-ordination of action or special regulation of persons or property to protect the health, safety or welfare of people or to limit damage to property;
"Minister"	means the Minister charged with administration of the <i>Act</i> ;

TOWN OF TABER
BYLAW NO. 4-2011

"Municipal Emergency Management Agency" means the agency established under the Bylaw;

"Municipal Emergency Plan" means the emergency plan prepared by the Director of Emergency Management to co-ordinate response to an emergency or disaster and includes the Intermunicipal Emergency Services Plan adopted as part of the Regional Emergency Management Framework Agreement with the Municipal District of Taber, the Town of Vauxhall, and the Village of Barnwell;

3.0 GENERAL

3.1 There is hereby established an Emergency Management Committee to advise Council on the development of emergency plans and programs.

3.2 There is hereby established a Municipal Emergency Management Agency to act as the agent of Council to carry out its statutory powers and obligations under the *Act*. This does not include the power to declare, renew or terminate a state of local emergency, nor the powers contained in Section 4.4 of this Bylaw.

3.3 Council shall:

- a) by resolution, appoint three members to serve on the Emergency Management Committee;
- b) provide for the payment of expenses of the members of the Emergency Management Committee;
- c) by resolution, on the recommendation of the Emergency Management Committee, appoint a Director of Emergency Management and a Deputy Director of Emergency Management who shall do those things required of the Director of Emergency Management in that person's absence;
- d) ensure that emergency plans and programs are prepared to address potential emergencies or disasters in the Town of Taber;
- e) approve the Town of Taber's emergency plans and programs; and
- f) review the status of the Municipal Emergency Plan and related plans and programs at least once a year.

TOWN OF TABER
BYLAW NO. 4-2011

3.4 Council may:

- a) by Bylaw borrow, levy, appropriate and expend, without the consent of the electors, all sums required for the operation of the Municipal Emergency Management Agency; and
- b) enter into agreements with and make payments or grants, or both, to persons or organizations for the provision of services in the development or implementation of emergency plans or programs, including mutual aid plans, intermunicipal emergency services plans, and programs.

3.5 The Municipal Emergency Management Committee shall:

- a) review the Municipal Emergency Plan and related plans and programs on a regular basis;
- b) advise Council, duly assembled, on the status of the Municipal Emergency Plan and related plans and programs at least once each year.

3.6 The Municipal Emergency Management Agency shall be comprised of one or more of the following:

- a) Council;
- b) the Director of Emergency Management;
- c) the Deputy Director of Emergency Management;
- d) the Municipal Administrator;
- e) designated officer of the Town of Taber
- f) any other individuals who Council deems necessary in the preparation or implementation of the Municipal Emergency Plan.

3.7 The Director of Emergency Management shall:

- a) prepare and co-ordinate the Municipal Emergency Plan and related plans and programs for the Town of Taber;
- b) act as director of emergency operations or ensure that someone is designated under the Municipal Emergency Plan to so act, on behalf of the Municipal Emergency Management Agency;
- c) co-ordinate all emergency services and other resources used in an emergency;

TOWN OF TABER
BYLAW NO. 4-2011

- d) ensure that someone is designated to discharge the responsibilities specified in paragraphs a), b) and c).

4.0 DECLARATION OF EMERGENCY

- 4.1** The power to declare or renew a state of local emergency under the Act, the powers specified in Section 4.3 of this Bylaw, and the requirement specified in Section 4.6 of this Bylaw, are hereby delegated to a committee comprised of the Mayor, or in his/her absence, the Deputy Mayor and any two other members of Council. This committee may, at any time when it is satisfied that an emergency exists or may exist make a declaration of a state of local emergency.

- 4.2** When a state of local emergency is declared, the Director of Emergency Management or designate making the declaration shall:
 - a) ensure that the declaration identifies the nature of the emergency and the area of the Town in which it exists;
 - b) cause the details of the declaration to be published immediately by such means of communication considered most likely to notify the population of the area affected;
 - c) notify Emergency Management Alberta, as soon as is reasonably practicable.
 - d) forward a copy of the declaration to the Minister forthwith.

- 4.3** Subject to Section 4.6, when a state of local emergency is declared, the Director of Emergency Management or designate making the declaration may:
 - a) cause the Municipal Emergency Plan or any related plans or programs to be put into operation;
 - b) acquire or utilize any real or personal property considered necessary to prevent, combat or alleviate the effects of an emergency or disaster;
 - c) authorize or require any qualified person to render aide of a type he or she is qualified to provide;
 - d) control or prohibit travel to or from any are of the Town;
 - e) provide for the restoration of essential facilities and the distribution of essential supplies and provide, maintain and co-ordinate emergency medical, welfare and other essential services in any part of the Town;

TOWN OF TABER
BYLAW NO. 4-2011

- f) cause the evacuation of persons and the removal of livestock and personal property from any area of the Town that is or may be affected by a disaster and make arrangements for the adequate care and protection of those persons or livestock and of the personal property;
- g) authorize the entry into any building or on any land, without warrant, by any person in the course of implementing an emergency plan or program;
- h) cause the demolition or removal of any trees, structures or crops if the demolition or removal is necessary or appropriate in order to reach the scene of a disaster, or to attempt to forestall its occurrence or to combat its progress;
- i) procure or fix prices for food, clothing, fuel, equipment, medical supplies, or other essential supplies and the use of any property, services, resources or equipment within the Town for the duration of the state of the emergency;
- j) authorize the conscription of persons needed to meet an emergency; and
- k) authorize any persons at any time to exercise, in the operation of the Municipal Emergency Plan and related plans or programs, any power specified in Paragraphs b) through j) in relation to any part of the municipality affected by a declaration of a state of local emergency.

4.4 When a state of local emergency is declared:

- a) neither Council nor any member of Council; and
- b) no persons appointed by Council to carry out measures relating to emergencies or disasters,

is liable in respect of damage caused through any action taken under this Bylaw, nor are they subject to any proceedings by prohibition, certiorari, mandamus or injunction.

4.5 Notwithstanding Section 4.4:

- a) Council and any member of Council; and
- b) any person acting under the direction or authorization of Council,

is liable for gross negligence in carrying out their duties under this Bylaw.

4.6 When, in the opinion of the Mayor or designated person declaring the state of local emergency, an emergency no longer exists in relation to which the declaration was made, they shall, by resolution, terminate the declaration.

TOWN OF TABER
BYLAW NO. 4-2011

- 4.7** A declaration of a state of local emergency is considered terminated and ceases to be of any force or effect when:
- a) a resolution is passed under Section 4.6;
 - b) a period of seven days has lapsed since it was declared, unless it is renewed by resolution;
 - c) the Lieutenant Governor in Council makes an order for a state of emergency under the *Act*, relating to the same area; or
 - d) the Minister cancels the state of local emergency.
- 4.8** When a declaration of a state of local emergency has been terminated, the Director of Emergency Management or designate who made the declaration shall cause the details of the termination to be published immediately by such means of communication considered most likely to notify the population of the area affected and shall notify Emergency Management Alberta as soon as is reasonably practicable.

