



**RAY BRYANT**  
**MAYOR**  
**FORWARDED: OCTOBER 18, 2012**

**AGENDA**

REGULAR MEETING OF THE COUNCIL OF THE TOWN OF TABER, TO BE HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON MONDAY OCTOBER 22, 2012 AT 5:00 P.M., IMMEDIATELY FOLLOWING THE ORGANIZATIONAL MEETING OF COUNCIL AT 5:00 P.M.

	<b><u>MOTION</u></b>
<b><u>ITEM NO. 1. CALL TO ORDER</u></b>	
<b><u>ITEM NO. 2. ADOPTION OF THE AGENDA</u></b>	<b>X</b>
<b><u>ITEM NO. 3. DELEGATIONS</u></b>	
A) RFD Town of Taber Recreation Board Budget Presentation	<b>X</b>
B) RFD Taber Municipal Police Commission Budget Presentation	<b>X</b>
C) RFD Taber & District Museum Society Budget Presentation	<b>X</b>
D) RFD Taber Communities In Bloom Budget Presentation	<b>X</b>
<b><u>ITEM NO. 4. ADOPTION OF THE MINUTES</u></b>	
A) RFD Public Hearing Meeting of Council October 9, 2012	<b>X</b>
B) RFD Regular Meeting of Council October 9, 2012	<b>X</b>
<b><u>ITEM NO. 5. BUSINESS ARISING FROM THE MINUTES - NONE</u></b>	
<b><u>ITEM NO. 6. BYLAWS - NONE</u></b>	
<b><u>ITEM NO. 7. ACTION ITEMS</u></b>	
A) RFD Notice of Motion: Ambulance	<b>X</b>
B) RFD Monthly Operating Financial Statements	<b>X</b>
C) RFD Department Head Reports	<b>X</b>
D) RFD Mayor and Councillor Reports (Verbal)	<b>X</b>
<b><u>ITEM NO. 8. MEDIA INQUIRIES</u></b>	
<b><u>ITEM NO. 9. CLOSED SESSION</u></b>	<b>X</b>
Labour	
<b><u>ITEM NO. 10. OPEN SESSION</u></b>	<b>X</b>
<b><u>ITEM NO. 11. CLOSE OF MEETING</u></b>	<b>X</b>



TOWN OF TABER
COUNCIL REQUEST FOR DECISION

Table with 2 columns and multiple rows containing subject, date, prepared by, attachments, topic, background, options, recommendation, and approval date/signature.

The **2013 Operating** budget for Recreation reflects the following:



#### Revenues

- Recommending user fees remain same as 2012 - cemetery, arenas, aquatics, programs, sportsfields and auditorium.
- Revenues reflect the same financial contribution from the Municipal District of Taber as the 2012 contribution.
- Recreation facility rental fees reduced/waived by Council are shown as revenue in the appropriate operating function.
- Although we may realize sponsorship program revenues in 2013, the proposed operating budget reflects a conservative forecast of no sponsorship revenues until 2014 and beyond.

#### Expenditures

- A. Facility & Equipment Maintenance Lifecycle Program – the proposed 2013 operating budget reflects fully funding and implementing this program. The impact of deferring of facility & equipment lifecycle program costs to future years will increase the risk of building/equipment failures, emergency shutdowns and additional costs.
- B. Staffing levels – permanent and seasonal staffing levels proposed in 2013 remain the same as 2012. The Recreation Facilities section is currently operating with two vacant positions – Recreation Facilities Manager and a Recreation Operator position. The search for a Recreation Facilities Manager is ongoing, and once in place that person will be tasked with recruiting the vacant Recreation Operator position.
- C. Staff training and development – training and development assist our employees performing their duties and effectively serve our ratepayers & residents.
- D. There is limited contingency incorporated into the budget for unexpected expenditures.
- E. Recreation Sponsorship Program – Town Council has supported this initiative of the Taber Recreation Board. The objective is to offset increasing operating costs through the generation of previously untapped revenue sources - identifying appropriate 'sponsorship fit' through discovery sessions with the business community.

The **2013 Capital** budget includes replacement of the deteriorating PVC liner in the lap and landing pools with tile in the Aquafun Centre to match the pool finishes in the leisure pool and hot tub. The CFEP application submitted by the Taber Viper Swim Club is in the processing queue and we anticipate a decision from the provincial department during the final quarter of 2012. We also submitted a Community Infrastructure Facility Fund grant application by the August 2, 2012 deadline - no decision has been announced regarding our application to date.

## 2013 Operating Budget

### Recreation Facilities & Leisure Services

Recommended by Recreation Board Oct 11/12

	<u>2010 Budget</u>	<u>2010 Actual</u>	<u>2011 Budget</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 YTD Actual</u> Aug 31/12	<u>2013 Budget</u>
<b>Revenues</b>							
Cemetery	60,110	53,212	51,270	48,316	52,800	41,576	54,380
Arenas	227,430	245,560	231,840	251,180	251,202	162,383	258,041
Golf & Curling	87,457	72,540	65,446	65,150	66,534	51,549	66,546
Parks	-	4,690	6,000	14,423	7,425	-	7,640
Programs	46,000	49,780	46,450	41,575	44,680	19,630	43,150
Summer Games	-	-	-	-	-	-	94,000
TorchRun & Sponsorship	55,175	50,955	-	-	91,000	31,554	15,000
Aquatics	314,135	357,577	347,260	355,289	361,570	310,234	366,219
Sportsfields	49,710	63,466	51,815	45,879	53,597	36,521	54,565
Auditorium	72,480	77,071	91,325	85,378	88,610	57,197	88,872
	<u>912,497</u>	<u>974,850</u>	<u>891,406</u>	<u>907,190</u>	<u>1,017,418</u>	<u>710,647</u>	<u>1,048,413</u>
<b>Expenditures</b>							
Cemetery	94,465	104,603	107,519	89,287	113,612	58,588	113,622
Arenas	441,214	496,520	463,651	486,448	501,496	300,699	475,450
Golf & Curling	103,987	128,544	82,131	131,546	120,343	56,836	136,454
Parks	292,628	321,777	305,182	310,489	319,052	149,915	310,327
Programs	103,566	108,487	116,720	110,009	123,063	89,773	119,754
Summer Games	-	-	-	-	-	-	94,000
TorchRun & Sponsorship	55,175	53,761	-	27,459	91,000	34,554	15,000
Aquatics	856,620	950,719	922,830	964,719	956,884	552,523	979,970
Sportsfields	266,118	277,018	325,883	298,254	287,465	161,750	284,204
Auditorium	199,401	193,047	190,681	187,085	202,319	114,674	245,880
	<u>2,413,173</u>	<u>2,634,477</u>	<u>2,514,596</u>	<u>2,605,296</u>	<u>2,715,234</u>	<u>1,519,312</u>	<u>2,774,661</u>
Net Surplus or (-)Deficit:	- 1,500,676	- 1,659,627	- 1,623,190	- 1,698,106	- 1,697,816	- 808,666	- 1,726,248

# Summer Games - Taber 2013

Sub-Object	2010 Budget	2010 Actual	2011 Budget	2011 Actual	2012 Budget	2012 Actual	2013 Budget
<b>Revenues</b>							
1-415-0000 - Sale of Materials and Supplies	0	0	0	0	0	0	200
1-420-0000 - User Fees	0	0	0	0	0	0	1,000
1-591-0000 - Donations and Gifts	0	0	0	0	0	0	29,700
1-840-0010 - Transfers from Provincial Gov Conditional	0	0	0	0	0	0	2,500
1-850-0011 - Transfers from Local Government - MD	0	0	0	0	0	0	20,000
1-860-0010 - Transfers from Local Boards and Agencies	0	0	0	0	0	0	20,600
1-920-0000 - Contributions from Operating Reserves	0	0	0	0	0	0	20,000
	0	0	0	0	0	0	94,000
<b>Expenditures</b>							
2-211-0000 - Travel and Subsistence	0	0	0	0	0	0	1,200
2-215-0000 - Express, Cartage, Freight	0	0	0	0	0	0	500
2-216-0000 - Postage	0	0	0	0	0	0	300
2-221-0000 - Advertising, Promotion, Public Relations	0	0	0	0	0	0	12,500
2-236-0000 - Professional Services - Information Technology	0	0	0	0	0	0	300
2-239-0000 - Professional Services - Other	0	0	0	0	0	0	38,800
2-263-0000 - Rental / Lease of Equipment and Furnishings	0	0	0	0	0	0	6,400
2-264-0000 - Rental / Lease of Land for Municipal Use	0	0	0	0	0	0	200
2-274-0000 - Insurance Premiums	0	0	0	0	0	0	1,400
2-511-0000 - Stationery, Office Supplies	0	0	0	0	0	0	500
2-513-0000 - Janitorial Supplies	0	0	0	0	0	0	200
2-515-0000 - Catered or Purchased Foods	0	0	0	0	0	0	11,500
2-516-0000 - Pharmaceutical and First Aid	0	0	0	0	0	0	500
2-524-0000 - Small Equipment and Tools	0	0	0	0	0	0	10,500
2-525-0000 - Safety Equipment and Supplies	0	0	0	0	0	0	500
2-536-0000 - Road Signs (Incl. Repair Materials)	0	0	0	0	0	0	5,000
2-538-0000 - Hardware, Plumbing and Electrical Supplies	0	0	0	0	0	0	3,700
	0	0	0	0	0	0	94,000
<b>Net Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>





SOUTHERN ALBERTA  
RECREATION ASSOCIATION



Southern Alberta Recreation Association  
Natalie Sauer, Chair  
Ph 403-529-8344  
Fax 403-529-1112  
[natsau@medicinehat.ca](mailto:natsau@medicinehat.ca)

October 5, 2012

Town of Taber & M.D. of Taber  
A 4900 50 Street  
Taber, Alberta T1G 1T1  
Attn: Mayor Ray Bryant & Reeve Brian Brewin

Dear Mayor Bryant & Reeve Brewin:

RE: 2013 SOUTHERN ALBERTA SUMMER GAMES – LETTER OF AGREEMENT

On behalf of the Southern Alberta Recreation Association (SARA), we would like to thank your community for accepting the undertaking of hosting the 2013 Southern Alberta Summer Games.

This letter will serve as an agreement between the Town of Taber, the M.D. of Taber and the Southern Alberta Recreation Association for the hosting of the Games:

1. That the Southern Alberta Recreation Association would serve as the recognized authority for overseeing the host community and to offer assistance when required.
2. That a host Organizing Committee be established.
3. That the Town of Taber and the M.D. Taber would receive a \$12,000 grant from the Southern Alberta Recreation Association toward the hosting of the Games.
4. That the \$12,000 installment will be paid by June 1, 2013.
5. That the Town of Taber and the M.D. of Taber will receive an additional \$2.00 per participant at the SARA retreat hosted in September, 2013 after presenting the final report.
6. That the host community provides SARA with a list of proposed sports by January 1, 2013.
7. That the Host Organizing Committee, at its own expense, maintains General Liability Insurance during the duration of the Games
  - \$5,000,000 Inclusive per occurrence with respect to Third Party Bodily Injury and Property Damage

- Participants liability
  - The Town of Taber and the M.D. of Taber and the Southern Alberta Recreation Association will be added as additional insured under the policy.
8. That the Town of Taber and the M.D. of Taber will indemnify and hold harmless the Southern Alberta Recreation Association from third party claims which are due to the acts of the Town of Taber and the M.D. of Taber or its employees in association with the Games.
9. The Southern Alberta Recreation Association will not be responsible for any deficit, which may occur as a result of the Games.
- 

If these conditions, as listed above, are to your acceptance, please indicate by signing in the appropriate area.

**Town of Taber**

Per: \_\_\_\_\_ Date \_\_\_\_\_  
Mayor Ray Bryant

**M.D. of Taber**

Per: \_\_\_\_\_ Date \_\_\_\_\_  
Reeve Brian Brewin

**Southern Alberta Recreation Association**

Per: \_\_\_\_\_ Date \_\_\_\_\_  
Chair, Bonnie Ellis



TOWN OF TABER
COUNCIL REQUEST FOR DECISION

Table with 2 columns: Field Name and Content. Fields include Subject, Date of Agenda, Prepared By, Attachments, Topic, Background, Options, Recommendation, and Approval Date.



## What is Police Services?

The Police Service has been a part of the fabric of this community since being established in 1904. The modern police service operates a police station, patrol service and dispatch service that is open 24 hours a day providing safe sanctuary for those in need. Police respond to reported crimes and conduct investigations which include the judicial preparation. All levels of law enforcement and crime investigation have met a provincially administered set of standards resulting in effective and efficient policing to Taber. The police service supports local crime prevention initiatives including a school resource officer and a victim service unit. The service also operates a secure prisoner holding facility. The net operating budget for the police service in 2012 was set at \$1,930,097. The police were under the budgeted amount in 2011 and anticipate another surplus this year.

**2013 Net Budget\*      Total: \$1,987,049 (+\$56,952/2.95%) [Settled wages \$45,659 – operations \$11,293]**

## Police Budget Overview

**Contracted and general services** **Cost - \$185,980**

This area covers off important areas including staff development that allows staff to stay current with their qualifications which are required by provincial standards. It also operates the building physically and administratively providing for such items as repairs, utilities office equipment contracts and insurance.

**Materials, goods and supplies** **Cost - \$112,825**

This area of the budget provides all office supplies for both operations and administration. Administratively we purchase the paper and clerical staples. Operationally we also purchase the uniforms and re-stock with ammunition while keeping our issued equipment in a good state of repair. Almost 30% of this area is expended on fuel.

**Amortization and capital contributions** **Cost - \$186,572**

The capital funds allow for the purchase of large items on an annual basis such as police cars and equipment purchases or as an example upgrades to existing communication systems. The amortization amount is intended to offset future asset replacement and maintenance.

**Salaries, wages and benefits** **Cost - \$2,264,422**

Wages are the largest expenditure in the majority of budgets this one is no exception, as this amount represents 80% of the total amount required to operate the police service. This allocation allows us to carry out the daily policing functions of informing, involving and protecting the citizens of Taber. The Taber Police Service has 14 sworn officers and a total of 6 full and 6 part time support staff. The Emergency 9-1-1 centre creates 2,500 police records, conducts in excess of 30,000 CPIC queries and has processed 2,659 in support of officers on patrol. Our school resource officer interacts with students from two school divisions during the school year. Crime prevention is an important function with 13 programs being managed by the officers.

*\*This is a pro-forma budget. The Taber Police Commission has approved the operating budget on the basis that a wage settlement is pending.*

## Did you know?

### Efficiencies and crime pressures

Cost – zero

The Taber Police Service accomplishes more with less. Recent participation by our officers during a month's long secondment to an international drug investigation required no external budget requests. Partnering agencies expended hundreds of thousands of dollars in seizing multi-kilogram shipments of cocaine and arresting several conspirators. This ultimately benefited the community of Taber but also illuminated a continuing and growing problem. The Taber Police Service continues to rely on day to day mutual aid with police from Medicine Hat, Lethbridge, Alberta Law Enforcement Response Teams, Safe Community and Neighborhood teams, Canadian Border Security Agency and the RCMP all of which have resulted in successful smaller scale investigations.

We maintain harmonious relationships within the police and town organizations. We have an enviable record when it comes to grievances with CUPE and the Police Association. There have been no substantiated public complaints for the past two years, no police staff on stress leave, no costly workplace incidents, no mediation or legal fees, no consultant or human resource fees. Our expertise in management has been shared with other departments which saved them from outside consultants. Something as simple as respect for our working environment has resulted in our not exceeding the assigned budget to keep the facility and equipment in pristine condition.

### Revenues

In excess of \$1Million

The police service is a costing centre and as is the nature of a public service not intended for profit. We the officers and staff of the service do recognize that all have a role in being cost effective and contributing. We receive government transfers in the form of a policing grant (\$262,500) which is based on a formula applied to Alberta communities. Additionally we receive funds to cover the costs of one extra officer (\$100,000) this was the result of a business case being made by the police service on behalf of the community to seek these dollars. Fine monies (\$391,250) paid back to Taber are assigned to the police budget and last year were used to purchase a police car. We have been requested to second officers on a fee basis (\$31,600) outside the organization to provide instruction and mentoring. We have a cost share arrangement to support our school resource officer (\$42,000) and collect fees for providing police information checks (\$23,000). Our E-9-1-1 centre generates a contractual fee for dispatching services to Alberta Health Services (\$120,000) and is paid the 9-1-1 subscriber fee from TELUS (\$30,000). A further business case presentation to the API3 Governing Council provided us with grant money (\$24,935) to set up the service with the new provincial records management system.

### Strategy


Operating Reserve

As noted this budget is pro-forma. In anticipation of future adjustments the Commission will be requesting that any actual departmental surplus for the upcoming year be designated to our existing operating reserve amount. Any future budget adjustment can then be requested from this operating reserve.

*\*This is a pro-forma budget. The Taber Police Commission has approved the operating budget on the basis that a wage settlement is pending.*



### TOWN OF TABER COUNCIL REQUEST FOR DECISION

<b>Subject:</b>	Delegation: Taber & District Museum Society (Taber Irrigation Impact Museum) – Request for Funding for 2013 Budget.	<b>Date of</b> October 22, 2012 <b>Agenda:</b>
<b>Prepared By:</b>	Kerry Van Ham, Council & CAO Assistant	
<b>Attachments:</b>	Correspondence from the Taber & District Museum Society	
<b>Topic:</b>	Request for Funding for inclusion in the Town of Taber 2013 Budget	
<b>Background:</b>	Karen Ingram, Manager of the Taber & District Museum Society will be presenting the Organization's request for funding for inclusion in the Town of Taber 2013 budget, to Council.	
<b>Options:</b>	1. That Council receives the request for funding from the Taber & District Museum Society, for inclusion in the Town of Taber 2013 budget, for information.	
<b>Recommendation:</b>	Option #1 - That Council receives the request for funding from the Taber & District Museum Society, for inclusion in the Town of Taber 2013 budget, for information.	
<b>Approval Date:</b>	October 18, 2012	<b>CAO:</b> 



Taber & District Museum Society  
(Taber Irrigation Impact Museum)  
4702 50 Street  
Taber, Alberta  
T1G 2B6



Phone – 403-223-5708  
Fax – 403-223-0529  
Email – [tiimchin@telusplanet.net](mailto:tiimchin@telusplanet.net)

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Town of Taber

Mayor, Council and Administration

Re: Request for 2013 Funding

The Taber & District Museum Society operates the Taber Irrigation Impact Museum as an interpretive centre, historical museum and archives. Our efforts to operate the museum has been aided by Town of Taber funding based on \$1.00/capita, and we are asking that this continue for the 2013 budget year.

