



AGENDA

REGULAR MEETING OF THE COUNCIL OF THE TOWN OF TABER, TO BE HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON MONDAY, FEBRUARY 12, 2024 AT 3:30 PM.

	<u>MOTION</u>
1. CALL TO ORDER	
2. ADOPTION OF THE AGENDA	X
3. PUBLIC HEARINGS	
4. ADOPTION OF THE MINUTES	
ITEM No.4.1 Minutes of Regular Meeting of Council: January 22, 2024	X
5. BUSINESS ARISING FROM THE MINUTES	
6. BYLAWS	
ITEM No.6.1 Proposed Bylaw 2-2024 - Long Term Borrowing - 41 Ave. Cast Iron & Sanitary Replacement	X
ITEM No.6.2 Proposed Bylaw 3-2024 - Short-Term Borrowing - Lagoon Sludge Removal (3 Cells)	X
ITEM No.6.3 Proposed Bylaw 4-2024 - Short-Term Borrowing - Downtown Sanitary Pipe Relining	X
7. ACTION ITEMS	
ITEM No.7.1 Health & Safety Policy C-4 Review	X
ITEM No.7.2 Letter of Support Request - Kid Zone Child Care Services	X
ITEM No.7.3 Updated Land Sale Motion	X
ITEM No.7.4 Confirmation of Financial Contribution for GMF Application: Clean Energy Improvement Program	X
ITEM No.7.5 Tank 77 Update	X
ITEM No.7.6 Standing Items - Council Requests	
8. DELEGATIONS	
9. MEDIA INQUIRIES	



10. CLOSED SESSION

X

- ITEM No.10.1 Economic Development Update
Closed Session to prevent disclosure of personal information, in accordance with Section 17(4) of the *Freedom of Information and Protection of Privacy Act*.
- ITEM No.10.2 Meadows Lot Pricing
Closed Session to prevent disclosure of plans relating to the management of personnel or the administration of a public body that have not yet been implemented, in accordance with Section 24(1) of the *Freedom of Information and Protection of Privacy Act*.
- ITEM No.10.3 Discussion with Council
Council takes the meeting into Closed Session to prevent disclosure of consultations or deliberations involving officers or employees of a public body, in accordance with Advice from Officials, Section 24(1)(b), of the *Freedom of Information and Protection of Privacy Act*.

11. OPEN SESSION

X

12. CLOSE OF MEETING

X

Council Request for Decision

Meeting Date: February 12, 2024

Subject:

Minutes of Regular Meeting of Council: January 22, 2024

Recommendation:

Council adopts the Minutes of the Regular Meeting of Council held on January 22, 2024, as presented.

Background:

Approval of Minutes is in accordance with the *Municipal Government Act*, Section 208.

Legislation / Authority:

Municipal Government Act, Section 208(1)(a)(c).

Strategic Plan Alignment:

To provide good governance.

Financial Implication:

None at this time.

Service Level / Staff Resource Implication:

The service level will remain status quo.

Justification:

Approval of minutes is in accordance with the *Municipal Government Act*, Section 208.

Alternative(s):

Council adopts the Minutes of the Regular Meeting of Council held on January 22, 2024, as amended.



Attachment(s): January 22, 2024 Council Minutes Draft

APPROVALS:

Originated By:
Brittany Gilbertson

Chief Administrative Officer (CAO) or Designate: _____

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE
TOWN OF TABER, IN THE PROVINCE OF ALBERTA, HELD IN THE
COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON MONDAY,
JANUARY 22, 2024, AT 3:30 PM.

Mayor

Andrew Prokop

Councillors

Garth Bekkering
Jack Brewin
Carly Firth
Monica McLean
Daniel Remfert
Joanne Sorensen

Chief Administrative Officer

Derrin Thibault

Staff

Amy Allred
Chris Eagan
Steve Munshaw
John Orwa
Kerry Van Ham

CALL TO ORDER

Mayor Prokop called the Meeting to Order at 3:32 PM.

ADOPTION OF THE AGENDA

RES. 18/2024

MOVED by Councillor McLean that Council adopts the Agenda, as amended, to allow for the opportunity to undertake Closed Session items prior to the timing of Delegations at 5:00 PM.

CARRIED UNANIMOUSLY

**Council moved to the Subdivision Authority Meeting at 3:32 PM.

**Council reconvened to the Regular Meeting of Council at 3:39 PM.

PUBLIC HEARINGS

None.

ADOPTION OF THE MINUTES

1) Minutes of Regular Meeting of Council: January 8, 2024

RES. 19/2024

MOVED by Councillor Remfert that Council adopts the Minutes of the Regular Meeting of Council held on January 8, 2024, as presented.

CARRIED UNANIMOUSLY

2) Minutes of Special Meeting of Council: January 11, 2024

RES. 20/2024

MOVED by Councillor Bekkering that Council adopts the Minutes of the Special Meeting of Council held on January 11, 2024, as presented.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

None.

BYLAWS

None.

ACTION ITEMS

1) Recognition of Service: Paid-On-Call Firefighters Policy PROS-FIRE-1

D. Thibault introduced S. Munshaw, Fire Chief, who presented the proposed Recognition of Service: Paid-On-Call Firefighters Policy PROS-FIRE-1 that is scheduled for its three-year renewal.

RES. 21/2024

MOVED by Councillor Brewin that Council approves the Recognition of Service: Paid-On-Call Firefighters Policy PROS-FIRE-1, as presented.

CARRIED UNANIMOUSLY

2) Fire Department Uniform Policy PROS-FIRE-2

S. Munshaw presented the proposed Fire Department Uniform Policy PROS-FIRE-2 that is scheduled for its three-year renewal.

RES. 22/2024

MOVED by Councillor McLean that Council approves the Fire Department Uniform Policy PROS-FIRE-2, as presented.

CARRIED UNANIMOUSLY

ACTION ITEMS – CONT'D

3) 2023 Write-offs

D. Thibault introduced D. Weiss, Finance Manager, who presented the proposed write-offs for 2023.

RES. 23/2024 MOVED by Councillor Sorensen that Council approves the write-off of tax balances for the Meadows properties in the amount of \$74, 242.82, and the Provincial properties in the amount of \$18, 763.93, for a total of \$93, 006.75.

CARRIED UNANIMOUSLY

RES. 24/2024 MOVED by Councillor Sorensen that Council approves the write-off of Accounts Receivable Account #0023456 in the amount of \$1, 206.92.

CARRIED UNANIMOUSLY

4) Information For Council

D. Thibault presented J. Orwa, Director of Corporate Services and Chief Financial Officer, who detailed his recent appointment as a Senior Administrative Officer for the Alberta Municipalities Investment Advisory Committee.

Council congratulated Mr. Orwa on his recent appointment.

D. Thibault provided Administrations investigation findings in relation to Standing Item 365/2023 and Council discussed.

No motion was made at this time.

5) Water Treatment Plant DAF#2 Repair

D. Thibault introduced C. Eagan, Director of Planning, Engineering and Operations, who detailed the Capital Project request to repair the Dissolved Air Flootation (DAF) Tank #2.

ACTION ITEMS – CONT'D

5) Water Treatment Plant DAF#2 Repair – Cont'd

RES. 25/2024

MOVED by Councillor Remfert that Council directs Administration to proceed with the Capital Project to repair Dissolved Air Floatation (DAF) #2, and approves a total project budget of \$90, 000.00, to be funded from Capital Reserves.

CARRIED UNANIMOUSLY

6) Department Reports

Council reviewed the Department Reports.

No motion was made at this time.

7) Mayor and Councillor Reports (Verbal)

Council provided information related to their monthly activity.

No motion was made.

8) Standing Items - Council Requests

D. Thibault reviewed the current listing.

MOVED by Councillor Brewin that Administration brings back to Council Traffic Committee Bylaws, so that Council may go through it and address the okay from Council, yeah or nay, Traffic Committee brought to Council.

Council discussed the motion.

Councillor Brewin withdrew the motion.

ACTION ITEMS – CONT'D

8) Standing Items – Council Requests – Cont'd

RES. 26/2024

MOVED by Councillor Brewin that Administration is to bring to Council the Traffic Bylaw and Traffic Committee Policy to Council, so that we may review it.

CARRIED

MOVED by Mayor Prokop that Council directs Administration to research options to replace the current sound system in the Civic Centre Arena and main Auditorium, and report back to Council with feasibility and cost options in a timely manner.

Councillor Brewin requested an amendment to the motion, to look at updating the sound system rather than replacing.

Mayor Prokop accepted the amendment, stating to add the words “or enhance” after replace.

RES. 27/2024

MOVED by Mayor Prokop that Council directs Administration to research options to replace or enhance the current sound system in the Civic Centre Arena and main Auditorium, and report back to Council with feasibility and cost options in a timely manner.

CARRIED UNANIMOUSLY

RES. 28/2024

MOVED by Councillor McLean that Council takes a meal break, to reconvene into the Delegation Agenda Item at 5:00 PM.

CARRIED UNANIMOUSLY at 4:39 PM

The Meeting reconvened at 5:04 PM.

17/2024

Meeting Date
1/22/2024

DELEGATIONS

1) Delegation: STARS (Shock Trauma Air Rescue Service)

D. Thibault introduced J. Seely and G. Farnden, representatives from STARS (Shock Trauma Air Rescue Service), who presented the request for an annual monetary contribution to STARS.

Council discussed the presentation.

RES. 29/2024

MOVED by Councillor Sorensen that Council accepts the information presented by STARS (Shock Trauma Air Rescue Service), for information.

CARRIED UNANIMOUSLY

2) Delegation: ENSCA (Eagle Nest Spirit Community Association)

D. Thibault introduced T. Black and T. Cook, representatives from Eagle Nest Spirit Community Association, who provided the details for the request for support from Council for a Pow-wow to be held in the Town of Taber.

Council discussed the presentation.

MOVED by Councillor Sorensen that Council accepts the information presented by the Eagle Nest Spirit Community Association, and provides a waiver for facility and personnel use in the amount of \$9,200.00, with funds to come from the Council Discretionary Fund.

Councillor Bekkering requested an amendment to the motion, to include ensuring that the Pow-wow actually occurs.

Councillor Sorensen accepted the amendment.

DELEGATIONS – CONT'D

2) Delegation: ENSCA (Eagle Nest Spirit Community Association) – Cont'd

RES. 30/2024

MOVED by Councillor Sorensen that Council accepts the information presented by the Eagle Nest Spirit Community Association, and provides a waiver for facility and personnel use in the amount of \$9,200.00, with funds to come from the Council Discretionary Fund, and to ensure that the Pow-wow actually occurs.

CARRIED

MEDIA INQUIRIES

None.

RES. 31/2024

MOVED by Councillor Remfert that Council moves into Closed Session to prevent the disclosure of:

- Criteria developed for the purpose of contractual negotiations on behalf of a public body, and considerations that relate to those negotiations; and,
- Third party business information, in accordance with Section 16(1) of the *Freedom of Information and Protection of Privacy Act*; (a)(ii) to prevent the disclosure of commercial, financial, and technical information of a third party, (b) the information was supplied in confidence, and (c) the disclosure could reasonably be expected to harm significantly the negotiating position of the third party.

CARRIED UNANIMOUSLY at 5:56 PM

CLOSED SESSION

1) Proposed Lease Confirming and Amending Agreement: Bell Canada

Closed Session to prevent disclosure of criteria developed for the purpose of contractual negotiations on behalf of a public body, and considerations that relate to those negotiations.

Pursuant to Section 197(6) of the *Municipal Government Act*, there were the following members of Administration in attendance for Agenda Item 10.1) Proposed Lease Confirming and Amending Agreement: Bell Canada; D. Thibault, Chief Administrative Officer, K. Van Ham, Administrative Services Manager, and J. Orwa, Director of Corporate Services and Chief Financial Officer.

2) Proposed Land Lease

Closed Session to prevent disclosure of third party business information, in accordance with Section 16(1) of the *Freedom of Information and Protection of Privacy Act*; (a)(ii) to prevent the disclosure of commercial, financial, and technical information of a third party, (b) the information was supplied in confidence, and (c) the disclosure could reasonably be expected to harm significantly the negotiating position of the third party.

