



AGENDA

REGULAR MEETING OF THE COUNCIL OF THE TOWN OF TABER, TO BE HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON MONDAY, MAY 13, 2024 AT 3:30 PM.

	<u>MOTION</u>
1. CALL TO ORDER	
2. ADOPTION OF THE AGENDA	X
3. PUBLIC HEARINGS	
4. ADOPTION OF THE MINUTES	
ITEM No.4.1 Minutes of Regular Meeting of Council: April 22, 2024	X
ITEM No.4.2 Minutes of Special Meeting of Council: April 29, 2024	X
5. BUSINESS ARISING FROM THE MINUTES	
ITEM No.5.1 Traffic Control Bylaw - Review of Schedule "D" Fines	X
6. BYLAWS	
ITEM No.6.1 Proposed 2024 Supplementary Assessment Bylaw 13-2024	X
ITEM No.6.2 Proposed 2024 Property Tax Rate Bylaw 14-2024	X
ITEM No.6.3 Proposed 2024 Supplementary Tax Rate Bylaw 15-2024	X
ITEM No.6.4 Bylaw 12-2024 Arts & Heritage Committee Bylaw	X
7. ACTION ITEMS	
ITEM No.7.1 DP 24-068 7301 50 Street Signage	X
ITEM No.7.2 DP 24-069 7301 50 Street and 7400 52 Street - Signage	X
ITEM No.7.3 DP 24-082 5506 46 Avenue Demolition	X
ITEM No.7.4 Information For Council	
ITEM No.7.5 Response to Standing Item 263/2023 - 60th Avenue Sidewalk	X
ITEM No.7.6 Standing Items - Council Requests	
8. DELEGATIONS	
9. MEDIA INQUIRIES	



10. CLOSED SESSION

X

- ITEM No.10.1 TPS Front Entrance Refurbish Capital Tender Request
- ITEM No.10.2 Proposed Lease Renewal: Taber Archers and Bowhunters Association
Closed Session to prevent disclosure of information related to criteria developed for the purpose of contractual or other negotiations, in accordance with Section 24 (c) of the *Freedom of Information and Protection of Privacy Act*.
- ITEM No.10.3 Land Sale Offer
Closed Session to prevent disclosure of third party business information, in accordance with Section 16(1) of the *Freedom of Information and Protection of Privacy Act*; (a)(ii) to prevent the disclosure of commercial, financial, and technical information of a third party, (b) the information was supplied in confidence, and (c) the disclosure could reasonably be expected to harm significantly the negotiating position of the third party.

11. OPEN SESSION

X

12. CLOSE OF MEETING

X



Council Request for Decision

Meeting Date: May 13, 2024

Subject:

Minutes of Regular Meeting of Council: April 22, 2024

Recommendation:

Council adopts the Minutes of the Regular Meeting of Council held on April 22, 2024, as presented.

Background:

Approval of Minutes is in accordance with the *Municipal Government Act*, Section 208.

Legislation / Authority:

Municipal Government Act, Section 208(1)(a)(c).

Strategic Plan Alignment:

To provide good governance.

Financial Implication:

None at this time.

Service Level / Staff Resource Implication:

The service level will remain status quo.

Justification:

Approval of minutes is in accordance with the *Municipal Government Act*, Section 208.

Alternative(s):

Council adopts the Minutes of the Regular Meeting of Council held on April 22, 2024, as amended.

Attachment(s): April 22, 2024 Draft Council Minutes

APPROVALS:

Originated By:

Brittany Gilbertson



Chief Administrative Officer (CAO) or Designate: _____

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE
TOWN OF TABER, IN THE PROVINCE OF ALBERTA, HELD IN THE
COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON MONDAY,
APRIL 22, 2024, AT 3:30 PM.

Mayor

Andrew Prokop

Councillors

Garth Bekkering
Jack Brewin
Carly Firth
Monica McLean
Daniel Remfert
Joanne Sorensen

Chief Administrative Officer

Derrin Thibault

Staff

Graham Abela
Amy Allred
Chris Eagan
Brian Martin
Celina Newberry
John Orwa
Kerry Van Ham

CALL TO ORDER

Mayor Prokop called the Meeting to Order at 3:30 PM.

ADOPTION OF THE AGENDA

Mayor Prokop inquired if there were any additions or deletions to the Agenda, and there were none.

ADOPTION OF THE AGENDA – CONT'D

RES. 136/2024

MOVED by Councillor McLean that Council adopts the Agenda, as amended, to move Agenda Item 8.1: Delegation – Taber Chief of Police Graham Abela Presentation, after Agenda Item 7.1: Proposed Changes Taber Municipal Police Commission Policy Manual, and to become Agenda Item 7.1.5.

CARRIED UNANIMOUSLY

PUBLIC HEARINGS

1) Public Hearing for Land Use Bylaw Amendment 6-2024 for Redistricting

A) Call to Order: Public Hearing for Land Use Bylaw Amendment 6-2024 for Redistricting

Mayor Prokop called the Public Hearing to Order at 3:31 PM.

Mayor Prokop stated that anyone who wishes to speak during the Public Hearing will have 5 minutes to speak, and must state their name for the record, and state if they are speaking for themselves or on behalf of a group or organization.

B) Public Hearing for Land Use Bylaw Amendment 6-2024 for Redistricting

D. Thibault introduced C. Eagan, Director of Planning, Engineering and Operations, and C. Newberry, Planning Officer, who presented the amendments to the Land Use Bylaw.

C. Newberry stated that this Public Hearing had been rescheduled from the April 8, 2024 Regular Meeting of Council, to allow for sufficient advertising to take place.

1) Public Hearing for Land Use Bylaw Amendment 6-2024 for Redistricting – Cont'd

C) Presentation of Written or Oral Briefs Against the Land Use Bylaw Amendment 6-2024 for Redistricting

Mayor Prokop inquired if anyone was present who wished to speak Against the Land Use Bylaw Amendment 6-2024 for Redistricting.

Mayor Prokop inquired a second time if anyone was present who wished to speak Against the Land Use Bylaw Amendment 6-2024 for Redistricting.

Mayor Prokop inquired a third and final time if anyone was present who wished to speak Against the Land Use Bylaw Amendment 6-2024 for Redistricting, and there was none.

D) Presentation of Written or Oral Briefs For the Land Use Bylaw Amendment 6-2024 for Redistricting

Mayor Prokop inquired if anyone was present who wished to speak For the Land Use Bylaw Amendment 6-2024 for Redistricting.

Mayor Prokop inquired a second time if anyone was present who wished to speak For the Land Use Bylaw Amendment 6-2024 for Redistricting.

Mayor Prokop inquired a third and final time if anyone was present who wished to speak For the Land Use Bylaw Amendment 6-2024 for Redistricting and there was none.

E) Close of Meeting: Public Hearing for Land Use Bylaw Amendment 6-2024 for Redistricting

RES. 137/2024

MOVED by Councillor McLean that this Public Hearing is hereby Closed.

CARRIED UNANIMOUSLY AT 3:34 PM

ADOPTION OF THE MINUTES

1) Minutes of Regular Meeting of Council: April 8, 2024

RES. 138/2024 MOVED by Councillor Firth that Council adopts the Minutes of the Regular Meeting of Council held on April 8, 2024, as presented.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

1) Chamber of Commerce Re-design Invoice

D. Thibault presented the Chamber of Commerce Re-design Invoice for Council to review.

RES. 139/2024 MOVED by Councillor Sorensen that Council directs Administration to assist the Chamber of Commerce with a payment towards the redesign costs in the amount of \$9,583.62, to come from Capital Reserves.

CARRIED UNANIMOUSLY

BYLAWS

1) Second and Third Reading for Land Use Bylaw Amendment 6-2024 for Redistricting

C. Newberry presented the request for Second and Third Reading of Land Use Bylaw Amendment 6-2024 for Redistricting.

RES. 140/2024 MOVED by Councillor McLean that Council gives Second Reading to Bylaw 6-2024 to amend Land Use Bylaw 13-2020, as presented.

CARRIED UNANIMOUSLY

BYLAWS – CONT'D

1) Second and Third Reading for Land Use Bylaw Amendment 6-2024 for Redistricting – Cont'd

RES. 141/2024 MOVED by Councillor Remfert that Council gives Third Reading to Bylaw 6-2024 to amend Land Use Bylaw 13-2020, as presented.

CARRIED UNANIMOUSLY

2) Proposed Taber Municipal Police Commission Bylaw 9-2024

D. Thibault introduced J. MacDonald, Chair of the Taber Municipal Police Commission, and G. Abela, Taber Chief of Police, who presented the Proposed Taber Municipal Police Commission Bylaw 9-2024.

RES. 142/2024 MOVED by Councillor McLean that Council gives First Reading to Taber Municipal Police Commission Bylaw 9-2024.

CARRIED UNANIMOUSLY

RES. 143/2024 MOVED by Councillor Sorensen that Council gives Second Reading to Taber Municipal Police Commission Bylaw 9-2024.

CARRIED UNANIMOUSLY

RES. 144/2024 MOVED by Councillor Remfert that Council unanimously agrees to proceed to Third and Final Reading of Taber Municipal Police Commission Bylaw 9-2024.

CARRIED UNANIMOUSLY

RES. 145/2024 MOVED by Councillor Firth that Council gives Third and Final Reading to Taber Municipal Police Commission Bylaw 9-2024.

CARRIED UNANIMOUSLY

ACTION ITEMS

1) Proposed Changes Taber Municipal Police Commission Policy Manual

J. MacDonald and G. Abela presented the proposed changes to the Taber Municipal Police Commission Policy Manual.

RES. 146/2024

MOVED by Councillor McLean that Council approves the proposed changes to the Taber Municipal Police Commission Policy Manual, as presented.

CARRIED UNANIMOUSLY

2) Delegation - Taber Chief of Police Graham Abela Presentation

Chief G. Abela presented information to Council regarding the drug situation in Taber.

Council discussed the presentation.

No motion was made at this time.

3) 2023 Audited Financial Statements

D. Thibault introduced J. Orwa, Director of Corporate Services and Chief Financial Officer, who presented the 2023 Audited Financial Statements.

RES. 147/2024

MOVED by Councillor Sorensen that Council approves the 2023 Audited Consolidated Financial Statements for December 31, 2023, as presented.

CARRIED UNANIMOUSLY

ACTION ITEMS – CONT'D

3) 2023 Audited Financial Statements – Cont'd

RES. 148/2024 MOVED by Councillor Bekkering that Council advises Administration to make available the approved Consolidated Financial Statements for the year ended December 31, 2023, in booklet format to any ratepayer free of charge.

CARRIED UNANIMOUSLY

RES. 149/2024 MOVED by Councillor Firth that Council approves the transfer of \$1,000,000.00 from Unrestricted Funds to Restricted, \$950,000.00 to Capital Reserves, and \$50,000.00 to Operating Reserves, to be used in 2024 for the ARO invoice.

CARRIED UNANIMOUSLY

4) Recreation Board Request to Council - Trout Pond

D. Thibault introduced B. Martin, Recreation Manager, who presented the request from the Taber Recreation Board to dissolve the West Trail Extension Project Committee, and transfer further discussions for this area to the Taber Recreation Board.

Council thanked the Trout Pond Committee for all the work they have done.

RES. 150/2024 MOVED by Councillor Firth that Council directs Administration to dissolve the Ad Hoc Trout Pond Committee (West Trail Extension Project Committee) and task the Recreation Board with those discussions, providing recommendations to Council regarding the Trout Pond Recreation Area.

CARRIED UNANIMOUSLY

ACTION ITEMS – CONT'D

5) Information For Council

D. Thibault reviewed the Information for Council item, including the update for the Taber Competitive Gymnastics Parent Association (TCGPA) funding request, a presentation to A. Allred, Economic Development Manager, for the awards won at the Economic Developers of Alberta Conference, and the updated Status Graph for 2024 Capital Projects.

No motion was made at this time.

6) Department Reports

D. Thibault presented the Department Reports for Council to review.

No motion was made at this time.

7) Mayor and Councillor Reports (Verbal)

Mayor and Council provided details of their monthly activity.

No motion was made at this time.

8) Standing Items - Council Requests

D. Thibault reviewed the current listing.

RES. 151/2024

MOVED by Councillor Sorensen that Council directs Administration to report back to Council on a quarterly basis the active grants the Town of Taber is applying for.

CARRIED UNANIMOUSLY

RES. 152/2024

MOVED by Councillor Sorensen that Council directs Administration to investigate the ability to host a future SouthGrow Meeting, and report back to Council.

CARRIED UNANIMOUSLY

DELEGATIONS

1) Delegation - Asset Retirement Obligation Report

J. Orwa introduced G. Hawkins, Manager from Asset Retirement Obligations (ARO), who presented the Asset Retirement Obligation Report to Council.

No motion was made at this time.

2) Trail 77 Funding

D. Thibault introduced S. Van Geest, Representative from Trail 77, who presented the request for funding to Council.

RES. 153/2024

MOVED by Councillor Bekkering that Council directs Administration to approve an ongoing annual Operational Budget, in the amount of \$10,000.00, to be allocated to Trail 77 for maintenance and signage on the trails and skills park in and around the Trout Pond.

CARRIED UNANIMOUSLY

DELEGATIONS – CONT'D

2) Trail 77 Funding – Cont'd

RES. 154/2024

MOVED by Councillor Firth that Council takes a 30-minute meal break to reconvene into Closed Session to prevent the disclosure of:

- Criteria developed for the purpose of contractual negotiations on behalf of a public body, and considerations that relate to those negotiations, in accordance with Section 24(1): Advice from officials; and,
- Third party business information, in accordance with Section 16(1) of the *Freedom of Information and Protection of Privacy Act*, (a)(ii) to prevent the disclosure of commercial, financial, and technical information of a third party, (b) the information was supplied in confidence, and (c) the disclosure could reasonably be expected to harm significantly the negotiating position of the third party.

CARRIED UNANIMOUSLY AT 5:30 PM

MEDIA INQUIRIES

None.

CLOSED SESSION

- 1) **Proposed Lease Agreement: Francis, Bruce and Blaine Closed Session to prevent disclosure of criteria developed for the purpose of contractual negotiations on behalf of a public body, and considerations that relate to those negotiations, in accordance with Section 24(1): Advice from officials.**

Pursuant to Section 197(6) of the *Municipal Government Act*, there were the following members of Administration in attendance for Agenda Item 10.1) Proposed Lease Agreement: Francis, Bruce and Blaine; D. Thibault, Chief Administrative Officer, and K. Van Ham, Administrative Services Manager.

- 2) **Land Sale Update - 50 Street Closed Session to prevent disclosure of third party business information, in accordance with Section 16(1) of the *Freedom of Information and Protection of Privacy Act*; (a)(ii) to prevent the disclosure of commercial, financial, and technical information of a third party, (b) the information was supplied in confidence, and (c) the disclosure could reasonably be expected to harm significantly the negotiating position of the third party.**

Pursuant to Section 197(6) of the *Municipal Government Act*, there were the following members of Administration in attendance for Agenda Item 10.2) Land Sale Update – 50th Street; D. Thibault, Chief Administrative Officer, and A. Allred, Economic Development Manager.

OPEN SESSION

RES. 155/2024

MOVED by Councillor Sorensen that Council moves into Open Session.

