



**RAY BRYANT
MAYOR
FORWARDED: JUNE 6, 2013**

AGENDA

REGULAR MEETING OF THE COUNCIL OF THE TOWN OF TABER, TO BE HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON MONDAY JUNE 10, 2013 AT 5:00 P.M.

	<u>MOTION</u>
<u>ITEM NO. 1. CALL TO ORDER</u>	
<u>ITEM NO. 2. ADOPTION OF THE AGENDA</u>	X
<u>ITEM NO. 3. DELEGATIONS</u>	
A) RFD 2013 Southern Alberta Summer Games: Update of Activities	X
<u>ITEM NO. 4. ADOPTION OF THE MINUTES</u>	
A) RFD Regular Meeting of Council May 27, 2013	X
<u>ITEM NO. 5. BUSINESS ARISING FROM THE MINUTES - NONE</u>	
<u>ITEM NO. 6. BYLAWS - NONE</u>	
<u>ITEM NO. 7. ACTION ITEMS</u>	
A) RFD Water Treatment Plant Upgrade: Project Update and Financial Contributions by Project Partners	X
B) RFD Aquafun Centre Pool Tiling Project: Tile Contract Award	X
C) RFD EMS Dispatch: Consolidation On-line Survey Response	X
D) RFD EMS Dispatch: Consolidation Consultation Meeting	X
E) RFD Proposed Council Remuneration Policy C-2	X
F) RFD Disposal of Municipal Documents	X
G) RFD Solid Waste Collection and Recycling: Bins to Carts Initiative	X
H) RFD Information for Council	X
<u>ITEM NO. 8. MEDIA INQUIRIES</u>	



ITEM NO. 9. CLOSED SESSION

Land

X

ITEM NO. 10. OPEN SESSION

X

ITEM NO. 11. CLOSE OF MEETING

X



TOWN OF TABER COUNCIL REQUEST FOR DECISION

Subject: 2013 Southern Alberta Summer Games Update	Date of Agenda: June 10, 2013
Prepared By: Aline Holmen, Leisure Services Manager	
Attachments: April Update	
Topic: 2013 SASG	
Background:	<p>The Southern Alberta Summer Games event is fast approaching. We wanted to take this time to update Council on the planning to date. Please see attached 2013 Southern Alberta Summer Games update.</p>
	<p>We will be available at the meeting to answer any questions that members of Council may have regarding the event.</p>
Options:	<ol style="list-style-type: none">1. Council accepts the update regarding the 2013 Southern Alberta Summer Games, as presented.
Recommendation: Option #1 - Council accepts the update regarding the 2013 Southern Alberta Summer Games, as presented.	
Approval Date: June 6, 2013	CAO:

SASG Update June 2013

Games Coordinator

Kala Beers started in the role of Games Coordinator on April 24 and has been working with the Leisure Services Manager to continue games planning and coordination. She has been doing a great job thus far and has been very busy assisting the other regions with their questions as well.

Advertising

We have been utilizing many forms of communication and advertising including the Town of Taber and MD of Taber website, the COBB, SARA Southern Alberta Summer Games website, posters in all the regions at numerous locations, newsprint, & numerous Facebook pages. We have been utilizing the Coffee Talk newsletter, Town utility newsletter, and the Coaldale Home & Garden newsletter. Kala has been busy twittering to many different twitter accounts in Southern Alberta with great response and excitement generated. We have had television interviews with SHAW and Global and will be starting radio ads with B93.3.

We have compiled a 2013 Athlete & Participant Brochure for the games which will be distributed in athlete packages and the remainder disbursed throughout the games. The Taber Times is also planning a pull out section for the week prior to the games.

Facilities

All facilities for events have been confirmed.

Insurance

Insurance arrangements are in place utilizing the MD of Taber provider.

Fundraising

The campaign has gone very well. Sponsors are still coming in. Recognition is occurring on the Administration building as well as on the SASG website. For those that had sponsored by May 27, 2013 their businesses will also be recognized in our games brochure.

Funding from the Southern Alberta Recreation Association has been received with the exception of the \$2/athlete that we receive in September. We are well aware of the games budget and have been able to accomplish much with the funds we have.

Approvals

Approvals are all in place with the proper authorities regarding land leases, use of Government roadways and municipal roadways.

T-shirts

Athlete T-shirts have been designed by the Programs staff and approved by the MD of Taber. They are navy. Volunteer shirts are being donated by Saunders Insurance/Intact Insurance and will be red.

Events

Final details for events are being put together including purchasing of equipment, organizing washroom facilities, organizing specific details such as software requirements, signage, equipment needs, field maintenance, parking, officials, concessions, etc.

Cultural activities have been confirmed and added to the website as well as promoted through the brochure.

First Aid

We have recruited some first aid volunteers and have submitted a request to St. John's Ambulance for more.

Volunteers

Volunteer applications are coming in both on paper and through the online submissions. Sport Chairpersons and the Results Chairperson are in some cases recruiting their own volunteers as well. We are currently planning a volunteer kick off BBQ for the week before the games. We still require numerous volunteers in many different positions.

We are also coordinating food requirements for the volunteers. We have secured a sponsor for water bottles for the volunteers and have confirmed a water bottle fill station for select locations during the games.

Ceremonies

Opening Ceremonies will occur in Confederation Park at 7pm on July 3rd with a free BBQ for all to occur prior to. There will also be bouncers for the kids, the MAC's slush truck and B93.3 will be on site. B93.3 morning crew will emcee the event. Closing ceremonies will be held at KMMSF on July 6th at approx. 4pm following the medal matches in soccer. Closing ceremonies will be very simple as in past games. We are in the process of planning the Dignitary Reception which will occur immediately after the Opening Ceremonies.


Participant Registrations

Registration will be taken until June 10, 2013 and at that time the sport chairs will prepare their schedule, cancel events with no registration and look at fill teams/participants for events that can handle the extra registration. Each of the 13 regions is responsible for recruiting their own athletes and promoting the games.



Agenda Item No. 4. A)

TOWN OF TABER COUNCIL REQUEST FOR DECISION

Subject: Regular Minutes of Council	Date of June 10, 2013 Agenda:
Prepared By: Kerry Van Ham, Council & CAO Assistant	
Attachments: Minutes	
Topic: Minutes of the Regular Meeting of Council, May 27, 2013	
Background:	
Options:	<ol style="list-style-type: none">1. That Council adopts the minutes of the Regular Meeting of Council held on May 27, 2013, as presented.2. That Council adopts the minutes of the Regular Meeting of Council held on May 27, 2013, as amended
Recommendation: Option #1 - That Council adopts the minutes of the Regular Meeting of Council held on May 27, 2013, as presented.	
Approval Date: June 6, 2013	CAO: 

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON MONDAY, MAY 27, 2013, AT 5:00 PM.

PRESENT: Mayor Ray Bryant
Councillor Randy Sparks
Councillor John Papp
Councillor Rick Popadynetz
Councillor Louie Tams
Councillor Garth Bekkering
Councillor Murray Rochelle

ALSO PRESENT:

Greg Birch, Chief Administrative Officer (CAO)
Dale Culler, CA, Director of Corporate Services
Rob Cressman, Director of Community Services
Jordi Nickolet, Engineering and Public Works Manager
Cory Armfelt, Contract Director of Planning & Economic Development
Kerry Van Ham, Council & CAO Assistant/Recording Secretary
Trevor Busch, Taber Times

ORDER

Mayor Bryant called the Regular Meeting of Council to Order at 5:00 PM.

ADOPTION OF THE AGENDA

Mayor Bryant inquired if there were any additions or deletions to the Agenda, and advised that there were none.

RES.173/13 MOVED by Councillor Papp that Council adopt the agenda as presented.

CARRIED UNANIMOUSLY

DELEGATIONS**A) Russian Knapweed in Taber:
Southern Alberta Weed Coordinator**

Mr. Kelly Cooley, Southern Alberta Weed Coordinator, stated that Russian Knapweed exists in Taber. Recently, its designation has been amended from noxious to prohibited.

Mr. Cooley stated that there is concern regarding this invasive plant species which has established itself in large areas of the industrial portion of the Town of Taber. This species threatens to invade both private and public properties throughout the Town, and further into the agricultural lands of the Municipal District of Taber.

Mr. Cooley stated that the project objectives are to raise awareness of invasive weed control across Southern Alberta, discuss inter-jurisdictional cooperation on invasive weed control issues and pursue projects which help accomplish these goals.

Council discussed the potential methods and timing required to aide in control of this species, and the cost involved with these processes.

RES.174/13 MOVED by Councillor Sparks that Council accepts the presentation from Kelly Cooley, Southern Alberta Weed Coordinator, regarding Russian Knapweed in Taber, for information.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES**A) Regular Meeting of Council – May 13, 2013**

RES.175/13 MOVED by Councillor Popadynetz that Council adopts the minutes of the Regular Meeting of Council held on May 13, 2013, as presented.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES - NONE

BYLAWS**A) Proposed Bylaw 10-2013 Rezoning LM to LR-2:
1st Reading**

C. Armfelt stated that through an individual citizen's inquiry, it was brought to administration's attention that the land where the individual's house currently sits as well as adjacent residential parcels are currently zoned Limited Industrial (LM). The affected properties would have received the Limited Industrial designation (LM) at the time Land Use Bylaw 4-2006 was adopted. Residential development is not contemplated in this district.