Pursuant to Section 197(6) of the *Municipal Government Act*, there were the following members of Administration in attendance for Agenda Item 10.2) Proposed Land Lease; D. Thibault, Chief Administrative Officer, K. Van Ham, Administrative Services Manager, J. Orwa, Director of Corporate Services and Chief Financial Officer, and A. Allred, Economic Development Manager.

CLOSED SESSION – CONT'D

3) Land Sale Offer

Closed Session to prevent disclosure of third party business information, in accordance with Section 16(1) of the *Freedom of Information and Protection of Privacy Act*; (a)(ii) to prevent the disclosure of commercial, financial, and technical information of a third party, (b) the information was supplied in confidence, and (c) the disclosure could reasonably be expected to harm significantly the negotiating position of the third party.

Pursuant to Section 197(6) of the *Municipal Government Act*, there were the following members of Administration in attendance for Agenda Item 10.3) Land Sale Offer; D. Thibault, Chief Administrative Officer, K. Van Ham, Administrative Services Manager, J. Orwa, Director of Corporate Services and Chief Financial Officer, and A. Allred, Economic Development Manager.

OPEN SESSION

RES. 32/2024

MOVED by Councillor Brewin that Council moves into Open Session.

CARRIED UNANIMOUSLY at 6:27 PM

OPEN SESSION – CONT'D

RES. 33/2024

MOVED by Councillor Remfert that Council authorizes the lease confirming and amending agreement with Bell Canada for the property located at the civic address of 6201 54 Avenue Taber, in the Province of Alberta, for a term to expire August 28, 2028; and,

Council further authorizes subsequent extension periods as detailed in the lease, respecting that the all terms and conditions are adhered to during the Option to Extend periods; and,

Directs the Mayor and Chief Administrative Officer to sign the lease confirming and amending agreement documents.

CARRIED UNANIMOUSLY

RES. 34/2024

MOVED by Councillor Firth that Council approves the lease of 1.5 acres of land on 64th Avenue; and,

Authorizes the Mayor and Chief Administrative Officer to sign the lease agreement, as amended.

CARRIED UNANIMOUSLY

RES. 35/2024

MOVED by Councillor Brewin that Council directs Administration to accept the offer of \$400,000.00 for 5403-5413 47 Avenue; and,

Authorizes the Mayor and Chief Administrative Officer to sign the land sale contract.

CARRIED

22/2024

Meeting Date
1/22/2024

OPEN SESSION – CONT'D

1) Discussion with Council

D. Thibault, J. Orwa, S. Munshaw and C. Eagan were in attendance for Agenda Item 11.1) Discussion with Council. K. Van Ham left the Meeting.

D. Thibault stated that Agenda Item 11.1 would not be recorded.

CLOSE OF MEETING

RES. 36/2024

MOVED by Councillor Remfert that this Regular Meeting of Council is hereby Closed.

CARRIED UNANIMOUSLY at 7:46 PM

MAYOR

CHIEF ADMINISTRATIVE OFFICER

23/2024

Meeting Date
1/22/2024

Council Request for Decision

Meeting Date: February 12, 2024

Subject:

Proposed Bylaw 2-2024 - Long Term Borrowing - 41st Ave. (51 ST to 53rd ST). Cast Iron & Sanitary Replacement

Recommendation:

That Council gives first reading to “Long Term Borrowing – 41st Ave. (51 ST to 53rd ST) Cast Iron & Sanitary Replacement Project Bylaw 2-2024”, at this meeting.

Background:

At the November 21, 2023, regular meeting of Council, the following resolution was passed.

RES.381/2023 MOVED by Councillor Remfert that Council gives Third and Final Reading to Fee Bylaw 19-2023, as amended, to remove the statement in Schedule 'A' stating "Vendors having a valid Business License will be exempt from Farmer's Market Fees", and adding the three infrastructure fees (45th Avenue Cast Iron Sanitary Replacement \$3.08/month, Downtown Sanitary Pipe Relining and Cleaning \$0.90/month, Lagoon Sludge Removal \$3.64/month).

At the December 18, 2023, regular meeting of Council, the following resolution was passed.

RES.396/2023 MOVED by Councillor Remfert that Council approves the 2024 Capital Budget, with the 45th Avenue Cast Iron and Sanitary Replacement Project amended to be the 41st Avenue (51 ST to 53rd ST) Cast Iron and Sanitary Replacement Project.

Based on a \$975,000 debenture with the current interest rate of 4.79% from Alberta Treasury and Finance and a term of 10 years, the payments would be \$123,849.60 per year, see attached amortization schedule.

This loan will be serviced by the approved infrastructure renewal fee of \$3.08/month per utility account (Approx 3425 accounts). This will generate approx. \$126,588 per year.

As a requirement under the MGA, an advertisement will be posted in the newspaper for 2 weeks.

Administration is requesting first reading of “Long-term Borrowing – 41st Ave. (51 ST to 53rd ST) Cast Iron & Sanitary Replacement Project Bylaw 2-2024” at this meeting.



Legislation / Authority:

MGA 251, 258, 273

Strategic Plan Alignment:

Define and Practice Good Governance

Financial Implication:

The estimated annual payments for this loan would be approximately \$123,849.60. This may change depending on the interest rate at the time of the actual debenture. This will be serviced by the approved infrastructure fee of \$3.08/month.

Service Level / Staff Resource Implication:

Service levels remain the same.

Justification:

To finance the 41st Ave. (51 ST to 53rd ST) Cast Iron & Sanitary Replacement Project

Alternative(s):

That Council does not give first reading “Long-term Borrowing – 41st Ave. (51 ST to 53rd ST) Cast Iron & Sanitary Replacement Project Bylaw 2-2024” and directs administration to provide further information.

Attachment(s): Amortization Schedule
Proposed Bylaw 2-2024

APPROVALS:

Originated By: John Orwa

Chief Administrative Officer (CAO) or Designate: _____

Calculations based on:
Principal is \$975,000.00

Term is 10 Years

Interest rate of 4.79 %

Payment #	Payment	Principal	Interest	Balance
1	\$61,924.80	\$38,573.55	\$23,351.25	\$936,426.45
2	\$61,924.80	\$39,497.39	\$22,427.41	\$896,929.06
3	\$61,924.80	\$40,443.35	\$21,481.45	\$856,485.71
4	\$61,924.80	\$41,411.97	\$20,512.83	\$815,073.74
5	\$61,924.80	\$42,403.78	\$19,521.02	\$772,669.96
6	\$61,924.80	\$43,419.35	\$18,505.45	\$729,250.61
7	\$61,924.80	\$44,459.25	\$17,465.55	\$684,791.36
8	\$61,924.80	\$45,524.05	\$16,400.75	\$639,267.31
9	\$61,924.80	\$46,614.35	\$15,310.45	\$592,652.96
10	\$61,924.80	\$47,730.76	\$14,194.04	\$544,922.20
11	\$61,924.80	\$48,873.91	\$13,050.89	\$496,048.29
12	\$61,924.80	\$50,044.44	\$11,880.36	\$446,003.85
13	\$61,924.80	\$51,243.01	\$10,681.79	\$394,760.84
14	\$61,924.80	\$52,470.28	\$9,454.52	\$342,290.56
15	\$61,924.80	\$53,726.94	\$8,197.86	\$288,563.62
16	\$61,924.80	\$55,013.70	\$6,911.10	\$233,549.92
17	\$61,924.80	\$56,331.28	\$5,593.52	\$177,218.64
18	\$61,924.80	\$57,680.41	\$4,244.39	\$119,538.23
19	\$61,924.80	\$59,061.86	\$2,862.94	\$60,476.37
20	\$61,924.80	\$60,476.37	\$1,448.43	\$0.00
Totals:	\$1,238,496.00	\$975,000.00	\$263,496.00	

TOWN OF TABER
BYLAW NO.2– 2024

BEING A BYLAW OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF AUTHORIZING THE COUNCIL OF THE TOWN OF TABER TO INCUR INDEBTEDNESS BY THE ISSUANCE OF THE DEBENTURE(S) IN THE AMOUNT UP TO \$975,000 FOR THE PURPOSE OF FINANCING THE 41ST AVE (51 ST TO 53RD ST) CAST IRON & SANITARY REPLACEMENT PROJECT WITHIN THE TOWN OF TABER.

WHEREAS the Council of the Town of Taber, in the Province of Alberta, deems it expedient to issue a bylaw pursuant to Section 251 of the Municipal Government Act to authorize the financing of the 41st Ave. (51 ST to 53rd ST) Cast Iron & Sanitary Replacement Project.

AND WHEREAS the plans, specifications and estimates for the project confirm the total cost of the said project to be \$1,550,000.

AND WHEREAS in order to construct and complete the said project, it will be necessary for the Town of Taber to borrow up to the sum of \$975,000 on the terms and conditions referred to in this bylaw;

AND WHEREAS the Town of Taber will repay the indebtedness over a period of Ten (10) years in semi-annual installments, with interest not to exceed EIGHT percent (8%), or the interest rate fixed from time to time by the Alberta Finance and Treasury Board, payable semi-annually;

AND WHEREAS the amount of the outstanding debt of the Town of Taber on December 31, 2022 is \$13.1M and no part of the principal or interest is in arrears.

AND WHEREAS the estimated lifetime of the purchase financed under this bylaw is equal to 75 years;

AND WHEREAS all required approvals have been obtained and the project is in accordance with all *Acts* and *Regulations* of the Province of Alberta.

NOW THEREFORE the Council of the Town of Taber in the Province of Alberta, duly assembled, hereby enacts as follows:

1.0 NAME OF BYLAW

This bylaw may be cited as the “Long-term Borrowing – 41st Ave. (51 ST to 53rd ST) Cast Iron & Sanitary Replacement Project Bylaw 2-2024”.

2.0 DEFINITIONS

In this Bylaw:

Act means the Municipal Government Act

Bylaw means the “Long-term Borrowing – 41st Ave. (51 ST to 53rd ST) Cast Iron &

TOWN OF TABER
BYLAW NO.2– 2024

Sanitary Replacement Project Bylaw 2-2024”.

Chief Administrative Officer	means the Chief Administrative Officer for the Town, regardless of the specific title that may be conferred on the Officer by Council from time to time;
Council	means the Council for the Town of Taber;
Indebtedness	means an amount of money owed;
Municipality	means the Town of Taber;
Signatory	means person(s) authorized to sign on behalf of the Town of Taber as designated by Council.

3.0 GENERAL

- 3.1 The indebtedness shall be contracted on the credit and security of the Town of Taber.
- 3.2 The net amount borrowed under the bylaw shall be applied only to the project specified in this bylaw.

4.0 TERMS AND CONDITIONS

- 4.1 That for the purpose of the 41st Ave. (51 ST to 53rd ST) Cast Iron & Sanitary Replacement Project, the sum of up to NINE HUNDRED AND SEVENTY FIVE THOUSAND (\$975,000) be borrowed from the Alberta Finance and Treasury Board or another authorized financial institution by way of debenture on the credit and security of the Town of Taber at large, of which the full sum of up to \$975,000 Dollars is to be paid by the Town of Taber at large.
- 4.2 The Signatory(s) of the Town of Taber are hereby authorized to issue debenture(s) on behalf of the Town of Taber for the amount and purpose as authorized by this bylaw, namely the 41st Ave. (51 ST to 53rd ST) Cast Iron & Sanitary Replacement Project.
- 4.3 The Town of Taber shall repay the indebtedness according to the repayment structure in effect, namely semi-annual equal payments of combined principal and interest instalments not to exceed TEN (10) years calculated at a rate not exceeding the interest rate fixed by the Alberta Finance and Treasury Board or another authorized financial institution on the date of the borrowing, and not to exceed EIGHT (8) percent.
- 4.4 The Town of Taber shall levy and raise in each year a municipal Infrastructure fee sufficient to pay the indebtedness.

