

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON MONDAY, SEPTEMBER 9, 2024, AT 3:30 PM.

Mayor

Andrew Prokop

Councillors

Garth Bekkering

Jack Brewin

Carly Firth

Monica McLean

Daniel Remfert

Joanne Sorensen

Chief Administrative Officer

Derrin Thibault

Staff

Alaa Abdel Khaliq

Graham Abela

Amy Allred

Meghan Brennan

Chris Eagan

Brittany Gilbertson

Celina Newberry

John Orwa

Megan Sushelnitski

CALL TO ORDER

Mayor Prokop called the Meeting to Order at 3:31 PM.

ADOPTION OF THE AGENDA

Mayor Prokop inquired if there were any additions or deletions to the Agenda, and there were none.

RES. 278/2024 MOVED by Councillor McLean that Council adopts the Agenda, as amended, to allow for the opportunity to undertake Closed Session items prior to the timing of Delegations at 5:00 PM.

CARRIED UNANIMOUSLY

PUBLIC HEARINGS

None.

ADOPTION OF THE MINUTES

1) Minutes of Regular Meeting of Council: August 19, 2024

RES. 279/2024 MOVED by Councillor Firth that Council adopts the Minutes of the Regular Meeting of Council held on August 19, 2024, as presented.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

None.

BYLAWS

1) Long-term Borrowing – 41 Ave. Cast Iron & Sanitary Replacement Project Bylaw 19-2024

D. Thibault introduced J. Orwa, Chief Finance Officer and Director of Corporate Services, who presented the proposed Long-Term Borrowing – 41st Avenue Cast Iron and Sanitary Replacement Project Bylaw 19-2024.

RES. 280/2024 MOVED by Councillor Sorensen that Council gives First Reading to Long-Term Borrowing – 41st Avenue Cast Iron and Sanitary Replacement Project Bylaw 19-2024, at this Meeting.

CARRIED UNANIMOUSLY

RES. 281/2024 MOVED by Councillor Bekkering that Council gives Second Reading to Long-Term Borrowing – 41st Avenue Cast Iron and Sanitary Replacement Project Bylaw 19-2024, at this Meeting.

CARRIED UNANIMOUSLY

RES. 282/2024 MOVED by Councillor McLean that Council unanimously agrees to proceed to Third and Final Reading to Long-Term Borrowing – 41st Avenue Cast Iron and Sanitary Replacement Project Bylaw 19-2024, at this Meeting.

CARRIED UNANIMOUSLY

RES. 283/2024 MOVED by Councillor Firth that Council gives Third and Final Reading to Long-Term Borrowing – 41st Avenue Cast Iron and Sanitary Replacement Project Bylaw 19-2024, at this Meeting.

CARRIED UNANIMOUSLY

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BYLAWS – CONT'D

2) Assessment Review Board Bylaw 20-2024

J. Orwa presented the Proposed Assessment Review Board Bylaw 20-2024.

RES. 284/2024

MOVED by Councillor McLean that Council gives First Reading to Assessment Review Board Bylaw 20-2024, at this Meeting.

CARRIED UNANIMOUSLY

RES. 285/2024

MOVED by Councillor Sorensen that Council gives Second Reading to Assessment Review Board Bylaw 20-2024, at this Meeting.

CARRIED UNANIMOUSLY

RES. 286/2024

MOVED by Councillor Bekkering that Council unanimously agrees to proceed to Third and Final Reading to Assessment Review Board Bylaw 20-2024, at this Meeting.

CARRIED UNANIMOUSLY

RES. 287/2024

MOVED by Councillor Firth that Council gives Third and Final Reading to Assessment Review Board Bylaw 20-2024, at this Meeting.

