



AGENDA

REGULAR MEETING OF THE TABER MUNICIPAL POLICE COMMISSION OF THE TOWN OF TABER, TO BE HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON WEDNESDAY, MARCH 22, 2023 AT 4:30 PM.

	<u>MOTION</u>
1. CALL TO ORDER	X
2. ADOPTION OF THE AGENDA	X
3. ADOPTION OF THE MINUTES	
ITEM No.3.1 Minutes of the Regular Meeting of Taber Municipal Police Commission: February 15, 2023	X
ITEM No.3.2 Minutes of the Special Meeting of Taber Municipal Police Commission: March 9, 2023	X
4. BUSINESS ARISING FROM MINUTES	
5. ACTION ITEMS	
ITEM No.5.1 Chief of Police Report to the Commission	
ITEM No.5.2 Taber Municipal Police Commission Financial Information	
ITEM No.5.3 Use of Force Report 2022	
ITEM No.5.4 SRO Survey Report	X
ITEM No.5.5 Acceptance to Host the AAPG 2026 Conference	X
ITEM No.5.6 Commission Member Reports (Verbal)	
ITEM No.5.7 Public Complaints Director Report	
ITEM No.5.8 Commission Action Plan Listing	
6. DELEGATIONS	
7. MEDIA INQUIRIES	
8. CLOSED SESSION	
9. OPEN SESSION	
10 CLOSE OF MEETING	



Taber Municipal Police Commission Request for Decision

Meeting Date: 3/22/2023

Subject:

Minutes of the Regular Meeting of Taber Municipal Police Commission: February 15, 2023

Recommendation:

The Taber Municipal Police Commission adopts the minutes of the Regular Meeting held on February 15, 2023, as presented.

Background:

N/A

Legislation / Authority:

Municipal Government Act, Section 208(1)(a)(c)

Strategic Plan Alignment:

N/A

Financial Implication:

N/A

Service Level / Staff Resource Implication:

N/A

Justification:

Approval of minutes is in accordance with the Municipal Government Act, Section 208.



Alternative(s):

That the Taber Municipal Police Commission adopts the Minutes of the Special Meeting held on February 15, 2023, as amended.

Attachment(s): Taber Municipal Police Commission Draft Minutes of February 15, 2023

APPROVALS:

Originated By:
Tenille Miller

Police Commission Chair or Designate: _____

MINUTES OF THE REGULAR MEETING OF THE TABER MUNICIPAL POLICE COMMISSION OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON WEDNESDAY, FEBRUARY 15, 2023, AT 4:30 PM.

Chairperson

John MacDonald

Members

Wendi Chisholm
James Clements
Carly Firth
Joanne Sorensen
Ferris Zaugg

Staff

Graham Abela

Secretary

Tenille Miller

CALL TO ORDER

Chair, J. MacDonald welcomed members and called the meeting to order at 4:30 PM.

ADOPTION OF THE AGENDA

Chief, G. Abela requested that a presentation titled "Newcomer Program" be added to ITEM No. 5.1 Chief of Police Report to Commission.

RES. 9/2023

MOVED by Councillor C. Firth that the Taber Municipal Police Commission adopts the agenda as amended.

CARRIED UNANIMOUSLY

11/2023

Meeting Date
2/15/2023

ADOPTION OF THE MINUTES

Minutes of the Regular Meeting of Taber Municipal Police Commission: January 18, 2023

RES. 10/2023 MOVED by W. Chisholm that the Taber Municipal Police Commission adopts the minutes of the regular meeting held on January 18, 2023, as presented.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM MINUTES

None.

ACTION ITEMS

Chief of Police Report to the Commission

Sergeant Johnson attended the meeting to share his presentation on a new program that Taber Police Services will be implementing. This program will focus on ways to connect with newcomers in the community. He reported that visible minorities often have lower confidence and trust in the police. This is sometimes due to the fact there may be issues with police in their homeland/communities.

Taber Police Services was commended for this very forward way of thinking as this seems to be an issue with many foreign workers that are coming into the community.