TOWN OF TABER
BYLAW NO.2- 2024

5.0 INTENTION OF TOWN COUNCIL

It is the intention of the Town Council that each separate provision of this Bylaw shall be deemed independent of all other provisions herein and it is further the intention of the Town Council that if any provision of the Bylaw be declared invalid, all other provisions thereof shall remain valid and enforceable.

6.0 EFFECTIVE DATE

This Bylaw shall take effect on the day of the final passing and the signatures of the chief elected official and duly authorized designated officer thereof.

- RES. Read a first time this ___ day of ___, 2024
- RES. Read a second time this ___ day of ___, 2024
- RES. Read a third time and finally passed this ___ day of ___, 2024

TOWN OF TABER

MAYOR

CHIEF ADMINISTRATIVE OFFICER (C.A.O)

Council Request for Decision

Meeting Date: February 12, 2024

Subject:

Proposed Bylaw 3-2024 - Short-Term Borrowing - Lagoon Sludge Removal (3 Cells)

Recommendation:

1. That Council gives First Reading to “Lagoon Sludge Removal (3 Cells) Project Bylaw 3-2024”, as presented.
2. That Council gives Second Reading to “Lagoon Sludge Removal (3 Cells) Project Bylaw 3-2024”, as presented.
3. That Council unanimously agrees to proceed with Third and Final reading to “Lagoon Sludge Removal (3 Cells) Project Bylaw 3-2024”, as presented.
4. That Council gives third and final reading to “Lagoon Sludge Removal (3 Cells) Project Bylaw 3-2024”, as presented.

Background:

At the November 21, 2023, regular meeting of Council, the following resolution was passed.

RES.381/2023 MOVED by Councillor Remfert that Council gives Third and Final Reading to Fee Bylaw 19-2023, as amended, to remove the statement in Schedule 'A' stating "Vendors having a valid Business License will be exempt from Farmer's Market Fees", and adding the three infrastructure fees (45th Avenue Cast Iron Sanitary Replacement \$3.08/month, Downtown Sanitary Pipe Relining and Cleaning \$0.90/month, Lagoon Sludge Removal \$3.64/month).

Based on a \$650,000 debenture with the current interest rate of 4.81% from Alberta Treasury and Finance and a term of 5 years, the payments would be \$147,808.16 per year, see attached amortization schedule.

This loan will be serviced by the approved infrastructure fee of \$3.64/month per utility account (Approx 3425 accounts). This will generate \$149,604 per year.

As per the MGA S.257(4), Capital Property – short-term borrowing (5 years or less), the borrowing bylaw does not need to be advertised.

Administration is requesting First, Second and Third readings at this meeting.



Legislation / Authority:

MGA 251(1), 257, 273

Strategic Plan Alignment:

Define and Practice Good Governance

Financial Implication:

The estimated annual payments for this loan would be approximately \$147,808.16. This may change depending on the interest rate at the time of the actual debenture.

Service Level / Staff Resource Implication:

Service levels remain the same.

Justification:

To finance the Lagoon Sludge Removal (3 Cells) Project

Alternative(s):

That Council does not give first, second or third reading to Short-Term Borrowing – Lagoon Sludge Removal (3 Cells) Project Bylaw 3-2024 and directs administration to provide further information.

Attachment(s): Proposed Short Term Borrowing Bylaw- Lagoon Sludge Removal (3 Cells) Project Byla
Amortization Schedule - Lagoon Sludge Removal (3 Cells) Project

APPROVALS:

Originated By: John Orwa

Chief Administrative Officer (CAO) or Designate: _____

TOWN OF TABER
BYLAW NO.3– 2024

BEING A BYLAW OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF AUTHORIZING THE COUNCIL OF THE TOWN OF TABER TO INCUR INDEBTEDNESS BY THE ISSUANCE OF THE DEBENTURE(S) IN THE AMOUNT UP TO \$650,000 FOR THE PURPOSE OF FINANCING THE LAGOON SLUDGE REMOVAL (3-CELLS) PROJECT WITHIN THE TOWN OF TABER.

WHEREAS the Council of the Town of Taber, in the Province of Alberta, deems it expedient to issue a bylaw pursuant to Section 251 of the Municipal Government Act to authorize the financing of the Lagoon Sludge Removal (3 Cells) Project.

AND WHEREAS the plans, specifications and estimates for the project confirm the total cost of the said project to be \$650,000.

AND WHEREAS in order to construct and complete the said project, it will be necessary for the Town of Taber to borrow up to the sum of \$650,000 on the terms and conditions referred to in this bylaw;

AND WHEREAS the Town of Taber will repay the indebtedness over a period of Five (5) years in semi-annual installments, with interest not to exceed EIGHT percent (8%), or the interest rate fixed from time to time by the Alberta Finance and Treasury Board, payable semi-annually;

AND WHEREAS the amount of the outstanding debt of the Town of Taber at December 31, 2022 is \$13.1M and no part of the principal or interest is in arrears.

AND WHEREAS the estimated lifetime of the purchase financed under this bylaw is equal to 10 years;

AND WHEREAS all required approvals have been obtained and the project is in accordance with all *Acts* and *Regulations* of the Province of Alberta.

NOW THEREFORE the Council of the Town of Taber in the Province of Alberta, duly assembled, hereby enacts as follows:

1.0 NAME OF BYLAW

This bylaw may be cited as the “Lagoon Sludge Removal (3 Cells) Project Bylaw 3-2024”.

2.0 DEFINITIONS

In this Bylaw:

Act means the Municipal Government Act

Bylaw means the “Short Term Borrowing – Lagoon Sludge Removal (3 Cells) Project Bylaw 3-2024”.

TOWN OF TABER
BYLAW NO.3– 2024

Chief Administrative Officer	means the Chief Administrative Officer for the Town, regardless of the specific title that may be conferred on the Officer by Council from time to time;
Council	means the Council for the Town of Taber;
Indebtedness	means an amount of money owed;
Municipality	means the Town of Taber;
Signatory	means person(s) authorized to sign on behalf of the Town of Taber as designated by Council.

3.0 GENERAL

- 3.1 The indebtedness shall be contracted on the credit and security of the Town of Taber.
- 3.2 The net amount borrowed under the bylaw shall be applied only to the project specified in this bylaw.

4.0 TERMS AND CONDITIONS

- 4.1 That for the purpose of the Lagoon Sludge Removal (3 Cells) Project, the sum of up to SIX HUNDRED AND FIFTY THOUSAND (\$650,000) be borrowed from the Alberta Finance and Treasury Board or another authorized financial institution by way of debenture on the credit and security of the Town of Taber at large, of which the full sum of up to \$650,000 Dollars is to be paid by the Town of Taber at large.
- 4.2 The Signatory(s) of the Town of Taber are hereby authorized to issue debenture(s) on behalf of the Town of Taber for the amount and purpose as authorized by this bylaw, namely the Lagoon Sludge Removal (3 Cells) Project.
- 4.3 The Town of Taber shall repay the indebtedness according to the repayment structure in effect, namely semi-annual equal payments of combined principal and interest instalments not to exceed FIVE (5) years calculated at a rate not exceeding the interest rate fixed by the Alberta Finance and Treasury Board or another authorized financial institution on the date of the borrowing, and not to exceed EIGHT (8) percent.
- 4.4 The Town of Taber shall levy and raise in each year a municipal Infrastructure fee sufficient to pay the indebtedness.

TOWN OF TABER
BYLAW NO.3- 2024

5.0 INTENTION OF TOWN COUNCIL

It is the intention of the Town Council that each separate provision of this Bylaw shall be deemed independent of all other provisions herein and it is further the intention of the Town Council that if any provision of the Bylaw be declared invalid, all other provisions thereof shall remain valid and enforceable.

6.0 EFFECTIVE DATE

This Bylaw shall take effect on the day of the final passing and the signatures of the chief elected official and duly authorized designated officer thereof.

- RES. Read a first time this ___ day of ___, 2024
- RES. Read a second time this ___ day of ___, 2024
- RES. Read a third time and finally passed this ___ day of ___, 2024

TOWN OF TABER

MAYOR

CHIEF ADMINISTRATIVE OFFICER (C.A.O)

Calculations based on:
Principal is \$650,000.00

Term is 5 Years

Interest rate of 4.81 %

Payment #	Payment	Principal	Interest	Balance
1	\$73,904.08	\$58,271.58	\$15,632.50	\$591,728.42
2	\$73,904.08	\$59,673.01	\$14,231.07	\$532,055.41
3	\$73,904.08	\$61,108.15	\$12,795.93	\$470,947.26
4	\$73,904.08	\$62,577.80	\$11,326.28	\$408,369.46
5	\$73,904.08	\$64,082.79	\$9,821.29	\$344,286.67
6	\$73,904.08	\$65,623.99	\$8,280.09	\$278,662.68
7	\$73,904.08	\$67,202.24	\$6,701.84	\$211,460.44
8	\$73,904.08	\$68,818.46	\$5,085.62	\$142,641.98
9	\$73,904.08	\$70,473.54	\$3,430.54	\$72,168.44
10	\$73,904.08	\$72,168.44	\$1,735.64	\$0.00
Totals:	\$739,040.80	\$650,000.00	\$89,040.80	

Council Request for Decision

Meeting Date: February 12, 2024

Subject:

Proposed Bylaw 4-2024 - Short-Term Borrowing - Downtown Sanitary Pipe Relining & Cleaning Project

Recommendation:

1. That Council gives First Reading to “Downtown Sanitary Pipe Relining & Cleaning Project Bylaw 4-2024, as presented.
2. That Council gives Second Reading to “Downtown Sanitary Pipe Relining & Cleaning Project Bylaw 4-2024”, as presented.
3. That Council unanimously agrees to proceed with Third and Final reading to “Downtown Sanitary Pipe Relining & Cleaning Project Bylaw 4-2024”, as presented.
4. That Council gives third and final reading to “Downtown Sanitary Pipe Relining & Cleaning Project Bylaw 4-2024”, as presented.

Background:

At the November 21, 2023, regular meeting of Council, the following resolution was passed.

RES.381/2023 MOVED by Councillor Remfert that Council gives Third and Final Reading to Fee Bylaw 19-2023, as amended, to remove the statement in Schedule 'A' stating "Vendors having a valid Business License will be exempt from Farmer's Market Fees", and adding the three infrastructure fees (45th Avenue Cast Iron Sanitary Replacement \$3.08/month, Downtown Sanitary Pipe Relining and Cleaning \$0.90/month, Lagoon Sludge Removal \$3.64/month).

Based on a \$160,000 debenture with the current interest rate of 4.81% from Alberta Treasury and Finance and a term of 5 years, the payments would be \$36,383.54 per year, see attached amortization schedule.

This loan will be serviced by the approved infrastructure fee of \$0.90/month per utility account (Approx 3425 accounts). This will generate \$36,990 per year.

As per the MGA S.257(4), Capital Property – short-term borrowing (5 years or less), the borrowing bylaw does not need to be advertised.

Administration is requesting First, Second and Third reading of the Downtown Sanitary Pipe Relining & Cleaning Project Bylaw 4-2024 at this meeting.



Legislation / Authority:

MGA 251(1), 257, 273

Strategic Plan Alignment:

Define and Practice Good Governance

Financial Implication:

The estimated annual payments for this loan would be approximately \$36,383.54. This may change depending on the interest rate at the time of the actual debenture. This will be serviced by the approved infrastructure fee of 0.90/month.

Service Level / Staff Resource Implication:

Service levels remain the same.

Justification:

To finance the Downtown Sanitary Pipe Relining & Cleaning Project

Alternative(s):

That Council does not give first, second or third reading to Downtown Sanitary Pipe Relining & Cleaning Project Bylaw 4-2024, and directs administration to provide further information.