5.0 Bylaw A-347 is hereby repealed in its entirety.

This Bylaw shall take force and effect upon the final reading thereof.

RES.218/11 Read a first time this 12th day of September, 2011.

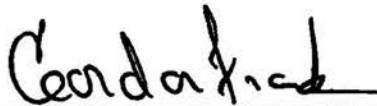
RES.219/11 Read a second time this 12th day of September, 2011.

RES.221/11 Read a third time and finally passed this 12th day of September, 2011.

TOWN OF TABER



MAYOR



CHIEF ADMINISTRATIVE OFFICER (C.A.O.)



TOWN OF TABER
COUNCIL REQUEST FOR DECISION

Table with 2 columns and 5 rows containing meeting details: Subject, Date of Agenda, Prepared By, Attachments, Topic, Background, Options, Recommendation, and Approval Date.

TOWN OF TABER
OPERATING FINANCIAL STATEMENTS
For the Eight Months Ending August 31, 2011
(Unaudited)

TOWN OF TABER
TABLE OF CONTENTS
For the Eight Months Ending August 31, 2011
(Unaudited)

FINANCIAL STATEMENTS

STATEMENT OF OPERATIONS AND CHANGE IN FUND BALANCES	2
STATEMENT OF OPERATIONS - ACCOUNT LEVEL DETAIL	3 - 6
STATEMENT OF DEPARTMENTAL ACTIVITIES	7
SECTOR CHARTS	8

TOWN OF TABER

Statement of Operations and Change in Fund Balances
For the Eight Months Ending August 31, 2011
(Unaudited)

	2011 Budget Operating	2011 Actual Operating	Variance	Percentage Used	2010 Actual Operating
Revenues					
Net taxes available for municipal purposes	7,129,036	8,169,135	1,040,099	114.59%	6,692,953
Sales to other governments	1,213,684	806,414	(407,270)	66.44%	1,212,086
Sales and user fees	7,032,113	4,834,659	(2,197,454)	68.75%	6,451,468
Penalties and cost of taxes	85,000	108,486	23,486	127.63%	109,201
Licenses and permits	196,400	218,462	22,062	111.23%	209,821
Fines	223,950	174,377	(49,573)	77.86%	204,756
Franchise and concession contracts	1,030,105	672,235	(357,870)	65.26%	1,010,609
Investment income	151,000	117,359	(33,641)	77.72%	1,314
Rentals	659,445	389,375	(270,070)	59.05%	646,795
Other	107,303	101,187	(6,116)	94.30%	189,844
Government transfers	1,230,891	791,066	(439,825)	64.27%	1,219,335
Total Revenues	19,058,927	16,382,753	(2,676,174)	85.96%	17,948,182
Expenses					
Salaries, wages and benefits	7,406,385	5,162,820	2,243,565	69.71%	7,230,278
Contracted and general services	4,588,479	2,951,784	1,636,695	64.33%	5,082,612
Purchase from other governments	804,485	469,951	334,533	58.42%	635,325
Materials, goods and supplies	2,476,888	1,646,281	830,607	66.47%	2,406,102
Provisions for allowances	13,000	-	13,000	0.00%	14,890
Transfers to local boards and agencies	466,489	336,300	130,189	72.09%	466,414
Bank charges and short term interest	8,000	3,698	4,302	46.23%	4,999
Interest on long term debt	586,353	394,665	191,688	67.31%	619,989
Amortization	3,743,620	2,495,747	1,247,873	66.67%	3,673,708
Loss (gain) on disposal of capital assets	-	(1,476)	1,476	0.00%	968,241
Other	43,250	35,714	7,536	82.57%	(593)
Total Expenses	20,136,948	13,495,485	6,641,463	67.02%	21,101,966
Excess (deficiency) of revenue over expenses	(1,078,021)	2,887,268	3,965,289	-267.83%	(3,153,784)
Repayment of long term debt	(562,474)	(369,808)	192,666	65.75%	(557,641)
Interfund Transfers	-	-	-	0.00%	-
From reserves	311,524	207,683	(103,841)	66.67%	1,684,102
To reserves	(2,414,649)	(1,408,180)	1,006,469	58.32%	(2,282,064)
Change in Fund Balance	(3,743,620)	1,316,962	5,060,583	-35.18%	(4,309,387)

TOWN OF TABER

Statement of Operations - Account Level Detail
For the Eight Months Ending August 31, 2011
(Unaudited)

	2011 Budget Operating	2011 Actual Operating	Variance	Percentage Used	2010 Actual Operating
Revenues					
Local Improvement Taxes	14,598	14,598	(0)	100.00%	23,745
Property Taxes - FARMLAND	1,926	1,926	0	100.01%	1,851
Property Taxes - GIL Federal	43,331	43,331	(0)	100.00%	39,992
Property Taxes - GIL Provincial	41,013	41,013	0	100.00%	39,662
Property Taxes - LINEAR	214,888	214,902	14	100.01%	216,162
Property Taxes - MACHINERY & EQUIPMENT	696,461	695,774	(687)	99.90%	629,173
Property Taxes - NON RESIDENTIAL	2,612,200	2,609,964	(2,236)	99.91%	2,468,780
Property Taxes - RAILWAY	4,636	4,636	0	100.01%	4,606
Property Taxes - RESIDENTIAL	5,649,443	5,646,895	(2,548)	99.95%	5,333,760
Public School Requisition - Residential/Farmland	(1,208,881)	(604,045)	604,836	49.97%	(1,138,330)
Public School Requisition - Non Residential	(591,352)	(295,800)	295,552	50.02%	(587,723)
Seniors Lodges - Taber & District Housing	(58,766)	(58,881)	(115)	100.20%	(57,079)
Separate School Requisition - Non Residential	(79,578)	(39,806)	39,772	50.02%	(74,838)
Separate School Requisition - Residential/Farmland	(210,883)	(105,373)	105,510	49.97%	(206,810)
Net taxes available for municipal purposes	7,129,036	8,169,135	1,040,099	114.59%	6,692,953
Sale of Contracted Services - AHS	1,086,864	724,576	(362,288)	66.67%	1,079,722
Sale of Contracted Services - Dispatch	120,000	80,000	(40,000)	66.67%	120,000
Sales to Local Government	6,820	1,838	(4,982)	26.94%	6,564
Sales to Provincial Government	-	-	-	0.00%	5,800
Sales to other governments	1,213,684	806,414	(407,270)	66.44%	1,212,086
Land Sales	160,000	96,369	(63,631)	60.23%	-
Recycling Service Fees	127,470	86,283	(41,187)	67.69%	124,113
Sale of Consumables	33,700	17,988	(15,712)	53.38%	37,996
Sale of Materials and Supplies	6,605	6,471	(134)	97.98%	69,104
Sales of Services	202,044	204,674	2,630	101.30%	298,712
Sales of Services - Opening & Closing	24,000	15,148	(8,852)	63.11%	20,324
Sales of Services - Plots & Perpetual Care	26,470	10,914	(15,556)	41.23%	26,711
Service Installations	-	2,500	2,500	0.00%	3,000
Storm Water Management Fee	278,650	188,424	(90,226)	67.62%	231,845
Tax Certificates & Information	11,400	6,975	(4,425)	61.18%	10,770
User Fees	102,765	88,711	(14,054)	86.32%	99,175
Utility Bulk Service Fees	235,000	214,252	(20,748)	91.17%	249,151
Utility Service Fees	5,824,009	3,895,951	(1,928,058)	66.89%	5,280,566
Sales and user fees	7,032,113	4,834,659	(2,197,454)	68.75%	6,451,468
Penalties	85,000	108,486	23,486	127.63%	109,201
Penalties and cost of taxes	85,000	108,486	23,486	127.63%	109,201
Development Permit Application Fees	25,000	19,050	(5,950)	76.20%	26,595
Licenses Animal Control Cats	100	31	(69)	31.00%	60
Licenses Animal Control Dogs	5,500	2,680	(2,820)	48.73%	4,205
Licenses Business	95,000	90,700	(4,300)	95.47%	99,525
Permit Application Fees - Building	65,000	78,801	13,801	121.23%	73,915
Permit Application Fees - Cemetery	800	400	(400)	50.00%	721
Subdivision Application Fees	5,000	26,800	21,800	536.00%	4,800
Licenses and permits	196,400	218,462	22,062	111.23%	209,821
Fines	211,000	169,067	(41,933)	80.13%	196,887
Fines Animal Control Cats	200	-	(200)	0.00%	-
Fines Animal Control Dogs	8,000	3,290	(4,710)	41.13%	4,649
Other Fines	4,750	2,020	(2,730)	42.53%	3,220
Fines	223,950	174,377	(49,573)	77.86%	204,756
Franchise Fees Electrical Distribution System	630,105	411,800	(218,305)	65.35%	645,064
Franchise Fees Gas Distribution System	400,000	260,435	(139,565)	65.11%	365,545
Franchise and concession contracts	1,030,105	672,235	(357,870)	65.26%	1,010,609
Investment Income	151,000	117,359	(33,641)	77.72%	1,314
Investment income	151,000	117,359	(33,641)	77.72%	1,314
Admissions	103,330	80,940	(22,390)	78.33%	107,752
Admissions - Passes	60,000	42,829	(17,171)	71.38%	68,274
Building Rental Revenue	94,680	41,878	(52,802)	44.23%	74,273
Equipment Rental Revenue	-	-	-	0.00%	-
Facility Rental Revenues	260,695	159,764	(100,931)	61.28%	253,678
Facility Rental Revenues - Advertising Space	7,500	-	(7,500)	0.00%	13,180
Farmland Lease Revenue	20,000	8,505	(11,495)	42.53%	23,210
Land Lease Revenue	47,740	2,264	(45,476)	4.74%	48,614