It was also noted Commission would like to participate, support, or assist this program in any way possible

Sergeant Johnson left the meeting.

12/2023

Meeting Date
2/15/2023

ACTION ITEMS - CONT'D

Following the presentation, Chief, G. Abela shared his report to Commission for review and information. Some of the highlights included:

- The Community Justice Awards will be taking place on March 31st at 1:00 pm. Commission members were asked to hold this time in their schedule for attendance.
- The Regional Community Standards program is going very well.
- Taber Police Services has been approached to provide services in Barnwell. This request is currently waiting for Ministry approval.
- Taber Police Services will be hiring two new officers.
- The recent Exhibit Room Audit went very well.

Commission made no motion at this time.

Taber Municipal Police Commission Financial Information

Chief G. Abela reviewed the following financial statements with Commission members for information:

- Operating Variance – December 31, 2022 – Interim
- Operating Variance – January 31, 2023 – Interim

Commission made no motion at this time.

ACTION ITEMS – CONT'D

Strategic Plan Update

Chief, G. Abela brought to this update to Commission to include the following recent additions to the Strategic Plan. Additions will include information on:

- The new Regional Community Resource program
- The anticipated addition of a Taber Police Services managed Victim Services Unit
- The Newcomers Program
- And the Memorandum of Understanding recently signed with High Level

RES. 11/2023

MOVED by Councillor, J. Sorensen that the updated information in the Strategic Plan was accepted for information.

Carried Unanimously

14/2023

Meeting Date
2/15/2023

ACTION ITEMS – CONT'D

Correspondence

Siaya County Correspondence

Chief, G. Abela reviewed correspondence with Commission requesting that his attendance to consult on policing practices within their County, while he is in Africa.

It was noted that there will be minimal costs associated with this visit that could possibly be covered through the budget. Commission supports this visit and sees it as a valuable experience and activity to share information. It was agreed that Commission would support the use of professional development funds to cover a portion of this visit.

RES. 12/2023 MOVED by W. Chisholm that up to \$2000.00 from professional development funds be used to support the visit to Siaya County.

Carried Unanimously

RES. 13/2023 MOVED by W. Chisholm that the Commission send correspondence back to Siaya County indicating that we've reviewed the correspondence as presented and joyfully accept the invitation to send Chief, Abela and Mr. Orwa to Siaya county on an agreeable date to discuss police practices and experiences.

Carried Unanimously

ACTION ITEMS – CONT'D

Calgary Police Commission Correspondence

Chair, J. MacDonald shared details regarding anticipated updates to the Police Service Regulations. There was discussion regarding the timelines for these changes to occur and the process for gathering feedback from stakeholders.

It was agreed that Commission would like to meet to begin the review process. Therefore, a special meeting will be scheduled for late February or early March. In addition to this T. Miller will draft a letter of response to the Calgary Police Commission thanking them for the correspondence and letting them know the Taber Municipal Police Commission will also begin the review process shortly.

Commission made no motion at this time.

Public Complaints Director Report

The report from the Public Complaints Director was reviewed for information. The Public Complaints Director indicated that there are current no complaints or issues being dealt with.

Commission made no motion at this time.

ACTION ITEMS – CONT'D

Commission Member Reports (Verbal)

W. Chisholm noted that a community member approached her inquiring if red light cameras on Highway 3 would be worthwhile, due the number of collisions that are occurring.

Chief G. Abela provided information on past work that has been done to investigate the need. There was also discussion regarding the speed limit in these areas, and the number of tickets that are currently being issued to support the notion that speed may not be the cause of the incidents that are occurring.

At this time, Councillor J. Sorensen also asked if the number of petty crimes being committed is increasing due to the weather improving.

Chief G. Abela noted that there has been a significant increase of offences within the community mostly targeting garages and sheds. Officers are diligently working on this issue and he is hoping that the court system will ensure the individuals involved will be held accountable.

Commission made no motion at this time.

Commission Action Plan Listing

Chair, J. MacDonald reviewed items from the Commission Action Plan for information.

Commission made no motion at this time.

DELEGATIONS

None.