Our fiscal year end is October 31, so I am unable to present a complete financial statement for our 2011/2012 fiscal year but I have enclosed a statement up to the end of September 2012. Our expenses average \$3,000.00 per month, this amount for October is included in our deficit numbers shown on the statement.

Two out of every three years we do run a deficit with the third year, when we work a Casino being a year that we show a surplus. This money is restricted by AGLC rules concerning spending and does take the better part of the three years for us to spend according to the rules applied. Our surplus year will be our fiscal year of 2012/2013.

Funding from the Town of Taber is greatly appreciated and allows us to pay operating expenses that most of our grants will not cover according to the rules that come along with the grants.

We feel that the Taber & District Museum Society has a large role in our community.

I have enclosed pages of our annual report that will give you an idea of what we do and who we reach during the course of a year.

Sincerely yours;

A handwritten signature in blue ink that reads "Karen Ingram".

Karen Ingram – Manager  
Taber Irrigation Impact Museum

Partial Financial Statement  
Taber District Museum Society

<b>Income</b>	
<b>Grants</b>	
Town of Taber	\$7,935.00
Municipal District of Taber	\$5,000.00
Alberta Museums Association - Operations 2012	\$1,500.00
Alberta Foundation for the Arts - Community Presenting	\$652.00
Alberta Community Spirit - Donation Based	\$2,043.28
Canadian Heritage Information Network - Internet Reimburse	\$300.00
<b>Total Grants</b>	<b>\$17,430.28</b>
<b>Fund Raisers</b>	
Cowboy Poetry	\$2,089.50
Sponsor Board	\$2,800.00
Donations	\$3,595.20
<b>Total Fundraisers</b>	<b>\$8,484.70</b>
<b>Miscellaneous Income</b>	
Gift Shop Sales	\$518.75
GST Refund	\$264.00
Refunds (ATB service charge refunds)	\$15.00
Chamber of Commerce (Shared Janitorial Expenses)	\$297.78
<b>Total Miscellaneous Income</b>	<b>\$1,095.53</b>
<b>Total Income</b>	<b>\$27,010.51</b>
<b>Expenses</b>	
Advertising (Tourism Advertising)	\$445.50
Cowboy Poetry Expenses (Groceries & Entertainers)	\$1,478.47
Archive Expenses	\$499.13
Education (AMA Courses & SAMA Meetings)	\$205.00
Exhibit Expenses	\$846.52
Christmas Jingle Sale Table Fee	\$50.00
Gift Shop Inventory	\$54.95
Liability Insurance	\$500.00
Janitorial Expenses	\$435.15
Membership Dues (C of C and Cowboy Poetry Association)	\$55.00
Office Expenses	\$1,245.79
Rent	\$2,707.25
Telephone	\$1,444.23
Bank Service Charges	\$15.80
Payroll (Karen: \$15,185.25 and Deductions: \$3,342.76)	\$18,528.01
<b>Total Expenses</b>	<b>\$28,510.80</b>
This Financial Statement shows a deficit of \$1,529.00 but runs to September 30/2012 After our October Expenses are figured in the deficit will be approximately \$4,529.00	

# *Taber & District Museum Society*



**Taber Irrigation Impact Museum  
4702 50 Street - Taber, Alberta - T1G 2B6  
403-223-5708 [tiimchin@telusplanet.net](mailto:tiimchin@telusplanet.net)**

**Annual Report  
2011-2012 Fiscal Year  
November 1, 2011 thru October 31, 2012  
Report Prepared by: Karen Ingram**

# Mission Statement

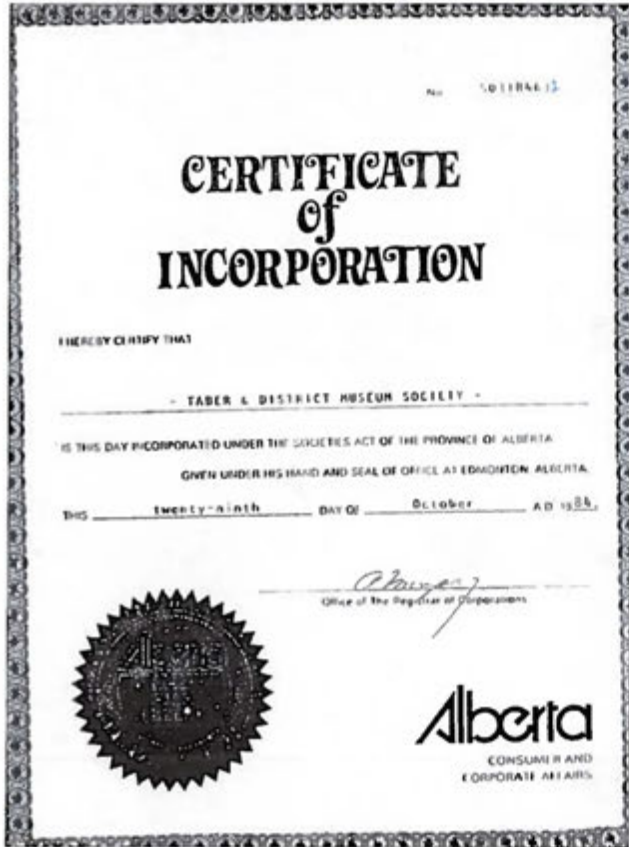
## **Taber Irrigation Impact Museum**

The Taber Irrigation Impact Museum will provide a non-profit, educational community service to the residents of the Town and Municipal District of Taber.

We will collect, preserve and display artifacts which directly reflect the human, agricultural and natural history of this area.


We will place special emphasis upon irrigation, crops grown on irrigation and our processing industries showing the economic benefits they have brought to our region.





The Taber & District Museum Society was incorporated as a Registered Society under the Societies Act of Alberta on October 29, 1984. Charitable status was applied for and received the following year on October 1, 1985 and remain in good standing.

Canadian Registered Charities - Detail page Page 1 of 1

 Canada Customs and Revenue Agency Agence des Revenus et des Contributions du Canada

**Museum** **Taber & District Museum Society**

**Tax**

Canadian Registered Charities - Detail page

**Charity name:**  
**TABER & DISTRICT MUSEUM SOCIETY**

**BN/Registration number:** 119208130 RR 0001  
**Correspondence Contact:** SECY TREAS  
**Address:** 4702 50 ST  
**City:** TABER  
**Province:** AB  
**Postal Code:** T1G2B6  
**Country:** CA  
**Designation:** Charitable Organization

**New Search**

Consult Québec Canada

*As of October 1, 1985*



# Fund Raisers & Grants

All non-profit societies know how important grants are and how hard they are to find, especially for operating funds. That is why our supporters are so important to us. No grant is ever too small or too large and all are appreciated.

2011/2012 Fiscal Year Grants Included:

- **Government of Canada:** Charity GST Rebate of \$264.00 received on December 1, 2011.
- **Town of Taber** Operating Grant: \$7,935.00 received on January 10, 2012.
- **Alberta Museums Association:** \$1,500.00 General Operations Grant received March 1, 2012.
- **Alberta Foundation for the Arts:** Community Presenting Grant for Cowboy Poetry entertainer fees, \$552.00 received on March 1, 2012 with an additional \$100.00 received on April 10, 2012.
- **Municipal District of Taber:** \$5,000.00 operating Grant received March 15, 2012.
- **Government of Alberta:** Community Spirit Grant of \$2,043.28 received June 7, 2012.

A special thank you goes out to the Town of Taber and the Municipal District of Taber for their grants. This money can be allocated as needed and is used to cover expenses that no other grant will cover with their requirements and limitations for allowable expenses.

Working hard is nothing new for the members of the Taber & District Museum Society. Any expenses that cannot be covered through available grants must be made up through fundraising.

2011/2012 Fiscal Year Fundraisers included:

- **Sponsor Board:** We've had many loyal sponsors over the years and the money they donate each year is invaluable. Thank you to Dr. Rob Layton, Chiropractor; Chin Ridge Seeds; Foto Source, Western Tractor Company Inc.; Johnson's Taber Drugs; Lamb Weston; Luigis Pizza; Ken McDonald Chevrolet; New Way Irrigation; Taber Irrigation District; Taber Safeway; Triwell Oilfield Service; Unifirst Canada Ltd.; Rogers Sugar and Kasko Cattle Co. These sponsors raised our income by \$3,500.00. We have upgraded our sponsor board sign this fiscal year and will no longer be handpainting the signage.

A special thank to Taber Irrigation District for the extra \$700.00 donation.

- **Christmas Jingle Sale:** We have had a table at this community event for the past two years. Items sold here are donated or from the Museum Gift Shop. The donated items are credited as charitable donations to those who donated. We have sold baking, aprons, potato bags, calendars and local history books, etc. This sale, November 19, 2011 brought in about \$700.00 for Museum operations.

- **Cowboy Poetry:** Our Cowboy Poetry, Country Music and Western Art show is held in late March of each year. Planning starts early in the fall and advertising starts in April with the posters we put up around Taber. All the hard work has created a successful event. Our 15th show was, March 24, 2012. Our total income for the day was \$3,436.50, after expenses and the grant we will apply for through the Alberta Arts Foundation we expect a profit for the day to be a bit over \$2,000.00.
- **Farmers Market:** Betty Moline and Anne Perl had a table at the Farmers Market in August, stocked with fresh baked goods from their kitchens. Their efforts made another \$100.00 for operational expenses at the museum.
- **Casino:** The museum worked at the ABS Casino in Lethbridge on September 15 and 16, 2012. We expect this to bring in approximately \$30,000.00 but we are not likely to receive the money until November of 2012 putting it into our Fiscal year of 2012/2013. This event is very important to us, unfortunately there are so many groups licensed that we only get one every three years. Thank you to all those who help out by doing a shift.



# Volunteers

Volunteers are the backbone of any association, the members and friends of the Taber & District Museum Society are no exception. They bake beans, decorate for events, assist with exhibits, attend seminars, work fund raisers and cover the museum front desk to assist visitors if I am occupied. They do research, write articles, search the internet for information on a wide variety of subjects. They bake cookies, cakes, pies, etc. for bake sales and for us to all enjoy. I spend many hours a year also volunteering whether working after hours for tours, assisting with the fundraisers or scrapbooking to keep our memories refreshed, not all hours are paid for. We are a dedicated bunch with a love of history and we work hard to do everything possible to preserve the life and times of Taber and District.



Alex Savage and Marg McCulloch gave their time to help when Kid Zone visited.

Most volunteer jobs aren't glamorous but they are always done willingly. Here Marg, Betty, Peggy and Harold clean the machinery yard.



Taber Transport employees volunteered their time to deliver this donated player piano to us from Lethbridge.

Volunteers recorded a total of 441 hours as of the end of September 2012. If these hours were paid at a minimal rate of \$12.00/hr it would have cost the museum \$5,292.00.

# Art Gallery

The Museum has been exhibiting the work of Taber Artists since the fall of 2000. We average 6 artists per year giving most of them two months worth of exhibit time. Artists for the 2011/2012 Fiscal Year were:

- **Grandchildren of the Tams Family:** Their work went up at the end of October and was the exhibit for November and December. There were 21 artists involved with this exhibit. Their work consisted of oil paintings, water colors and photography. Dorothy Tams has spent one on one time with each of her grandchildren sharing her talents in the world of paint and photography. What a great memory each of the children will have of time spent with their grandmother.



- **Lowell Seymour:** Originally from the west coast this man came to Taber approximately 6 years ago and has become a fan of Southern Alberta Scenery. His photography was our exhibit for March and April of 2012. A quote from Lowell: "My favorite piece at the moment is one I call Aura of Crimson and Gold. We arrived at our trailer one evening just before sunset, and there was an unbelievable aura over the lake. I think I did a fairly good job of capturing it—so it's my current favorite." This is an example of how beautiful our world can be even at home if we take the time to look as the photo was taken at King Arthurs Court just outside of Vauxhall.



- **Murray Gardner:** Our May and June exhibit was more photography, this time done by Murray Gardner. This member of the Taber Photography club has done excellent work and we were pleased to share it with the people of Taber. He told us that he had been an avid hunter for years until he decided to start shooting with a camera rather than a gun.



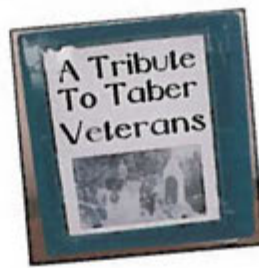
- **Jeff Millward:** An employee of Acklands-Grainger, Jeff was referred to us by Agnes Ecker when she was in looking at the photos done by Murray. His work was on exhibit for July and August. He said: "I enjoy the solitude of it....being out by yourself and just wandering and looking at the scenery and that kind of stuff is very relaxing to me." His photos were of mostly Southern Alberta including some action shots from Cornfest and the Taber Pro Rodeo.



# Gift Shop Exhibits

We use these cabinets to celebrate the life and times of Taber and it's people.

**November 2011:** Tribute to our military for Remembrance Day. World War II uniforms joined the duffle bag used by Bob Paterson Sr. from World War I, and the saw made by a Lethbridge P.O.W. as well as our wreath purchased from the Legion. Our binders of information on Taber Veterans and War Brides were out for visitors to thumb through.



**December 2011:** The Christmas tree was decorated with ornaments from the collection, toys and a wooden sled finished off the display.

**January and February 2012:** Believe it or not, at one time, the businesses of Taber used many giveaways to reward loyal customers. One cabinet held ashtrays and took us back to the days when smoking was cool with the use of some advertising posters. The other held a variety of giveaway items from our collection, coffee mugs, thermometers, yard sticks, collapsible cups, bottle and can openers.



**March and April 2012:** The art gallery exhibit was the photography of Lowell Seymour, his camera collection was used for an exhibit about "Making Pictures with Old Friends".



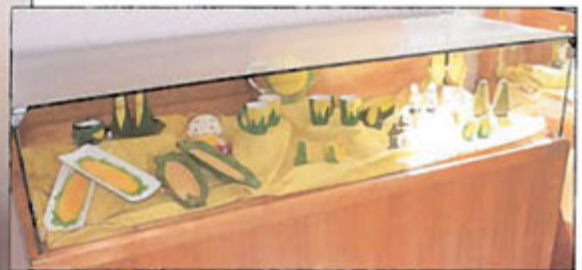
**March 2012:** Taber has had many logos over the past 100 years. The 1912 Taber Board of Trade declared the town to be the “Best in The West” and had a crest made to celebrate our “Coal and Wheat”. Then designs including the sugar beet and sunshine, declared Taber “The Land of the Lo-o-o-ng Sun”. The logo of today incorporates the sun and water representing agriculture. We had pins, a mug, a plate and flags with some of the logos and used printed panels to tell this story.



**May 2012:** Anne went to work and changed the cabinets to a summer theme. Our seed and botanical collection along with a hand sprayer made an interesting, informative and fun exhibit.



**June 2012:** Cornfest is the major event of the summer for Taber and we were given a massive collection of corn items a few years ago. They were left at the door for us to find in the morning. We do not normally accept donations this way but decided to keep this one. Many of the items make it out of storage each year and are shown for a month or two.





**September 2012:** What is more important to Taber, agricultural industries, businesses and farmers than a successful harvest? Since we take our role as an agricultural interpretive centre seriously it seems only appropriate to celebrate harvest in September. We put the cabinets away, brought out the elevator, bushel baskets, an apple box, crop samples and fall decorative items. Our harvest display added color and a sense of prosperity to our gift shop.

Our rock collection provided us with samples of Ammonite, Belemite and Concretion, these along with our Mammoth Tusk, Buffalo Horns and some Arrow Heads were put into a cabinet in the giftshop for our Fall 2012 exhibit. Our text panels explained a bit about each and donor information.





# Main Exhibits

No room to have everything on display at one time, no problem. Rotating Exhibits are the answer for us. We keep the centre of the main exhibit room the same to tell the story of Tank 77 and Taber's beginnings. Homesteading, coal mining, homesteading and irrigation, crops and agriculture related industries are all part of this exhibit area.

We use the north and south half of the room for our rotating artifact displays. We pick a theme appropriate to whom we expect to be our visitors. Fall and Spring exhibits are done with our school programming in mind while our summer exhibits focus on what we think will interest our visitors from around the world.

**Fall and winter** exhibits were all about Taber businesses and the days before computers and cell phones. The tours that we had for these displays seemed quite enthralled by the typewriters, adding machines.

There was a cash registers that did not tell the clerk how much change to give, and phones that could not be carried in a pocket.

Another display featured packages wrapped by the store in brown paper and tied with string rather than placed in your cloth reusable bag, invoices that had to be written by hand and dated with a stamp along with postal equipment unlike anything you see in the post office of today.

It is always fun to see what the younger generation takes for granted.



**The Titanic sank 100 years ago - April 15, 1912.**

There is a serious titanic collector in Taber, Steve Solic started his collection as a teenager, his items number in the hundreds if not thousands of artifacts and archival material about the disaster that claimed so many lives. We gave Steve one half of our exhibit space for a display and opened on two Saturdays in April to give visitors full opportunity to take it in. Steve spent Saturday, April 14 at the museum to share his stories and passion with visitors. The exhibit caught the attention of the Taber Times, Chat Radio News from Medicine Hat and visitors of all ages. There were a couple of children from the new generation of Titanic Collectors who were thrilled to see the exhibit and talk to Mr. Solic, no doubt one of their idols.



**The C.P.R., Coal Mining and Oil Patch** contributed to the beginnings and growth of Taber. C.P.R. tracks through South Alberta connected Canada from coast to coast. The Land and Rail company that built these tracks were compensated with cash and land. When it came time to sell the land they found few takers and knew they needed a reason for settlers to come to these barren, dry prairies. Water came to mind, a deal was made with the Mormon church in Salt Lake City. They would encourage members to move to Canada and begin work on an irrigation system. The workers were paid in cash and a promise of homestead land. The first canal was dug from Kimbel to Lethbridge and finished in 1903. Pioneers went looking to claim land promised. Land around the C.P.R. water tank known as Tank 77 was claimed and Taber was started.

The Westlake Cabinet exhibit area was used to tell the story of coal and oil. Homesteaders laid claims on the land they worked in the summer and went to the coal mines for income during the winter.