CARRIED UNANIMOUSLY AT 7:18 PM

OPEN SESSION – CONT'D

RES. 156/2024

MOVED by Councillor Sorensen that Council authorizes the lease, as presented, to Bruce Francis and Blaine Francis for Meridian 4, Range 17, Township 10, Section 26, that portion of the South-East Quarter which lies to the East of the Easterly limit of Road Plan 8410661, containing 28.54 Hectares (70.52 Acres) more or less, for a term to expire December 31, 2028.

CARRIED UNANIMOUSLY

RES. 157/2024

MOVED by Councillor McLean that Council directs Administration to adjust the Land Sale Contract for 6997 50th Street to have a Development Permit complete and approved two years after possession.

CARRIED UNANIMOUSLY

CLOSE OF MEETING

RES. 158/2024

MOVED by Councillor Bekkering that this Regular Meeting of Council is hereby Closed.

CARRIED UNANIMOUSLY AT 7:20 PM

MAYOR

CHIEF ADMINISTRATIVE OFFICER

86/2024

Meeting Date
4/22/2024



Council Request for Decision

Meeting Date: May 13, 2024

Subject:

Minutes of Special Meeting of Council: April 29, 2024

Recommendation:

Council adopts the Minutes of the Special Meeting of Council held on April 29, 2024, as presented.

Background:

Approval of Minutes is in accordance with the *Municipal Government Act*, Section 208.

Legislation / Authority:

Municipal Government Act, Section 208(1)(a)(c).

Strategic Plan Alignment:

To provide good governance.

Financial Implication:

None at this time.

Service Level / Staff Resource Implication:

The service level will remain status quo.

Justification:

Approval of minutes is in accordance with the *Municipal Government Act*, Section 208.

Alternative(s):

Council adopts the Minutes of the Special Meeting of Council held on April 29, 2024, as amended.

Attachment(s): April 29, 2024 Special Council Meeting Draft Minutes



APPROVALS:

Originated By:
Brittany Gilbertson

Chief Administrative Officer (CAO) or Designate: _____

MINUTES OF THE SPECIAL MEETING OF THE COUNCIL OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON MONDAY, APRIL 29, 2024, AT 3:30 PM.

Mayor

Andrew Prokop

Councillors

Garth Bekkering

Jack Brewin

Carly Firth

Monica McLean

Daniel Remfert

Joanne Sorensen (Arrived at 3:33 PM)

Staff

Alaa Abdel Khaliq

Chris Eagan

Brittany Gilbertson

Steve Munshaw

John Orwa

Derrin Thibault

CALL TO ORDER

Mayor Prokop called the Meeting to Order at 3:30 PM.

ADOPTION OF THE AGENDA

Mayor Prokop inquired if there were any additions or deletions to the Agenda, and there were none.

RES. 159/2024

MOVED by Councillor McLean that Council adopts the Agenda, as presented.

CARRIED UNANIMOUSLY

87/2024

Meeting Date
4/29/2024

PUBLIC HEARINGS

None.

ADOPTION OF THE MINUTES

None.

BUSINESS ARISING FROM THE MINUTES

None.

BYLAWS

None.

ACTION ITEMS

1) Taber Unity Pow-wow by Eagle Spirit

D. Thibault detailed the request from Eagle Spirit Nest Community Association for a Letter of Support.

RES. 160/2024

MOVED by Councillor McLean that Council directs Administration to create and sign a Letter of Support and Financial Commitment to the Ministry of Immigration and Multiculturalism, to amend the payee of the grant disbursement of \$45,000.00 from Eagle Spirit Nest Community Association to the Town of Taber.

CARRIED UNANIMOUSLY

ACTION ITEMS – CONT'D

1) Taber Unity Pow-wow by Eagle Spirit – Cont'd

RES. 161/2024

MOVED by Councillor Firth that Council directs Administration to advance Eagle Spirit Nest Community Association \$45,000.00, to be reimbursed by the Ministry of Immigration and Multiculturalism Grant.

CARRIED UNANIMOUSLY

DELEGATIONS

None.

MEDIA INQUIRIES

None.

RES. 162/2024

MOVED by Councillor Brewin that Council moves into Closed Session to prevent the disclosure of:

- Proposed plans, policies or projects of the public body which could reasonably be expected to result in disclosure of a pending policy or budgetary decision, in accordance with Section 24(1) of the *Freedom of Information and Protection of Privacy Act*.

CARRIED UNANIMOUSLY AT 3:37 PM

CLOSED SESSION

1) 2024 Proposed Municipal Mill Rates

Closed Session to prevent disclosure of proposed plans, policies or projects of the public body which could reasonably be expected to result in disclosure of a pending policy or budgetary decision, in accordance with Section 24(1) of the *Freedom of Information and Protection of Privacy Act*.

Pursuant to Section 197(6) of the *Municipal Government Act*, there were the following members of Administration in attendance for Agenda Item 10.1) 2024 Proposed Municipal Mill Rates; D. Thibault, Chief Administrative Officer, and J. Orwa, Director of Corporate Services and Chief Financial Officer.

2) 2024 Amended Operating Budget

Closed Session to prevent disclosure of proposed plans, policies or projects of the public body which could reasonably be expected to result in disclosure of a pending policy or budgetary decision, in accordance with Section 24(1) of the *Freedom of Information and Protection of Privacy Act*.

Pursuant to Section 197(6) of the *Municipal Government Act*, there were the following members of Administration in attendance for Agenda Item 10.2) 2024 Amended Operating Budget; D. Thibault, Chief Administrative Officer, J. Orwa, Director of Corporate Services and Chief Financial Officer, C. Eagan, Director of Planning, Engineering and Operations, and S. Munshaw, Fire Chief.

OPEN SESSION

RES. 163/2024

MOVED by Councillor Sorensen that Council moves into Open Session.

CARRIED UNANIMOUSLY AT 5:02 PM

OPEN SESSION – CONT'D

RES. 164/2024

MOVED by Councillor Bekkering that Council approves the 2024 Amended Operating Budget, as presented.

CARRIED

CLOSE OF MEETING

RES. 165/2024

MOVED by Councillor Firth that this Special Meeting of Council is hereby Closed.

CARRIED UNANIMOUSLY AT 5:02 PM

MAYOR

CHIEF ADMINISTRATIVE OFFICER

Council Request for Decision

Meeting Date: May 13, 2024

Subject:

Traffic Control Bylaw - Review of Schedule "D" Fines

Recommendation:

That Council approves the proposed increases to fines and directs Administration to amend them in the Traffic Control Bylaw, Schedule "D".

Background:

In a previous Council meeting, it was moved by Councillor Sorensen that Administration review the Traffic Control Bylaw Schedule "D" fines.

Administration reviewed Schedule "D" and consulted 9 other municipalities of a similar population size, and have prepared an attachment listing those results for Council's information. It was found that Taber's fines are on the lower side as compared to these other municipalities.

Administration is recommending a reasonable increase to a selection of the fines that will bring us closer in line with the average of fines listed.

Legislation / Authority:

MGA, S.5; Powers, duties and functions. Traffic Control Bylaw

Strategic Plan Alignment:

Continue the growth of Taber as a healthy and safe community.

Financial Implication:

Staff time

Service Level / Staff Resource Implication:

Unchanged

Justification:

Traffic safety in the Town of Taber relies on the principles of education, engineering and enforcement. The Municipal Government Act (RSA) empowers the municipality to delegate authority and establish traffic rules to enhance safety and accommodate the unique needs of individual communities when such rules are not in conflict with the established area of responsibility laid out in the Traffic Safety Act and associated traffic regulations.



Alternative(s):

1. Council accepts Administrations recommendation as information only.

Attachment(s): Municipal Comparison of Traffic Bylaw Fines

APPROVALS:

Originated By:
Chris Eagan

Chief Administrative Officer (CAO) or Designate: _____

Municipal Comparison -Traffic Bylaw Fines - 10 Municipalities of Similar Populations

Municipality	Population	Traffic Bylaw Date	Fines									
			Heavy Vehicle Illegal Operation	Special Classes - Parking Violations	Other Parking Violations	Rights & Duties of Pedestrians	Cyclists, Horses/ Trail Use	Parades or Processions	Dangerous Goods	Release of Fluids to storm drains	Infrastructure Interference	Obstruction of Fire Services
Taber	8711	2021	\$ 100.00	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00	\$ 120.00	\$ 350.00	\$ 120.00	\$ 180.00	\$ 60.00
Banff	8875	2024	\$ 158.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	n/a	n/a	n/a	n/a	n/a
Blackfalds	10125	2019	\$ 250.00	\$ 150.00	\$ 150.00	\$ 50.00	\$ 50.00	\$ 150.00	n/a	\$ 150.00	\$ 150.00	\$ 150.00
Coaldale	8215	2022	\$ 160.00	\$ 100.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 545.00	n/a	\$ 100.00	\$ 265.00
Drumheller	7982	2023	n/a	\$ 243.00	\$ 81.00	\$ 50.00	\$ 50.00	n/a	n/a	\$ 120.00	\$ 324.00	\$ 243.00
Edson	8414	2023	\$ 250.00	\$ 200.00	\$ 100.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 250.00	\$ 100.00	n/a	\$ 100.00
Hinton	9882	2023	\$ 500.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 500.00	\$ 100.00	\$ 100.00	\$ 100.00
Innisfail	7847	2019	\$ 250.00	\$ 115.00	\$ 78.00	\$ 78.00	\$ 115.00	\$ 172.00	n/a	\$ 172.00	\$ 310.00	\$ 233.00
Morinville	9893	2023	\$ 250.00	\$ 200.00	\$ 100.00	n/a	n/a	n/a	\$ 500.00	\$ 150.00	\$ 1,000.00	\$ 100.00
Olds	9184	2015	\$ 200.00	\$ 200.00	\$ 100.00	\$ 100.00	\$ 150.00	\$ 200.00	n/a	\$ 200.00	\$ 200.00	n/a
Average of Fines			\$ 235.33	\$ 144.30	\$ 91.90	\$ 73.67	\$ 83.33	\$ 127.43	\$ 429.00	\$ 139.00	\$ 295.50	\$ 156.38
Suggested Rate Increase			\$ 150.00	\$ 100.00	\$ 75.00	\$ 75.00	\$ 75.00	N/C \$120.00	N/C \$350.00	N/C \$120.00	N/C \$180.00	\$ 100.00

Council Request for Decision

Meeting Date: May 13, 2024

Subject:

Proposed 2024 Supplementary Assessment Bylaw 13-2024

Recommendation:

1. That Council gives First Reading to Bylaw 13-2024 being the Supplementary Assessment Bylaw for the Town of Taber, as presented.
2. That Council gives Second Reading to Bylaw 13-2024 being the Supplementary Assessment Bylaw of the Town of Taber, as presented.
3. That Council unanimously agrees to proceed with Third and Final reading to Bylaw 13-2024 being the Supplementary Assessment Bylaw of the Town of Taber, as presented.
4. That Council gives third and final reading to Bylaw 13-2024 being the Supplementary Assessment Bylaw for the Town of Taber, as presented.

Background:

Section 313 of The *Municipal Government Act* requires Council to annually consider a Supplementary Assessment Bylaw authorizing the Town's Assessor to assess improvements that have not been previously assessed or increased value of an improvement since it was last assessed. Such assessments must be pro-rated by the number of months during which the improvement is complete; occupied; located in the Town of Taber; or in operation.

Therefore, if so desired it is in order for Council to give first, second, third and final reading to Bylaw 13-2024 being the Supplementary Assessment Bylaw.

Legislation / Authority:

MGA Section 313

Strategic Plan Alignment:

Define and Practice Good Governance



Financial Implication:

The financial implication is dependent on the Supplementary assessment value.

Service Level / Staff Resource Implication:

N/A

Justification:

A supplementary assessment bylaw must be passed annually to impose a supplementary tax.

Alternative(s):

That Council does not give third and final reading to Bylaw 13-2024 being the Supplementary Assessment Bylaw and instructs administration to not apply supplementary tax levies.

Attachment(s): Proposed 2024 Supplementary Assessment Bylaw

APPROVALS:

Originated By: John Orwa

Chief Administrative Officer (CAO) or Designate: _____

TOWN OF TABER
BYLAW 13-2024

BEING A BYLAW OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF AUTHORIZING SUPPLEMENTARY ASSESSMENTS WITHIN THE TOWN OF TABER.

WHEREAS Section 313 (1) of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26 and amendments thereto; allows a Council to pass a Bylaw authorizing supplementary assessments to be prepared for the purpose of imposing a tax under Part 10 of the Act in the same year;

AND WHEREAS Section 314 of the Act authorizes the Assessor of the Town of Taber to prepare supplementary assessments during the taxation year 2024 for all improvements that are:

1. completed or begin to operate in the year;
2. occupied during all or any part of the year; or
3. moved into the Town of Taber during the year and not taxed in that year by another municipality;

AND WHEREAS supplementary assessment must reflect:

1. the value of an improvement that has not been previously assessed; or
2. the increase in the value of an improvement since it was last assessed;

AND WHEREAS the supplementary assessments must be prepared in the same manner as assessments are prepared under Part 10, Division 1 of the Act, but must be pro-rated to reflect only the number of months during which the improvement is:

1. complete;
2. occupied;
3. located in the Town of Taber; or
4. in operation;

AND WHEREAS Council wishes to pass a Bylaw whereby supplementary assessments may be made;

NOW THEREFORE the Council of the Town of Taber in the Province of Alberta, duly assembled, hereby enacts as follows:

1.0 NAME OF BYLAW

This Bylaw may be cited as the “2024 Supplementary Assessment Bylaw”.

2.0 DEFINITIONS

In this Bylaw:

TOWN OF TABER
BYLAW 13-2024

Act	means the Municipal Government Act (MGA), Revised Statutes of Alberta 2000, Chapter M-26;
Assessment	means the value of property determined in accordance with Part 9 of the Act and regulations;
Assessor	means the person who has qualifications set out in the regulations and is appointed by Town Council to carry out duties and responsibilities of an assessor under the Act and includes any person to whom those duties and responsibilities are delegated by that person;
Bylaw	means the 2024 Supplementary Assessment bylaw established by the Municipality;
Chief Administrative Officer	means the Chief Administrative Officer for the Town, regardless of the specific title that may be conferred on the Officer by Council from time to time;
Council	means the Council for the Town of Taber;
Improvement	means a structure, anything attached or secured to a structure that would be transferred without special mention by a transfer or sale of a structure; a designated manufactured home; machinery and equipment;
Municipality	means the Town of Taber;
Supplementary Assessment	means the assessment made pursuant to this Bylaw, Part 9, Division 4 of the act and regulations.

TOWN OF TABER
BYLAW 13-2024

3.0 GENERAL

- 3.1 The Assessor of the Town of Taber is hereby authorized to make supplementary assessments for the improvements pursuant to the provisions of the act.
- 3.2 The Town of Taber shall provide the preparation and maintenance of a supplementary assessment roll for the 2024 taxation year.

4.0 INTENTION OF TOWN COUNCIL

It is the intention of the Town Council that each separate provision of this Bylaw shall be deemed independent of all other provisions herein and it is further the intention of the Town Council that if any provision of the Bylaw be declared invalid, all other provisions thereof shall remain valid and enforceable.

5.0 EFFECTIVE DATE

This Bylaw shall take effect on the day of the final passing and the signatures of the chief elected official and duly authorized designated officer thereof.