TOWN OF TABER

Statement of Operations - Account Level Detail
For the Eight Months Ending August 31, 2011
(Unaudited)

	2011 Budget Operating	2011 Actual Operating	Variance	Percentage Used	2010 Actual Operating
Surface (Oil) Land Lease Revenue	65,500	53,195	(12,305)	81.21%	57,815
Rentals	659,445	389,375	(270,070)	59.05%	646,795
Donations and Gifts	81,553	64,812	(16,741)	79.47%	102,340
Insurance Proceeds	-	-	-	0.00%	22,833
Recovery from Operating Allowance	-	4,285	4,285	0.00%	6,761
Sponsorships	-	-	-	0.00%	-
Sundry Revenue	25,750	32,090	6,340	124.62%	57,911
Other	107,303	101,187	(6,116)	94.30%	189,844
Transfers from Federal Gov Conditional	23,456	-	(23,456)	0.00%	18,973
Transfers from Federal Gov Unconditional	-	-	-	0.00%	15,000
Transfers from Local Boards and Agencies	-	74,880	74,880	0.00%	48,735
Transfers from Local Government	-	-	-	0.00%	20,000
Transfers from Local Government - Bamwell	11,000	5,300	(5,700)	48.18%	10,600
Transfers from Local Government - MD	705,216	235,141	(470,075)	33.34%	286,583
Transfers from Provincial Gov Conditional	491,219	475,745	(15,474)	96.85%	819,445
Transfers from Provincial Gov Unconditional	-	-	-	0.00%	-
Government transfers	1,230,891	791,066	(439,825)	64.27%	1,219,335
Total Revenues	19,058,927	16,382,753	(2,676,174)	85.96%	17,948,182
Expenses					
CUPE Wages - Casual	457,963	484,097	(26,135)	105.71%	621,878
CUPE Wages - Casual Guards	42,992	32,191	10,802	74.87%	42,682
CUPE Wages - Full Time Clerical	859,668	474,551	385,117	55.20%	782,345
CUPE Wages - Full Time Outside	1,808,589	1,153,801	654,788	63.80%	1,913,271
CUPE Wages - Part Time Clerical	132,626	158,070	(25,444)	119.18%	177,020
CUPE Wages - Part Time Outside	150,004	123,483	26,521	82.32%	136,452
Elected Official Remuneration	139,500	93,531	45,969	67.05%	138,750
Employer Premium Reduction Contributions	(5)	-	(5)	0.00%	5,645
Employer Statutory & Benefits Contributions	1,290,925	852,970	437,955	66.07%	1,120,417
Employment Contracts	128,568	78,398	50,170	60.98%	91,392
Moving Allowances / Expenses	-	5,000	(5,000)	0.00%	-
Police Assoc Wages - Full Time	1,082,947	760,945	322,001	70.27%	968,298
Salaries - Out of Scope	1,312,608	945,783	366,825	72.05%	1,230,657
Training - In Service	-	-	-	0.00%	1,473
Salaries, wages and benefits	7,406,385	5,162,820	2,243,565	69.71%	7,230,278
Advertising, Promotion, Public Relations	81,655	47,032	34,623	57.60%	44,507
Census	-	13,239	(13,239)	0.00%	-
Communications - Data	23,150	15,659	7,491	67.64%	22,437
Communications - Telephone Land Lines	54,125	30,822	23,303	56.95%	38,449
Communications - Telephone Mobile	39,580	21,831	17,749	55.16%	32,892
Contracted Other - Trucking	183,700	129,210	54,490	70.34%	-
Contracted Public Transportation	-	726	(726)	0.00%	-
Contracted Repairs, Maintenance - Building	99,099	88,425	10,674	89.23%	104,103
Contracted Repairs, Maintenance - Building Janitor	71,720	43,060	28,660	60.04%	71,720
Contracted Repairs, Maintenance - Eng Structures	2,319,059	1,446,451	872,608	62.37%	3,033,429
Contracted Repairs, Maintenance - Land Improvement	-	43,260	(43,260)	0.00%	-
Contracted Repairs, Maintenance - M&E & Furnishing	250,974	110,145	140,829	43.89%	224,026
Contracted Repairs, Maintenance - Other	132,510	12,088	120,422	9.12%	120,493
Contracted Repairs, Maintenance - Vehicles	98,100	54,972	43,128	56.04%	107,829
Damage Claims	-	650	(650)	0.00%	-
Elections	-	-	-	0.00%	9,629
Express, Cartage, Freight	15,950	12,834	3,116	80.46%	13,900
Insurance Premiums	219,755	199,078	20,677	90.59%	194,276
Licenses and Permits	111,741	35,906	75,835	32.13%	73,667
Licenses and Permits - Munishare	-	-	-	0.00%	10,413
Memberships, Conferences, Registration Fees	71,940	54,425	17,515	75.65%	49,840
Municipal Membership Fees	1,340	1,272	68	94.90%	1,249
Postage	41,390	21,009	20,381	50.76%	35,091
Professional Services - Accounting & Audit	18,000	16,250	1,750	90.28%	23,250
Professional Services - Engineering	100,050	123,528	(23,478)	123.47%	103,672
Professional Services - Information Technology	46,550	43,550	3,000	93.55%	42,110
Professional Services - Inspections & Architecture	32,500	18,857	13,643	58.02%	16,142
Professional Services - Legal	17,500	58,217	(40,717)	332.67%	18,598
Professional Services - Management	41,000	23,008	17,992	56.12%	25