C. Armfelt stated that although there may have been a mapping error made when the original Land Use Bylaw 4-2006 was adopted, he could not find evidence of either the mapping error or a policy decision to change the residential lots to LM District. Therefore, this item is being brought forward to Council in the form of a rezoning bylaw for decision.

Council discussed the particulars of the *Municipal Government Act*, Division 12, Section 692(6) which states that a bylaw may be amended without giving notice or holding a public hearing if the amendment corrects clerical, technical, grammatical or typographical errors and does not materially affect the bylaw in principle or substance.

RES.176/13 MOVED by Councillor Rochelle that Council gives First Reading to Bylaw 10-2013, at this meeting.

CARRIED UNANIMOUSLY

RES.177/13 MOVED by Councillor Tams that Council gives Second Reading to Bylaw 10-2013, at this meeting.

CARRIED UNANIMOUSLY

BYLAWS – CONT'D**A) Proposed Bylaw 10-2013 Rezoning LM to LR-2:
1st Reading- Cont'd**

RES.178/13 MOVED by Councillor Bekkering that Council unanimously agrees to proceed with Third and Final Reading of Bylaw 10-2013, at this meeting.

CARRIED UNANIMOUSLY

RES.179/13 MOVED by Councillor Tams that Council gives Final reading to Bylaw 10-2013, at this meeting.

CARRIED UNANIMOUSLY

ACTION ITEMS**A) Taber Police Service:
Proposed Cell Use Agreement**

G. Birch stated that at times, the Lethbridge Regional Police Service needs to have an alternative location to keep prisoners on a short term basis.

At the May 15, 2013 Taber Municipal Police Commission Meeting, this proposed agreement was brought forward and the Commission endorsed the agreement for furtherance to Council.

Council discussed the recommendation and the volume of proposed cell use.

RES.180/13 MOVED by Councillor Bekkering that Council authorizes the Draft Agreement between The Town of Taber o/a The Taber Police Service and The City of Lethbridge o/a The Lethbridge Regional Police Service for the integrated delivery of policing services as it relates to the detention and incarceration of persons in lawful custody, and authorizes the Mayor and Chief Administrative Officer to sign the Agreement on Council's behalf.

CARRIED UNANIMOUSLY

ACTION ITEMS – CONT'D**B) Alberta Urban Municipalities Association (AUMA):
Award of Excellence Nomination**

G. Birch stated that the purpose of this AUMA-sponsored award is to recognize Elected Officials in Alberta Urban Municipalities who have served 20 years or more on their municipal council.

Mayor Bryant left the meeting at 5:36 PM.

Council discussed that Mayor Bryant has served as Councillor from the periods of October 30, 1989 through to October 9, 2001, and October 28, 2002 through to October 13, 2004, and that Mayor Bryant has served on Council, as Mayor, from the period of October 25, 2004 to the present.

RES.181/13 MOVED by Councillor Tams that Council authorizes the Alberta Urban Municipalities Association (AUMA) Award of Excellence Nomination of Mayor Ray Bryant, as presented.

CARRIED UNANIMOUSLY

Mayor Bryant returned to the meeting at 5:38 PM.

C) Information for Council

G. Birch provided relevant communication that was received by the Municipality for Council's information and possible further action, if Council so decided.

RES.182/13 MOVED by Councillor Papp that Council accepts the material received in this Agenda Item, as information.

CARRIED UNANIMOUSLY

D) Department Reports

RES.183/13 MOVED by Councillor Bekkering that Council accepts the Department Reports for information.

CARRIED UNANIMOUSLY

ACTION ITEMS – CONT'D**E) Mayor and Councillor Reports (Verbal)**

Council briefly discussed their various Committee activities during the past month.

RES.184/13 MOVED by Councillor Rochelle that Council accepts the Mayor and Councillor reports, as presented.

CARRIED UNANIMOUSLY

MEDIA INQUIRIES

T. Busch inquired about the presentation details of the AUMA Award of Excellence.

Mayor Bryant stated that the awards will be presented in Calgary, AB on approximately November 19, 2013, prior to the Alberta Urban Municipality Association (AUMA) Convention.

CLOSED SESSION

RES.185/13 MOVED by Councillor Tams that Council move to Closed Session to discuss land matters.

CARRIED UNANIMOUSLY AT 6:06 PM

OPEN SESSION

RES.186/13 MOVED by Councillor Tams that Council reconvenes into Open Session.

CARRIED UNANIMOUSLY AT 6:26 PM

94/2013

May 27, 2013

CLOSE OF MEETING

RES.187/13 MOVED by Councillor Bekkering that this Regular Meeting of Council is hereby closed.

CARRIED UNANIMOUSLY AT 6:27 PM

MAYOR

CHIEF ADMINISTRATIVE OFFICER

94/2013

May 27, 2013



TOWN OF TABER
COUNCIL REQUEST FOR DECISION

Subject: Water Treatment Plant Upgrades Date of June 10, 2013
Agenda:

Prepared By: Rob Cressman, Director of Community Services

Attachments: June 3, 2013 Project Update Report – Epcor; Proposed Agreement

Topic: Project Update & Financial Contributions from Project Partners

Background:

At Council's regular meeting April 22, 2013, a resolution was passed increasing the construction budget by \$353,000 allowing the raw water line be treated as an addition to the project scope. Council further directed Administration to report to Council June 10, 2013, regarding the status of the Water Treatment Plant project and cost-sharing of the extra capital expenditure by its project partners.

As such, Epcor has provided the attached project report and the proposed cost-sharing agreement.

Epcor expects TriTech to complete construction and commissioning work by August 31, 2013, within the approved/amended capital budget.

Administration recommends Council authorize the Mayor and Chief Administrative Officer execute the proposed cost-sharing agreement. Should Council agree, the Town will receive \$47,484 from each of Stantec and Epcor and there will be no project Management Fee applied to the \$142,451 cost.

Options:

- 1. Council accepts the June 3, 2013 Water Treatment Plant Upgrade report from Epcor, and authorizes the Mayor and Chief Administrative Officer to execute the cost-sharing agreement, as presented.
2. Council accepts the June 3, 2013 Water Treatment Plant Upgrade report from Epcor, and directs Administration to further negotiate (details here) of the proposed cost-sharing agreement with Epcor.

Recommendation: Option #1 - Council accepts the June 3, 2013 Water Treatment Plant Upgrade report from Epcor, and authorizes the Mayor and Chief Administrative Officer to execute the cost-sharing agreement, as presented.

Approval Date:

June 6, 2013

CAO: [Signature]



June 3, 2013

Rob Cressman
Town of Taber
4900 - 50 Street
Taber AB T1G 1T3

Dear Rob,

RE: Town of Taber Water Treatment Plant Upgrade
EPCOR Project 196736

Further to your May 22nd, 2013 email to Vince Corkery, I would like to provide you with an update of the current project status. In your email you requested an update on the following:

- Estimated construction completion date,
- Estimated final project costs – including engineering/design and construction as they compare to the approved budget, and
- Financial contribution from the project partners

Estimated construction completion date

Currently, the project is in staged commissioning of equipment, sub-systems and systems. We expect Tritech to finish construction, including staged commissioning by 31st of August, with full transition to EPCOR operations. Contractor construction progress has been delayed due to control system integration issues related to the brownfield nature of the site and changes required to the filter bed underdrain support. Since the integration of the control systems also affects the final commissioning and turn over to EPCOR operations, we have revised the final construction completion date to August 31st.

Estimated final project construction costs

We have estimated final project costs – including engineering/design and construction as they compare to the approved budget and prepared a detailed summary below. The overall summary for the total Water Treatment Plant Upgrade is:

Approved Budget	\$7, 401,730.96
Forecast to Complete	\$7, 297,452.66
With Contributions (Stantec, EPCOR)	\$7, 196,786.62

I would also like to outline a caveat with the projected forecast to complete. The changes to the filter bed underdrain support is a new item that has come to light last week during commissioning. I would recommend that the Town keep the entire approved budget until the project is fully completed.

Financial contribution from the project partners

The total cost impact to the Project for the water line relocation has been defined as \$142,451.00. Management fees will not be charged to this line item, as well. EPCOR has been able to arrive at an agreement among EPCOR, Stantec and Taber to share equally in the cost impact, with each of the project partners paying \$47,484 to the Town of Taber. The release signed by both Stantec and EPCOR is attached to this letter and is submitted to Taber for signature. Once all three parties have signed the release, payment will be made by EPCOR and Stantec to Taber to close this matter. As discussed previously, any subsequent design modifications needed to complete the project will be managed through the remaining contingency funds not through additional contributions of the project partners.

I trust that this letter provides sufficient update for your purpose of informing council at their June 10 meeting. Should you need anything further from EPCOR, please call me at

Sincerely,

A handwritten signature in black ink, appearing to read 'Christian Madsen', with a long horizontal stroke extending to the right.