RES. Read a first time this ____ day of _____, 20__

RES. Read a second time this ____ day of _____, 20__

RES. Read a third time and finally passed this ____ day of _____, 20__

TOWN OF TABER

MAYOR

CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

Council Request for Decision

Meeting Date: May 13, 2024

Subject:

Proposed 2024 Property Tax Rate Bylaw 14-2024

Recommendation:

1. That Council gives First Reading to Bylaw 14-2024 being the 2024 Property Tax Rate Bylaw for the Town of Taber, as presented.
2. That Council gives Second Reading to Bylaw 14-2024 being the 2024 Property Tax Rate Bylaw for the Town of Taber, as presented.
3. That Council unanimously agrees to proceed with Third and Final reading to Bylaw 14-2024 being the 2024 Property Tax Rate Bylaw for the Town of Taber, as presented.
4. That Council gives Third and Final reading to Bylaw 14-2024 being the 2024 Property Tax Rate Bylaw for the Town of Taber, as presented.

Background:

The 2024 property tax rates have been calculated using the assessment roll provided by the Town's Assessor to raise the required revenues for both municipal needs and requisition purposes. This roll provides a breakdown by assessment class for all properties within the town. The assessor also provides us with a breakdown of all assessment increases / (decreases) due to development growth as well as increases / (decreases) due to market change (inflation / (deflation)).

The proposed school tax rates are calculated based on the overall education requisition required by the province. This requisition is broken into Residential and Farmland, Non-Residential, and Machinery & Equipment for both the public and separate school systems. Note that Machinery & Equipment as well as Co-generation equipment are exempt from school taxes.

The senior tax rate is calculated based on the proportion that the Town's equalized assessment bears to the total of the equalized assessments of the four participating municipalities and the requisition required by Taber & District Housing.

This Bylaw incorporates the MD Rates necessary to levy taxes for the Annexed land as directed by Orders in Council.

Administration has used the preliminary MD rates (first reading was given at the April 23, 2024 MD Council meeting). Their tax rate bylaw is going back to Council on May 14, 2024, for second and third readings, if their rates change, we will be required to bring this bylaw back to the Town of Taber Council with the updated rates.



Administration is requesting that Council give three readings to the 2024 Property Tax Rate Bylaw at this meeting.

Legislation / Authority:

MGA Sections 353 and 354

Strategic Plan Alignment:

Define and Practice Good Governance

Financial Implication:

The property tax rate bylaw provides the Town the means to raise sufficient funding to ensure budgeted programs and service levels can be provided.

Service Level / Staff Resource Implication:

Existing staff resources

Justification:

MGA Sections 353 and 354

Alternative(s):

That Council does not approve Bylaw 14-2024 being the 2024 Property Tax Rate Bylaw for the for the Town of Taber, at this meeting and directs administration to amend the Bylaw as follows:

_____.

Attachment(s): Proposed 2024 Property Tax Rate Bylaw

APPROVALS:

Originated By: John Orwa

Chief Administrative Officer (CAO) or Designate: _____

TOWN OF TABER
BYLAW NO. 14-2024

A BYLAW OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE TOWN OF TABER FOR THE 2024 TAXATION YEAR.

WHEREAS, the Council of the Town of Taber shall, by Bylaw, authorize the levying of taxes at such uniform rates as the Council deems sufficient to produce the amount of revenue required;

AND WHEREAS, the operating expenditures and transfers of the Town of Taber are estimated at \$30,291,892 for the period of January 1, 2024 to December 31, 2024;

AND WHEREAS, the operating revenues and transfers from all other sources other than property taxation for the same period are estimated to be \$18,846,521 and the balance of \$11,445,371 to be raised by general municipal taxes;

AND WHEREAS, the tax rate to be established on certain areas annexed to the Town of Taber is set by the Orders in Council under which the said areas were annexed to the Town;

AND WHEREAS, the property tax rate in this Bylaw shall be referred to as the tax rate, as defined in the *Municipal Government Act*;

AND WHEREAS, the requisitions are:

Alberta School Foundation Fund & Holy Spirit RCSCRD # 4	
Residential and Farmland	\$2,179,692
Non-Residential	\$1,012,489
2023 Under Levy	<u>\$4,131</u>
Total	\$3,196,312
Senior Foundation	\$160,444
2023 Over Levy	- <u>\$238</u>
Total	\$160,206
DIP Requisition	\$2,038

AND WHEREAS, the Council of the Town of Taber is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and requisitions;

AND WHEREAS, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the *Municipal Government Act*;

AND WHEREAS, the assessed value of all taxable property in the Town of Taber as shown on the assessment roll is:

TOWN OF TABER
BYLAW NO. 14-2024

	<u>Assessment</u>
Residential and Farmland	\$868,029,310
Non-Residential	\$287,057,180
Machinery and Equipment	\$71,576,450
Annexed Residential	\$2,040,010
Annexed Farmland	\$270
Annexed Non-Residential	\$5,486,070
Annexed M&E	<u>\$2,692,220</u>
Total	\$1,236,881,510

NOW THEREFORE the Council of the Town of Taber in the Province of Alberta, duly assembled, hereby enacts as follows:

1.0 NAME OF BYLAW

This Bylaw may be cited as the “2024 Property Tax Rate Bylaw”.

2.0 DEFINITIONS

Act means the *Municipal Government Act*;

Bylaw means the 2024 Property Tax Rate Bylaw;

Chief Administrative Officer means the Chief Administrative Officer for the Town, regardless of the specific title that may be conferred on the Officer by Council from time to time;

Council means the Council for the Town of Taber;

Municipality means the Town of Taber.

3.0 GENERAL

3.1 The Operating Budget has been adopted for the 2024 calendar year.

3.2 The assessment notice and the tax notice relating to the same property shall be combined on one notice.

3.3 Any complaint regarding the assessment notice must be lodged within 60 days from the notice of assessment date.

3.4 Payment must be made by cash, debit, online banking, money order, Option Pay, accepted cheque or draft (draft payable at par).

TOWN OF TABER
BYLAW NO. 14-2024

4.0 TAX RATES

4.1 The Chief Administrative Officer be and is hereby empowered, authorized, and required to levy the following property tax rates on the assessed value of all lands, buildings and improvements shown on the Assessment and Tax Roll of the Town of Taber for the year 2024:

	<u>Tax Levy</u>	<u>Assessment</u>	<u>Tax Rate</u>
General Municipal			
Residential and Farmland	\$6,945,710	868,029,310	8.0017
Non-Residential	\$4,468,790	358,633,630	12.4606
Annexed Residential	\$7,865	2,040,010	3.8555
Annexed Farmland	\$3	270	11.6574
Annexed Non-Residential	\$78,325	8,178,290	9.5772
Annexed Small Business	0	0	7.1829
Total Municipal Taxes	\$11,500,693		
Payment (Annexed Land-MD)	<u>-\$55,374</u>		
Net Municipal Taxes	\$11,445,319		
 Requisitions			
ASFF &			
Holy Spirit RCSR #4			
Residential and Farmland	\$2,177,625	868,029,310	2.5087
Non-Residential	\$995,517	283,421,250	3.5125
Annexed Res. and Farmland	\$4,415	2,040,280	2.1641
Annexed Non-Res.	<u>\$18,784</u>	5,486,070	3.4240
	\$3,196,341		
 Seniors Foundation			
Res. and Non-Res	\$158,938	1,223,544,940	0.1299
Annexed Land	<u>\$1,265</u>	10,218,570	0.1238
	\$160,203		
 DIP Requisition			
Non-Res	\$1,490	19,471,210	0.0765
Annexed Land	<u>\$547</u>	7,151,490	0.0765
	\$2,037		

5.0 PENALTIES

- 5.1 A penalty of six percent (6%) shall be added on all current taxes remaining unpaid, including local improvement taxes remaining unpaid, after June 30th, 2024.
- 5.2 An additional penalty of six percent (6%) shall be added on all current taxes remaining unpaid, including local improvement taxes remaining unpaid, after July 31, 2024.

TOWN OF TABER
BYLAW NO. 14-2024

5.3 A penalty of twelve percent (12%) shall be added on all amalgamated outstanding taxes and related costs that remain unpaid after December 31, 2024 and shall be added on the first working day of January 2025.

6.0 INTENTION OF TOWN COUNCIL

It is the intention of the Town Council that each separate provision of this Bylaw shall be deemed independent of all other provisions herein and it is further the intention of the Town Council that if any provision of the Bylaw be declared invalid, all other provisions thereof shall remain valid and enforceable.

7.0 EFFECTIVE DATE

This Bylaw shall take effect on the day of the final passing and the signatures of the chief elected official and duly authorized designated officer thereof.

RES. Read a first time this ____ day of _____, 20__

RES. Read a second time this ____ day of _____, 20__

RES. Read a third time and finally passed this ____ day of _____, 20__

TOWN OF TABER

MAYOR

CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

Council Request for Decision

Meeting Date: May 13, 2024

Subject:

Proposed 2024 Supplementary Tax Rate Bylaw 15-2024

Recommendation:

1. That Council gives First Reading to Bylaw 15-2024 being the 2024 Supplementary Property Tax Rate Bylaw for the Town of Taber, as presented.
2. That Council gives Second Reading to Bylaw 15-2024 being the 2024 Supplementary Property Tax Rate Bylaw for the Town of Taber, as presented.
3. That Council unanimously agrees to proceed with Third and Final reading to Bylaw 15-2024 being the 2024 Supplementary Property Tax Rate Bylaw for the Town of Taber, as presented.
4. That Council gives third and final reading to Bylaw 15-2024 being the 2024 Supplementary Property Tax Rate Bylaw for the Town of Taber, as presented.

Background:

As per the *MGA* Section 369:

(1) "If in any year council passes a bylaw authorizing supplementary assessments to be prepared in respect of property, the council must, in the same year, pass a bylaw authorizing it to impose a supplementary tax in respect of that property."

(2) "A council that passes a bylaw referred to in subsection (1) must use the rates set by its property tax bylaw as the supplementary rates to be imposed."

Administration is requesting that Council give three readings to Bylaw 15-2024 being the 2024 Supplementary Property Tax Rate Bylaw, at this meeting.

Legislation / Authority:

MGA Section 369

Strategic Plan Alignment:

Define and Practice Good Governance



Financial Implication:

The financial implication is dependent on the Supplementary assessment value.

Service Level / Staff Resource Implication:

N/A

Justification:

A supplementary tax rate bylaw must be passed annually to impose a supplementary tax.

Alternative(s):

That Council does not pass Bylaw 15-2024 being the 2024 Supplementary Property Tax Rate Bylaw for the Town of Taber and directs administration to amend the Bylaw as follows: _____

Attachment(s): Proposed 2024 Supplementary Tax Rate Bylaw

APPROVALS:

Originated By: John Orwa

Chief Administrative Officer (CAO) or Designate: _____

TOWN OF TABER
BYLAW NO. 15-2024

A BYLAW OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF AUTHORIZING THE RATES OF TAXATION TO BE LEVIED AGAINST SUPPLEMENTARY ASSESSABLE PROPERTY WITHIN THE TOWN OF TABER FOR THE 2024 TAXATION YEAR.

WHEREAS, the Council of the Town of Taber shall, by Bylaw, authorize the levying of taxes at such uniform rates as the Council deems sufficient to produce the amount of revenue required;

AND WHEREAS, Council must use the same tax rates set by its Property Tax Rate Bylaw;

NOW THEREFORE the Council of the Town of Taber in the Province of Alberta, duly assembled, hereby enacts as follows:

1.0 NAME OF BYLAW

This Bylaw may be cited as the “2024 Supplementary Property Tax Rate Bylaw”.

2.0 DEFINITIONS

Act	means the <i>Municipal Government Act</i> ;
Bylaw	means the 2024 Supplementary Property Tax Rate Bylaw;
Chief Administrative Officer	means the Chief Administrative Officer for the Town, regardless of the specific title that may be conferred on the Officer by Council from time to time;
Council	means the Council for the Town of Taber;
Municipality	means the Town of Taber;
Supplementary Assessment	means an assessment made pursuant to section 314.1 of the <i>Act</i> .

3.0 GENERAL

- 3.1 The supplementary assessment notice and the supplementary tax notice relating to the same property shall be combined on one notice.
- 3.2 Any complaint regarding the assessment notice must be lodged within 60 days from the notice of assessment date.

TOWN OF TABER
BYLAW NO. 15-2024

3.3 Payment must be made by cash, debit, online banking, money order, Option Pay, accepted cheque or draft (draft payable at par).

4.0 TAX RATES

4.1 The Chief Administrative Officer be and is hereby empowered, authorized, and required to levy the following property tax rates on the assessed value of all lands, buildings and improvements shown on the Assessment and Tax Roll of the Town of Taber for the year 2024:

	Tax Rate
General Municipal	
Residential and Farmland	8.0017
Non-Residential	12.4606
Annexed Residential	3.8555
Annexed Farmland	11.6574
Annexed Non-Residential	9.5772
Annexed Small Business	7.1829
ASFF & Holy Spirit RCSR #4	
Residential and Farmland	2.5087
Non-Residential	3.5125
Annexed Residential & Farmland	2.1641
Annexed Non-Residential	3.4240
Seniors Foundation	
Residential & Non-Residential	0.1299
Annexed Land	0.1238
DIP Requisition	
Non-Residential	0.0765
Annexed Land	0.0765

5.0 PENALTIES

5.1 A penalty of six percent (6%) shall be added to all current supplementary taxes remaining unpaid, including local improvement taxes remaining unpaid, after 60 days from the date of the supplementary tax notice.

5.2 A penalty of twelve percent (12%) of all unpaid supplementary taxes and related costs that remain unpaid, shall be added after 90 days from the date of the supplementary notice.

6.0 INTENTION OF TOWN COUNCIL

It is the intention of the Town Council that each separate provision of this Bylaw shall be deemed independent of all other provisions herein and it is further the intention of the Town Council that if any provision of the Bylaw be declared invalid, all other provisions thereof shall remain valid and enforceable.

TOWN OF TABER
BYLAW NO. 15-2024

7.0 EFFECTIVE DATE

This Bylaw shall take effect on the day of the final passing and the signatures of the chief elected official and duly authorized designated officer thereof.

RES. Read a first time this ____ day of _____, 20__

RES. Read a second time this ____ day of _____, 20__

RES. Read a third time and finally passed this ____ day of _____, 20__

TOWN OF TABER

MAYOR

CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

DRAFT

Council Request for Decision

Meeting Date: May 13, 2024

Subject:

Bylaw 12-2024 Arts & Heritage Committee Bylaw

Recommendation:

1. That Council gives 1st reading to Arts and Heritage Committee Bylaw 12-2024, at this meeting.
2. That Council gives 2nd reading to Arts and Heritage Committee Bylaw 12-2024, at this meeting.
3. That Council unanimously agrees to proceed to 3rd and final reading to Arts and Heritage Bylaw 12-2024, at this meeting.
4. That Council gives 3rd and final reading to Arts and Heritage Committee Bylaw 12-2024, at this meeting.

