

## AGENDA

REGULAR MEETING OF THE COUNCIL OF THE TOWN OF TABER, TO BE HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON MAY 11, 2015 AT 5:00 PM.

		<u>MOTION</u>
ITEM No. 1.	CALL TO ORDER	
ITEM No. 2.	ADOPTION OF THE AGENDA	X
ITEM No. 3.	DELEGATIONS	
ITEM No. 3.A.	DELEGATION: BARONS EUREKA WARNER FCSS	X
ITEM No. 3.B.	DELEGATION: MNP LLP	X
ITEM No. 4.	ADOPTION OF THE MINUTES	
ITEM No. 4.A.	MINUTES REGULAR MEETING OF COUNCIL: APRIL 13, 2015	X
ITEM No. 4.B.	MINUTES REGULAR MEETING OF COUNCIL: APRIL 27, 2015	X
ITEM No. 5.	BUSINESS ARISING FROM THE MINUTES	
ITEM No. 6.	BYLAWS	
ITEM No. 6.A.	DRAFT BYLAW 10-2015, UTILITY BYLAW AMENDMENT, 2ND AND 3RD READING	X
ITEM No. 7.	ACTION ITEMS	
ITEM No. 7.A.	50TH STREET UPGRADE TENDER	X
ITEM No. 7.B.	FIRE DEPARTMENT SERVICE LEVELS	X
ITEM No. 7.C.	RESOLUTION 136/2015: RESCIND	X
ITEM No. 7.D.	2015 CAPITAL BUDGET AMENDMENT - PROPOSED	X
ITEM No. 7.E.	PROPOSED COMPOSTING SITE	X
ITEM No. 7.F.	FINANCE DIRECTOR HIRING	X
ITEM No. 7.G.	PROPOSED RESOLUTION: NATIONAL HEALTH & FITNESS DAY	X
ITEM No. 7.H.	REQUEST FOR SUPPORT: FCM WOMEN IN MUNICIPAL GOVERNMENT FUND	X
ITEM No. 7.I.	INFORMATION FOR COUNCIL	X
ITEM No. 8.	MEDIA INQUIRIES	



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| <b>ITEM No. 9.</b>   | <b>CLOSED SESSION</b>  | <b>X</b> |
| <b>ITEM No. 9.A.</b> | <b>FOIPP ACT, S. 16: DISCLOSURE HARMFUL TO BUSINESS INTERESTS OF A THIRD PARTY</b> |          |
| <b>ITEM No. 9.B.</b> | <b>FOIPP ACT, S.16: DISCLOSURE HARMFUL TO BUSINESS INTERESTS OF A THIRD PARTY</b>  |          |
| <b>ITEM No. 9.C.</b> | <b>FOIPP S. 24 - ADVICE FROM OFFICIALS</b>   |          |
| <b>ITEM No. 9.D.</b> | <b>FOIPP ACT, SECTION 27: PRIVILEGED INFORMATION</b>                               |          |
| <b>ITEM No. 10.</b>  | <b>OPEN SESSION</b>  | <b>X</b> |
| <b>ITEM No. 11.</b>  | <b>CLOSE OF MEETING</b>  | <b>X</b> |



<b>Council Request for Decision</b>	
<b>Meeting Date: May 11, 2015</b>	
<b>Subject:</b> Delegation: Barons Eureka Warner FCSS	
<b>Recommendation:</b>	That Council accepts the information provided from Barons Eureka Warner FCSS, for information purposes.
<b>Background:</b>	Brett Drewry will provide an overview of the Organization's mandate, FCSS operations throughout Alberta, and specific Barons Eureka Warner FCSS operations in the region.
<b>Legislation / Authority:</b>	MGA, Section 3
<b>Strategic Plan Alignment:</b>	Governance: Build partnerships with other governments and organizations where synergies may exist.  Strategic Initiative: Review the Town's existing partnerships to ensure that they are consistent and help the Town achieve its goals.
<b>Financial Implication:</b>	Not at this time.
<b>Service Level / Staff Resource Implication:</b>	Status quo.
<b>Justification:</b>	It is prudent for Council to stay informed of the organizations that operate in the area for the betterment of the community.
<b>Alternative(s):</b>	Council could choose to request specific information from the Organization.
<b>Attachment(s):</b>	None.



<b>APPROVALS:</b>	
<b>Originated By:</b>	Kerry Van Ham
<b>Chief Administrative Officer (CAO) or Designate:</b>	



<b>Council Request for Decision</b>	
<b>Meeting Date:</b> May 11, 2015	
<b>Subject:</b> Delegation: MNP LLP	
<b>Recommendation:</b>	That Council accepts the information provided by MNP LLP regarding the proposed Whistleblower Hotline, Ethics Alert, for information purposes.
<b>Background:</b>	At its April 13, 2015 meeting, Council requested administration to contact MNP LLP to request additional information regarding MNP's Whistleblower Policy management contract and associated fees.  Mr. Michael McCormack, BA, CFI, Investigative and Forensic Services, MNP LLP will be in attendance to present information to Council regarding the specifics of services that are available, and could be provided, along with their associated costs.
<b>Legislation / Authority:</b>	MGA, Section 5: Powers, Duties and Functions.
<b>Strategic Plan Alignment:</b>	Governance: Make the Town of Taber an employer of choice, where employees are self-assured, valued, respected and viewed as the corporation's strongest asset.
<b>Financial Implication:</b>	Undetermined at this time.
<b>Service Level / Staff Resource Implication:</b>	The service level is thought to remain status quo.
<b>Justification:</b>	The presentation of information will provide Council with further background in order to assist in making its decision.
<b>Alternative(s):</b>	Council could request supplemental information.



<b>Attachment(s):</b>	Whistleblower Hotlines - Ethic Alert Presentation
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<b>APPROVALS:</b>	
<b>Originated By:</b>	Kerry Van Ham
<b>Chief Administrative Officer (CAO) or Designate:</b>	



# Whistleblower Hotlines – Ethic Alert

Presented by:  
Michael McCormack, BA, CFI



# Whistleblowers

**In the past,** we would disregard complaints made anonymously as vexatious.

**In the past,** we could deal with these issues by terminating an employee who “rocked the boat.”

**In the past,** we weren’t concerned about civil litigation.

**In the past,** our employees stayed with us for 25 - 30 years.



# Report to Nations 2014 - Global Fraud Study

- Almost three times as many frauds were uncovered by tip than by any other method, including management review and audit
- The ability to report fraud anonymously is key as employees fear reprisals
- In organizations that had fraud hotlines, 42% of frauds were detected by tip whereas where there was no hotline only 34% of frauds were detected by tip
- Employees were the most common source of tips (50%)

# Report to Nations (con't)

- Median duration for detecting frauds is 18-24 months
- The presence of a fraud hotline enhances fraud detection and fosters more tips – 41% less costly
- Privately owned and public companies accounting for 2/3 of all cases reported (NFP and gov't rest)

# Whistleblower

The alleged misconduct may be classified in many ways; for example, a violation of a law, rule, regulation and/or a direct threat to public interest, such as fraud, health/safety violations, and corruption.



# Whistleblower

Whistleblowers may make their allegations internally (for example, to other people within the accused organization) or externally (to regulators, law enforcement agencies, to the media or to groups concerned with the issues).



# Benefits of a Whistleblower Program

- ✓ Create a positive work environment
- ✓ Tone at the top
- ✓ Implement measures to deter fraud and misconduct
- ✓ Demonstrates to employees and the public that you will not tolerate misconduct
- ✓ Cost benefit
- ✓ Mechanism for demonstrating organizational integrity



# Whistleblower Protection

Whistleblowers are protected in Canada. Employers who use employment related intimidation or retaliation against whistleblower now risk criminal liability as a result of section 425.1 of the Criminal Code



# Public Interest Disclosure Act (2013)

Commonly referred to as the Whistleblower Protection Act

*The purpose of the Act is to facilitate the disclosure and investigation of significant and serious matters in or relating to departments, public entities or offices of the Legislature, that an employee believes may be unlawful, dangerous to the public or injurious to the public interest*

# Public Interest Disclosure Act (2013)

- The new law applies to the Alberta public service, provincial agencies, boards and commissions as well as academic institutions, school boards and health organizations.
- Creates the process for making disclosures and for the office to investigate and resolve complaints



# Other Provinces

- Manitoba, New Brunswick, Ontario and Saskatchewan have adopted similar Public Interest Disclosure Acts



# Why Do We Need a Hotline?

- The median duration of a fraud scheme is 18 - 24 months
- The average organization loses 5% of its revenue to fraud
- Small organizations are disproportionately victimized by occupational fraud
- Fraudsters typically display warning signs that they are engaging in illicit activity
- Organizations tend to over rely on audits
- Asset misappropriation is the most common offence

# MNPs Ethic Alert

Ethic Alert is a different from other whistleblower hotlines

- We provide 24/7/365 service in both official languages;
- We provide a hotline and email service;
- Callers may identify themselves if they wish;
- The hotline is based in Alberta with back up throughout Canada;
- Operators are provided with a series of questions provided by MNP

# MNP Ethics Alert

When a call is received:

- Information is received from caller;
- The call centre calls MNP Investigators and emails the Investigator;
- The MNP investigator reviews and triages the call;
- The MNP investigator contacts the caller to request further information;
- MNP calls the corporation contact if the matter is deemed serious or sends an email for less serious matters; and,
- MNP follows up with the caller and the corporation.

# MNP Ethics Alert

The MNP report contains:

- Details of the call;
- A threat assessment; and,
- A response plan.

# MNP Ethics Alert

## Costs of the service:

- Implementation – free
- Awareness/fraud training – \$500.00 per session
- Collateral – cost of production
- Call administration - \$400.00 per hour to maximum of \$5,000.00 per annum
- Quarterly reporting – free
- Resolution of other issues – separate engagement

# MNP Ethics Alert

## Implementation:

- The implementation of the 1-800 number with personalized greeting (1-2 days);
- Collaboration with your IT professional for implementing on your internal website (1-5 days);
- Review of the your whistleblower policy (1 day); and,
- Determine collateral needs (1-2 weeks).

# MNP Ethics Alert

Fraud/whistleblower training:

- Provides your managers and executive with the understanding of why, how and what can be the subject of a whistleblower complaint;
- Provides your managers and executive with the requirements of provincial and federal legislation regarding whistleblowers;
- Ensures your organization demonstrates transparency and integrity



# MNP Ethics Alert

## Call administration:

- A qualified investigator with experience dealing with whistleblowers and interviewing skills triages all calls;
- The investigator understands the organizational risks of complaints and is able to provide quick response to significant issues;
- Understands that not all complaints will be investigated equally and provides feedback to the whistleblower; and,
- Provides a detailed risk and response plan.

# Whistleblower Complaints

*employee have grave concerns VIP of innovations managing the department, unethical. (Executive Vice President ) Managing the offers posing as a big threat.*

*Every important contract is given to Company X without competitive bidding they are given everything to Company X even small force job are given to Company X without giving them to employees. EVP hired his own brother in law 2 years ago who mishandled the project. Spent over 2-3 million dollars to buy hardware . No investigation was gone through.*

*Assistant VIP who reports EVP - misguiding employees, all he ever does is create hurdles.*

*\$300 000 spent to get an opinion about Point of Sales offer and the same opinion was given in house.*

*Many people in IT who are afraid to come forward. Element of fear has been created and no one will come forward. in fear of their job. Everyone see what has happened.*

*Company X was given another project no bidding was used. Misuse of funds.*

*People in IT have started monitoring emails and blocking emails going to the board, so no one complains about them.*

# Questions & Answers



**Thank you for your time.  
Are there any questions?**



**Michael McCormack, BA, CFI**  
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Investigative & Forensic Services

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[MNP.ca](http://MNP.ca)

ACCOUNTING › CONSULTING › TAX



<b>Council Request for Decision</b>	
<b>Meeting Date: May 11, 2015</b>	
<b>Subject:</b> Minutes Regular Meeting of Council: April 13, 2015	
<b>Recommendation:</b>	That Council adopts the minutes of the Regular Meeting of Council held on April 13, 2015, as presented.
<b>Background:</b>	N/A
<b>Legislation / Authority:</b>	MGA, Section 208(1)(a)(c)
<b>Strategic Plan Alignment:</b>	N/A
<b>Financial Implication:</b>	N/A
<b>Service Level / Staff Resource Implication:</b>	N/A
<b>Justification:</b>	Approval of minutes is in accordance with the <i>Municipal Government Act</i> , Section 208
<b>Alternative:</b>	That Council adopts the minutes of the Regular Meeting of Council held on April 13, 2015, as amended.



<b>Attachment(s):</b>	Minutes
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<b>APPROVALS:</b>	
<b>Originated By:</b>	Kerry Van Ham
<b>Chief Administrative Officer (CAO) or Designate:</b>	

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON MONDAY, APRIL 13, 2015, AT 5:10 PM., IMMEDIATELY FOLLOWING THE PUBLIC HEARING AT 5:00 PM.

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**Mayor**

De Vlieger, Henk

**Councillors**

Brewin, Jack  
Popadynetz, Rick  
Prokop, Andrew  
Ross-Giroux, Laura  
Sparks, Randy  
Strojwas, Joe

**Chief Administrative Officer**

Birch, Greg

**Staff**

Armfelt, Cory  
Cressman, Rob  
Culler, Dale  
Scherer, Gary  
Van Ham, Kerry

**CALL TO ORDER**

Mayor De Vlieger called the Regular Meeting of Council to Order at 5:10 PM.

**ADOPTION OF THE AGENDA**

Mayor De Vlieger inquired if there were any additions or deletions to the Agenda, and advised the following amendments:

## **ADOPTION OF THE AGENDA – CONT'D**

- 1) Moving Item 7.D) Arena Dressing Rooms Addition – RFP Recommendation to Closed Session;
- 2) Moving Item 7.A) 2015 Amended Budget Document prior to Item 6.B) Proposed Property Tax Bylaw 8-2015; and,
- 3) The addition of 7.L) Request from the Taber Golf Club.

RES.169/2015      MOVED by Councillor Popadynetz that Council adopts the Agenda as amended to include:

- 1) Moving Item 7.D) Arena Dressing Rooms Addition – RFP Recommendation to Closed Session;
- 2) Moving Item 7.A) 2015 Amended Budget Document prior to Item 6.B) Proposed Property Tax Bylaw 8-2015; and,
- 3) The addition of 7.L) Request from the Taber Golf Club.

CARRIED UNANIMOUSLY

## **DELEGATIONS**

None.

## **ADOPTION OF THE MINUTES**

### **A) Minutes Public Hearing Meeting of Council: March 23, 2015**

RES.170/2015      MOVED by Councillor Ross-Giroux that Council adopts the minutes of the Public Hearing Meeting of Council held on March 23, 2015, as presented.

CARRIED UNANIMOUSLY



## **ADOPTION OF THE MINUTES – CONT'D**

### **B) Minutes Regular Meeting of Council: March 23, 2015**

RES.171/2015      MOVED by Councillor Prokop that Council adopts the minutes of the Regular Meeting of Council held on March 23, 2015, as presented.

CARRIED UNANIMOUSLY

## **BUSINESS ARISING FROM THE MINUTES**

### **A) Whistleblower Policy**

G. Birch stated that Council requested that administration develop a Whistleblower policy for the Town of Taber several months ago. Administration provided some options for Council's consideration on February 23, 2015 and, after discussing the issue, Council passed the following resolution: "that Council tables the Whistleblower Policy to a future Council meeting, giving administration the opportunity to review the City of Brooks' Whistleblower policy, with dialogue between administration and Councillor Strojwas to take place". That has now occurred and administration has drafted a policy and associated procedure for Council's consideration.

Council discussed the outlined procedure, the process of utilizing MNP as an outside source to take complaints, and the anticipated associated costs involved.

RES.172/2015      MOVED by Councillor Strojwas that Council moves discussion on the proposed Whistleblower Policy and Procedure to Closed Session to deal with the contract with MNP regarding the Whistleblower Hotline and Ethics Alert.

CARRIED

## **BYLAWS**

### **A) Bylaw 7-2015 2nd and 3rd Reading**

Mayor De Vlieger declared a pecuniary interest in this Item, turned the meeting over to Deputy Mayor Strojwas, and left the meeting at 5:25 PM.

Council considered the comments received at the Public Hearing Meeting.

RES.173/2015      MOVED by Councillor Brewin that Council gives 2<sup>nd</sup> Reading to Bylaw 7-2015.

CARRIED UNANIMOUSLY

RES.174/2015      MOVED by Councillor Brewin that Council gives 3<sup>rd</sup> Reading to Bylaw 7-2015.

CARRIED UNANIMOUSLY

Mayor De Vlieger returned to the meeting at 5:32 PM, and resumed the Chair.

## **ACTION ITEMS**

### **A) 2015 Amended Budget Document**

G. Birch stated that this item was originally scheduled as Action Item 7.A), however, with the adoption of the Agenda, it has been moved prior to Bylaw Item 6.B) because it makes more sense to deal with it before the Property Tax Bylaw.

D. Culler stated that annually Administration presents Council with an amended budget that reflects any of the changes to the budget that have been approved by Council resolution and reflecting the amendments resulting from the property tax rate being set. He also reported that there was an omission regarding the Gymnastics Club land purchase and asked that it be corrected.

## **ACTION ITEMS – CONT'D**

### **A) 2015 Amended Budget Document – Cont'd**

Council discussed the variances, the potential impact of the Province's decision regarding the Alberta Senior grant in lieu program and its impact on the proposed tax rate.

RES.175/2015      MOVED by Councillor Popadynetz that Council approves the 2015 Amended Budget Document as amended, to include the land purchase from the Taber Gymnastics Fitness Club.

CARRIED UNANIMOUSLY

The meeting continued to Bylaw Item 6.B).

## **BYLAWS**

### **B) Proposed Property Tax Bylaw 8-2015**

D. Culler stated that the 2015 property tax rates have been calculated using the assessment roll provided by the Town's Assessor to raise the required revenues for both municipal needs and requisition purposes. D. Culler also stated that based on the recent lot purchase from the Taber Gymnastics Fitness Club, the Town would increase the Capital Budget Reserve transfer by \$100,000.00.

RES.176/2015      MOVED by Councillor Ross-Giroux that Council gives first reading to By-Law No. 8-2015 being the Property Tax By-Law for the Town of Taber, as amended, to include the increase to the Capital Budget Reserve Transfer by \$100,000.00 to account for the purchase of the Taber Gymnastics Fitness Club lot, at this meeting.

CARRIED UNANIMOUSLY

RES.177/2015      MOVED by Councillor Sparks that Council gives second reading to By-Law No. 8-2015 being the Property Tax By-Law of the Town of Taber, at this meeting.

CARRIED UNANIMOUSLY

**BYLAWS – CONT'D**

**B) Proposed Property Tax Bylaw 8-2015 – Cont'd**

RES.178/2015      MOVED that Councillor Strojwas that Council unanimously agrees to proceed with third and final reading to By-Law No. 8-2015 being the Property Tax By-Law of the Town of Taber, at this meeting.

CARRIED UNANIMOUSLY

RES.179/2015      MOVED by Councillor Prokop that Council gives third and final reading to By-Law No. 8-2015 being the Property Tax By-Law for the Town of Taber, at this meeting.