MEDIA INQUIRIES

None.

17/2023

Meeting Date
2/15/2023

RES. 14/2023 MOVED by Councillor, J. Sorensen that the Taber Municipal Police Commission moves into Closed Session to prevent the disclosure of:

- Position, plans, procedures, criteria or instructions developed for the purpose of contractual or other negotiations by or on behalf of the Government of Alberta or public body, or considerations that relate to those negotiations in accordance with Section 24(1) of the *Freedom of Information and Protection of Privacy Act*.

CARRIED UNANIMOUSLY AT 5:50 PM

CLOSED SESSION

8.1 Chief of Police Closed Session Report

Closed Session to prevent disclosure of positions, plans, procedures, criteria or instructions developed for the purpose of contractual or other negotiations by or on behalf of the Government of Alberta or a public body, or considerations that relate to those negotiations in accordance with Section 24(1) of the Freedom of Information and Protection of Privacy Act.

Pursuant to Section 197(6) of the *Municipal Government Act*, the following members of Administration were in attendance for Closed Session Agenda Item 8.1) Chief of Police Closed Session Report: Chief G. Abela, Chief of Police and Tenille Miller, Secretary to the Taber Municipal Police Commission.

CLOSED SESSION – CONT'D

8.2 Taber Municipal Police Commission Self Evaluation – 2023

Closed Session to prevent disclosure of positions, plans, procedures, criteria or instructions developed for the purpose of contractual or other negotiations by or on behalf of the Government of Alberta or a public body, or considerations that relate to those negotiations in accordance with Section 24(1) of the Freedom of Information and Protection of Privacy Act.

Pursuant to Section 197(6) of the *Municipal Government Act*, the following members of Administration were in attendance for Closed Session Agenda Item 8.2) Taber Municipal Police Commission Self Evaluation – 2023: Chief G. Abela, Chief of Police and Tenille Miller, Secretary to the Taber Municipal Police Commission.

OPEN SESSION

RES. 15/2023 MOVED by F. Zaugg that the Taber Municipal Police Commission reconvenes into Open Session.

CARRIED UNANIMOUSLY AT 6:18 PM.

RES. 16/2023 MOVED by Councillor, J. Sorensen that Secretary, T. Miller investigate the cost of hiring a facilitator for a strategic planning session with Commission and bring bring details back to the next meeting.

CARRIED UNANIMOUSLY

CLOSE OF MEETING

As there were no further items for review the meeting was closed.

RES. 17/2023 MOVED by W. Chisholm that the Regular Meeting of the Taber Municipal Police Commission is hereby closed.

CARRIED UNANIMOUSLY AT 6:19 P.M

CHAIR

SECRETARY

DRAFT



Taber Municipal Police Commission Request for Decision

Meeting Date: 3/22/2023

Subject:

Minutes of the Special Meeting of Taber Municipal Police Commission: March 9, 2023

Recommendation:

The Taber Municipal Police Commission adopts the minutes of the Special Meeting held on March 9, 2023, as presented.

Background:

N/A

Legislation / Authority:

Municipal Government Act, Section 208(1)(a)(c)

Strategic Plan Alignment:

N/A

Financial Implication:

N/A

Service Level / Staff Resource Implication:

N/A

Justification:

Approval of minutes is in accordance with the Municipal Government Act, Section 208.



Alternative(s):

That the Taber Municipal Police Commission adopts the Minutes of the Special Meeting held on March 9, 2023, as amended.

Attachment(s): Taber Municipal Police Commission Draft Minutes of March 9, 2023

APPROVALS:

Originated By:
Tenille Miller

Police Commission Chair or Designate: _____

MINUTES OF THE SPECIAL MEETING OF THE TABER MUNICIPAL POLICE COMMISSION OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON THURSDAY, MARCH 9, 2023, AT 4:30 PM.

Chairperson

John MacDonald

Members

Wendi Chisholm

Carly Firth

Daniel Remfert

Staff

Graham Abela

Secretary

Tenille Miller

CALL TO ORDER

Chair, J. MacDonald welcomed members and called the meeting to order at 4:34 PM.