Christian Madsen, M.Sc.,

Senior Manager, Municipal Project Management



Taber WTP Upgrades - Forecast at Completion

Description	Actual Invoiced Amount, \$ (end of April 2013)	Actual Issued Amount, \$ (as of May 28, 2013)	Forecast at Completion, \$	Approved Budget, \$	Remark
Engineering Service (Stantec)	642,371.62	695,600.00	695,600.00	695,600.00	
Contingency During Design (10%)	38,132.42	44,644.50	50,000.00	69,560.00	
General Construction Contract (Tritach)	4,494,148.14	5,332,892.00	5,332,892.00	5,332,892.00	
Contingency During Construction (~10%)	138,921.02	199,610.68	450,000.00	533,289.20	
Performance Bond	33,597.22	33,597.22	33,597.22	33,597.22	
General Liability and Course of Construction Insurance	16,943.00	16,943.00	20,000.00	20,000.00	
EPCOR Supplied Equipment	8,576.86	8,576.86	10,000.00	10,000.00	
Construction Supervision Fee **	82,687.50	82,687.50	82,687.50	82,687.50	
Add project fund (re: relocation of underground line) ***	317,993.98	337,993.98	337,993.98	339,423.08	
EPCOR Management Fee	210,834.29	270,101.83	284,681.96	284,681.96	271,105+(339,423*0.04) = 284,682
TOTAL WTP UPGRADE PROJECT COSTS	5,984,206.05	7,022,647.57	7,297,452.66	7,401,730.96	

Minus

- Project cost sharing by Stantec & EPCOR	94,968.00
- Project cost sharing by Stantec & EPCOR (MF on cost impact \$142,451)	5,898.04
	7,196,786.62

* On March 12, 2012 - Town Council authorized to proceed the project for the total amount not to exceed \$6,962,735 for engineering, construction and management fees.

** On November 13, 2012 - Town Council approved the proposed 50/50 cost sharing of the construction supervision services, in an amount not to exceed \$85,995 (\$82,687.50 + 4% MF)

*** On April 22nd, 2013 - Town Council approved an increase of \$353,000 to the project capital budget, funded from MSI Capital grant

Total approved budget = \$6,962,735 (*) + 85,995 (**) + 353,000 (***) = \$7,401,730

Remain budget to completion : \$364,503 + MF

Updated on June 3, 2013

RELEASE and MUTUAL AGREEMENT

BETWEEN:

EPCOR Water Services Inc. ("EPCOR")

and

Stantec Consulting Ltd. ("Stantec")

and

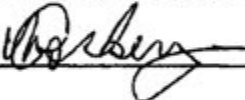
Town of Taber ("Taber")

1. In or about 2010 to 2012, EPCOR and Stantec provided project management and design services to Taber with respect to upgrades to Taber's Water Treatment Plant and the associated raw water system at the Chin Reservoir and Taber Irrigation Canal (the "Project"). Sometime after the construction contract for the Project was awarded to a construction contractor, it was determined that a raw water line would need to be relocated as part of the Project. The total cost impact to the Project for the relocation has been defined as \$142,451.00. EPCOR, Stantec and Taber (the "Released Parties") have agreed to share equally in the cost impact, with each of the parties paying \$47,484 to the Town of Taber.
2. For good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged by the Released Parties, the Released Parties forever remise, release and discharge the other Released Parties of and from any and all manner of action, causes of action, declaratory relief, debts, payments, damages, costs, interest, losses, expenses, liabilities and claims or demands of any and every nature or kind whatsoever, which the Released Parties ever had, now have, or will have against any other of the Released Parties only with respect to the cost of relocating the raw water line as part of the Project.
3. The Released Parties, for themselves and their affiliates, covenant and agree that they will not make any claims or take any proceedings which might claim contribution or indemnity against the other Released Parties relating in any way to the cost of relocating the raw water line.

4. Except with respect to the cost of the raw water line relocation, nothing in this Release shall prevent or in any way restrict, hamper or interfere with any rights of the Released Parties or their successors and assigns, to pursue and enforce any available rights, benefits, causes of action, arbitrations, remedies, damages and claims of any nature and kind whatsoever in relation to or arising out of the Project.
5. Nothing in this Release shall constitute, imply or be deemed to be an admission by any of the Released Parties of any facts or liability with respect to the raw water line relocation or any other matter.
6. Nothing in this Release shall limit, release or relieve the Released Parties from their rights, obligations and agreements with respect to the Project.
7. This Release is governed by the laws of the Province of Alberta and any dispute in respect of this Release shall be determined by the Courts of Alberta.

Dated this 3 day of JUNE, 2013.

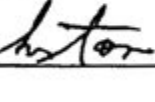
EPCOR Water Services Inc.

Per: 

Print Name:

VINCE CORVEZY, DIRECTOR MUNICIPAL OPERATIONS

Stantec Consulting Ltd.

Per: 

Print Name and Title:

GORD JOHNSTON, SENIOR VICE PRESIDENT

Town of Taber

Per: _____

Print Name and Title:



TOWN OF TABER
COUNCIL REQUEST FOR DECISION

Subject: Aquafun Centre Tile Contract Award Date of June 10, 2013
Agenda:

Prepared By: Rob Cressman

Attachments: Quotes from Igor's Construction Ltd.

Topic: Lap/Landing Pool Tile Project – contract award

Background:

Council approved the Aquafun Centre Lap & Landing Pool Tile project in the 2012 and 2013 Capital budget – with a 2013 expense budget of \$310,000 comprised of \$125,000 Community Facilities Enhancement Program (CFEP) grant awarded to Taber Vipers Swim Club and \$185,000 from the Town's Capital Reserves.

We tendered the project in 2012 and received two bids; both were rejected as the bids were beyond the approved project budget. We re-tendered in 2013 and received no bids. Administration subsequently met on site with Igor's Construction Ltd, an experienced, competent swimming pool tile contractor, who is available this Fall. Igor's Construction did the leisure pool & hot tub tile work during the Aquafun Centre upgrades five years ago.

The recommended scope of work includes tiling the lap/lading pools, steam room, leisure pool gutter & male/female changeroom showers & Leisure control joint upgrades. Only item #6 in the contractor's attached quote will not be included in the work scope/contract. The contractor will perform the work from Sep 24 – Oct 28, 2013.

The Town typically closes the Aquafun Centre for annual maintenance during the first two weeks of September. Should Council award the contract at this meeting, Administration will begin preparing for other regular annual facility/equipment maintenance & promoting the Fall 2013 shutdown period as Sep 16 – Nov 3 inclusive.

The recommended contract award would be \$284,900 and includes the originally quoted \$218,800 plus \$46,100 (sum of the recommended extras) plus a \$20,000 contingency (7.5%). Should Council award the contract as recommended, Administration will finalize the contract documents between the Town and Igor's Construction Ltd.

Options:

- 1. Council awards the Aquafun Centre tile project contract to Igor's Construction Ltd. & authorizes the Mayor and CAO to execute the contract in an amount not to exceed \$284,900.
2. Council accepts the quote from Igor's Construction for the Aquafun Centre tile project, for information.

Recommendation: #1 Council awards the Aquafun Centre tile project contract to Igor's Construction Ltd. & authorizes the Mayor and CAO to execute the contract in an amount not to exceed \$284,900.

Approval Date:

June 6, 2013

CAO: [Signature]

Purchase Price \$ 218 800, -
GST \$ 10 940, -
TOTAL PRICE \$ 229 740, -

Deliver the Goods to the Town by: Sept, 2013

IN WITNESS WHEREOF the parties have executed this Contract as of the date first above written.

TOWN OF TABER

IGOR'S CONSTRUCTION LTD.

Igor Lande - President
per: *[Signature]* c/s

T. Greg Birch, RPP, MCIP
Chief Administrative Officer
Town of Taber

Ray Bryant, Mayor
Town of Taber

TILE & MARBLE DIVISION OF
IGOR'S CONSTRUCTION, LTD

200 Burma Rd
Fernie B.C. V0B 1M5

Ph 604 341-2534, Fax 604 608 4790
E-Mail igorsconstruction@gmail.com

June 5, 2013

TO: TOWN OF TABER
ATTN.: Rob
PROJECT: Aquafun Centre

Quotation for extra work as per request:

1 - To remove pool edge with 1' of pool deck tiles around perimeter of main pool and small slide area pool. [not leisure pool]

Price include removing and dispose existing tiles, re build pool edge and re tile all area including all safety depth markers.

Total price all material and labour \$ 12, 800.00 + gst

2 - re placed caulking in leisure pool with plastic trim and fix rusted spots with epoxy and fix grouting

Total material and labour \$ 8,000 + gst

3 - to properly fix and tile trench 24' long include new plastic edges

total material and labour \$ 2,800 + gst

4 - to re-tile steam room all walls and ceiling

all material and labour . . . \$ 12,500 + gst

5 - to re tile shower walls including membrane 3 sides average white tiles with border [material estimated] I need approximate SF

all material and labour \$ 8,200 + gst

~~6 - install fiber glass rest ledge on deep site of pool~~

~~all material and labour \$ 3,800 + gst~~


7 - to fix hot tub rust spots and caulking replaced with plastic trims and touch up grout

all material and labour \$ 1,800 + gst

Sincerely
Igor Landa



TOWN OF TABER COUNCIL REQUEST FOR DECISION

Subject: EMS Dispatch	Date of June 10, 2013 Agenda:
Prepared By: Greg Birch, CAO	
Attachments: Email from Ivan Moore, ADM Municipal Affairs	
Topic: EMS Dispatch Consolidation On-line Survey Response	
Background:	<p>The Public Safety Division of Alberta Municipal Affairs recently sent out an invitation for Alberta's municipalities to complete an on-line survey regarding the Government's emergency medical services (EMS) dispatch consolidation. The email invitation to participate is attached. As noted in the email, the Town will be allowed only one submission so it will need to incorporate information from as many sources as possible. That makes its completion somewhat complicated, especially given the June 21, 2013 deadline. Some options are listed below.</p>
Options:	<ol style="list-style-type: none">1. Council could ask the CAO to coordinate the response from Council members and affected employees, and complete the survey.2. Council could approve the above option as well as ask that the proposed inputs be circulated to Council members first for final approval, or ask that the mayor also be involved in the survey completion.3. Council could hold a special meeting before the June 21 deadline and complete the survey on line, preferably with other affected administration members in attendance.4. Council could ask the CAO to ask for an extension to the deadline, pushing it back to allow time for the June 24 Council meeting.
Recommendation: That Council directs the CAO to coordinate a Town response to the Alberta Municipal Affairs on-line survey regarding EMS dispatch consolidation, consulting Council members and affected administrative personnel in the fire and police departments, and then complete the survey.	
Approval Date:	June 6, 2013 CAO: 

Birch, Greg

From: Ivan Moore <safety.services@gov.ab.ca>
Sent: Friday, May 31, 2013 2:30 PM
To: Birch, Greg
Subject: Impacts of EMS Dispatch Consolidation Consultation

To all CAO's

Associate Minister Greg Weadick is leading a consultation process to develop a transition plan that will allow government and municipalities to deal with the impacts of emergency medical services (EMS) dispatch consolidation. As part of this process, we are conducting an online consultation. This consultation is designed to allow municipalities to provide data and comments about how EMS dispatch consolidation has or will affect their communities. The online consultation will close June 21, 2013.