Oil was discovered in the area before the coal mines moved on and the town continued to grow.

C.P.R., Coal Artifacts and Oil items were brought out of storage and displays went up. School groups got a chance to see and touch coal and here the story of Tabers beginnings. This theme was deemed of interest to tourists as well and stayed up over the summer months. It was very well received and complemented our Agricultural and Irrigation interpretive tours nicely.



# Machinery Yard

**Our Machinery Yard:** Our machinery yard is used to display the farm and irrigation equipment that has been collected.

School children love to climb up onto the seats and pretend that they are in control of the machine and the team of horses pulling them and is allowed under supervision. Spring rains brought on a crop of weeds that needed pulling, some of our school groups had great fun counting how many weeds they could pull.

The yard is designed as a self guided tour for visitors. Text panels at each machine tells its story and thanks the donor.



This Silver Beet Thinner is described on the sign as being tractor powered and used to thin and weed the sugar beets. It was bought by Tony Perl in the mid 1960's and used just the one season. The thinner wasn't able to tell the difference between a weed and a beet so it would often pull the beet while leaving the weed to grow. Tony told his wife, Anne, that she could do a much better job with the hoe so he wouldn't use the thinner again.

Signage options were considered carefully. To be effective we needed to tell as much of the story as possible for each machine. Text panels printed from the computer allowed us to do this but how to get paper to stand up to the elements? Laminating came to mind.

How to display the information? Volunteers came to the rescue: a welder designed and created the sign holder and a concrete worker created the base. Staff and more volunteers put the signage in place for convenient and easy reading.

Signs can be replaced, fairly inexpensively, as needed and a self guided exhibit was created.



# Collections - Artifacts

Since our storage space is limited and very full we have had to be quite prudent as far as accepting donations go. Any items accepted need a specific connection to Taber or the immediate area, must be in good to excellent condition and be of a size that we can actually store when not on exhibit. Unfortunately this has meant that some items have had to be turned down even though they might have been accepted if we had more space.

- During the fiscal year of 2011/2012 we accepted collection from 19 individual donors, these included 119 items added to our Artifact Collections.



- One of the more significant donations accepted this year would have to be this WAC uniform from WWII, we have a large number of uniforms in our collection from the men who went to war but this is the first from one of the women of Taber. Donated from the estate of Margaret Lewis.

- This symbol from the Doric Lodge No. 31 of the Masons was purchased at the estate sale of the final Anderson sister. It was hand made and had the name of Robert Anderson carved into the back of it. This is a significant addition to our collection of club memorabilia. We know that the Doric Lodge in Taber was formed in 1908 and one of the founders was Mr. Anderson. He was a prominent citizen of Taber, as such the significance of this item is increased.



- The largest and most expensive item received by donation this year was the player piano with 23 rolls of music. It was donated by Willard Soltys, son in law of Charlie Foote who acquired the piano in the early 1940's. We know that the piano dates from 1892 and was brought to a homestead in the Fincastle area in 1916. It has had only 3 owners since then and is exceptionally well kept for a piece of that age. A photo of the piano is in this report on the volunteer page as it was delivered by Taber Transport.

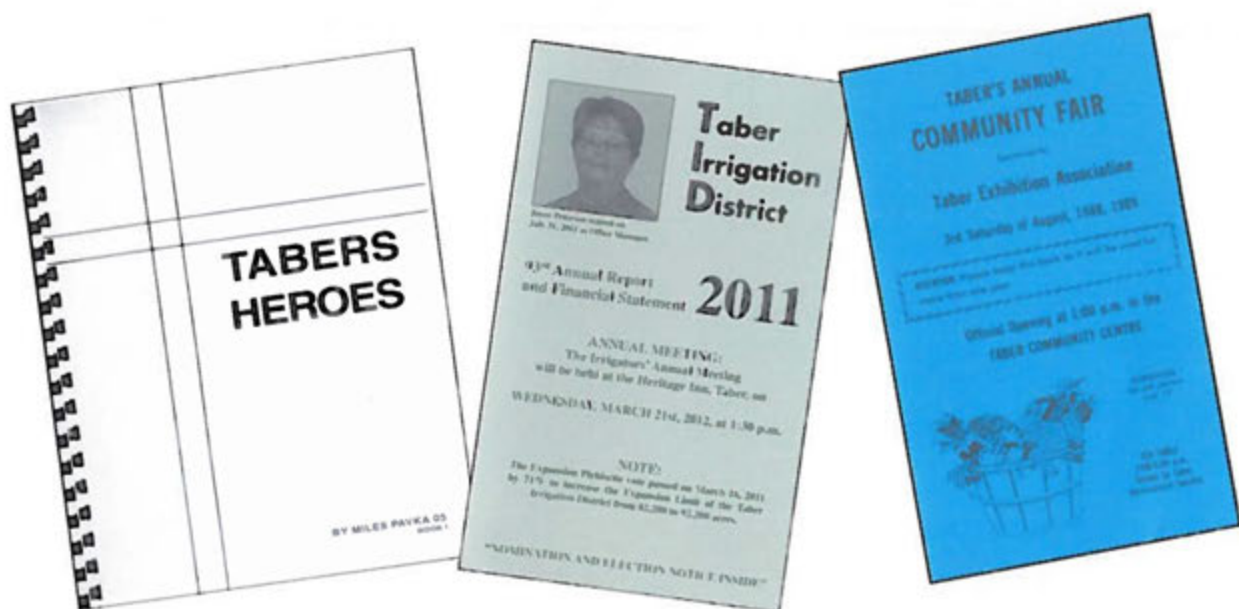
# Collections - Archives

Our Archives hold thousands of Photographs of historical importance to Taber and area. The Taber Times keeps us current with donations of Microfilm. We maintain binders of Taber Times Indexes, obituaries from Southland Funeral Home, Cemetery records from Taber and around Southern Alberta. We have bound editions of the Taber Times, 1969 thru 1997. A Book of employment records from the Canada West Mine. Family History Books put out by many Southern Alberta communities in the 1980's. The high schools donate Year Books to us each year. We have collected thousands upon thousands of documents that we deem worthy of preservation.

We are actively collecting and find that it is important not to abandon the old ways of saving documents on paper even though we are trying to stay current with technology and are in the process of digitizing many of our records.

Our collection was added to in 2011/2012 with items such as:

- Photos of the Uniform and Medals from World War I veteran Helen (Noble) Hall and her story as Matron of the Grassy Lake Hospital. These complimented one of her medals that we have in our artifact collection.
- The Taber Police Department has been giving us some biographies of the Police Chiefs.
- Miles Pavka donated two booklets of his cartoons that have ran in the Taber Times for some years now.
- We accepted a poster of the 1970 Rodeo Queen.
- We made a copy of a homesteader map from the Retlaw area from an original loaned by Lloyd Higgins.
- We collect annual meeting booklets from T.I.D.
- Kept copies of the power point presentation created by us for the 25th anniversary of the Rick Hansen Man in Motion Tour and accepted copies of the brochure for this years event.



# Columns by: Anne Perl

Anne has written columns for the Taber Times for many years now. She uses our archives as a research source and includes information about what is happening at the museum.

These columns offer readers a glimpse at the information available at the museum. Her 2011/12 articles were:

- **Some Things Never Change:** November 9, 2011. An article about the similarities of 100 years ago and today. “The front page story, headlined “M.P. speaks in House to support Bill C-18.” ... “The Bill, called the Marketing Freedom for Grain Farmers Act.”. She went on to tell readers that the bill would allow farmers to sell their wheat and barley as they see fit. How similar to the struggles between the farmer and the Canadian Wheat Board of 2011.
- **Weather Woes Common:** December 28, 2011. This article compared the weather of the harvest season in 1911 with the harvest season weather in 2011. Again the similarities were uncanny. She also shared news on Christmas entertainment at the Palm Theatre, a new picture house for Taber and the fact that the Taber Skating Rink, an outdoor rink, opened on December 30th with free skating for all. The Taber Opera House burned to the ground was another headline that month, a case could have been made for a non smoking facility back then as the fire was apparently caused by ashes dropped from a cigar during the annual dance there.
- **News abounds 100 years ago:** February 1, 2012. Anne shared that “Taber citizens rang out the old year in the frosty midnight hour of December 31, 1911 and welcomed the New Year, optimistic that 1912 would be the greatest period in Taber’s development.” The news was optimistic, the Taber fire station had a team of horses and two police officers, hired at \$50.00 a month were on duty while Chief Bullock had his wages raised to the grand sum of \$100.00 a month and Sergeant Roberts was being paid \$70.00 a month. “Days of Gamblers Numbered” told us that the police force would be expected to deliver for these pricey wages.
- **Proposed Rail line big news for town in 1912:** A couple of issues missing from the microfilm left Anne with a mysterious ending to an earlier shooting. The theft of some lumber was mentioned. The Taber Board of Trade went to Edmonton to lobby for a rail line north east of Taber. The Taber Chefs were champions of the Alberta Amateur Hockey Association and defeated the Edmonton Eskimos to win the Cup. The Taber Gas Co. was promising a new industry for the town that would be building Tractors. 1912 like 2012 was a leap year.
- **Optimism is the Word in Taber in March of 1912:** Anne was continuing her review of the 1912 papers and told us that relief was in sight for coal operators, to assist with the excessive freight rates to ship product east. The Alberta Interurban Railway was being talked about. Taber was actively seeking a flour mill for the town and predicting that hog raising would eventually be a big business here. A March story stated that the “Land was in good shape for a bumper crop”. At least 200,000 acres would be in crop and a yield of 2,000,000 bushels of grain was being predicted.

- **Roads and Real Estate in 1912:** May 16, 2012. Exciting news for Taber was listed as “Trunk roads will radiate from Taber”. Road improvements between Lethbridge, Taber and Bow Island were to be under way soon and in good shape by fall. Prime Minister to visit Taber in the fall as a result of an invitation from the Taber Board of Trade. Joe How was working on his new two storey building, and drilling of a municipal gas well was to start soon. Real estate was very active in Taber and lots were being sold in the Douglas Addition. Construction had begun on the new Bank of Commerce and a new Theatre. The Titanic disaster was mentioned on an editorial page. Weather was touted as being ideal with very little wind.
- **News of 1912:** July 4, 2012. The Canada West Mine was installing a new power plant to supply the town with an electricity franchise for the next 20 years. Tests on clay in the area showed that it would make good bricks and talk of a brick factory were circulating. The natural gas well that was being drilled was to be abandoned because of a break in the pipe. It never did produce.
- **Taber in Summer of 1912:** September 19, 2012. This article told s about a runaway fire that destroyed Harding Bros. Hardware Store, “not a strap or buckle was saved because of the disorganized state of the fire fighting apparatus.” Anne told us about the Taber Fair and the Taber Gas Tractor as well as the whooping cough that made its way around Taber in 1912, an appeal to end child labor and high taxes making the town unattractive to new business. There were some more interesting comparisons between 1912 in Alberta and 2012.

**The  
TABER TIMES**



# Other Articles

How do we tell people about the Taber Irrigation Impact Museum and let them know that we are an interpretive centre, art gallery, archives and historical museum? Whatever we are doing a call is made to the press and coverage is often given. We have even caught the attention of the Lethbridge Herald and TV stations from Lethbridge and Medicine Hat. Karen writes items for websites and occasionally the Taber Times to share what we do with the world. Items for the 2011/2012 fiscal year included:

- **The family that paints together—stays together:** this article told of the Tams family Grandchildren Art Exhibit and ran on the Your Town page complete with a photo.
- **A court house for Taber: the history of law in town: by Karen Ingram:** This article was written in conjunction with a fund raising effort of the ACT group in Taber. Grade 5 students were invited to the courthouse for a tour and a writing contest.
- **Taber was once largest town in province and Chautauqua festival once a big hit in town:** These were articles in the Developing Downtown special edition of the Taber Times, Karen was interviewed and museum resources were used for a historical look at downtown Taber.
- **Lowell likes lessons photography teaches:** A Your Town article and photo telling of the Art Exhibit featuring photos by Lowell Seymour.
- **Cowboy Poetry event Saturday:** This article with photos ran the week before our Spring Cowboy Poetry, Country Music and Western Art Show event. This was our 15th Annual.
- **Cowboy Poets on Stage:** A photo of Jill Stewart at our Cowboy Poetry was in the Lethbridge Herald the day after the show.
- **Cowboys in Town Again: by Karen Ingram:** The tale of the entire days entertainment was written for the Alberta Cowboy Poetry Association website and was included in their Barbwire Dispatch, the association newsletter sent to members.
- **Poets and they know it:** A page of photos and captions ran in the Taber Times the week after the event at the Community Centre.
- **Strike up the Band:** A photo and caption showing Kathie Friesen and Dale Leeson on stage at the Cowboy Poetry ran in the Vauxhall Advance after the show.
- **Singing a Western Tale:** Two photos of the Cowboy Poetry and captions ran in the Prairie Post after the event. They also provided some pre event publicity for us at no charge.
- **Display marks 100th anniversary of Titanic disaster:** A feature on the Your Town page of the Taber Times with photo and article telling the town about the Titanic exhibit of memorabilia owned by Steve Solic. He was also interviewed by **CHAT NEWS** for a feature on the exhibit. We had some Medicine Hat Folks call after the news item ran and arrangements were made for them to visit on a Saturday that we would have been closed.
- **Tourism 2012:** The museum placed an advertisement in this Taber Times special edition and there was also an article about the museum, **Taber museum focuses on irrigation.**
- **Patience makes perfect in Gardner Photography:** Featured on the your town page this article with photo told the community about the exhibit of Photographs at the museum.

- **Photographer gets work displayed in Taber Museum:** The Your Town page shared the fact that Jeff Millward photographs were on exhibit at the museum for the summer.
- **Impact museum looking for locals to help steer historical ship:** A conversation with Greg Price led to this article running in the Taber Times when we were looking for Board Members. I am glad to say that it did generate some interest for us.
- **Senior Savvy with Elisha Rasmussen on Global T.V.:** A promotion of what there is to do in Southern Alberta between Chinook Country Tourism and Global T.V. led to an interview with Elisha and Karen to run on her Senior Savvy spot at noon on Lethbridge Global T.V. The interview was done in the machinery yard.
- **Free Advertising:** We also take advantage of free space when ever possible and there is quite a few spots available for that. The Taber Times offers space in the Fridge News, the Helping Hands Column and the Arts Ticker and then there is the coffee shop paper, Taber Tidbits with it's column about "What's Happening" in Taber. The Town of Taber has the Cornhusk Chronicles that accompany our utility bills from them. The Museum uses all of these spots to let Taberite know about "What's Happening at the Museum".



**YOUR TOWN**



There were 48 items seen and heard within the newspapers, on radio or on T.V. that mentioned the Museum or an event that was taking place there for the 2011/2012 fiscal year

# Community Events

We often hear comments of “there’s nothing to do”, but there is lots to do in Taber if only you look for it and become aware of what’s happening. The museum participated with other groups in several community events this fiscal year.

- **Christmas Jingle Sale:** This event is sponsored by the Taber Public Library as one of their fundraisers. We buy a table at the sale and sell items for one of our fund raisers and as a way to make people aware of the museum and what we do. Our brochures are given out at the event.
- **ACT - The Arts Council of Taber:** held an event in January of 2012, inviting all the grade 5 classes from Taber and Barnwell to a tour of the courthouse and then to write a story about the courthouse and the safe in the basement. The Arts Council invited us to participate in this event and we were happy to. Karen spent the afternoon sharing stories about the courthouse with the students and then acted as one of the judges for the story writing contest.



- **Calgary Stampede - 100th Anniversary:** The stampede was celebrating 100 years of activity this year. Archie McLean was one of the original investors and hailed from Taber so when they were looking for information about him we were called. We were able to provide them with photos of the man as well as some background information and photos of the bridge named after him. We searched to find any descendents but came up empty on that part of the project. From what I understand, no one was successful in that search.




- Man in Motion - Rick Hansen 25th Anniversary:** Murray Gardner was in charge of gathering information and photos about the original run through Taber, February 18, 1987. He was referred to us and our Taber Times microfilm Archival collection. We were able to provide all the information they asked for and then went beyond what was requested. We printed poster size pages for the 2012 event and created a power point presentation that ran throughout the celebrations at the community centre. We recorded much of the information from the 2012 event so that we will be ready to participate in the 50th year event.

From the pages of 1987  
Taber Times.




2012 events preserved for 2037 event!

- Parade Day Open House at the Courthouse:** The Arts Council of Taber held an open house at the courthouse after the parade in June. They invited the museum to participate, unfortunately we were unable to man a table at the event but we wanted to help. We made a folded card and printed 50 of them to be given away that day. We were informed they were a popular item.




**Taber  
Courthouse  
1967**

- Taber was incorporated as a Town in the spring of 1907
- Third largest in Alberta in 1911, population of 2,311
- Town of Taber donated land to the province for the Courthouse
- Construction started in June, finished November of 1918
- Deputy Sheriff T. J. Westlake jail in basement
- First Judge was Samuel J. Layton
- Taber Court moved to Lethbridge in 1935
- Courthouse became Taber Town Hall in 1941
- Historical Status was received in 1982



- Safe dates from 1905.
- Came from Buffalo, New York.
- The Cary Safe Co. put the name of the Town on at the time it was built.
- Built fire and burglar proof.

Most likely moved into the courthouse in 1953 when the Town offices were opened there and it became known as the Town Hall.



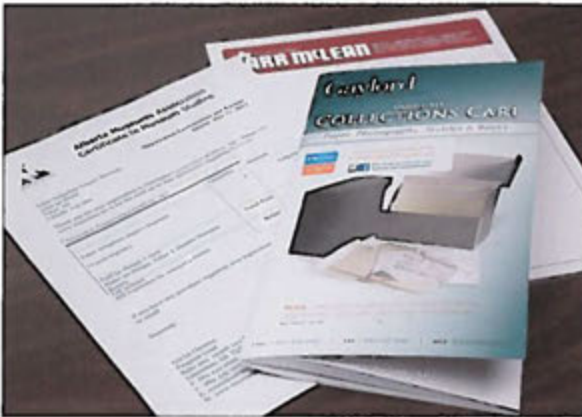
S. J. Layton, Judge



Information & Photos from  
The Taber Irrigation Impact Museum  
4702 50 Street - Taber, Ab Phone-403-223-4708

# Museum Associations Activities

- The Taber & District Museum Society operates the Taber Irrigation Impact Museum and has been a member of the Alberta Museums Association since November 1, 1989.
- The Taber Irrigation Impact Museum received recognized museum status through the Association in 2006 and requalified in 2012.
- This status gives us access to all Alberta Museums Association resources such as educational workshops and some provincial grant opportunities.