ADOPTION OF THE AGENDA

RES. 18/2023

MOVED by D. Remfert that the Taber Municipal Police Commission adopts the agenda as presented.

CARRIED UNANIMOUSLY

ADOPTION OF THE MINUTES

As this was a special meeting, there were no minutes brought forward for approval.

BUSINESS ARISING FROM MINUTES

None.

ACTION ITEMS

None.

DELEGATIONS

None.

MEDIA INQUIRIES

None.

RES. 19/2023

MOVED by D. Remfert that the Taber Municipal Police Commission moves into Closed Session to prevent the disclosure of:

- Position, plans, procedures, criteria or instructions developed for the purpose of contractual or other negotiations by or on behalf of the Government of Alberta or public body, or considerations that relate to those negotiations in accordance with Section 24(1) of the *Freedom of Information and Protection of Privacy Act*.

CARRIED UNANIMOUSLY AT 4:35 PM

22/2023

Meeting Date
3/9/2023

CLOSED SESSION

8.1 Review of Police Service Regulations

Closed Session to prevent disclosure of positions, plans, procedures, criteria or instructions developed for the purpose of contractual or other negotiations by or on behalf of the Government of Alberta or a public body, or considerations that relate to those negotiations in accordance with Section 24(1) of the Freedom of Information and Protection of Privacy Act.

RES. 20/2023 MOVED by Councillor, C. Firth that the Taber Municipal Police Commission reconvenes into Open Session.

CARRIED UNANIMOUSLY at 5:52 PM

OPEN SESSION

RES. 21/2023 MOVED by D. Remfert that the Taber Municipal Police Commission directs the Commission Secretary and Chair to draft a letter back to the Calgary Police Commission and AAPG members expressing their views and opinions associated to the new police service regulations.

Carried Unanimously

CLOSE OF MEETING

As there were no further items for review the meeting was adjourned.

RES. 22/2023 MOVED by W. Chisholm that the Special Meeting of the Taber Municipal Police Commission is hereby closed.

CARRIED UNANIMOUSLY AT 5:53 P.M.

23/2023

Meeting Date
3/9/2023

CHAIR

SECRETARY

DRAFT

24/2023

Meeting Date
3/9/2023



Taber Municipal Police Commission Request for Decision

Meeting Date: 2023-03-22

Subject:

Chief of Police Report to the Commission

Recommendation:

No motion required

Background:

This Department Report (s) is supplied for Commission information. In most cases, this communication is provided simply as information to the Commission and no comment is needed. In some cases, though, the Commission may wish to seek clarification on the matter from its administration or from the originator of the communication, or even to challenge the matter through Commission discussion. Placing the communication on the Commission's agenda allows these opportunities.

Legislation / Authority:

The Police Act, Section 32(1)

Strategic Plan Alignment:

Continue the growth of Taber as a healthy and safe community

Maintain locally based, public safety-oriented police service, and locally-based emergency services

Financial Implication:

N/A

Service Level / Staff Resource Implication:

Not at this time



Justification:

To keep the Commission informed of departmental happenings.

Alternative(s):

The Commission could seek clarification on any of the matters from Administration or the Chief.

Attachment(s): Chief of Police March 2023 open report
RCSU Report March 2023

APPROVALS:

Originated By:
Graham Abela

Police Commission Chair or Designate: _____

Taber Municipal Police Commission Report

March 2023

The report is broken into our three functions of police, dispatch, and the Community Standards Unit, followed by a section on budget, police complaints, crime analyses, etc., strategic planning, and other. In each of these functions, there is information for you. Some of the slots may be empty, but next month perhaps not.

Police

Community Involvement:

- Taber Police Service members are involved with the TCAPS and Star on 54th Theatre event on March 18.
- Update: Taber Police will be hosting the Ministry of Justice and the Ministry of Public Safety and Emergency Services Crime Prevention Awards March 31, 2023, in Taber. The location has been confirmed as the Parallel Church. You have received your official invite.
- Chief Abela and CFO John Orwa are working on a project called “Times are Hard Outreach”. As you know, Chief Abela and Mr. Orwa are attending to Siaya County in Kenya in April. To assist local children in Siaya with parasite flea infestations on their feet, we commenced a fundraiser to help purchase shoes for these kids. A call was put out to the Town of Taber staff, Commission and associates of Chief Abela, to date we have raised \$3200 for this cause. Thank you to the members of Commission that were able to help.