Background:

At the October 17, 2023, Arts & Heritage Committee Meeting, the Members discussed the frequency of meetings for this Committee. It was suggested that meeting quarterly would make for quality content and give administration more planning time. It was also discussed that the Committee always could call extra meetings, when time requires. Proposed changes, other than formatting, are as follows:

1. Deleted Arts, Culture & Events Coordinator definition, this position has been removed.
2. Amended article 3.3 to clarify both Council's may appoint an alternate.
3. Deleting section formally 5.2 because it spoke to the Arts, Culture, and Event Coordinator which is no longer a position.
4. Amending article formally 5.8, now 5.7 to state "no less than Four regular meetings each year". Including the months meetings will be held.
5. Corrected wording in article 7.2.2.
6. Added the rescinding of the previous 2 bylaw numbers in section 10.

Legislation / Authority:

MGA, Section 10



Strategic Plan Alignment:

Develop and promote Taber’s local arts community by creating an Arts & Heritage Committee, including members of Council, Administration, and the public.

Financial Implication:

Not applicable

Service Level / Staff Resource Implication:

These changes would result in the same preparation time but will result in less meetings annually for staff and Committee Members.

Justification:

To have more items on fewer meetings and utilize the Committee’s and Staffs’ time more efficiently.

Alternative(s):

1. Council requests further information to be presented at a future meeting.
2. That the Council adopts the proposed Arts and Heritage Committee Bylaw NO. 12-2024 with the following amendments (insert):
3. That the Council accepts this item for information.

Attachment(s): Bylaw 12-2024

APPROVALS:

Originated By:
Brian Martin

Chief Administrative Officer (CAO) or Designate: _____

TOWN OF TABER
ARTS AND HERITAGE COMMITTEE
BYLAW NO. ~~712-2024~~ ~~16-2019~~

BEING A BYLAW OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF ESTABLISHING THE ARTS AND HERITAGE COMMITTEE WITHIN THE TOWN OF TABER.

WHEREAS section 10(1) of the *Municipal Government Act* (Alberta, R.S.A. 2000, Chapter M-26, and amendments thereto) permits a Council to pass a bylaw;

AND WHEREAS Council of the Town of Taber wishes to establish the Arts and Heritage Committee to support and facilitate the achievement of the Town of Taber's Strategic Plan, and to advise Council on matters relevant to the Committee's mandate;

NOW THEREFORE the Council of the Town of Taber in the Province of Alberta, duly assembled, hereby enacts as follows:

1.0 NAME OF BYLAW

This Bylaw may be cited as the "Arts and Heritage Committee Bylaw".

2.0 DEFINITIONS

In this Bylaw:

Act	means the <i>Municipal Government Act</i> ;
Arts, Culture & Events Coordinator	means the Arts, Culture & Events Coordinator for the Town, subordinate to the Director of Recreation.
Bylaw	means the Arts and Heritage Committee bylaw established by the Municipality;
Chief Administrative Officer	means the Chief Administrative Officer for the Town, regardless of the specific title that may be conferred on the Officer by Council from time to time;
Council	means the Council for the Town of Taber;
Town	means the Town of Taber, in the Province of Alberta;
Town Councillor	means a Councillor of the Town of Taber;

TOWN OF TABER
ARTS AND HERITAGE COMMITTEE
BYLAW NO. 712-202416-2019

Secretary	means the Chief Administrative Officer or his designate;
M.D.	means the Municipal District of Taber, in the Province of Alberta;
M.D. Councillor	means a Councillor of the M.D. of Taber;
Member	means a person appointed to the Art and Heritage Committee.

3.0 COMPOSITION OF THE COMMITTEE

- 3.1 The Arts and Heritage Committee shall consist of the follow seven (7) voting members appointed by the Council of the Town of Taber;
- 3.1.1. Two (2) Town of Taber Councillors
 - 3.1.2. One (1) Municipal District of Taber Councillor (south of the Oldman River)
 - 3.1.3. 4 residents of the Town of Taber; or three (3) residents of the Town of Taber plus 1 resident of the M.D. of Taber (south of the Oldman River)
 - 3.1.4. Non-voting secretary
- 3.2 No employee of the Town of Taber shall be eligible for appointment to the Committee.
- 3.3 An alternate member of Council (both Town & M.D.) may be appointed.
- 3.4 In the event of a resident vacancy, the Town of Taber shall arrange through an open public process for the Committee to receive applications for membership. The Committee shall review applications received and make recommendations to Council a suitable candidate, council may reduce the citizen-at-large membership on the Board or Continue to search for a suitable candidate.

4.0 TERM

- 4.1 Town Councillor and M.D. Councillor terms– commence on the day of their appointment and ending on the day of the next Organizational Meeting of each Council.
- 4.2 Town and MD residents are appointed for a period of three (3) years with all terms expiring December 31st.

TOWN OF TABER
ARTS AND HERITAGE COMMITTEE
BYLAW NO. 712-202416-2019

- 4.3 At the end of each appointed resident three-year term, should the resident decide to further let their name stand, a new application for re-appointment must be made to Council.
- 4.4 Each appointed resident may, at the direction of Council, be appointed for three (3) consecutive appointments of three (3) year terms totally participating for nine (9) consecutive years.
- 4.5 Each appointed resident shall remain in office until a successor is appointed by Council.
- 4.6 Each appointed resident who has been appointed to the committee for a total of nine (9) consecutive years may be reappointed by a 2/3 majority vote of the whole of Council -for each term thereafter.
- 4.7 Any member of the committee may resign upon sending written notice to the secretary.
- 4.8 A member of the Committee is disqualified from holding office if they:
 - 4.8.1. Are hired in any capacity with the Town of Taber or the M.D. of Taber;
 - 4.8.2. Are absent from three (3) meetings of the committee during the past year; or,
 - 4.8.3. Resign from either the Town of Taber or the M.D. of Taber Council
- 4.499 If any member ceases to be a member of the Committee during the term they are appointed, the vacancy will be filled by an appointment by Council as soon as possible thereafter, and such appointment shall be effective only during the remaining term of the person vacating.

5.0 PROCEDURES / MEETINGS

- 5.1. The Committee shall elect a Chairperson and Vice Chairperson from its membership at their first meeting in each year. Members of the Town and M.D. Council shall not be elected as Chairperson or Vice Chairperson on the Committee.
- 5.2. The majority of the members of the Committee, constitute a quorum.
- 5.3. All Committee meetings will be held in accordance with "Robert's Rules of Order".
- 5.4. The decision of the majority of the Members present at a meeting duly convened shall be deemed to be the decision of the whole Committee.

TOWN OF TABER
ARTS AND HERITAGE COMMITTEE
BYLAW NO. ~~712-202416-2019~~

- 5.5. The Chairperson shall vote on every motion, and in the event of a tie, the motion shall be defeated.
- 5.6. Motions put forth must be voted on by all Members, except motions in which a Member has pecuniary interests. Prior to discussion, a request to abstain from discussion and voting, and the reason for the same shall be expressed and recorded in the minutes of the meeting.
- 5.7. The Committee shall hold no less than four (4) ~~nine (9)~~ quarterly regular meetings each year (March, June, September & November) Meetings shall be held regularly and at least quarterly. Additional meetings may be requested on an as needed basis.
- 5.8. The Committee may hold special meetings at the call of the Chair, or any three (3) members upon 24-hour notice.
- ~~5.2 The Town of Taber's Arts, Culture and Event Coordinator will attend all meetings of the Committee in an advisory capacity. The Coordinator shall not have voting privileges.~~
- 5.9. The Secretary of the Committee shall be appointed by the Chief Administrative Officer. The Secretary shall have no voting privileges.

6.0 MANDATE OF THE COMMITTEE

- 6.1 The members of the Committee shall collectively represent all arts, cultural and heritage interests within the region, and;
- 6.1.1. Shall act, on an ongoing basis, in an advisory capacity only, to Council;
- 6.1.2. May advise and make recommendations to Council on the development, coordination and quality of all aspects of Art and Heritage programs, plans and events in the community;
- 6.1.3. May act as a liaison between Council and all community arts, culture and heritage groups;
- 6.1.4. Hear and consider representations or concerns by any individual, ~~organization~~organization, or delegation of citizens with respect to arts, culture or heritage services / programs; and,
- 6.1.5. The Committee shall act on such recommendations as the ~~Committee deems~~Committee deems to be in the general interest of all citizens and where necessary, shall make recommendations to Council.
- 6.2 Community or regional arts, culture or heritage organizations that wish to appear before, or communicate directly with council on any matter referred to

TOWN OF TABER
ARTS AND HERITAGE COMMITTEE
BYLAW NO. 712-202416-2019

in sections 6 or 7 of this bylaw will be encouraged to first contact and make representation to the Arts and Heritage Committee.

7.0 RESPONSIBILITIES OF THE COMMITTEE

7.1 Liaison:

- 7.1.1. Establish contact and create relationships with all organizations delivering arts, ~~culture~~ and heritage services in the community.
- 7.1.2. Act on behalf of all residents of the region and bring forth their concerns to Council.
- 7.1.3. Become informed and knowledgeable and advise Council on all matters regarding current recreation issues at the national, ~~provincial~~ and regional levels.
- 7.1.4. On behalf of the Town of Taber, advocate for arts, ~~culture~~ and heritage initiatives, where appropriate.
- 7.1.5. Advise on the preparation and delivery of submissions for arts, cultural and heritage initiatives, where appropriate.
- 7.1.6. Attract new arts, ~~culture~~ and heritage opportunities to the Town.

7.2 Planning:

- 7.2.1. Assist in the preparation of the long-range plan at least every five (5) years outlining, in order of priority, the development and preferred allocation of resources;
- 7.2.2. Encourage the delivery of arts, ~~culture~~ and heritage recreation services in a comprehensive, cooperative and coordinated method utilizing private enterprise, non-profit organizations and public agencies; ~~and~~,
- 7.2.3. Identify the need for new or expanded arts, culture and heritage programs and make recommendations to Council to implement and promote these programs.

7.3 Evaluation:

- 7.3.1. Monitor and evaluate the implementation and impact of the long-range plan and advise Council.
- 7.3.2. Monitor and review operating procedures and advise Council of their impact on the quality of arts, cultural and heritage services.

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TOWN OF TABER
ARTS AND HERITAGE COMMITTEE
BYLAW NO. ~~712-202416-2019~~

8.0 FINANCE

- 8.1 Operational expenses of the Arts and Heritage Committee will be allocated annually through the operating budget cycle and administered by the Director Manger of Parks & Recreation.
- 8.2 At no time may the Committee, or a member of the Committee, commit Town of Taber employees, facilities or funds to a course of action, group or task.
- 8.3 Annually, the Committee shall review and advise Council on arts, culture or heritage programs and services that should be considered in the budget estimates for the following year.

Commented [GB1]: Who would this be now

9.0 INTENTION OF TOWN COUNCIL

It is the intention of the Town Council that each separate provision of this Bylaw shall be deemed independent of all other provisions herein and it is further the intention of the Town Council that if any provision of the Bylaw be declared invalid, all other provisions thereof shall remain valid and enforceable.

10.0 RESCINDED OR AMENDED BYLAWS

Bylaw No. 16-2019 and Bylaw No. 7-2024 are-is hereby repealed in their#s entirety.

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11.0 EFFECTIVE DATE

This Bylaw shall take effect on the day of the final passing and the signatures of the chief elected official and duly authorized designated officer thereof.

- RES. ~~480/2019~~ Read a first time this ~~19th~~ day of ~~August~~, 20~~19~~.
- RES. ~~481/2019~~ Read a second time this ~~19th~~ day of ~~August~~, 20~~19~~.
- RES. ~~483/2019~~ Read a third time and finally passed this ~~19th~~ day of ~~August~~, 20~~19~~.

Formatted: Indent: Left: 0 cm, Hanging: 0.63 cm

TOWN OF TABER

MAYOR

TOWN OF TABER
ARTS AND HERITAGE COMMITTEE
BYLAW NO. ~~712-202416-2019~~

CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

DRAFT

Council Request for Decision

Meeting Date: May 13, 2024

Subject:

DP 24-068 7301 50 Street Signage

Recommendation:

That Council approves development permit DP 24-068 for the Location of a Sign Similar to a Portable Sign at 7301 50 Street Lot 2, Block 2, Plan 0311670 with the following eight (8) conditions:

1. This permit is for a portable sign to be placed in the location shown on the attached map;
2. This permit is valid from May 14th, 2024, to May 13, 2025;
3. The signs must not be greater than 5.5m² and must not exceed 3.5m in height;
4. The sign must be placed in accordance with setback requirements of the Land Use Bylaw 13-2020;
5. The name and phone number of the sign owner must be permanently affixed to the sign in a visually prominent location on the sign;
6. The sign must be anchored or secured, and changeable copy on Portable signs must be secured to prevent vandalism;
7. The owner shall maintain the sign in a proper state of repair and shall ensure that all sign support, structural elements and/or guy wires are properly attached;
8. The sign must be removed, or the permit must be renewed on or before the expiry date.

Background:

Administration has received an application for signage to be located out at Ken McDonald Park. This application is for a sign that will be on a stand, but will not be a permanent sign, so it is more similar to a portable sign. Portable Signs located on Town Property go to the Council for approval. As this sign is for the company providing the fertilizer to the park this could also be considered similar in nature to the sponsor signs located in the Civic Center. This application has come to us at the request of the Recreation Department.

Legislation / Authority:

Section 2.21.14.(10)(a) of Land Use Bylaw 13-2020 as amended.



Strategic Plan Alignment:

Develop Community & Promote Growth – Review Town Policies and regulations that pertain to development.

Financial Implication:

Administrations time to prepare this application.

Service Level / Staff Resource Implication:

Development Applications fall under the regular duties of the Planning Department.

Justification:

This will allow the recreation department to notify the public of the use of fertilizer.

Alternative(s):

Alternative #1: That Council approves development permit DP 24-068 for the Location of a Sign Similar to a Portable Sign at 7301 50 Street Lot 2, Block 2, Plan 0311670, with amendments to the conditions.

Alternative #2: That Council approves development permit DP 24-068 for the Location of a Sign Similar to a Portable Sign at 7301 50 Street Lot 2, Block 2, Plan 0311670, with reasons.

1. The existing development does not confirm to section 2.21.14 of Land Use Bylaw 13-2020.
2. The existing development may unduly impact the use, enjoyment, or value of adjacent parcels.

Attachment(s): Application
Design and Sizing for Signage
Site Plan

APPROVALS:

Originated By:
Celina Newberry

Chief Administrative Officer (CAO) or Designate: _____



Application for Signs

Planning and Economic Development
 A-4900 50th St.
 Taber, Alberta T1G 1T1
 Phone: 403-223-6009
 Fax: 403-223-5530

Office Use Only			
Use: <input type="checkbox"/> Permitted <input type="checkbox"/> Discretionary <input type="checkbox"/> Prohibited		Land Use District:	Roll No:
Development Permit No:	DP Fee: \$	Off-Site Levy: \$	Security Deposit: \$
Building Permit No:	BP Fee: \$ (Minimum \$100.00)	SCC Levy: \$ (minimum \$4.50)	Total Fees: \$
Application Received:	Date Advertised:	Permit Effective:	

- Unless specifically exempt from the requirement to obtain a development permit in Section 2.21 of the *Land Use Bylaw*, all structures for signs and any enlargement, relocation, erection, construction or alteration of a sign, require a development permit.
- When necessary, a building permit application must be submitted with the development permit.
- If there is an electrical component, an electric permit will also be required. Applicants or their agents are advised to contact Superior Safety Codes to confirm the details needed for the electrical permit.
- If the sign is considered a Discretionary Use in your Land Use District the sign must go through an appeal period.
- Please submit the following:
 - Site Plan
 - Identify proposed and existing signs
 - Building Permit Application (if applicable)
 - Damage Deposit (if applicable)
 - Development Permit Fee

I / We hereby make application for a sign permit under the provisions of Land Use Bylaw No. 13-2020 in accordance with the plans and supporting information submitted herewith and which forms part of this application.

