

MINUTES OF THE REGULAR MEETING OF THE TABER MUNICIPAL POLICE COMMISSION OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON WEDNESDAY, JANUARY 17, 2024, AT 4:30 PM.

Chairperson

John MacDonald

Members

Wendi Chisholm
James Clements
Carly Firth
Shaun Kinniburgh
Joanne Sorensen
Joe Strojwas
Ferris Zaugg

Staff

Graham Abela

Secretary

Tenille Miller

To begin the meeting, Mayor Prokop was in attendance to swear in new Commission member Shaun Kinniburgh to the Taber Municipal Police Commission for a term of three years. His term will expire on December 31, 2026.

Commission member Wendi Chisholm was also re-appointed and sworn in for a term of three years. Her term will expire on December 31, 2026.

CALL TO ORDER

In the absence of a Chair, Secretary T. Miller welcomed members and called the meeting to order at 4:30 P.M.

1/2024

Meeting Date
1/17/2024

Nominations for Chair and Vice Chair

Secretary T. Miller called for nominations from the floor for Chair of the Taber Municipal Police Commission.

W. Chisholm nominated J. MacDonald for the position of Chair of the Taber Municipal Police Commission. J. MacDonald accepted the nomination. T. Miller called for further nominations a second, and third and final time. Being as there were no further nominations J. MacDonald was declared Chair of the Taber Municipal Police Commission.

Then, T. Miller called for nominations from the floor for the position of Vice Chair of the Taber Municipal Police Commission.

Councillor, J. Sorensen nominated W. Chisholm for Vice Chair of the Taber Municipal Police Commission. W. Chisholm accepted the nomination. T. Miller called for further nominations a second, and third and final time. Being as there were no further nominations W. Chisholm was declared the Vice Chair of the Taber Municipal Police Commission.

T. Miller turned the meeting over to Chair J. MacDonald at 4:36 pm for the remainder of the meeting.

ADOPTION OF THE AGENDA

Chief. G. Abela requested the addition of a Closed Session item:
8.2. Staff Announcements

RES. 1/2024 MOVED by W. Chisholm that the Taber Municipal Police Commission adopts the agenda as amended.

CARRIED UNANIMOUSLY

ADOPTION OF THE MINUTES

Minutes of the Regular Meeting of Taber Municipal Police Commission: November 15, 2023

RES. 2/2024 MOVED by Councillor, J. Sorensen that the Taber Municipal Police Commission table the minutes of November 15, 2023.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM MINUTES

At this time, there was discussion regarding procedures for future recommendations to Council (for appointments to the Taber Municipal Police Commission).

Secretary, T. Miller will note changes in procedures for the future review of future applications to the Commission.

3/2024

Meeting Date
1/17/2024

ACTION ITEMS

Setting Regular Meetings Date 2024

Chair, J. MacDonald noted that commission meetings have traditionally been held on the third Wednesday of each month. Because it was the first meeting of the year, commission members were requested to confirm meeting dates for the 2024 year.

Discussion also took place regarding commission member availability and the possible need for changes to the schedule. Members agreed that the proposed schedule was acceptable.

It was also noted that there was one suggested change to the meeting schedule due to an anticipated conflict in scheduling.

RES. 3/2024 MOVED by Councillor, J. Sorensen that the Taber Municipal Police Commission sets the schedule of the Regular Meetings of the Taber Municipal Police Commission for 2024 to be the 3rd Wednesday of each month, excepting July, August and December. Unless notified one (1) week in advance, all meetings begin at 4:30 PM in the Council Chambers of the Town of Taber Administration Building, although the Commission may choose to hold meetings at differing places within the Community.

CARRIED UNANIMOUSLY

4/2024

Meeting Date
1/17/2024

ACTION ITEMS – CONT'D

Appointment of Head for the Purposes of the FOIPP Act

In accordance with the Town of Taber FOIPP Bylaw 12-99, it is recognized that the Taber Municipal Police Commission, will by resolution, appoint a person as head for the purposes of the Freedom of Information and Protection of Privacy Act.

RES. 4/2024 MOVED by W. Chisholm that the Taber Municipal Police Commission appoints the Tenille Miller, Commission Secretary as the head of the public body for the purposes of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

Chief of Police Report to the Commission

Chief, G. Abela shared his report to Commission for information purposes.

Commission made no motion at this time.

5/2024

Meeting Date
1/17/2024

ACTION ITEMS – CONT'D

Taber Municipal Police Commission Financial Information

It was noted that there are two reports going forward for each time period. One is titled "Bylaw Enforcement" which is not correct. This budget document is for the Taber Police, Victim Services Unit. This will be updated by Finance for the next reporting period.

Chief, G. Abela reviewed the following financial statements with Commission members for information:

- Operating Variance – November 30, 2024 - Final, Victim Services
- Operating Variance – November 30, 2024 - Final, Taber Police Services
- Operating Variance – December 31, 2024 - Interim, Victim Services
- Operating Variance – December 31, 2024 - Interim, Taber Police Services

Commission made no motion at this time.