CARRIED UNANIMOUSLY

ACTION ITEMS

1) Appointment of Assessment Review Board Members and Review Board Clerk

J. Orwa detailed the requirement of appointing members and a clerk to the Assessment Review Board.

RES. 288/2024

MOVED by Councillor Bekkering that Council appoints the following members to the Assessment Review Board for a one-year term, ending December 31, 2024:

Jon Hood – Board Member, Chair;
Sheila Smidt – Board Member;
Christopher Northcott – Board Member; and,
Russell Norris – Board Member

CARRIED UNANIMOUSLY

RES. 289/2024

MOVED by Councillor Bekkering that Council appoints the Chief Administrative Officer, or designate, of the Oldman River Regional Services Commission as the Assessment Review Board Clerk, for a term ending December 31, 2024.

CARRIED UNANIMOUSLY

2) Proposed Policy - Purchase of Alcohol with Town Funds

D. Thibault detailed the proposed Use of Town Funds to Purchase Alcohol Policy CS-FIN-11.

RES. 290/2024

MOVED by Councillor Sorensen that Council approves the Alcohol Purchased with Town Funds Policy CS-FIN-11, as presented.

CARRIED UNANIMOUSLY

ACTION ITEMS – CONT'D

3) 2nd Quarter Financial Statements

J. Orwa presented the Second Quarter Financial Statements.

No motion was made at this time.

4) Request for Ramp Encroachment - 5115 48 Avenue

D. Thibault introduced C. Newberry, Planning Officer, and C. Eagan, Director of Planning, Engineering and Operations, who presented the request for a ramp encroachment at 5115 48th Avenue.

Council discussed the request.

RES. 291/2024 MOVED by Councillor Bekkering that Council directs Administration not to grant the request for the ramp encroachment.

DEFEATED

Council discussed the request further.

MOVED by Councillor Remfert to direct Administration to get a little bit more information from the developer.

MOVED by Councillor Brewin that Administration should bring us back an alternative so that they may encroach the sidewalk but yet being safe for pedestrian traffic.

D. Thibault detailed the Procedural Bylaw 11-2022 Section 6.3.6 that states:

“Any issue addressed by Council, or an authorized Committee, at any Regular Meeting where a resolution has been voted upon, either carried or defeated, other than a motion to table, shall not be allowed to be brought back to any Regular Meeting for further consideration until at least six (6) months following the date of the meeting where it was originally addressed.”

ACTION ITEMS – CONT'D

4) Request for Ramp Encroachment – 5115 48 Avenue – Cont'd

Councillor Bekkering detailed the Procedural Bylaw 11-2022 Section 3.4 that states:

“Notwithstanding any other provision in this Bylaw, Council or an authorized Committee may by a special majority recorded vote two-thirds (2/3) of all members in attendance at the meeting, temporarily suspend, waive, or alter any provision of this Bylaw for any particular matter or any particular meeting, providing that at all times Council, or an authorized Committee, acts and individual Councillors, or members, act in accordance with the Municipal Government Act and any other applicable legislation.”

Councillor Remfert withdrew his motion.

Councillor Brewin withdrew his motion.

RES. 292/2024 MOVED by Councillor Remfert that Council suggests an alternative to the motion.

DEFEATED

For: Mayor Prokop, Councillor Brewin, Councillor Remfert and Councillor Sorensen

Against: Councillor McLean, Councillor Bekkering and Councillor Firth

5) Funding Request: HALO Air Ambulance Request

D. Thibault detailed the request for a donation to the HALO Air Ambulance fundraiser baseball game.

MOVED by Councillor Remfert that Administration waives any fees, rental or camping, in regard to hosting the tournament for the Municipal Regional Fire Department.

Councillor Brewin requested an amendment to the motion, requesting that Council makes a one-time donation of \$4,000.00 to the HALO Fund, to come from Councillors Discretionary Fund.

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ACTION ITEMS – CONT'D

5) Funding Request: HALO Air Ambulance Request – Cont'd

Council discussed the motion and the amendment.

Councillor Remfert withdrew his motion.

MOVED by Councillor Remfert that Council makes a \$2,000.00 donation to HALO to support their ball tournament one time.

Councillor Firth requested an amendment to state where the funds are coming from.