Address of Sign:	7301 50 th St Taber AB T1G 1S4		
Legal Description:	Lot (Parcel):	Block:	Plan:
Sign Owner:	Name:	Town of Taber	
	Email:	mike.melham@taber.ca	
	Address:	4720 50 St	
	Town:	Postal Code:	Taber T1G 2B6
	Phone Res:	Phone Cell:	223 5600
Business License#:			
Property Owner: (if different than Sign Owner)	Name:	Town of Taber	
	Address:	4900A 50 St.	
	Town:	Postal Code:	Taber
	Phone Res:	Phone Cell:	403-223-5800

Type of Sign Proposed:			
CLASS A <input type="checkbox"/> Address Sign <input type="checkbox"/> Election Sign <input type="checkbox"/> Open House Sign <input type="checkbox"/> Real Estate Sign <input type="checkbox"/> Window Sign <input type="checkbox"/> Folding (Sandwich) Sign	CLASS B <input type="checkbox"/> Banner Sign <input type="checkbox"/> Canopy Sign <input type="checkbox"/> Fascia Sign <input type="checkbox"/> Projection Sign	CLASS C <input checked="" type="checkbox"/> Freestanding Sign <input type="checkbox"/> Inflatable Sign <input type="checkbox"/> Roof Sign	CLASS D <input type="checkbox"/> Billboard Sign <input checked="" type="checkbox"/> Portable Sign
Sign Dimensions:	Length: 4'	Width: 8'	Height from ground: 7' Square footage: 32 sq ft.

1

The personal information on this form is being collected for the purpose of reviewing your application to the municipality of the Town of Taber. The information is collected under the authority of section 146 of the Municipal Government Act (MGA) and section 33 of the Freedom of Information and Protection of Privacy Act. Under section 33 of the FOIPP Act, the Town of Taber reserves the right to collect information that relates directly to and is necessary for an operating program or activity of the public body. Names of applicants will be provided to the public. If you have any questions about the collection of this information, please contact the FOIPP Coordinator at 403-223-5500 ext 5519.

Sign Materials:		Aluminum	
Will the sign be illuminated or animated?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Are there any exiting signs on the lot?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If yes, describe the type of illumination or animation:			
If Portable:	Date sign will be displayed:		Date sign will be removed:
	Area sign will be located:	<input type="checkbox"/> Commercial <input type="checkbox"/> Residential	<input type="checkbox"/> Industrial <input checked="" type="checkbox"/> Town-owned Land
	Will the sign be advertising a community event?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Name of event:

Town of Taber Land Use Bylaw Section 2.21.1 General Sign Rules

- 1) The owner of a sign shall maintain the sign in a proper state of repair and shall ensure that all sign supports, structural elements, and/or guy wires are properly attached and that the area around the sign structure is kept clean and free of overgrown vegetation, and free from refuse material.
- 2) No person shall erect or place a sign, so that it would be a traffic hazard or obstruct the vision of pedestrian or vehicular traffic.
- 3) The Development Officer may require the removal of any sign which in the opinion of the Development Officer:
 - a) Is a traffic hazard, or obstructs the vision of vehicular and non vehicular traffic;
 - b) Is in such a state of disrepair that it is unsightly;
 - c) Is no longer related to a business, event, product or commodity located on the same parcel as the sign.
- 4) No sign shall be placed on or project over Town property or right-of ways, unless written approval has been granted by the Town.
- 5) No sign, other than a community notice board erected by the Town or an approved Sign – Class D, may display third party advertising.
- 6) No sign is permitted to be attached to fences, tress, or any object in a public street or place.
- 7) No sign with flashing lights shall be permitted in any district.
- 8) All applications for signs abutting a highway right-of-way shall be referred to Alberta Transportation to ensure that provincial requirements and regulations are respected in the approval process.
- 9) Signs shall not contain statements, words, or pictures that are offensive, obscene or racist in the opinion of the Development Authority.

I have read the conditions listed on this form, and I am fully aware that any permit approved and issued is subject to revocation at any time. Where any portable sign is found to be in contravention of any one of the provisions of the conditions, the development officer shall:

- a) Give notice in writing to the sign owner or owner of the parcel of land upon which the sign is located directing rectification of the contravention.
- b) Have removed the said sign in the event the sign continues to contravene the provisions of the conditions 24 hours after receipt of the notification. Costs for sign removal shall be borne by the sign owner.

The Town shall not be liable nor responsible in any way for any loss of, or damage or injury to, any property belonging to the Grantee, or to any Agent, or Employee of the Grantee, or to any person, nor shall the Town be liable nor responsible in any way, for any personal injury or death that may be suffered or sustained by the Grantee, or any Agent or Employee of the Grantee, or any other person who may be or come upon the said lands. The Grantee shall indemnify and save harmless the Town of and from all liabilities, fines, suits, claims, demands and actions of any kind or nature which may be brought against the Town, its Agents or Employees, arising from this permit whether arising by reason of any breach, violation or non-performance by the Grantee of any of the covenants, terms or provisions hereof, or arising by reason of the act or neglect of either the grantee, it's this permit, notwithstanding anything herein contained to the contrary.

Signed: _____

Applicant

Date: April 4/24

Signed: _____

Registered Owner (If different than applicant)

Date: Apr. 15/24

Signed: _____

Development Officer

Date: April 15/2024

The personal information on this form is being collected for the purpose of reviewing your application to the municipality of the Town of Taber. The information is collected under the authority of section 146 of the Municipal Government Act (MGA) and section 33 of the Freedom of Information and Protection of Privacy Act. Under section 33 of the FOIPP Act, the Town of Taber reserves the right to collect information that relates directly to and is necessary for an operating program or activity of the public body. Names of applicants will be provided to the public. If you have any questions about the collection of this information, please contact the FOIPP Coordinator at 403-223-5500 ext 5519.

(x1) 48"h x 96"w Alupanel Sign

FERTILIZER SUPPLIED BY



Simplot®

GROWER SOLUTIONS

CHIN ALBERTA 403-345-3264

Customer: Simplot Grower Solutions		Job Description: Fertilizer Signs		Start Date: March 12, 2024	
Address: Lethbridge AB		Sales: TH	<input checked="" type="checkbox"/> Proof / <input checked="" type="checkbox"/> Quote / <input type="checkbox"/> W.O. EST		Date: March 12, 2024
Contact: John Koot		Designer: KA	Design #: SimplotGS_FertilizerSigns		Revision #: first draft
Ph: 306 463 4769	Email: john.koot@simplot.com		Customer Approval: <i>Signature</i> X		Please Print Name X

Note: Zircon Graphics makes every effort as possible to ensure accuracy on final job, however, it is the clients responsibility to verify the attached proof is correct.



Lethbridge - info@zirconlethbridge.ca
#20 - 1045 36th St. N. 403.328.7773



P

P

Large sign to go in this location



P

P

Taber Legion Park

50 Street

50 St

50 Street

Headows Cres

14'

Council Request for Decision

Meeting Date: May 13, 2024

Subject:

DP 24-069 7301 50 Street and 7400 52 Street - Signage

Recommendation:

That Council approves development permit DP 24-069 for the Location of 12 Signs Similar to a Portable Signs at 7301 50 Street and 7400 52 Street, Lots 2 and 3, Block 2, Plan 0311670 with the following seven (7) conditions:

1. This permit is for 12 signs each measuring 12" x 24" to be placed throughout Ken McDonald Park;
2. This permit is valid from May 14th, 2024, to May 13, 2025;
3. The signs must not be greater than 5.5m² and must not exceed 3.5m in height;
4. The signs must be placed in accordance with setback requirements of the Land Use Bylaw 13-2020;
5. The signs must be anchored or secured, and changeable copy on Portable signs must be secured to prevent vandalism;
6. The owner shall maintain the signs in a proper state of repair and shall ensure that all sign support, structural elements and/or guy wires are properly attached;
7. The signs must be removed, or the permit must be renewed on or before the expiry date.

Background:

Administration has received an application for signage to be located out a Ken McDonald Park. This application is for 12 small signs that will be located on fences and other such structures but will not be a permanent sign, so they have been deemed similar to a portable sign. Portable Signs located on Town Property go to the Council for approval. As the signs are for the company providing the fertilizer to the park this could also be considered similar in nature to the sponsors signs located in the Civic Center. This request has come to us from the Recreation Department.

Legislation / Authority:

Section 2.21.14.(10)(a) of Land Use Bylaw 13-2020 as amended.



Strategic Plan Alignment:

Develop Community & Promote Growth – Review Town Policies and regulations that pertain to development.

Financial Implication:

Administrations time.

Service Level / Staff Resource Implication:

Development Applications fall under the regular duties of the Planning Department.

Justification:

This will allow the recreation department to notify the public about the use of fertilizer within the park.

Alternative(s):

Alternative #1: That Council approves development permit DP 24-069 for the Location of 12 Signs Similar to a Portable Sign as 7301 50 Street and 7400 52 Street, Lots 2 and 3, Block 2, Plan 0311670, with amendments to the conditions.

Alternative #2: That Council does not approves development permit DP 24-069 for the Location of 12 Signs Similar to a Portable Sign at 7301 50 Street and 7400 52 Street, Lots 2 and 3, Block 2, Plan 0311670, with reasons.

1. The existing development does not confirm to section 2.21.14 of Land Use Bylaw 13-2020.
2. The existing development may unduly impact the use, enjoyment, or value of adjacent parcels.

Attachment(s): Application
Design and Sizing for Signage
Site Plan

APPROVALS:

Originated By:
Celina Newberry

Chief Administrative Officer (CAO) or Designate: _____



Application for Signs

Planning and Economic Development
 A-4900 50th St.
 Taber, Alberta T1G 1T1
 Phone: 403-223-6009
 Fax: 403-223-5530

Office Use Only			
Use: <input type="checkbox"/> Permitted <input type="checkbox"/> Discretionary <input type="checkbox"/> Prohibited		Land Use District:	Roll No:
Development Permit No:	DP Fee: \$	Off-Site Levy: \$	Security Deposit: \$
Building Permit No:	BP Fee: \$ (Minimum \$100.00)	SCC Levy: \$ (minimum \$4.50)	Total Fees: \$
Application Received:	Date Advertised:	Permit Effective:	

- Unless specifically exempt from the requirement to obtain a development permit in Section 2.21 of the *Land Use Bylaw*, all structures for signs and any enlargement, relocation, erection, construction or alteration of a sign, require a development permit.
- When necessary, a building permit application must be submitted with the development permit.
- If there is an electrical component, an electric permit will also be required. Applicants or their agents are advised to contact Superior Safety Codes to confirm the details needed for the electrical permit.
- If the sign is considered a Discretionary Use in your Land Use District the sign must go through an appeal period.
- Please submit the following:
 - Site Plan
 - Identify proposed and existing signs
 - Damage Deposit (if applicable)
 - Building Permit Application (if applicable)
 - Development Permit Fee

I / We hereby make application for a sign permit under the provisions of Land Use Bylaw No. 13-2020 in accordance with the plans and supporting information submitted herewith and which forms part of this application.

Address of Sign: 7301 50th St Taber AB T1G 1S4

Legal Description: Lot (Parcel): Block: Plan:

Sign Owner:

Name: Town of Taber Email: mike.mellan@taber.ca

Address: 4720 50th St

Town: Taber Postal Code: T1G 2B6

Phone Res: 403 223 5500 Phone Cell:

Business License#:

Property Owner:
(if different than Sign Owner)

Name: Town of Taber Email:

Address: 4900 A 50th St.

Town: Taber Postal Code:

Phone Res: 403 223-5500 Phone Cell:

Type of Sign Proposed:

CLASS A <input type="checkbox"/> Address Sign <input type="checkbox"/> Election Sign <input type="checkbox"/> Open House Sign <input type="checkbox"/> Real Estate Sign <input type="checkbox"/> Window Sign <input type="checkbox"/> Folding (Sandwich) Sign	CLASS B <input checked="" type="checkbox"/> Banner Sign <input type="checkbox"/> Canopy Sign <input type="checkbox"/> Fascia Sign <input type="checkbox"/> Projection Sign	CLASS C <input type="checkbox"/> Freestanding Sign <input type="checkbox"/> Inflatable Sign <input type="checkbox"/> Roof Sign	CLASS D <input type="checkbox"/> Billboard Sign <input checked="" type="checkbox"/> Portable Sign
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Sign Dimensions: Length: 12' Width: 24' Height from ground: 30' Square footage: 2 sf ft 12

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Sign Materials:		Aluminum	
Will the sign be illuminated or animated?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Are there any exiting signs on the lot?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If yes, describe the type of illumination or animation:			
If Portable:	Date sign will be displayed:		Date sign will be removed:
	Area sign will be located:	<input type="checkbox"/> Commercial <input type="checkbox"/> Residential	<input type="checkbox"/> Industrial <input checked="" type="checkbox"/> Town-owned Land
	Will the sign be advertising a community event?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Name of event:

Town of Taber Land Use Bylaw Section 2.21.1 General Sign Rules

- 1) The owner of a sign shall maintain the sign in a proper state of repair and shall ensure that all sign supports, structural elements, and/or guy wires are properly attached and that the area around the sign structure is kept clean and free of overgrown vegetation, and free from refuse material.
- 2) No person shall erect or place a sign, so that it would be a traffic hazard or obstruct the vision of pedestrian or vehicular traffic.
- 3) The Development Officer may require the removal of any sign which in the opinion of the Development Officer:
 - a) Is a traffic hazard, or obstructs the vision of vehicular and non vehicular traffic;
 - b) Is in such a state of disrepair that it is unsightly;
 - c) Is no longer related to a business, event, product or commodity located on the same parcel as the sign.
- 4) No sign shall be placed on or project over Town property or right-of ways, unless written approval has been granted by the Town.
- 5) No sign, other than a community notice board erected by the Town or an approved Sign – Class D, may display third party advertising.
- 6) No sign is permitted to be attached to fences, trees, or any object in a public street or place.
- 7) No sign with flashing lights shall be permitted in any district.
- 8) All applications for signs abutting a highway right-of-way shall be referred to Alberta Transportation to ensure that provincial requirements and regulations are respected in the approval process.
- 9) Signs shall not contain statements, words, or pictures that are offensive, obscene or racist in the opinion of the Development Authority.

I have read the conditions listed on this form, and I am fully aware that any permit approved and issued is subject to revocation at any time. Where any portable sign is found to be in contravention of any one of the provisions of the conditions, the development officer shall:

- a) Give notice in writing to the sign owner or owner of the parcel of land upon which the sign is located directing rectification of the contravention.
- b) Have removed the said sign in the event the sign continues to contravene the provisions of the conditions 24 hours after receipt of the notification. Costs for sign removal shall be borne by the sign owner.