I would encourage you to discuss this survey with your Mayor or Reeve and your fire chief to provide as robust a response as possible. Each municipality will have only one response to the online component consultation. The information you provide will better enable government to understand the impacts of EMS dispatch consolidation and to address those impacts.

To complete this consultation, please go to the following web address:


Ivan Moore
Assistant Deputy Minister – Public Safety Division Alberta Municipal Affairs



TOWN OF TABER COUNCIL REQUEST FOR DECISION

Subject: EMS Dispatch	Date of June 10, 2013 Agenda:
Prepared By: Greg Birch, CAO	
Attachments: Email from Ivan Moore, ADM Municipal Affairs, including discussion paper	
Topic: EMS Dispatch Consolidation Consultation Meeting	
Background:	<p>Following the invitation for Alberta's municipalities to complete an on-line survey regarding the Government's emergency medical services (EMS) dispatch consolidation, the Public Safety Division of Alberta Municipal Affairs issued an invitation for municipal representatives to attend one of five special consultation sessions. That emailed invitation is attached. The Town will be allowed to send only two representatives, and the deadline for responding to the invitation in Lethbridge is June 21, 2013. Consequently, it is important to decide who, if anyone, Council wants to have attend the Lethbridge session (or an alternative). The information to be presented at the consultation session, which is scheduled for June 26, can be produced later.</p>
Options:	<ol style="list-style-type: none">1. Council could select two of its members to attend the session.2. Council could designate the Mayor or another Council member and CAO as its representatives.3. Council could ask the Mayor and a Taber Police Service official who is familiar with our dispatch system to attend.4. To prepare a Town submission, Council could ask the CAO to consult Council members and affected employees, and prepare a submission for consideration at the June 24, 2013 Council meeting.
Recommendation:	<p>That Council:</p> <ol style="list-style-type: none">(a) Appoint the Mayor and CAO as its representatives to the Province's consultation session regarding the impacts of EMS dispatch consolidation; and(b) Direct the CAO to consult Council members and affected Town employees, and prepare a submission regarding EMS consolidation for Council consideration at its June 24, 2013 meeting.
Approval Date:	June 6, 2013 CAO: 

Birch, Greg

From: Lesley MacAllister <lesley.macallister@gov.ab.ca> on behalf of Ivan Moore <ivan.moore@gov.ab.ca>
Sent: Thursday, June 06, 2013 10:53 AM
To: Ivan Moore
Cc: Lesley MacAllister
Subject: Consultation regarding the impacts of EMS Dispatch Changes
Attachments: EMS Discussion Paper.pdf

The Honourable Greg Weadick, Associate Minister for Municipal Affairs, is leading a consultation process to identify the issues that municipalities may face as Alberta Health Services moves to consolidate emergency medical services (EMS) dispatch. The consultation will also offer municipalities a chance to raise potential issues regarding medical first responder services often associated with municipal fire departments. These sessions are intended as follow-up and confirmation of input from our initial meetings with the Alberta Urban Municipalities Association, Alberta Association of Municipal Districts and Counties, and the Alberta Fire Chiefs Association and the on-line consultation currently underway.

The consultation sessions are scheduled to occur over the next few weeks. All municipalities are welcome to participate. A discussion paper, which has already been distributed, is reattached in this email.

If you wish to attend a session, you must RSVP to Lesley MacAllister at lesley.macallister@gov.ab.ca and provide your name, the municipality you represent and the session you wish to attend. Space is limited so only attendees who have RSVP'd will be planned for—limit of two participants per municipality. Make sure to take note of the RSVP deadline for each session.

I also would like to take this opportunity to apologize for the confusion over the May consultations that were previously scheduled. We were trying a different approach to get information out to you and it did not work. We will use direct contact with you to ensure you have the proper information in a timely manner.

LEDUC - June 20, 2013 9 a.m. – 10:30 a.m.
Special meeting for the Capital Region Board
Hampton Inn & Suites by Hilton
3916 – 84th Avenue, Leduc
Large Meeting Room
RSVP by June 17, 2013

LEDUC - June 20, 2013 11 a.m. – 12:30 p.m.
Open to municipal elected officials or CAOs
Hampton Inn & Suites by Hilton
3916 – 84th Avenue, Leduc
Large Meeting Room
RSVP by June 17, 2013

LETHBRIDGE - June 26, 2013 10 – 11:30 a.m.
Open to municipal elected officials or CAOs
Lethbridge Lodge
Aspen Ballroom
320 Scenic Drive South, Lethbridge
RSVP by June 21, 2013

CALGARY - July 8, 2013 at 1:00 – 2:30 p.m.
Special meeting for Calgary Regional Partnership
Calgary Sheraton Eau Claire
Wildrose South Ballroom
255 Barclay Parade SW, Calgary
RSVP by July 2, 2013

CALGARY - July 8, 2013 at 3:00 – 4:30 p.m.
Open to municipal elected officials or CAOs
Calgary Sheraton Eau Claire
Wildrose South Ballroom
255 Barclay Parade SW, Calgary
RSVP by July 2, 2013

Ivan Moore
Assistant Deputy Minister
Alberta Municipal Affairs
Public Safety Division
16th Floor, Commerce Place
10155 -102 Street
Edmonton, AB T5J 4L4
780-638-3245

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Impacts of Emergency Medical Service Dispatch Consolidation Consultation

Discussion Paper





In March 2013, the Alberta Health Quality Council released a report recommending changes that would improve ground ambulance services. Alberta Health accepted their recommendations. Among the recommendations was that emergency medical services (EMS) dispatch should be consolidated to improve information gathering and the efficiency of ground ambulances. Recognizing that EMS dispatch consolidation could impact municipalities, it was determined that a transition plan was needed.

The Honourable Greg Weadick, Associate Minister of Municipal Affairs, is leading a consultation to identify issues municipalities and their fire services may face as a result of the EMS dispatch consolidation and identify pressures around municipal medical first response services. This consultation will not revisit Alberta Health's decision to accept the recommendations of the Alberta Health Quality Council regarding EMS dispatch consolidation.

This consultation supports recommendations from Alberta Health Quality Council's report by gathering information from municipalities to assist the development of transition planning for communities affected by EMS dispatch consolidation. Through development of this transition plan, government intends that Albertans will continue to receive quality municipal emergency services (911 call centres, local dispatches and fire services) as EMS dispatch consolidation continues.

To initiate the process, the Associate Minister held meetings with the Alberta Urban Municipalities Association (AUMA), the Alberta Association of Municipal Districts and Counties (AAMDC) and the Alberta Fire Chiefs Association. Those discussions began to scope out the key issues and concerns and form the basis of this discussion paper.

This paper is meant to guide discussion at the stakeholder meetings scheduled for May 2013. The paper briefly outlines the issues brought forward by municipalities and their fire services, identifies what the Associate Minister heard in his discussions with the AUMA, the AAMDC and the Alberta Fire Chiefs Association, and suggests some potential solutions that government and municipalities could implement to address those concerns.

The key themes heard in the meetings were:

1. Training and workload for the fire service providing medical first response
2. Technology, communications and information management
3. 911 viability
4. The need for stakeholder engagement by Alberta Health Services and by government

As you read this paper and prepare for the upcoming meetings, you are encouraged to consider potential financial implications to your organization related to dispatch consolidation and the provision of first response services, and share them with Associate Minister Weadick at the consultation or through the online consultation. An invite to the online consultation will be sent to all municipalities in May 2013.

1. Training and workload for the fire service providing medical first response

Medical first response is a service that provides initial first aid treatment to an injured person prior to the arrival of emergency medical services. It is often provided by municipal fire departments as part of the municipality's first response. In certain medical conditions this can allow for better patient outcomes, as a patient can begin to receive medical treatment as soon as possible.

In discussions with municipal and fire service representatives, there seemed to be a perception that EMS dispatch consolidation could lead to an offloading of responsibility for medical services from EMS to fire services through medical first response, or that there is an expectation that municipalities are in fact responsible for providing medical first response to its citizens.

In the view of Alberta Health and Alberta Municipal Affairs, the provision of medical first response is a municipality's choice, and should be determined based on the municipality's assessment of the risks and benefits of such service.