Attachment(s): Proposed Short Term Borrowing - Downtown Sanitary Pipe Relining & Cleaning Project Bylaw Amortization Schedule

APPROVALS:

Originated By: John Orwa

Chief Administrative Officer (CAO) or Designate: _____

TOWN OF TABER
BYLAW NO.4– 2024

BEING A BYLAW OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF AUTHORIZING THE COUNCIL OF THE TOWN OF TABER TO INCUR INDEBTEDNESS BY THE ISSUANCE OF THE DEBENTURE(S) IN THE AMOUNT UP TO \$160,000 FOR THE PURPOSE OF FINANCING THE DOWNTOWN SANITARY PIPE RELINING & CLEANING PROJECT WITHIN THE TOWN OF TABER.

WHEREAS the Council of the Town of Taber, in the Province of Alberta, deems it expedient to issue a bylaw pursuant to Section 251 of the Municipal Government Act to authorize the financing of the Downtown Sanitary Pipe Relining & Cleaning Project.

AND WHEREAS the plans, specifications and estimates for the project confirm the total cost of the said project to be \$160,000.

AND WHEREAS in order to construct and complete the said project, it will be necessary for the Town of Taber to borrow up to the sum of \$160,000 on the terms and conditions referred to in this bylaw;

AND WHEREAS the Town of Taber will repay the indebtedness over a period of Five (5) years in semi-annual installments, with interest not to exceed EIGHT percent (8%), or the interest rate fixed from time to time by the Alberta Finance and Treasury Board, payable semi-annually;

AND WHEREAS the amount of the outstanding debt of the Town of Taber at December 31, 2022 is \$13.1M and no part of the principal or interest is in arrears.

AND WHEREAS the estimated lifetime of the purchase financed under this bylaw is equal to 30 years;

AND WHEREAS all required approvals have been obtained and the project is in accordance with all *Acts* and *Regulations* of the Province of Alberta.

NOW THEREFORE the Council of the Town of Taber in the Province of Alberta, duly assembled, hereby enacts as follows:

1.0 NAME OF BYLAW

This bylaw may be cited as the “Downtown Sanitary Pipe Relining & Cleaning Project Bylaw 4-2024”.

2.0 DEFINITIONS

In this Bylaw:

Act means the Municipal Government Act

Bylaw means the “Short Term Borrowing – Downtown Sanitary Pipe Relining & Cleaning Project Bylaw 4-2024”

TOWN OF TABER
BYLAW NO.4- 2024

Chief Administrative Officer	means the Chief Administrative Officer for the Town, regardless of the specific title that may be conferred on the Officer by Council from time to time;
Council	means the Council for the Town of Taber;
Indebtedness	means an amount of money owed;
Municipality	means the Town of Taber;
Signatory	means person(s) authorized to sign on behalf of the Town of Taber as designated by Council.

3.0 GENERAL

- 3.1 The indebtedness shall be contracted on the credit and security of the Town of Taber.
- 3.2 The net amount borrowed under the bylaw shall be applied only to the project specified in this bylaw.

4.0 TERMS AND CONDITIONS

- 4.1 That for the purpose of the Downtown Sanitary Pipe Relining & Cleaning Project, the sum of up to ONE HUNDRED AND SIXTY THOUSAND (\$160,000) be borrowed from the Alberta Finance and Treasury Board or another authorized financial institution by way of debenture on the credit and security of the Town of Taber at large, of which the full sum of up to \$160,000 Dollars is to be paid by the Town of Taber at large.
- 4.2 The Signatory(s) of the Town of Taber are hereby authorized to issue debenture(s) on behalf of the Town of Taber for the amount and purpose as authorized by this bylaw, namely the Downtown Sanitary Pipe Relining & Cleaning Project.
- 4.3 The Town of Taber shall repay the indebtedness according to the repayment structure in effect, namely semi-annual equal payments of combined principal and interest instalments not to exceed FIVE (5) years calculated at a rate not exceeding the interest rate fixed by the Alberta Finance and Treasury Board or another authorized financial institution on the date of the borrowing, and not to exceed EIGHT (8) percent.
- 4.4 The Town of Taber shall levy and raise in each year a municipal Infrastructure fee sufficient to pay the indebtedness.

TOWN OF TABER
BYLAW NO.4- 2024

5.0 INTENTION OF TOWN COUNCIL

It is the intention of the Town Council that each separate provision of this Bylaw shall be deemed independent of all other provisions herein and it is further the intention of the Town Council that if any provision of the Bylaw be declared invalid, all other provisions thereof shall remain valid and enforceable.

6.0 EFFECTIVE DATE

This Bylaw shall take effect on the day of the final passing and the signatures of the chief elected official and duly authorized designated officer thereof.

- RES. Read a first time this ___ day of ___, 2024
- RES. Read a second time this ___ day of ___, 2024
- RES. Read a third time and finally passed this ___ day of ___, 2024

TOWN OF TABER

MAYOR

CHIEF ADMINISTRATIVE OFFICER (C.A.O)

Calculations based on:
Principal is \$160,000.00

Term is 5 Years

Interest rate of 4.81 %

Payment #	Payment	Principal	Interest	Balance
1	\$18,191.77	\$14,343.77	\$3,848.00	\$145,656.23
2	\$18,191.77	\$14,688.74	\$3,503.03	\$130,967.49
3	\$18,191.77	\$15,042.00	\$3,149.77	\$115,925.49
4	\$18,191.77	\$15,403.76	\$2,788.01	\$100,521.73
5	\$18,191.77	\$15,774.22	\$2,417.55	\$84,747.51
6	\$18,191.77	\$16,153.59	\$2,038.18	\$68,593.92
7	\$18,191.77	\$16,542.09	\$1,649.68	\$52,051.83
8	\$18,191.77	\$16,939.92	\$1,251.85	\$35,111.91
9	\$18,191.77	\$17,347.33	\$844.44	\$17,764.58
10	\$18,191.77	\$17,764.58	\$427.19	\$0.00
Totals:	\$181,917.70	\$160,000.00	\$21,917.70	



Council Request for Decision

Meeting Date: February 12, 2024

Subject:

Health & Safety Policy C-4 Review

Recommendation:

That Council accepts the Health & Safety Policy C-4 as presented.

Background:

The Town of Taber's Health & Safety Policy is due for renewal. The Policy has been reviewed and with the assistance of the Health and Safety Coordinator revisions are being submitted to Council for approval. The proposed changes have been highlighted in yellow in the attached. The current version of the policy is also attached for comparison. Administration has brought forward the policy so Council may renew and/or make changes as they see fit.

Legislation / Authority:

MGA Section 3

Strategic Plan Alignment:

Define and practice good governance: reviewing Town policy documents.

Financial Implication:

There are no financial implications.

Service Level / Staff Resource Implication:

There will be no change to service levels.

Justification:

The policy is due for renewal. Administration has made some changes to create a more clear and concise policy to reflect the Town's commitment to health and safety.

Alternative(s):

1. Council may request further information.
2. Council may make amendments to the policy.




Attachment(s): Health & Safety Policy C-4 Proposed
Health & Safety Policy C-4 Current

APPROVALS:

Originated By:
Grace Noble

Chief Administrative Officer (CAO) or Designate: _____

		<h1>Health and Safety</h1>
Policy No.: C-4	Council Resolution No.: 75/11, 197/12, 225/13, 241/14, 266/15, 140/16, 95/17, 69/2018, 108/19, 45/2020, 365/2021	
Department: Administration	Authority: Council	
Effective Date: February 2005	Revision Date: February 2008, February 2011, July 2012, June 2013, May 2014, March 2019, August 2021, February 2024	
Review Date: February 2025	Repealed Date:	
Supersedes: 03/10/14		
Related Procedure No.: C-4.10		
Related Procedure Name: Town of Taber Health and Safety Program Training Directive		

Purpose

The Town of Taber is committed to ensuring the health and safety of every worker, including the protection of its employees’ physical, psychological, and social well-being and from the accidental loss of its resources. It is the Town of Taber's goal to perform all operations in a safe and effective manner, which will not adversely affect employees, clients, contractors, visitors, the public, or the environment. The Town of Taber recognizes that accident prevention is an essential part of our operations and as such, will empower each individual to actively participate in the implementation of the OHS program.

Policy Statement

- 1) In fulfilling this commitment to protect both people and property, management will provide and maintain a safe and healthy work environment in compliance with legislative requirements and will strive to eliminate any foreseeable hazards which may result in property damage, accidents or personal injury/illness. The protection of employees from injury or occupational disease is a major continuing objective.
- 2) All supervisors, employees and contractors must protect their own and fellow workers’ health and safety by working in compliance with the *Occupational Health and Safety Act*, Regulations and Code, and all applicable safe work practices and procedures established by the Town of Taber. By working together and giving the most careful attention to Health and Safety, we will meet our shared objective of a healthy and safe work environment.
- 3) Town of Taber will ensure contractors and their workers are responsible for meeting or exceeding the requirements of the Town of Taber Health and Safety Program.



- 4) All employees at all levels will be made aware of their health and safety responsibilities and held accountable to comply with Occupational Health and Safety Legislation and the Town of Taber's health and safety policies and standards.
- 5) All employees will be equally responsible for minimizing hazards to reduce incidents/injuries on our worksites and conducting themselves in accordance with the intent and spirit of this Policy. Safe work practices and procedures are clearly defined in the Town of Taber Health and Safety Program for all employees to follow, incorporating the right to know, the right to participate, and the right to refuse unsafe work.
- 6) In order to protect the health of workers, all management functions will comply with the Town of Taber Health and Safety Program as it relates to operations and maintenance of facilities and equipment.
- 7) The safety information in this policy does not take precedence over the *Occupational Health and Safety Act*, Regulations and Code. All employees must be familiar with the *Occupational Health and Safety Act* and Regulations and Code.
- 8) It is the responsibility of the Chief Administrative Officer and the Management Team to ensure that the provisions, spirit, and intent of the policy is adhered to.

As Council for the Town of Taber, we fully support our OHS program and we are fully committed to providing a safe work environment for all. Through open lines of communication and cooperation between all workplace parties, the Town of Taber will achieve the objective of a workplace free of hazards, injury, and illness. This Health and Safety Policy Statement will be reviewed at least annually and may be updated or changed as required. Records of the review will be kept readily available.

Additional References

- *Occupational Health and Safety Act*, Regulations and Code
- *Workers Compensation Act* and Regulations (Alberta)
- *Criminal Code* (Canada)
- SDS Binder
- Employee Code of Conduct Policy & Procedure

MAYOR

DATE

CHIEF ADMINISTRATIVE OFFICER

DATE





Health and Safety

Policy No.: C-4	Council Resolution No.: 75/11, 197/12, 225/13, 241/14, 266/15, 140/16, 95/17, 69/18, 108/19, 45/2020, 365/2021
Department: Administration	Authority: Council
Effective Date: February 2005	Revision Date: February 2008, February 2011, July 2012, June 2013, May 2014, March 2019, August 2021
Review Date: August 2022	Repealed Date:
Supersedes: 03/10/14	
Related Procedure No.: C-4.10	
Related Procedure Name: Town of Taber Health and Safety Program Training Directive	

Purpose

The Town of Taber is committed to ensuring the health and safety of every worker, including the protection of its employee's physical, psychological, and social well-being and from the accidental loss of its resources. It is the Town of Taber's goal to perform all operations in a safe and effective manner, which will not adversely affect staff, clients, the public, or the environment. The Town of Taber recognizes that accident prevention is an essential part of our operations and as such, will empower each individual to actively participate in the implementation of the OHS program.

Policy Statement

- 1) In fulfilling this commitment to protect both people and property, management will provide and maintain a safe and healthy work environment in compliance with legislative requirements, and will strive to eliminate any foreseeable hazards which may result in property damage, accidents or personal injury/illness. Protection of employees from injury or occupational disease is a major continuing objective.
- 2) All supervisors, employees and contractors must protect their own and fellow workers' health and safety by working in compliance with the *Occupational Health and Safety Act*, Regulations and Code, and all applicable safe work practices and procedures established by the Town of Taber. By working together and giving the most careful attention to Health and Safety, we will meet our shared objective of a healthy and safe work environment.