TOWN OF TABER

Statement of Operations - Account Level Detail
For the Eight Months Ending August 31, 2011
(Unaudited)

	2011 Budget Operating	2011 Actual Operating	Variance	Percentage Used	2010 Actual Operating
Professional Services - Other	154,862	115,801	39,061	74.78%	419,515
Professional Services - Property Assessment	70,200	46,856	23,344	66.75%	68,003
Professional Services - Veterinary Cat Control	12,000	6,583	5,417	54.86%	14,188
Professional Services - Veterinary Dog Control	6,000	203	5,797	3.39%	8,081
Property Tax Payment for Municipal Owned Land	1,615	1,578	37	97.71%	1,528
Rental / Lease of Building	-	55	(55)	0.00%	110
Rental / Lease of Equipment & Furnishings	56,178	50,946	5,232	90.69%	25,061
Rental / Lease of Land for Municipal Use	-	-	-	0.00%	-
Rental / Lease of Uniforms & Coveralls	13,225	6,282	6,943	47.50%	10,181
Rental / Lease of Vehicle	34,500	333	34,167	0.97%	1,312
Subscriptions and Publications	5,600	2,186	3,414	39.04%	2,606
Towing	800	288	513	35.94%	705
Training - External	79,864	23,102	56,762	28.93%	69,501
Travel and Subsistence	82,247	31,408	50,839	38.19%	70,075
Uniform and Clothing Alterations	-	660	(660)	0.00%	-
Contracted and general services	4,588,479	2,951,784	1,636,695	64.33%	5,082,612
Purchases from Local Government	149,925	124,625	25,300	83.12%	170,756
Purchases from Other Municipality Agencies	653,460	345,102	308,357	52.81%	463,968
Purchases from Provincial Agencies	1,100	224	876	20.36%	600
Purchase from other governments	804,485	469,951	334,533	58.42%	635,325
Building Furnishings & Supplies	-	4,269	(4,269)	0.00%	-
Building, Plumbing and Electrical Supplies	50,480	49,430	1,050	97.92%	55,963
Building, Plumbing and Electrical Supplies - MD	-	21	(21)	0.00%	152
Catered or Purchased Foods	16,400	11,730	4,670	71.53%	15,135
Chemicals, Salt, Etc.	44,640	20,921	23,719	46.87%	40,970
Clothing & Boots	43,068	23,059	20,009	53.54%	29,626
Computer Equipment & Supplies	-	12,889	(12,889)	0.00%	-
Electricity	1,183,250	780,361	402,889	65.95%	1,207,547
Gas, Oil, Antifreeze, Etc.	161,235	136,500	24,735	84.66%	141,769
General Goods and Supplies - Other	43,600	10,459	33,141	23.99%	27,887
Gravel, Sand, Rocks	40,250	42,547	(2,297)	105.71%	71,694
Ground Materials and Fertilizer	6,250	2,350	3,900	37.60%	889
Janitorial Supplies	38,875	20,418	18,457	52.52%	38,268
Land Improvement Materials	2,250	25,357	(23,107)	1126.98%	-
Machine & Equipment Parts	113,500	62,218	51,282	54.82%	91,199
Natural Gas	377,000	229,666	147,334	60.92%	376,879
Natural Gas - Library	-	-	-	0.00%	-
Paving, Curb, Sidewalk Materials	89,350	45,901	43,449	51.37%	104,044
Pharmaceutical & First Aid	38,330	28,649	9,681	74.74%	29,197
Promotional Materials	21,475	3,646	17,829	16.98%	25,262
Re-Sale Supplies	20,950	11,503	9,447	54.91%	22,333
Road Signs (incl. Repair Materials)	13,800	6,381	7,419	46.24%	-
Safety Equipment and Supplies	925	18,481	(17,556)	1997.90%	-
Small Equipment and Tools	96,213	43,962	52,251	45.69%	75,632
Stationery, Office Supplies	52,047	34,950	17,097	67.15%	48,801
Tires & Batteries	18,500	14,519	3,981	78.48%	-
Vehicle Parts	-	3,836	(3,836)	0.00%	-
Water, Sewer, Garbage Costs	4,500	2,259	2,241	50.21%	2,856
Materials, goods and supplies	2,476,888	1,646,281	830,607	66.47%	2,406,102
Cancellation of Uncollectable Accounts	13,000	-	13,000	0.00%	19,705
Transfers to Operating Allowances	-	-	-	0.00%	(4,815)
Provisions for allowances	13,000	-	13,000	0.00%	14,890
Grants to Individuals and Non-Government Org	88,196	57,321	30,875	64.99%	126,823
Transfer Payment to Local Government Agency	136,033	100,734	35,299	74.05%	128,283
Transfer Payment to Other Local Government	4,600	-	4,600	0.00%	4,635
Transfer Payment to Own Municipal Agency	237,660	178,245	59,415	75.00%	206,673
Transfers to local boards and agencies	466,489	336,300	130,189	72.09%	466,414
Bank Charges	8,000	3,698	4,302	46.23%	4,999
Bank charges and short-term interest	8,000	3,698	4,302	46.23%	4,999
Debenture Debt - Interest	586,353	394,665	191,688	67.31%	619,989
Interest on long-term debt	586,353	394,665	191,688	67.31%	619,989

TOWN OF TABER

Statement of Operations - Account Level Detail
For the Eight Months Ending August 31, 2011
(Unaudited)