Municipalities may choose to discontinue providing the service. For example, the City of Lacombe no longer dispatches fire service to medical first response calls, and has worked with Alberta Health Services to ensure that the citizens of Lacombe continue to receive appropriate EMS services.

Municipalities may choose to continue the provision of medical first response through the fire service. In discussions with municipalities and their fire service, we heard that the provision of medical first response by a fire service helps foster a healthier fire service and ensures patients receive care quickly. The opportunity for volunteer fire fighters to receive medical first response training can be a positive factor in the recruitment and retention of volunteers, as the training offers a more diverse experience and skill set to volunteers and more ways to serve their community. Medical first response also provides an initial response if an ambulance is delayed.

It should be noted that Alberta Health Services has developed seven medical first response working groups that will provide content in order to establish a framework support and guide the linkage between medical first response services and EMS. The framework will address the following issues: medical oversight, medical control protocols, quality assurance, patient call reports, training and skills, dispatch roles and events, and a medical first response registry.

What We've Heard So Far

In Associate Minister Weadick's meetings with the AUMA, the AAMDC and the Alberta Fire Chiefs Association, we heard the following:

- Concern that medical services are being offloaded onto municipalities through medical first response.
- Municipalities that do offer medical first response services often bear significant costs, including training and the provision of equipment and consumables.
- There is a need to recognize the strain on fire service personnel, especially those providing medical first response.
- Rural municipalities feel recruiting volunteers to the fire service greatly hinders their ability to provide medical first response and that adding more training does not adequately address that need.
- Alberta Health Services doesn't fully recognize how capable some medical first response services are in some communities.
- Medical first response training is a large commitment (200-400 hours).
- Volunteers would be willing to assist with patient transport to the hospital, but often cannot get home if they do so.
- Some communities have established medical first response-only volunteers and with some support, this could improve services.
- Wait times in emergency rooms are putting pressure on municipalities to provide medical first response, and that more ambulances could be active in communities if wait times were addressed.

Potential Solutions We've Heard

- Providing support to municipalities for medical first response training and for equipment and consumables used in delivering medical first response.
- Developing a more robust municipal medical first response-only volunteer base (a civilian medic concept).

2. Technology, Communications and Information Management

Communication was generally viewed as something that needs to be addressed in two areas – between EMS and fire dispatches, and between services at emergency events.

When government launched this consultation, the primary concern was to ensure that dispatch-to-dispatch communications and inter-service on-scene communications would operate smoothly. While some concerns were raised by the Alberta Fire Chiefs Association, government is uncertain if the full scope of the potential issue is known by stakeholders.

Problems could occur when a 911 call is received and emergency services are dispatched as a result of EMS dispatch consolidation. Operationally, a 911 call centre worker may need to transcribe information multiple times for a single call for multiple dispatches. This could lead to errors, as there is not a common operating platform for all dispatches. For example, due to an address input error, a fire service could respond to the wrong address.

Government is aware that challenges exist with multiple public safety answering point centres and multiple fire, police and EMS dispatch centres. There is not one common operating platform for all dispatch centres, which results in the requirement for information to be relayed between centres.

Communication between services at events is an issue that Alberta Justice and Solicitor General is working to address through the Alberta First Responder Radio Communications System, slated to be online in some areas of the province later this year. The system creates an open source standard for two-way radio communications allowing emergency services to all be on the same radio network and to not be as restricted in the types of devices that work on the network.

While it is a municipal choice to use this new system, our discussions with the AUMA, the AAMDC and the Alberta Fire Chiefs Association indicated strong support for it. This positive view of the new system and a general consensus that an effective radio communications system that offers interoperability and agency cohesion may indicate that adopting a communications standard could be a positive move in developing more synergy in Alberta's public safety system.

One reason the Alberta First Responder Radio Communications System could become a standard is that government has worked to lower the price of radio systems by being a central purchaser of radios. It was previously thought that radios may be too expensive, but there seemed to be a consensus that the new system is affordable. It may also improve communications between emergency services and dispatches, as dispatches could use it for its radio communications.

The Alberta First Responder Radio Communications System is expected to be completed in 2014. A downside is that municipalities that move to the new system will need to run two radio communications; one for emergency personnel and another for regular municipal business (transportation, parks, water, etc).

What We've Heard So Far

- Concern from the fire chiefs that 911 centres needing to transcribe on two different systems for an EMS and fire service response call could result in a higher likelihood of errors.
- The Alberta First Responder Radio Communications System is a good initiative that will improve the public safety system and municipalities are looking forward to its launch.
- Concerns that on-scene communications may add difficulty for fire services needing to know how long it will take EMS to arrive.
- Must ensure information sharing is possible during an emergency event.
- Dispatch centres not respecting the boundaries of a fire service, or even knowing the boundaries.
- Concerns that EMS dispatch consolidation may not respect local knowledge.
- Understanding that EMS dispatch consolidation decision is about better patient outcomes and should provide more appropriate service as data is collected and analyzed.
- Both the AAMDC and Alberta E911 Advisory Association, which represents 911 call centres, also pointed out that dispatching is a challenge in rural areas and First Nations communities because addresses are inconsistent or nonexistent.

Potential Solutions We've Heard

- Develop or support a common operating platform for dispatches (EMS and fire) to ensure communication and information sharing is timely and accurate. Fire Chiefs and 911 Call Centres have suggested an interface between computer-aided dispatch systems.
- Utilize the regional collaboration grants to support regional solutions to dispatch.

- As part of the fire service policy framework, consider standards for communication.
- Advancements in GPS and mapping technologies may resolve some of the challenges. There also needs to be a "single source of truth" for Geographic Information System.

3. 911 Viability

Many public safety answering points in Alberta provide both 911 call answering services and other dispatch services, particularly in non-urban areas. As EMS dispatch is consolidated to Alberta Health Services, the Public Safety Answering Points impacted by this change will experience a drop in dispatch volume.

Several smaller public safety answering points that rely on revenue generated by providing EMS dispatch may face financial difficulties in the coming years. The *Emergency 911 Act*, passed in early May 2013, will provide public safety answering points with an additional source of funding through a 911 levy on wireless cell phone subscribers. However, it is not anticipated that this money will replace the lost revenue from EMS dispatch consolidation.

What We've Heard So Far

- Some public safety answering points have indicated that the majority of their workload comes from EMS dispatching.
- One public safety answering point estimated that EMS dispatch volumes accounted for as much as 90 per cent of their total call volume.
- The Alberta Fire Chiefs Association indicated that a high percentage of calls transferred to fire services from public safety answering points are for medical first response, especially in rural areas.
-
- Many public safety answering point centres do not dispatch police services, as those call are transferred to the RCMP or to the local municipal police service. This will result in some centres only providing 911 call answering and fire services dispatching.
- Some public safety answering points have made cutbacks and reduced staffing in response to the decrease in dispatch volumes and loss of funding associated with EMS dispatching.
- One public safety answering point has expressed concerns about their long-term viability, as EMS dispatch funding was a significant part of their revenue.

Potential Solution We've Heard

- Utilize regional collaboration grants to find regional solutions to 911 and fire dispatch.

4. Stakeholder Engagement

The need for improved stakeholder engagement was a consistent theme throughout our meetings. Keeping stakeholders informed, allowing them to provide input, and explaining why decisions are made are the hallmarks of good public policy development and implementation. It ensures that concerns can be addressed and that opportunities can be identified because in the end, we all want to do what is best for Albertans.

The following feedback from the AUMA, the AAMDC, and the Alberta Fire Chiefs Association reflects points made about government and Alberta Health Services.

What We've Heard So Far

- Provide clearer information about why EMS dispatch consolidation was chosen and its potential benefits to Albertans and municipalities.
- Stakeholders want to be engaged in the framework development of medical first response.
- It was positive to see all three ministries involved in the impact of EMS dispatch consolidation at the table to listen to stakeholders.
- Would like to see more positive interactions with Alberta Health Services, or more evidence that Alberta Health Services is listening to stakeholders.
- Government should provide more information to municipal associations so it can be communicated to their members.

Potential Solutions We've Heard

- More engagement between Alberta Health Services with the medical first response working groups.
- Continue to maintain the three ministry team for this project to oversee the transition plan of EMS consolidation.
- Improve communication with the AUMA, the AAMDC and the Alberta Fire Chiefs Association as the transition plan is implemented.
- Encourage Alberta Health Services to be more involved in major emergency event post-mortems.



TOWN OF TABER
COUNCIL REQUEST FOR DECISION

Table with 2 columns and 6 rows. Row 1: Subject: Council Remuneration Policy C-2, Date of: June 10, 2013, Agenda: (blank). Row 2: Prepared By: Kerry Van Ham, Council & CAO Assistant. Row 3: Attachments: Proposed Council Remuneration Policy and Procedure C-2. Row 4: Topic: Council Remuneration Policy C-2. Row 5: Background: At the Regular Meeting of Council held on May 13, 2013, Council directed Administration not to advertise for the establishment of a remuneration committee... Row 6: Options: 1. That Council approves the revised Council Remuneration Policy C-2, as presented. 2. That Council approves the Council Remuneration Policy C-2, with amendments deemed necessary by Council.



Council Remuneration

Policy No.: C-2	Council Resolution No.: 220/10, 167/13
Department: Administrative	Authority: Council
Effective Date: January 1, 2014	Revision Date: May 13, 2013
Review Date: April 2017	Repealed Date:
Supersedes: Policy 08/01/28, 03/11/23 and 30C-10/29/96, 47C 8011	
Related Procedure No.: C-2	
Related Procedure Name: Council Remuneration	

Purpose

The Town of Taber provides a fair and reasonable level of remuneration for elected officials.