The Town shall not be liable nor responsible in any way for any loss of, or damage or injury to, any property belonging to the Grantee, or to any Agent, or Employee of the Grantee, or to any person, nor shall the Town be liable nor responsible in any way, for any personal injury or death that may be suffered or sustained by the Grantee, or any Agent or Employee of the Grantee, or any other person who may be or come upon the said lands. The Grantee shall indemnify and save harmless the Town of and from all liabilities, fines, suits, claims, demands and actions of any kind or nature which may be brought against the Town, its Agents or Employees, arising from this permit whether arising by reason of any breach, violation or non-performance by the Grantee of any of the covenants, terms or provisions hereof, or arising by reason of the act or neglect of either the grantee, it's this permit, notwithstanding anything herein contained to the contrary.

Signed: _____

Applicant

Date: APRIL 4/24

Signed: _____

Registered Owner (if different than applicant)

Date: Apr. 15/24

Signed: _____

Development Officer

Date: April 15/2024

The personal information on this form is being collected for the purpose of reviewing your application to the municipality of the Town of Taber. The information is collected under the authority of section 146 of the Municipal Government Act (MGA) and section 33 of the Freedom of Information and Protection of Privacy Act. Under section 33 of the FOIPP Act, the Town of Taber reserves the right to collect information that relates directly to and is necessary for an operating program or activity of the public body. Names of applicants will be provided to the public. If you have any questions about the collection of this information, please contact the FOIPP Coordinator at 403-223-5500 ext 5519.

(x20) 12"h x 24"w Alupanel Signs



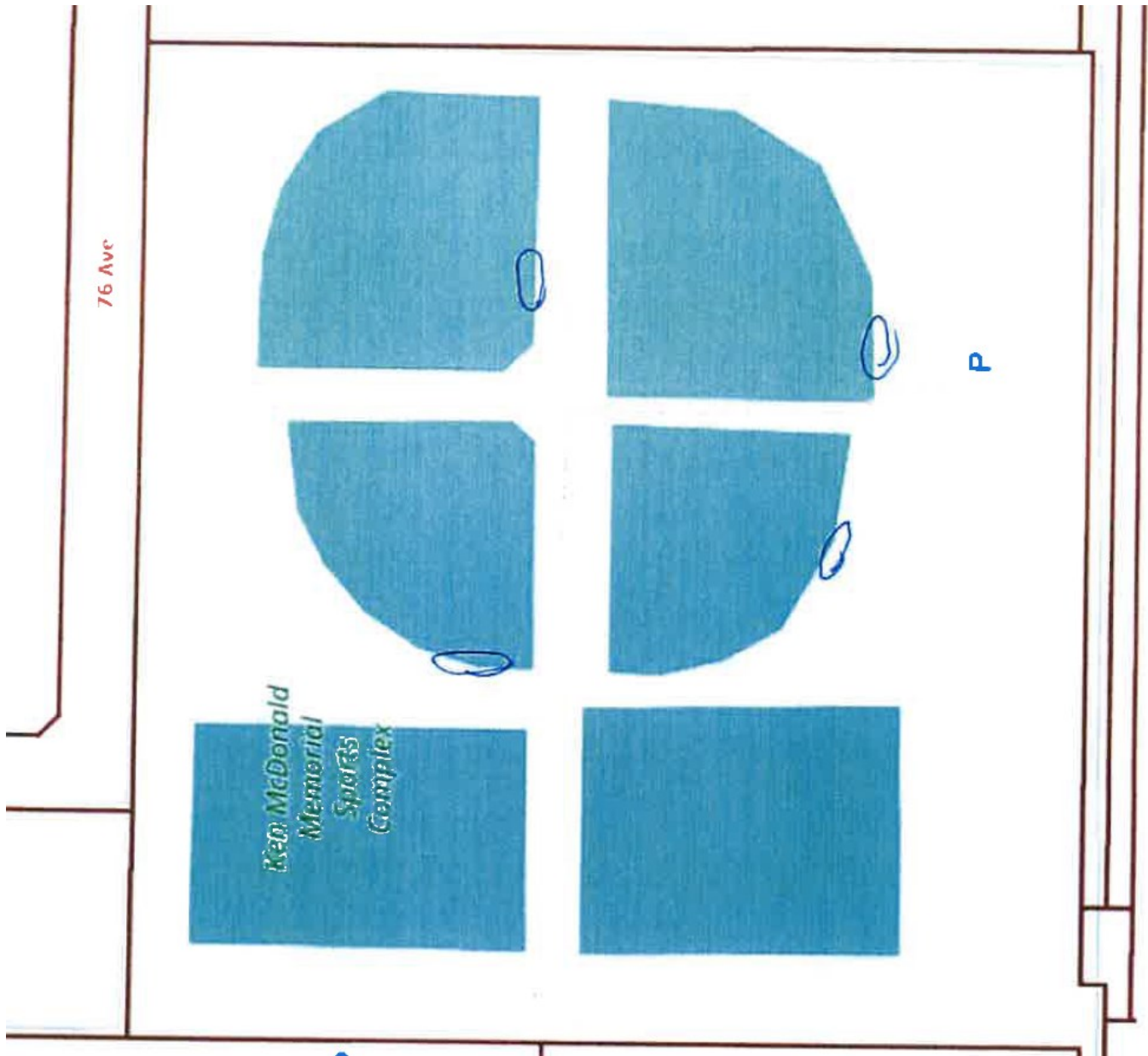
Customer: Simplot Grower Solutions		Job Description: Fertilizer Signs		Start Date: March 12, 2024	
Address: Lethbridge AB		Sales: TH		<input checked="" type="checkbox"/> Proof / <input checked="" type="checkbox"/> Quote / <input type="checkbox"/> W.O. EST	
Contact: John Koot		Designer: KA		Date: March 12, 2024	
Ph: 306 463 4769		Email: john.koot@simplot.com		Design #: SimplotGS_FertilizerSigns	
		Customer Approval: <i>Signature</i> X		Revision #: first draft	
				Please Print Name X	

Note: Zircon Graphics makes every effort as possible to ensure accuracy on final job, however, it is the clients responsibility to verify the attached proof is correct.



Lethbridge - info@zirconlethbridge.ca
#20 - 1045 36th St. N. 403.328.7773

The small signs are to be located throughout Ken McDonald park some possible locations have been circled below.



Council Request for Decision

Meeting Date: May 13, 2024

Subject:

DP 24-082 5506 46 Avenue Demolition

Recommendation:

That Council approves Development Permit DP 24-082 to Remove the Existing Building at 5506 46 Avenue, Lots 1-5, Block 21, Plan 6390L, with the following eleven (11) conditions:

1. The applicant must obtain a Building Permit to ensure the development complies with the National Fire Code 2019 (AE) and the National Building Code 2019 (AE). It shall be the responsibility of the applicant to obtain the necessary Building, Plumbing, Electrical, and Gas permits;
2. The applicant must obtain any approvals required by Alberta Transportation for the removal and move of the building;
3. The applicant shall ensure all utilities and services have been discounted prior to move;
4. The demolition must adhere to the Alberta Occupational Health & Safety Code, and all other Provincial and Federal legislations. This includes any applicable requirements for working with or disposing of any potentially hazardous materials;
5. The applicant must ensure all environmental regulations and legislations are adhered to during demolition and the disposal of materials;
6. The applicant must ensure that the contractor commissioned for the construction has a valid Business License for the Town of Taber;
7. The applicant must contact affected utilities and services to ensure they are aware of the demolition;
8. If the applicant intends to dispose of the material at the Town of Taber Waste Transfer Site:
 1. Construction materials must be separated: asphalt, dirt, concrete, and wood (if possible) prior to drop off at the Transfer Station.
 2. Taber Transfer Station will not accept any environmentally hazardous materials.
 3. Before taking anything to the Transfer Station, call for arrangements: 403-223-5500 ext. 5439.
 4. Please note that the Transfer Station is not accepting construction materials/debris at this time and will not be accepting them until at the earliest sometime in early August

or later. Alternative arrangements for the disposal of the construction materials or debris shall be made at another site.

9. During construction, the site shall be maintained in a neat and orderly manner so as to ensure that neighbours are not directly impacted by construction activity. This includes parking of construction vehicles and storage of construction materials, debris, and topsoil. Any damage to neighbours' property, including fences, driveways, or landscaping that occurs due to this construction shall be repaired. Erosion shall be controlled so that soil and dust is not conveyed off site. Standing water on the site shall also be controlled by the applicant. (Non-compliance of these items are subject to fines as indicated under Bylaw 13-2021);
10. The curb stop shall only be turned on by the Town of Taber's Public Services. Any attempt to contravene this may be subject to a fine as outlined in Bylaw 20-2020 part 8.0. The water curb stop shall be set at finished grade elevation to ensure accessibility by Public Services prior to installation of water metre and access to Town water. Public Services shall determine if water curb stop is acceptable and so advise the Town office prior to occupancy of the dwelling. As per Bylaw 20-2020 part 5.30, temporary water service for a maximum of 60 days must be arranged through the Town Office;
11. In accordance with policy PLN-4, a \$2,500.00 damage deposit shall be forwarded to the Town office (Planning Department) prior to construction. Any damages to any of the Town's infrastructure including, but not limited to, public streets, sidewalks, or services as a result of the removal of this building shall be restored to Town standards at the applicant's expense prior to issuance of an occupancy permit.

Background:

Administration has received an application to move off the building located on the above property. The removal of this building would be to facilitate development previously approved by council for this property.

Legislation / Authority:

Bylaw 10-2018 - Subdivision and Development Authority and MPC Bylaw, Section 9:

"Unless otherwise specified in the Land Use Bylaw, Council is the Development Authority for all Development Permit applications for Direct Control Districts."

Strategic Plan Alignment:

Enhance Sense of Community #4: Continue the growth of Taber as a healthy and safe community.

Financial Implication:

The applicant has paid the appropriate application fees.



Service Level / Staff Resource Implication:

Administration's time was required for the review and processing of the application.

Justification:

That the proposed development is in accordance with the relevant statutory plan and in the opinion of the development authority does not unduly impact the neighboring properties.

Alternative(s):

Alternative #1: That Council approves Development Permit DP 24-082 to Remove the Existing Building at 5506 46 Avenue, Lots 1-5, Block 21, Plan 6390L, with amendments to the conditions.

Alternative #2: That Council does not approve Development Permit Development Permit DP 24-082 to Remove the Existing Building at 5506 46 Avenue, Lots 1-5, Block 21, Plan 6390L, with reasons.

1. The existing development may unduly impact the use, enjoyment, or value of adjacent parcels.

Attachment(s): Application
Site Plan

APPROVALS:

Originated By:
Celina Newberry

Chief Administrative Officer (CAO) or Designate: _____



Application for Demolition

Planning and Economic Development
 A-4900 50th St
 Taber, Alberta T1G 1T1
 Phone 403-223-6009
 Fax: 403-223-5530

Office Use Only			
Use: <input type="checkbox"/> Permitted <input type="checkbox"/> Discretionary <input type="checkbox"/> Prohibited		Land Use District:	Roll No:
Development Permit No.	DP Fee: \$	Off-Site Levy: \$	Security Deposit: \$
Application Received:	Date Advertised:	Permit Effective:	Total Fees: \$

BUILDING TO BE MOVED OFFSITE

- A building permit application must be submitted in addition to the in-fill demolition permit.
- A minimum \$2,500 deposit will be held to ensure the site remains in a safe condition and for the repair of any Town property that is damaged during demolition. It is the applicant's responsibility to request the refund.
- This permit is only for total residential house demolitions – no partial demolitions & no commercial or industrial demolitions.
- Please submit the following:
 - Site Plan
 - Building Permit Application
 - Hazardous Materials Assessment Report
 - Damage Deposit
 - Demolition Permit Fee
 - Traffic Accommodation Plan (for road closure)

I / We hereby make application under the provisions of Land Use Bylaw No. 13-2020 for a Demolition Permit in accordance with the plans and supporting information submitted herewith and which forms part of this application

Municipal Address:	5506 46 Ave, Taber		
Legal Description of property to be developed:	Lot (Parcel): 1-5	Block: 21	Plan: 6390L
Applicant:	Name: Frank Klassen	Email: taberstripmail@gmail.com	
	Address: 5332 46 Ave		
	Town: Taber	Postal Code: T1G 2A8	
	Phone Res:	Phone Cell: 403-892-3182	
	Business License#:		
Interest in the proposed demolition, if not the registered owner: <input type="checkbox"/> Agent <input type="checkbox"/> Contractor <input type="checkbox"/> Tenant <input type="checkbox"/> Other explain			
Registered Owner: (if different from applicant)	Name:		Email:
	Address:		
	Town:		Postal Code:
	Phone Res:		Phone Cell:
Dates of Demolition:	Start date:		Completion date:

Signed: Date: April 25, 2024
 Applicant







Signed: _____ Date: _____
 Registered Owner (If different than applicant)

Signed: Date: April 25, 2024
 Development Officer

Signed: Date: 05/07/2024
 Engineering & Public Works Administrative Supervisor

The personal information on this form is being collected for the purpose of reviewing your application to the municipality of the Town of Taber. The information is collected under the authority of section 146 of the Municipal Government Act (MGA) and section 33 of the Freedom of Information and Protection of Privacy Act. Under section 33 of the FOIPP Act, the Town of Taber reserves the right to collect information that relates directly to and is necessary for an operating program or activity of the public body. Names of applicants will be provided to the public. If you have any questions about the collection of this information, please contact the FOIPP Coordinator at 403-223-5500 ext 5519

Applicants must contact affected utilities and services to ensure they are aware of the demolition. once they have been called the applicant should sign-off to confirm completion. **A permit will not be issued until this form has been returned to the Planning and Economic Development Department with all parts signed-off.**

<input type="checkbox"/> Water: Town of Taber	Water may need to be shut off, meter removed, etc 403- 223-5500 ext. 6002 • Owners responsibility to contact the Town to turn utilities off	Signed:  Applicant
<input type="checkbox"/> Gas: ATCO	Local Office: 403-223-9632 General Tel: 403-310-5678	Signed:  Applicant
<input type="checkbox"/> Power: Fortis	Owners will have to call your power billing company first 403-310-9473	Signed:  Applicant
<input type="checkbox"/> Other Underground Utilities:	Alberta One-Call: 1-800-242-3447	Signed:  Applicant
<input type="checkbox"/> Consultation:	Consultation before deconstruction with Town of Taber Engineering and Public Works: 403-308-4448	Signed: _____ Public Services Manager
<input type="checkbox"/> Site Inspection:	Pre and post site inspections to be done before and after with Town of Taber Public Works To be scheduled at the Planning Counter: 403-223-6009	Signed:  Applicant
<input type="checkbox"/> Waste Transfer Site	Tipping fees for an entire demolition has been reduced to \$0.00 by Council (as long as all rules are followed) • Construction materials must be separated (asphalt, dirt, concrete, wood) prior to drop off at Transfer Station • Taber Transfer Station will not accept any environmentally hazardous materials • Before taking anything to Transfer Station, call for arrangements: 403-223-5500 ext 5439	Signed:  Applicant

no n/a

Deposits

Damage deposits in the minimum amount of \$2,500.00 are used for permanent or temporary repairs to public property, caused by construction and/or development activity and to ensure compliance with conditions of landscaping, facade completion and building completion. To ensure the return of these deposits, you must make every effort to keep your site in a safe condition. You should be aware that these deposits could be used for repairs or cleanup without notice.