	2011 Budget Operating	2011 Actual Operating	Variance	Percentage Used	2010 Actual Operating
Amortization	3,743,620	2,495,747	1,247,873	66.67%	3,673,708
Amortization	3,743,620	2,495,747	1,247,873	66.67%	3,673,708
Loss (Gain) on Disposal of Capital Assets	-	(1,476)	1,476	0.00%	968,241
Loss (gain) on disposal of capital assets	-	(1,476)	1,476	0.00%	968,241
Cost of Land Sold (from Inventory)	43,250	34,714	8,536	80.26%	-
Sundry Expenses	-	1,000	(1,000)	0.00%	(593)
Other	43,250	35,714	7,536	82.57%	(593)
Total Expenses	20,136,948	13,495,485	6,641,463	67.02%	21,101,966
Excess (deficiency) of revenue over expenses	(1,078,021)	2,887,268	3,965,289	-267.83%	(3,153,784)
Debt - Principal	(562,474)	(369,808)	192,666	65.75%	(557,641)
Repayment of long term debt	(562,474)	(369,808)	192,666	65.75%	(557,641)
Contributions from Other Operating Functions	67,000	33,500	(33,500)	50.00%	75,461
Contributions to Other Operating Functions	(67,000)	(33,500)	33,500	50.00%	(75,461)
Interfund Transfers	-	-	-	0.00%	-
Contributions from Capital Fund	-	-	-	0.00%	1,019,764
Contributions from Operating Reserves	311,524	207,683	(103,841)	66.67%	594,126
Operating Contingency/Debt Recovery	-	-	-	0.00%	70,213
From reserves	311,524	207,683	(103,841)	66.67%	1,684,102
Contributions to Capital Fund	(1,907,403)	(1,271,145)	636,258	66.64%	(1,936,122)
Contributions to Operating Reserves	(161,524)	(137,035)	24,489	84.84%	(345,942)
Operating Contingency/Debt Reduction	(345,722)	-	345,722	0.00%	-
To reserves	(2,414,649)	(1,408,180)	1,006,469	58.32%	(2,282,064)
Change in Fund Balance	(3,743,620)	1,316,962	5,060,583	-35.18%	(4,309,387)

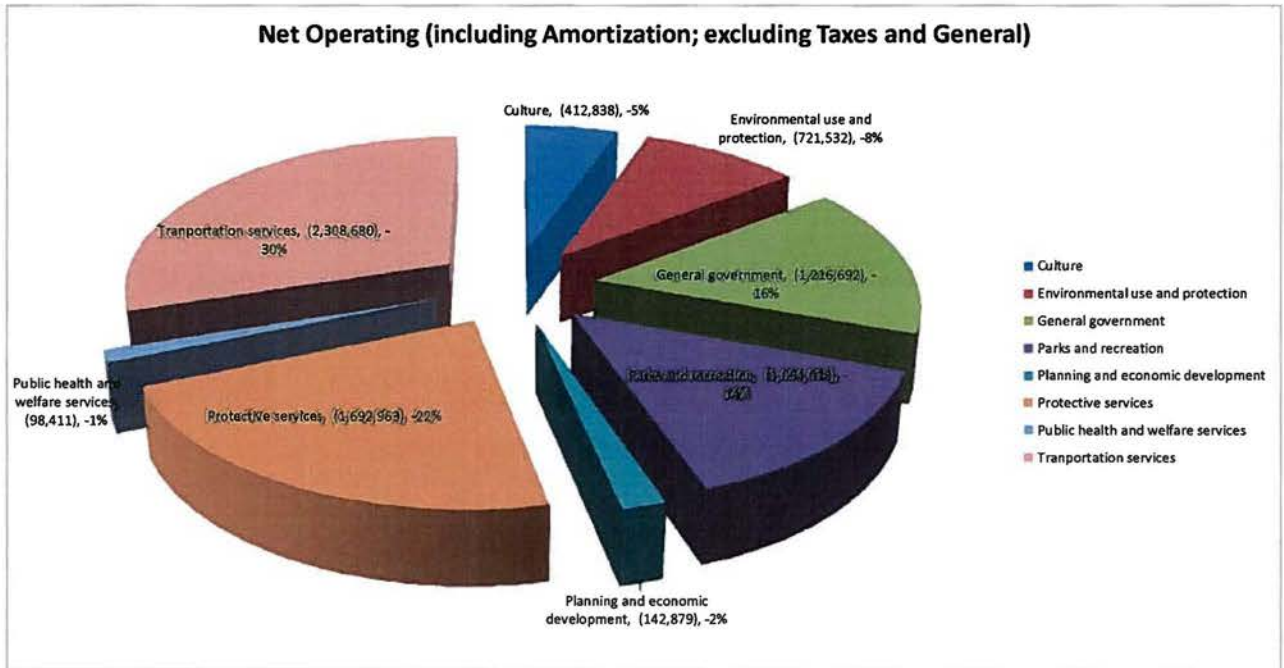
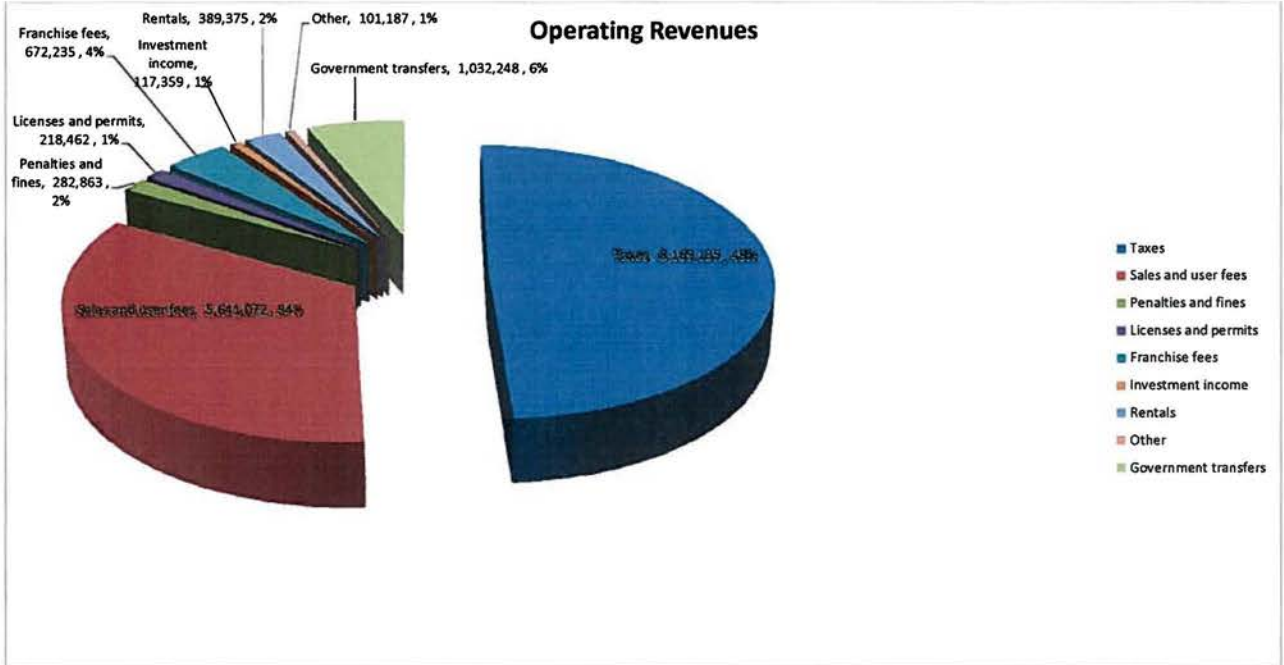
TOWN OF TABER