Policy Statement

- 1) Mayor and Councillors will receive a monthly salary with a travel and subsistence allowance for the required attendance at Council and Committee meetings and various community events.
- 2) Mayor and Councillors will receive remuneration for the required attendance at out of town functions as an official representative of the Town of Taber.
- 3) Claims for meal and travel subsistence that occur from conducting out of Town business may be made in accordance with the Travel and Subsistence Policy.
- 4) Council will set the remuneration for the Mayor and Councillors in the fourth year of a Council term by resolution of Council at a regular scheduled meeting prior to the annual budget meeting.
- 5) Council may establish a 3 person member-at-large committee to review remuneration in the fourth year of a Council term to provide a recommendation for remuneration to Council for consideration prior to the annual budget meeting.
- 6) Administration shall establish procedures for this policy and shall be responsible to ensure the spirit and intent of the policy is adhered to.



Additional References

Travel and Subsistence Policy.

MAYOR

DATE

CHIEF ADMINISTRATIVE OFFICER

DATE

DRAFT





Council Remuneration

Procedure No.: C-2	Council Resolution No.: 167/13
Department: Administrative	Authority: Council
Effective Date: January 1, 2014	Revision Date: May 13, 2013
Review Date: April 2017	Repealed Date:
Supersedes: Policy 08/01/28, 03/11/23, 30C-10/29/96, 47C 8011	
Related Policy No.: C-2	
Related Policy Name: Council Remuneration	

Purpose

The purpose is to develop operating guidelines for the Council remuneration policy.

Remuneration Establishment

- 1) Annually Administration shall provide Council with the AAMDC/AMSC Wage and Salary Survey for information.
- 2) In the fourth year of a Council term, Administration will prepare a request for decision prior to May of that year to seek Council's approval to establish a 3 person member-at-large committee to review Council remuneration.
- 3) If Council passes a resolution to establish a remuneration committee, Administration shall advertise for volunteers for a minimum of 3 weeks.
- 4) Administration shall present to Council in closed session all potential members-at-large with their letter of expression for Council's consideration.
- 5) Upon Council establishing the committee, Administration shall meet with the committee to determine the criteria they will utilize to determine their recommendation.
- 6) Administration shall prepare a customized report using Municipal Affairs financial indicators municipalities, outlining monthly salaries, per diem remuneration, meal and travel expenses, and benefits for use by the remuneration committee.



- 7) Administration will also prepare a customized report using the following southern municipalities;
 - a. Cities of Brooks, Lethbridge and Medicine Hat
 - b. Counties of Lethbridge, Cypress and Newell
 - c. Municipal District of Taber
 - d. Towns of Coaldale and Redcliff.
- 8) The remuneration committee will meet as required with Administration to provide advisory and administrative support.
- 9) The committee shall present their report with their recommendation to Council for consolidation prior to the annual budget meeting of Council.
- 10) If in the fourth year of a Council term, Council chooses not to establish a remuneration committee; Administration will prepare a request for decision prior to the annual budget meeting providing a report on comparable municipalities' remuneration.
- 11) Establishment of remuneration will be by resolution of Council.

Administration Process

- 1) The Town of Taber acknowledges in accordance with Revenue Canada's provisions for Municipal Officials, one-third (1/3) of the total allowances and remuneration paid to municipal officials shall be deemed to be in lieu of expenses. The remaining two-thirds (2/3) is income from elected or appointed office, and is therefore subject to income taxation and considered as earnings.
- 2) Upon Council establishing their remuneration, the human resource department shall set up the appropriate deductions and remit all payroll deductions in accordance with Revenue Canada requirements.
- 3) Council members shall be paid on a monthly basis by direct deposit.
- 4) When Council members claim a per diem for attending Town business, they shall submit an expense claim indicating the purpose of the trip.
- 5) Council members, who travel on Town business, shall submit their expenses on an expense claim form within 30 days upon returning.
- 6) The Mayor will review and sign all Councillor expense claim forms. The Deputy Mayor will review and sign the Mayor's expense claim forms.



Councillor Remuneration

- 1) **Base Salary:** An all-inclusive amount provided to Council Members for their time and service with respect to attending to Municipal matters, including all meetings regardless of duration. Rates as set out in Schedule "A".
- 2) **Travel Allowance (Non-accountable):** Provided to Council Members as an allowance to offset costs (fuel, insurance, vehicle repairs and maintenance and other expenses) incurred to travel to and from meetings (excluding regularly scheduled Council, Recreation Board, Taber Municipal Police Commission, Development Authority (Municipal Planning Commission), Subdivision and Development Appeal Board, Municipal Emergency Management Committee, Audit Committee and Library Board meetings) as elected representatives of the Municipality. This allowance covers travel expenses incurred to meet with individual residents and with representatives of community organizations. It also covers travel costs incurred while representing the Municipality at community meetings and other community events. In addition, it covers travel costs incurred by Council Members to attend to municipal business matters in their capacities as elected officials of the Municipality. Rates as set out in Schedule "A".
- 3) **Expense Allowance (Non-accountable):** Provided to Council Members as an allowance for various costs including those for phone lines, fax equipment and supplies, copying, computer equipment and supplies, hospitality expenses, provision towards fund raising community ventures, and other related expenses. These allowances are provided to offset costs, incurred by Councillors, which are not reimbursed through the Municipality's Expense Claims process as detailed in the Travel and Subsistence Policy and Procedure. Rates as set out in Schedule "A".
- 4) **Per Diem Remuneration:** Provided to Council Members for their time and service attending to Council business of a municipal nature and for the betterment of the Community, to a maximum of ten (10) days per annum, as long as the Council Member is delegated to attend by Council. Rates as set out in Schedule "A".

Any personal expenses related to the per diem remuneration are to be reimbursed through the Municipality's Expense Claims process as detailed in the Travel and Subsistence Policy and Procedure.

- 5) **Insurance Coverage:** Provided to Council Members. Please refer to the actual policy for details.

CHIEF ADMINISTRATIVE OFFICER

DATE



Schedule "A"**Remuneration and Allowances for Elected Officials**

Effective January 1, 2014

	Monthly Base Salary	Monthly Travel and Expense Allowance (Non-accountable)	Total Monthly Remuneration	Total Yearly Remuneration
Mayor	\$1,666.67	\$833.33	\$2,500.00	\$30,000.00
Deputy Mayor	\$1,083.33	\$541.67	\$1,625.00	\$19,500.00
Councillor	\$1,000.00	\$500.00	\$1,500.00	\$18,000.00

Per Diem Remuneration: \$125.00 per day



TOWN OF TABER
COUNCIL REQUEST FOR DECISION

Table with 2 columns: Field Name and Content. Fields include Subject, Date of Agenda, Prepared By, Attachments, Topic, Background, Options, Recommendation, Approval Date, and CAO signature.

Files to be Destroyed – 2013

2004-2005 – Budget
2005 – Amended Budget
2005 – Front Desk Work Order Books
2005 – Journal Entries
2005 – Link-up Payments
2005 – Cash Receipts
2005 – Pool Cash Receipts
2004 – Title Changes
2004 – Tax Penalties & Adjustments
2004 – School Declarations
2005 – Accounts Payable Posting Journals
2005 – Utility Final Billings
2005 – EFT Payments
2005 – Bank Deposit Books
2005 – Bank Reconciliations
2005 – Utility Adjustments
2005 – Utility Work Orders
2005 – Accounts Receivable
2005 – A/R Business License Posting Journals
2005– A/R Ambulance Trip Ticket Postings
2005 – CK Register and Cancelled CKs
2005 – Landfill Posting Journals
2004 – Insurance Binder
2005 – Insurance Binder
2000- 2007 – Rec Board Agendas

**BY-LAW NO. 10-99
RETENTION OF MUNICIPAL DOCUMENTS**

A BYLAW OF THE TOWN OF TABER IN THE PROVINCE OF ALBERTA, PURSUANT TO PROVISIONS OF THE MUNICIPAL GOVERNMENT ACT, STATUTES OF ALBERTA, 1994, CHAPTER M-26.1 AND AMENDMENTS THERETO, TO PROVIDE REGULATIONS AND PROCEDURES FOR THE RETENTION AND DISPOSAL OF MUNICIPAL DOCUMENTS.

WHEREAS it is the desire of the Council of the Town of Taber to provide for regulations with respect to the retention and disposal of Municipal documents including correspondence, records, receipts, vouchers, instruments and other papers kept by the Municipality;

AND WHEREAS it is the desire of the Municipality to establish the necessary authority to release Municipal documents to the Alberta Archives on either a permanent loan or retention basis;

AND WHEREAS the authority for such regulations and authorities must be consistent with Federal or Provincial Statutes and regulations;

NOW THEREFORE the Municipal Council of the Town of Taber, duly assembled, enacts as follows;

PART I TITLE, DEFINITIONS, AND SYMBOLS

Section 1

This By-Law, may be cited as "The Records Retention By-Law" of the Town of Taber.