CARRIED UNANIMOUSLY

**C) Proposed Supplementary Property Tax Bylaw 9-2015**

D. Culler stated that since Council passed the Supplementary Assessment Bylaw No. 3-2015 authorizing supplementary assessments in the Town for the taxation year 2015 for improvements, it would be prudent for Council to consider passing the proposed Supplementary Property Tax Bylaw, at this time.

RES.180/2015      MOVED by Councillor Popadynetz that Council gives first reading to By-Law No. 9-2015 being the Supplementary Property Tax By-Law for the Town of Taber, at this meeting.

CARRIED UNANIMOUSLY

RES.181/2015      MOVED by Councillor Ross-Giroux that Council gives second reading to By-Law No. 9-2015 being the Supplementary Property Tax By-Law of the Town of Taber, at this meeting.

CARRIED UNANIMOUSLY

**BYLAWS – CONT'D**

**C) Proposed Supplementary Property Tax Bylaw 9-2015 – Cont'd**

RES.182/2015      MOVED by Councillor Strojwas that Council unanimously agrees to proceed with third and final reading to By-Law No. 9-2015 being the Supplementary Property Tax By-Law of the Town of Taber, at this meeting.

CARRIED UNANIMOUSLY

RES.183/2015      MOVED by Councillor Sparks that Council gives third and final reading to By-Law No. 9-2015 being the Supplementary Property Tax By-Law for the Town of Taber, at this meeting.

CARRIED UNANIMOUSLY

**D) Draft Bylaw 2-2015, Taber Municipal Police Commission**

G. Birch stated that on February 9, 2015, Town of Taber Council gave first reading to draft Bylaw 2-2015, a bylaw intended to update the existing Taber Municipal Police Commission Bylaw. The new Bylaw had originally been drafted by the Police Commission and, because alterations had been made to the draft bylaw prior to first reading, Council adopted a resolution to provide the draft Bylaw to the Commission for any comments it might have prior to considering second and third reading. The Commission has returned it to Council without recommending any changes. Therefore, Council can now consider giving second and third reading to draft Bylaw 2-2015.

RES.184/2015      MOVED by Councillor Brewin that Council gives second reading to draft Bylaw No. 2-2015, the Taber Municipal Police Commission Bylaw.

CARRIED UNANIMOUSLY

RES.185/2015      MOVED by Councillor Sparks that Council gives third reading to draft Bylaw No. 2-2015, the Taber Municipal Police Commission Bylaw.

CARRIED UNANIMOUSLY

The meeting continued to Action Item 7.B).

## **ACTION ITEMS – CONT'D**

### **B) Canada 150 Mosaic**

C. Armfelt stated that Canada will be celebrating its 150<sup>th</sup> anniversary in 2017 and, in preparation, municipalities from across Canada have been invited to participate in a national mural, called the Canada 150 Mosaic. However only 150 municipalities will be able to participate and each province has been given a limited number of spots for their municipalities. The Town of Taber has been one of the municipalities contacted to participate in the national mural.

Council discussed the opportunity to participate.

RES.186/2015      MOVED by Councillor Ross-Giroux that Council agrees to let the Town of Taber's name stand as a possible candidate in the Canada 150 Mosaic project and if selected, Council approves the funding of up to \$12,500.00 for the Town's portion to be transferred from operating reserves.

CARRIED

### **C) AHS Ambulance Bay/Parking - 1 year lease renewal**

G. Birch and S. Munshaw discussed that since 2013 when Alberta Health Services (AHS) assumed responsibility for ambulance operations, AHS has leased a bay at the Fire Hall, plus AHS staff parking outside the Fire Hall. AHS has requested a one (1) year extension to the original two year lease agreement that expired March 2015.

RES.187/2015      MOVED by Councillor Brewin that Council accepts the staff report regarding the Alberta Health Services ambulance bays lease agreement, and authorizes the Mayor and Chief Administrative Officer to execute the one year lease renewal, as presented.

CARRIED UNANIMOUSLY

## **ACTION ITEMS – CONT'D**

### **D) Arena Dressing Rooms Addition - RFP Recommendation**

This Agenda Item was moved to Closed Session as authorized by Council with the adoption of the Agenda.

### **E) Stormwater Master Plan**

G. Birch introduced representatives from MPE Engineering to provide details of the Town of Taber Stormwater Master Plan that is currently developed by their company. Council then reviewed a PowerPoint presentation from Tom Leavitt and Matt Harker of MPE.

Council discussed the various components, priorities and costs associated with the proposed Stormwater Master Plan.

Mayor De Vlieger left the meeting at 6:58 PM.

Mayor De Vlieger returned to the meeting at 7:00 PM.

MOVED by Councillor Ross-Giroux that Council accepts the Stormwater Master Plan presentation, and directs administration to investigate grant funding while continuing the conversation of the proposed Stormwater Master Plan through emails directed to Gary Scherer within a two week timeline.

Councillor Sparks requested a friendly amendment to reflect not requesting administration to investigate grant funding at this time.

Councillor Ross-Giroux accepted the friendly amendment.

RES.188/2015

MOVED by Councillor Ross-Giroux that Council accepts the Stormwater Master Plan presentation and continue the conversation of the proposed Stormwater Master Plan through emails directed to Gary Scherer within a two week timeline.

CARRIED UNANIMOUSLY

92/2015

Meeting Date  
4/13/2015

## **ACTION ITEMS – CONT'D**

RES.189/2015      MOVED by Councillor Brewin that Council recess for 20 minutes.

CARRIED UNANIMOUSLY AT 7:26 PM

Council reconvened the meeting at 7:53 PM.

### **E)      52nd Avenue Waterline Replacement**

G. Scherer stated that at the January 12, 2015 Council meeting Councillor Brewin moved to “Direct Administration to undertake the utilities replacement on 52<sup>nd</sup> Avenue from 54<sup>th</sup> Street to 57<sup>th</sup> Street”.

The Bi-annual Capital Works Program budget is \$1,720,000 with \$1,000,000 already allocated for 50<sup>th</sup> road replacement leaving \$720,000 for the waterline replacement. This leaves a shortfall of \$530,000 for this project. The additional funding may come from the Operating Reserves if Council would like to proceed with this project.

MOVED by Councillor Strojwas that:

- 1) Council directs Administration to replace the main waterline on 52<sup>nd</sup> Avenue, from 54<sup>th</sup> Street to 57<sup>th</sup> Street, including sidewalk and asphalt replacement.
- 2) Council directs additional funding of \$530,000, for the waterline replacement, to come from the General Capital Reserves.

Councillor Sparks requested a friendly amendment to change the word “replace” to “tender”.

Councillor Strojwas accepted the friendly amendment.



## **ACTION ITEMS – CONT'D**

### **F) 52nd Avenue Waterline Replacement**

- RES.190/2015      MOVED by Councillor Strojwas that:
- 1) Council directs Administration to tender the main waterline on 52<sup>nd</sup> Avenue, from 54<sup>th</sup> Street to 57<sup>th</sup> Street, including sidewalk and asphalt replacement.
  - 2) Council directs additional funding of \$530,000, for the waterline replacement, to come from the General Capital Reserves.

CARRIED UNANIMOUSLY

### **F) Taber Gymnastics Fitness Club, Property Tax Exemption**

D. Culler stated that the Town has received an application for property tax exemption, under section 362(1)(n)(ii) of the MGA, from the Taber Gymnastics Fitness Club.

Council discussed the application deadlines and options available.

- RES.191/2015      MOVED by Councillor Popadynetz that Council accepts the application for property tax exemption for the 2016 taxation year.

CARRIED UNANIMOUSLY

### **G) Ken McDonald Memorial Sports Field Complex - 4th ball diamond**

G. Birch stated that Councillor Popadynetz has asked that the fourth ball diamond at the Ken McDonald Memorial Sports Field Complex (KMMSFC) be completed.

## **ACTION ITEMS – CONT'D**

### **G) Ken McDonald Memorial Sports Field Complex - 4th ball diamond**

RES.192/2015      MOVED by Councillor Ross-Giroux that Council requests the issue of adding a fourth ball diamond at the Ken McDonald's Memorial Sports Field Complex be sent to the Recreation Board for investigation of development and cost.

CARRIED UNANIMOUSLY

### **H) Municipal Solid Waste Initiative**

G. Birch stated that Council is well informed about the municipal solid waste (MSW) initiative that, for the purposes of discussion, includes recycling. Most recently, it tabled the discussion to allow Councillor Sparks to attend a recycling conference. Councillor Sparks reported on his attendance at the previous Council meeting. Consequently, the MSW initiative discussion returns to this Council agenda.

MOVED by Councillor Strojwas that Council directs administration to purchase a side loading cart truck and come back to Council with an educational component to educate Town residents for a proposed three cart system.

WITHDRAWN

RES.193/2015      MOVED by Councillor Strojwas that Council directs administration to begin implementation of the changes to the Town's municipal solid waste and recycling system described in the memo proposal to Council dated April 7, 2015, and that administration keeps Council updated on this initiative on a regular basis to allow for Council's input and fine tuning of the new system.

CARRIED

## **ACTION ITEMS – CONT'D**

### **I) Partners FOR the Saskatchewan River Basin (PFSRB)**

G. Birch stated that correspondence was received from the Partners FOR the Saskatchewan River Basin requesting that Council of the Town of Taber consider becoming a member of this organization.

RES.194/2015      MOVED by Councillor Sparks that Council accepts the correspondence from the Partners FOR the Saskatchewan River Basin, for information purposes.

CARRIED UNANIMOUSLY

### **J) Taber Combative Sports Commission Membership**

G. Birch stated that this Commission was established through Bylaw No. 8-2009 but no members have been appointed for several years, meaning that all positions are currently vacant.

RES.195/2015      MOVED by Councillor Sparks that, pursuant to Bylaw 8-2009, Council determines that the Town of Taber Combative Sports Commission shall have five (5) members, with one member being a Council member of the Town of Taber to be chosen at a future date.

CARRIED UNANIMOUSLY

RES.196/2015      MOVED by Councillor Ross-Giroux to extend this Council meeting until 10:00 PM.

CARRIED UNANIMOUSLY

### **K) Request from the Taber Golf Club**

Mayor De Vlieger requested to have two soft spots in the Taber Golf Course parking lot fixed, to have clean-up completed on the west side of the course, and the gravel road beside the walking trail from the golf course shop to Highway 864 receive more gravel.

## **ACTION ITEMS – CONT'D**

### **K) Request from the Taber Golf Club**

RES.197/2015      MOVED by Councillor Strojwas that Council directs administration to do minor asphalt repairs to frost boils in the Taber Golf Course parking lot, and gravel and grade the access road from Highway 864 to the Taber Golf Course shop.

CARRIED UNANIMOUSLY

### **MEDIA INQUIRIES**

None.

### **CLOSED SESSION**

RES.198/2015      MOVED by Councillor Brewin that Council moves into Closed Session to discuss items subject to “Disclosure harmful to business interests of a third party” (FOIPP Act, Section 16), “Confidential Evaluations” (FOIPP Act, Section 19), and “Advice from officials” (FOIPP Act, Section 24).

CARRIED UNANIMOUSLY AT 9:05 PM

### **OPEN SESSION**

RES.199/2015      MOVED by Councillor Ross-Giroux that Council reconvenes into Open Session.

CARRIED UNANIMOUSLY AT 11:03 PM

Mayor De Vlieger asked that the minutes note that he had left part of the Closed Session meeting during discussion of an item on which he had a pecuniary interest.

## OPEN SESSION – CONT'D

RES.200/2015      MOVED by Councillor Popadynetz that Council directs administration to continue its investigation into the two potential locations it has identified for an in-town composting site, initiate discussions regarding purchase of the easternmost site, and assess the pros and cons of the two sites relative to one another for further Council consideration.

CARRIED UNANIMOUSLY

RES.201/2015      MOVED by Councillor Strojwas that Council requests administration to contact MNP LLP to request additional information regarding MNP's Whistleblower Policy management contract and associated fees.

CARRIED UNANIMOUSLY

Mayor De Vlieger declared a pecuniary interest regarding the next item and left the room at 11:04 PM after turning over the Chair to Deputy Mayor Strojwas.

RES.202/2015      MOVED by Councillor Sparks that Council rejects all three of the proposals received in response to the Request for Proposal (RFP) for the Arena Dressing Room Addition Project on the basis that one submission was not compliant with the RFP and all three exceeded the budget, and that Council directs administration to revise the RFP to streamline the process and re-advertise the RFP as soon as possible.

CARRIED UNANIMOUSLY

Mayor De Vlieger returned to the meeting and resumed the Chair responsibilities at 11:07 PM.

**CLOSE OF MEETING**

RES.203/2015      MOVED by Councillor Strojwas that this Regular Meeting of Council is hereby Closed.

CARRIED UNANIMOUSLY AT 11:07 PM.

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER

DRAFT



<b>Council Request for Decision</b>	
<b>Meeting Date: May 11, 2015</b>	
<b>Subject:</b> Minutes Regular Meeting of Council: April 27, 2015	
<b>Recommendation:</b>	That Council adopts the minutes of the Regular Meeting of Council held on April 13, 2015, as presented.
<b>Background:</b>	N/A
<b>Legislation / Authority:</b>	MGA, Section 208(1)(a)(c)
<b>Strategic Plan Alignment:</b>	N/A
<b>Financial Implication:</b>	N/A
<b>Service Level / Staff Resource Implication:</b>	N/A
<b>Justification:</b>	Approval of minutes is in accordance with the <i>Municipal Government Act</i> , Section 208
<b>Alternative:</b>	That Council adopts the minutes of the Regular Meeting of Council held on April 13, 2015, as amended.



<b>Attachment(s):</b>	Minutes
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<b>APPROVALS:</b>	
<b>Originated By:</b>	Kerry Van Ham
<b>Chief Administrative Officer (CAO) or Designate:</b>	



MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON MONDAY, APRIL 27, 2015, AT 5:00 PM.

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**Mayor**

De Vlieger, Henk

**Councillors**

Brewin, Jack  
Popadynetz, Rick  
Prokop, Andrew  
Ross-Giroux, Laura  
Sparks, Randy  
Strojwas, Joe

**Chief Administrative Officer**

Birch, Greg

**Staff**

Armfelt, Cory  
Cressman, Rob  
Culler, Dale  
Munshaw, Steve  
Scherer, Gary  
Van Ham, Kerry

**CALL TO ORDER**

Mayor De Vlieger called the Regular Meeting of Council to Order at 5:00 PM.

**ADOPTION OF THE AGENDA**

Mayor De Vlieger inquired if there were any additions or deletions to the Agenda, and advised that there were none.

RES.204/2015      MOVED by Councillor Ross-Giroux that Council adopts the Agenda as presented.

CARRIED UNANIMOUSLY

100/2015

Meeting Date  
4/27/2015

## **DELEGATIONS**

None.

## **ADOPTION OF THE MINUTES**

### **A) Minutes Public Hearing Meeting of Council: April 13, 2015**

RES.205/2015      MOVED by Councillor Popadynetz that Council adopts the minutes of the Public Hearing Meeting of Council held on April 13, 2015, as presented.

CARRIED UNANIMOUSLY

## **BUSINESS ARISING FROM THE MINUTES**

None.

## **BYLAWS**

### **A) Draft Bylaw 10-2015, Utility Bylaw Amendment**

G. Birch stated that in 2013, Pepsico Inc. approached the Town with a proposal to introduce new technology to conserve water at its Frito-Lay potato chip plant in Taber. While conserving water is always a good thing, the effect of the new technology on the Town will be somewhat complex. The one outstanding issue that was recognized when the Utility Bylaw change was made in 2013 was that the concentration limits of the sewage flows may exceed the maximum limits set out in the Utility Bylaw. The recommendation of the group was that the potato chip plant, which sits on two adjoining properties, should receive a relaxation from the normal sanitary sewage strength limits and that a doubling of the limit should be allowed.

Council discussed the proposed concentrations and limits.

## **BYLAWS – CONT'D**

### **A) Draft Bylaw 10-2015, Utility Bylaw Amendment**

RES.206/2015      MOVED by Councillor Popadynetz that Council gives first reading to draft Bylaw 10-2015, a bylaw to amend Utility Bylaw 14-2013 in order to increase the maximum wastewater strength limits for sewage to be discharged into the Town's sanitary sewage system from Lots 1 and 2, Block 1, Plan 4343JK because the property owner has agreed to pay a higher per-cubic-metre sewage treatment fee.

CARRIED UNANIMOUSLY

### **ACTION ITEMS**

#### **A) Taber Curling Club - Proposed Lease**

R. Cressman stated that the most recent lease agreement was executed between the Town and the Taber Curling Club in 2008 for the term October 1, 2007 through September 30, 2012. The proposed lease agreement is for the eight (8) year period beginning October 1, 2012 through September 30, 2020.

Council discussed the terms of the proposed agreement.

RES.207/2015      MOVED by Councillor Sparks that Council authorizes the Mayor and Chief Administrative Officer to execute the Taber Curling Club lease agreement, as presented.

CARRIED UNANIMOUSLY

## **ACTION ITEMS – CONT'D**

### **B) Proposed Road Re-naming - 62A Avenue**

G. Birch stated that the Town has received a request to have 62A Avenue renamed. Apparently some of the house numbers on 62 Avenue are identical to those on 62A Avenue, which is a cul-de-sac, and this causes confusion for deliveries and service calls.

RES.208/2015      MOVED by Councillor Brewin that Council does not make any changes to the roadway address of 62A Avenue.

CARRIED UNANIMOUSLY

### **C) Draft 2014 Audited Financial Statements**

D. Culler stated that on April 15<sup>th</sup> 2015 the Audit Committee met with the auditor from KPMG to discuss the 2014 audit findings and the draft financial statements prepared by Management. Out of that meeting, the following motion was unanimously approved, "That the Audit Committee recommends to Council that it approves the Consolidated Financial Statements and the Financial Information Return for the year ended December 31, 2014."

D. Culler and Council reviewed various selections throughout the proposed document.

Mayor De Vlieger left the meeting at 5:50 PM.

Mayor De Vlieger returned to the meeting at 5:51 PM.

RES.209/2015      MOVED by Councillor Ross-Giroux that Council:

- (a) approves the Consolidated Financial Statements and the Financial Information Return for the year ended December 31, 2014; and
- (b) makes available the approved Consolidated Financial Statements for the year ended December 31, 2014 in booklet format to any ratepayer free of charge.

CARRIED UNANIMOUSLY

103/2015

Meeting Date  
4/27/2015

## **ACTION ITEMS – CONT'D**

### **D) 1st Quarter Financial Statements**

D. Culler reviewed the year to date unaudited financial statements for the three months ending March 31, 2015.

RES.210/2015      MOVED by Councillor Brewin that Council accepts the unaudited financial statements for the three months ending March 31, 2015 for information purposes.

CARRIED UNANIMOUSLY

### **E) MD of Taber Decision on Compost Facility**

G. Birch stated that Bio-Can applied to develop a composting site at the Town of Taber's regional waste management site northwest of the Town boundary in the Municipal District of Taber (MD). On April 20, the MD refused the development permit application for reasons set out in a Notice of Decision. Bio-Can has 14 days from the date of that decision to lodge an appeal. Administration understands that Bio-Can is currently deciding if it wants to do that or not, but Town owned land is involved. Consequently, Council should give an indication of its position on the matter.

Councillor Popadynetz left the meeting at 6:10 PM.

Council discussed the appeal process.