Statement of Departmental Activities
For the Eight Months Ending August 31, 2011
(Unaudited)

Department	2011 Operating Revenue	2011 Operating Expenditures	2011 Operating Net	2011 Budget Net	Variance	Percentage Used	2010 Operating Net
Taxes and General	9,103,976	99,000	9,004,976	8,616,301	388,675	104.51%	7,894,707
Council	-	187,524	(187,524)	(293,845)	106,321	63.82%	(253,281)
CAO Offices	27,897	362,082	(334,184)	(414,208)	80,024	80.68%	(394,754)
Finance and Customer Care	18,927	500,761	(481,834)	(744,380)	262,546	64.73%	(582,274)
Health and Safety	29,352	32,379	(3,026)	(8,500)	5,474	35.60%	(6,887)
Information Technology	3,235	213,358	(210,123)	(377,004)	166,881	55.73%	(310,713)
Police Department	614,004	1,895,584	(1,281,580)	(1,929,178)	647,597	66.43%	(1,737,486)
Fire Department	140,786	407,198	(266,412)	(409,108)	142,696	65.12%	(293,951)
Disaster Services	-	-	-	(6,500)	6,500	0.00%	(547)
Ambulance Services	815,771	843,264	(27,493)	(1)	(27,492)	0.00%	(100,511)
Bylaw Enforcement	10,195	127,673	(117,478)	(163,248)	45,770	71.96%	(168,624)
Roads Streets Walks	56,965	2,148,115	(2,091,150)	(3,280,288)	1,189,138	63.75%	(3,164,106)
Public Transit	-	27,000	(27,000)	(36,000)	9,000	75.00%	(62,298)
Stormwater	212,965	403,496	(190,531)	(271,238)	80,708	70.24%	(1,257,986)
Water	1,996,757	1,418,079	578,678	710,886	(132,208)	81.40%	450,422
Wastewater	1,358,424	2,762,923	(1,404,499)	(2,425,066)	1,020,567	57.92%	(1,973,164)
Landfill	460,614	349,829	110,785	(0)	110,786	0.00%	4,812
Solid Waste Services	666,263	672,759	(6,496)	(127,668)	121,172	5.09%	88,458
FCSS	-	51,697	(51,697)	(52,720)	1,023	98.06%	(50,211)
Cemetery	26,087	72,801	(46,714)	(60,048)	13,335	77.79%	(55,068)
Planning and Economic Development	290,261	278,418	11,842	(121,718)	133,561	-9.73%	(76,042)
Subdivision and Land Development	96,369	104,704	(8,335)	0	(8,335)	0.00%	49,999
Public Housing	32,283	32,283	-	-	-	0.00%	-
Property Management	85,702	232,088	(146,386)	(209,364)	62,978	69.92%	(165,776)
Arenas	144,985	347,702	(202,716)	(280,941)	78,225	72.16%	(299,264)
Golf and Curling	42,781	51,464	(8,684)	(16,685)	8,001	52.05%	(22,471)
Parks	1,048	236,583	(235,535)	(321,582)	86,048	73.24%	(336,669)
Recreation Programs	23,956	91,611	(67,655)	(70,271)	2,615	96.28%	(58,662)
Summer Games	-	-	-	-	-	0.00%	-
Special Programs	-	-	-	-	-	0.00%	-
Aquafun Centre	279,506	638,389	(358,883)	(591,550)	232,667	60.67%	(615,159)
Sportsfields	37,749	258,295	(220,545)	(298,968)	78,422	73.77%	(271,379)
Auditorium	47,076	128,940	(81,864)	(103,041)	21,177	79.45%	(119,039)
Library	-	330,974	(330,974)	(457,685)	126,711	72.31%	(421,463)
Department Total	16,623,936	15,306,973	1,316,962	(3,743,620)	5,060,583	-35.18%	(4,309,387)

TOWN OF TABER


Sector Chart
For the Eight Months Ending August 31, 2011
(Unaudited)





Agenda Item No. 7.D)

TOWN OF TABER COUNCIL REQUEST FOR DECISION

Subject: Department Head Reports	Date of September 26, 2011 Agenda:
Prepared By: Kerry Van Ham, Council & CAO Assistant	
Attachments: Department Head Reports	
Topic: Department Head Reports	
Background:	The following reports are supplied for Council Information.
Options:	1. That Council accepts the Department Head Reports for information.
Recommendation:	Option #1 - That Council accepts the Department Head Reports for information.
Approval Date:	September 22, 2011 CAO: 



Town of Taber

<p>CHIEF ADMINISTRATIVE OFFICER August 12, 2011 – September 16, 2011</p>
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- Years of Service Award presentations to various long term staff.
- Administration of various staff vacancies.
- Union discussions on an assortment of different topics.

Meetings and Conferences:

- Attended the presentation for the donation of an automatic external defibrillator machine.
- Attended the Heart and Stroke Foundation introduction to home CPR practice kits, along with a refresher course on CPR training.
- Traffic Committee meetings to discern parking options and signage.
- Meeting with the Acting Development Officer.
- Together with the Human Resource Department, a meeting was held with CUPE Local 2038 representatives.
- Management Team meetings to discuss a number of pertinent issues.
- Discussion with ATCO Gas.
- Website upgrade training session attended.



Town of Taber

ADMINISTRATION REPORT August 16, 2011 – September 26, 2011

CORPORATE SERVICES REPORT for August 16, 2011 – September 26, 2011

Corporate Services

- Performed duties as Acting CAO while the CAO was away during August.
- Continued involvement with the CUPE EMS negotiations.
- Arranged meetings with representatives from Alberta Health Services (AHS) to discuss the reason why several of our change order requests for operational deficits have not been accepted. The meeting centered on AHS's calculation of the expected wages versus our actual reported wages. AHS has denied the change order and we are continuing to pursue an acceptable resolve to this issue.
- Working with the EMS manager on the five year budget that is required by AHS to renew the contract.
- Responded to several FOIP requests.
- Preparations for the upcoming budget process are underway, with letters going out to community groups and commissions indicating the timelines to present their budget requests to Council. We have received all the requests back from these groups and where necessary they have been scheduled for upcoming Council meetings.
- Have been working with staff to review and prepare the proposed changes to the utility bylaw.
- Met with Public Works staff to review the reason for higher than expected YTD fuel expenses. Aside from the operational reason for increased volume usage, Public Works has worked with the supplier to improve control processes to provide better fuel consumption analysis.
- Continued participation in website development meetings. We have prepared the draft website content for our department, and continue to revise it as necessary.

- Participated in demonstrations from three different suppliers of agenda setting software with the CAO and CAO Assistant.
- Met with the building renovation committee and the architects to review the final layout.
- Responded to additional questions from the Alberta Utilities Commission after they received a complaint from a resident.
- Continued work with the new payroll and timesheet software implementation.
- Met with staff in preparation of the annual Health and Safety Audit. We conducted our annual fire drill that is co-ordinated with the MD of Taber, Taber and District Housing, and the Sugar Beet Growers. The drill was successful and staff performed exceptionally well.
- Met with Associated Engineering to finalize the updated GIS database which presents the Town's infrastructure assets overlaid on a grid of the Town. I also had discussions with the Town's auditor updating him on any potential impact that some of the changes and corrections to the database may have on the financial statements.
- Attended the Western Canadian Government Financial Officers Association (GFOA) conference. The Alberta association hosted this year's conference so they combined the provincial and western conferences so they could be held together.