Also, a local community leader has donated 70 soccer balls for use to take with us to give away to the community schools in Siaya. Thank you very much to this silent friend of Times are Hard Outreach. We will be taking these soccer balls with us when we fly out.

Training:

- Cst. Motz undertook an armorer’s course for our firearms in Lethbridge.
- The RCMP and Cst. Weersink took approved screening device training hosted by the TPS and taught by Sr. Cst. Evanson this past month.
- Coalhurst CPO Herasemluk attended Taber for two days and did some training with Cst. Weersink.
- The Crown did a ride a long with TPS members.

Equipment:

- No purchases made this past month.

Operational:

- The Village of Barnwell and Town of Taber agreement was approved by Minister Ellis. Some steps are being taken to appoint TPS officers as bylaw officers in Barnwell and work will begin in April.

Personnel:

- Two recruits have been selected to attend the police academy in Lethbridge starting April 17. As the paperwork is not signed at the time of writing this report, I can't share their names, but will as soon as we can.

Policy:

- Minister Ellis has made a policy statement that all police officers in Alberta shall wear body worn cameras. There will be time for implementation and standards set by the AACP and the Ministry. Procurement time will also be allowed and there is no mention of funding at this time. The Commission should be aware that the data management can be complex and the storage for BWV is expensive. Other agencies have had to hire staff to support disclosure and management of the data.

Public Complaints:

- There are no public complaints to report this month.

Equipment:

- No new equipment purchased this month.

Personnel:

- Kayla Baugh, Vera Peples, and Pam Walker have accepted jobs and have begun training as communication operators.

Training:

Operational:

Policy:

Strategic Plan

No report this meeting.

Regional Community Standards Unit Report

Please see attached report.

Crime Trend Analysis/Chairs Report/Benchmarking

CHAIR'S REPORT

February

	TOTAL 2023 YTD	Comparison 2022 YTD	% Difference	Comparison 2022 Dec 31
TRAFFIC				
- Impaired Operation/Related Offences	3	3	0%	36
- Dangerous Operation of Motor Vehicle	1	0	100%	12
- Traffic collisions	18	14	29%	129
- Other criminal code	0	0	0%	3
- Provincial Traffic Offences	292	213	37%	1703
LIQUOR ACT	8	3	167%	52
OTHER CRIMINAL CODE				
- Other criminal code	24	18	33%	181
- Offensive weapons	1	1	0%	11
- Corruption (Public Mischief)	1	0	100%	7
DRUG ENFORCEMENT				
- Trafficking	3	4	-25%	12
- Possession	1	1	0%	14
- Other	1	0	100%	3
CRIMES AGAINST A PERSON				
- Sexual offences	3	1	200%	11
- Robbery/Extortion/Harassment/Threats	8	11	-27%	68
- Offences - Death Related or Endangering Life	0	0	0%	2
- Kidnapping/Hostage/Abduction	0	1	-100%	4
- Assaults	7	12	-42%	78
CRIMES AGAINST PROPERTY				
- Theft under \$5000	18	7	157%	119
- Theft over \$5000	2	6	-67%	20
- Possession of Stolen Goods	0	1	-100%	16
- Fraud	5	9	-44%	43
- Break and Enter	3	6	-50%	53
- Arson	0	0	0%	3
- Mischief	11	13	-15%	89
BYLAW				
- Traffic	3	1	200%	12
- Other (non-traffic calls)	72	32	125%	508

Analyses: In communication with other Chiefs of Police, similar trends have occurred in the province.

911 Report

911 Communications:

NFPA Standards require that ninety-five percent of alarms received on emergency lines shall be answered within 15 seconds, and 99 percent of alarms shall be answered within 40 seconds.