Councillor Popadynetz returned to the meeting at 6:12 PM.

MOVED by Councillor Strojwas that Council agrees to support an appeal by Bio-Can against the decision of the Municipal District of Taber's Development Authority to refuse a development permit application for a composting facility at Taber's regional waste management site.

Councillor Brewin requested a friendly amendment to really pursue other options.

Councillor Strojwas declined the friendly amendment.

## **ACTION ITEMS – CONT'D**

### **E) MD of Taber Decision on Compost Facility**

RES.211/2015      MOVED by Councillor Strojwas that Council agrees to support an appeal by Bio-Can against the decision of the Municipal District of Taber's Development Authority to refuse a development permit application for a composting facility at Taber's regional waste management site.

CARRIED UNANIMOUSLY

### **F) Department Reports**

Council briefly discussed the various department activities during the past month.

RES.212/2015      MOVED by Councillor Prokop that Council accepts the Department Reports for information.

CARRIED UNANIMOUSLY

### **G) Mayor and Councillor Reports (Verbal)**

Council briefly discussed their various Committee activities during the past month.

RES.213/2015      MOVED by Councillor Ross-Giroux that Council accepts the Mayor and Councillor Reports for information.

CARRIED UNANIMOUSLY

### **MEDIA INQUIRIES**

None.

RES.214/2015      MOVED by Councillor Brewin that Council adjourn for 20 minutes.

CARRIED UNANIMOUSLY AT 6:33 PM

Mayor De Vlieger called the meeting back to order at 7:01 PM.

**CLOSED SESSION**

RES.215/2015      MOVED by Councillor Sparks that Council moves into Closed Session to discuss matters subject to "Disclosure harmful to the business interests of a third party" (*FOIPP ACT*, Section 16) and "Advice from Officials" (*FOIPP ACT* Section 24).

CARRIED UNANIMOUSLY AT 7:01 PM

**OPEN SESSION**

RES.216/2015      MOVED by Councillor Sparks that Council reconvenes into Open Session.

CARRIED UNANIMOUSLY AT 9:06 PM

RES.217/2015      MOVED by Councillor Strojwas that the meeting be extended until no later than 10:00 PM.

CARRIED AT 9:06 PM

**CLOSED SESSION**

RES.218/2015      MOVED by Councillor Ross-Giroux that Council return to Closed Session.

CARRIED UNANIMOUSLY AT 9:07 PM

**OPEN SESSION**

RES.219/2015      MOVED by Councillor Prokop that Council reconvenes into Open Session.

CARRIED UNANIMOUSLY AT 10:00 PM

**OPEN SESSION – CONT'D**

RES.220/2015      MOVED by Councillor Strojwas that Council agrees to sell Lot 42, Block 8, Plan 0714240 to 1370818 Alberta Ltd. for \$120,000 per acre.

CARRIED UNANIMOUSLY

RES.221/2015      MOVED by Councillor Sparks that Council agrees to enter into a three year contract, with an option for a two year extension, with Superior Safety Codes Inc. to provide the Town of Taber with Safety Code services commencing May 1, 2015, and authorizes the Mayor and CAO to sign the contract.

CARRIED UNANIMOUSLY

**CLOSE OF MEETING**

RES.222/2015      MOVED by Councillor Prokop that this Regular Meeting of Council is hereby Closed.

CARRIED UNANIMOUSLY AT 10:02 PM

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER





## Council Request for Decision

**Meeting Date:** 11/05/2015

**Subject:** Draft Bylaw 10-2015, Utility Bylaw Amendment, 2nd and 3rd reading

**Recommendation:**

That Council gives second and, separately, third reading to draft Bylaw 10-2015, a bylaw to amend Utility Bylaw 14-2013 in order to increase the maximum wastewater strength limits for sewage to be discharged into the Town's sanitary sewage system from Lots 1 and 2, Block 1, Plan 4343JK because the property owner has agreed to pay a higher per-cubic-metre sewage treatment fee.

**Background:**

Council gave first reading to this draft bylaw at its April 27, 2015 meeting. Consideration of second and third reading is now appropriate. The background information provided for the previous meeting follows.

In 2013, Pepsico Inc. approached the Town with a proposal to introduce new technology to conserve water at its Frito-Lay potato chip plant in Taber. While conserving water is always a good thing, the effect of the new technology on the Town will be somewhat complex. Water usage and money earned through fees will be reduced proportionately, although this is a reduction in revenues that is not entirely offset by cost reductions because the Town still has to operate its core infrastructure at the same capacity. On the other hand, the money earned through fees for sewage treatment will also be reduced because they are tied directly to the water meter readings but sewage treatment costs will not be significantly reduced because the same waste material has to be processed, just within a smaller volume of water. This creates a disparity. The solution negotiated between Pepsico and Town administration was to increase the rate that would be paid for sewage treatment, effectively offsetting the reduced water flow and water meter reading. This was supported by Town Council through an amendment to the Utility Bylaw to introduce a special (higher) fee for sanitary sewage discharged from the Pepsico plant properties (Lots 1 and 2, Block 1, Plan 4343JK). When Pepsico introduces the new water conservation technology later this year, the new sewage rate will take effect.

The one outstanding issue that was recognized when the above-referenced Utility Bylaw change was made in 2013 was that the concentration limits of the sewage flows may exceed the maximum limits set out in the Utility Bylaw. Pepsico investigated the likely results of its process change and believes that the sewage discharge from the upgraded plant will usually be below the maximum limits but may exceed them occasionally. The issue was discussed with Town Engineers (Associated Engineering at the time), consultant Bruce

	Jank, and EPCOR, and it was decided that the Town's sewage treatment system should be able to accommodate the occasional concentration overage without an adverse impact on the system. This is primarily due to the fact that the sewage from the Pepsico plant goes to the lagoons and not the BNR plant. The recommendation of the group was that the potato chip plant, which sits on two adjoining properties, should receive a relaxation from the normal sanitary sewage strength limits and that a doubling of the limit should be allowed. This is the proposal in the attached draft bylaw.
<b>Legislation / Authority:</b>	MGA s. 7, General Jurisdiction to Pass Bylaws; s. 8, Powers Under Bylaws: and Bylaw 14-2013.
<b>Strategic Plan Alignment:</b>	Goal: Create conditions for business success and economic development, taking advantage of the Town's unique climate and location in Southern Alberta  Strategic Initiative: Be responsive to industry needs in an effort to: first retain existing businesses and second attract new businesses.
<b>Financial Implication:</b>	Increasing the sewage strength limits would potentially decrease penalty revenue if there is a violation, but this is likely to be rare. At a higher level of discussion, failure to maintaining the potato chip plant's economic viability could have a significant adverse impact on Taber.
<b>Service Level / Staff Resource Implication:</b>	Council and staff time in amending the Utility Bylaw.
<b>Justification:</b>	This is effectively the implementation of previous agreements between PepsiCo and the Town. First reading was given on April 27, 2015 and no amendments were proposed.
<b>Alternative(s):</b>	<ol style="list-style-type: none"> <li>1. Council could choose not to increase the sewage strength limits for this facility, defeating the bylaw proposal.</li> <li>2. Council could ask for further study of the issue to gain a more detailed understanding of the potential impact of the sewage strength change or this decision.</li> </ol>
<b>Attachment(s):</b>	Draft Bylaw 10-2015



<b>APPROVALS:</b>	
<b>Originated By:</b>	Greg Birch
<b>Chief Administrative Officer (CAO) or Designate:</b>	

**TOWN OF TABER  
BYLAW 10-2015**

A BYLAW OF THE TOWN OF TABER FOR THE PURPOSE OF AMENDING BYLAW NO. 14-2013, THE UTILITY BYLAW, AS IT RELATES TO WASTEWATER STRENGTH LIMITS.

**WHEREAS** the Town adopted Bylaw No. 14-2013 for the purpose of controlling and regulating the Town's water system, sanitary and storm sewage systems, and solid waste system;

**AND WHEREAS** Bylaw No. 14-2013 establishes limits for the strength and related characteristics of the sanitary sewage waste that may be discharged into the Town's sanitary sewage system;

**AND WHEREAS** Council believe it appropriate to increase the wastewater strength limits of Bylaw No. 14-2013 as they pertain to a specific potato chip manufacturing facility so that the corporation owning that facility can implement significant water conservation technologies;

**AND WHEREAS** the Town has examined the probable effects of increasing the wastewater strength limits for this one facility and Council believes that the adverse effects will be small and not have a significant impact on the Town's sewage collection or treatment systems;

**AND WHEREAS** the owner of the potato chip manufacturing facility has agreed to pay a sanitary sewer fee to the Town that is higher than that charged to other commercial, industrial and industrial properties;

**NOW THEREFORE**, Council of the Town of Taber in the Province of Alberta, duly assembled in Council, hereby amends Bylaw No. 14-2013, the Utility Bylaw, as follows:

1. In Section 6.4, Wastewater Strength Limits, Clause 6.4 c) is amended by the replacement of "Except as hereinafter provided, no person shall discharge or cause or permit to be discharged..." by "Except as hereinafter provided, notably in Clause 6.4 h) below, no person shall discharge or cause or permit to be discharged..."
2. At the end of Section 6.4, Wastewater Strength limits, a new Clause 6.4 h) shall be added that states:  
"6.4 h) Notwithstanding other clauses in this section, for the potato chip manufacturing facility located on Lots 2 and 3, Block 1, Plan 4343JK only, the wastewater strength limits listed above for sanitary sewage shall be deemed to be doubled without penalty because the owner of the facility has agreed to pay an increased sewage treatment rate as set out in the Town's fee schedule bylaw".

**RES.206/2015**      **Read** a first time this 27th day of April, 2015.

**RES.**                      **Read** a second time this      day of      , 2015.

**RES.**                      **Read** a third time this      day of      , 2015.

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Mayor

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Chief Administrative Officer

DRAFT

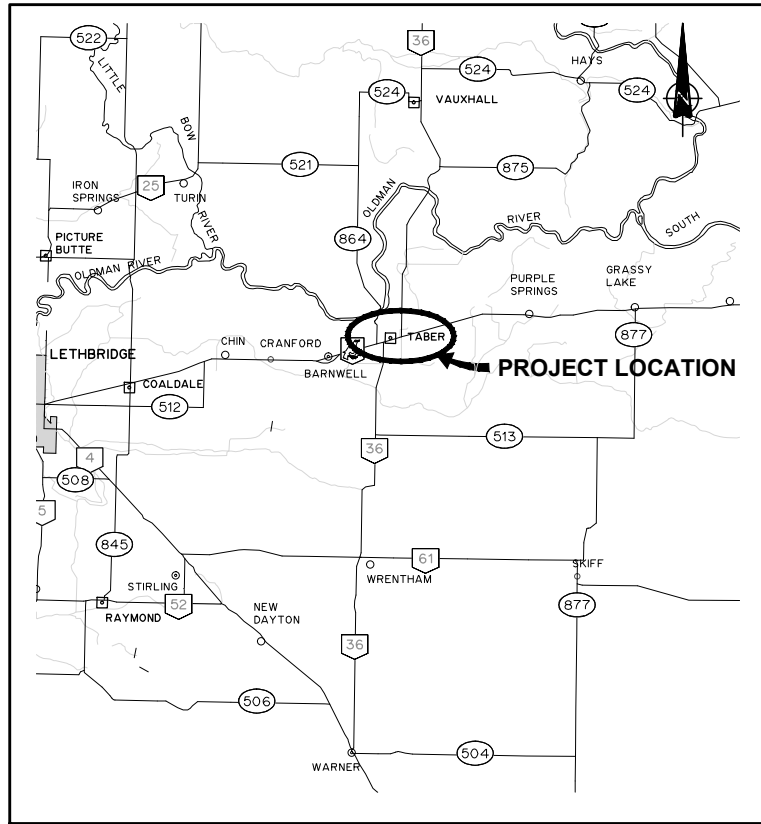
<b>Council Request for Decision</b>	
<b>Meeting Date: May 11, 2015</b>	
<b>Subject: 50th Street Upgrade Tender</b>	
<b>Recommendation:</b>	Council approve award of the 50 <sup>th</sup> Street Upgrade tender to McNally Contractors (2011) Ltd. for the amount of \$1,043,649.60.
<b>Background:</b>	<p>At the January 12, 2015 Council meeting, Council determined their first preference for capital project, in 2015, was 50<sup>th</sup> Street road rebuild.</p> <p>50<sup>th</sup> Street tender opened on April 16, 2015 and closed 2:00 p.m. May 4, 2015.</p> <p>Upgrade 50th Street to a new rural road paved standard - from 64th Avenue to 80th Avenue, a distance of 1.61 kms. Work will include milling of the existing cold mix surface treatment, waste excavation, grading, granular base course and pavement.</p> <p>The tenders results are as follows:</p> <ol style="list-style-type: none"> <li>1. McNally Contractors (2011) Ltd. \$1,043,649.60</li> <li>2. Brooks Asphalt &amp; Aggregate Ltd. \$1,169,194.43</li> <li>3. Aecon Transportation West Ltd. \$1,178,824.50</li> <li>4. Tollestrup Construction Inc. \$1,219,223.57</li> </ol> <p>All bids were inclusive of GST and site occupancy.</p> <p>Total cost for the 50<sup>th</sup> Street upgrade including engineering is \$1,078,952.00 exclusive of GST.</p>
<b>Legislation / Authority:</b>	MGA Section 532 - Repair of roads, public places and public works.
<b>Strategic Plan Alignment:</b>	<p>Goal - Strengthen our core infrastructure and services in a fiscally responsible manner.</p> <p>Initiative - Update and follow the infrastructure master plan that itemizes and prioritizes when infrastructure replacement is required.</p>



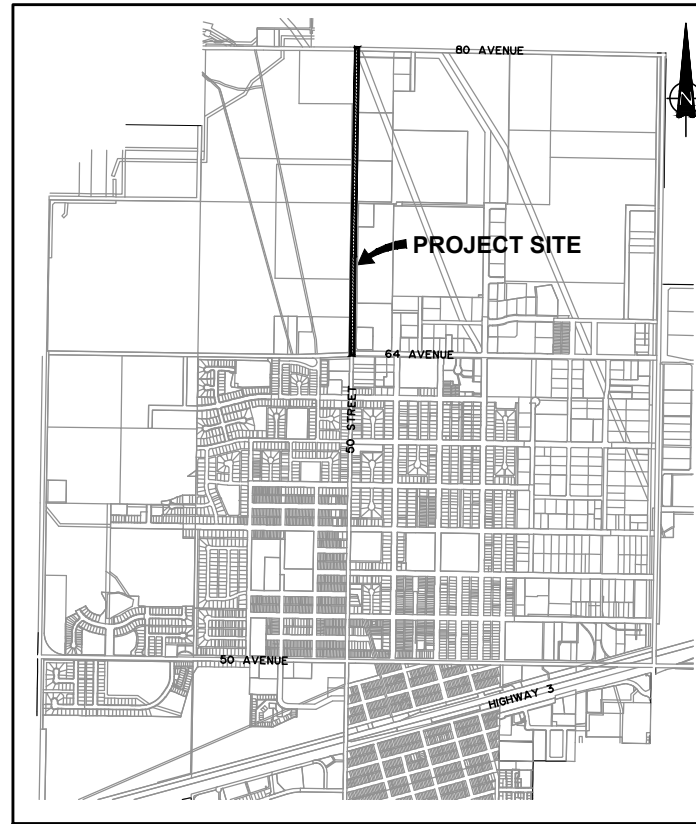
<b>Financial Implication:</b>	Allocation of \$1,078,952 from the Bi-annual Capital Works budget of \$1,721,640.
<b>Service Level / Staff Resource Implication:</b>	Project management of the road upgrade.
<b>Justification:</b>	Repair of roads and sidewalks is important for public safety.
<b>Alternative(s):</b>	Council not award the tender because of cost overrun.

<b>Attachment(s):</b>	50th Street Upgrade Drawings Official Tender Results Letter of Recommendation from MPE
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<b>APPROVALS:</b>	
<b>Originated By:</b>	Gary Scherer
<b>Chief Administrative Officer (CAO) or Designate:</b>	



LOCATION PLAN



SITE PLAN

LIST OF DRAWINGS

TITLE PAGE

DISCIPLINE

- CO.1 LEGEND
- CO.2 ABBREVIATIONS
- C1.1 SITE PLAN
- C2.1 PLAN PROFILE STA 1+000 TO STA 1+560
- C2.2 PLAN PROFILE STA 1+560 TO STA 2+120
- C2.3 PLAN PROFILE STA 2+120 TO STA 2+630
- C3.1 CROSS SECTIONS
- C3.2 DETAILS



# 50TH STREET UPGRADE FOR TENDER 1415-008-00





PROPOSED	LEGAL SURVEY AND CONTROL	EXISTING
	ALBERTA SURVEY CONTROL MONUMENT CONTROL POINT PROPERTY LINE UTILITY RIGHT OF WAY EASEMENT	ASCM No. CP No.
PROPOSED	SURFACE FEATURES	EXISTING
XXX XXX.XX	ABBREVIATION ELEVATION	XXX XXX.XX
←←←←←	ASPHALT SWALE	←←←←←
⊙	BOLLARD	⊙
⊕	BOREHOLE	⊕
☁	BUSH	☁
	BUS PAD	BP
	BUS SHELTER	BS
===== =====	CONCRETE SWALE	===== =====
===== =====	CURB AND GUTTER	===== =====
←←←←←	DRAINAGE DITCH	←←←←←
←←←←←	DRAINAGE SWALE	←←←←←
←←←←←	DRAINAGE SWALE BACKFILLED	←←←←←
-----	EDGE OF PAVEMENT	-----
△ ET	ELECTRICAL TRANSFORMER	△ ET
—x—	FENCE BARBED WIRE	—x—
—o—	FENCE CHAIN LINK	—o—
—x—x—	FENCE TO BE REMOVED	—x—x—
↓ GW	GUY WIRE	↓ GW
.....	GRADE BREAK	.....
⌘ LS	LIGHT STANDARD	⌘ LS
	MAIL BOX	☒
===== =====	MONOLITHIC SIDEWALK	===== =====
△ PED	PEDESTAL	△ PED
○ PP	POWER POLE	● PP
	RAILWAY	+++++
▨	ROAD RECONSTRUCTION	▨
===== =====	SEPARATE SIDEWALK	===== =====
—o—	SIGN	—o—
—□—□—□—	SILT FENCE	—□—□—□—
○ TS	TRAFFIC SIGNAL	⊙ TS
☼	TREE	☼

PROPOSED	SHALLOW UTILITIES	EXISTING
—c—	CABLE	—c—
—FO—	FIBRE OPTIC	—FO—
—g—	GAS	—g—
	GAS ABANDONED	/g/
—OH—	OVERHEAD POWER	—OH—
—T—	TELEPHONE	—T—
—UG—	UNDERGROUND POWER	—UG—
PROPOSED	FITTINGS	EXISTING
⊥	BELLxFLANGE ADAPTER	⊥
□	COUPLER	■
⊕	CROSS	⊕
⊥	ELBOW 90°	⊥
⊥	ELBOW 45°	⊥
x	LOT SERVICE	x
○	MANHOLE	●
⊥	PLUG	⊥
▽	REDUCER	▽
⊥	TEE	⊥
⊥	VAULT	⊥
PROPOSED	WATERWORKS	EXISTING
⊥	BUTTERFLY VALVE	⊥
⊥	GATE VALVE	⊥
⊥	HYDRANT	⊥
X	CURB STOP	X
—W 150—	WATER MAIN	—W 150—
/ / /	WATER MAIN ABANDONED	/ / /
PROPOSED	SEWERS	EXISTING
—□—	CATCH BASIN	—□—
—dashed—	CULVERT	—dashed—
—○—	FORCEMAIN CLEANOUT	—○—
—) —	INLET STRUCTURE	—) —
△	LANDSCAPE CATCH BASIN	△
—) —	OUTFALL STRUCTURE	—) —
⊥	PLUG VALVE	⊥
—S 200—	SANITARY	—S 200—
/S 200/	SANITARY ABANDONED	/S 200/
—ST 200—	STORM	—ST 200—
/ST 200/	STORM ABANDONED	/ST 200/
—TD 100—	TILE DRAIN	—TD 100—

**SOIL LOGS LEGEND**

THE RESULTS OF THE AUGER BORINGS MADE DURING THE PRELIMINARY SURVEY ARE SHOWN IN THE PICTORIAL FORM ON THE PROFILE. THE HOLES ARE PLOTTED TO THE SAME VERTICAL SCALE AS ALL OTHER PROFILE PLOTS. A STANDARD FORM OF SYMBOLIZED CROSS HATCHING AS SHOWN IS USED TO GRAPHICALLY DISPLAY THE VARIOUS SOIL TYPES. ALSO SHOWN WITH THE BORINGS, ARE THE RESULTS OF THE TESTS PERFORMED ON THE SAMPLE SUBMITTED AT THE TIME THE HOLES WERE DRILLED/DUG.