Paper work from one of the many courses offered. This one was held at the Remington Carriage Museum in Cardston. Karen received certification credit for this course.

This workshop was hosted by Karen at the Taber Museum and brought museum people from Edmonton, Milk River, Medicine Hat, Pincher Creek and Fort MacLeod to Taber for the day.



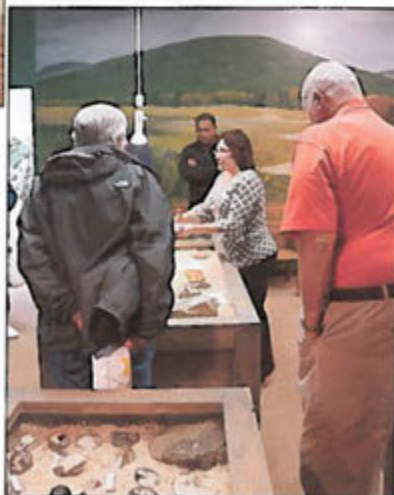
The Southern Alberta Museum Association includes museums south of Calgary, east of the B.C. Border, north of the Montana Border and west of Saskatchewan. This group was formed to provide some informal networking opportunities. We meet a couple of times a year and always learn something.



Board members joined Karen for this meeting in Stirling. Chinook Country Tourism gave a presentation and then toured some historic sites in Stirling.



The meeting held on September 26, 2012 was hosted by Trish and the Devil's Coulee Dinosaur & Heritage Museum. After the information session we toured the school and learned how the Warner Girls Hockey School revitalized the village and saved the school from downsizing.



# Visitors: School Tours

In the midst of fund raising, looking for grants, writing grant applications and doing research for ourselves and others it is sometimes easy to forget that we are open to serve the visitor. Tours are offered during regular hours and after hours by appointment. We try to accommodate all requests.

- Our April Titanic exhibit brought in classes from many of the schools. A group from ACE Place were doing a walk about lesson of Taber and stopped at the museum for a bit of history and a look at the guest exhibit.



- Most of our school tours are designed for grade 5 and under so it is always a treat to share with some of the older students in the area. Four grade six classes from D.A. Ferguson visited the Titanic Exhibit in April. While they were here we took the opportunity to share a little about what irrigation has brought to Taber.



- June School Tours: Grade 1 from St. Pat's School toured with us and had lots of questions and comments about Taber. They seemed most interested when they got to hold a chunk of coal and practice some typing on an old manual typewriter rather than a computer keyboard.
- Grade 2 visited for a tour and a conversation about how our town went from Tank 77 - to Tabor - to Taber. These students got a pick kick out of posing in the train Conductor hat on display. There was no rain that day so they got to visit the machinery yard.

The museum has had 1202 visitors pass through our doors so far this fiscal year.



# School Tours

- Grade 2 from Central School visited our museum in April. They arrived with a list of questions: where did the name Taber come from, who the first settlers were and why they chose Taber, etc.? I believe they left with all the answers they needed for this part of their studies..



- Dr. Hamman School tours consisted of classes led by Peggy Brown and Jocelyn Steinborn. The day they visited us they had come from the pool and then were planning lunch time in the park. We were lucky enough to have them come along with energy. They helped weed our machinery yard after one of the aides suggested a bit of a contest to see who could pull the most weeds. It's amazing how willing they were when it was made to sound like fun. They learned what it was like to do work by hand.



Our Educational Programming is advertised in the Taber Times Fridge News and by posters sent out to the schools, churches and youth groups whenever possible. Sharing Taber History with the youth of the community is a very rewarding part of working at the Museum.



# Other Youth Tours

## Home Schooled Visitors

- **The Lickiss Family:** The Alberta Curriculum for home schooling has a section on the community the student lives in. Mrs. Lickiss brought her children into the museum when they needed to answer these questions: "Who was someone from the past in your community? How did they make a difference?" By the end of the visit they chose to write about S.J. Layton, early settler, undertaker and magistrate who would stroke his long beard as he was deliberating on what penalty to assess a law breaker with.



- **Have you heard of Flat Stanley?** He is a paper doll that is sent through the mail gathering information about the world. This is usually a school project where the students of one school send him out to friends to collect info about the community they live in. This Flat Stanley had already been to Mexico and was visiting Taber. We sent him off with information sheets and a Corn Stalk pin to go back home with.



- **Kid Zone:** This after school youth program led by Patrick Horvath always spends at least one afternoon of the summer at the museum. They visited in July and had some fun with a couple of contests created just for them. Photos had been taken of parts of some of the artifacts on display and they had to figure out what the items were. Every team was able to complete the quiz and received Corn Stalk Pins as awards. They were an attentive but busy group as they checked out the exhibits inside, under the watchful eyes of their leaders and a couple of museum volunteers.



# Memorable Visitors

While we recognize that all of our visitors are important there are some that stand out in our memories for one reason or another. This page is devoted to some of these.

- A mother and daughter spent quite a bit of time at the museum one morning while waiting to pick up their pet bunny from Buffalo Head Vet Clinic. The fact that they drove to Taber from Coaldale for a vet was what first caught my attention, they told me that the services of our vet was way less expensive than those offered in Lethbridge. Camryn, the daughter, played several songs on our piano that morning and proved that her lessons are well worth the price.
- Mr. & Mrs. Taber From Australia: This couple told me they made sure Taber was in their tour of Canada after finding it on the internet before even coming to Canada. They had originally planned on spending a couple of months in Canada and the U.S. touring by car but ended up buying a motor home and changing the plan, they will now be in our part of the world for at least a year.
- From Slovenia: Travelling across the country by bicycle. This is the second time he has gone across our continent, his first trip by bike was from Florida to California. Now he arrived in Vancouver in April and will catch a plane back home in Toronto in September. He was all set with a solar panel to power his lap top and GPS so he would not get lost.
- Larry & Cheryl Dial from Colorado: This was a couple I had met in May in Colorado. They went out of their way after visiting the Calgary Stampede to make sure they stopped at Taber and visited our museum before going to Seattle, Washington to catch a plane home.
- A group of 34 on a farm tour from Holland had made arrangements to begin their day at the Taber Irrigation Impact Museum. They wanted some background information before their visit to an area irrigation farm and machinery dealership. A few of the group spoke English and acted as interpreter for us. I had been given advance notice for this group and made sure that I called the Taber Irrigation District for some up to date information before seeing them.
- There was a fellow from San Diego, California who works on weather stations through out Southern Alberta for the Canadian Wheat Board.
- A couple from Orange County, California doing research on their grandparents who homesteaded here in the early 1900's but left by 1924 because of drought conditions. They gave us copies of the stories they already had compiled, these had many facts and photos from their time in Taber.
- Brett Loney, originally from Bow Island, now living in Halifax, is writing a book on a Bow Island Doctor and needed to use our Taber Times microfilm to verify a story about a 1969 controversy regarding Bow Island and the Doctor. We were able to help him.
- A duo of King women adding some finishing touches to their family history. This was the third visit they had made to use our archives and this time with a list of specific things they wanted photos of and a few more details for their research.
- Samantha Terry was in doing research on prices from 20 years ago in order to put together a "Price is Right" contest for the 20th Anniversary of Future Focus.

# Memorable Visitors



Camryn Kochan from Coaldale—Brought Bunnies to the vet.



Mr. & Mrs. Taber From Australia



Dutch Farm Group




The Dials from Colorado



From Slovenia



### TOWN OF TABER COUNCIL REQUEST FOR DECISION

<b>Subject:</b> Delegation: Taber Communities In Bloom – Request for Funding for 2013 Budget.	<b>Date of</b> October 22, 2012 <b>Agenda:</b>
<b>Prepared By:</b> Kerry Van Ham, Council & CAO Assistant	
<b>Attachments:</b> Correspondence from the Taber Communities In Bloom	
<b>Topic:</b> Request for Funding for inclusion in the Town of Taber 2013 Budget	
<b>Background:</b>	Representatives from Taber Communities In Bloom will be presenting the Organization's request for funding for inclusion in the Town of Taber 2013 budget, to Council.
<b>Options:</b>	1. That Council receives the request for funding from the Taber Communities In Bloom, for inclusion in the Town of Taber 2013 budget, for information.
<b>Recommendation:</b> Option #1 - That Council receives the request for funding from the Taber Communities In Bloom, for inclusion in the Town of Taber 2013 budget, for information.	
<b>Approval Date:</b>	October 18, 2012 <b>CAO:</b> 

Taber Communities in Bloom  
C/O Taber Museum  
4702 50 Street  
Taber, Alberta  
T1G 2B6



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August 17, 2012

Town of Taber  
4900 50 Street  
Taber, Alberta  
T1G 1T1

Attention: Dale Culler, CA

Dear Mr. Culler:

Re: Funding request for 2013

The Chamber of Commerce has requested that Taber Communities in Bloom separate itself from under the Chamber umbrella. We are in the process of Registering as a Society under the Alberta Societies Act and hope to have legal status by the end of 2012 but will forge ahead with our projects to better Taber regardless.

In order to proceed with our basic spring projects of purchasing plants for the hanging planters and the 50<sup>th</sup> street cement planters we will need your assistance in the way of funding. Our basic needs can be handled with the \$5,000.00 grant that the Town of Taber has provided to Communities in Bloom through the Chamber of Commerce.

We request an additional \$2,000.00 for 2013 to proceed with the purchase of some special Christmas lighting for a major display to be done in a prominent spot.

Included is information explaining our major and ongoing projects.

Sincerely Yours:

Taber Communities in Bloom  
Jean Holman – President  
Karen Ingram - Secretary



## Taber Communities in Bloom Society

Our group has separated from the Chamber of Commerce and we are in the process of becoming a Registered Society.

Our group recorded 500.75hrs of volunteer time for 2012.

At \$12.00 per hour this time was worth \$6009.00.

2013 funding is requested for continuing care of our projects:

- Downtown Hanging Planters
- Downtown Aggregate Concrete Planters
- Downtown Bean Pot and Other Planters
- Cenotaph Park
- Japanese Garden
- Angel Garden at Police Station
- Confederation Park Gateway
- Heritage and Rock Gardens near Highway 3
- Cement Planters along 50th street and at the Community Centre
- Library Planters
- Cemetery Gateway Flowerbed
- Ken McDonald Sports Field Gateway
- Lighting of Trees for Christmas
- Town of Taber and M.D. Yard Competitions
- Pick of the Week Yards - Home and business
- Participation in Provincial Communities in Bloom

We are also planning on increasing our presence at Christmas time with the purchase of more lighting and possibly a lit Christmas display to be placed near a major entrance to Taber from Highway 3.

Included with this packet: a financial statement done with information from the Chamber of Commerce for our 2011/2012 fiscal year. Once we have incorporated as a society our year will follow the calendar year.

Included with this packet: a few pages to illustrate some of the projects and work we have done around Taber and hope to continue with in the years to come.

We will also be printing brochures to make the community aware of what Taber Communities in Bloom Society does.

**Our Mission Statement: The Taber Communities in Bloom Society is a non profit organization committed to encouraging civic pride, beautification, environmental responsibility and the improvement of quality of life through community involvement.**

**Income & Expense - Communities in Bloom - 2011/2012 (Chamber of Commerce)**

**Income**

<b>Paid From</b>	<b>Item Description</b>	<b>Amount</b>
Town of Taber	Grant	\$5,000.00
3-D Controls	Planter Sales	\$120.00
Baldry/Sugden	Planter Sales	\$50.00
Chinook Carriers	Planter Sales	\$100.00
1st Choice Credit Union	Planter Sales	\$40.00
Coldwell Banker	Planter Sales	\$50.00
Cool Trends	Planter Sales	\$100.00
Crawford Dental	Planter Sales	\$50.00
Future Focus	Planter Sales	\$50.00
Taber IGA	Planter Sales	\$450.00
MD of Taber	Planter Sales	\$25.00
MNP	Planter Sales	\$175.00
North & Company	Planter Sales	\$40.00
Pharmasave	Planter Sales	\$25.00
Potato Growers of Alberta	Planter Sales	\$50.00
Rumors Salon	Planter Sales	\$50.00
Smitty's Restaurant	Planter Sales	\$50.00
Sunlife Financial	Planter Sales	\$25.00
Taber Animal Clinic	Planter Sales	\$50.00
Taber Home & Farm Centre	Planter Sales	\$390.00
Town of Taber	Planter Sales	\$25.00
White's Plumbing	Planter Sales	\$50.00
Total Weed Control	Confederation Park Donation	\$100.00
Rosemary Mangold	Confederation Park - Memorial Bench	\$150.00
Rosemary Mangold	Confederation Park - Memorial Bench	\$50.00
<b>Total Income</b>		<b>\$7,265.00</b>
<b>Expense</b>		
Home Hardware	Paint - Planters	\$75.41
Home Hardware	Paint - Planters	\$33.72
Ken Sasaki	Japanese Garden - Bridge Repair	\$42.59
Sunnyside Nursery	Planters - Hanging and Streetside	\$1,626.37
Jean Holman	Cemetery & Confederation Park Plants	\$79.93
Calgary Horticulture	Membership	\$35.24
Home Hardware	Totes for Christmas Lights	\$25.98
Foto Source	Community Profile Book	\$79.00
Heritage Inn	Provincial Judge Rooms	\$185.58

CiB Alberta	Registration	\$333.33
Super Signs	Advertising	\$94.50
Home Hardware	Christmas Lights	\$191.22
Mary Krizsan	Peat Moss	\$7.99
ABC Art	Donor Plaque in Confederation Park	\$981.30
		\$3,792.16
Income		\$7,265.00
Expenses		\$3,792.16
	Rec. ✓ Sept 25 / 2012	\$3,472.84



## Commities in Bloom Projects

Volunteers work hundreds of hours.

- Downtown streets have greenery and color.
- Planters filled with flowers hang from lightposts.
- Concrete planters in and adjacent to the Community Centre add another touch of color.
- Kettle planters are planted and sold by CiB to local businesses.



- Tidying efforts moved up to the Taber Cemetery.
- A bed was built, planted and is maintained by volunteers.



## Communities in Bloom Projects

The year was 1926 and the "Great War Veterans Association" built a memorial to honor the Taber Veterans.

- In 2004 CiB built beds to compliment the gateway.
- Volunteers spend at least 100 hours annually in this garden.



- East of the cenotaph an abandoned, overgrown rock garden was revitalized.
- CiB and the Japanese Ladies Club of Taber gave more than 500 hours.
- Ken Sasaki volunteers daily to tidy the area, most recently he repaired and restained the bridge.
- Bonsai is done on the trees annually.



North of Highway 3 is an area that was an eyesore.

- This ground is low, has too much water and is highly alkaline.
- CiB volunteers are winning the battle against nature.
- It is now a colorful and tidy hello for visitors.



Items & plants were chosen for their ability to be low maintenance.

## Communities in Bloom Projects

- The Ken McDonald Memorial Sports Park was built with thousands of volunteer hours and donated materials.
- CiB volunteers plant and maintain the gateway.



- The Garden of Angels was funded and built by Child Find.
- No arrangements were made for continuing care.
- CiB volunteers donated plants from their own yards and went to work building an attractive garden.
- The adjacent trees are lit at Christmas with lights purchased and hung by CiB volunteers.



The Taber Public Library joined the beautification efforts when they budgeted for three planters to go in the front of their building. CiB was given a budget to purchase some plants for them and to do the initial planting. The Town of Taber assists with the watering.



## Communities in Bloom Projects

Confederation Park gateway and garden, built in 1967 had been cared for by many groups but was in need of revitalization.

- CiB chose this as their major project for 2011.
- It was taken from bare ground to beautiful in a matter of weeks.
- The community stepped up, donations of cash, supplies and manpower were given willingly.
- Benches were sold as memorials and placed for the sitting pleasure of park users.
- Low maintenance was a top priority.
- Rocks, mulch, paving stones and poured curbs were used.
- Recessed planters contain many varieties of perennials.
- Thousands of volunteer hours from CiB and local groups brought the community together.
- Business donated thousands of dollars worth of materials and labour.
- Donors are recognized with a plaque on a rocks in the park.
- The grounds are kept tidy by CiB volunteers.



Today the park is a shining example of what volunteers and a willing community can do.



## Communities in Bloom Projects

**Clean and Green:** The clean and green group formed because a few interested citizens were concerned about the amount of garbage and litter that could be found on the streets of Taber. McDonalds Restaurant is the corporate sponsor for the group. Their main concern is for the cleanliness of town, but they have taken an active part in cleanups outside of town limits.



This cleanup group worked on the hills around the "Trout Pond"



The hard workers pictured here are from some of the many in Town cleanup days.



## Communities in Bloom Projects

- New developments are featuring a park area as mandated by the Town of Taber. The sunken areas are to act as storm water storage to help prevent overflowing of the storm sewers within town.
- Parks feature trees, grass, rocks, gravel areas and recreational opportunities whether it be something as simple as a swing set or as complicated as the skateboard park.
- Streets are tree lined and attractive.
- Communities in Bloom was asked to participate with Venture holdings to help design and execute the planting beds in the Prairie Lakes Estates development



## Communities in Bloom Projects

**Yard Competitions:** CiB started a Town of Taber yard competition a few years ago and made it an annual event.

- Interest has grown and the yards being entered are fantastic.
- CiB approached the M.D. in 2011 to see if they would be interested in joining us with this competition.
  - The answer was yes, they donated money for the prize plaques and advertised in their spring newsletter.
  - We had three winners that year and hope to see entries increase.
- CiB initiated a Pick of the week, yard and business in conjunction with the Taber Times
  - There will be 5 articles this year with the featured property chosen by different CiB members.

### **Views from some of the Winning Yards:**



## Corporate Sponsors and Donors at Work:



These are just some of our corporate sponsors at work delivering donated materials and freely giving their time. Some charge as much as \$180.00 to \$300.00 per hour. They have always willingly given their time no matter how many hours the job took.

As you can tell by the photos this is for work that our group could never do without them. Thank you All.