- 3) Town of Taber will ensure contractors and their workers are responsible for meeting or exceeding the requirements of the Town of Taber Health and Safety Program.
- 4) All employees will be equally responsible for minimizing hazards to reduce incidents/injuries on our worksites and conducting themselves in accordance with the intent and spirit of this Policy. Safe work practices and procedures are clearly defined in the Town of Taber Health and Safety Program for all employees to follow, incorporating the right to know, the right to participate, and the right to refuse unsafe work.
- 5) In order to protect the health of workers, all management functions will comply with the Town of Taber Health and Safety Program as it relates to operations and maintenance of facilities and equipment.
- 6) The safety information in this policy does not take precedence over the *Occupational Health and Safety Act*, Regulations and Code. All employees must be familiar with the *Occupational Health and Safety Act* and Regulations and Code.
- 7) It is the responsibility of the Chief Administrative Officer and the Management Team to ensure that the provisions of this policy are followed.

As Council for the Town of Taber, we fully support our OHS program and we are fully committed to providing a safe work environment for all. Through open lines of communication and cooperation between all workplace parties, the Town of Taber, will achieve objectives of a workplace free of hazards, injury, and illness. This Health and Safety Policy Statement will be reviewed at least annually and may be updated or changed as required. Records of the review will be kept readily available.

Additional References

- *Occupational Health and Safety Act*, Regulations and Code
- *Workers Compensation Act* and Regulations (Alberta)
- *Criminal Code* (Canada)
- SDS Binder
- Employee Code of Conduct Policy & Procedure


MAYOR

SEPT. 21, 2021
DATE


CHIEF ADMINISTRATIVE OFFICER

Sept. 20/21
DATE





Council Request for Decision

Meeting Date: February 12, 2024

Subject:

Letter of Support Request - Kid Zone Child Care Services

Recommendation:

Council authorizes the Mayor and CAO to sign the letter of support for Kid Zone Child Care Services Inc.

Background:

Administration has received a letter from Kid Zone Child Care Services Inc requesting a letter of support from the Town for their expansion.

Kid Zone Child Care Services is expanding and opening another location in town that will be able to house an additional 160 children. Currently, the Town has a 6% coverage rate for children under 6. This expansion will contribute to the ongoing success of the Town and provide more childcare options for parents.

A draft letter of support is attached for Council's consideration towards the project.

Legislation / Authority:

MGA Section 3

Strategic Plan Alignment:

Develop Community & Promote Growth

Financial Implication:

None

Service Level / Staff Resource Implication:

None

Justification:

To increase the number of daycare spaces in Taber to meet the current and future needs of the community.



Alternative(s):

1. Council could request further information from Kid Zone Child Care Services Inc.
2. Council can accept the letter of request as information.

Attachment(s): Kid Zone Request Letter
Letter of Support Draft

APPROVALS:

Originated By:
Amy Allred

Chief Administrative Officer (CAO) or Designate: _____



Kid Zone Child Care Services Inc
Box 4426
Taber AB
T1G 2C8

Town of Taber Council
4900 50 St Unit A,
Taber, AB T1G 1T1

January 30, 2024

To The Taber Town Council

Kid Zone Child Care Services Inc has been in operation in Taber since September 2003 and is planning to expand our services to offer more Child Care options to local families. To assist us in creating new spaces Kid Zone is applying for the Alberta Government Space Creation Grant. We would like to request a letter from the town in support of Kid Zone expanding our services in the Taber community as for families in need of Childcare.

Kid Zone has been offering Childcare in Taber for over 20 years. We started in September of 2003 offering the School Aged Care Program for After School Program for school-aged children. In 2017 we occupied the old Taber Library location offering school aged child care for up to 60 children. In 2019 we opened Kidlet Care for ages 12m-5-year-old for an additional 30 spaces of childcare. In 2021 we expanded to our downtown location at 5406 – 50 Avenue. We have 180 children currently registered but can only house 120 children at a time. In addition to operating from our current location we are planning to occupy the building at 5335 47 Avenue. With this space, Kid Zone will be able to offer an additional 160 spaces for childcare needs in our community.

Kid Zone currently employees 22 full-time Staff members with Early Childhood Certification ranging from Level 1- Level 3. With these additional spaces Kid Zone will be looking to employee more individuals with certification or those who are interested in obtaining their Child Care Certification while with us.

Kid Zone is strongly committed to offering quality, affordable, childcare options to the Taber Community. We have built strong community ties and relationships and hope we can count on the Town of Taber's support in expanding our services.

Thank You,

Charlotte Horvath
Owner of Kid Zone Child Care Services Inc



Child Care Space Creation
Child Care and Youth Services Division
3rd Floor, Forestry Building
9920 – 108 Street
Edmonton, AB T5K 2M4

February 12, 2024

To Whom it May Concern:

We are pleased to offer a letter of support for Kid Zone Child Care Services Inc to expand their child care services here in Taber.

We currently have a lack of childcare spaces, reflected by the long waitlists being held by the few daycares that are in town. Parents who have full time jobs are looking for more choices and resources for childcare support in our community. Taber is also an expanding town, with new commercial, industrial, and residential developments underway. As we increase our population and business base, the need for childcare will increase as well.

Kid Zone Child Care Services Inc has been operating successfully in Taber since September of 2003. They are hoping to expand and open another location to provide more services to the community. Their proposal would offer another 160 spaces for childcare. Currently they have 180 children registered for their programming, but only have space for 120 at a time.

We are sincerely asking the assessment team of Alberta Childcare Space Creation to take this proposal in Taber into consideration. As our community continues to grow we will see a continued need for more childcare options. We are excited for Kid Zone Child Care Centre to expand and look forward to their ongoing success in the community.

Sincerely,

Andrew Prokop
Mayor
Town of Taber

Derrin Thibault
Chief Administrative Officer
Town of Taber



Council Request for Decision

Meeting Date: February 12, 2024

Subject:

Updated Land Sale Motion

Recommendation:

1. That Council rescinds RES 35/2024
MOVED by Councillor Brewin that Council directs Administration to accept the offer of \$400,000.00 for 5403 - 5413 47 Avenue and authorizes the Mayor and Chief Administrative Officer to sign the land sale contract.
2. That Council directs Administration to accept the offer of \$400,000.00 for 5403-5431 47 Avenue and authorizes the Mayor and Chief Administrative Officer to sign the land sale contract.

Background:

On January 22, 2024, Council made the following motion:

RES 35/2024 MOVED by Councillor Brewin that Council directs Administration to accept the offer of \$400,000.00 for 5403 - 5413 47 Avenue and authorizes the Mayor and Chief Administrative Officer to sign the land sale contract.

There was a clerical error in the motion that needs to be corrected for the records. It should read 5403-**5431** 47th Avenue, not 5403-**5413** 47 Avenue.

Legislation / Authority:

MGA section 3

Strategic Plan Alignment:

Develop Community & Promote Growth

Financial Implication:

None

Service Level / Staff Resource Implication:

None



Justification:

To correct a clerical error made in the original motion.

Alternative(s):

1. Any other direction that Council provides Administration.

Attachment(s):

APPROVALS:

Originated By:

Amy Allred

Chief Administrative Officer (CAO) or Designate: _____

Council Request for Decision

Meeting Date: February 12, 2024

Subject:

Confirmation of Financial Contribution for GMF Application: Clean Energy Improvement Program

Recommendation:

Council directs administration to make a maximum contribution of \$440,000, with funds to come from Capital Reserves to undertake the financing for the Clean Energy Improvement Program.

Background:

Council gave third reading to the Clean Energy Improvement Program Tax bylaw on September 26, 2022 - Resolution 298/2022.

Administration worked with Alberta Municipalities (AB Munis) to successfully submit the pre-application and full application to the Federation of Canadian Municipalities (FCM) via the Green Municipal Fund (GMF) for the Community Efficiency Financing (CEF) program to create Taber's version of the Clean Energy Improvement Program.

As a refresher – Community Efficiency Financing (CEF) is designed to help residents finance energy efficiency upgrades or on-site power generation for residential homes. The mechanism to finance and pay back the upgrades is through the assessed property value and property taxes as detailed in the bylaw.

The application is currently under review with FCM. Under the guidelines of the program, each municipality is required to provide a matching contribution to the overall funding request. The current funding breakdown is as follows for the program:

Taber matching contribution: \$432,710

GMF Loan: \$1,153,870

GMF Grant: \$576,930

Total Program Cost: \$2,163,510

As per the Clean Energy Improvement tax bylaw, the municipality shall borrow or provide funds totaling up to \$1,600,000 to finance the program. The combined value of the GMF loan and Taber contribution is \$1,586,580 and is below the upper limit defined in the tax bylaw.

As a clarification for council – all costs associated over the life of the program will be recuperated by administration through property taxes, this includes the Taber matching contribution.



Residents who apply and are successful on an application will re-pay the total project cost through their property taxes over the expected useful life of the upgrades. For example, if a resident installs rooftop solar at a cost of \$25,000 and the expected life of the system is 25 years, the resident will pay an additional \$1,000 per year on property taxes until the balance is paid.

Legislation / Authority:
MGA S 390.4

Strategic Plan Alignment:
Initiative - Develop Community & Promote Growth

Goal – Explore and implement viable opportunities to capture the benefit of energy efficient technologies.

Financial Implication:
\$440,000 for program funding via Capital Reserves.

Service Level / Staff Resource Implication:
Staff time as needed to follow through on council’s decision.

Justification:
Provide the community with an innovative financing tool to pay for energy efficiency upgrades and renewable energy installations.

Alternative(s):

1. Council directs administration to make the contribution via line of credit or other loan instrument.
2. Council directs administration to provide additional information.

Attachment(s): Town of Taber Bylaw 15-2022

APPROVALS:

Originated By:
Blake Hranac

Chief Administrative Officer (CAO) or Designate: _____

TOWN OF TABER
BYLAW NO. 15 – 2022

BEING A BYLAW OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF A CLEAN ENERGY IMPROVEMENT PROGRAM WITHIN THE TOWN OF TABER.

WHEREAS section 390.3 of the *Municipal Government Act* (Alberta, R.S.A. 2000, Chapter M-26, and amendments thereto) permits a Council to establish a bylaw to permit a Clean Energy Improvement Program;

AND WHEREAS Council wishes to enable financing for clean energy improvements for eligible properties in the municipality;

AND WHEREAS Alberta Municipal Services Corporation (operating as Alberta Municipalities) has been designated by the Minister as the Program Administrator responsible for the Clean Energy Improvement Program, to support municipalities in Alberta that finance clean energy improvements;

AND WHEREAS the Clean Energy Improvement Program (“Program”) is a financing program that uses municipal financing to facilitate the implementation of clean energy improvements to residential properties, through the use of a local assessment mechanism, to provide security for repayment of the financing;

NOW THEREFORE the Council of the Town of Taber in the Province of Alberta, duly assembled, hereby enacts as follows:

1.0 NAME OF BYLAW

This Bylaw may be cited as the Clean Energy Improvement Tax Bylaw.

2.0 DEFINITIONS

In this Bylaw:

Act means the *Municipal Government Act* R.S.A. 2000, c. M-26 as amended, and any amendment or substitutions thereof;

Agreement means a Clean Energy Improvement Agreement executed between the Municipality and the Owner of an Eligible Property whereby the Owner agrees to pay an amount required to cover the costs of financing each Eligible Clean Energy Improvement approved by the Program Administrator, as drafted in accordance with section 390.4 of the *Act*;

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Bylaw	means the Clean Energy Improvement Tax Bylaw established by the Municipality;
Chief Administrative Officer	means the Chief Administrative Officer for the Town of Taber, regardless of the specific title that may be conferred on the Officer by Council from time to time;
Clean Energy Improvement Tax	means a tax levied against an Eligible Property pursuant to an Agreement;
Council	means the Council for the Town of Taber;
Municipality	means the Town of Taber;
Owner	means, collectively, the registered owners of a property;
Program Administrator	means the Municipal Climate Change Action Centre, Alberta Municipal Services Corporation, or provincially designated Program Administrator as defined in the Clean Energy Improvements Regulation;
Regulation	means the Clean Energy Improvements Regulation, A.R. 212/2018 and amendments thereto.