WHERE THERE ARE NO TEST RESULTS SHOWN, THE DESCRIPTION OF SAMPLES IS BASED ON FIELD VISUAL IDENTIFICATION ONLY.

A STANDARD NUMERICAL ORDER IS USED TO RECORD THESE RESULTS AS FOLLOWS:

1. PLASTICITY INDEX
2. SOILS CLASSIFICATION
3. FIELD MOISTURE CONTENT
4. ESTIMATED OPTIMUM MOISTURE CONTENT
5. ESTIMATED MAXIMUM DRY DENSITY

WHERE SUBSURFACE MATERIALS ARE IDENTIFIED IN THE FIELD AS ROCK (SANDSTONE OR SHALE) AND ALSO SHOWN AS ROCK ON THE TEST LOGS, THE SAMPLES ARE PULVERIZED IN ACCORDANCE WITH STANDARD TESTING PROCEDURES FOR TEST PURPOSES AND THE ROAD SOIL CLASSIFICATION WILL THUS BE SHOWN AS SAND OR CLAY OR SILT.

UNIFIED SOIL CLASSIFICATION SYSTEM (MODIFIED BY PFRA)

COARSE GRAINED SOILS 50%+ RETAINED ON AN 80 MICRON SIEVE		FINE GRAINED SOILS 50%+ PASSING AN 80 MICRON SIEVE	
GROUP SYM.	LOG SYM.	GROUP SYM.	LOG SYM.
GW	Well graded gravels, gravel-sand mixtures, little or no fines	CL	Inorganic clays of low plasticity, gravelly clays, sandy clays, silty clays, lean clays
GP	Poorly graded gravels, gravel-sand mixtures, little or no fines	CI	Inorganic clays of medium plasticity, gravelly clays, sandy clays, silty clays
GM	Silty gravels, gravel-sand mixtures	CH	Inorganic clays of high plasticity, fat clays
GC	Clayey gravels, gravel-sand-clay mixtures	ML	Inorganic silts and very fine sands, rock flour, silty or clayey fine sands or clayey silts with slight plasticity
SW	Well graded sands, gravelly sands, little or no fines	MH	Inorganic silts, micaceous or diatomaceous fine sandy or silty soils, elastic silts
SP	Poorly graded sands, gravelly sands, little or no fines	OL	Organic silts and organic silty clays or low plasticity
SM	Silty sands: sand-silt mixtures	OH	Organic clays of medium to high plasticity, organic silts
SC	Clayey sands, sand-clay mixtures	PT	Peat and other highly organic soils

OTHER SYMBOLS	
▨	BEDROCK (UNCLASSIFIED)
▨	SANDSTONE
▨	SHALE
▨	LIMESTONE
▨	CONGLOMERATE
▨	COAL
▨	OVERBURDEN
▨	TOPSOIL

**NOTES:**

1. ALL ELEVATIONS, STATIONS, PIPE LENGTHS AND DIMENSIONS IN METRES AND PIPE SIZES IN MILLIMETRES UNLESS NOTED OTHERWISE.
2. ALL BOLD ITEMS INDICATE WORK TO BE DONE AND ALL LIGHT ITEMS INDICATE EXISTING CONDITIONS.

**UTM 12 NAD 83**  
COORDINATES

THE EXISTENCE, LOCATION AND ELEVATION OF ALL UTILITIES AS SHOWN ON ANY PLANS MAY BE BASED ON INFORMATION RECEIVED FROM THE RESPECTIVE AUTHORITIES AND ARE NOT GUARANTEED BY THE ENGINEER. NO RESPONSIBILITY IS IMPLIED OR ASSUMED BY THE ENGINEER AS TO THE LOCATION AND ELEVATION OR ANY OMISSIONS. THE CONTRACTOR OR ANY THIRD-PARTY IS RESPONSIBLE FOR DETERMINING THE EXISTENCE, LOCATION AND ELEVATION OF ALL SUCH UTILITIES AND MUST CONTACT THE VARIOUS UTILITY COMPANIES FOR ON SITE INFORMATION PRIOR TO COMMENCEMENT OF ANY OPERATIONS.

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1	15-04-16	FOR TENDER
ISSUE	YY-MM-DD	REVISION

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THOMAS M. LEAVITT  
2015-04-17



TOWN OF TABER

50TH STREET UPGRADE  
CIVIL  
LEGEND

DESIGNED	P.C.J.	JOB	1415-008-00
DRAWN	K.D.L.	SCALE	
DATE	APRIL 2015	DRAWING	CO.1

ABANDONED AB  
 ACRE AC  
 AIR RELEASE MANHOLE AR  
 ALBERTA SURVEY CONTROL MONUMENT ASCM  
 ASBESTOS CEMENT AC  
 ASPHALTIC CONCRETE PAVEMENT ACP  
 ASPHALT STABILIZE BASE COURSE ASBC  
 AT @  
 AVENUE AVE  
 BACK OF WALK BOW  
 BEDDING BED  
 BEGINNING OF CURVE BC  
 BEGINNING OF VERTICAL CURVE BVC  
 BENCH MARK BM  
 BLOCK BLK  
 BOTTOM BTM  
 BOTTOM OF PIPE BOP  
 BOUNDARY BDY  
 BOULEVARD BLVD  
 BUILDING BLDG  
 CABLE C  
 CANADIAN NATIONAL RAILWAY CNR  
 CANADIAN PACIFIC RAILWAY CPR  
 CANADIAN STANDARDS ASSOCIATION CSA  
 CAPACITY CAP  
 CAST IRON CI  
 CATCH BASIN CB  
 CATHODIC PROTECTION CP  
 CENTRE LINE CL  
 CERTIFICATE OF TITLE C OF T  
 CHAIN LINK FENCE CLF  
 CHECK VALVE IN MANHOLE CVM  
 CLASS CL  
 CLEAN OUT CO  
 COMMUNITY RESERVE COMM RES  
 COMPLETE WITH C/W  
 CONCRETE CONC  
 CONDUIT COND  
 CORRUGATED METAL PIPE CMP  
 CORRUGATED STEEL PIPE CSP  
 COUPLING CPLG  
 CREEK CRK  
 CRESCENT CRES  
 CROSSFALL X-FALL  
 CROSS SECTION X-SEC  
 CUBIC METRE PER SECOND m<sup>3</sup>/s  
 CULVERT CULV  
 CURB AND GUTTER C&G  
 CURED IN PLACE PIPE CIPP  
 CURVE TO SPIRAL CS  
 DEGREE °  
 DELTA Δ  
 DIAMETER φ  
 DIMENSION RATIO DR  
 DRAWING DWG  
 DRIVEWAY DWY  
 DUCTILE IRON DI  
 DWELLING DWLG  
 EAST E  
 EDGE OF GRAVEL EOG  
 EDGE OF PAVEMENT EOP  
 EDGE OF ROAD EOR  
 ELECTRICAL TRANSFORMER ET  
 ELEVATION ELEV  
 ENCASEMENT ENC  
 END OF CURVE EC  
 END OF VERTICAL CURVE EVC  
 ENGINEER ENG  
 ENVIRONMENTAL RESERVE ER  
 EXTERIOR DROP EXT DROP  
 EXISTING GROUND EG

FACE OF CURB FOC  
 FACE OF WALK FOW  
 FIBRE OPTIC FO  
 FINISHED GRADE FG  
 FINISHED LANDSCAPE GRADE FLG  
 FLANGE FLG  
 FLAPPER GATE FP  
 FLOOD PLAIN FLD PLN  
 FLOOD WAY FLD WY  
 FLOOR FLR  
 FLOW RATE Q  
 FOOTING FTG  
 FORCE MAIN FM  
 GALVANIZED GALV  
 GALVANIZED IRON GI  
 GAS G  
 GRANULAR BASE COURSE GBC  
 HECTARE ha  
 HEIGHT H  
 HIGH DENSITY POLYETHYLENE HDPE  
 HIGHWAY HWY  
 HORIZONTAL HOR OR H  
 HOSPITAL HOSP  
 HYDRANT HYD  
 INLET CHAMBER IC  
 INLET CONTROL DEVICE ICD  
 INLET/OUTLET STRUCTURE (DRY POND) I/O  
 INSIDE DIAMETER ID  
 INTERSECTION INT  
 INVERT INV  
 IRON PIN IP  
 KILOGRAM kg  
 KILOMETRES km  
 KILOMETRES PER HOUR km/h  
 RATE OF CURVATURE K  
 LENGTH L  
 LENGTH OF CURVE LC  
 LENGTH OF VERTICAL CURVE LVC  
 LIFT STATION LS  
 LIP OF GUTTER LG  
 LIP OF GUTTER RADIUS LGR  
 LONG RADIUS LR  
 LONG TANGENT LT  
 LOW PROFILE CURB AND GUTTER LPC&G  
 MANHOLE MH  
 MAXIMUM MAX  
 MEDIAN MED  
 METRE m  
 METRES PER SECOND m/s  
 METER CHAMBER MC  
 MIDDLE ORDINATE DISTANCE M  
 (VERTICAL SEPARATION FROM PI)  
 MILLIMETRE mm  
 MINIMUM MIN  
 MINUTES ' ,  
 MONOLITHIC SIDEWALK MONO  
 MUNICIPAL RESERVE MR  
 NORTH N  
 NORTH EAST NE  
 NORTH WEST NW  
 NOT TO SCALE NTS  
 ON CENTRE OC  
 OUTLET CHAMBER OC  
 OUTSIDE DIAMETER OD  
 OVERHEAD POWER OH

PER /  
 PERCENT %  
 POINT OF INTERSECTION PI  
 POLYETHYLENE PE  
 POLYVINYL CHLORIDE PVC  
 POWER POLE PP  
 POUNDS PER SQUARE INCH PSI  
 PRESSURE REDUCING MANHOLE PRVM  
 PROPERTY LINE PL  
 PULL BOX PB  
 PUMP STATION PS  
 RADIUS R  
 RANGE RGE  
 RAW WATER RW  
 REDUCER RED  
 REGISTERED PLAN REG'D PL  
 REINFORCED RE  
 REINFORCED CONCRETE RC  
 RELOCATION RELO  
 RESERVOIR RES  
 RIGHT OF WAY ROW  
 ROAD RD  
 ROLLED CURB AND GUTTER RCG  
 RUBBER GASKET RG  
 SANITARY S  
 SECOND " S  
 SLOPE S  
 SOUTH S  
 SOUTH EAST SE  
 SOUTH WEST SW  
 SPIRAL TO CURVE SC  
 SPIRAL TO TANGENT ST  
 SQUARED SQ  
 STANDARD STD  
 STATION STA  
 STEEL ST  
 STREET ST  
 STORM ST  
 TANGENT TAN  
 TANGENT TO SPIRAL TS  
 TAPPING VALVE TV  
 TELEPHONE T  
 THRUST BLOCK TB  
 TOP OF ASPHALT TOA  
 TOP OF CURB TOC  
 TOP OF PIPE TOP  
 TOP OF RAIL TOR  
 TOWNSHIP TWP  
 TRAFFIC SIGNAL TS  
 TYPICAL TYP  
 UNDERGROUND POWER UG  
 UTILITY RIGHT OF WAY URW  
 VALVE V  
 VALVE CHAMBER VC  
 VELOCITY VEL  
 VERTICAL VER OR V  
 VERTICAL BEND DOWN VBD  
 VERTICAL BEND UP VBU  
 VERTICAL CURVE VC  
 VERTICAL POINT OF INTERSECTION VPI  
 VITRIFIED CLAY TILE VCT  
 WATER W  
 WEST W  
 WEEPING TILE DRAIN WTD  
 WHEEL CHAIR RAMP WCR  
 WIDTH W

OVERLAND STORM WATER FLOW FORMULA ABBREVIATIONS  
 DEPTH OF FLOW IN 1 IN 5 YEAR STORM EVENT D<sub>1:5</sub>  
 DEPTH OF FLOW IN 1 IN 100 YEAR STORM EVENT D<sub>1:100</sub>

FLOW RATE FOR A 1 IN 5 YEAR STORM EVENT Q<sub>1:5</sub>  
 FLOW RATE FOR A 1 IN 100 YEAR STORM EVENT Q<sub>1:100</sub>

VELOCITY FOR A 1 IN 5 YEAR STORM EVENT V<sub>1:5</sub>  
 VELOCITY FOR A 1 IN 100 YEAR STORM EVENT V<sub>1:100</sub>

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ISSUE	YY-MM-DD	REVISION

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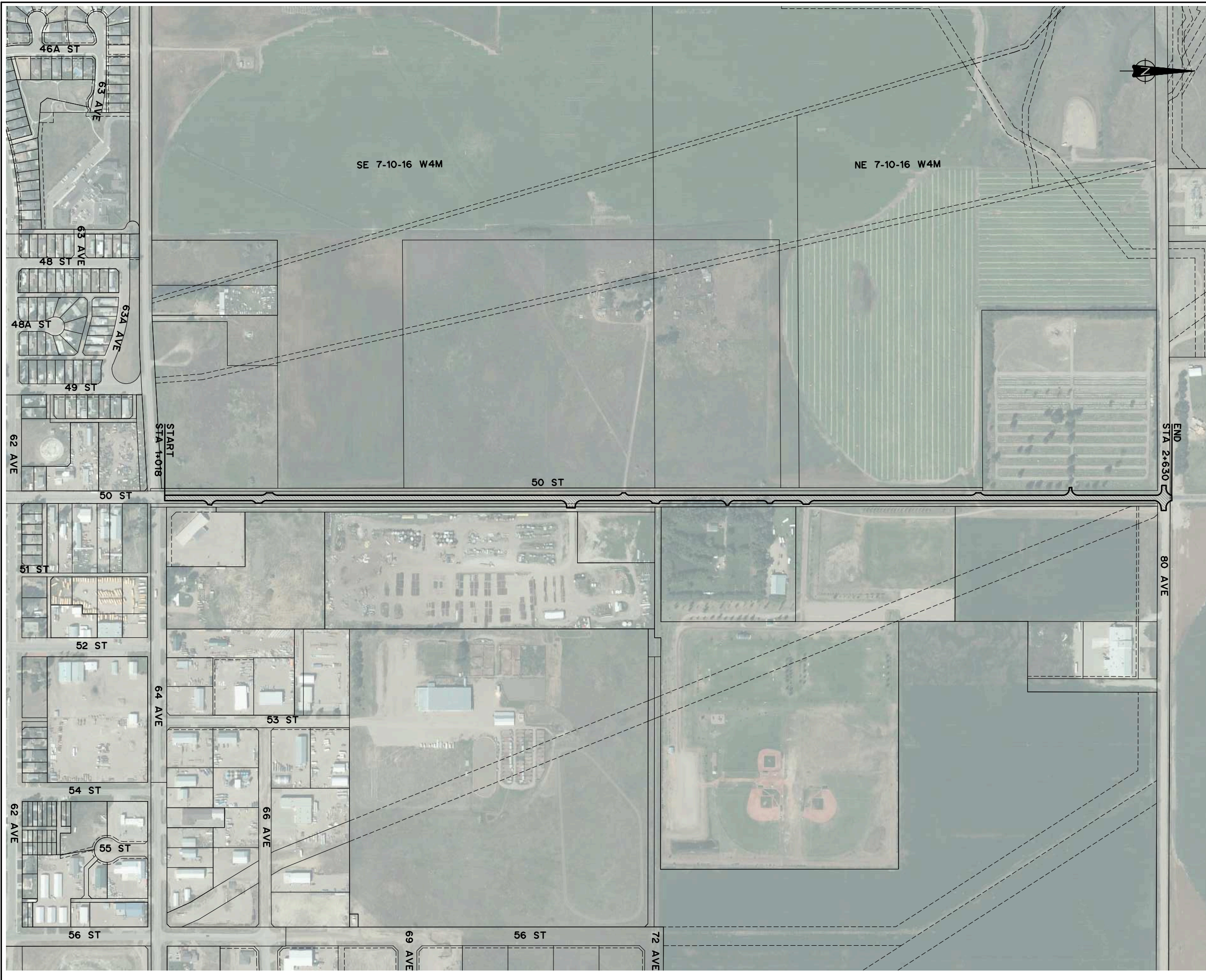
ORIGINAL SEALED BY  
 THOMAS M. LEAVITT  
 2015-04-17



TOWN OF TABER

50TH STREET UPGRADE  
 CIVIL  
 ABBREVIATIONS

DESIGNED	P.C.J.	JOB	1415-008-00
DRAWN	K.D.L.	SCALE	
DATE	APRIL 2015	DRAWING	C0.2



NOTES:  
 1. FOR INFORMATION REGARDING GENERAL NOTES, UTILITIES, SYMBOLS AND ABBREVIATIONS REFER TO THE LEGEND AND ABBREVIATIONS DRAWINGS.