Section 2

In this By-Law, unless the context otherwise requires, the word, term or expression:

- a) "Official" shall mean the Town Manager or his/her designate;**
- b) "Records" shall mean all of the ledgers, receipts, vouchers, instruments, maps, rolls or other documents, records and papers held by the Municipal Corporation in any form.**

**BY-LAW NO. 10-99
RETENTION OF MUNICIPAL DOCUMENTS**

Section 3

When used in this Bylaw and the Schedules attached hereto, and in the operation of any Records Management Systems established consistent with this Bylaw, symbols shall be used to designate the form of retention or disposal as follows;

D	Destroy
P	Permanent (retention)
A	Archive
E	Electronic Storage

PART II **RECORDS RETENTION AND DESTRUCTION**

Section 4

Where, in this Bylaw and Schedule "A" attached hereto, it is provided that particular records of the Municipal Corporation, or of a local board accountable to the Corporation thereof, shall be:

a) Destroyed

Such records shall be destroyed without any copy thereof being retained;

b) Permanent

Such original records shall be preserved and never destroyed;

c) Archives

Such original records that are either loaned or loaned permanently to the Alberta Archives.

d) Electronic Storage

Such records maintained by electronic means (i.e. diskette, tape) with the original destroyed.

e) Suggested Schedule of Retention and Disposal

May be amended by the Municipal Council upon recommendation of the Official.

**BY-LAW NO. 10-99
RETENTION OF MUNICIPAL DOCUMENTS**

Section 5 Discretion

The official shall always have a discretion to retain records longer than the period provided for in this Bylaw and shall do so where he/she deems it appropriate and shall do so where he/she has received any indication that there is or may be any civil action involving any of the said records. Such decisions to retain the records longer than the period provided for herein shall be recorded in the records retention index.

Section 6 Records of Retention and Destruction

- a) The Official shall keep an index of:
 - i) records archived
 - ii) records stored by electronic means;

- b) Where records are destroyed under this By-Law, the proper and complete destruction thereof is the responsibility of the Official;

- c) All records destroyed should be authorized by the Council and the destruction should be carried out in the presence of witnesses.

PART III GENERAL

Section 7 Records Retention Schedules

The attached Schedule "A", is hereby adopted. It may be amended upon recommendation of the Official and an amending By-Law of Council.

Section 8 Storage

It shall be the responsibility of the Official to provide for policies regarding security and storage of all Municipal documents. Such policies shall be administered by the Official for all Municipal documents.

BY-LAW NO. 10-99
RETENTION OF MUNICIPAL DOCUMENTS

PART IV ENACTMENT

This By-Law shall come into force and have effect upon it being read a third time and passed.

Res. 397/99 READ a first time this 9th day of August, 1999.

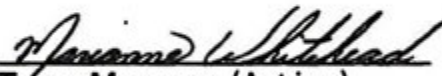
Res. 398/99 READ a second time this 9th day of August, 1999.

Res. 400/99 READ a third time this 9th day of August, 1999.

TOWN OF TABER



Mayor



Town Manager (Acting)

SCHEDULE "A"
BY-LAY NO. 10-99
RETENTION OF MUNICIPAL DOCUMENTS

<u>ACCOUNTING</u>	<u>RETENTION PERIOD</u> <u>(IN YEARS)</u>
- Accounts Payable Vouchers	7
- Accounts Receivable Apply Reports & Summaries	7
- Accounts Receivable Back-up Billing Info.	7
- Accounts Receivable Write-Offs	7
- Annual Financial Statements	Permanent
- Bank Statements	7
- Bank Reconciliation Statements	7
- Cash Receipt Reports & Summaries	7
- Cheque Stubs/Duplicates	7
- Cheques (Cancelled)	7
- Debenture Registers (After Final Payment)	7
- Deposit Books	7
- Federal/Provincial Remittance Forms	7
- General Ledgers/Journals	7
- Investment Records (After Not Current)	3
- Invoices	7
- Journal Entries & Back-up	7
- Ledgers (Subsidiary)	7
- Local Improvement Assessment Roll	7
- Monthly Financial Statements	7
- Requisitions/Purchase Orders	7
- Tax Roll/Assessment Roll	Permanent
- Water Meter Records	7

SCHEDULE "A"
BY-LAY NO. 10-99
RETENTION OF MUNICIPAL DOCUMENTS

ADMINISTRATION

RETENTION PERIOD
(IN YEARS)

- Advertising - General	2
- Legislated Advertisements	7
- Assessment Appeals	3
- Assessment Records	Lifetime of Asset + 1 year
- Budgets – Capital and Operating	7
- Change of Ownership Documents	7
- Development Appeals	5
- Development Applications	2
- Insurance Policies (After Policy Expires)	3
- Licenses	3
- Permits	3
- Photographs	Permanent
- Subdivision Appeals	5
- Tax Certificates	7
- Tax Recovery Records (After Tax Recovery Property is Sold)	7
- Utility Documents	3

AGREEMENTS AND CONTRACTS

- Agreements & Supporting Documentation	Lifetime of Agreement + 7 years
- Annexation	Permanent
- Expropriation	Permanent

SCHEDULE "A"
BY-LAY NO. 10-99
RETENTION OF MUNICIPAL DOCUMENTS

CORRESPONDENCE

RETENTION PERIOD
(IN YEARS)

- | | |
|------------------|---|
| - Correspondence | 3 |
| - Petitions | 7 |

ELECTION

- | | |
|---------------------|-----------------|
| - Nomination Papers | As Per L.A.E.A. |
| - Records | As Per L.A.E.A. |

EMPLOYEE – EMPLOYER

- | | |
|---|----|
| - Full Time Employees Records (After Termination) | 10 |
| - Part Time Employee Records (After Termination) | 1 |
| - Payroll Records | 7 |

LEGAL

- | | |
|---------------------------------------|-----------|
| - Compliance Orders | 10 |
| - Minister's Orders | Permanent |
| - Municipal Government Board Hearings | Permanent |
| - Opinions | Permanent |
| - Proceedings | Permanent |

MINUTES AND BYLAWS

- | | |
|-----------------------------------|-----------|
| - Agendas | 2 |
| - Bylaws | Permanent |
| - Minutes | |
| - Council | Permanent |
| - Police Commission | Permanent |
| - Other Committee & Board Minutes | 3 |

SCHEDULE "A"
BY-LAY NO. 10-99
RETENTION OF MUNICIPAL DOCUMENTS

MISCELLANEOUS

RETENTION PERIOD
(IN YEARS)

- Animal Control – working documents	3
- Census Records	5
- Cemetery Records	Permanent
- Disclosures of Holdings (After Last Date of Appointment/Term)	7
- Vital Statistics	7

PLANS

- Architect's Drawings (Buildings, Park Sites)	Life Time of Facility + 1 Year
- Engineering Studies	Life Time of Facility + 1 Year
- Land Survey Certificates	Permanent
- Municipal Maps & Plans	Until Replaced or Asset Sold
- Road Surveys	10
- Utility Company Location Records	Until Replaced

REPORTS

- Accident Reports	5
- Board and Committee Reports	3
- Statistical Reports	3



TOWN OF TABER
COUNCIL REQUEST FOR DECISION

Subject: Solid Waste Collection and Recycling

Date of June 10, 2013

Agenda:

Prepared By: Greg Birch, CAO

Attachments: None

Topic: Bins to Carts Initiative

Background:

At its May 13 meeting, Council adopted the following resolution:

MOVED by Councillor Tams that Council approve the Bins to Carts Action Plan dated May 13, 2013 as a starting point for updating the Town's solid waste collection and recycling program, and ask administration to bring back a more detailed Plan at the June 10, 2013 Council meeting and to have an open house with the public prior to implementation.

Administration is working on that plan but needs a little more time before presenting it to Council for approval. Consequently, we are asking for an extension of the June 10 date to June 24, 2013. In terms of public consultation, we would plan two open houses, one in the first part of July and the second in the first part of August. The intention of holding two open houses is to recognize that people are away in the summer months, and to ensure that they have an opportunity for input.

Options:

- 1. Council could grant an extension to the plan submission dated, as requested by staff.
2. Council could set another date, different from the alternate proposed by staff.
3. Council could also ask for a different public consultation process than the one proposed.

Recommendation: That Council extend the time given to staff to provide a more detailed Bins to Carts Action Plan, altering the date from June 10 to June 24, 2013.

Approval Date:

June 6, 2013

CAO: [Signature]



TOWN OF TABER
COUNCIL REQUEST FOR DECISION

Table with 2 columns: Field (Subject, Date of, Prepared By, Attachments, Topic) and Value (Information for Council, June 10, 2013, Rob Cressman, Kerry Van Ham, Jordi Nickolet, Various Correspondence, etc.)

Background:

The Town of Taber receives communication on an on-going basis that is likely of interest to Council. In most cases, this communication is provided simply as information to Council and no comment is needed.

The relevant communication for this Council agenda is:

- a) Sponsorship Connections has provided the attached project report. Stephen Furze continues exploring sponsorship opportunities with prospects and conducting discovery sessions.
b) Correspondence received from Honourable Fred Horne, Minister of Health regarding the correspondence submitted by the Town of Taber (also attached) in response to the Health Quality Council of Alberta (HQCA) recommendations for ground emergency medical services (EMS).
c) Access to Ken MacDonald Sports Complex:

As measure to prepare for the Southern Alberta Summer games, the public works department has decided to improve access to the Ken MacDonald Sports Complex by removing the asphalt and returning the road to gravel. This will involve using town forces to remove the asphalt, grading the surface by adding gravel and applying calcium chloride for dust control.


Options:

1. Council could accept this material as information.
2. Council could seek clarification on any of the matters from administration.
3. Council could discuss, in depth, any of the matters raised by this communication and take action through either resolution or bylaw.