3.0 GENERAL

- 3.1 A property owner of an eligible property within the Municipality can apply to the Program Administrator to seek financing for a clean energy improvement to their property.
- 3.2 Participation in the Program is limited to eligible properties, defined as a property located within the Municipality that is designated as residential, or multi-unit residential (>5 units), but does not include designated commercial, industrial property, government-owned properties, farmland, non-profit, or designated manufactured homes.
- 3.3 The Chief Administrative Officer, or designate, of the Town of Taber is hereby authorized to impose a Clean Energy Improvement Tax, in respect of each clean energy improvement made to a property, where the Municipality has entered into a Clean Energy Improvement Agreement with the Owner of the property.

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- 3.4 The Clean Energy Improvement Tax will be voluntarily levied against a property when there is a Clean Energy Improvement Agreement, to raise revenue to pay the amount required to recover the costs of those clean energy improvements, including principal and interest, to do so between the municipality and the property Owner.

4.0 TERMS AND CONDITIONS

- 4.1 The property Owner must meet the criteria listed below to be eligible to participate in the Clean Energy Improvement Program:
- 4.1.1 They must be current on their taxation payment for the property, for a period of two years, prior to the date of the application to the program;
 - 4.1.2 They must have never been in collections for a property in the Town of Taber;
 - 4.1.3 They may, for first-time property owners that have purchased the property within the last year, be subject to an enhanced financial eligibility review;
 - 4.1.4 They must, for property owners that are new to the municipality and do not have a financial history with the Municipality, submit a record of property tax verification from another municipality, for any property previously owned in a different municipality;
 - 4.1.5 They must provide mortgage information if the mortgage amount exceeds the assessed value of the home. In such a case, the Municipality reserves the right to deny the applicant;
 - 4.1.6 They must be in good standing with the Municipality. The Municipality reserves the right to deny the applicant, if the applicant is not in good standing with any Department of the Municipality. The Municipality reserves the right to define what "good standing" entails, and can include any development compliance issues;
 - 4.1.7 They must not be in bankruptcy (or insolvency), the property must not be in foreclosure, and the property Owner will be required to provide a sworn statement confirming this;
 - 4.1.8 They must be current on their mortgage payment, current on any other debts secured by the property and have not been late on any such payments. They may be required to submit a letter from their financial institution confirming this;
 - 4.1.9 They must meet any additional eligibility criteria as identified by the Municipality or the Program Administrator.

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- 4.2 For a clean energy improvement to be eligible, it must be an installation that is permanently affixed to the eligible property which:
- 4.2.1 Will result in increased energy efficiency or use of renewable energy on that property;
 - 4.2.1.1 Interior and Exterior Lighting and Lighting Controls;
 - 4.2.1.2 HVAC (i.e., High efficiency furnace);
 - 4.2.1.3 Water Heating;
 - 4.2.1.4 Doors, Windows, Insulation and Air Sealing;
 - 4.2.1.5 Renewable Energy Upgrades (i.e., photovoltaic solar system); or,
 - 4.2.1.6 Such other clean energy improvements as are approved and agreed to in writing by the Municipality within the Agreement, and those improvements provided on the list of eligible upgrades available through the Program Administrator's website;
 - 4.2.2 Is not less than three thousand (\$3,000) dollars in capital cost of the project value;
 - 4.2.3 Does not exceed \$50,000 for residential, and \$50,000 for multi-unit residential (>5 units), in project value.

- 4.3 Whereby the amount of the tax authorized by a bylaw under section 353 (property tax) of the *Municipal Government Act* most recently, and imposed on the property, is greater than or equal to the annual payment calculated in accordance with the following formula:

$$\frac{A + B + C}{D}$$

Where A is the capital cost of undertaking the clean energy improvement;
B is the total cost of professional services needed for the clean energy improvement;
C is the total of all incidental costs;
D is the lesser of the probable lifetime, calculated in years, of the improvement or the maximum financing term established by the Municipality.

- 4.4 The Clean Energy Improvement Agreement will be set out as under Section 390.4 of the *Municipal Government Act*, and as amended.

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- 4.5 The cost of each eligible clean energy improvement may be spread out over time, not to exceed the maximum financing term established by the municipality, and in no case will such period exceed the probable lifetime of the applicable improvement. In the case of multiple upgrades to a single eligible property, a weighted average of the probable lifetimes of each upgrade will be utilized.
- 4.6 The annual repayment amount may not exceed the annual taxation amount for the property in question.
- 4.7 A property owner may submit one application per year.
- 4.8 The property owner(s) can apply for the program:
- 4.8.1 By submitting an application to the Program Administrator for the Clean Energy Improvement Program, including any required supporting documentation, and following all program requirements as outlined by the Program Administrator and the Municipality;
- 4.9 By paying the required application fee.
- 4.10 Over the course of up to a four (4) year period, and in the form of a line of credit or other loan instrument, the Town will borrow funds totaling up to one million and six hundred thousand (\$1,600,000) from a financial institution and/or the Green Municipal Fund, a program delivered by the Federation of Canadian Municipalities and funded by the Government of Canada, in order to finance approved Eligible Clean Energy Improvements.
- 4.11 The annual maximum amounts to be borrowed by the municipality towards the Clean Energy Improvement Program, are as follows:
- 4.11.1 \$371,000 in the first year of the program;
- 4.11.2 \$390,000 in the second year, plus unallocated amounts from the first year of the program.
- 4.11.3 \$409,000 in the third year, plus cumulative unallocated amounts from the first and second years of the program; and
- 4.11.4 \$430,000 in the fourth year, plus cumulative unallocated amounts from the first, second and third year of the program.
- 4.12 The annual borrowed amount will carry an interest rate not to exceed EIGHT percent (8%), a maximum term of twenty-five (25) years, and repayment terms including principal and interest, plus other fees or charges applicable to the borrowing.
- 4.13 The principal and interest owing under the borrowing will be paid using the proceeds from the Clean Energy Improvement Tax and payments made by the approved project recipients through the Municipality on the annual improvement levy.

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- 4.14 A Clean Energy Improvement Tax will be imposed on the property that is subject to a Clean Energy Improvement Agreement, at any time following the signing of that Agreement.
- 4.15 In the event that an owner wishes to repay the Clean Energy Improvement Program financing early, the amount owing will be calculated at the time of the request, based on principal and interest remaining and the terms of the financing being used for the project(s).
- 4.16 Any project(s) that has been approved under the Clean Energy Improvement Program, must be completed within the timeline as set out under the Agreement.
- 4.17 If any clause in this bylaw is found invalid, it shall be severed from the remainder of this bylaw and shall not invalidate the whole bylaw.

5.0 INTENTION OF TOWN COUNCIL

It is the intention of the Town Council that each separate provision of this Bylaw shall be deemed independent of all other provisions herein and it is further the intention of the Town Council that if any provision of the Bylaw be declared invalid, all other provisions thereof shall remain valid and enforceable.

6.0 EFFECTIVE DATE


This Bylaw shall take effect on the day of the final passing and the signatures of the chief elected official and duly authorized designated officer thereof.

RES. 265/2022 Read a first time this 15th day of August, 2022


RES. 297/2022 Read a second time this 26th day of September, 2022

RES. 298/2022 Read a third time and finally passed this 26th day of September, 2022

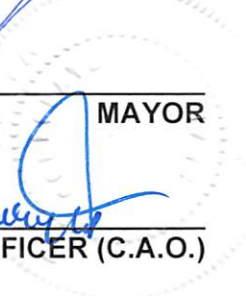
TOWN OF TABER



MAYOR



CHIEF ADMINISTRATIVE OFFICER (C.A.O.)



Council Request for Decision

Meeting Date: February 12, 2024

Subject:

Tank 77 Update

Recommendation:

Council receives Tank 77 project information for discussion.

Background:

On April 1, 2022, the Town entered into a grant agreement with Prairies Canada (then Western Economic Diversification) to revitalize our downtown area for a Total Project Cost of \$551,653. Scope of work included accessible sidewalks at 48th Avenue and 52 Street, painting six murals, and installing 32 fabric banners and 13 metal brackets on light posts along 48th Avenue. The grant stipulated a cost sharing agreement of 75%/25%, Prairies Canada and the Town of Taber respectively.

On July 18, 2022, the local Parallel Church group in a delegation to Council presented a concept drawing of their proposed redevelopment of their existing parking lot on the west end of their downtown property to include a covered patio, a picnic area, revised parking, a sport court, and a park with an unspecified replica of Tank 77. The concept was discussed at Council and received for information.

In the downtown revitalization six murals were completed in the summer of 2022. On March 13, 2023, after several tenders, Public Works brought an RFD to Council to increase the budget for the Proposed 44th Street and 51st Avenue Intersection Improvement project. After discussion, Council approved a resolution to cancel the Intersection Improvement project leaving only the completed murals and planning/execution of the banners and brackets in the Prairies Canada project.

On July 17, 2023, Council approved the purchase of the land for the proposed Parallel Church Park development and have the Town develop the park concept. To fund the work, Administration proposed applying to Prairies Canada to redirect the remaining Downtown Revitalization Grant. Council approved the land purchase from reserves and park development contingent on the transfer of grant funding.

On March 27, 2023, Administration received approval from Prairies Canada to amend the grant. The Total Project Cost approved for the grant stayed at \$551,653, and the scope of work for the grant was amended to *“revitalizing the downtown core by painting 6 murals and creating a new park at 47th Avenue and 54th Street. Project activities include the painting of murals, engineering and design from the sidewalk project, landscaping, park amenities, a sculpture of CP Rail Tank 77 water tank, and moving a utility line.”*

In October 2023, Parks & Recreation initiated the design and construction of the hard and soft landscaping of the park, a stormwater connection for drainage, and electrical distribution for lighting and irrigation systems.

Construction of the Tank 77 replica in the original concept plan required the relocation of the existing Fortis overhead power lines. Fortis provided preliminary pricing of \$250K creating a substantial budget issue. The Tank 77 feature was reassigned to a second phase of the project to allow the park work to be completed this season and meet the grant funding deadline of December 31, 2023, of the Prairies Canada grant.

The murals were completed in the summer of 2022, and design costs for the cancelled sidewalk and infrastructure tender cost \$63,348.05. The park was substantially complete prior to the grant completion date of December 31, 2023, at a total cost of \$163,628.47. The total project expenditures are \$226,976.52. The original approved grant was \$551,653, resulting in an unspent grant amount of \$324,676.48.

On January 8, 2023, Administration proposed a programming and inception Planning methodology for the Tank 77 feature. Council directed Administration to review costs and issues associated with the construction of a 50% replica of Tank 77 on the Parallel Church Park site.

To complete a 50% replica, Administration provides the following information,

1. Consultants have generated an opinion of probable cost of \$250,000 to design, tender, and construct of the 50% replica.
2. After preliminary consultation with Fortis regarding the proximity of the overhead power lines Administration understands the replica must be relocated to meet a 6-meter exclusion zone adjacent to the power lines resulting in a revised siting of the replica adjacent to the new sidewalk. This siting is not recommended as it creates lighting and security issues for persons utilizing the park sidewalk (Crime Prevention Through Environmental Design best practices).
The option to relocate the power lines underground and retain the original siting of the replica is an option and would add \$250K to the project for a total of \$500K.
3. Preliminary Project Schedule indicates 44 weeks to plan, design, permit and tender, construct, and turn-over the replica.

Legislation / Authority:
Municipal Government Act

Strategic Plan Alignment:
Develop Community & Promote Growth

Financial Implication:
Total Project Budget of \$250K to \$500K for Tank 77 50% replica in Parallel Church Park depending on options selected.

Service Level / Staff Resource Implication:
Engineering & Public Works leadership and staff time to undertake project inception planning, design, tender and permitting, construction supervision, project turnover of approximately 200 hours.

Justification:
Council requested information on options and associated costs.

Alternative(s):
1. Council requires additional information from Administration.

Attachment(s): MPE Cost Estimate

Revised replica site location respecting Fortis 6-meter exclusion zone.