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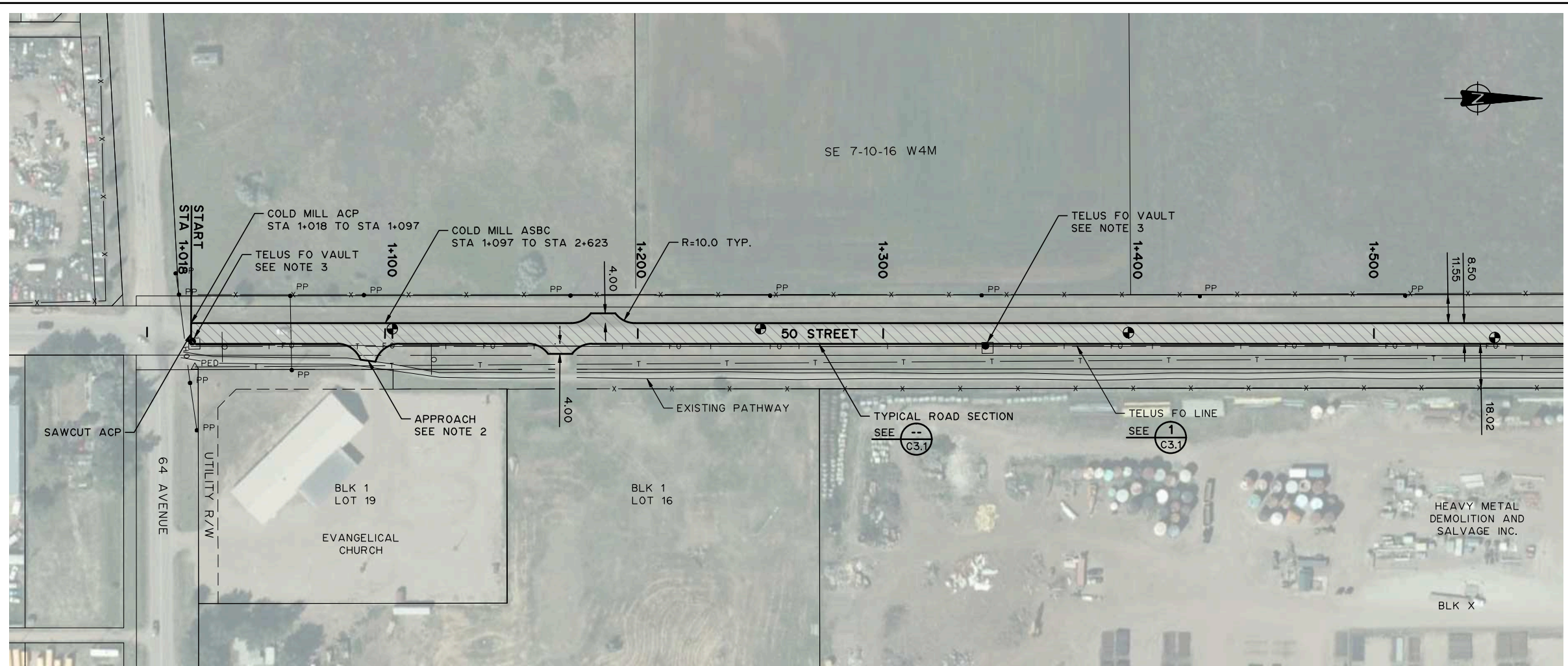
ORIGINAL SEALED BY  
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 2015-04-17



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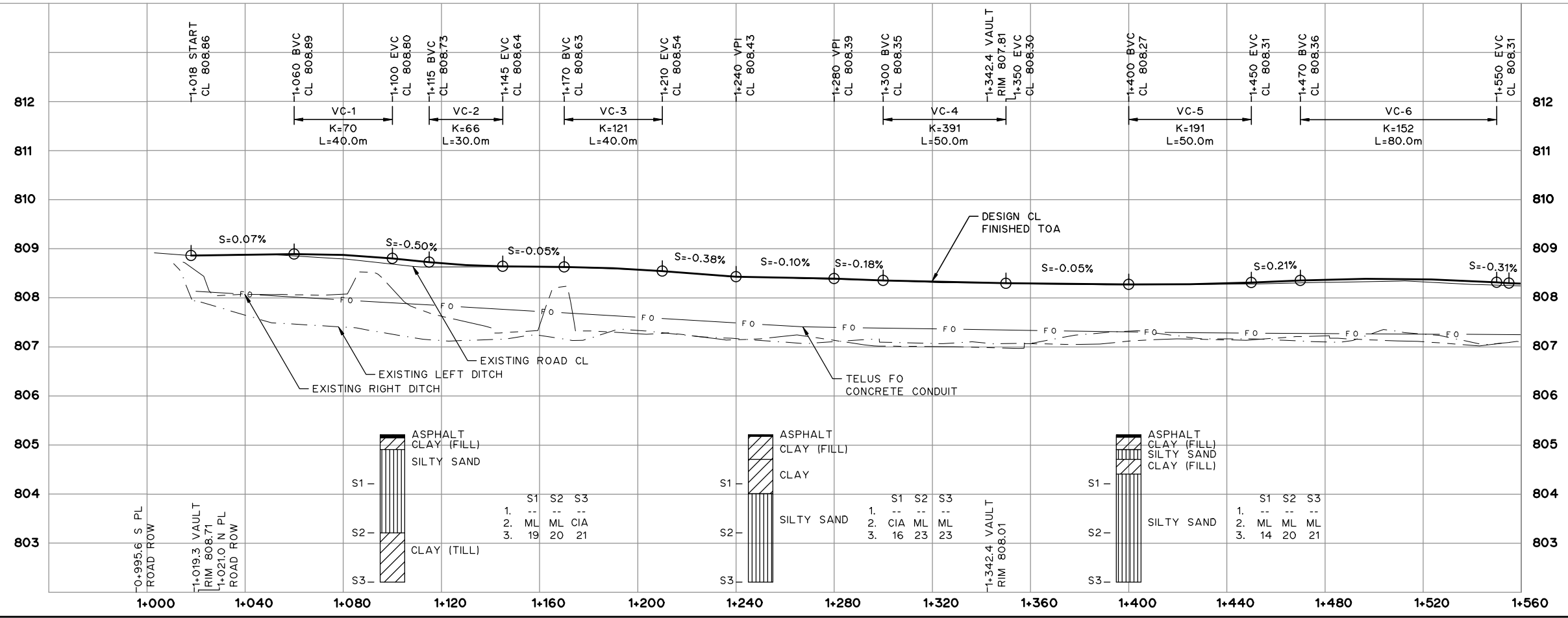
50TH STREET UPGRADE  
 SITE PLAN

DESIGNED	N.J.P.	JOB	1415-008-00
DRAWN	K.D.L.	SCALE	NTS
DATE	APRIL 2015	DRAWING	C1.1



- NOTES:
- FOR INFORMATION REGARDING GENERAL NOTES, UTILITIES, SYMBOLS AND ABBREVIATIONS REFER TO THE LEGEND AND ABBREVIATIONS DRAWINGS.
  - SAW CUT EXISTING PAVEMENT AT EDGE OF PATHWAY. REMOVE EXISTING ASPHALT MATERIAL FROM APRON AND DISPOSE.
  - ADJUST TELUS MANHOLE TO DESIGN SIDE SLOPE GRADE AS PER TELUS SPECIFICATIONS AND FIELD REPRESENTATIVE.
  - ALL EXISTING SIGNS WITHIN STRIPPING LIMITS TO BE REMOVED, SALVAGED AND REINSTALLED TO THEIR ORIGINAL LOCATION, OFFSET AND ELEVATION, OR AS OTHERWISE DIRECTED.
  - ALL STATIONING IS REFERENCED TO CENTRELINE CHAINAGE.
  - GRADING WORK INCLUDES STRIPPING OF ROAD SIDE SLOPE TOPSOIL, BENCHING OF ROAD SUBGRADE TO DESIGN WIDTH, AND WASTE EXCAVATION.

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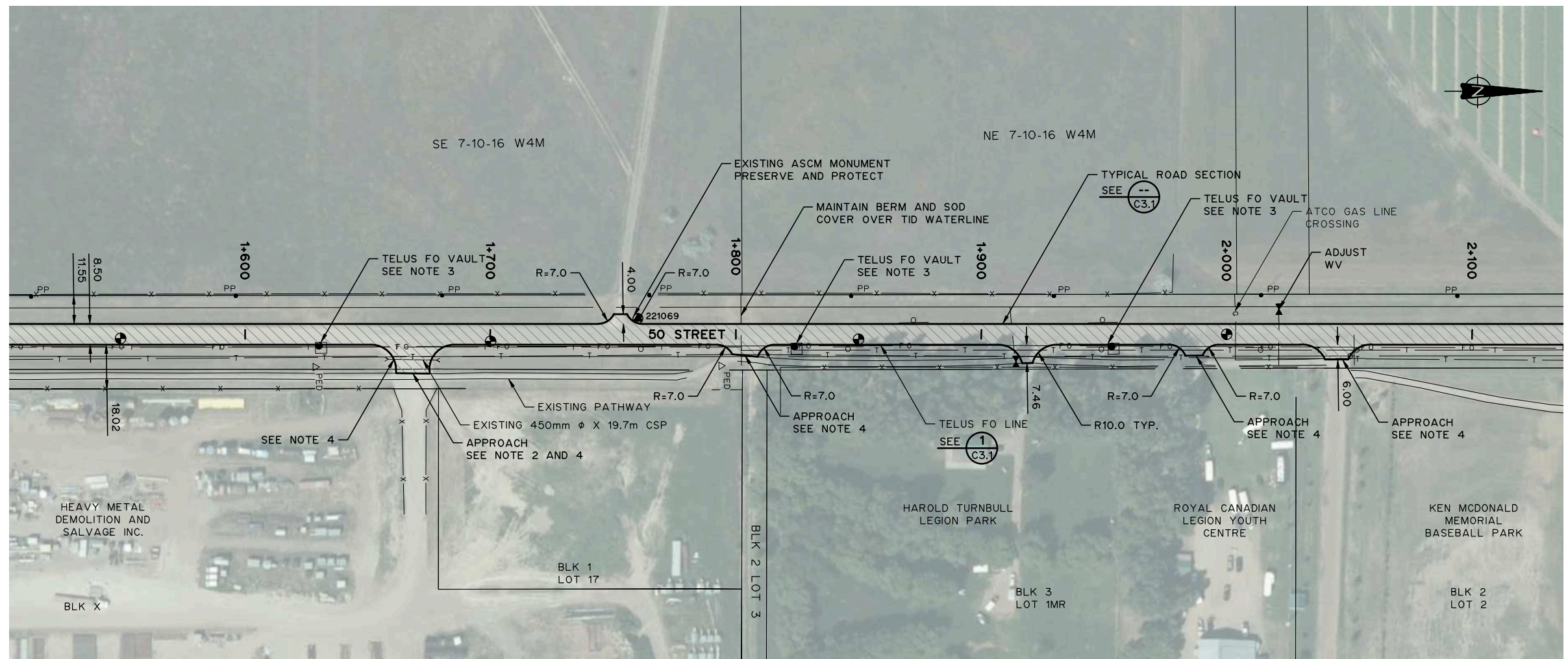
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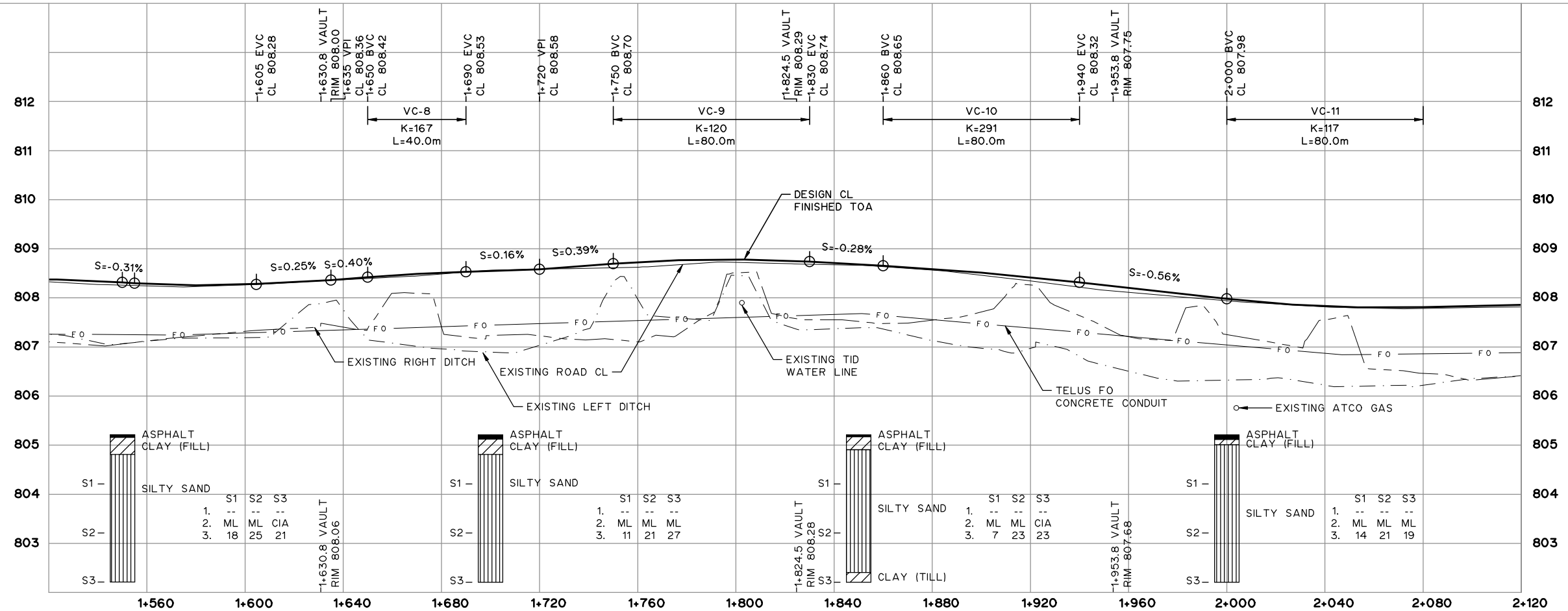
50TH STREET UPGRADE  
 PLAN PROFILE  
 STA 1+000 TO STA 1+560

DESIGNED	P.C.J	JOB	1415-008-00
DRAWN	K.D.L.	SCALE	H 1:2000 V 1:100
DATE	APRIL 2015	DRAWING	C2.1



- NOTES:
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  - SAW CUT EXISTING PAVEMENT AT EDGE OF PATHWAY. REMOVE EXISTING ASPHALT MATERIAL FROM APRON AND DISPOSE.
  - ADJUST TELUS MANHOLE TO DESIGN SIDE SLOPE GRADE AS PER TELUS SPECIFICATIONS AND FIELD REPRESENTATIVE.
  - EXCAVATE AND TRIM APPROACH SIDE SLOPE TO V1:H4. CLEAN OUT CULVERT END AREAS SUFFICIENT TO INSTALL CLASS 1M HAND LAID RIPRAP. REFER TO STANDARD DRAWING O2644.01 OF THE SPECIFICATIONS.
  - ALL EXISTING SIGNS WITHIN STRIPPING LIMITS TO BE REMOVED, SALVAGED AND REINSTALLED TO THEIR ORIGINAL LOCATION, OFFSET AND ELEVATION, OR AS OTHERWISE DIRECTED.
  - ALL STATIONING IS REFERENCED TO CENTRELINE CHAINAGE.
  - GRADING WORK INCLUDES STRIPPING OF ROAD SIDE SLOPE TOPSOIL, BENCHING OF ROAD SUBGRADE TO DESIGN WIDTH, AND WASTE EXCAVATION.

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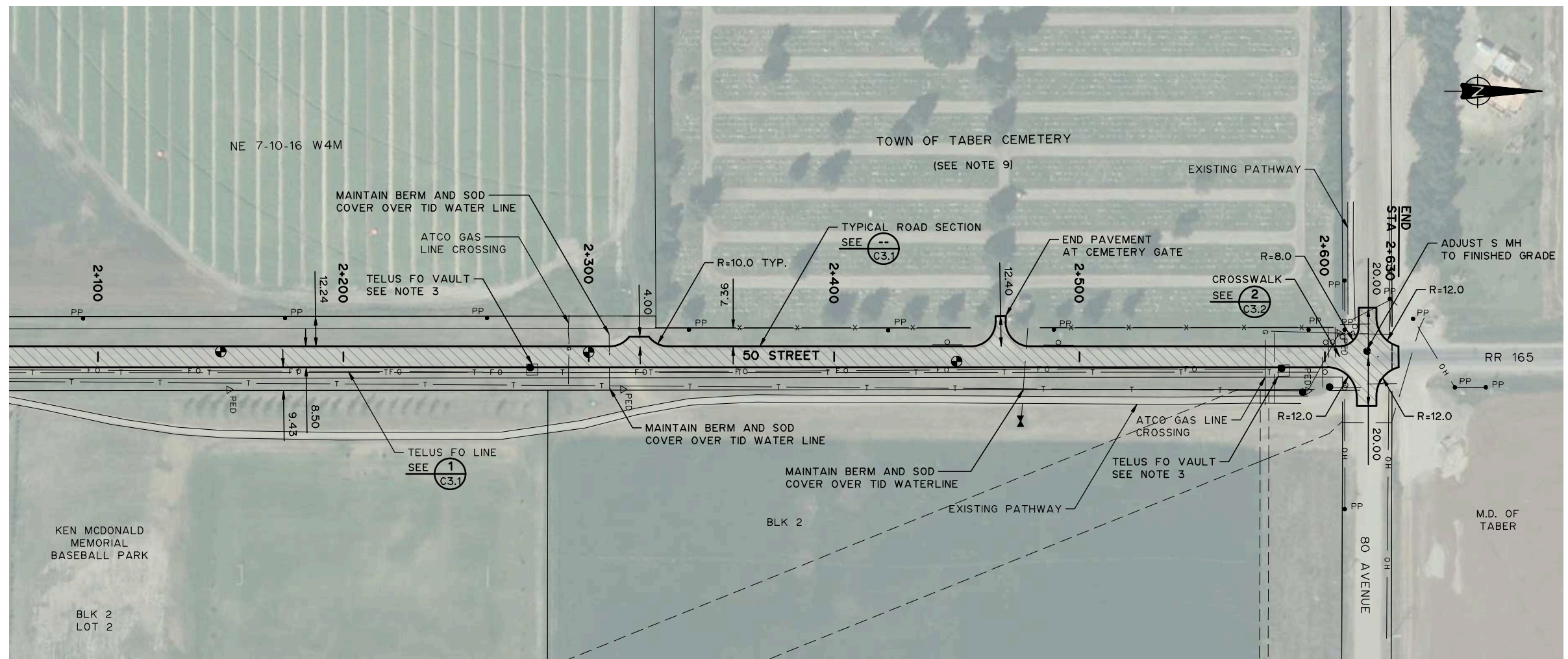
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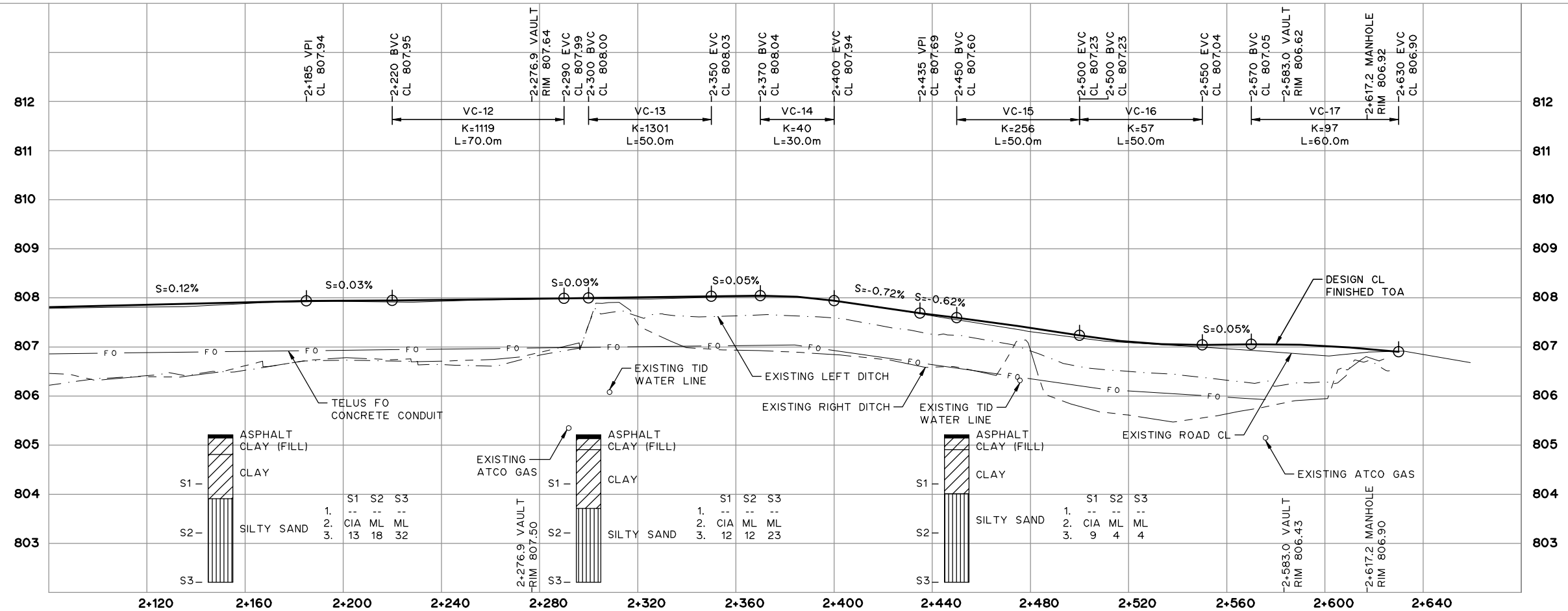
50TH STREET UPGRADE  
 PLAN PROFILE  
 STA 1+560 TO STA 2+120