Feb-23	Total Call Answered	Answered within 15 sec		Answered Within 40 Sec		Answered After 40 Sec		Total Abandoned Calls
		Calls	%	Calls	%	Calls	%	
Taber Police Service	268	266	99.3	268	100	0	0	81
Taber Police Service back up lines	5	5	100	5	100	0	0	0
*average answer time is 5. seconds								
*average answer time is 5.8 seconds - back up lines								
Type of calls	% of calls							
Residential (landline)	14.6%							
Business (landline)	7.5%							
Wireless	72.0%							
Text 9-1-1 (tests)	0.0%							
Pay Phone	0.0%							
ALI/ANI fail	3.0%							
Wireless test call	0.0%							
Non 9-1-1	3.0%							
Type of calls - back up lines	% of calls							
Residential (landline)	0.0%							
Business (landline)	80.0%							
Wireless	0.0%							
Text 9-1-1 (tests)	0.0%							
Pay Phone	0.0%							
ALI/ANI fail	0.0%							
Wireless test call	0.0%							
Non 9-1-1	20.0%							

Police Complaints

No complaints this month.

Regional Community Standards Unit
Monthly Report

Report for February 2023

Prepared by Community Standards Officer
Constable Austin Weersink #00137

Regional Community Standards Unit Monthly Report- February 2023

During the month of February, 2023 there were 35 Bylaw related calls for service. These 35 complaints were compiled of 21 Town of Taber complaints, and 14 MD of Taber bylaw complaints. In total, 12 violation tickets were issued – 7 within the Town of Taber and 5 within the MD of Taber.

For the Town of Taber complaints, there were 2 assist patrols, 2 barking, 3 snow removal, 2 parking, 1 illegal dumping, 1 nuisance, 6 dogs at large, 1 dog defecation, 1 found property, and 2 noise complaints.

- The assist patrol calls were to attend a 911 hang-up and the other an individual was found with outstanding warrants;
- The barking complaints resulted in the owners being warned and ensuring dogs were licensed with the Town of Taber;
- The snow removal complaints resulted in notices being issued;
- The parking complaints resulted in the owners being educated and warned about the circumstances;
- The illegal dumping complaint resulted in the owner being warned and required to remove all refuse;
- The nuisance complaint was not found to not fall into the spectrum of the bylaw;
- The dogs at large were returned to the owners, minus one dog which was unclaimed and turned over to the Taber Lost Paws Society;
- The dog defecation complaint was unfounded;
- The found property resulted in a bike being placed in the bylaw compound;
- The noise complaints resulted in 1 individual being warned and the other not to be against the bylaw;

In total for February 2023, 34 notices/orders to comply were issued to Town of Taber residents.

CSU Monthly Stats	2022							2023	
	June	July	August	September	October	November	December	January	February
Calls for Service	61	56	62	38	26	22	29	23	21
Municipal Bylaw – Other	59	41	50	28	24	14	22	19	16
Bylaw Parking Offences	0	3	4	1	0	1	2	4	2
Items Lost and Found	2	5	5	7	1	1	1	0	1
Assist General Public	0	7	1	0	0	2	0	0	0
Bylaw – Traffic	0	0	1	0	0	0	0	0	0
Provincial Moving/Non-Moving	5	0	1	2	1	4	5	0	7
Animal	0	0	0	0	0	0	4	0	0
Assist Patrols	0	0	0	0	0	0	3	4	2
Notices issued	62	62	53	33	8	18	32	37	34

For the MD of Taber, the 14 calls for service consisted of 7 dogs at large, 1 noise, 4 snow removal, 1 animal, and 1 unsightly premise complaint.

- For the dog at large calls, all dogs were returned to their owners, one dog owner was issued a violation ticket;
- For the noise complaint, the individual was educated on excessive noise within the District of Taber;
- For the snow removal calls, the property owners were issued pamphlets about snow removal expectations for the Municipal District of Taber and given warnings;
- For the animal call, the issue was found to not be suspicious and a death likely due to natural causes – i.e. avian flu;
- For the unsightly premise, the individual was educated on the bylaw and given time to comply with the standards

In total, 5 violation tickets were issued in the Municipal District of Taber within the month of February.