Responsibility for Damage: The person who takes out the permit is responsible for the cost of all repairs to Town property, whether or not he/she causes the damage directly. Please note that you will be held responsible for any damage caused by your sub-trades, etc.

Prior to Construction - Demolition, Excavation and/or Moved In Dwelling and Manufactured Home Siting.

Since these phases of construction cause the majority of damage to Town property, you should ensure the following:

- Call the Planning & Economic Development Department (403-223-6009) 2-5 days prior to work starting to schedule pre site inspection to be completed.
- Do not allow your demolition equipment to travel on Town streets, lanes, curbs, sidewalks, curb stops, etc. transport directly into site on a rubber-tired carrier or ensure the cleats are covered. Planking on Town property is usually necessary to avoid damaging pavements, curbs, sidewalks, curb stops, etc.
- Ensure that adjacent streets and lanes are kept clear of excavation material, as well as building material.

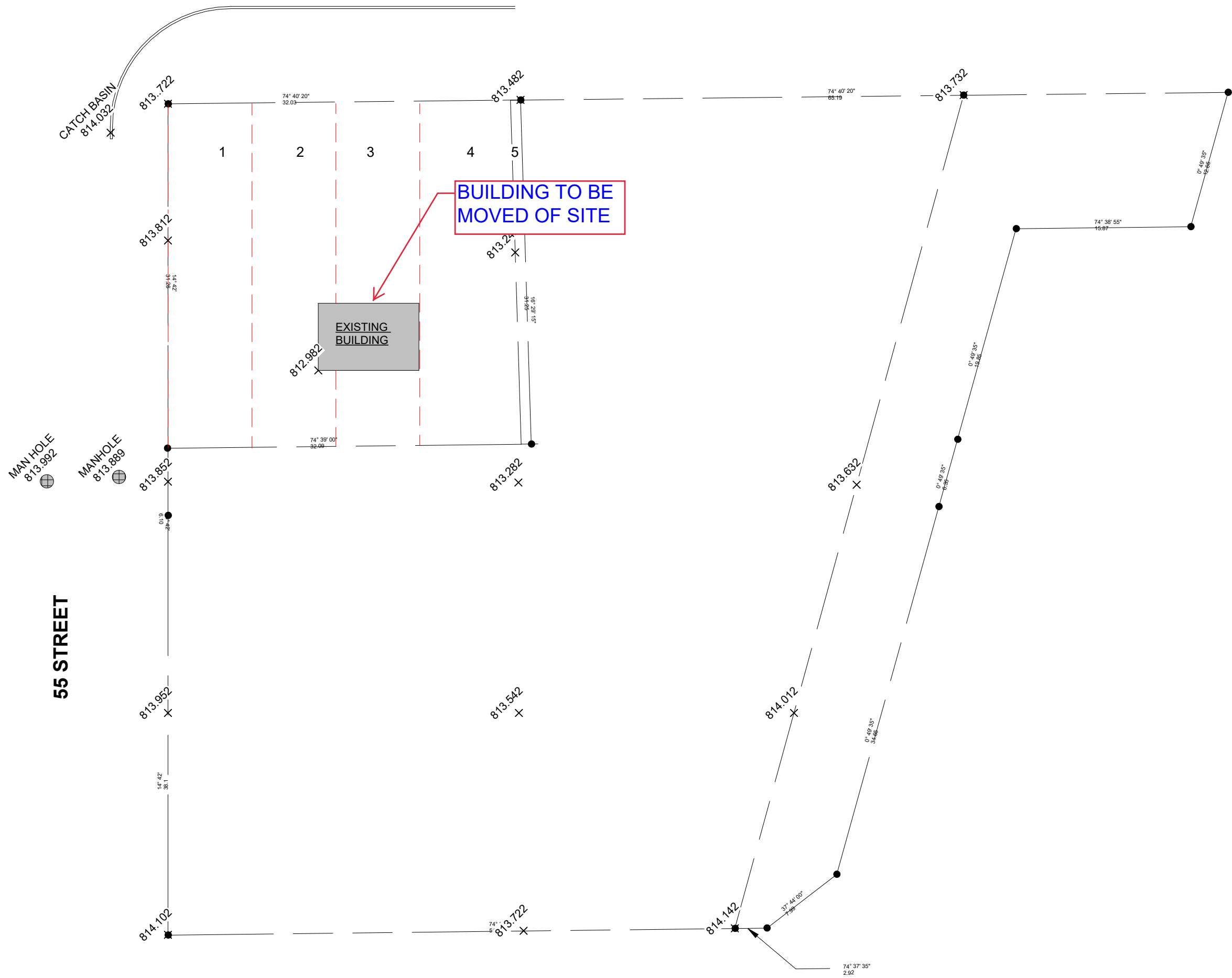
During Deconstruction: Storage of material on developed Town property (boulevards, parks, curbs, gutters, sidewalks, etc.) is prohibited unless the appropriate approvals and related permits are obtained in advance from the Planning and Economic Development Department and any unauthorized stored material may be removed at your expense without further notice. Boulevard trees cannot be pruned or removed without Town approval. Any damage to Town trees will be billed to your deposit and billing includes replacement, as well as aesthetic loss to the community. (potentially several thousand dollars)

Upon Completion: Please call the Planning & Economic Development Department (403-223-6009) when the work is completed to schedule a post site inspection to be completed. Before you request a refund of your deposit, ensure all work is completed, including any necessary repairs to Town property. If you would like Town staff to complete your repairs, please contact 403-223-5500 ext. 5463 and you will be directed to the appropriate authority. If you want to perform related work yourself, you must take out a permit, use an approved contractor, and contact our office for inspection.

NOTE: Residential lane repairs must be restored to original or better condition and residential boulevards must be restored in grass. For details/comments on this process, you can telephone 403-223-5500 ext 5463

Refund requests can be made by calling 403-223-6003. Refunds will not accumulate or bear interest.

The personal information on this form is being collected for the purpose of reviewing your application to the municipality of the Town of Taber. The information is collected under the authority of section 146 of the Municipal Government Act (MGA) and section 33 of the Freedom of Information and Protection of Privacy Act. Under section 33 of the FOIPP Act, the Town of Taber reserves the right to collect information that relates directly to and is necessary for an operating program or activity of the public body. Names of applicants will be provided to the public. If you have any questions about the collection of this information, please contact the FOIPP Coordinator at 403-223-5500 ext 5519



STAMP:

REVISION	DATE
A	
B	
C	
D	
E	
F	

FRANK KLASSEN
STRIP MALL

Project number: 2499
Date: FEB 06, 2023
Drawn by: T.PATEL
Checked by: A.KLASSEN

GRADING PLAN

A108

Scale 1" = 30'-0"

1 LOT OVERRIDE
1" = 30'-0"

Council Request for Decision

Meeting Date: May 13, 2024

Subject:

Information For Council

Recommendation:

No motion is required at this time.

Background:

The Town receives communication on an on-going basis that is likely of interest to Council. In most cases, this communication is provided simply as information to Council and no comment is needed. In some cases, though, Council may wish to seek clarification on the matter from its administration or from the originator of the communication, or even to challenge the matter through Council discussion. Placing the communication on Council's agenda allows these opportunities. The relevant communication for this Council agenda is:

1. The Report for the Taber Feral Cat Program has been attached for Council's information.
2. Chinook Regional Arch Board Report has been attached for Council's information.
3. Environment and Protected Areas Office of the Minister Water License Holder correspondence has been attached for Council information.
4. Taber Special Needs Society has sent the attached correspondence for Council's consideration.
5. Shelby Slofstra, a volunteer for Apraxia Kids, has sent correspondence requesting Council proclaim May 14th as Apraxia Awareness Day. The correspondence is attached for Council's consideration.

Legislation / Authority:

Municipal Government Act Sections 3 and 5.

Strategic Plan Alignment:

Improve internal and external communications: establish appropriate communication protocols between Council and Administration.

Financial Implication:

These will vary with information items.

Service Level / Staff Resource Implication:

These will vary with information items.



Justification:

To keep Council informed on current municipal information and correspondence.

Alternative(s):

1. Council could seek clarification on any matter from administration.
2. Council could discuss, in depth, any other matters raised by communication and take-action through either resolution or bylaw.

Alternative for Taber Special Needs Society's Declaration Request (should Council wish to make the declaration):

1. That Council affirms the week commencing on the third Monday of May and concluding on the following Sunday as Community Disability Services Professional Appreciation Week in the Town of Taber.
2. That Council declares the week commencing on the third Monday of May and concluding on the following Sunday as Community Disability Services Professional Appreciation Week in the Town of Taber.

Alternative for Apraxia Awareness Day Proclamation (should Council wish to make the declaration):

1. That Council affirms May 14th, 2024 as Apraxia Awareness Day in the Town of Taber.
2. That Council declares May 14th, 2024 as Apraxia Awareness Day in the Town of Taber.

Attachment(s):

Report Taber Feral Cat Program May 2024

Chinook Regional Arch Board Report April 2024

Water License Holder Correspondence

Community Disability Service Workers Appreciation Week Declaration

Apraxia Awareness Day Proclamation Request Letter

Apraxia Awareness Sample Proclamation

APPROVALS:

Originated By:

Kerry Van Ham

Chief Administrative Officer (CAO) or Designate: _____



CATF Report: Taber Cat Care and Management Project April 2024



Guidance

Mission Statement:

We partner with individuals and communities who request guidance, support, and resources to humanely care for their companion animals, improving the safety of the community and the well-being of animals.

Vision Statement:

Humans and companion animals living in harmony, with compassion, respect, kindness, and accountability guiding thoughts and actions.

Description of Activities:

- The Task Force created a questionnaire and a poster that were published on social media and sent to the residents in the utility bills from the town of Taber. This allowed the community to be informed of the upcoming cat clinic and collect information surrounding community cats.
- Staff members connected with over 60 respondents of the questionnaire to gain a better understanding of the cat colonies and caregivers in different areas which allowed the Task Force to create a plan and have a better understanding of the amount of resources required.
- Staff and volunteers arrived in Taber Friday April 5, 2024 and set up in the small arena at the Taber Community Centre Complex.
- 6 teams were strategically deployed to over 30 targeted areas to speak with the caregivers and start the trapping process.
- Throughout April 5-7, teams monitored their trapping locations while securely transporting the cats secured in traps to the Taber Arena.
- A cat care team was set up at the arena waiting to intake the cats from the trap teams and provide them with fresh food, water and linens multiple times a day throughout their stay.
- On Sunday April 7, 2024, volunteer veterinarians, registered veterinary technologists and general volunteers arrived to assist with surgery for the cats that would return to the community.



- The cats were released back to the areas where they had been trapped on Monday April 8, 2024 once recovered from surgery before the team packed up and headed back to Calgary.
- **Ongoing:** We continue to liaise with the community members and local volunteers in case any concerns arise with the cats that came through our program and advise the caregivers to let us know if new cats show up in their colonies so we can ensure they are sterilized.



Surgery & Surrendered Cats

A total of **142 cats** were spayed/neutered, vaccinated (including rabies), treated for parasites and permanent identification in the form of a tattoo as well as an ear tip to identify that they have been fixed.

- **73** Cats Spayed (Female Cats)
- **69** Cats Neutered (Male Cats)

Additionally, **79** cats/kittens were relinquished into the care of the Task Force and placed with partnering rescue organizations to be rehomed.

We also have **8** cats who are receiving additional care until they can be returned to their caretakers.
A TOTAL OF 249 cats were cared for throughout the clinic



Medical Intervention:

Several cats seen at the clinic presented with illness and injuries that required further medical intervention. These cats have been brought to Calgary and will receive the necessary treatment and medical treatment. These include long term medications, surgical repair of large open wounds, dental surgery and a possible eye enucleation. Once the cats are medically cleared they will be assessed to determine if they are fit to return to their colonies.





Human Resources:

- 6 Staff Members
- 7 Volunteer Veterinarians
- 14 Volunteer Registered Veterinary Technologists
- 27 General Volunteers

Registered Charity: 82559 6018 RR0001

BOARD REPORT



CHINOOK
ARCH REGIONAL
LIBRARY SYSTEM

Chinook Arch Library Board Meeting - April 4, 2024

Chinook Arch Receives Clean Audit Option

Auditors from Insight LLP reviewed the 2023 Audited Financial Statements with the Board. The Statements show that Chinook Arch is in sound financial shape, despite recent funding challenges due to a flat levy rate. In 2023, Chinook Arch invested \$160,000 in reserve funds to replace all member library websites, and upgrade the wireless access points in all member libraries. It was also able to seal coat the Chinook Arch parking lot. The Board's Audited Financial Statements can be found on the Chinook Arch website at <https://chinookarch.ca/about-us/financial-statements>.

Annual Reports Approved

Municipal Affairs requires that all Alberta public libraries submit an annual report. The 2023 Chinook Arch annual report showed that library services are continuing to rebound in the wake of the pandemic, with most indicators showing modest increases over 2022.



Strong Support for Public Libraries in Alberta

A recent telephone survey commissioned by Alberta's library systems found that 71% of Albertans agree that convenient access to the public library is important to them, and 81% agree that there is value in public libraries as free spaces to read, learn, have fun, and access the Internet.

Board Members Present

Arrowwood	Corry Walk
Barnwell	Jane Johnson
Barons	Ron Gorzitza
Cardston	Marsha Jensen
Cardston County	Tom Nish
Champion	Terry Penney
Claresholm	Kelsey Hipkin
Coalhurst	Lyndsay Montina
Coutts	Stephen A. Pain
Crowsnest Pass	Doreen Glavin
Fort Macleod	Jim Monteith
Hill Spring	Suzanne French
Lethbridge (City)	Robin Harper
Lethbridge (County)	Tory Campbell
Lomond	Marie Logan
Magrath	Darryl Christensen
Milk River	Anne Michaelis
Milo	Christopher Northcott
Nanton	Amanda Bustard
Nobleford	Melissa Jensen
Pincher Creek	Mark Barber
Pincher Creek M.D.	Dave Cox
Raymond	Kelly Jensen
Stirling	Gary Bikman
Taber	Daniel Remfert
Taber M.D.	Merrill Harris
Vauxhall	Marilyn Forchuk
Vulcan	Debra Wyatt
Warner	Derek Baron
Warner County	Morgan Rockenbach
ID of Waterton	Lesley Little
Willow Creek M.D.	Maryanne Sandberg
LPL Resource Centre	Brendan Cummins

Regrets

Coaldale	Jordan Sailer
Picture Butte	Crystal Neels
Stavely	Chelsey Hurt
Vulcan County	Doug Logan
Ministerial Appointment	Vic Mensch (Chair)

Absent

Carmangay	Blanche Anderson
Glenwood	Linda Allred

Chinook Arch VOIP Telephone System Saves Members \$19,000 Annually

In 2021, Chinook Arch started offering VOIP telephone services on a cost-recovery basis. Many of the 20+ participating libraries saw their bills drop from \$200 to \$15/month. Collectively, this service saves the libraries \$19,000 per year!



Policies Reviewed

The Board reviews its policy manual every three years. At the April 2024 meeting, the following policies were approved. All policies can be found on the Chinook Arch website at <https://chinookarch.ca/about-us/board-policies>.