Agenda Item No. 4. A)

**TOWN OF TABER**  
**COUNCIL REQUEST FOR DECISION**

<b>Subject:</b> Public Hearing Minutes of Council	<b>Date of</b> October 22, 2012 <b>Agenda:</b>
<b>Prepared By:</b> Kerry Van Ham, Council & CAO Assistant	
<b>Attachments:</b> Minutes	
<b>Topic:</b> Minutes of the Public Hearing Meeting of Council, October 9, 2012	
<b>Background:</b>	
<b>Options:</b>	<ol style="list-style-type: none"><li>1. That Council adopts the minutes of the Public Hearing Meeting of Council held on October 9, 2012, as presented.</li><li>2. That Council adopts the minutes of the Public Hearing Meeting of Council held on October 9, 2012, as amended</li></ol>
<b>Recommendation:</b> Option #1 - That Council adopts the minutes of the Public Hearing Meeting of Council held on October 9, 2012, as presented.	
<b>Approval Date:</b> October 18, 2012	<b>CAO:</b> 

MINUTES OF THE PUBLIC HEARING REGARDING THE BYLAWS OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON MONDAY, OCTOBER 9, 2012, AT 5:00 PM.

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PRESENT: Mayor Ray Bryant  
Councillor Randy Sparks  
Councillor John Papp  
Councillor Rick Popadynetz  
Councillor Louie Tams  
Councillor Garth Bekkering  
Councillor Murray Rochelle

ALSO PRESENT:

Greg Birch, Chief Administrative Officer (CAO)  
Dale Culler, CA, Director of Corporate Services  
Rob Cressman, Director of Public Services  
Cory Armfelt, RPP-MCIP, Contract Director of Planning & Economic Development  
Kerry Van Ham, Council & CAO Assistant/Recording Secretary  
Trevor Busch, Taber Times

**ORDER**

Mayor Bryant called the Public Hearing to Order at 5:00 PM.

**LAND USE AMENDMENT BYLAW NO. 16-2012**

**i) Explanation of purpose of Bylaw No. 16-2012**

Mayor Bryant requested that C. Armfelt, RPP-MCIP, Contract Director of Planning & Economic Development, advise the purpose of the Bylaw.

C. Armfelt, advised that draft Bylaw 16-2012, if approved, would amend Land Use Bylaw 4-2006 by adding new rules regarding signs. He said that the changes would improve the Town's ability to deal with new types of signs. He also noted that Administration was proposing a minor change in the text to eliminate some duplication in the wording.

**ii) Presentation of written or oral briefs AGAINST Bylaw No. 16-2012**

Mayor Bryant inquired if any written briefs had been received Against Bylaw No. 16-2012.

C. Armfelt, advised that no written briefs had been received Against Bylaw No. 16-2012.

Mayor Bryant inquired if there was anyone present who wished to present an oral brief Against Bylaw No. 16-2012, and there were none.

**iii) Presentation of written or oral briefs FOR Bylaw No. 16-2012**

Mayor Bryant inquired if any written briefs had been received For Bylaw No. 16-2012.

C. Armfelt, advised that no written briefs had been received For Bylaw No. 16-2012.

Mayor Bryant inquired if there was anyone present who wished to present an oral brief For Bylaw No. 16-2012.

Oral briefs For Bylaw No. 16-2012 were presented by the following citizens:

- Wilmer Dueck said that advertising sign did work and that he supported the proposed amendments. He said that signage was especially needed along Highway 3 to advertise businesses in the downtown core, which would be positive for the Community
- James Billick said that the sign advertising worked and he supported the Bylaw changes to keep businesses in Taber
- Rod Yokoyama also spoke to the benefits of signage, noting how it effective it was for Safeway to keep people shopping local

Mayor Bryant inquired if there were any additional oral briefs For Bylaw No. 16-2012 at this time, and there were none.

Mayor Bryant declared that the Public Hearing is hereby closed at 5:09 PM.

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MAYOR


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CHIEF ADMINISTRATIVE OFFICER

129/2012



**TOWN OF TABER**  
**COUNCIL REQUEST FOR DECISION**

<b>Subject:</b> Regular Minutes of Council	<b>Date of</b> October 22, 2012 <b>Agenda:</b>
<b>Prepared By:</b> Kerry Van Ham, Council & CAO Assistant	
<b>Attachments:</b> Minutes	
<b>Topic:</b> Minutes of the Regular Meeting of Council, October 9, 2012	
<b>Background:</b>	
<b>Options:</b>	<ol style="list-style-type: none"><li>1. That Council adopts the minutes of the Regular Meeting of Council held on October 9, 2012, as presented.</li><li>2. That Council adopts the minutes of the Regular Meeting of Council held on October 9, 2012, as amended</li></ol>
<b>Recommendation:</b> Option #1 - That Council adopts the minutes of the Regular Meeting of Council held on October 9, 2012, as presented.	
<b>Approval Date:</b> October 18, 2012	<b>CAO:</b> 

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON MONDAY, OCTOBER 9, 2012, AT 5:10 P.M., IMMEDIATELY FOLLOWING THE PUBLIC HEARING MEETING AT 5:00 P.M.

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PRESENT: Mayor Ray Bryant  
Councillor Randy Sparks  
Councillor Rick Popadynetz  
Councillor Louie Tams  
Councillor Garth Bekkering  
Councillor Murray Rochelle  
Councillor John Papp

ALSO PRESENT:

Greg Birch, Chief Administrative Officer (CAO)  
Dale Culler, CA, Director of Corporate Services  
Rob Cressman, Director of Public Services  
Cory Armfelt, RPP-MCIP, Contract Director of Planning & Economic Development  
Kerry Van Ham, Council & CAO Assistant/Recording Secretary  
Trevor Busch, Taber Times

**ORDER**

Mayor Bryant called the Regular Meeting of Council to Order at 5:10 P.M.

**ADOPTION OF THE AGENDA**

Mayor Bryant inquired if there were any additions or deletions to the Agenda, and advised that there were none.

RES.271/12 MOVED by Councillor Popadynetz that Council adopt the agenda as presented.

CARRIED UNANIMOUSLY

**DELEGATIONS****A) Taber Food Bank Budget Presentation**

Ms. Vicky Terrick and Mr. Rod Yokoyama of the Taber Food Bank presented the Organization's request for funding for inclusion in the Town of Taber's 2013 budget.

Council discussed the various projects, the manner in which the Food Bank operates and the requested funding.

RES.272/12 MOVED by Councillor Bekkering that Council receives the request for funding from the Taber Food Bank, for inclusion in the Town of Taber 2013 budget, for information.

CARRIED UNANIMOUSLY

**B) Taber Municipal Library Board Budget Presentation**

Ms. Fran Dogterom of the Taber Municipal Library Board presented the Organization's request for funding for inclusion in the Town of Taber 2013 budget.

Council discussed the various budget components and equitable funding opportunities at this time.

RES.273/12 MOVED by Councillor Rochelle that Council receives the request for funding from the Taber Municipal Library Board, for inclusion in the Town of Taber 2013 budget, for information.

CARRIED UNANIMOUSLY

**C) Taber & District Handibus Association Budget Presentation**

Ms. Krista Staples and Mr. Paul Primeau presented the Association's request for funding for inclusion in the Town of Taber's 2013 budget.

Council discussed the current status along with the future visioning of the Association and the requested funding details, and noted the changes that had occurred with the Association over the past year.

**DELEGATIONS – CONT'D****C) Taber & District Handibus Association Budget Presentation  
– Cont'd**

RES.274/12 MOVED by Councillor Popadynetz that Council receives the request for funding from the Taber & District Handibus Association, for the 2013 budget, for information.

CARRIED UNANIMOUSLY

**ADOPTION OF MINUTES****A) Subdivision Authority Meeting of Council – September 24,  
2012**

RES.275/12 MOVED by Councillor Sparks that Council adopts the minutes of the Subdivision Authority Meeting of Council held on September 24, 2012, as presented.

CARRIED UNANIMOUSLY

**B) Regular Meeting of Council – September 24, 2012**

RES.276/12 MOVED by Councillor Papp that Council adopts the minutes of the Regular Meeting of Council held on September 24, 2012, as presented.

CARRIED UNANIMOUSLY

**BUSINESS ARISING FROM THE MINUTES****A) Recreation Facilities Rental Fee Waiver and Reduction  
Request Policy PS-REC-2**

At the Regular Meeting of Council, held September 24, 2012, the Recreation Facilities Rental Fee Waiver and Reduction Requests Policy PS-REC-2, was approved. Since that time, there was an error noted in Schedule "A", therefore Administration is bringing this policy back to Council for an amendment to reflect the correction of this error.



**BUSINESS ARISING FROM THE MINUTES – CONT'D****A) Recreation Facilities Rental Fee Waiver and Reduction Request Policy PS-REC-2 – Cont'd**

RES.277/12 MOVED by Councillor Sparks that Council revises Schedule "A" of the Recreation Facility Rental Fee Waiver & Reduction Requests Policy PS-REC-2, to reflect waivers/reductions for 2013, rather than 2012.

CARRIED UNANIMOUSLY

**BYLAWS****A) Proposed Land Use Text Amendment Bylaw 16-2012:  
Second Reading**

Council discussed this subject and reviewed the comments made at the Public Hearing.

RES.278/12 MOVED by Councillor Tams that Council gives second Reading to Bylaw No. 16-2012, a text amendment to the Land Use Bylaw No. 4-2006, at this meeting, with the amendments recommended by the planning department.

CARRIED

RES.279/12 MOVED by Councillor Rochelle that Council gives third and final Reading to Bylaw No. 16-2012.

CARRIED

**B) Proposed Land Use Re-Zoning Amendment Bylaw No. 17-2012:  
First Reading**

C. Armfelt, RPP-MCIP, Contract Director of Planning & Economic Development, detailed an application to re-designate the land located at 6123 54 St., from Low Density Residential (LR-2) to Narrow Lot Residential (R-2).

**BYLAWS – CONT'D****B) Proposed Land Use Re-Zoning Amendment Bylaw No. 17-2012:  
First Reading – Cont'd**

RES.280/12 MOVED by Councillor Tams that Council gives first reading to Bylaw No. 17-2012 and that a Public Hearing be held on November 13, 2012 at 5:00 PM in the Council Chambers.

CARRIED UNANIMOUSLY

**ACTION ITEMS****A) Alberta Utilities Commission (AUC) Decision**

G. Birch, Chief Administrative Officer (CAO), presented the details and summations involved with the Alberta Utilities Commission (AUC) decision and Order as well as proposing recommendations for Council's consideration.

Council discussed the AUC decision details, the options available to Council and the Municipality's learning's as a result of this issue.

**ACTION ITEMS – CONT'D****A) Alberta Utilities Commission (AUC) Decision – Cont'd**

RES.281/12 MOVED by Councillor Sparks that Council direct administration to:

- a) Refund the water and sewer charges to the Conachers, Gardners and Mr. Cracknell, pursuant to the AUC Order;
- b) Provide the necessary reporting to the AUC in this regard, again pursuant to the AUC Order;
- c) Identify the other parties (approximately 23) who may have been in a similar circumstance to the Conachers, Gardners and Mr. Cracknell, and refund water and sewer charges to them for the relevant period, consistent with the AUC suggestion; and,
- d) Approach Ms. Hamel to inquire if she still wants to have a utility account in her name and, if she says yes and pays the appropriate deposit by October 31, 2012 establish an account for her, on a grandfathered basis.

CARRIED UNANIMOUSLY

**B) Retention of Municipal Documents**

D. Culler, CA, Director of Corporate Services, detailed the listing of documents that has been compiled which is scheduled to be destroyed per Schedule "A" of the Retention of Municipal Documents Bylaw No. 10-99.

RES.282/12 MOVED by Councillor Tams that Council approves the destruction of the documents identified in the list provided in the agenda material as per the retention period in years identified in Schedule "A" of Bylaw No. 10-99 Retention of Municipal Documents.

CARRIED UNANIMOUSLY

**ACTION ITEMS – CONT'D****C) Fortis Franchise Fee**

D. Culler, CA, Director of Corporate Services stated that Fortis annually requests municipalities to review their franchise fee percentages and report back to them any changes that the municipality wants to make to their franchise fees. Currently the Town of Taber franchise fee rate is at 20%.

Council discussed the possibility of changing this rate and alternative revenue funding opportunities.

RES.283/12 MOVED by Councillor Papp that Council approves administration to report back to Fortis that there will be no change to the Town of Taber electrical franchise fee rate for 2013.

CARRIED

**D) Declaration of Land as Surplus**

R. Cressman, Director of Public Services, stated that an area resident has expressed interest in an industrial business development on 5-7 acres in the extreme south west corner of SW ¼ 25-10-17 W4M. According to the Town of Taber Land Sale Policy 53M-82830, prior to any land sale consideration, it would be appropriate to declare the land as surplus.

RES.284/12 MOVED by Councillor Tams that Council declares the south west corner of the SW ¼ of 25-10-17 W4M, as surplus.

CARRIED UNANIMOUSLY

**ACTION ITEMS – CONT'D****D) Administration Building Flag Poles**

G. Birch, Chief Administrative Officer (CAO), detailed the recently identified safety concern with the flag poles located at the main entrance to the Town of Taber/MD of Taber Administration Building. The flag poles were removed September 28, 2012 as a precautionary measure to mitigate the risk of further deterioration and/or injury.

Council reviewed and discussed The Rules for Flying the Flag from the Canadian Heritage website based on the prescribed protocols.

RES.285/12 MOVED by Councillor Tams that Council approves an amendment to the 2012 Operating budget for the purchase and installation of four Administration Building flag poles, with costs shared equally between the Town of Taber and MD of Taber, with the Town's share not to exceed \$3,500.00 from its accumulated surplus.

CARRIED

**E) Department Report**

RES.286/12 MOVED by Councillor Bekkering that Council accepts the Department Report, for information.

CARRIED UNANIMOUSLY

**MEDIA INQUIRIES - NONE****CLOSED SESSION**

RES.287/12 MOVED by Councillor Papp that Council move to Closed Session to discuss legal and labour matters.

CARRIED UNANIMOUSLY AT 6:40 PM

**OPEN SESSION**

RES.288/12 MOVED by Councillor Sparks that Council reconvenes into Open Session.

CARRIED UNANIMOUSLY AT 7:26 PM

RES.289/12 MOVED by Councillor Rochelle that Council accepts the September 18, 2012 correspondence from Fran Dogterom, Chair of the Taber Public Library Board, and acknowledges a vacancy on that Board.

CARRIED UNANIMOUSLY

**CLOSE OF MEETING**

RES.290/12 MOVED by Councillor Popadynetz that this Regular Meeting of Council is hereby closed.

CARRIED UNANIMOUSLY AT 7:28 PM

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

137/2012



**Agenda Item No. 7.A)**

**TOWN OF TABER  
COUNCIL REQUEST FOR DECISION**

<b>Subject:</b> Ambulance Service		<b>Date of</b> October 22, 2012
		<b>Agenda:</b>
<b>Prepared By:</b> Greg Birch, Chief Administrative Officer (CAO)		
<b>Attachments:</b> Excerpt from September 10, 2012 Council Minutes		
<b>Topic:</b> Possible Divestment of Ambulance Services		
<b>Background:</b>	<p>Council began its consideration of the possibility of divesting the Town of Taber ambulance service provision as a result of a Notice of Motion discussed at the June 25, 2012 Council meeting. Subsequently, there was a report to Council about ambulance funding and then, at the September 10, 2012 meeting, a resolution (#247/12) directing Administration to again bring forward the Notice of Motion at the October 22, 2012 Council meeting. That Notice read:</p> <p><i>"Therefore, be it resolved that the Council of the Town of Taber directs Administration to proceed with the process of divesting itself of administration of ambulance services, as provided for under the current agreement with Alberta Health Services.</i></p> <p style="text-align: right;"><i>CARRIED UNANIMOUSLY"</i></p>	
	<p>In the past several weeks, there have been a few informal discussions amongst Town Council Members, Administration, Alberta Health Services and other area Council Members to attempt to determine how best to deal with a divestiture proposal. Administration believes there is still some informal (or formal, in-camera) discussion to undertake and then there should be some formal consultation with the public. In other words, Council should have as much information as possible before it makes its decision. Consequently, Administration recommends a further delay to an actual decision but agreement on a path forward. This would seem to be consistent with the direction being put forward in the Notice of Motion.</p>	
<b>Options:</b>	<ol style="list-style-type: none"><li>1. Council could debate the Motion (above) regarding divestment of ambulance service and make a decision on that motion.</li><li>2. Council could determine a path forward so that it has a process and approximate time line for making its decision. (Please see recommendation below for one path. Council could amend this suggestion so as to approve it.)</li><li>3. Council could request Administration to obtain other, specific information before it debates the above Motion.</li></ol>	

**Recommendation:** That Council seek an in-camera meeting with Alberta Health Services (AHS) during which AHS can inform and discuss with Council the detailed characteristics of an AHS-provided ambulance service;

That Council then obtain input from the public regarding the divestment proposal; and

That Council then discuss whether or not the Town should divest its ambulance service provision with the last of these three steps to occur at the November 26, 2012 Regular Council Meeting.

**Approval  
Date:**

October 18, 2012

**CAO:** 



**BYLAWS – CONT'D****A) Proposed Land Use Bylaw Text Amendment Bylaw 16-2012:  
1<sup>st</sup> Reading – Cont'd**

RES.246/12 MOVED by Councillor Tams that Council gives first reading to Bylaw 16-2012 and that a Public Hearing be held on Tuesday, October 9, 2012 at 5:00 P.M. in Council Chambers.

CARRIED UNANIMOUSLY

**ACTION ITEMS****A) Notice of Motion:  
Ambulance Services**

Councillor Tams stated that this Notice of Motion was brought forward at both the June 25, 2012 meeting and the August 20, 2012 meeting, but was not voted on.

Since that time, a meeting has been scheduled between Alberta Health Services and the Town of Taber.

Council discussed the timing of these information meetings.

RES.247/12 MOVED by Councillor Tams that Council table the Notice of Motion: Ambulance Services, until the October 22, 2012 Regular Meeting of Council.

CARRIED UNANIMOUSLY


**B) Monthly Operating Financial Statements**

D. Culler, CA, Director of Corporate Services, Interim Chief Administrative Officer (CAO) presented the year to date unaudited operating financial statements and dashboard statistics for the seven months ending July 31, 2012.