RES. 293/2024

MOVED by Councillor Remfert that Council makes a \$2,000.00 donation to HALO to support their ball tournament one time, with funds to come from the Discretionary Funds.

CARRIED UNANIMOUSLY

6) WTP Filter #2 Actuator Replacement

D. Thibault introduced C. Eagan, who detailed the request for funds to replace an actuator that had failed in the Water Treatment Plant.

RES. 294/2024

MOVED by Councillor Bekkering that Council approves the Project Budget, not to exceed \$20,000.00, to replace a failed actuator on Water Treatment Plant Filter #2 and fund the project from Capital Reserves.

CARRIED UNANIMOUSLY

ACTION ITEMS – CONT'D

7) Information For Council

D. Thibault detailed the response to Standing Item 269/2024, investigation of flag poles and flags to be placed at the Taber Trout Pond, and introduced M. Brennan, Communications and Projects Coordinator, who detailed her time deployed in Jasper as an Information Officer, and introduced M. Sushelnitski, Procurement Specialist, who provided a presentation to Council in response to Standing Item 245/2024 regarding the Procurement process in the Town of Taber.

No motion was made at this time.

8) Standing Items - Council Requests

D. Thibault reviewed the current listing.

RES. 295/2024

MOVED by Mayor Prokop that Council directs Administration to investigate the possibility of the Town of Taber to be capable of the installation of asphalt and/or concrete replacement, and report back to Council with approximate costs, requirements and feasibility.

CARRIED

RES. 296/2024

MOVED by Councillor Bekkering that Council moves into Closed Session prior to the timing of Delegations at 5:00 PM to prevent the disclosure of:

- Positions, plans, procedures, criteria or instructions developed for the purpose of contractual or other negotiations by or on behalf of the Government of Alberta, or a public body, or considerations that relate to those negotiations in accordance with Section 24(1) of the *Freedom of Information and Protection of Privacy Act*.

CARRIED UNANIMOUSLY AT 4:47 PM

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CLOSED SESSION

1) Labour Discussion

Closed Session to prevent disclosure of positions, plans, procedures, criteria or instructions developed for the purpose of contractual or other negotiations by or on behalf of the Government of Alberta or a public body, or considerations that relate to those negotiations in accordance with Section 24(1) of the *Freedom of Information and Protection of Privacy Act*.

Pursuant to Section 197(6) of the *Municipal Government Act*, there were the following members of Administration and the public in attendance for Agenda Item 10.1) Labour Discussion; D. Thibault, Chief Administrative Officer, J. Orwa, Chief Financial Officer and Director of Corporate Services, G. Abela, Chief of Police, B. Gilbertson, Executive Assistant and Legislative Services Manager, and from the Taber Municipal Police Commission, J. MacDonald.

OPEN SESSION

RES. 297/2024

MOVED by Councillor McLean that Council moves into Open Session to reconvene into the Delegation Agenda Item.

CARRIED UNANIMOUSLY AT 5:15 PM

DELEGATIONS

1) Delegation: Taber and District Housing Foundation - Cherry & Main Affordable Apartment Project and Land Request

D. Thibault introduced T. Janzen, Chief Administrative Officer from Taber and District Housing Foundation, who presented the request for land for the Cherry and Main Affordable Housing Apartment Project.

DELEGATIONS – CONT'D

1) Delegation: Taber and District Housing Foundation – Cherry & Main Affordable Apartment Project and Land Request – Cont'd

RES. 298/2024

MOVED by Councillor McLean that Council approves the allocation of Lots 18-28, Block 5, Plan 5638L, to be reserved until the results of the 2025 Canada Mortgage Housing Corporation Grant Funding Application for the Cherry and Main Affordable Housing Project, contingent on one third (1/3) of the project costs being provided from the Canada Mortgage Housing Corporation grant approval.

CARRIED

2) Delegation: Mr. Grant Hunter, MLA

Mr. Grant Hunter, Member of the Legislative Assembly, provided response to Council regarding various discussion points.

No motion was made at this time.