- Management of System Funds
- Backup of Financial Data
- Hours of Work and Overtime
- Annual Vacation
- Employee Benefits
- Drugs, Alcohol, and Medication

Contact Us

Chinook Arch Regional Library System
2902 7th Avenue North
Lethbridge, AB T1H 5C6 | 403-380-1500
www.chinookarch.ca | arch@chinookarch.ca



[facebook.com/
chinook.arch7](https://facebook.com/chinook.arch7)



[@chinooklibs](https://instagram.com/@chinooklibs)



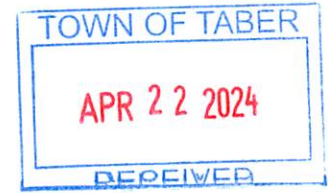
[@chinooklibs](https://twitter.com/@chinooklibs)



ALBERTA

ENVIRONMENT AND PROTECTED AREAS

Office of the Minister



Dear Water Licence Holder,

Alberta is currently experiencing drought conditions. This is especially true in the South Saskatchewan River Basin (SSRB) and, based on current forecasts, it is expected to continue throughout this year. These conditions mean there is potential for the drought to worsen, and we must be prepared.

Over the past two months, the largest water licence holders in the SSRB have worked to develop water sharing agreements to mitigate the risks posed by drought.

These discussions have been the largest and most comprehensive in Alberta's history. Four memorandums of understanding (MOUs) have been drafted covering the: Bow River Basin, Red Deer River Basin, Oldman River Basin, and the Upper Tributaries of the Oldman River Basin.

The MOUs require all major water licence holders to reduce their water use. It is expected the MOUs will be completed by April 18, 2024. These MOUs will be released publicly shortly thereafter.

I am writing to ask that all remaining two thousand plus small licence holders implement the same water conservation measure as outlined in the MOUs.

You have been identified as a small licence holder falling into the following categories, with the following commitment expectations:

Sector	Expectation
All municipalities in the SSRB	Implement a 5-10% reduction in water use.
Private Irrigation (including those with irrigation type activities, like golf courses).	Implement the same restriction of water use as the current on-farm water limit set by your closest irrigation district.
Industrial and Commercial	Withdrawal of the minimum volume of water needed to maintain operations.
Feedlots and Stock Growers	
Oil and Gas	
All others	

The Drought Command Team will continue to provide regular updates on the drought conditions, including actions related to water reduction and conservation measures that may be required.

Please assist the Drought Command Team by updating your contact information by visiting: https://your.alberta.ca/drought/survey_tools/licence-holder-contact-information. You can also email: epa.drought-response@gov.ab.ca or call 403-381-5546.

For general enquiries, email epa.drought@gov.ab.ca or call EPA Outreach Services at 310-3773.

For the latest updates on drought in Alberta, please visit alberta.ca/drought.

Sincerely,

A handwritten signature in black ink that reads "Rebecca Schulz". The signature is written in a cursive, flowing style.

Rebecca Schulz
Minister of Environment and Protected Areas



ALBERTA

SENIORS, COMMUNITY AND SOCIAL SERVICES
Office of the Minister

**Ministerial Order
No. 2024-005**

WHEREAS, pursuant to section 3(1)(b) of the *Special Days Act*, a Minister may declare a week as a special week, and name it accordingly, if the week is not otherwise recognized, declared or observed by or under any other enactment;

AND WHEREAS over 15,000 people are employed in the Community Disability Services sector in the Province of Alberta;

AND WHEREAS having a disability is often isolating for individuals, it is crucial we support this sector and its employees to make sure every Albertan is given the opportunity to live rich, meaningful lives in their communities through access to services;

AND WHEREAS disability services workers are valued for the positive impact their work has on the lives of people with disabilities and their families;

AND WHEREAS the Province of Alberta recognizes the important work of the Alberta Disability Workers Association for its advocacy in raising awareness among Albertans of this essential workforce.

I, JASON NIXON, Minister of Seniors, Community and Social Services, pursuant to section 3(1)(b) of the *Special Days Act*, hereby declare the week commencing on the third Monday of May and concluding on the following Sunday as Community Disability Services Professional Appreciation Week in the Province of Alberta.

DATED this 28 day of MARCH, 2024.



Jason Nixon
Minister of Seniors, Community and Social Services

PROCLAMATION REQUEST

May 1, 2024

The Town of Taber
Administration Building
A-4900 50 St.
Taber, Alberta, Canada T1G 1T1

Dear Town of Taber,

I am writing to request that you proclaim May 14th as Apraxia Awareness Day. Childhood apraxia of speech is a very misunderstood and very challenging speech disorder, and our kids need your help.

Now going into its twelfth year, Apraxia Awareness Day on May 14th aims to unite community members, children with childhood apraxia of speech, and their friends and family to be an unstoppable, united force advocating for children with childhood apraxia of speech.

By issuing this proclamation you will not only be showing that you support all your constituents, but you will also help to raise awareness for a complicated speech disorder that affects 1-in-1,000 children.

I am a volunteer with Apraxia Kids, the nation's only 501(c)(3) dedicated to childhood apraxia of speech. This organization does many things here in Taber to try to raise awareness and understanding about childhood apraxia of speech, and we hope you will issue a proclamation to help us further the cause of raising awareness.

Awareness for childhood apraxia of speech is very important to me personally as I'm a mother to a wonderful and intelligent 4 year old girl affected by it. During my journey I have struggled with misinformation and a general lack of knowledge about this disorder both with the community, in school settings, and even in the medical field. My wish is to bring more awareness of this disorder not only for my child but for the other 1 in 1000 in our community.

For your convenience, a sample proclamation is attached. Please feel free to contact me with any questions, or to confirm that you will proclaim May 14th as Apraxia Awareness Day.

Warmest regards,

Shelby Slofstra

Phone: [REDACTED]

Email: [REDACTED]

2024 SAMPLE PROCLAMATION FOR APRAXIA AWARENESS DAY

Whereas, May 14, 2024, marks Childhood Apraxia of Speech Day during which awareness will be raised throughout Taber about childhood apraxia of speech, an extremely challenging speech disorder that affects 1-in-1,000 children.

Whereas, childhood apraxia of speech (CAS) causes children to have significant difficulty learning to speak and is among the most severe speech deficits in children.

Whereas, the act of learning to speak comes effortlessly to most children, those with apraxia require early, appropriate, and intensive speech therapy, often for many years to learn to speak.

Whereas, without appropriate speech therapy intervention, children with apraxia will have diminished communication skills, but are also placed at high risk for secondary impacts in reading, writing, spelling, and other school-related skills.

Whereas, that such primary and secondary impacts diminish future independence and employment opportunities and challenge the ability to become productive, contributing citizens if not resolved or improved.

Whereas, public awareness about childhood apraxia of speech in Taber is essential for families of children with this neurological disorder and the professionals who support them to achieve the needed services for those learning to use their own voice.

Whereas, our highest respect goes to these children, as well as their families, for their effort, determination, and resilience in the face of such obstacles.

Let it be resolved, that May 14, 2024, is "Apraxia Awareness Day" and citizens of Taber and surrounds are encouraged to work within their communities to increase awareness and understanding of childhood apraxia of speech.

Apraxia Kids is the leading nonprofit that strengthens the support systems in the lives of children with apraxia of speech. Please visit www.apraxia-kids.org for more information.

Council Request for Decision

Meeting Date: May 13, 2024

Subject:

Response to Standing Item 263/2023 - 60th Avenue Sidewalk

Recommendation:

Council directs Administration to bring the project forward for consideration in the 2025 Capital Budget approval process.

Background:

At the November 14, 2023, Council meeting, the following resolution was made:

“MOVED by Councillor McLean that Council directs Administration to look at the cost of extending the sidewalk on 60th Avenue.”

Administration has explored options and created the attached Project Statement and drawing outlining the basics of a project to complete the planning, design, and implementation of the sidewalk.

Legislation / Authority:

Municipal Government Act

Strategic Plan Alignment:

Develop Community & Promote Growth

Financial Implication:

There is no financial implication unless the project is approved to proceed.

Service Level / Staff Resource Implication:

None, unless the project is approved at which time Public Works and Finance staff time will be required to complete the project.

Justification:

Council requested information.



Alternative(s):

1. Council requires additional information from Administration.
2. Council directs Administration to complete the project with funding of \$50K approved from the 2024 Capital Reserves.

Attachment(s): Project Statement
Drawing
Comments from adjacent home owner

APPROVALS:

Originated By:
Chris Eagan

Chief Administrative Officer (CAO) or Designate: _____

Proposed Sidewalk on 60th Ave Project Statement

May 6, 2024.

Project Statement

Install approximately 50 meters of Sidewalk on 60th Avenue by July 2025 for a budget not to exceed \$50K.

Project Objectives

At the end of the project, what results will we have?

Primary Objectives:

1. A new sidewalk on 60th Avenue connecting existing sidewalk at the corner of Park Place and the sidewalk in front of the Christian School.

Secondary Objectives:

- 1.

What value will be gained?

1. Sidewalks improve a neighborhood's walkability.
2. Improve safe access to the school for children and the Post Office box for all area residents.

What constraints do we face?

1. A project and budget are not currently approved in the Capital Plan.
2. The proposed sidewalk overlays a utility Right-of-Way. Permission from the utilities utilizing the ROW must be obtained prior to installation of the sidewalk.
3. An existing streetlight must be relocated.
4. The existing utility pedestal at the corner of Park Place must be relocated.

What requirements must be met?

1. Town of Taber concrete sidewalk specifications and standards.



TITLE:
 PROPOSED SIDEWALK CONNECTION 60AVE AND PARK PL

DRAWN BY:
 W.P.

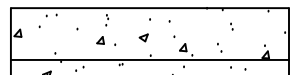
DRAWING:
 REV 1

DATE:
 DECEMBER 2023

FOR:
 REVIEW

LEGEND:

- PROPOSED 1.8m MONOLITHIC SIDEWALK
- REMOVE EXISTING CURB AND REPLACE WITH APPROXIMATELY 50.0m OF 1.8m MONOLITHIC SIDEWALK.



March 25th 2024

Meeting with Resident of 6003 Park Place – [REDACTED]

Present: Ramin Lahiji – Manager of Public Works with Town of Taber, [REDACTED] – Homeowner, Lisa DeBona – Administrative Manager of Public Works (minute taker)

Re: Installation of new sidewalk on Town Utility Right of Away adjacent to south portion of resident's property as per Council motion.

- Councillor McLean made motion for Administration to look at the cost of connecting the sidewalk on 60th Avenue, in front of Taber Christian School, to connect with the sidewalk of Park Place cul de sac.
- This subdivision was designed to only have sidewalk on the East/North side of the cul de sacs/streets in the area, this is not the only one that does not have full connection to a sidewalk.
- As there are buried utilities in the area, we are contacting each to see if there are issues or costs related to their approval (Fortis, Shaw, Telus) There is a Shaw utility box that will have to be moved further into the grass, as well as the bush the homeowner has planted to hide it as it is unsightly.
- Homeowner is understanding of why the sidewalk is being requested, there are children who walk across her yard currently, which doesn't bother her.
- Homeowner is concerned about her underground sprinklers, she was assured that they would be relocated at no expense to her.
- Homeowner is concerned about the 120 additional feet of sidewalk she would have to shovel in the winter, currently she only has roughly 65 feet of sidewalk to take care of and that was part of the reasoning for purchasing that house.
- Homeowner was upset that no one had let her know what was happening, line locators (contracted) were for some reason in her backyard and it upset her and they left the gate open and her dogs could have ran off.
- Homeowner is not in favor of the project.

Council Request for Decision

Meeting Date: May 13, 2024

Subject:

Standing Items - Council Requests

Recommendation:

That Council uses this standing agenda item opportunity to provide policy or governance direction to Administration.

Background:

The *Municipal Government Act* only allows Mayor and Council to act by resolution or bylaw, not separately through individual direction to Administration. If one member wishes to see action on a certain item that requires the deployment or diversion of municipal resources, that does not mean all or even a majority of the other six members want Town resources used in that manner. Also, it is likely that all of Council and the public want to know about issues of concern and interest in Taber, so this conversation should be shared for better governance.

To assist in this information sharing and ensure agreement on the relative importance of activities, and to facilitate a common understanding, Council established a standing item on Council agendas that would allow the Mayor and Councillors to raise issues of individual concern. This allows discussion amongst Council and with Administration on how best to deal with these concerns. It is an opportunity for Council to provide suggestions or direction to Administration as to how best to proceed.

The intention of this RFD is for policy or governance items to be brought forward from the floor at the meeting.

Legislation / Authority:

Municipal Government Act, Section 153, Section 154, Section 180, and Section 249.

Strategic Plan Alignment:

Improve Internal & External Communications

Establish appropriate communication protocols between Council and Administration.

Financial Implication:

The financial implication will vary depending on the discussion outcomes but should consider the alignment of Town facility and service provision with the approved budget.



Service Level / Staff Resource Implication:

Having a regular Council discussion about service levels will improve the ability of Administration to meet the expectations of Council rather than dealing with the requests of individuals on an ad hoc basis.

Justification:

This will bring Administration efficiencies and the better alignment of services and expenditures with the budget. It will also help improve communication protocols and adherence to the *Municipal Government Act*.

Alternative(s):

Alternatives will vary based on the discussion.

Attachment(s): Listing

APPROVALS:

Originated By:

Brittany Gilbertson

Chief Administrative Officer (CAO) or Designate: _____

Council Date	Resolution #	Resolution	Assigned To	Completed?
September 25, 2023	294/2023	MOVED by Councillor Sorensen that Administration reviews and consults on Bylaw 17-2023, which included Schedule “D”, and the fines.	Traffic Committee	Completed
November 14, 2023	363/2023	MOVED by Councillor McLean that Council directs Administration to look at the cost of connecting the sidewalk on 60 th Avenue, in front of the Taber Christian School, to connect with the sidewalk in the Park Place Cul-De-Sac.	Public Works	<i>In Progress</i>
January 22, 2024	27/2024	MOVED by Mayor Prokop that Council directs Administration to research options to replace or enhance the current sound system in the civic centre arena and main auditorium, and report back to Council with feasibility and cost options in a timely manner.	Recreation	<i>In Progress</i>
February 12, 2024	54/2024	MOVED by Councillor Bekkering that Council directs Administration to include in the next utility bills considerable explanation as to the reason why we are doing it this way.	Finance	Completed
February 26, 2024	71/2024	MOVED by Councillor Firth that Council directs Administration to investigate a survey to go out to previous years permit recipients, as well as an internal review of our development processes.	Planning	<i>In Progress</i>
March 25, 2024	106/2024	MOVED by Councillor Brewin that Council invites the Police Chief to give a presentation on the current drug situation in Taber, and what is being made to combat it.	Police Commission	Completed
April 8, 2024	129/2024	MOVED by Councillor Sorensen that Council directs Administration to investigate and propose a wildlife bylaw related to geese and racoon control.	Administrative Services	<i>In Progress</i>

* Once items have been designated complete, they will be removed from this listing at the next Council meeting.

Council Date	Resolution #	Resolution	Assigned To	Completed?
April 22, 2024	151/2024	MOVED by Councillor Sorensen that Council directs Administration to report back to Council on a quarterly basis the active grants the Town of Taber is applying for.	Finance	<i>In Progress</i>
April 22, 2024	152/2024	MOVED by Councillor Sorensen that Council directs Administration to investigate the ability to host a future SouthGrow Meeting and report back to Council.	Economic Development	<i>In Progress</i>

* Once items have been designated complete, they will be removed from this listing at the next Council meeting.