



## AGENDA

REGULAR MEETING OF THE MUNICIPAL EMERGENCY MANAGEMENT COMMITTEE OF THE TOWN OF TABER, TO BE HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON TUESDAY, OCTOBER 3, 2023 AT 5:00 PM.

### MOTION

**1. CALL TO ORDER**

**2. ADOPTION OF THE AGENDA**

**X**

**3. ADOPTION OF THE MINUTES**

ITEM No.3.1 Minutes of the Municipal Emergency Management Committee: June 5, 2023 **X**

**4. BUSINESS ARISING FROM THE MINUTES**

**5. ACTION ITEMS**

**6. DELEGATIONS**

**7. MEDIA INQUIRIES**

**8. CLOSED SESSION**

**X**

ITEM No.8.1 Proposed Fire Bylaw 18-2023  
Closed Session to prevent disclosure that could reasonably be expected to reveal a draft of a resolution, bylaw or other legal instrument by which the local public body acts, in accordance with Section 23(1)(a) of the *Freedom of Information and Protection of Privacy Act*.

**9. OPEN SESSION**

**X**

**10. CLOSE OF MEETING**

**X**



## Municipal Emergency Management Committee Request for Decision

**Meeting Date: October 3, 2023**

**Subject:**

Minutes of the Municipal Emergency Management Committee: June 5, 2023

**Recommendation:**

The Municipal Emergency Management Committee adopts the Minutes of the Regular Meeting held on June 5, 2023, as presented.

**Background:**

Minutes of the June 5, 2023 Regular Meeting of the Municipal Emergency Management Committee have been attached for review and consideration of approval.

**Legislation / Authority:**

MGA, Section 208.

**Strategic Plan Alignment:**

None.

**Financial Implication:**

None.

**Service Level / Staff Resource Implication:**

None.

**Justification:**

Approval of minutes is in accordance with the *Municipal Government Act*, Section 208.

**Alternative(s):**

That the Municipal Emergency Management Committee adopts the Minutes of the Regular Meeting held on June 5, 2023, as amended.



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**Attachment(s):** June 5, 2023 Municipal Emergency Management Draft Minutes

**APPROVALS:**

**Originated By:**  
Brittany Gilbertson

**Chief Administrative Officer (CAO) or Designate:** \_\_\_\_\_

MINUTES OF THE REGULAR MEETING OF THE MUNICIPAL EMERGENCY MANAGEMENT COMMITTEE OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON MONDAY, JUNE 5, 2023, AT 4:30 PM.

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**Chairperson**

Jack Brewin (Arrives at 4:31 PM)

Andrew Prokop

**Members**

Garth Bekkering

Alf Rudd

**Chief Administrative Officer**

Derrin Thibault

**Staff**

Brittany Gilbertson

Steve Munshaw

Steve Swarbrick

**CALL TO ORDER**

Mayor Prokop offered to Chair the meeting as Chair Brewin was not in attendance.

Mayor Prokop called the meeting to Order at 4:30 PM.

Chair Brewin arrived at 4:31 PM.

## **ADOPTION OF THE AGENDA**

Mayor Prokop inquired if there were any additions or deletions to the Agenda, and there were none.

RES. 5/2023

MOVED by Councillor Bekkering that the Municipal Emergency Management Committee adopts the Agenda, as presented.

CARRIED UNANIMOUSLY

## **ADOPTION OF THE MINUTES**

### **1) Minutes of the Municipal Emergency Management Committee: March 20, 2023**

RES. 6/2023

MOVED by Councillor Rudd that the Municipal Emergency Management Committee adopts the Minutes of the Regular Meeting held on March 20, 2023, as presented.

CARRIED UNANIMOUSLY

## **BUSINESS ARISING FROM THE MINUTES**

None.

## **ACTION ITEMS**

### **1) Red Cross Agreement**

Chief S. Munshaw presented the renewal for the Red Cross Support Agreement between the Town of Taber and the Canadian Red Cross.

The Committee discussed the proposed Agreement.

5/2023

Meeting Date  
6/5/2023

## **ACTION ITEMS – CONT'D**

### **1) Red Cross Agreement – Cont'd**

RES. 7/2023

MOVED by Councillor Bekkering that the Municipal Emergency Management Committee supports the Director of Emergency Management to sign the Red Cross support Agreement and move forward for Council's approval.

CARRIED UNANIMOUSLY

### **2) Mutual Aid Agreement Fire**

Chief S. Munshaw supplied the Committee with the most recent contact information sheet for the Southern Alberta Emergency Management Resource Sharing Agreement (SAEMRSA) that had not been readily available at the time of the printing of the Agenda.

S. Munshaw stated that the Town of Taber and the Municipal District of Taber currently have a Mutual Aid Agreement that is set to expire on June 1, 2023. S. Munshaw also stated that the Town of Taber and the Municipal District of Taber are both members of the Southern Alberta Emergency Management Resource Sharing Agreement.

S. Munshaw stated that Administration is proposing that the Mutual Aid Agreement expire without renewal to reduce a duplication of paperwork between the two organizations, as they are both members of the SAEMRSA.

The Committee discussed the presented information.

RES. 8/2023

MOVED by Councillor Rudd that the Municipal Emergency Management Committee agrees with Administration's decision to allow the Mutual Aid Agreement to expire on June 1, 2023, using the Southern Alberta Emergency Management Resource Sharing Agreement to take its place.

CARRIED UNANIMOUSLY

6/2023

Meeting Date  
6/5/2023

**ACTION ITEMS – CONT'D**

**3) Spring 2023 Northern Fire Deployment – Cont'd**

S. Munshaw provided the details of the deployment of resources from both Administration and the Taber Fire Department that began on May 6<sup>th</sup>, 2023 and ended on May 24<sup>th</sup>, 2023.

The Committee discussed the efforts contributed by both Administration and the Taber Fire Department and thanked all members involved in the deployment.

RES. 9/2023

MOVED by Councillor Rudd that the Municipal Emergency Management Committee accepts this report for information only.

CARRIED UNANIMOUSLY

**DELEGATIONS**

None.

**MEDIA INQUIRIES**

None.

**CLOSED SESSION**

None.

**OPEN SESSION**

None.

**CLOSE OF MEETING**

RES. 10/2023

MOVED by Councillor Bekkering that this Regular Meeting of the Municipal Emergency Management Committee is hereby Closed.

CARRIED UNANIMOUSLY AT 4:49 PM

\_\_\_\_\_  
CHAIR

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

8/2023

Meeting Date  
6/5/2023