### TOWN OF TABER COUNCIL REQUEST FOR DECISION

<b>Subject:</b> Monthly Operating Financial Statements	<b>Date of</b> October 22, 2012 <b>Agenda:</b>
<b>Prepared By:</b> Dale Culler, CA – Director of Corporate Services	
<b>Attachments:</b> Town of Taber Operating Financial Statements for the 9 months ending September 30, 2012 Dashboard statistics to September 30, 2012	
<b>Topic:</b> Monthly Financial Reports	
<b>Background:</b>	Attached is the year to date unaudited operating financial statements for the nine months ending September 30, 2012. When reviewing the information make note that for analytical purposes a positive variance on revenues or departments that budgeted a surplus means that more revenue or a larger surplus resulted from operations and the "percentage used" amount will be greater than 100%. For expenses or for departments that budgeted deficits a positive variance means that the expenses or the deficit was less than expected and the "percentage used" amount will be less than 100%.
	Dashboard statistics have also been included up to and including September 30, 2012.
<b>Options:</b>	1. That Council accepts the unaudited operating financial statements and dashboard statistics for the nine months ending September 30, 2012 for information purposes.
<b>Recommendation:</b>	Option #1 - That Council accepts the unaudited operating financial statements and dashboard statistics for the nine months ending September 30, 2012 for information purposes.
<b>Approval Date:</b>	October 18, 2012 <b>CAO:</b> 

**TOWN OF TABER**  
**OPERATING FINANCIAL STATEMENTS**  
**For the Nine Months Ending September 30, 2012**  
**(Unaudited)**

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**TOWN OF TABER**  
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**For the Nine Months Ending September 30, 2012**  
**(Unaudited)**

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## TOWN OF TABER

Statement of Operations and Change in Fund Balances  
For the Nine Months Ending September 30, 2012  
(Unaudited)

	2012 Budget Operating	2012 Actual Operating	Variance	Percentage Used	2011 Actual Operating
<b>Revenues</b>					
Net taxes available for municipal purposes	7,480,540	8,036,919	556,379	107.44%	7,141,210
Sales to other governments	1,870,649	1,244,494	(626,155)	66.53%	1,226,902
Sales and user fees	7,189,951	5,950,342	(1,239,609)	82.76%	7,225,757
Penalties and cost of taxes	85,000	123,958	38,958	145.83%	118,004
Licenses and permits	226,420	259,163	32,743	114.46%	302,227
Fines	400,450	424,534	24,084	106.01%	385,311
Franchise and concession contracts	1,050,000	894,645	(155,355)	85.20%	1,128,287
Investment income	151,000	180,220	29,220	119.35%	148,141
Rentals	692,547	424,096	(268,451)	61.24%	693,321
Other	90,803	262,705	171,902	289.31%	261,901
Government transfers	893,204	762,005	(131,199)	85.31%	1,402,667
<b>Total Revenues</b>	<b>20,130,564</b>	<b>18,563,082</b>	<b>(1,567,482)</b>	<b>92.21%</b>	<b>20,033,730</b>
<b>Expenses</b>					
Salaries, wages and benefits	7,822,995	5,631,673	2,191,322	71.99%	7,603,753
Contracted and general services	5,113,612	3,379,054	1,734,558	66.08%	5,202,250
Purchase from other governments	841,625	618,645	222,980	73.51%	799,767
Materials, goods and supplies	2,646,111	1,819,913	826,198	68.78%	2,550,687
Provisions for allowances	12,500	10,200	2,300	81.60%	31,052
Transfers to local boards and agencies	478,809	385,767	93,042	80.57%	473,433
Bank charges and short term interest	8,000	4,711	3,289	58.88%	5,623
Interest on long term debt	552,476	417,468	135,008	75.56%	586,316
Amortization	3,699,323	2,774,492	924,831	75.00%	3,699,323
Loss (gain) on disposal of capital assets	-	-	-	0.00%	397,718
Other	252,317	1,799	254,116	0.71%	138,354
<b>Total Expenses</b>	<b>21,427,768</b>	<b>15,043,722</b>	<b>6,387,645</b>	<b>70.21%</b>	<b>21,488,277</b>
<b>Excess (deficiency) of revenue over expenses</b>	<b>(1,297,204)</b>	<b>3,519,360</b>	<b>4,816,564</b>	<b>-271.30%</b>	<b>(1,454,547)</b>
<b>Repayment of long term debt</b>	<b>(567,544)</b>	<b>(421,453)</b>	<b>146,091</b>	<b>74.26%</b>	<b>(562,474)</b>
<b>Interfund Transfers</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>
<b>From reserves</b>	<b>301,426</b>	<b>144,374</b>	<b>(157,052)</b>	<b>47.90%</b>	<b>707,822</b>
<b>To reserves</b>	<b>(2,136,001)</b>	<b>(1,607,634)</b>	<b>528,367</b>	<b>75.26%</b>	<b>(2,815,056)</b>
<b>Change in Fund Balance</b>	<b>(3,699,323)</b>	<b>1,634,647</b>	<b>5,333,970</b>	<b>-44.19%</b>	<b>(4,124,255)</b>

# TOWN OF TABER

Statement of Operations - Account Level Detail  
For the Nine Months Ending September 30, 2012  
(Unaudited)

	2012 Budget Operating	2012 Actual Operating	Variance	Percentage Used	2011 Actual Operating
<b>Revenues</b>					
Local Improvement Taxes	14,598	14,598	(0)	100.00%	15,204
Property Taxes - FARMLAND	1,968	1,968	(0)	99.99%	1,926
Property Taxes - GIL Federal	45,332	45,332	0	100.00%	43,331
Property Taxes - GIL Provincial	42,474	42,474	(0)	100.00%	41,013
Property Taxes - LINEAR	223,146	223,146	0	100.00%	214,902
Property Taxes - MACHINERY & EQUIPMENT	763,946	734,806	(29,140)	96.19%	695,774
Property Taxes - NON RESIDENTIAL	2,759,139	2,765,207	6,068	100.22%	2,620,099
Property Taxes - RAILWAY	5,018	5,018	0	100.01%	4,636
Property Taxes - RESIDENTIAL	6,014,693	6,012,143	(2,550)	99.96%	5,658,287
Public School Requisition - Residential/Farmland	(1,358,173)	(1,018,323)	339,850	74.98%	(1,210,412)
Public School Requisition - Non Residential	(646,551)	(484,549)	162,002	74.94%	(593,678)
Seniors Lodges - Taber & District Housing	(64,168)	(64,343)	(175)	100.27%	(58,881)
Separate School Requisition - Non Residential	(89,480)	(67,059)	22,421	74.94%	(79,743)
Separate School Requisition - Residential/Farmland	(231,402)	(173,499)	57,903	74.98%	(211,249)
<b>Net taxes available for municipal purposes</b>	<b>7,480,540</b>	<b>8,036,919</b>	<b>556,379</b>	<b>107.44%</b>	<b>7,141,210</b>
Sale of Contracted Services - AHS	1,744,129	1,154,494	(589,635)	66.19%	1,101,230
Sale of Contracted Services - Dispatch	120,000	90,000	(30,000)	75.00%	120,000
Sales to Local Government	6,520	-	(6,520)	0.00%	5,672
<b>Sales to other governments</b>	<b>1,870,649</b>	<b>1,244,494</b>	<b>(626,155)</b>	<b>66.53%</b>	<b>1,226,902</b>
Land Sales	120,000	-	(120,000)	0.00%	96,369
Recycling Service Fees	135,260	104,232	(31,028)	77.06%	130,575
Sale of Consumables	31,500	18,493	(13,007)	58.71%	25,113
Sale of Materials and Supplies	6,620	42,602	35,982	643.54%	37,750
Sales of Services	217,366	261,262	43,896	120.19%	296,166
Sales of Services - Opening & Closing	24,720	22,475	(2,245)	90.92%	27,261
Sales of Services - Plots & Perpetual Care	27,260	19,613	(7,647)	71.95%	18,155
Service Installations	-	3,375	3,375	0.00%	4,125
Storm Water Management Fee	325,050	246,817	(78,233)	75.93%	283,204
Tax Certificates & Information	11,000	8,620	(2,380)	78.36%	10,655
User Fees	108,135	86,620	(21,515)	80.10%	105,577
Utility Bulk Service Fees	275,000	289,060	14,060	105.11%	340,265
Utility Service Fees	5,908,040	4,847,173	(1,060,867)	82.04%	5,850,540
<b>Sales and user fees</b>	<b>7,189,951</b>	<b>5,950,342</b>	<b>(1,239,609)</b>	<b>82.76%</b>	<b>7,225,757</b>
Penalties	85,000	123,958	38,958	145.83%	118,004
<b>Penalties and cost of taxes</b>	<b>85,000</b>	<b>123,958</b>	<b>38,958</b>	<b>145.83%</b>	<b>118,004</b>
Development Permit Application Fees	25,000	27,075	2,075	108.30%	28,850
Licenses Animal Control Cats	100	121	21	121.00%	46
Licenses Animal Control Dogs	5,500	2,520	(2,980)	45.82%	3,455
Licenses Business	95,000	101,350	6,350	106.68%	100,475
Permit Application Fees - Building	90,000	111,140	21,140	123.49%	131,442
Permit Application Fees - Cemetery	820	651	(169)	79.39%	760
Subdivision Application Fees	10,000	16,306	6,306	163.06%	37,199
<b>Licenses and permits</b>	<b>226,420</b>	<b>259,183</b>	<b>32,743</b>	<b>114.48%</b>	<b>302,227</b>
Fines	387,500	418,514	31,014	108.00%	377,336
Fines Animal Control Cats	200	-	(200)	0.00%	-
Fines Animal Control Dogs	8,000	3,570	(4,430)	44.63%	4,905
Other Fines	4,750	2,450	(2,300)	51.58%	3,070
<b>Fines</b>	<b>400,450</b>	<b>424,534</b>	<b>24,084</b>	<b>106.01%</b>	<b>385,311</b>
Franchise Fees Electrical Distribution System	650,000	595,932	(54,068)	91.68%	711,304
Franchise Fees Gas Distribution System	400,000	298,714	(101,286)	74.68%	416,983
<b>Franchise and concession contracts</b>	<b>1,050,000</b>	<b>894,646</b>	<b>(155,354)</b>	<b>85.20%</b>	<b>1,128,287</b>
Investment Income	151,000	180,220	29,220	119.35%	148,141
<b>Investment Income</b>	<b>151,000</b>	<b>180,220</b>	<b>29,220</b>	<b>119.35%</b>	<b>148,141</b>
Admissions	106,429	87,377	(19,052)	82.10%	107,666
Admissions - Passes	61,800	45,201	(16,599)	73.14%	67,633
Building Rental Revenue	73,765	40,688	(33,077)	55.16%	70,765
Equipment Rental Revenue	-	30	30	0.00%	-
Facility Rental Revenues	301,753	184,437	(117,316)	61.12%	310,988
Facility Rental Revenues - Advertising Space	7,500	-	(7,500)	0.00%	6,383
Farmland Lease Revenue	23,825	8,673	(15,152)	36.40%	23,375
Land Lease Revenue	51,475	2,264	(49,211)	4.40%	50,004
Surface (Oil) Land Lease Revenue	66,000	55,426	(10,574)	83.98%	56,508
<b>Rentals</b>	<b>692,547</b>	<b>424,098</b>	<b>(268,451)</b>	<b>61.24%</b>	<b>693,321</b>

# TOWN OF TABER

Statement of Operations - Account Level Detail  
For the Nine Months Ending September 30, 2012  
(Unaudited)

	2012 Budget Operating	2012 Actual Operating	Variance	Percentage Used	2011 Actual Operating
Development Levies	-	97,957	97,957	0.00%	91,941
Donations and Gifts	71,553	102,028	30,475	142.59%	66,609
Recovery from Operating Allowance	-	648	648	0.00%	4,342
Sundry Revenue	19,250	62,072	42,822	322.45%	99,009
<b>Other</b>	<b>90,803</b>	<b>282,705</b>	<b>171,902</b>	<b>289.31%</b>	<b>281,901</b>
Transfers from Federal Gov Conditional	15,720	2,000	(13,720)	12.72%	18,163
Transfers from Local Boards and Agencies	-	25,908	25,908	0.00%	81,018
Transfers from Local Government - Bamwell	10,600	5,300	(5,300)	50.00%	10,600
Transfers from Local Government - MD	375,560	243,921	(131,639)	64.95%	334,318
Transfers from Provincial Gov Conditional	491,324	484,876	(6,448)	98.69%	958,569
<b>Government transfers</b>	<b>893,204</b>	<b>782,005</b>	<b>(131,199)</b>	<b>85.31%</b>	<b>1,402,667</b>
<b>Total Revenues</b>	<b>20,130,584</b>	<b>18,563,082</b>	<b>(1,567,482)</b>	<b>92.21%</b>	<b>20,033,730</b>
<b>Expenses</b>					
CUPE Wages - Casual	503,440	487,185	16,255	96.77%	605,082
CUPE Wages - Casual Guards	63,240	48,835	14,405	77.22%	50,489
CUPE Wages - Full Time Clerical	889,413	616,703	272,710	69.34%	718,644
CUPE Wages - Full Time Outside	1,976,145	1,437,565	538,580	72.75%	1,841,914
CUPE Wages - Part Time Clerical	136,547	108,253	28,294	79.28%	222,007
CUPE Wages - Part Time Outside	249,612	131,146	118,466	52.54%	205,983
Elected Official Remuneration	139,500	106,000	33,500	75.99%	141,656
Employer Premium Reduction Contributions	-	-	-	0.00%	5,437
Employer Statutory & Benefits Contributions	1,406,358	1,002,525	403,833	71.29%	1,231,034
Employment Contracts	128,568	66,019	62,549	51.35%	137,494
Moving Allowances / Expenses	-	700	(700)	0.00%	5,700
Police Assoc Wages - Full Time	1,062,340	798,551	263,789	75.17%	1,094,354
Salaries - Out of Scope	1,267,832	828,189	439,643	65.32%	1,343,958
<b>Salaries, wages and benefits</b>	<b>7,822,995</b>	<b>5,631,673</b>	<b>2,191,322</b>	<b>71.99%</b>	<b>7,603,763</b>
Advertising, Promotion, Public Relations	71,571	49,408	22,163	69.03%	58,333
Census	-	-	-	0.00%	13,239
Communications - Data	28,267	22,759	5,508	80.51%	26,598
Communications - Telephone Land Lines	51,180	30,993	20,187	60.56%	41,928
Communications - Telephone Mobile	45,210	26,848	18,362	59.39%	33,141
Contracted Other - Trucking	195,500	143,352	52,148	73.33%	192,230
Contracted Public Transportation	1,000	1,188	(188)	118.80%	726
Contracted Repairs, Maintenance - Building	76,827	59,896	16,931	77.96%	123,817
Contracted Repairs, Maintenance - Building Janitor	68,670	50,910	17,760	74.14%	68,700
Contracted Repairs, Maintenance - Eng Structures	2,379,166	1,542,632	836,534	64.84%	2,971,081
Contracted Repairs, Maintenance - IT	-	-	-	0.00%	10
Contracted Repairs, Maintenance - Land Improvement	36,840	36,895	(55)	100.15%	43,614
Contracted Repairs, Maintenance - M&E & Furnishing	241,042	108,110	132,932	44.85%	145,691
Contracted Repairs, Maintenance - Other	28,100	13,773	14,327	49.01%	17,426
Contracted Repairs, Maintenance - Vehicles	114,766	117,162	(2,396)	102.09%	96,664
Damage Claims	1,000	-	1,000	0.00%	650
Express, Cartage, Freight	19,482	12,984	6,498	66.65%	17,820
Insurance Premiums	210,045	184,021	26,024	87.61%	198,365
Licenses and Permits	107,985	54,935	53,050	50.87%	72,942
Memberships, Conferences, Registration Fees	64,678	40,734	23,944	62.98%	65,049
Municipal Membership Fees	1,380	-	1,380	0.00%	1,272
Postage	38,712	25,119	13,593	64.89%	32,100
Professional Services - Accounting & Audit	18,500	20,900	(2,400)	112.97%	16,250
Professional Services - Engineering	319,980	217,110	102,870	67.85%	192,848
Professional Services - Information Technology	61,100	54,094	7,006	88.53%	43,707
Professional Services - Inspections & Architecture	45,000	22,602	22,398	50.23%	65,062
Professional Services - Legal	67,000	53,508	13,492	79.86%	131,976
Professional Services - Management	101,000	85,908	15,092	85.06%	51,214
Professional Services - Other	282,750	195,927	86,823	69.29%	201,221
Professional Services - Property Assessment	72,000	54,612	17,388	75.85%	71,393
Professional Services - Veterinary Cat Control	15,000	10,861	4,139	72.41%	10,385
Professional Services - Veterinary Dog Control	-	-	-	0.00%	203
Property Tax Payment for Municipal Owned Land	1,615	2,839	(1,224)	175.78%	1,578
Rental / Lease of Building	-	-	-	0.00%	55
Rental / Lease of Equipment & Furnishings	63,013	51,009	12,004	80.95%	69,043
Rental / Lease of Uniforms & Coveralls	9,810	6,092	3,718	62.10%	8,883
Rental / Lease of Vehicle	34,500	5,074	29,426	14.71%	193
Subscriptions and Publications	5,464	4,173	1,291	76.37%	5,543
Towing	800	1,592	(792)	198.94%	838
Training - External	105,870	35,656	70,214	33.68%	45,738
Travel and Subsistence	128,489	35,000	93,489	27.24%	63,499
Uniform and Clothing Alterations	300	378	(78)	126.00%	1,223
<b>Contracted and general services</b>	<b>5,113,612</b>	<b>3,378,054</b>	<b>1,734,558</b>	<b>66.08%</b>	<b>5,202,250</b>
Purchases from Local Government	247,275	189,110	58,165	76.48%	209,336
Purchases from Other Municipality Agencies	593,250	428,862	164,388	72.29%	589,655
Purchases from Provincial Agencies	1,100	672	428	61.13%	776
<b>Purchase from other governments</b>	<b>841,625</b>	<b>618,645</b>	<b>222,980</b>	<b>73.51%</b>	<b>799,767</b>

## TOWN OF TABER

Statement of Operations - Account Level Detail  
For the Nine Months Ending September 30, 2012  
(Unaudited)