Parallel Church concept plan

Preliminary project schedule

APPROVALS:

Originated By:
Chris Eagan

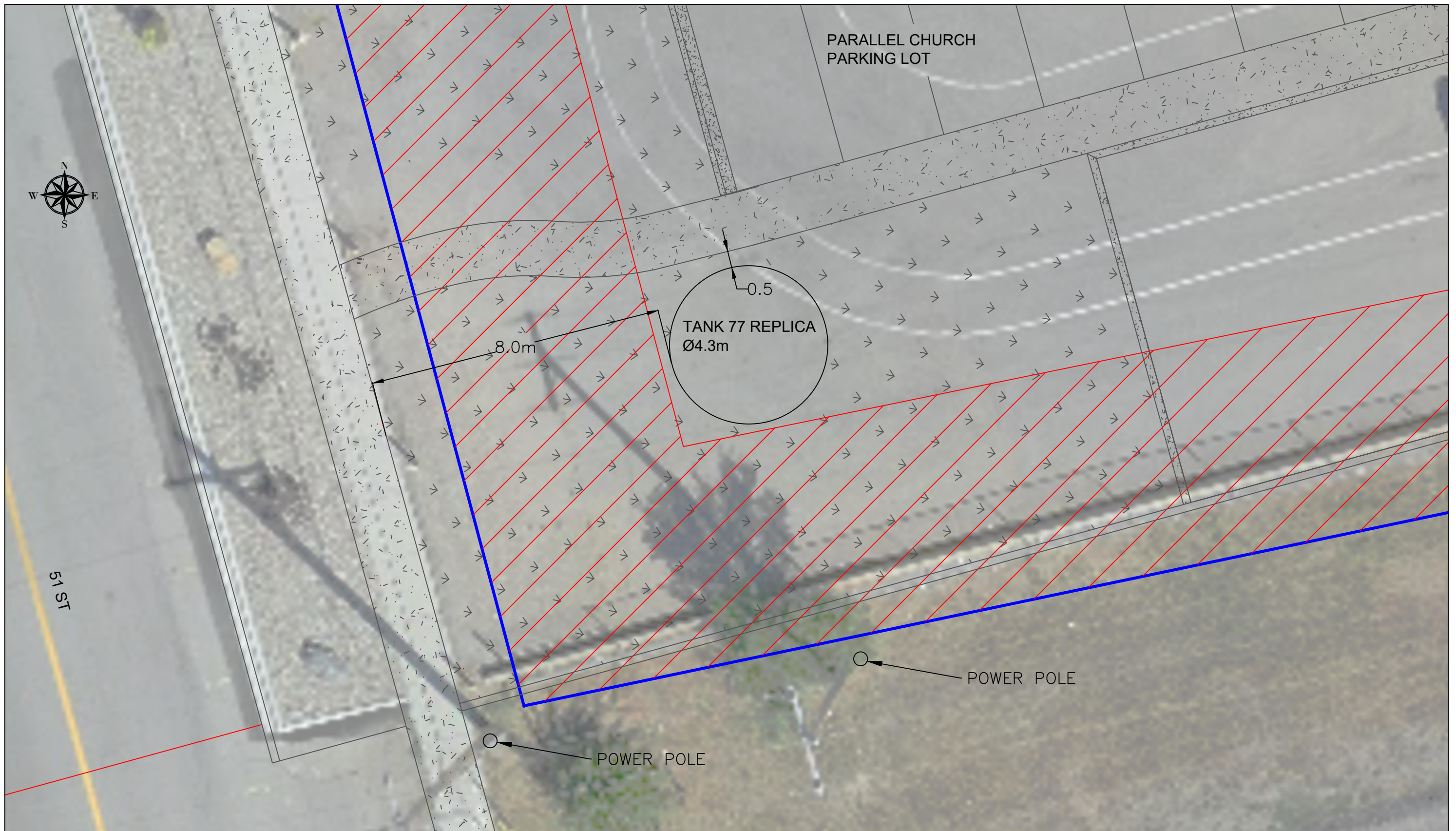
Chief Administrative Officer (CAO) or Designate: _____



a division of Englobe

**TOWN OF TABER
TANK 77 REPLICA**

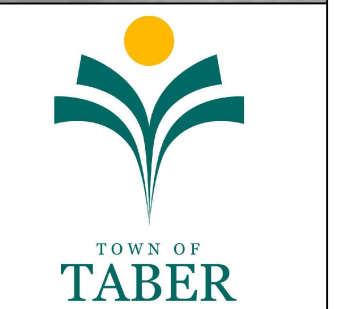
DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	COST
General Items				
1 Mob/demob/bonding/insurance/profit/etc.	1	L.S.	\$ 20,000.00	\$ 20,000.00
2 Site Clearing	1	L.S.	\$ 5,000.00	\$ 5,000.00
	<i>SUBTOTAL</i>			\$ 25,000.00
Structure & Finishes				
3 Foundation Excavation	1	LS	\$ 4,000.00	\$ 4,000.00
4 Helical Piles	6	Each	\$ 4,500.00	\$ 27,000.00
5 250 Structural Foundation Slab c/w Reinforcement on Void Form	4	m3	\$ 1,950.00	\$ 7,800.00
6 38x140 Exterior Stud Framing @ 400 OC	132	m2	\$ 325.00	\$ 42,900.00
7 Second Floor Framing	15	m2	\$ 236.00	\$ 3,540.00
8 Roof Framing	15	m2	\$ 236.00	\$ 3,540.00
9 Exterior Wood Cladding & Air Barrier	132	m3	\$ 187.50	\$ 24,750.00
10 Prefinished Metal Clad Roof	15	m2	\$ 225.00	\$ 3,375.00
11 Door	1	Each	\$ 2,350.00	\$ 2,350.00
12 Windows	3	Each	\$ 1,600.00	\$ 4,800.00
	<i>SUBTOTAL</i>			\$ 125,000.00
Miscellaneous				
13 Faux Piping	1	LS	\$ 6,500.00	\$ 6,500.00
14 Exterior Stair	1	LS	\$ 3,500.00	\$ 3,500.00
	<i>SUBTOTAL</i>			\$ 10,000.00
Services				
15 Exterior Lighting	1	LS	\$ 10,000.00	\$ 10,000.00
16 Electrical Supply	1	LS	\$ 5,000	\$ 5,000.00
	<i>SUBTOTAL</i>			\$ 15,000.00
	<i>GRAND SUBTOTAL</i>			\$ 165,000.00
	<i>CONTINGENCY (25%)</i>			\$ 42,000.00
	<i>ENGINEERING/ARCHITECTURAL (13%)</i>			\$ 27,000.00
	<i>GEOTECHNICAL AND MATERIALS TESTING (3%)</i>			\$ 7,000.00
	<i>GRAND TOTAL</i>			\$ 250,000.00

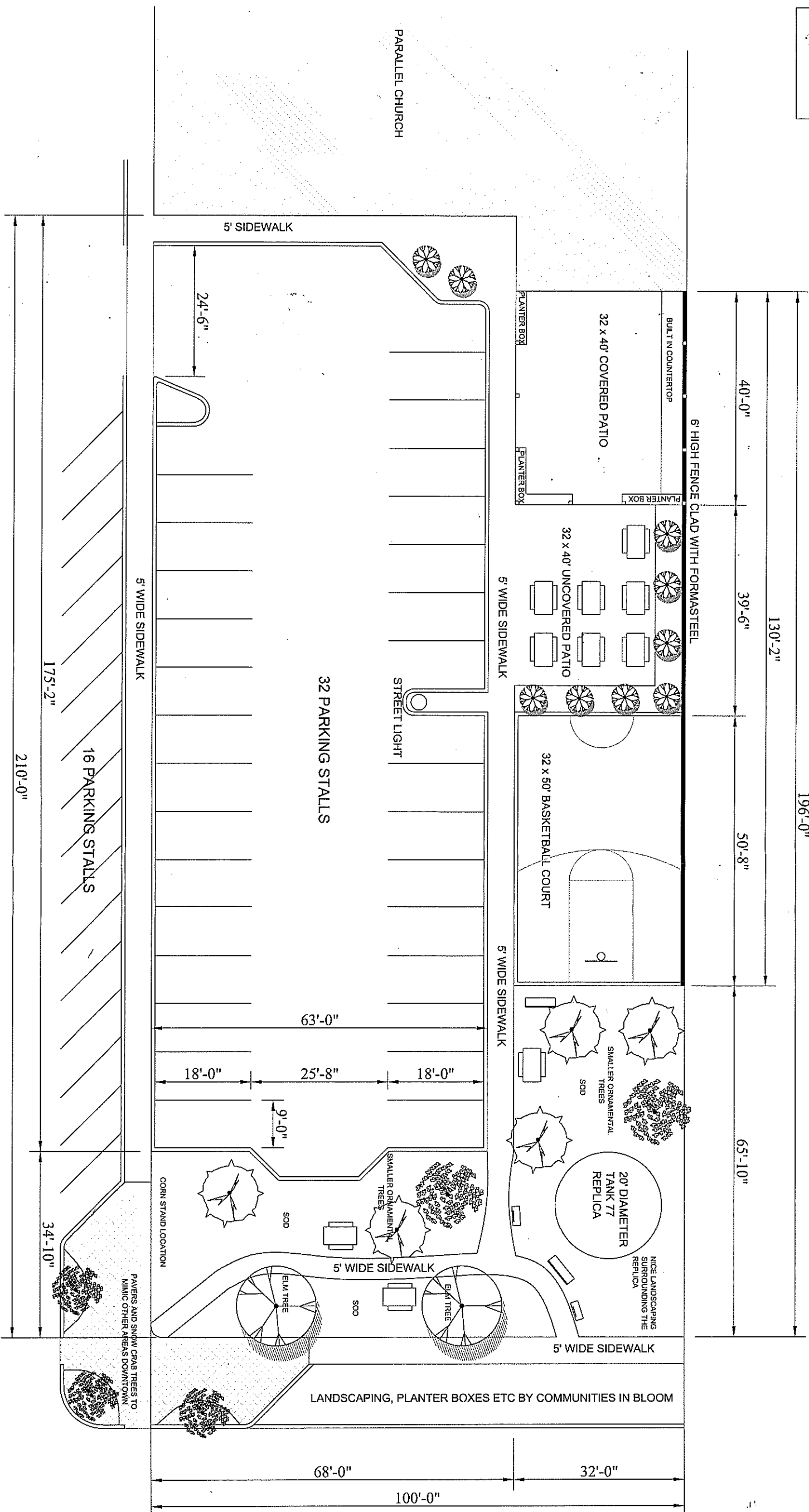
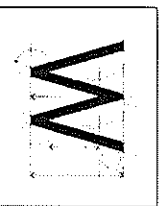


TITLE: PROPOSED TANK 77 REPLICA PLACEMENT	
DRAWN BY: W.P.	SCALE: 1:100
DATE: JAN 2024	UNITS: m

LEGEND:	
FORTIS 6m SET-BACK	
CLOSEST POWER LINE	
GRASS AREA	

NOTES:
TANK 77 REPLICA
SCALED TO 0.5
ORIGINAL SIZE





51 ST

SITE PLAN
SCALE: NTS

PARALLEL CHURCH	Sheet
AUGUST 1, 2022	A.1
Scale: NTS	

WALL TO WALL DESIGN
RACHELLE WALL
P: 403.315.4561
E: rachelle.walldesign@gmail.com