MEDIA INQUIRIES

None.

MEDIA INQUIRIES – CONT'D

RES. 299/2024

MOVED by Councillor McLean that Council moves into Closed Session to prevent the disclosure of:

- Third party business information, in accordance with Section 16(1) of the *Freedom of Information and Protection of Privacy Act*; (a)(ii) to prevent the disclosure of commercial, financial, and technical information of a third party (b) the information was supplied in confidence, and (c) the disclosure could reasonably be expected to harm significantly the negotiating position of the third party.

CARRIED UNANIMOUSLY AT 6:17 PM

CLOSED SESSION

- 2) **Economic Development Collaboration Update - Delegation Closed Session to prevent disclosure of third party business information, in accordance with Section 16(1) of the *Freedom of Information and Protection of Privacy Act*; (a)(ii) to prevent the disclosure of commercial, financial, and technical information of a third party, (b) the information was supplied in confidence, and (c) the disclosure could reasonably be expected to harm significantly the negotiating position of the third party.**

Pursuant to Section 197(6) of the *Municipal Government Act*, there were the following members of Administration and the public in attendance for Agenda Item 10.2) Economic Development Collaboration Update: Delegation; D. Thibault, Chief Administrative Officer, A. Allred, Economic Development Manager, and from the public, Peter Casurella.

CLOSED SESSION – CONT'D

3) Residential Developer LOI Offer

Closed Session to prevent disclosure of third party business information, in accordance with Section 16(1) of the *Freedom of Information and Protection of Privacy Act*; (a)(ii) to prevent the disclosure of commercial, financial, and technical information of a third party, (b) the information was supplied in confidence, and (c) the disclosure could reasonably be expected to harm significantly the negotiating position of the third party.

Pursuant to Section 197(6) of the *Municipal Government Act*, there were the following members of Administration in attendance for Agenda Item 10.3) Residential Developer Letter of Intent Offer; D. Thibault, Chief Administrative Officer, and A. Allred, Economic Development Manager.

4) Land Sale Offer - 56th Street

Closed Session to prevent disclosure of third party business information, in accordance with Section 16(1) of the *Freedom of Information and Protection of Privacy Act*; (a)(ii) to prevent the disclosure of commercial, financial, and technical information of a third party, (b) the information was supplied in confidence, and (c) the disclosure could reasonably be expected to harm significantly the negotiating position of the third party.

Pursuant to Section 197(6) of the *Municipal Government Act*, there were the following members of Administration in attendance for Agenda Item 10.4) Land Sale Offer – 56th Street; D. Thibault, Chief Administrative Officer, and A. Allred, Economic Development Manager.

OPEN SESSION

RES. 300/2024

MOVED by Councillor McLean that Council moves into Open Session.

CARRIED UNANIMOUSLY AT 7:01 PM

OPEN SESSION – CONT'D

RES. 301/2024 MOVED by Councillor Sorensen that Council accepts the Memorandum of Understanding as presented, for collaboration with the Municipal District of Taber; and,

Authorizes the Mayor and Chief Administrative Officer to sign the Memorandum of Understanding.

CARRIED UNANIMOUSLY

RES. 302/2024 MOVED by Councillor Bekkering that Council directs Administration to agree to the Letter of Intent, as proposed by Jayco Builders; and,

Bring back a land sale offer at the September 23rd, 2024 Council Meeting for consideration.

CARRIED UNANIMOUSLY

RES. 303/204 MOVED by Councillor McLean that Council accepts the offer for 2.1 Acres at 56th Street and 62nd Avenue, Taber, for \$210,000.00; and,

Authorizes the Mayor and Chief Administrative Officer to sign the documents.

CARRIED UNANIMOUSLY

CLOSE OF MEETING

RES. 304/2024 MOVED by Councillor Remfert that this Regular Meeting of Council is hereby Closed.

CARRIED UNANIMOUSLY AT 7:03 PM

_____ MAYOR
 _____ CHIEF ADMINISTRATIVE OFFICER

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