DESIGNED	P.C.J	JOB	1415-008-00
DRAWN	K.D.L.	SCALE	H 1:2000 V 1:100
DATE	APRIL 2015	DRAWING	C2.2



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  - SAW CUT EXISTING PAVEMENT AT EDGE OF PATHWAY. REMOVE EXISTING ASPHALT MATERIAL FROM APRON AND DISPOSE.
  - ADJUST TELUS MANHOLE TO DESIGN SIDE SLOPE GRADE AS PER TELUS SPECIFICATIONS AND FIELD REPRESENTATIVE.
  - ALL EXISTING SIGNS WITHIN STRIPPING LIMITS TO BE REMOVED, SALVAGED AND REINSTALLED TO THEIR ORIGINAL LOCATION, OFFSET AND ELEVATION, OR AS OTHERWISE DIRECTED.
  - ALL STATIONING IS REFERENCED TO CENTRELINE CHAINAGE.
  - GRADING WORK INCLUDES STRIPPING OF ROAD SIDE SLOPE TOPSOIL, BENCHING OF ROAD SUBGRADE TO DESIGN WIDTH, AND WASTE EXCAVATION.
  - SUSPEND WORK DURING FUNERAL SERVICES. STATION 2+300 TO 2+630.

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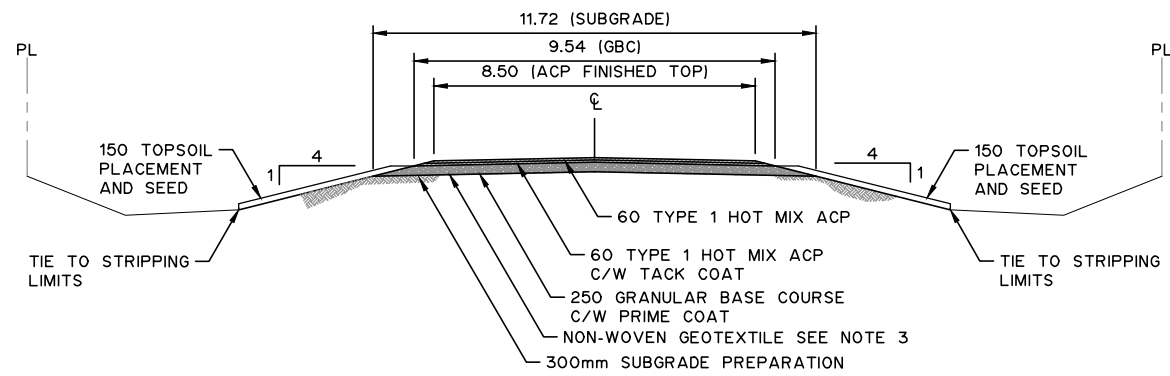
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 2015-04-17

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Engineering Ltd.

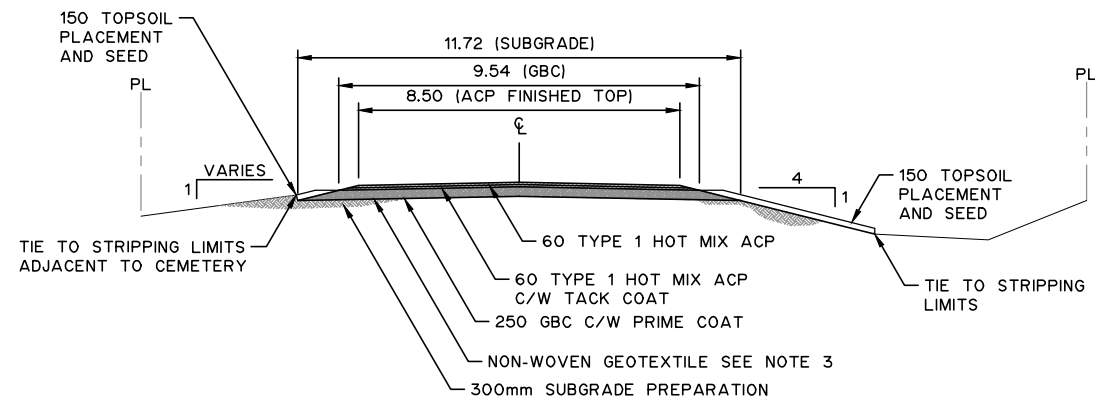
TOWN OF TABER

50TH STREET UPGRADE  
 PLAN PROFILE  
 STA 2+120 TO STA 2+630

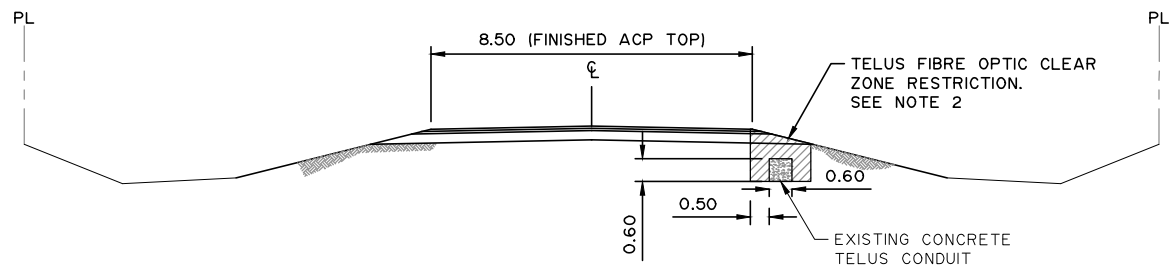
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DRAWN	K.D.L.	SCALE	H 1:2000 V 1:100
DATE	APRIL 2015	DRAWING	C2.3



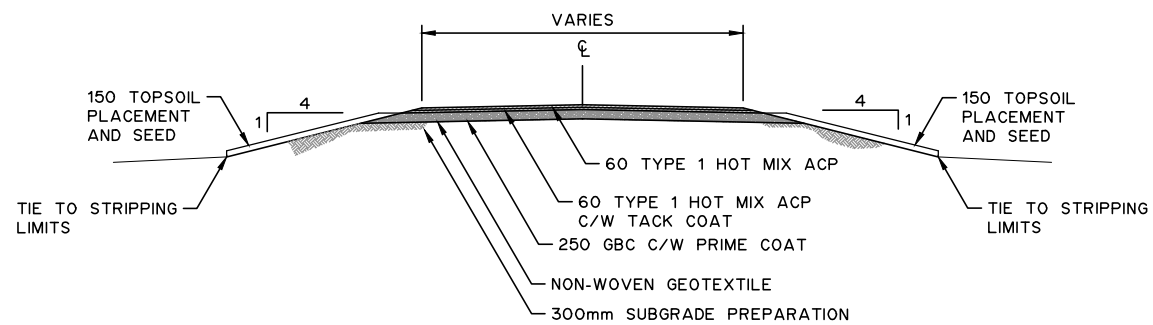
**TYP. ROAD SECTION STA 1+018 TO STA 2+607**  
1:200



**TYP. ROAD SECTION STA 2+607 TO STA 2+630**  
1:200



**TELUS FO LINE**  
STA 1+018 TO STA 2+630  
1:200



**TYP. APPROACH SECTION**  
1:200

SUMMARY OF ESTIMATED GRADING QUANTITIES				
STA TO STA		TOPSOIL STRIPPING (m <sup>3</sup> )	COMMON EXCAVATION (m <sup>3</sup> )	WASTE EXCAVATION (m <sup>3</sup> )
1+018	1+100	113	89	109
1+100	1+200	170	200	47
1+200	1+300	164	119	145
1+300	1+400	153	43	223
1+400	1+500	141	112	108
1+500	1+600	157	173	40
1+600	1+700	131	74	172
1+700	1+800	165	159	62
1+800	1+900	155	131	103
1+900	2+000	156	181	27
2+000	2+100	175	191	69
2+100	2+200	179	183	47
2+200	2+300	158	116	141
2+300	2+400	108	10	263
2+400	2+500	107	3	252
2+500	2+600	131	103	94
2+600	2+630	28	-9	81
SUBTOTALS		2391	1878	1982
2nd MOVE TOPSOIL STRIPPING		2391		
ROAD ALLOWANCES AND ENTRANCES			250	250
TOTALS		4782	2128	2232

**NOTES:**

- TOPSOIL STRIPPING VOLUMES CALCULATED WITH AVERAGE STRIPPING DEPTH OF 150mm.
- A 20% SHRINKAGE FACTOR WAS USED IN THE CALCULATIONS OF COMPACTED FILL.
- FINAL PAYMENT WILL BE MADE BASED UPON ACTUAL MEASURED QUANTITIES.

**NOTES:**

- FOR INFORMATION REGARDING GENERAL NOTES, UTILITIES, SYMBOLS AND ABBREVIATIONS REFER TO THE LEGEND AND ABBREVIATIONS DRAWINGS.
- NO EXCAVATION OR VIBRATORY COMPACTION WITHIN 0.5m OF THE CONCRETE TELUS CONDUIT. COMPACTION OF ALL MATERIALS WITHIN THE TELUS FIBRE OPTIC CLEAR ZONE TO BE LIMITED TO STATIC COMPACTION ONLY.
- NON-WOVEN GEOTEXTILE TO EXTEND ENTIRE WIDTH OF DESIGN SUBGRADE AND APPLIED TO MAIN ALIGNMENT ONLY.

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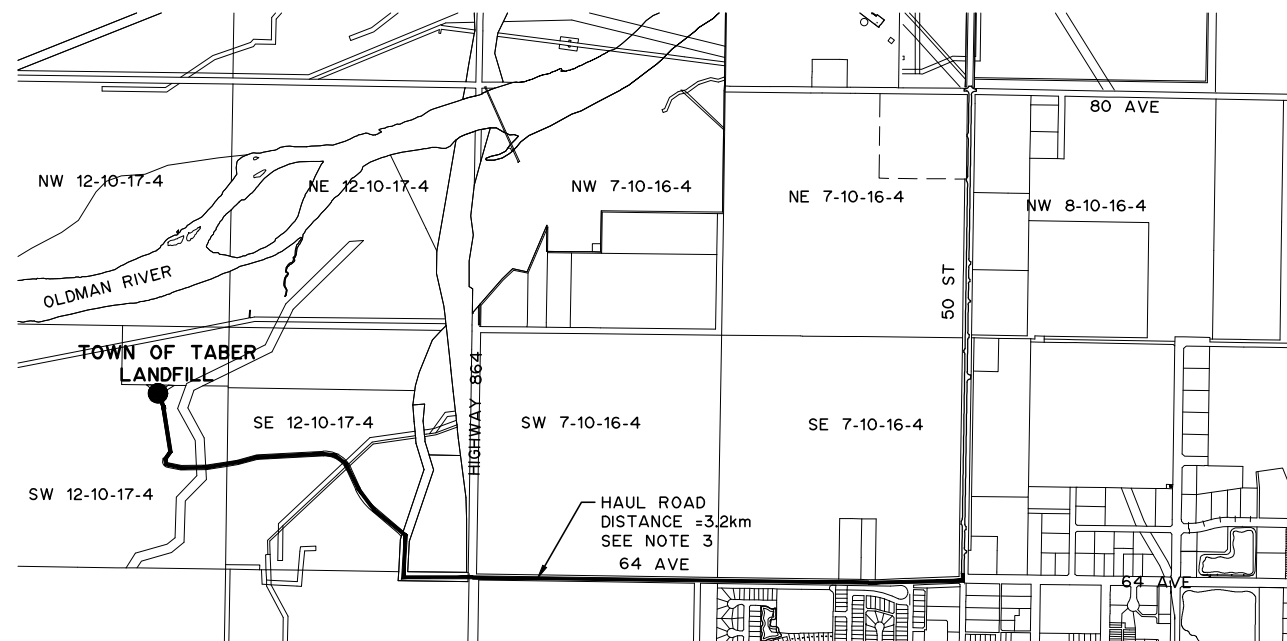
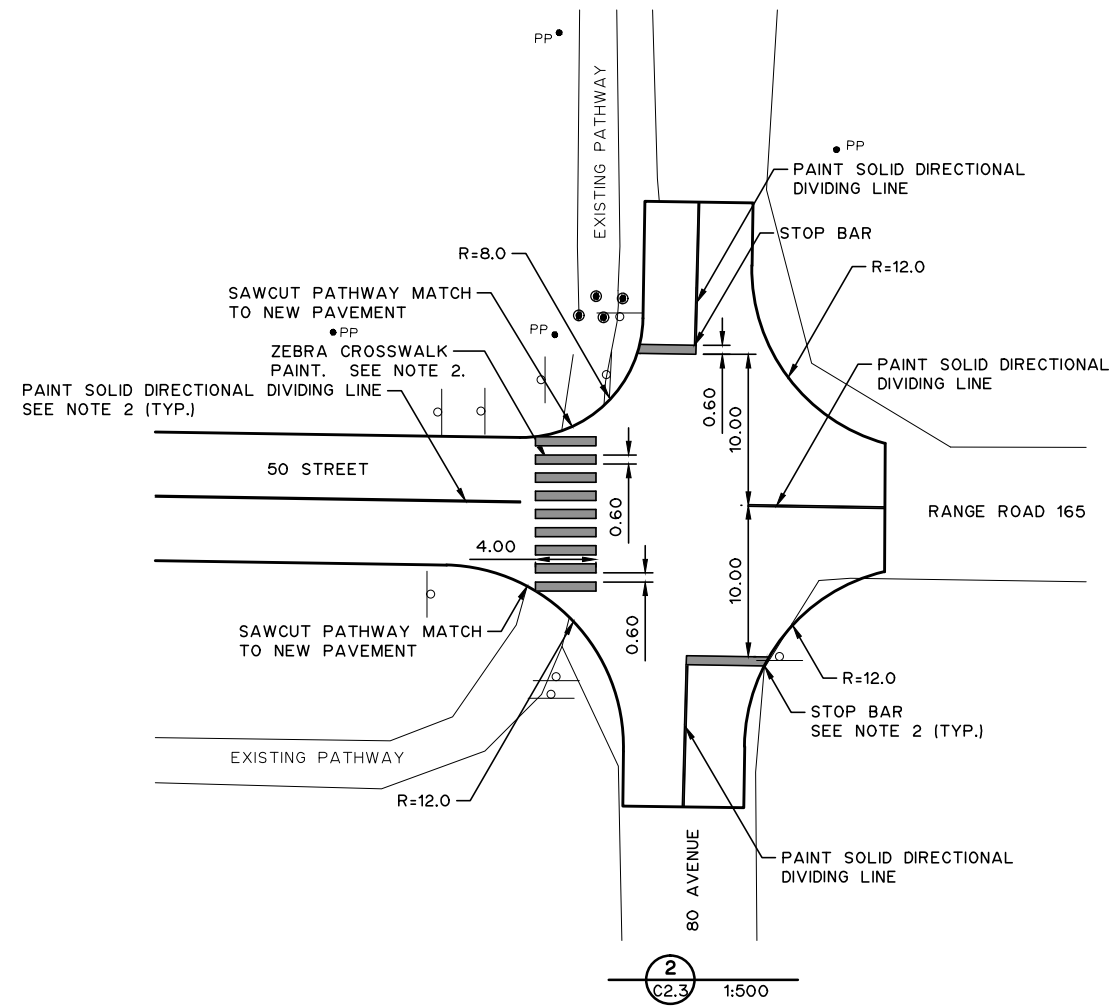
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SEALED BY  
THOMAS M. LEAVITT  
2015-04-17



TOWN OF TABER

50TH STREET UPGRADE  
CROSS SECTIONS

DESIGNED	N.J.P.	JOB	1415-008-00
DRAWN	K.D.L.	SCALE	
DATE	APRIL 2015	DRAWING	C3.1



**HAUL ROUTE AND DISPOSAL SITE**  
1:25 000

**NOTES:**

1. FOR INFORMATION REGARDING GENERAL NOTES, UTILITIES, SYMBOLS AND ABBREVIATIONS REFER TO THE LEGEND AND ABBREVIATIONS DRAWINGS.
2. REFER TO SECTION 02761, PAVEMENT MARKINGS, OF THE SPECIFICATIONS.
3. THE TOWN OF TABER HAS APPROVED THE DUMPING OF CONSTRUCTION MATERIALS AT THEIR LANDFILL SITE LOCATED 3.2kms FROM THE PROJECT. ACCEPTABLE WASTE MATERIAL INCLUDES ACP, ASBC (COLD MILL AND APPROACHES), AND WASTE EXCAVATION. PRIOR TO HAULING, COORDINATE WITH THE TOWN REGARDING LANDFILL HOURS OF OPERATION AND STOCKPILE LOCATIONS.