WALL TO WALL DESIGN

PROPERTY OF
PARALLEL CHURCH

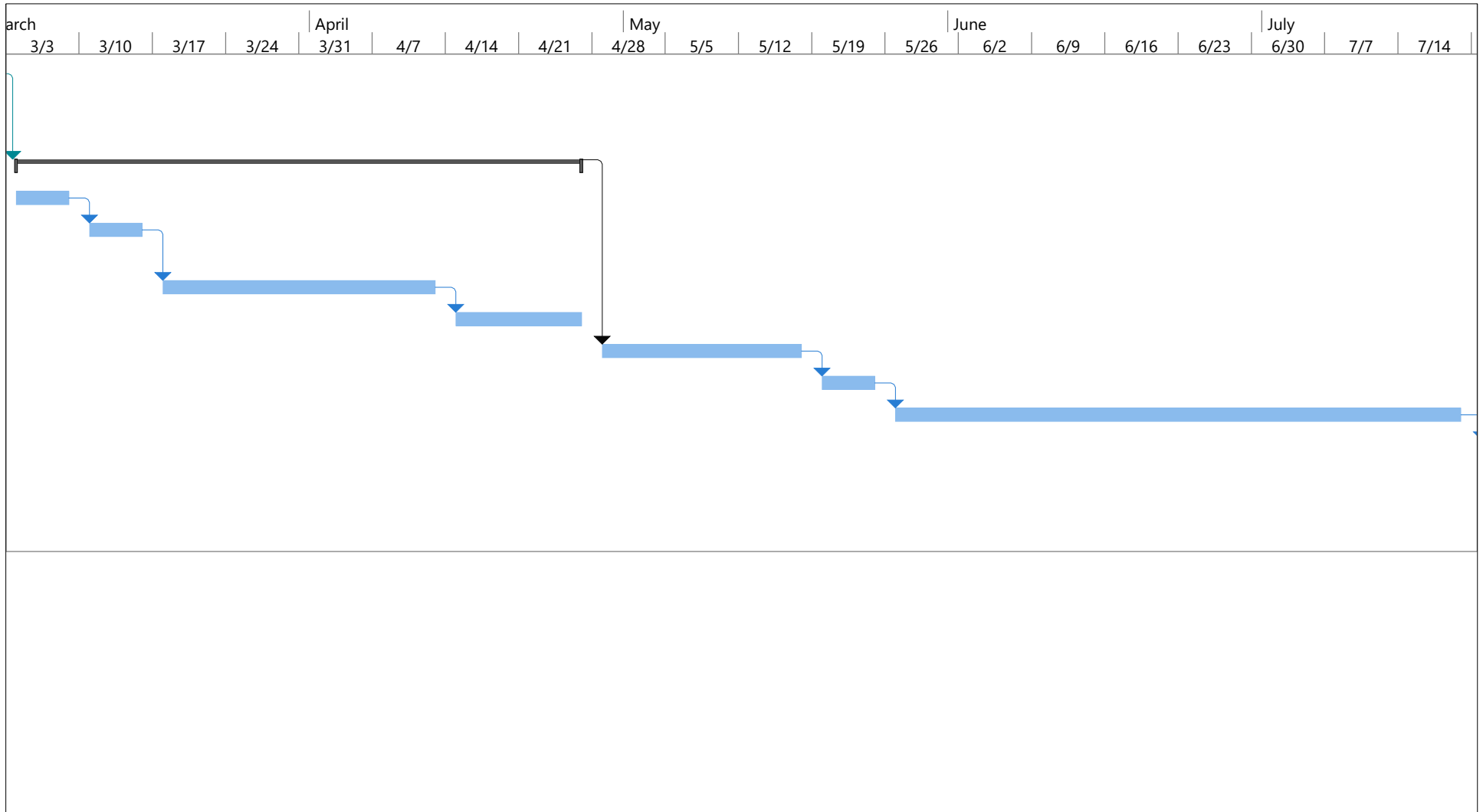
RENE ANGERMIER

CONTACT:

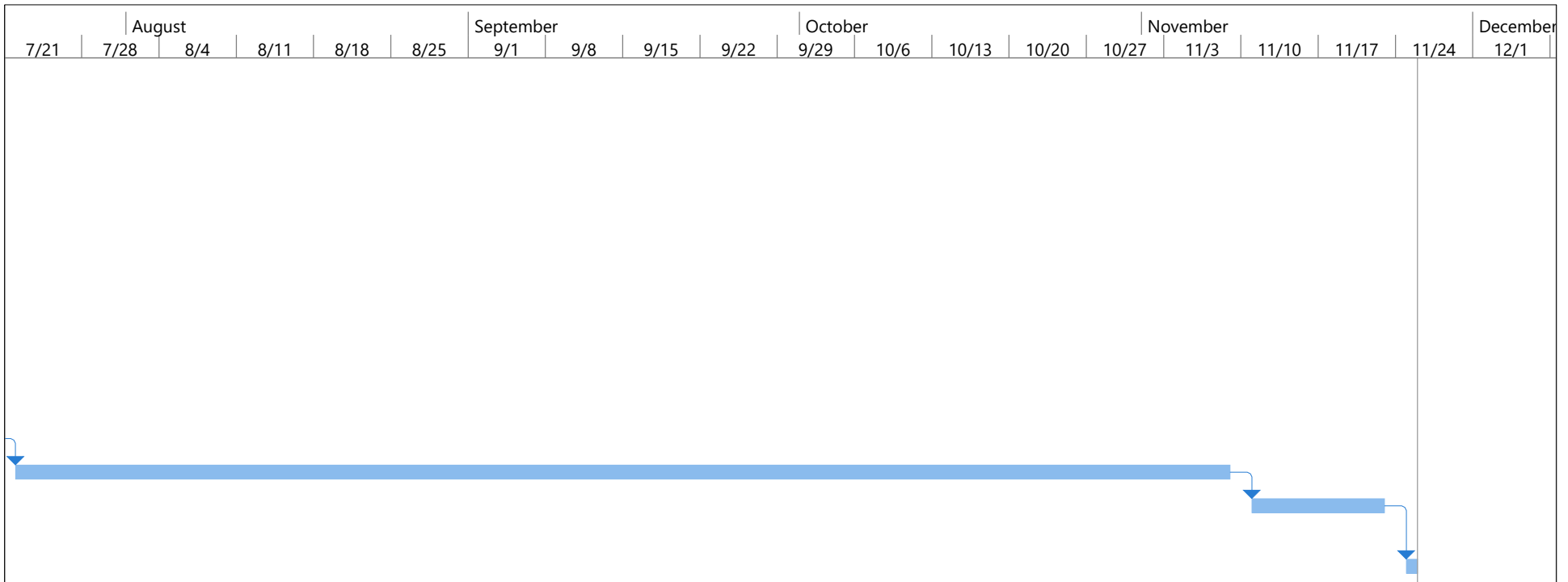
PHONE: 403.359.0951
EMAIL: rene@parallelchurch.com
www.parallelchurch.com

ID	Task Mode	Task Name	Duration	Start	Finish	January					February				March				
						12/31	1/7	1/14	1/21	1/28	2/4	2/11	2/18	2/25	3				
1		Inception Planning	40 days	Mon 1/8/24	Fri 3/1/24														
2		Programing	20 days	Mon 1/8/24	Fri 2/2/24														
3		Site Confirmation	20 days	Mon 2/5/24	Fri 3/1/24														
4		Design	40 days	Mon 3/4/24	Fri 4/26/24														
5		Schematic Design	5 days	Mon 3/4/24	Fri 3/8/24														
6		Design Development	5 days	Mon 3/11/24	Fri 3/15/24														
7		Working Dwgs	20 days	Mon 3/18/24	Fri 4/12/24														
8		Review	10 days	Mon 4/15/24	Fri 4/26/24														
9		Tender	15 days	Mon 4/29/24	Fri 5/17/24														
10		Award	5 days	Mon 5/20/24	Fri 5/24/24														
11		Mobilization	40 days	Mon 5/27/24	Fri 7/19/24														
12		Construction	80 days	Mon 7/22/24	Fri 11/8/24														
13		Substantial Completion	10 days	Mon 11/11/24	Fri 11/22/24														
14		Final Completion	1 day	Mon 11/25/24	Mon 11/25/24														

Project: Tank 77 Preliminary Pro Date: Mon 2/5/24	Task		Inactive Summary		External Tasks	
	Split		Manual Task		External Milestone	
	Milestone		Duration-only		Deadline	
	Summary		Manual Summary Rollup		Progress	
	Project Summary		Manual Summary		Manual Progress	
	Inactive Task		Start-only			
	Inactive Milestone		Finish-only			



Project: Tank 77 Preliminary Pro Date: Mon 2/5/24	Task		Inactive Summary		External Tasks	
	Split		Manual Task		External Milestone	
	Milestone		Duration-only		Deadline	
	Summary		Manual Summary Rollup		Progress	
	Project Summary		Manual Summary		Manual Progress	
	Inactive Task		Start-only			
	Inactive Milestone		Finish-only			



Project: Tank 77 Preliminary Pro
Date: Mon 2/5/24

Task		Inactive Summary		External Tasks	
Split		Manual Task		External Milestone	
Milestone		Duration-only		Deadline	
Summary		Manual Summary Rollup		Progress	
Project Summary		Manual Summary		Manual Progress	
Inactive Task		Start-only			
Inactive Milestone		Finish-only			

Council Request for Decision

Meeting Date: February 12, 2024

Subject:

Standing Items - Council Requests

Recommendation:

That Council uses this standing agenda item opportunity to provide policy or governance direction to Administration.

Background:

The *Municipal Government Act* only allows Mayor and Council to act by resolution or bylaw, not separately through individual direction to Administration. If one member wishes to see action on a certain item that requires the deployment or diversion of municipal resources, that does not mean all or even a majority of the other six members want Town resources used in that manner. Also, it is likely that all of Council and the public want to know about issues of concern and interest in Taber, so this conversation should be shared for better governance.

To assist in this information sharing and ensure agreement on the relative importance of activities, and to facilitate a common understanding, Council established a standing item on Council agendas that would allow the Mayor and Councillors to raise issues of individual concern. This allows discussion amongst Council and with Administration on how best to deal with these concerns. It is an opportunity for Council to provide suggestions or direction to Administration as to how best to proceed.

The intention of this RFD is for policy or governance items to be brought forward from the floor at the meeting.

Legislation / Authority:

Municipal Government Act, Section 153, Section 154, Section 180, and Section 249.

Strategic Plan Alignment:

Improve Internal & External Communications

Establish appropriate communication protocols between Council and Administration.



Financial Implication:

The financial implication will vary depending on the discussion outcomes but should consider the alignment of Town facility and service provision with the approved budget.

Service Level / Staff Resource Implication:

Having a regular Council discussion about service levels will improve the ability of Administration to meet the expectations of Council rather than dealing with the requests of individuals on an ad hoc basis.

Justification:

This will bring Administration efficiencies and the better alignment of services and expenditures with the budget. It will also help improve communication protocols and adherence to the *Municipal Government Act*.

Alternative(s):

Alternatives will vary based on the discussion.

Attachment(s): Listing

APPROVALS:

Originated By:
Brittany Gilbertson

Chief Administrative Officer (CAO) or Designate: _____

Council Date	Resolution #	Resolution	Assigned To	Completed?
September 25, 2023	294/2023	MOVED by Councillor Sorensen that Administration reviews and consults on Bylaw 17-2023, which included Schedule “D”, and the fines.	Traffic Committee	<i>In Progress</i>
November 14, 2023	363/2023	MOVED by Councillor McLean that Council directs Administration to look at the cost of connecting the sidewalk on 60 th Avenue, in front of the Taber Christian School, to connect with the sidewalk in the Park Place Cul-De-Sac.	Public Works	<i>In Progress</i>
November 14, 2023	365/2023	MOVED by Councillor Brewin that the Traffic Committee is required to make recommendations for or against their decisions to Council, on whether or not Council accepts their decision, with Council having the final say, and to bring to the December meeting to investigate with recommendations from Administration.	Traffic Committee	Completed
January 22, 2024	26/2024	MOVED by Councillor Brewin that Administration is to bring to Council the Traffic Bylaw and Traffic Committee Policy, to Council so that we may review it.	Traffic Committee	<i>In Progress</i>
January 22, 2024	27/2024	MOVED by Mayor Prokop that Council directs Administration to research options to replace or enhance the current sound system in the civic centre arena and main auditorium, and report back to Council with feasibility and cost options in a timely manner.	Recreation	<i>In Progress</i>

* Once items have been designated complete, they will be removed from this listing at the next Council meeting.