	2012 Budget Operating	2012 Actual Operating	Variance	Percentage Used	2011 Actual Operating
Building Furnishings & Supplies	8,400	8,899	(499)	105.94%	6,819
Building, Plumbing and Electrical Supplies	58,790	41,830	16,960	71.15%	69,223
Building, Plumbing and Electrical Supplies - MD	-	48	(48)	0.00%	32
Catered or Purchased Foods	19,550	12,306	7,244	62.95%	18,986
Chemicals, Salt, Etc.	36,225	32,004	4,221	88.35%	34,318
Clothing & Boots	37,712	9,684	28,028	25.68%	35,301
Computer Equipment & Supplies	8,500	5,876	2,624	69.13%	9,368
Electricity	1,234,000	932,147	301,853	75.54%	1,287,036
Gas, Oil, Antifreeze, Etc.	183,912	139,034	44,878	75.60%	188,972
General Goods and Supplies - Other	29,230	13,942	15,288	47.70%	14,796
Gravel, Sand, Rocks	46,950	40,394	6,556	86.04%	32,250
Ground Materials and Fertilizer	7,750	2,188	5,562	28.23%	3,854
Janitorial Supplies	39,989	20,427	19,562	51.08%	31,994
Land Improvement Materials	37,081	29,530	7,551	79.64%	31,624
Machine & Equipment Parts	100,539	77,686	22,853	77.27%	79,718
Natural Gas	400,200	216,051	184,149	53.99%	372,051
Paving, Curb, Sidewalk Materials	101,720	43,703	58,017	42.96%	65,634
Pharmaceutical & First Aid	38,937	27,643	11,294	70.99%	41,500
Promotional Materials	19,057	11,441	7,616	60.04%	11,929
Re-Sale Supplies	20,750	14,175	6,575	68.31%	15,652
Road Signs (incl. Repair Materials)	12,200	6,266	5,934	51.36%	10,001
Safety Equipment and Supplies	24,800	7,824	16,976	31.55%	28,382
Small Equipment and Tools	79,963	65,509	14,454	81.92%	69,801
Stationery, Office Supplies	56,596	31,309	25,287	55.32%	50,409
Tires & Batteries	35,900	22,910	12,990	63.81%	24,753
Vehicle Parts	2,800	4,230	(1,430)	151.08%	12,652
Water, Sewer, Garbage Costs	4,560	2,856	1,704	62.64%	3,632
<b>Materials, goods and supplies</b>	<b>2,846,111</b>	<b>1,819,913</b>	<b>826,198</b>	<b>68.78%</b>	<b>2,550,687</b>
Cancellation of Uncollectable Accounts	12,500	10,200	2,300	81.60%	2,466
Transfers to Operating Allowances	-	-	-	0.00%	28,586
<b>Provisions for allowances</b>	<b>12,500</b>	<b>10,200</b>	<b>2,300</b>	<b>81.60%</b>	<b>31,052</b>
Grants to Individuals and Non-Government Org	96,320	64,584	31,736	67.05%	91,593
Transfer Payment to Local Government Agency	140,232	142,938	(2,706)	101.93%	135,009
Transfer Payment to Other Local Government	4,600	-	4,600	0.00%	9,171
Transfer Payment to Own Municipal Agency	237,657	178,245	59,412	75.00%	237,660
<b>Transfers to local boards and agencies</b>	<b>478,809</b>	<b>385,767</b>	<b>93,042</b>	<b>80.57%</b>	<b>473,433</b>
Bank Charges	8,000	4,711	3,289	58.88%	5,623
<b>Bank charges and short-term interest</b>	<b>8,000</b>	<b>4,711</b>	<b>3,289</b>	<b>58.88%</b>	<b>5,623</b>
Debenture Debt - Interest	552,476	417,468	135,008	75.56%	586,316
<b>Interest on long-term debt</b>	<b>552,476</b>	<b>417,468</b>	<b>135,008</b>	<b>75.56%</b>	<b>586,316</b>
Amortization	3,699,323	2,774,492	924,831	75.00%	3,699,323
<b>Amortization</b>	<b>3,699,323</b>	<b>2,774,492</b>	<b>924,831</b>	<b>75.00%</b>	<b>3,699,323</b>



## TOWN OF TABER

Statement of Operations - Account Level Detail  
For the Nine Months Ending September 30, 2012  
(Unaudited)

	2012 Budget Operating	2012 Actual Operating	Variance	Percentage Used	2011 Actual Operating
Loss (Gain) on Disposal of Capital Assets	-	-	-	0.00%	397,718
<b>Loss (gain) on disposal of capital assets</b>	-	-	-	<b>0.00%</b>	<b>397,718</b>
Cost of Land Sold (from Inventory)	43,250	-	43,250	0.00%	34,714
Operating Contingency/Debt Reduction	209,067	-	209,067	0.00%	120,570
Sundry Expenses	-	1,799	(1,799)	0.00%	(16,930)
<b>Other</b>	<b>252,317</b>	<b>1,799</b>	<b>250,518</b>	<b>0.71%</b>	<b>138,354</b>
<b>Total Expenses</b>	<b>21,427,768</b>	<b>15,043,722</b>	<b>6,384,046</b>	<b>70.21%</b>	<b>21,488,277</b>
<b>Excess (deficiency) of revenue over expenses</b>	<b>(1,297,204)</b>	<b>3,519,360</b>	<b>4,816,564</b>	<b>-271.30%</b>	<b>(1,454,547)</b>
Debt Service - Principal	(567,544)	(421,453)	146,091	74.26%	(562,474)
<b>Repayment of long term debt</b>	<b>(567,544)</b>	<b>(421,453)</b>	<b>146,091</b>	<b>74.26%</b>	<b>(562,474)</b>
Contributions from Other Operating Functions	80,000	60,000	(20,000)	75.00%	67,000
Contributions to Other Operating Functions	(80,000)	(60,000)	20,000	75.00%	(67,000)
<b>Interfund Transfers</b>	-	-	-	<b>0.00%</b>	-
Contributions from Capital Fund	-	-	-	0.00%	367,263
Contributions from Operating Reserves	301,426	144,374	(157,052)	47.90%	340,559
<b>From reserves</b>	<b>301,426</b>	<b>144,374</b>	<b>(157,052)</b>	<b>47.90%</b>	<b>707,822</b>
Contributions to Capital Fund	(1,967,075)	(1,480,091)	486,984	75.24%	(2,624,179)
Contributions to Operating Reserves	(168,926)	(127,542)	41,384	75.50%	(190,877)
<b>To reserves</b>	<b>(2,136,001)</b>	<b>(1,607,634)</b>	<b>528,367</b>	<b>75.28%</b>	<b>(2,815,056)</b>
<b>Change in Fund Balance</b>	<b>(3,699,323)</b>	<b>1,634,647</b>	<b>5,333,970</b>	<b>-44.19%</b>	<b>(4,124,255)</b>

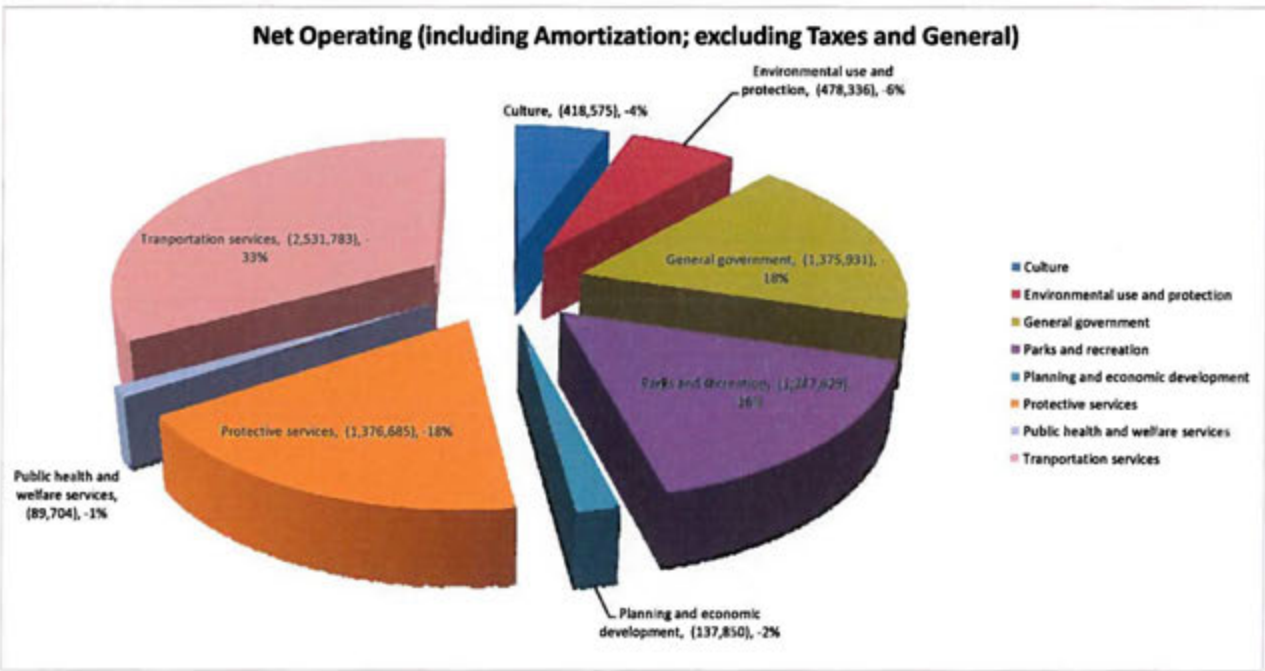
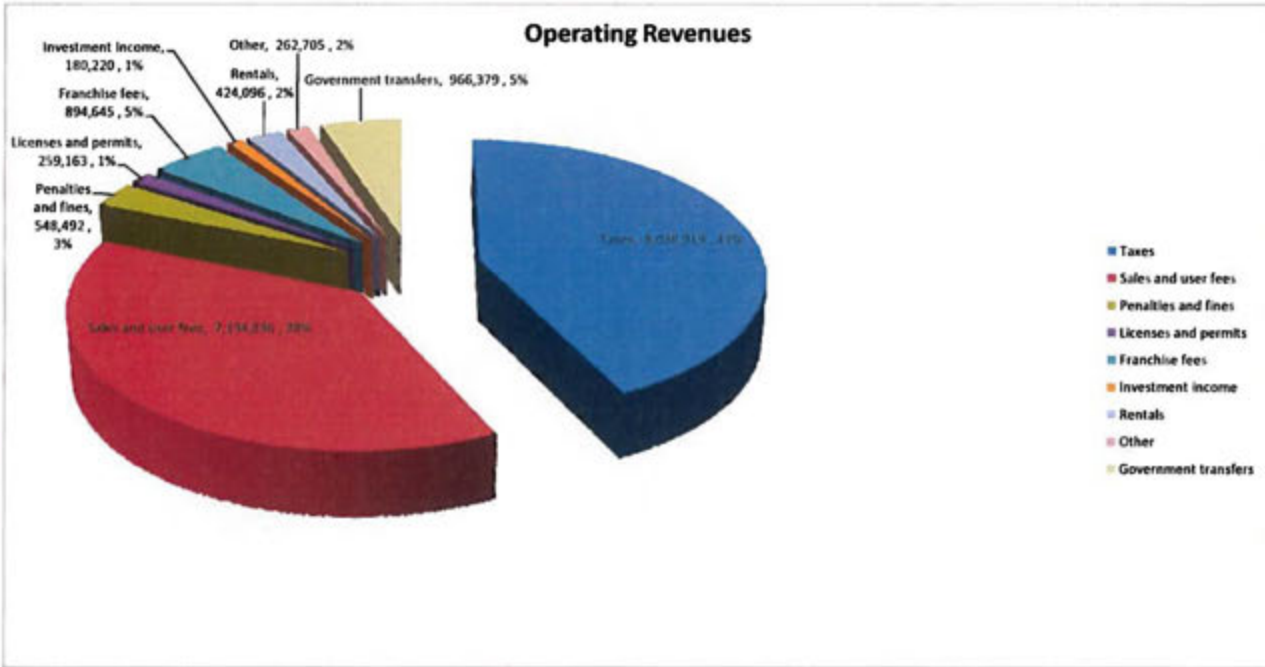
# TOWN OF TABER

Statement of Departmental Activities  
For the Nine Months Ending September 30, 2012  
(Unaudited)

Department	2012 Operating Revenue	2012 Operating Expenditures	2012 Operating Net	2012 Budget Net	Variance	Percentage Used	2011 Operating Net
Taxes and General	9,408,424	117,285	9,291,139	8,650,417	640,722	107.41%	8,306,760
Council	9,150	213,132	(203,982)	(283,578)	79,696	71.91%	(281,194)
CAO Offices	26,280	361,651	(335,371)	(493,461)	158,090	67.96%	(474,918)
Finance and Customer Care	33,568	578,695	(545,127)	(760,319)	215,192	71.70%	(717,437)
Health and Safety	21,867	27,975	(6,108)	(27,318)	21,210	22.36%	(7,353)
Information Technology	5,475	290,819	(285,344)	(434,534)	149,190	65.67%	(359,922)
Police Department	893,204	2,030,734	(1,137,530)	(1,930,097)	792,567	58.94%	(1,851,370)
Fire Department	138,592	444,102	(305,510)	(434,622)	129,112	70.29%	(394,482)
Disaster Services	-	-	-	(6,500)	6,500	0.00%	-
Ambulance Services	1,278,986	1,079,767	199,229	325,000	(125,771)	61.30%	(201,531)
Bylaw Enforcement	10,218	143,092	(132,874)	(180,096)	47,222	73.78%	(158,181)
Roads Streets Walks	52,337	2,366,787	(2,314,450)	(3,538,858)	1,224,408	65.40%	(3,868,986)
Public Transit	-	28,125	(28,125)	(37,500)	9,375	75.00%	(35,000)
Stormwater	251,862	441,070	(189,208)	(247,628)	58,420	76.41%	(276,184)
Water	2,652,979	1,467,093	1,085,887	989,061	96,826	109.79%	916,472
Wastewater	1,602,778	3,233,564	(1,630,786)	(2,611,287)	980,501	52.45%	(2,217,003)
Landfill	554,513	468,430	86,083	-	86,083	0.00%	14,980
Solid Waste Services	786,291	805,810	(19,519)	4,433	(23,952)	-440.32%	(984)
FCSS	-	53,006	(53,006)	(54,300)	1,294	97.62%	(51,697)
Cemetery	42,392	79,091	(36,698)	(64,612)	27,914	56.80%	(44,771)
Planning and Economic Development	281,839	294,067	(12,228)	(173,602)	161,374	7.04%	15,784
Subdivision and Land Development	-	47,950	(47,950)	-	(47,950)	0.00%	24,999
Public Housing	33,336	33,336	-	-	-	0.00%	-
Property Management	108,987	186,659	(77,672)	(176,425)	98,754	44.03%	(213,356)
Arenas	164,571	406,689	(242,117)	(299,424)	57,307	80.86%	(284,398)
Golf and Curling	51,789	95,230	(43,441)	(53,809)	10,368	80.73%	(65,397)
Parks	-	227,163	(227,163)	(334,027)	106,864	68.01%	(332,213)
Recreation Programs	19,630	97,852	(78,222)	(78,383)	161	99.79%	(58,434)
Summer Games	-	-	-	-	-	0.00%	-
Special Programs	31,554	34,554	(3,000)	-	(3,000)	0.00%	(30,255)
Aquafun Centre	312,402	747,755	(435,353)	(611,294)	175,941	71.22%	(625,410)
Sportsfields	36,521	254,853	(218,332)	(258,768)	40,436	84.37%	(277,700)
Auditorium	57,909	134,531	(76,622)	(117,394)	40,772	55.27%	(105,392)
Library	-	341,953	(341,953)	(460,297)	118,344	74.29%	(457,671)
<b>Department Total</b>	<b>18,767,456</b>	<b>17,132,809</b>	<b>1,634,647</b>	<b>(3,699,323)</b>	<b>5,333,970</b>	<b>-44.19%</b>	<b>(4,124,255)</b>

# TOWN OF TABER

Sector Chart  
For the Nine Months Ending September 30, 2012  
(Unaudited)