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THOMAS M. LEAVITT  
2015-04-17



TOWN OF TABER

50TH STREET UPGRADE  
DETAILS

DESIGNED	N.J.P.	JOB	1415-008-00
DRAWN	K.D.L.	SCALE	
DATE	APRIL 2015	DRAWING	C3.2





## TENDER OPENING - OFFICIAL

<b>PROJECT NAME:</b>	Town of Taber – 50 <sup>th</sup> Street Upgrade	<b>CLOSING DATE:</b>	May 4, 2015
<b>PROJECT NO:</b>	1415-008-00	<b>TIME OF CLOSING:</b>	2:00 pm
<b>TENDER OPENING LOCATION:</b>	Town of Taber – PW Office	<b>TENDER:</b>	Invitation/Public

### TENDER OPENING RESULTS – (\*CORRECTED)

<b>Tenderer</b>	<b>Tender Amount (inclusive of GST)</b>
McNally Contractors (2011) Ltd.	\$1,043,649.60
Brooks Asphalt and Aggregate Ltd.	\$1,169,194.43
Aecon Transportation West Ltd.	\$1,178,824.50
Tollestrup Construction Inc.	\$1,219,223.57

Suite 300, 714 - 5 Avenue South  
Lethbridge, AB T1J 0V1  
Phone: 403-329-3442  
1-866-329-3442  
Fax: 403-329-9354



Town of Taber  
6201A 54<sup>th</sup> Avenue  
Taber, Alberta  
T1G 1X4

May 4, 2015  
File: N:\1415.008.00.L01

**Attention: Gary Scherer**  
**Director of Engineering and Public Works**

Dear Gary:

**Re: Town of Taber – 50<sup>th</sup> Street Upgrade**  
**Recommendation for Tender Award – Tender No. 1415-008-00**

On May 4, 2015, tenders were received from a total of four (4) contractors for the above noted road project. The low bidder is **McNally Contractors (2011) Ltd.** with a total tender value of **\$1,043,649.60** (inclusive of Site Occupancy and GST). A review of the bid submitted by McNally Contractors (2011) Ltd. is now complete and they have met all contractual requirements at the bid stage. With engineering, the total estimated project cost (exclusive of GST) is **\$1,078,952.00**, further detailed in the following table:

Description	Totals
Contract Amount	\$963,952.00
Extra Work Allowance	\$30,000.00
Engineering	\$85,000.00
<b>TOTAL</b>	<b>\$1,078,952.00</b>

Your approval to award this contract to **McNally Contractors (2011) Ltd.** is hereby requested. The official listing of the tender results and the tender summary are attached for your information. Should you require any further clarification of the information provided, please do not hesitate to contact the undersigned at (403) 381-1378.

Yours truly,

**MPE ENGINEERING LTD.**

A handwritten signature in blue ink, appearing to read "Neil Powell", is written over a light blue circular stamp.

Neil Powell, CET  
Transportation Manager

NP/  
Enclosure



## Council Request for Decision

**Meeting Date:** May 11, 2015

**Subject:** Fire Department Service Levels

**Recommendation:**

Municipal Emergency Management Committee Recommends to Council the Level of service for the Town of Taber Fire Department as :

<b>Confined space rescue to awareness level</b>
<b>Disaster response and management</b>
<b>EMS/Police assist on as needed basis</b>
<b>Fire inspections by request</b>
<b>Fire investigations as mandated by Safety Codes Act</b>
<b>Suppression on Flammable/Combustible hydrocarbon fires up 1000 L not including oilfield facility fires</b>
<b>Hazardous materials response to operations level (NFPA 472)</b>
<b>High-angle rescue to awareness level</b>
<b>Low-angle rescue to operations level</b>
<b>Machinery rescue to operations level</b>
<b>Structural/wild land firefighting to professional firefighting standards (NFPA1001)</b>
<b>Swift water/ice/dive rescue to awareness level</b>
<b>Tunnel/excavation trench/structural collapse rescue to awareness level</b>
<b>Vehicle extrication to operations level</b>

**Background:**

Fire Bylaw A-331 did not identify a level of Service for the Taber fire department. The Fire Chief has been tasked to identify a level of Service that will be serviceable to both the Town of Taber. The Municipal Emergency

	<p>Management Committee has reviewed the service level.</p> <p>During the meeting of April 20, 2015 the Municipal Emergency Management Committee Recommends to council the level of service for the Town of Taber Fire Service as seen on the attached document.</p>
<b>Legislation / Authority:</b>	<p>Work safe Alberta Training of firefighters is addressed in Part 1 and Section 15 of the Regulation under "Safety training"</p> <p>Three characteristics are used to describe a worker as competent</p> <p>(1)adequately qualified</p> <p>(2)suitably trained, and</p> <p>(3) with sufficient experience to safely perform work without supervision or with only minimal degree of supervision.</p>
<b>Strategic Plan Alignment:</b>	None
<b>Financial Implication:</b>	None
<b>Service Level / Staff Resource Implication:</b>	No change
<b>Justification:</b>	To identify the level of service offered by the Taber Fire Department
<b>Alternative(s):</b>	The Council could ask for other specific level of service

<b>Attachment(s):</b>	Level of Service
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<b>APPROVALS:</b>	
<b>Originated By:</b>	Steve Munshaw
<b>Chief Administrative Officer (CAO) or Designate:</b>	

## OPEN SESSION

RES.25/2015MOVED by Councillor Ross-Giroux that the Municipal Emergency Management Committee reconvenes into Open Session.

CARRIED UNANIMOUSLY AT 6:19 PM

The Municipal Emergency Management Committee discussed existing fire agreements, volunteer firefighter education and training, service levels being provided to other communities and municipalities, and fire chief meetings.

RES.26/2015MOVED by Mayor De Vlieger that the Municipal Emergency Management Committee recommends to Council the level of service for the Town of Taber Fire Services as follows:

SM.

- 1) Confined space rescue to awareness level;
- 2) Disaster response and management;
- 3) EMS/Police assist on as needed basis;
- 4) Fire inspections by request;
- 5) Fire investigations as mandated by Safety Codes Act;
- 6) Suppression on Flammable/Combustible hydrocarbon fires up 1000L not including oilfield facility fires;
- 7) Hazardous materials response to operations level (NFPA 472);
- 8) High-angle rescue to awareness level;
- 9) Low-angle rescue to operations level;
- 10)Machinery rescue to operations level;
- 11)Structural/wild land firefighting to professional firefighting standards (NFPA 1001);

12/2015

Meeting Date  
4/20/2015

**OPEN SESSION – CONT'D**

- 12) Swift water/ice/dive rescue to awareness level;
- 13) Tunnel/excavation trench/structural collapse rescue to awareness level; and,
- 14) Vehicle extrication to operations level.

**CLOSE OF MEETING**

RES.27/2015 MOVED by Mayor De Vlieger that this Regular Meeting of the Municipal Emergency Management Committee is hereby closed.

CARRIED UNANIMOUSLY AT 6:42 PM

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CHAIR

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CHIEF ADMINISTRATIVE OFFICER



<b>Council Request for Decision</b>	
<b>Meeting Date: May 11, 2015</b>	
<b>Subject:</b> Resolution 136/2015: Rescind	
<b>Recommendation:</b>	That Council rescinds Council Resolution 136/2015 and replaces it with:  That Council endorses the sale of Lot 12, Block 9, Plan 0714240 to TWH Oilfield Services for the price of \$90,000.00 per acre, meeting all of the requirements of the Municipal Government Act to facilitate the sale, and grant an option of first right of refusal to TWH Oilfield Services for purchase of Lot 11, Block 9, Plan 0714240 at a price of \$120,000.00/acre under a 72 hour clause.
<b>Background:</b>	On March 9, 2015 Council passed a motion to sell a Town-owned lot to TWH Oilfield Services and grant them a Right of First Refusal on Lot 11 Block 9 Plan 0714240. It has come to the attention of Administration that Council agreed to sell Lot 11 Block 9 Plan 0714240 for \$120,000.00 instead of the Council set price of \$120,000.00/acre. Administration is seeking clarity on the price of Lot 11 Block 9 Plan 0714240 under the Right of First Refusal clause.  If Council wishes to change the price, Administration recommends rescinding Resolution 136/2015 and creating a new motion for the Right of First Refusal clause.
<b>Legislation / Authority:</b>	N/A
<b>Strategic Plan Alignment:</b>	Strategic Plan Economic Goal #1: Create conditions for business success and economic development, taking advantage of the Town's unique climate and location in Southern Alberta.
<b>Financial Implication:</b>	The only financial implication is the price of Lot 11 Block 9 Plan 0714240 under the Right of First Refusal clause.
<b>Service Level / Staff Resource Implication:</b>	There is no service level implication to rescind a resolution.
<b>Justification:</b>	On February 14, 2011 Council set the price of Eureka Industrial Park lots at \$120,000.00/acre.





<b>Alternative(s):</b>	<p>Alternative #1: That Council rescinds Resolution 136/2015 and replaces it with: That Council endorses the sale of Lot 12, Block 9, Plan 0714240 to TWH Oilfield Services for the price of \$90,000.00 per acre, meeting all of the requirements of the Municipal Government Act to facilitate the sale, and grant an option of first right of refusal to TWH Oilfield Services for purchase of Lot 11, Block 9, Plan 0714240 at a price of \$120,000.00/acre under a 72 hour clause.</p> <p>Alternative #2: That Council does not rescind Resolution 136/2015 and agrees to sell Lot 11 Block 9 Plan under the Right of First Refusal clause for \$120,000.00.</p>
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<b>Attachment(s):</b>	Resolution 136/2015
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<b>APPROVALS:</b>	
<b>Originated By:</b>	Katie Tyo
<b>Chief Administrative Officer (CAO) or Designate:</b>	

**OPEN SESSION**

RES.134/2015      MOVED by Councillor Popadynetz that Council reconvenes into Open Session.

CARRIED UNANIMOUSLY AT 9:15 PM

RES.135/2015      MOVED by Councillor Sparks that Council agrees to provide a sewer connection into the Town's sanitary collection and treatment system from the Municipal District of Taber's developed areas in Johnson's Addition and Horseshoe Estates with details and rates to be determined following further investigation.

CARRIED UNANIMOUSLY

RES.136/2015      MOVED by Councillor Strojwas that Council endorses the sale of Lot 12, Block 9, Plan 0714240 to TWH Oilfield Services for the price of \$90,000.00 per acre, meeting all of the requirements of the Municipal Government Act to facilitate the sale, and grant an option of first right of refusal to TWH Oilfield Services for purchase of Lot 11, Block 9, Plan 0714240 at a price of \$120,000.00 under a 72 hour clause.

CARRIED UNANIMOUSLY

**CLOSE OF MEETING**

RES.137/2015      MOVED by Councillor Ross-Giroux that this Regular Meeting of Council is hereby closed.

CARRIED UNANIMOUSLY AT 9:19 PM

  
\_\_\_\_\_  
MAYOR

  
\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER



<b>Council Request for Decision</b>	
<b>Meeting Date: May 11, 2015</b>	
<b>Subject:</b> 2015 Capital Budget Amendment - proposed	
<b>Recommendation:</b>	Council approves adding the asphalt trail rehabilitation in the area of the Spray park and Skate park as an amendment to the 2015 Capital budget, at a cost not to exceed \$19,750 with funds allocated from the Town's capital reserves.
<b>Background:</b>	<p>The spray park was developed in Confederation park in 2014. The spray park project involved construction of new water and sewer service lines immediately west of the Parkside Manor/Arts &amp; Crafts bldg parking lot, between 50<sup>th</sup> avenue and the spray park.</p> <p>This capital budget amendment is coming forward now, rather than during Council's Fall/Winter budget deliberations as until recently we were under the impression this work would be undertaken by the Spray Park committee. The Spray park committee has advised the Town that it has no funds to undertake this work.</p> <p>Fenco Contracting Ltd. is going to be doing some asphalt work in Taber this year, and they have provided the attached quote for the Town's consideration. Fenco has also indicated they can do this asphalt trail rehabilitation work soon. The Town plans to open the spray park in time for the May long weekend (May 16-18). The proposed work also includes repairing the asphalt trail just south and west of the spray park changeroom building, following connection of the catch basin to a storm outlet.</p> <p>Assuming Council endorses this work, care and attention will be given to safety fencing and managing construction activity hazards in the area of the existing skate park and spray park operations.</p>
<b>Legislation / Authority:</b>	Municipal Government Act; Part 8, Section 245 – Adoption of a Capital budget
<b>Strategic Plan Alignment:</b>	Family/Community – Goal: Maintain a safe community that is healthy, innovative and environmentally aware. Strategic Objective: Assist other agencies with their vision and efforts to make Taber a healthy community - socially, physically and mentally
<b>Financial Implication:</b>	This work/funding is not currently included in Council's 2015 capital budget.



<b>Service Level / Staff Resource Implication:</b>	Minimal impact on staff resources – if Council approves the budget amendment as recommended, Administration will contract Fenco Contracting Ltd, for this work per their quote.
<b>Justification:</b>	The pre-existing asphalt trail requires re-construction to accommodate bikes, strollers, walkers, etc.
<b>Alternative(s):</b>	Council could defer this work to a future year.

<b>Attachment(s):</b>	Asphalt Trail Rehabilitation - area of Spray Park & Skate Park Trail Rehabilitation Area - photo
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<b>APPROVALS:</b>	
<b>Originated By:</b>	Rob Cressman
<b>Chief Administrative Officer (CAO) or Designate:</b>	

# FENCO CONTRACTING LTD. PROPOSAL

PROPOSED TO: <i>Town of Taber</i>	PHONE:	DATE: <i>May 4/15</i>
ADDRESS:	CITY: <i>Taber</i>	

PROJECT: *Asphalt Pathway 154 x 2.5 = 385 sq m Approx*

I HEREBY SUBMIT SPECIFICATIONS AND ESTIMATES FOR: *Asphalt Pathway including:*

- MOB DEMOB
- Excavate Haul Out Asphalt/Clay to a 12 cm depth
- Supply Place Compact 9 inches 3/4 Crush
- Supply Place Compact 3 inches Hot Mix Asphalt

QUOTE WAS SET UP BY *PAUL ABELL*  
PUBLIC WORKS  
\$ *19750.<sup>00</sup> + TAX*

\* Job to Start About *May 13/15*

ALL MATERIAL IS GUARANTEED TO BE AS SPECIFIED. ALL WORK TO BE COMPLETED ACCORDING TO STANDARD PRACTICES. ANY ALTERATIONS FROM ABOVE SPECIFICATIONS INVOLVING EXTRA COST EXECUTED ONLY BY AGREEMENT BY BOTH PARTIES AND WILL BECOME AN EXTRA COST OVER AND ABOVE THE ESTIMATE.

  
PER FENCO CONTRACTING LTD.

\*NOTE: THIS PROPOSAL MAY BE WITHDRAWN IF NOT ACCEPTED WITHIN SEVEN (7) DAYS

**ACCEPTANCE OF PROPOSAL:** THE ABOVE PRICES, SPECIFICATIONS AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED.

DATE \_\_\_\_\_ SIGNATURE \_\_\_\_\_

Ph: (403) 330-7187 Fax (403) 381-8925 Email: dfenz@telus.net







<b>Council Request for Decision</b>	
<b>Meeting Date: May 11, 2015</b>	
<b>Subject: Proposed Composting Site</b>	
<b>Recommendation:</b>	<p>That Council directs administration to prepare a draft bylaw to amend Land Use Bylaw No. 4-2006 in order to create a direct control district of approximately 10 ha (25 acres) in area at the northern corner of NW 8-10-16-4 and NE 8-10-16-4, immediately south of 80<sup>th</sup> Avenue, in order to accommodate composting, recycling, and associated waste handling facilities.</p>
<b>Background:</b>	<p>Last year Council was asked by a private company (Bio-Can) to lease land at the Town's regional waste management site to develop a composting facility. Use of the site for composting purposes made sense because the site is distant from residential development, it is already used for a broad range of waste management activities including composting, and all of the necessary infrastructure (roads, weigh scale, electricity, water, etc.) is in place. After investigating the lease proposal, Council agreed to it. In part this was because having a composting facility in such close proximity to the Town allowed for significant savings to Town residents and businesses through waste diversion. That is, by diverting compostable waste from the typical garbage stream and allowing it to compost at the waste management site, residents and businesses could save over \$200,000 per year. This is because the alternative for waste disposal is to transport the waste material to a regional landfill and pay hauling and tipping fees in the range of \$110 per tonne. Being able to dispose of compostable material locally would save about \$85 per tonne. Further, some of the finished material could be used to top-dress Town sports fields and parks, further lowering the Town's costs. There are also obvious environmental benefits to having the waste composted locally.</p> <p>Bio-Can applied to the MD of Taber for a development permit for the composting facility in late 2014. On April 20, 2015, the MD refused the application. In that the decision was taking so long, Town Council suspected that the MD may refuse the development and decided to investigate other options. It recently requested administration to look for potential composting facility sites within the Town's boundaries. This has been done and the recommended site is on 80<sup>th</sup> Ave., about mid-way between 50<sup>th</sup> St. and Highway 36 (see attached map). This site is removed from residential areas and has good access. There will be costs to develop it but there is electricity nearby and the Town has water and sewer mains within a few hundred metres. The proposed site would comprise approximately 10 ha (25 acres) so as to allow for expansion and possible development of a recycled waste sorting</p>

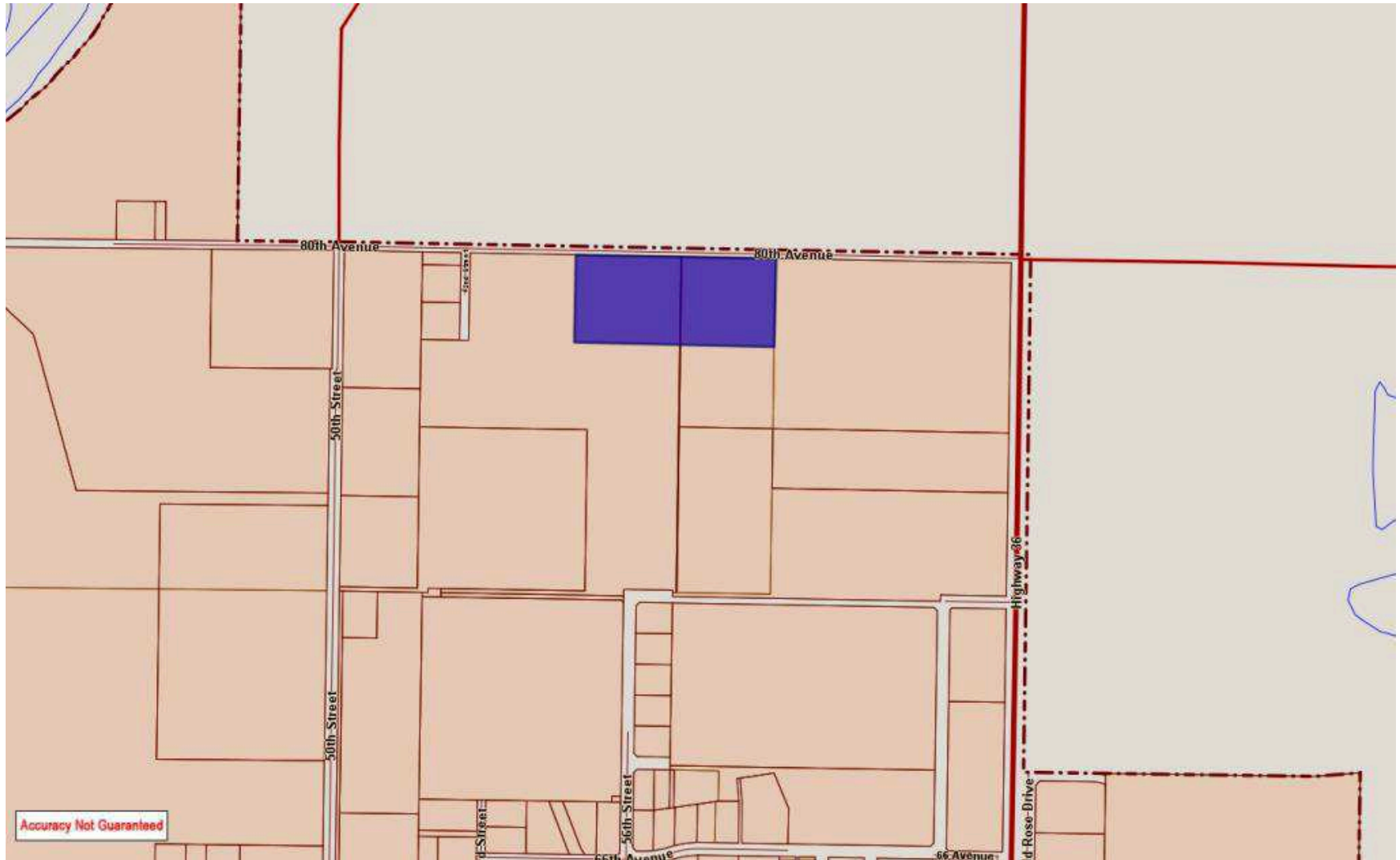


	<p>facility. It would be positioned in the corner of the two quarter sections to minimize the impact on the ongoing agricultural use.</p> <p>To continue to move forward with possible use of this land for a composting and recycling facility, Council needs to do two things: redistrict (rezone) the land and subdivide the sites (one on each quarter) from the rest of the parcels. The land is currently Urban Reserve Industrial (UR-M) District in Land Use Bylaw No. 4-2006, so composting and recycling facilities are neither permitted nor discretionary uses. Placing the land in a Direct Control District would allow the greatest flexibility in development of the site and would place Council in the decision-making role.</p>
<b>Legislation / Authority:</b>	MGA s. 3 (Municipal Purposes) and s. 5 (Powers, Duties and Functions); Land Use Bylaw 4-2006.
<b>Strategic Plan Alignment:</b>	<p>Goal: Create conditions for business success and economic development, taking advantage of the Town's unique climate and location in Southern Alberta</p> <p>Strategic Initiative: Review the Town's solid waste and recycling program to seek greater efficiency and effectiveness</p>
<b>Financial Implication:</b>	Costs of about \$5,000 to undertake the Land Use Bylaw amendment and the subdivision.
<b>Service Level / Staff Resource Implication:</b>	The work can be largely accomplished using existing resources except that the survey work related to the subdivision would have to be contracted.
<b>Justification:</b>	Having a composting facility located close to the community would significantly reduce costs to residents and businesses and would have environmental benefits. Also, establishing a slightly larger site than for just composting allows for inclusion of a recycling facility in the future if feasible.
<b>Alternative(s):</b>	<ol style="list-style-type: none"> <li>1. Council could investigate other locations.</li> <li>2. Council could consider using other land use districts instead of the direct control district.</li> <li>3. Council could adjust the proposed parcel sizes.</li> </ol>