ACTION ITEMS – CONT'D

Commission Member Reports (Verbal)

Chair, J. MacDonald formally welcomed S. Kinniburgh to the Commission and explained how member reports can be shared at this point in the agenda.

F. Zaugg shared information on uncontrolled intersections that are of a concern to him. F. Zaugg will prepare a document to flag them and bring them forward to Commission for review at a future meeting.

Chair, J. MacDonald also shared that there was a memo from the AAPG introducing work being done to implement policing committees for the RCMP. Secretary, T. Miller will share this correspondence with members.

Commissioner, W. Chisholm shared that the recent Fraud Prevention Information Session went very well and she is hopeful for better attendance for future sessions. Commission agreed that invitations should be sent to specific groups in an effort to get this out to more in the community.

And Chief, G. Abela shared information on the upcoming presentation that will be done in conjunction with the ALERT ICE unit at WR Myers School on January 18th, 2024.

Commission made no motion at this time.

Public Complaints Director Report

The report from the Public Complaints Director was reviewed for information. The Public Complaints Director indicated that there are current no complaints or issues being dealt with.

Commission made no motion at this time.

7/2024

Meeting Date
1/17/2024

ACTION ITEMS – CONT'D

Commission Action Plan Listing

Chair, J. MacDonald requested volunteers for the Taber Police Commission Bylaw and Policy Manual review. Members: S. Kinniburgh, J. Stojwas, and Councillor, J. Sorensen will participate in this review.

Secretary, T. Miller will review materials with Chief, G. Abela and then schedule a subcommittee meeting.

Following earlier discussion regarding Fraud Prevention Information Sessions, Chair, J. MacDonald requested that Commission members contact the local church organizations to schedule an upcoming session. Individuals were assigned as follows:

- F. Zaugg - LDS church
- Councillor, J. Sorensen will contact the Catholic Church, Parallel Church, and the Seniors Society
- Chief, G. Abela will contact the LGM community organizations

It is hoped that more sessions will be completed by March 2024.

Secretary, T. Miller discussed the possible addition of social media for the Commission. This is something that should be further reviewed by Commission in an effort to increase transparency and community engagement.

Commission was also reminded of the upcoming AAPG Conference in Lethbridge on May 3-4, 2024. All members were encouraged to attend.

Commission made no motion at this time.

DELEGATIONS

None.

MEDIA INQUIRIES

None.

8/2024

Meeting Date
1/17/2024

RES. 5/2024 MOVED by W. Chisholm that the Taber Municipal Police Commission move into Closed Session to prevent the disclosure of:

- Position, plans, procedures, criteria or instructions developed for the purpose of contractual or other negotiations by or on behalf of the Government of Alberta or public body, or considerations that relate to those negotiations in accordance with Section 24(1) of the *Freedom of Information and Protection of Privacy Act*.

CARRIED UNANIMOUSLY at 4:50 P.M.

CLOSED SESSION

8.1 Taber Municipal Police Commission Code Of Conduct

Closed Session to prevent disclosure of positions, plans, procedures, criteria or instructions developed for the purpose of contractual or other negotiations by or on behalf of the Government of Alberta or a public body, or considerations that relate to those negotiations in accordance with Section 24(1) of the Freedom of Information and Protection of Privacy Act.

Pursuant to Section 197(6) of the *Municipal Government Act*, the following members of Administration were in attendance for Closed Session Agenda Item 8.1) Taber Municipal Police Commission Code of Conduct: Chief G. Abela, Chief of Police and Tenille Miller, Secretary to the Taber Municipal Police Commission.

9/2024

Meeting Date
1/17/2024

CLOSED SESSION ITEMS – CONT'D

8.2 Staff Announcements

Closed Session to prevent disclosure of positions, plans, procedures, criteria or instructions developed for the purpose of contractual or other negotiations by or on behalf of the Government of Alberta or a public body, or considerations that relate to those negotiations in accordance with Section 24(1) of the Freedom of Information and Protection of Privacy Act.

Pursuant to Section 197(6) of the *Municipal Government Act*, the following members of Administration were in attendance for Closed Session Agenda Item 8.2) Staff Announcements: Chief G. Abela, Chief of Police and Tenille Miller, Secretary to the Taber Municipal Police Commission.

OPEN SESSION

RES. 6/2024 MOVED by Councillor, J. Sorensen that the Taber Municipal Police Commission reconvenes into Open Session.

CARRIED UNANIMOUSLY AT 6:15 P.M

10/2024

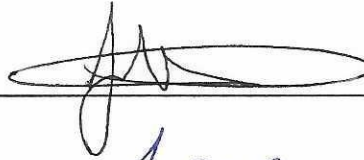
Meeting Date
1/17/2024

CLOSE OF MEETING

As there were no further items for review the meeting was closed.

RES. 7/2024 MOVED by W. Chisholm that the Regular Meeting of the Taber Municipal Police Commission is hereby closed.

CARRIED UNANIMOUSLY AT 6:18 P.M.



CHAIR



SECRETARY

11/2024

Meeting Date
1/17/2024