**Town Of Taber**  
**MONTHLY DASHBOARD**


2012	6 Month Rolling Average	September 2012	August 2012	July 2012	June 2012	May 2012	April 2012
<b>Financial assets</b>							
1. Total Cash	2,158,225.47	695,169.98	1,993,788.73	2,925,408.95	4,267,363.67	1,062,805.52	2,004,815.97
2. Investments - ROI - 1.84%	13,253,771.97	16,118,873.66	16,092,196.06	15,903,198.36	12,888,924.41	11,160,461.40	7,358,977.91
3. Taxes and grants in lieu receivable	3,857,953.09	998,278.69	1,188,308.90	1,424,849.19	1,894,447.53	8,061,714.62	9,580,119.59
4. Trade receivables and other assets	1,702,646.76	1,838,735.87	1,477,820.72	1,430,763.24	1,609,590.05	1,503,302.37	2,355,668.30
	20,974,597.28	19,651,058.20	20,752,114.41	21,684,219.74	20,660,325.66	21,788,283.91	21,299,581.77
<b>Liabilities</b>							
5. Accounts payable and other obligations	3,124,556.00	3,939,333.32	2,937,249.12	2,815,740.47	2,528,429.44	3,196,434.66	3,330,149.02
6. Deferred revenue	4,244,350.17	5,454,783.62	5,393,160.56	5,284,364.86	3,906,765.86	3,413,860.49	2,013,165.60
7. Long-term debt	9,186,998.39	9,059,046.76	9,107,337.90	9,145,274.32	9,211,112.65	9,280,641.15	9,318,577.57
	16,555,904.56	18,453,163.70	17,437,747.58	17,245,379.65	15,646,307.91	15,890,936.30	14,661,892.19
<b>Net financial assets (debt)</b>	<b>4,418,692.73</b>	<b>1,197,894.50</b>	<b>3,314,366.83</b>	<b>4,438,840.09</b>	<b>5,014,017.75</b>	<b>5,897,347.61</b>	<b>6,637,689.58</b>
<b>Non-financial assets</b>							
8. Tangible capital assets	111,551,941.42	110,781,249.17	111,089,526.06	111,397,802.96	111,706,079.86	112,014,356.81	112,322,633.66
9. Land held for resale	989,372.27	989,372.27	989,372.27	989,372.27	989,372.27	989,372.27	989,372.27
10. Inventory and prepaid expenses	424,249.52	428,463.61	422,344.66	422,344.66	423,594.66	423,786.50	425,013.00
	112,965,563.21	112,199,085.05	112,501,242.99	112,809,519.89	113,119,046.79	113,427,465.58	113,737,018.93
<b>Accumulated surplus</b>	<b>117,382,355.93</b>	<b>113,396,979.55</b>	<b>115,815,609.82</b>	<b>117,248,359.88</b>	<b>118,133,064.54</b>	<b>119,324,813.19</b>	<b>120,374,708.51</b>
<b>Capital projects</b>							
\$ spent on capital projects	1,555,299.00	3,598,054.41	2,038,389.42	1,315,640.58	1,017,438.48	851,473.01	510,798.12
\$ budgeted for capital projects	10,690,637.00	10,690,637.00	10,690,637.00	10,690,637.00	10,690,637.00	10,690,637.00	10,690,637.00
% of capital budget spent	14.55%	33.66%	19.07%	12.31%	9.52%	7.96%	4.78%
# of projects budgeted	40.00	40	40	40	40	40	40
# of projects started	28.00	34	30	30	27	26	21
# of projects closed	9.33	15	13	13	7	4	4
# of projects pending	18.67	19	17	17	20	22	17
<b>Human Resources</b>							
New hires / rehires in FTE	1.73	1.00	1.00	1.00	0.75	2.09	4.55
Terminations / resignations in FTE	2.63	1.04	8.03	0.52	0.67	3.51	2.00
Layoff in FTE	0.05	0.00	0.00	0.00	0.00	0.00	0.29
Employee headcount in FTE	96.86	92.23	92.19	99.22	98.74	98.66	100.08
Open positions for hire in FTE	5.47	4.66	6.67	5.96	5.67	4.92	4.92
<b>IT</b>							
Total website visits	7,516.33	4,216	12,676	8,788	5,725	6,977	6,716
Top 1 Page Visited	0.00	Home Page(3497)	Home Page(4854)	Home Page(4109)	Home Page(5012)	Home Page(3566)	Home Page(3450)
Top 2 Page Visited	0.00	Job Opps (770)	Calendar (3714)	Job Opps (959)	Job Opps (1296)	Job Opps (1187)	Job Opps (1023)
Top 3 Page Visited	0.00	Doc Archives (601)	Job Opps (908)	Calendar (942)	Doc Archives (697)	Doc Archives (658)	Doc Archives (693)
Top 4 Page Visited	0.00	Calendar (420)	Doc Archives (761)	Doc Archives (746)	Calendar (444)	Search (193)	Calendar (169)
Top 5 Page Visited	0.00	Doc Directory (277)	Civic Alerts (661)	Civic Alerts (442)	Civic Alerts (188)	QuickLinks (153)	Search (163)
e-mails processed	13,802.67	40,211	8,103	7,603	8,747	9,341	8,811
SPAM (within total e-mails)	2,669.67	7,640	1,503	1,614	1,598	1,733	1,930
SPAM expressed in %	19.6%	19.0%	18.5%	21.2%	18.3%	18.6%	21.9%
<b>Police</b>							
Traffic	214.50	156	244	232	200	243	212
Liquor Act	16.00	12	23	18	16	10	17
Other criminal code	33.50	33	49	29	35	31	24
Drug enforcement	9.50	10	13	9	5	5	15
Crimes against a person	14.83	14	15	13	14	17	16
Crimes against property	36.83	43	46	43	25	29	35

Town Of Tauber  
MONTHLY DASHBOARD

2012	6 Month Rolling Average	September 2012	August 2012	July 2012	June 2012	May 2012	April 2012
<b>Fire</b>							
# of Town of Tauber calls	11.00	15	9	13	16	8	5
# of M.D. calls	8.50	20	9	3	6	5	8
# of Barnwell calls	0.67	0	0	0	0	2	2
<b>Ambulance</b>							
# of emergency call out	84.80		80	99	88	85	72
# of transfers calls	27.00		32	29	26	26	22
ALS hours	532.40		624	576	460	460	542
BLS hours	206.80		120	168	284	284	178
<b>Bridges</b>							
Traffic	3.33	2	4	1	2	6	5
Other (inc animal calls)	55.33	40	40	54	35	39	124
<b>Public Services</b>							
Garbage (Tonnes)	1.16		0.98	0.78	1.92	0.65	1.45
Cardboard diverted	14.06	11.61	7.51	5.67	0.83	30.71	28.03
Compost	30.57	3.50	22.44	105.90	17.06	27.86	6.63
Concrete	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dry Goods (demolition materials)	59.70	13.56	137.28	110.13	54.33	7.19	35.68
Dry Goods (spring/fall cleanup)	529.81	509.09	517.60	507.41	585.45	618.90	440.40
General garbage	40.51	66.38	66.38	9.65	4.45	28.63	37.90
Metals	47.37	68.82	55.91	73.75	50.99	19.73	15.03
Shingles	92.53	58.79	126.01	163.04	11.55	118.25	77.51
Wood							
<b>Permits</b>							
# of permits	11.33	10	16	6	13	10	13
# of units	3.33	4	6	1	2	3	4
# of lots sold	0.00	0	0	0	0	0	0
<b>Pool / Recreation</b>							
# of swim passes	112.00	77	100	114	124	119	138
Overall swim attendance	5,215.83	2,002	5,391	6,101	5,754	6,142	5,905
Private pool rentals	3.83	5	0	2	4	9	3
School pool rentals	17.33	0	0	0	43	35	26
Auditorium rentals	25.83	24	24	39	27	33	8
Meeting room rentals	45.33	29	58	63	47	59	16
Private ice rentals	19.17	5	57	11	17	15	10
School ice rentals	0.00	0	0	0	0	0	0
Tennis keys sold	11.33	0	10	21	10	11	16
Sportsfield soccer field rentals	60.33	10	11	11	226	11	31
Sportsfield baseball rentals	36.17	0	8	41	138	19	11
<b>After Hour Calls - TNS</b>							
Non-actionable inquiries	153.83	142	167	160	171	142	141
Patched thru to on-call cell phone	4.33	3	4	4	8	3	4
Actionable emergency	0.00	0	0	0	0	0	0
Actionable non-emergency	5.33	2	4	5	10	7	4
Total Calls	163.50	147	175	169	189	152	149
<b>Request Tracker</b>							
Citizen Requests	2.33	5	2	1	2	1	3



**TOWN OF TABER**  
**COUNCIL REQUEST FOR DECISION**

<b>Subject:</b> Department Head Reports	<b>Date of</b> October 22, 2012 <b>Agenda:</b>
<b>Prepared By:</b> Kerry Van Ham, Council & CAO Assistant	
<b>Attachments:</b> Department Head Reports	
<b>Topic:</b> Department Head Reports	
<b>Background:</b>	The following reports are provided for Council Information.
<b>Options:</b>	1. That Council accepts the Department Head Reports for information.
<b>Recommendation:</b> Option #1 – That Council accepts the Department Head Reports for information.	
<b>Approval Date:</b> October 18, 2012	<b>CAO:</b> 



## ***Town of Taber***

### **CHIEF ADMINISTRATIVE OFFICER October 2, 2012 – October 17, 2012**

- With Mayor Bryant and Dale Culler, met with SouthGrow representatives on October 2 to discuss the proposed agreement with SouthGrow that would allow transfer of the Alberta Government grant. We successfully established the need for the agreement and the funding was transferred later that week.
- Benefited from a tour of the Town library with Councillor Rochelle. It is an excellent facility and was obviously being well used by a variety of age groups at 1:30 on a weekday afternoon.
- Made a decision on one of the two employee grievances (CUPE).
- Received the decision of the harassment committee on an issue.
- Assisted the planning and development department on a variety of issues. It is obvious to me that we need to support this department and work to strengthen it. The people are good but their experience base is limited. Our contracted planner is of great assistance but is able to provide only a limited number of days service under his existing contract with the Town.
- Discussed various budget items with managers. Dale Culler is leading this.
- With Mayor Bryant, Councillor Bekkering and Rob Cressman, attended a SouthGrow-organized presentation on the effort that will be undertaken in the coming two years to characterize water flows in the Oldman River basin.
- Met with CUPE executive to discuss various issues, including possible clarification to contract wording. We agreed to continue the negotiations on the EMS contract negotiations on October 29, notwithstanding the likelihood that Council would not have reached a decision on ambulance service divestment by that date.
- Attended start of the internal safety audit that is being conducted this week by staff. (Next year we will have an external audit.)
- Discussed ambulance service options with numerous council members.
- With Cory Armfelt and Rob Cressman, met with Westview developers to discuss outstanding issues and progress.
- Attended:
  - Police Commission meeting special meeting (Oct 4)
  - Council meeting, including public hearing (Oct 9)
  - Management meeting (Oct 10)
  - Municipal Planning Commission meeting (Oct 15)
  - Police Commission (Oct 17)



## ***Town of Taber***

### **ADMINISTRATION REPORT September 25, 2012 – October 22, 2012**

#### **CORPORATE SERVICES REPORT for September 25, 2012 – October 22, 2012**

##### **Corporate Services**

- Work continues on budget preparation and department reviews with managers.
- Dealing with various insurance claims, and insurance additions/disposals.
- Currently reviewing insurance listings for completeness and existence with public services department.
- Work continues on completing the service level document for Council consideration.
- Performed an annual evacuation plan drill at the Administration building. Staff should be commended for their performance in the drill. The review with staff indicated that staff knows what their specific roll is and were able to effectively and efficiently evacuate the building.
- Mayor, CAO, and DCS met with SouthGrow to address their concerns with the Regional Collaboration Program agreement for the Water for Economic Development Project. The Town is the managing partner for the grant application and drafted an agreement outlining the parties responsibilities which the Town requested SouthGrow to enter into before the funds would be released. The terms of the agreement were amended to address some of their concerns while retaining the keys clauses intended to protect the interests of the Town.
- Reviewed insurance listing in preparation for annual renewal with AMSC.
- Attended the Western Canadian GFOA conference.
- Prepared for the internal Health and Safety Audit which was conducted the week of October 15 to October 19.



- Preparing for the EMS collective agreement negotiations which are scheduled to begin October 29<sup>th</sup>.
- Reviewed the progress on the new TCA database that is being created in house by our IT department.
- Met with union president for monthly meeting and to discuss several issues.
- Attended first aid training recertification course.
- Attended regional meeting to discuss ambulance delivery for communities and residents located within the MD of Taber.
- Attending professional development courses and workshops.

### **Information Technology Department**

A major portion of our 2012 virtualization project was completed, with five servers being successfully converted to virtual machines. We are now scheduling cloning of these servers after hours and training staff on the new VMWare software that manages virtualization for the Town.

A technical working group from the Alberta Police Integrated Information Initiative (API3) paid a visit to the Taber Police Station to assess our site capabilities to join the API3 network. We are working with API3 resources to meet all site requirements in order to join the API3 network by the newest proposed implementation date, which is February of 2013.

The Information Technology Dept. budget has been completed and submitted for Finance Review.

Highlights from our activities:

- Fixed internet access problem due to firewall processor over-utilization
- Set up Committee Room as an office for a week, with two computers and a printer
- Imported large numbers of assets into the asset database from lists and spreadsheets
- Set up two new Evergreening workstations

- Performed virus removal on an infected computer
- Fixed some Diamond software errors: staff member bad payroll codes; missing electronic bank payment postings.
- Changed mobile phone plans to improve coverage costs; set up a new mobile phone; replaced a mobile phone handset

Currently working on:

- Projects: Alberta Police Integrated Information Initiative (API3); Virtualization Project; Asset Database; Computer Evergreening

### **Human Resources Department**

- Recruitment is ongoing for the following positions:
  - Permanent Full-time
    - Recreation Facilities Manager, Public Services Manager
  - Permanent Part-time
    - ¾ time Lifeguard I
  - Temporary Full-time
    - None
  - Temporary Part-time
    - None
  - Casual
    - Lifeguard I, Paramedic, EMT
  - Seasonal
    - Facilities Assistant
- Involved in ongoing labour negotiations for CUPE EMS Agreement

Currently working on:

- FOIP review by the Office of the Information and Privacy Commissioner

- Establishment of a return to work program for injured employees to help lower our WCB premiums and costs.
- Service Levels Document.
- Wages portion of 2013 operating budget for all departments
- Review of our Employee Benefits to ensure cost effectiveness
- Grant Reporting for Seasonal Employee Grants
- Beginning of payroll year end preparations

# Public Services Director Report

October 16, 2012

## Activities from the past month

- Water Treatment Plant Upgrades – construction ongoing; attended progress meetings
- Water Treatment Plant Upgrades - construction supervision meeting – Oct 11 with EPCOR and Jonathan Huggett
- Public Services Manager/Recreation Facilities Manager recruitment ongoing
- Personnel – shift schedules, time off, time sheets, performance, incident reports
- Completed Maintenance Operator I recruitment – Jason Kunz accepted our offer
- Preparation for annual Health & Safety Audit
- Reviewed highway maintenance responsibilities w/ Darrell Turner, AB Transportation
- 2013 Biannual Capital Works Design Review
- 2012 Recycling Council of Alberta – Fall Conference, October 3 – 5
- Along with A. Holmen & J. Wilms, October 10 telephone conference re: Exploring Alternative Energy/Energy Conservation initiatives in town buildings
- Quarterly meeting Oct 10 of Taber & District Regional Waste Management Authority
- Recreation Board Meeting, October 11
- Along with Aline Holmen & Dale Culler, prepared proposed 2013-15 Recreation Facilities, Leisure Services operating budget
- Final Inspection, SE Stormwater Outfall Rehabilitation
- 2012 Surface Improvements, construction completion and final inspection
- SouthGrow – South Saskatchewan River Basin adaption to climate variability project, October 15
- NE Eureka Industrial Water Main – construction ongoing
- Participated in regular health & safety program workplace inspections/meetings
- 58<sup>th</sup> Avenue park upgrade ongoing – fall area & border

## Activities planned for upcoming month

- Recruit Public Services Manager & Recreation Facilities Manager
- Internal Health & Safety Audit, October 15-19
- 2013-2015 Operating/Capital Budget – Property Management, Transportation, Water, Wastewater, Stormwater
- Health & Safety Program – monthly inspections, Health & Safety meetings, Incident reporting
- Participate in CUPE – EMS negotiations of collective agreement
- Water Treatment Plant Upgrades, ongoing
- Review Waste Study Report
- Review North Pump Station Upgrades Report

## **LEISURE SERVICES Report**

### **September 2012**

#### **Aquatics**

- Recruitment underway for a casual cashier position.
- Conducting the upcoming Internal Health and Safety audit.
- Fall Swim lesson programming is under way.
- Preparing fall and winter programming including school booking requests.
- Communications continue with AHS regarding proposed legislation for swimming pools regarding Operational Standards.
- Overseeing and updating portions of the Town of Taber website/Facebook page.
- Preparing for new National Lifeguard and First Aid standards being implemented in 2012 involving some planning from our end. Will be attending an update at the end of the month.
- Continue to plan for the Aquafun Tiling project – now moved to the 2013 Capital Budget. Still waiting to hear back on grant applications. One being the CFEP application submitted by Swim Club and the second being CIIF grant.
- Recently completed the Disability Management Program Policy and Program procedures. The documents are under review by CAO and expected to go to Council later in October for approval.
- Continue to prepare service level documents for functional areas under my direction
- Preparing 2013-2015 Operating and Capital budget documents.
- Annual shutdown conducted Sept. 4-6, 2012.
- Looking ahead to spring programming needs.

#### **Leisure Services**

- Programming and scheduling ice bookings for the remainder of season with user groups.
- Coordinating fall field bookings with the Football Assoc.
- Attended the Southern Alberta Recreation Association Retreat in Waterton in early October. Budget prepared for the 2013 SASG.
- Coordinating the equipment and committee/sport chairpersons for the 2013 Southern Alberta Summer Games.
- Continue to work closely with Sponsorship Connections regarding this phase of the Sponsorship project.
- Assisting various groups with special events functions occurring.
- Fall registration event was a success.
- As an auditor, preparing for the Health and Safety Internal Audit scheduled to occur mid October.

#### **Recreation**

- Overseeing operations in Auditorium/meeting rooms
- Prepared budget for this functional area.
- Developing hazard assessments for this functional area and will be putting controls in place as required.
- Review and development of safe work practices for the facility.
- Preparing for fall bookings and events.
- Participating in recruitment for Recreation Facility Manager Position.

## September Fire Report

Taber Emergency Services responded to 37 calls in September. The call breakdown is as follows:

- **By Area**
- MD of Taber- 18
- Town of Taber- 15
- Vauxhall- 2
- County of Lethbridge- 2
- **By Type**
- Alarm no fire – 3
- Vehicle/Structure Fires- 4
- Grass or Rubbish Fires- 14
- Motor Vehicle Collisions- 10
- Public Assist- 3
- EMS calls (1<sup>st</sup> response, assist)- 3

## September Events

- Regular biweekly Training
- Hosted an S601 Pump course for area and local firefighters
- Completed purchasing of S62 to replace damaged unit
- Assisted FritoLay with Fire extinguisher training
- Reviewed Municipal Emergency response plan with stakeholders
- Reviewed Mutual Aid response to Vauxhall and County of Lethbridge incidents
- Assisted with Fire Drill at administration building
- Completed first draft of budget
- Managed EMS while EMS Manager on holidays
- Completed a low slope rescue session on a Saturday with Taber firefighters
- Sent local firefighters to Dunmore on an introductory fire training course
- Completed many repairs on fire apparatus due to busy month
- Completed Development review of industrial and assembly building in the MD of Taber
- Reviewed radio licensing for Taber Emergency Services base station due to Industry Canada request
- Completed fire inspection report for commercial business
- Chief attended fire investigation course on electrical/appliance fires
- Completed interview for Fire Prevention Week with Taber Times

M. Bos



Agenda Item No. 7. D)

**TOWN OF TABER**  
**COUNCIL REQUEST FOR DECISION**

<b>Subject:</b> Mayor and Councillor Reports (Verbal)	<b>Date of</b> October 22, 2012
	<b>Agenda:</b>
<b>Prepared By:</b> Kerry Van Ham, Council & CAO Assistant	
<b>Attachments:</b> None	
<b>Topic:</b> Mayor and Councillor Reports (Verbal)	
<b>Background:</b>	
<b>Options:</b>	1. That Council accepts the Mayor and Councillor reports, as presented.
<b>Recommendation:</b> Option #1 - That Council accepts the Mayor and Councillor reports, as presented.	
<b>Approval Date:</b> October 18, 2012	<b>CAO:</b> 