Currently working on:

- Various policy revisions and procedures.
- 3 year budget preparation.
- Utility Bylaw revisions.

Information Technology

- The I.T. Department and the Payroll Department have implemented the new payroll system at the beginning of September. This system makes running a payroll much easier and includes online timesheets, pay stubs and T4s for employees.

- The Website Committee chose a design and color scheme for the Town of Taber's new website. Staff made a large amount of website content for our new website, which is scheduled to launch on Oct. 31st. This content is currently being used to create a trial version of the new website, which we will use to test navigation and searches, as well as to judge the appearance of our data and resources.
- We re-imaged all nine RCMP computers at the Taber Police Station with a new version of the PROS software, and assisted the RCMP with installing new network equipment.

Highlights from our activities this month:

- Training activities:
 - For I.T. staff –
 - None
 - For all staff –
 - Ran "Writing For The Web" training course for staff that are creating web content.
- Repaired computers at the Transfer Station and Public Services under warranty.
- Fixed the Questica budget program import for actual numbers.
- Resolved issue of iPads not being able to open PDF's.
- Fixed problem opening email attachments in Internet Explorer 9.
- Helped with FOIP requests.
- Provided staff with an online Health & Safety Quiz.
- Rebuilt the Forefront anti-virus server on a new hardware platform.
- Updated the CASH Call Accounting software for tracking long distance phone calls.
- Re-configured eight vehicle laptops to work with new public IP addresses.

Currently working on:

- Project, Web Site Design – Ongoing.
- Project, Wireless Access for Town Buildings – Ongoing.

Human Resources

- Recruitment is ongoing for the following positions:
 - Permanent Full-time
 - Rec operator I
 - Development officer
 - Temporary Full-time
 - None
 - Temporary Part-time
 - None
 - Casual
 - None
 - Seasonal
 - None
- Involved in ongoing labour negotiations for EMS Collective Agreement.

Currently working on:

- Payroll system implemented and is currently live. We are currently testing the new software against the old payroll system and investigating any variances.
- Canada summer grant reporting.
- Approval for training policy.

Director of Public Services

September 16, 2011

DEPARTMENT HIGHLIGHTS - PRIOR Month

- Workplace inspections, hazard ID, assess/control; attend safety mtgs
- Reviewed PS dept hazards identified over past year, per Town's H&S program
- NW Storm – construction completed; all deficiencies completed
- 2011 Bi-Annual Capital works – construction continues; construction completion expected by November 10, 2011 Attended regular progress meetings
- Along w/ Epcor/Stantec, attended 50% design review for WTP upgrade project
- Waste Management Review – continue researching options of waste collection systems & containers; distributed public education/information via Cornhusk Chronicle and hand delivery to manual pick-up route customers
- Along w/ B Kambeitz, attended bi-annual utility systems meeting with Epcor
- Attended site meetings re: berm sloughing west of Taber on town-owned land
- Assisted with development agreement drafts and service connection agreements
- Reviewed development process with J. Coughlin and AE
- Along w/ G Frank, attended mtg w/ MD of Taber re: Johnson's Addition & Horseshoe Estates servicing study
- Recreation Sponsorship – evaluation of 3 submissions and recommendation
- Along w/ A Holmen and J Hoglund, attended September 7 Recreation Bd mtg
- Traffic Committee meeting re: current issues/requests
- Prepared/submitted application to provincial gov't for Disaster Recovery Assistance
- Attended Administration Building Committee mtgs
- Processing FOIP request – requested 30 day extension to the original deadline
- Along w/ G Frank, A Rudd & D Culler, participated in organizational structure review
- Inputs for new website
- Began 2012-14 operating & capital budget proposals

UPCOMING PROJECTS & TASKS PLANNED

- Workplace safety inspections & meetings
- Website information for Town's new website
- WTP upgrade 90% review; AB Env submission & AMWWP application update
- Waste Management Review – report, options & recommendations; Recycling RFP
- 2011 Bi-Annual Capital Works – construction continues; regular progress mtgs
- NW Storm – process final invoicing and ISF grant reporting requirements
- Trail development – budget estimate, extension request to MSP grant program
- Recreation sponsorship – next steps, based on Council direction
- 2012-14 Operating and Capital budget proposals

Public Services Manager – Monthly Dept Report

September 15, 2011

Facility Maintenance

- Implementation of the 2011 Facility & Equipment Maintenance program is ongoing including monthly work at the Admin Bldg, Auditorium, Ice Arenas, Aquafun Centre, Police Services Building, PS Shop & Landfill/Transfer Station Scale Building.
- Met with Architects to discuss drawing up plans & specs for Tendering Administration Renovation.
- Met with Library Board to present progress on Commissioning of Facility.
- Facility Assistant looking after Aquafun Yearly PM Shutdown.
- Updated Facility Life Cycle Program.
- Created a Facility Exterior Picture Comparison to show progress of changes to exteriors

Roads/Walks

- Pothole maintenance ongoing.
- Street Sweeping program ongoing.
- Annual road patches completed.
- Annual sidewalk replacement completed Sept.16th.
- Annual traffic line painting completed.
- Installed two handicap parking stalls and one no parking loading zone in front of the Medical Centre.
- Installed new angle parking on the north side of 48th avenue between 50th street and 51st street.
- Installed new angle parking on 50th avenue between 50th street and 52nd street.
- Painted all schools crosswalks August 15 & 16.
- Annual crack filling pathways and roads start on Sept 26th.
- Back Lane grading ongoing.
- Dust suppressant was applied to gravel roads, Industrial, KMMSC, Landfill.
- Storm ditch turf maintenance ongoing.
- Chris Oevering accepted the MOP1 position.
- Working on content for the new town web site.
- Monthly Safety meeting

Solid Waste Collection and Transfer Station

- Tan/Green Collection Bin maintenance ongoing.
- Green Compost bins will be picked up on a weekly basis starting April 11th.

- Relocating Green bins beside the Tan bins ongoing.
- Working on gathering information from other municipalities for the rollout front curb pickup containers and garbage truck ongoing.
- Working with Taber Recycling for solutions to reduce the Cardboard in our waste stream by providing more cardboard bins to the Commercial/Industrial collection routes.
- Will deliver cardboard bins to all schools this month.
- Hand delivered pamphlets to residents for manual waste collection route/public education.
- Monthly Safety meeting.

