



AGENDA

SPECIAL MEETING OF THE COUNCIL OF THE TOWN OF TABER, TO BE HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON THURSDAY, JULY 6, 2023 AT 3:30 PM.

	<u>MOTION</u>
1. CALL TO ORDER	
2. ADOPTION OF THE AGENDA	X
3. PUBLIC HEARINGS	
4. ADOPTION OF THE MINUTES	
5. BUSINESS ARISING FROM THE MINUTES	
6. BYLAWS	
7. ACTION ITEMS	
ITEM No.7.1 Municipal By-Election 2023: Setting By-Election Date	X
ITEM No.7.2 Municipal By-Election 2023: Legislated Election Decisions	X
ITEM No.7.3 Municipal By-Election 2023: Proposed Budget Requirements	X
8. DELEGATIONS	
9. MEDIA INQUIRIES	
10. CLOSED SESSION	X
ITEM No.10.1 Municipal By-Election 2023: Appointment of Returning Officer and Substitute Returning Officer Council takes the meeting into Closed Session to prevent disclosure of contractual negotiations and considerations relating to the administration of a public body that have not yet been implemented in accordance with section 24(1) of the Freedom of Information and Protection of Privacy Act.	
11. OPEN SESSION	X
12. CLOSE OF MEETING	X

Council Request for Decision

Meeting Date: July 6, 2023

Subject:

Municipal By-Election 2023: Setting By-Election Date

Recommendation:

Council sets the date of September 7, 2023 to hold the 2023 Municipal By-Election.

Background:

With the current vacancy of one Council position (vacated as of June 26, 2023), the municipality is required to hold a by-election. Due to the timing of when the resignation was received, certain timeframes are required to be adhered to related to the *Local Authorities Election Act (LAEA)*.

Administration recommends the date of September 7, 2023, which would allow for sufficient time for Legislative Services to make the required preparations and secure the availability of required resources.

Legislation / Authority:

Municipal Government Act
Local Authorities Election Act

Strategic Plan Alignment:

Define and Practice Good Governance.

Financial Implication:

The anticipated municipal cost of holding a by-election is \$35,000.00.

Service Level / Staff Resource Implication:

Currently unquantifiable due to multiple considerations related to possible policy direction.

Justification:

Council must make certain decisions to allow for the preparation of the 2023 municipal by-election.

Alternative(s):

Council could request further information.



Attachment(s):

APPROVALS:

Originated By:
Kerry Van Ham

Chief Administrative Officer (CAO) or Designate: _____

Council Request for Decision

Meeting Date: July 6, 2023

Subject:

Municipal By-Election 2023: Legislated Election Decisions

Recommendation:

Council:

1. Pursuant to Section 73 of the Local Authorities Election Act, directs that an advanced vote be held in 2023, with the Returning Officer to determine the days and hours when the advance vote is to be held;
2. Pursuant to Section 79 of the Local Authorities Election Act, directs the Returning Officer to arrange for elector assistance at home through the attendance of 2 deputies at the residence of an elector, during the hours an advance voting station is open, in order to take the votes of an elector who, because of physical disability, is unable to attend a voting station or an advance voting station to vote;
3. Pursuant to Section 80 of the Local Authorities Election Act, designates the following institutional Voting Stations for the Town of Taber for the 2023 Municipal By-Election:
 - 3.1 Taber Health Centre, located at 4326 50 Avenue, Taber, AB;
 - 3.2 Clearview Lodge, located at 4730 50 Avenue, Taber, AB; and,
 - 3.3 The Good Samaritan Society, commonly known as Lindenview, located at 4700 64 Avenue, Taber, AB.

Background:

To assist the municipality in organizing and conducting the 2023 municipal by-election, certain municipal decisions are requested to meet specific timelines.

Previous Councils have requested that it is the preference to deal with all of the options in a combined fashion. Therefore for timing and efficiency purposes, Administration is bringing forth the decisions requiring Council's direction.

For consideration purposes:

1. Section 73 of the *LAEA* states that an elected authority may, by resolution, provide for advanced vote.
2. Section 79 of the *LAEA* provides for an ability for elector assistance at home due to physical disability.

3. Section 80 of the *LAEA* provides for the designation of the location of one or more institutional voting stations.

These items must be considered by Council for direction.

Legislation / Authority:

Municipal Government Act

Local Authorities Election Act

Strategic Plan Alignment:

Define and Practice Good Governance.

Financial Implication:

Currently unquantifiable due to multiple considerations related to possible policy direction.

Service Level / Staff Resource Implication:

Currently unquantifiable due to multiple considerations related to possible policy direction.

Justification:

Council must make certain decisions to allow for the preparation of the 2023 municipal by-election.

Alternative(s):

Council could request further information.

Attachment(s):

APPROVALS:

Originated By:

Kerry Van Ham

Chief Administrative Officer (CAO) or Designate: _____



Council Request for Decision

Meeting Date: July 6, 2023

Subject:

Municipal By-Election 2023: Proposed Budget Requirements

Recommendation:

Council authorizes the amount of up to \$35,000.00 for the conduct of the Municipal By-Election 2023 to come from Operating Reserves.

Background:

In accordance with the legislation, the municipality is required to conduct a by-election. As this was an unexpected project, there was no consideration for the budgeted amount in the 2023 Operating Budget. Therefore, Administration is requesting Council's authorization for funding of the Municipal By-Election 2023.

The amount requested is based on the cost involved with the 2021 Municipal Election.

Legislation / Authority:

Local Authorities Election Act
Municipal Government Act

Strategic Plan Alignment:

Define and practice good governance.

Financial Implication:

The overall budget anticipated for the conduct of the by-election is \$35,000.00.

Service Level / Staff Resource Implication:

This will be for staff resources, contracted services and supplies.

Justification:

There is a cost to provide this legislated service.

Alternative(s):

None.



Attachment(s):

APPROVALS:

Originated By:
Kerry Van Ham

Chief Administrative Officer (CAO) or Designate: _____