<b>Attachment(s):</b>	Diagram showing proposed compost site location on 80th Ave.
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<b>APPROVALS:</b>	
<b>Originated By:</b>	Greg Birch
<b>Chief Administrative Officer (CAO) or Designate:</b>	





<b>Council Request for Decision</b>	
<b>Meeting Date: May 11, 2015</b>	
<b>Subject: Finance Director Hiring</b>	
<b>Recommendation:</b>	That Council authorizes the engagement of Hire Standard to assist with the search and selection of the Town's new Director of Finance, and authorizes an expenditure of approximately \$20,000 for this service to be paid for from Operating Reserves.
<b>Background:</b>	Council asked administration to investigate the option of engaging a company named Hire Standard to assist the Town with hiring of the new Director of Finance. This was done during Closed Session and in subsequent emails between Council and the CAO, and discussions between the Mayor and CAO. The result of that communication was that the Town entered into an agreement with Hire Standard but that was unofficial; Council can only act by bylaw or resolution. To legitimize what Council members have agreed to separately, a resolution is needed. That resolution should also identify the source of funding.
<b>Legislation / Authority:</b>	MGA s. 180 (Methods In Which Council May Act) and s.181 (Requirements For Valid Bylaw Or Resolution).
<b>Strategic Plan Alignment:</b>	No close alignment
<b>Financial Implication:</b>	The estimated cost for the service and associated expenses (advertising, etc.) is approximately \$20,000. This expense has not been budgeted.
<b>Service Level / Staff Resource Implication:</b>	Engaging an outside consultant will reduce the amount of staff time required to undertake this position hiring.
<b>Justification:</b>	Council has made this decision informally for the purposes of expediency and investigation of costs, etc., but ultimately must make the decision in accordance with MGA s. 180 and s. 181.
<b>Alternative(s):</b>	Council can alter the suggested resolution as it deems necessary.



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<b>Attachment(s):</b>	None
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<b>APPROVALS:</b>	
<b>Originated By:</b>	Greg Birch
<b>Chief Administrative Officer (CAO) or Designate:</b>	

## Council Request for Decision

<b>Meeting Date:</b> 11/05/2015	
<b>Subject:</b> Proposed Resolution: National Health & Fitness Day	
<b>Recommendation:</b>	That Council accepts the correspondence from LaVar Payne, Member of Parliament, regarding the request for Council resolution support for National Health and Fitness day, for information purposes.
<b>Background:</b>	Correspondence was received from LaVar Payne, Member of Parliament, requesting that Council consider passing a resolution in support of a new national health and fitness day to enhance the health and fitness of constituents and all Canadians.
<b>Legislation / Authority:</b>	MGA, Section 3.
<b>Strategic Plan Alignment:</b>	Family/Community Strategic initiative: To improve the quality of life for Town residents and following a recreation master plan, invest in the Town's recreation facilities and opportunities.
<b>Financial Implication:</b>	No significant impact.
<b>Service Level / Staff Resource Implication:</b>	The service level will remain status quo.
<b>Justification:</b>	To stay informed of initiatives throughout the community and Province.
<b>Alternative(s):</b>	Council could choose to issue the proclamation as stated in the request correspondence.



<b>Attachment(s):</b>	Correspondence from LaVar Payne, Member of Parliament, Medicine Hat Constituency
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<b>APPROVALS:</b>	
<b>Originated By:</b>	Kerry Van Ham
<b>Chief Administrative Officer (CAO) or Designate:</b>	

## Ottawa

Room 110, Justice Building  
Ottawa, Ontario  
K1A 0A6  
Tel: 613-992-4516  
Fax: 613-992-6181

## Medicine Hat

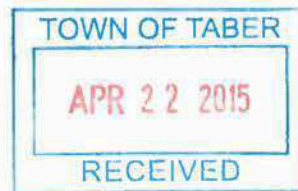
112-1310 Kingsway Ave. SE  
Medicine Hat, Alberta  
T1A 2Y4  
Tel: (403)-528-4698  
Fax: (403)-528-4365



HOUSE OF COMMONS  
CHAMBRE DES COMMUNES  
CANADA

## LaVar Payne

Member of Parliament  
Medicine Hat Constituency



## Brooks

PO Box 640  
2-403 2nd Avenue West  
Brooks, Alberta  
T1R 1B6  
Tel: (403)-362-7677  
Fax: (403)-362-7055  
Toll-free: 1-800-565-4694

## Taber

5324-48th Avenue  
Taber, Alberta  
T1G 1S2  
(Community Futures Office)  
Tel: (403)-416-2400

His Worship, Hendrick De Vlieger  
Mayor, Town of Taber  
4900A – 50th Street  
Taber, AB T1G 1T1  
Dear Mayor De Vlieger:

April 2, 2015

### Re: National Health & Fitness Day

I write to ask that your Council pass a resolution in support of this new national day to enhance the health and fitness of your constituents and all Canadians. I enclose a draft resolution that can be adapted or used by Council to commit to a national program that unites you with other local governments in the promotion of increased participation in physical activities in communities across Canada.

Councils that have endorsed the concept have taken different approaches. Some have simply proclaimed the day (the first Saturday in June) to raise awareness of the importance of increasing physical activity; others have marked the day with local events and initiatives celebrating and promoting the importance and use of local health, recreational, sports and fitness facilities, in order to boost participation in healthy physical activity. Endorsement of the concept should ultimately drive up participation rates and help promote our common interest in encouraging Canadians to live healthier lifestyles.

If you support National Health and Fitness day, please send a copy of your resolution to the office of MP Weston, who is monitoring the results from Coast to Coast.

Thank you in anticipation of your Council helping to promote health and fitness in Canada.

With best regards,

A handwritten signature in black ink, appearing to read "LaVar Payne".

LaVar Payne, M.P.

Enclosures: Draft resolution.



lavar.payne@parl.gc.ca  
<http://www.lavarpayne.ca/>



## NATIONAL HEALTH AND FITNESS DAY

### WHEREAS:

- the Parliament of Canada wishes to increase awareness among Canadians of the significant benefits of physical activity and to encourage Canadians to increase their level of physical activity and their participation in recreational sports and fitness activities;
- it is in Canada's interest to improve the health of all Canadians and to reduce the burden of illness on Canadian families and on the Canadian health care system;
- many local governments in Canada have public facilities to promote the health and fitness of their citizens;
- the Government of Canada wishes to encourage local governments to facilitate Canadian's participation in healthy physical activities;
- the Government of Canada wishes to encourage the country's local governments, non-government organizations, the private sector and all Canadians to recognize the first Saturday in June as National Health and Fitness Day and to mark the day with local events and initiatives celebrating and promoting the importance and use of local health, recreational, sports and fitness facilities;
- Canada's mountains, oceans, lakes, forest, parks and wilderness also offer recreational and fitness opportunities;
- Canadian Environment Week is observed throughout the country in early June, and walking and cycling are great ways to reduce vehicle pollution and improve physical fitness;
- declaring the first Saturday in June to be National Health and Fitness Day will further encourage Canadians to participate in physical activities and contribute to their own health and well-being;

### THEREFORE:

We proclaim National Health & Fitness Day in Brooks as the first Saturday in June;

(Optional) As a step to increase participation and enhance the health of all Canadians, we commit to mark the day with local events and initiatives celebrating and promoting the importance and use of local health, recreational, sports, and fitness facilities on National Health and Fitness Day.

## Council Request for Decision

<b>Meeting Date: May 11, 2015</b>	
<b>Subject:</b> Request for Support: FCM Women in Municipal Government Fund	
<b>Recommendation:</b>	Council accepts the correspondence from Lac Ste. Anne County, regarding the request for monetary support to the FCM Women in Municipal Government Fund, for information purposes.
<b>Background:</b>	Correspondence was received Lac Ste. Anne County, requesting that Council consider donating \$100.00 towards the Federation of Canadian Municipalities (FCM) Women in Municipal Government Fund. As part of the FCM Regional Caucus (for Alberta (Edmonton) and the Prairie and Territories), this Caucus has been challenged to meet or beat the funds raised by the Ontario Caucus.
<b>Legislation / Authority:</b>	MGA, Section 3.
<b>Strategic Plan Alignment:</b>	Family/Community Strategic initiative: To improve the quality of life for Town residents and following a recreation master plan, invest in the Town's recreation facilities and opportunities.
<b>Financial Implication:</b>	If Council chooses to donate, the implication would be \$100.00.
<b>Service Level / Staff Resource Implication:</b>	The service level will remain status quo.
<b>Justification:</b>	To stay informed of initiatives throughout the Federation of Canadian Municipalities and specifically, in this case, the Province of Alberta.
<b>Alternative(s):</b>	Council could choose to issue to donate a different amount. Council could choose to support the request of \$100.00.



<b>Attachment(s):</b>	Request correspondence.
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<b>APPROVALS:</b>	
<b>Originated By:</b>	Kerry Van Ham
<b>Chief Administrative Officer (CAO) or Designate:</b>	

# Lac Ste. Anne County

4928 Langston Street  
Box 219, Sangudo, AB T0E 2A0  
www.lzac.ca



Town of Taber  
4900A - 50 Street  
Taber, AB T1G 1T1  
Attention: Council



## Re: FCM Women in Municipal Government Fund – Request for Support

The Federation of Canadian Municipalities (FCM) supports increased participation of women in local government. This is accomplished through education and programs that support and encourage women to get involved in local politics and leadership. FCM offers three scholarship programs that encourage this philosophy as follows:

- 1) Canadian Women in Municipal Government Scholarship: open to women students enrolled in any year of study in secondary school and who are contributing to their school's leadership team or student council,
- 2) Mayor Andree Boucher Memorial Scholarship: Rewarding student research on women in politics,
- 3) Ann McLean Award: recognizes retired women municipal politicians who have shown exemplary service to their community and constituents and to mentoring women who want to run for elected office.

The annual FCM Conference is a great opportunity to raise awareness and funds to support these initiatives and each FCM Regional Caucus takes it upon themselves to fundraise for this program when the annual conferences takes place in their region. This year the conference is being held in Alberta (Edmonton) and the Prairie and Territories Caucus has been challenged to meet or beat the funds raised by the Ontario Caucus.

**Our Caucus would like to challenge all municipalities across Alberta to assist us with this challenge by donating \$100.00 towards this worthwhile program.** All funds donated by Alberta municipalities will be added to the fundraising campaign completed during the conference and the grand total will be announced at the conference Annual General Meeting on June 7<sup>th</sup>, 2015.

Lac Ste. Anne County will be collecting all donated funds on behalf of this FCM program and will be submitting a final overall cheque of all funds collected to the FCM at the completion of the conference fundraising campaign. If your municipality is willing to contribute to this fundraising campaign, please make your cheque payable to Lac Ste. Anne County, indicate on stub that it is for the "Women in Government" fundraiser and mail to the following address prior to May 20<sup>th</sup>, 2015:

Lac Ste. Anne County  
Box 219  
Sangudo, AB T0E 2A0  
Attention: Teresa Olsen

On behalf of our Caucus, I encourage your municipality to assist us in showing how Alberta supports and champions Women in Municipal Government!

Should you have any questions regarding this request, please feel free to contact myself at [lolsvik@lsac.ca](mailto:lolsvik@lsac.ca), or Executive Secretary Teresa Olsen at [tolsen@lsac.ca](mailto:tolsen@lsac.ca) or Toll Free 1-866-880-5722.

Sincerely,



Lorne Olsvik  
Chair of the FCM Prairies and Territories Regional Caucus  
Councillor, Lac Ste. Anne County

c.c. FCM

## Council Request for Decision

**Meeting Date:** May 11, 2015

**Subject:** Information For Council

**Recommendation:**

That Council accepts the material received in this Agenda Item as information.

**Background:**

The Town receives communication on an on-going basis that is likely of interest to Council. In most cases, this communication is provided simply as information to Council and no comment is needed. In some cases, though, Council may wish to seek clarification on the matter from its administration or from the originator of the communication, or even to challenge the matter through Council discussion. Placing the communication on Council's agenda allows these opportunities.

The relevant communication for this Council agenda is:

1. Detailed Assessment Audit

Alberta Municipal Affairs provides a service to Municipalities, free of charge, where they perform a detailed assessment audit on or about every five (5) years when requested. The last time the Town had a detailed audit performed was in 2005. The audit was performed over the past few months and Administration recently met with the audit team from the Assessment Services Branch of Alberta Municipal Affairs to review the draft audit findings.

The objective of the detailed assessment audit is to provide an unbiased opinion as to the quality of the Town of Taber's 2014 assessment roll. The opinion was based upon the review of assessment performance as measured by the degree to which the assessments meet the regulated quality standards and a review of practices and procedures used in the administration of the municipality's assessment program. The audit also provides a means to make recommendations to the municipality to improve assessment quality.

The findings of the audit from the draft report determined that the Town of Taber, in preparing its 2014 assessment roll, has met the majority of legislated standards for residential and non-residential property types. Most aspects of the assessor's procedures and practices used in the preparation of the property assessments meet assessment best practices. There is a list of recommendations that the CAO will be required to provide comment on before the audit will be

	<p>finalized. Overall Administration is pleased with the findings of the audit and with the work that our contracted assessor is providing.</p> <p>2. Taber Arena Dressing Rooms Addition</p> <p>Arena Dressing Rooms Addition – staff prepared RFP#2 for this project using the RFP template provided by Brownlee LLP. RFP#2 was posted on the Alberta Purchasing Connection (APC) website April 28 and the job opportunity was promoted in the April 29<sup>th</sup> Taber Times. The RFP closing is 2:00pm, Friday, May 15. At the time of the agenda deadline, four contractors had expressed interest on this project via the APC website.</p> <p>3. Fire Operations Level of Service</p> <p>Correspondence was received (attached) affirming the Village of Barnwell’s position and clarification of the level of service expectation for Fire Operations.</p> <p>4. Provincial Seniors Week Proposal</p> <p>Barons-Eureka-Warner FCSS applied to the Province, with your CAO’s support, to have Taber serve as the official host of Alberta’s Senior’s Week, which takes place June 1 to 5. Unfortunately, the Town was not selected.</p>
<b>Legislation / Authority:</b>	MGA s. 3 (Municipal Purposes) and s. 5 (Powers, Duties and Functions)
<b>Strategic Plan Alignment:</b>	<p>Governance:</p> <p>Build partnerships with other governments and organizations where synergies may exist.</p> <p>Item 2. Family/Community: Strategic Goal - Create and promote all-season recreational opportunities and facilities that are regionally recognized. Strategic Objective – To improve the quality of life for Town residents and following a recreation master plan, invest in the Town's recreation facilities and opportunities</p>
<b>Financial Implication:</b>	<p>These will vary with information items.</p> <p>Item 2. The approved 2015 capital budget for the arena dressing rooms project is \$450,000, funded from the Town’s capital reserves.</p>
<b>Service Level / Staff Resource Implication:</b>	<p>These will vary with information items.</p> <p>Item 2. The RFP evaluation team consists of Wendy Meerveld, Trent Smith, Aline Holmen and Rob Cressman.</p>



<b>Justification:</b>	<p>To keep Council informed of current municipal information and correspondences.</p> <p>Item 2. Additional arena dressing rooms are needed to better serve the needs of our user groups/customers.</p>
<b>Alternative(s):</b>	<ol style="list-style-type: none"> <li>1. Council could seek clarification on any of the matters from Administration.</li> <li>2. Council could discuss, in depth, any of the matters raised by this communication and take action through either resolution or bylaw.</li> </ol> <p>Relating to Item 2. This report is for Council's information – no other action is required at this time. The RFP evaluation team will review RFP submissions and provide its recommendation to Council at the May 25 Council meeting.</p>

<b>Attachment(s):</b>	Item 3. Village of Barnwell Correspondence
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<b>APPROVALS:</b>	
<b>Originated By:</b>	Kerry Van Ham





<b>Chief Administrative Officer (CAO) or Designate:</b>	
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April 28, 2015

Councillor Randy Sparks, Chair  
Municipal Emergency Management Committee  
A – 4900 – 50 Street  
Taber, AB, T1G 1T1



Dear Sir:

**Re: Fire Operations Level of Service**

At the Village of Barnwell Regular Council meeting held on April 16<sup>th</sup>, 2015, Council had the opportunity to invite Steve Munshaw, Fire Chief and discuss the Level of Service options for Fire Protection.

The following resolution was made by Council after Steve Munshaw's presentation:

**"RES 48/15** *Moved by Councillor Turner that the Village of Barnwell Administrator send a response to the Town of Taber Municipal Emergency Management Committee approving Schedule A level of Service as presented by Fire Chief Munshaw, with no request for further training at this time.*

We hope this will clarify the service level expectation for the Village of Barnwell as you proceed with the review and drafting of your bylaw.

Yours truly

Wendy Bateman, Administrator

Cc Council of the MD of Taber