Recommendation: That Council accept the material received in this Agenda Item, as information

**Approval
Date:**

June 6, 2013

CAO: 



Client Summary Report: Town of Taber
Date: May 22, 2013
Prepared by: Stephen Furze, Manager
Sponsorship Development – Sponsorship
Connections Inc. (SCI)

GENERAL COMMENTS

Our approach continues to be targeting select high value prospects, with the goal of first securing longer-term sponsorship deals on the more significant pieces within the Taber inventory. These targets are primarily larger business entities that have a local business presence in Taber, or those who would want to do business with specific business sectors in the Taber area. At the same time, we are pursuing a parallel track identifying other prospects that could reasonably come in at around a \$5,000 per year investment level. These smaller deal targets would tend to be more regional or Taber based organizations. This adjustment in our strategy has been made in an effort to provide some financial contributions from this program and also further raise the awareness for what some of the initiatives might look like.

During a recent trip down to Taber, SCI had the opportunity to speak to the Taber Chamber of Commerce. This was done at the request of the chamber and it is our feeling that the primary objectives from this request were to ensure that SCI's activities would not have a negative impact on the chamber's own sponsorship efforts around Corn Fest and also to gather some insights as to how our approach towards sponsorship may have been different from their own. At the end of the day, I am confident that we successfully re-assured the chamber that we were not looking to impede their activities and would welcome the chance to include them wherever possible. When we get to the appropriate stage of our process, we would look to approach several of the local businesses represented by the chamber, to gauge their interest in sponsorship undertakings.

Also since our last report, the Town of Taber has initiated and almost completed their own direct sponsorship efforts around the 2013 Southern Alberta Summer Games. Initially it had been considered to include this piece as part of the work that SCI was doing, however, due to the timelines necessary to have funding in place for the games and also taking into account the difference in how the assets associated with the games were being packaged together, it was determined that the best course of action would be to keep the two initiatives completely separate. While having two separate asks on the Town's behalf can present some additional challenges with respect to SCI's approach to some prospects, as our current focus is primarily on corporate offices that lie outside of the town proper, this should not be a significant barrier. At the appropriate time, we will revisit those organizations that supported the games and look to leverage that past support to develop a more long-term sponsorship initiative for them.

Currently we have 49 prospects that we are looking to establish initial communication with, or have had very introductory communication with. These prospects are a mix of organizations of various sizes, that our research to date suggests are an appropriate fit. Our next step with these prospects is to engage them in a proper discovery session to further determine their level of fit and the focus of their business objectives. We have 13 organizations that are presently in the discovery phase of the process. All of these organizations have either been delivered some form of initial program proposal for further discussion and refinement, or we continue to actively cultivate the relationship in order to identify where their primary interests might lie. Finally, we have taken 8 prospects off of our list, as they no longer appear to be viable targets for sponsorship in Taber.



ALBERTA
HEALTH

*Office of the Minister
M.I.A., Edmonton-Rutherford*



*John 4713
School
Council
TGB*

MAY 16 2013

AR 107307

His Worship Ray Bryant
Mayor
Town of Taber
4900A - 50 Street
Taber, Alberta
T1G 1T1

Dear Mayor Bryant:

Thank you for your letter of March 11, 2013, regarding the recommendations for ground emergency medical services (EMS) made by the Health Quality Council of Alberta (HQCA). Please accept my apologies for the delay in receiving this response.

In its review of provincial ground EMS operations, the HQCA engaged in consultations with Alberta municipalities, local first responders, 911 call centres, international experts and other industry stakeholders. The HQCA's recommendations for EMS, including dispatch consolidation, are evidence-based and informed by this extensive consultation process.

I recognize that provision of EMS dispatch by the Town of Taber has been the longstanding model in Taber. However, the HQCA has found that partial consolidation of EMS dispatch has adversely affected ambulance response times in a number of communities. The HQCA also determined that the benefits and efficiencies of a borderless provincial EMS system cannot be fully realized without the full consolidation of dispatch services; as such, the review recommended expedited completion of province-wide consolidated EMS dispatch, including communities with integrated fire and EMS services. In the interest of improving the health care system for Albertans, our government has accepted all of the HQCA's recommendations for ground EMS.

You expressed concern regarding delays in dispatch of fire and police services. AHS will be working with stakeholders to transition dispatch centres. This work will include processes and technology to enable immediate dispatch of EMS and medical first responders or police when required.

.../2

His Worship Ray Bryant
Page 2

To address concerns with 911 service and local first responders, Alberta Municipal Affairs will be working with communities to improve 911 call response and review the role of local first responders. To participate in this process, please contact Honourable Greg Weadick, Associate Minister of Municipal Affairs, at associateminister.municipalaffairs@gov.ab.ca.

For your inquiries regarding the HQCA's research methods, analysis or recommendations, you may contact:

Dr. John Cowell
Chief Executive Officer
Health Quality Council of Alberta
210, 811-14 Street NW
Calgary, Alberta
T2N 2A4

Telephone: 403-297-8162
Fax: 403-297-8258

Thank you again for writing.

Sincerely,



Fred Horne
Minister of Health

cc: Honourable Doug Griffiths
Minister of Municipal Affairs

Honourable Greg Weadick
Associate Minister of Municipal Affairs



March 11, 2013

Sent via e-mail: Edmonton.rutherford@assembly.ab.ca

Honourable Fred Horne
Minister of Health
208 Legislature Building
10800 97 Ave.
Edmonton, AB
T5K 2B6

Dear Honorable Horne,

Re: Centralization of Ambulance Dispatch

This letter is being sent on behalf of Council of the Town of Taber, who wish to express their concern and disappointment with your Government's recent decision to centralize dispatching of ambulance service. We believe that the recommendation of the Health Quality Council of Alberta (HQCA) was not balanced, and that the centralization of ambulance dispatch will further degrade Alberta's ambulance service. To this end, we make the following points:

Focus on Technological Issues:

According to statements made in its "Review of Operations of Ground Emergency Medical Services in Alberta" (p.4), the HQCA seems to have based its decision primarily on the pursuit of standardization of the dispatch process and use of consistent technologies. The Report then suggests that a combined dispatch serviced under AHS will solve these issues. It ignores the reality that technological problems are easy to solve; for instance, through consistent use of Intergraph software. Since most dispatch services including AHS already use this software, what is really needed is a shared view of ambulance locations similarly with radio interoperability and other differences in communication systems.

Lack of Acceptance of Human Issues:

In contrast to the HQCA focus on technology and process, important human factors that were presented to HQCA and are reported in the Review are glossed over. For instance, the Review (p.4) cites problems of ambulances being called out of the communities for transfers, inaccurate information from AHS dispatchers to local ambulances, and a lack of local geographic knowledge that will hinder dispatch. While the technology issues are solvable in a multi-dispatch system, these human problems will persist. Will a Calgary dispatcher really know where Huckleberry Road is located?

System Designed for Slower Emergency Dispatch:

There is likely to be a significant delay in dispatch of fire and police services with a centralized EMS dispatch, and this is apparent in the Review (pp.16-23). Calls received at a local dispatch centre (in the Town of Taber, for instance, or other centres shown in Figure 4 of the Review) will forward emergency calls requiring an ambulance to EMS dispatch. Then "if police or fire are needed (e.g., fire may be required as a medical first responder), an EMS-only dispatch centre will notify the police or fire dispatch centre..." (p.17). Compare that to a local, multi-purpose dispatch centre where efficiencies and effectiveness are evidenced because the dispatcher deals with the 911 call and is instantly available to dispatch any or all emergency services. This is the case in Taber today, but the proposed system will be slower and more prone to error.

Failure to Recognize Viability of Existing EMS Dispatch System:

The current regional dispatch system works well. AHS directs its ambulances as needed for transfers, etc., by making requests to the regional dispatch centres. When a 911 call prompts the need for an EMS dispatch, the dispatchers respond using standard protocols such as the Medical Priority Dispatch System (MPDS). The dispatchers are also well positioned to send fire and/or police service. The reports of poor ambulance service in Alberta these days point to Alberta Health Services (AHS) EMS provision, not to dispatch errors.

Biased HQCA Quality Assurance Committee (QAC) Review Team:

It is not surprising that the study generated the recommendations that it did, including the recommendation for consolidation of dispatch. The QAC referenced in the Report (p.12) consisted solely of EMS and other medical experts. It would be expected that their recommendation would support a larger AHS bureaucracy, and largely ignore interaction with fire and police services and the broader scope of emergency dispatch services.

Poor Support for Rural Sustainability:

Figures 4 and 5 of the Review show a host of communities that are actively involved in dispatch and EMS service provision. The proposed system will have three dispatch centres and a single (AHS) service provider. While the Provincial Government often speaks about the need to keep rural Alberta viable and strong, its actions suggest that a few larger centres, particularly Edmonton and Calgary, are its primary focus.

Honourable Minister Home, on behalf of Taber Council, I respectfully ask that you and your government reconsider the planned centralization of EMS dispatch. We believe that it is a decision based on narrow, technological and bureaucratic objectives that ignores the important human-factor concerns that were voiced to the QHCA. We believe that the centralized EMS dispatch will actually slow and disrupt emergency response, especially if fire and police support are also needed in response to a 911 call. And we believe that the proposed centralization will decrease local support for EMS, and that this will not be helpful given the stress that EMS services in Alberta are already exhibiting.

Yours truly,

A handwritten signature in cursive script that reads "R. Bryant".

Mayor Ray Bryant

Cc Honourable Greg Weadick, Associate Minister of Municipal Affairs
Gary Bikman, MLA
Council, Town of Taber