LEISURE SERVICES

September, 2011

Aquatics

- Continue with upgrading procedures, staff training & Health and Safety plan. Inspections and Hazard Id/control measures ongoing.
- Several staff changing positions or leaving the Aquafun Centre for education. As a result recently hired 4 casual Lifeguard staff and one fulltime Lifeguard/Instructor 2. We are currently recruiting for one ¾ time Lifeguard/Instructor. We have been busy with training of these positions.
- Summer swim lesson sessions completed. Due to demand a fifth session was added to accommodate preschool lessons. We have only had four summer sessions in previous years.
- Communications with AHS continued to review proposed new Operational Standards for Swimming Pools with Alberta Health Services and how the legislation may affect our facility. New standards are expected to be released in late fall of 2011.
- Reviewing pool operator certification training opportunities and scheduled one staff for Pool Operator 2 training in Brooks in October.
- Assisting with other committee members the development of the new website for the Town of Taber.
- Scheduling 2011/2012 School swim sessions.
- Fall swim schedules and lessons completed.
- Annual shutdown was successful and facility is once again operational.
- Preparing 2012-2014 Operating and Capital budgets.

Leisure

- Planning underway for upcoming Rick Hansen Man in Motion 25th Anniversary Event.
- Summer Program staff positions were completed on August 29th. Overall all events went well.
- Attended Cornfest planning meetings on behalf of the Town of Taber.
- Ice User fall meeting will occur this week. Ice schedules for the remainder of year to be completed by October 1st.
- User survey for facilities was completed on June 30th.
- Fall Community Registration event occurred Sept. 6 and 8th. Overall feedback was once again positive.
- Preparing for fall Ice User Meeting to be held in Sept.
- Attended THRIVE workshop in August and will continue forward as a member of the committee that represents Taber.
- Preparing for Southern Alberta Games fall retreat October 3-5th and review of 2011 games event.
- Promoted the 2nd annual National Sports Day in Canada event for Sept. 17th. This is an area we can expand on in future years.
- Preparing to conduct the 2011 Internal Health and Safety audit as required by Alberta Municipal Health and Safety Assoc. This will be a team effort with other auditors within the organization.
- Working with the Chamber of Commerce regarding some planning for the upcoming Midnight Madness event in Nov.
- Preparing 2012-2014 Operating and Capital budget documents to present to the Recreation Board on October 6, 2011.

Recreation Facilities Manager – Department Report

Civic Centre

- Regular operation and bookings ongoing in both Auditorium and Arena's
- Review of Safe Work practices and procedures ongoing
- Budget estimates and process begun

Parks

- Spring/Summer season maintenance program plans completed. Winterizing of parks begun.
- Regular maintenance checks ongoing
- Review of Safe Work practices and procedures ongoing
- Installation of furnishings and equipment ongoing.
- Trail extension project and Trailhead begun, surveying of Town property completed. Trailhead kiosk ordered
- Construction of off-leash dog area ongoing
- Budget estimates and process begun

Sportsfields

- Spring/Summer season maintenance program plans completed. Winterizing of sports fields begun.
- Regular maintenance checks ongoing
- Review of Safe Work practices and procedures ongoing
- Service requests ongoing
- Budget estimates and process begun

Cemetery

- Spring/Summer season maintenance program plans completed. Winterizing of cemetery begun
- Regular maintenance checks ongoing
- Specific site care requests for 2011 ongoing
- Review of Safe Work practices and procedures ongoing
- Budget estimates and process begun

Taber Emergency Services Report – July and August 2011

Fire- M. Bos

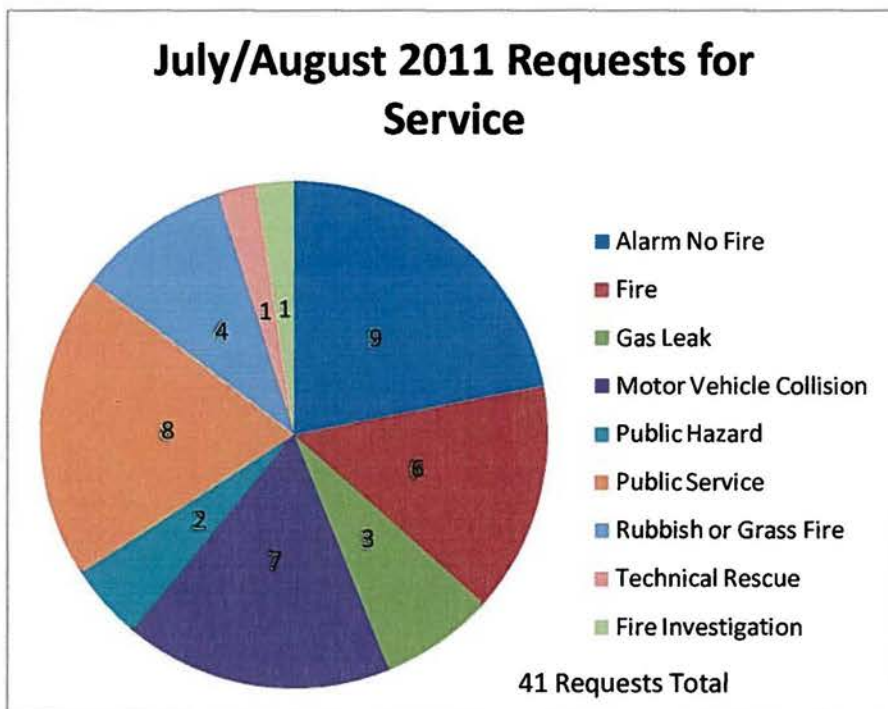
There were 41 requests for service over July and August. Nineteen of the events occurred in the MD of Taber with the remainder in town limits.

We also responded to several requests over the summer for Safety Codes related items, including inspections and occupant loads, fireworks for 3 events, and noncompliance issues with both a local business and a proposed development. In addition, six fires with a dollar loss or injury were investigated for cause and origin and results filed with Alberta Emergency Management Agency.

Firefighter training included a grant funded Water Supplies course which was hosted in Taber. Eleven volunteers from 6 Southern Alberta communities attended. Regular inhouse training included use of the irrigation turnouts in the MD, a live house burn, an extensive tour of the Lantic sugar factory, and wildland fire suppression.

Summer saw the progression or completion of several capital projects. The gear racks were installed, the 4x4 pick up truck will be complete once the AVL is installed, and the new engine is progressing with expected arrival of the chassis at Fort Garry in October. Maintenance on existing equipment involved testing and maintenance of SCBA and pump testing for the 3 engines.

Our volunteer roster is stable at 22 members. Some attrition is expected in the next several months, typically due to work related issues. However, our advertising and work in the public has generated some interest and we expect to remain stable in numbers over the winter.



Notes to chart-

Public service calls are assists to EMS staff, Taber Police Service, or RCMP. They may also include nonemergent calls such as a downed tree.



Agenda Item No. 7.E)

TOWN OF TABER
COUNCIL REQUEST FOR DECISION

Subject: Mayor and Councillor Reports (Verbal)		Date of September 26, 2011
		Agenda:
Prepared By: Kerry Van Ham, Council & CAO Assistant		
Attachments: None		
Topic: Mayor and Councillor Reports (Verbal)		
Background:		
Options:	1. That Council accepts the Mayor and Councillor reports, as presented.	
Recommendation:	Option #1 - That Council accepts the Mayor and Councillor reports, as presented.	
Approval Date:	September 22, 2011	CAO: 