CSU Monthly Stats	2022			2023	
	October	November	December	January	February
Calls for Service	7	7	8	14	14
Municipal Bylaw – Other	7	7	8	14	13
Bylaw Parking Offences	0	0	0	0	0
Items Lost and Found	0	0	0	0	0
Assist General Public	0	0	0	0	0
Bylaw – Traffic	0	0	0	0	0
Provincial Moving/Non-Moving	0	0	0	0	5
Animal	0	0	0	0	1
Assist RCMP	0	2	1	0	0
Notices issued	0	0	0	0	4



Taber Municipal Police Commission Request for Decision

Meeting Date: 3/22/2023

Subject:

Taber Municipal Police Commission Financial Information

Recommendation:

No motion is required.

Background:

The report of the financial information for the period ending December 31, 2022 – Interim, and January 31, 2023 – Interim, and February 28, 2023 - Interim for review and discussion.

Legislation / Authority:

The Police Act, Section 31(1)

Strategic Plan Alignment:

Governance:

Strengthen our core infrastructure and services in a fiscally responsible manner

Financial Implication:

None

Service Level / Staff Resource Implication:

None



Justification:

In accordance with the Police Act, Section 31, where a commission has been established, the commission shall, in the carrying out of its responsibilities, oversee the police service and for that purpose shall allocate the funds that are provided by the Council.

Alternative(s):

The Taber Municipal Police Commission could seek clarification on any item.

- Attachment(s):**
- Operating Variance - December 31, 2023 - Interim
 - Operating Variance - January 31, 2023 - Interim
 - Operating Variance - February 28, 2023 - Interim

APPROVALS:

Originated By:
Tenille Miller

Police Commission Chair or Designate: _____

TOWN OF TABER
Commission - Police
For the Twelve Months Ending Saturday, December 31, 2022

Account	Description	2022	2022	Variance	Used	2021	2022	Variance
		Total Budget	Actual Annual			Actual YTD	Actual YTD	
Revenues:								
1-21-10-412-0000	Sales of Services	(184,315.00)	(214,807.19)	(30,492.19)	116.54%	(199,859.10)	(214,807.19)	(14,948.09)
1-21-10-531-0010	Fines Police	(479,775.00)	(271,867.25)	207,907.75	56.67%	(378,665.99)	(271,867.25)	106,798.74
1-21-10-532-0010	Fines Animal Control Dogs	(3,000.00)	(4,053.45)	(1,053.45)	135.12%	(1,500.00)	(4,053.45)	(2,553.45)
1-21-10-539-0000	Other Fines	(3,000.00)	(1,350.00)	1,650.00	45.00%	(2,250.00)	(1,350.00)	900.00
1-21-10-590-0000	Sundry Revenue	(131,500.00)	(123,675.70)	7,824.30	94.05%	(215,335.71)	(123,675.70)	91,660.01
1-21-10-610-0000	Insurance Proceeds		(703.87)	(703.87)	0.00%		(703.87)	(703.87)
1-21-10-830-0010	Transfers from Federal Gov Conditional		(4,200.00)	(4,200.00)	0.00%	(12,600.00)	(4,200.00)	8,400.00
1-21-10-840-0010	Transfers from Provincial Gov Conditional	(795,761.00)	(817,312.96)	(21,551.96)	102.71%	(662,903.49)	(817,312.96)	(154,409.47)
1-21-10-850-0011	Transfers from Local Government - MD	(54,700.00)	(80,654.83)	(25,954.83)	147.45%	(45,454.00)	(80,654.83)	(35,200.83)
1-21-10-920-0000	Contributions from Operating Reserves		(13,046.00)	(13,046.00)	0.00%		(13,046.00)	(13,046.00)
1-21-10-940-0000	Contributions from Capital Fund		(47,739.39)	(47,739.39)	0.00%	(48,607.44)	(47,739.39)	868.05
1-21-10-990-0000	Operating Contingency/Debt Recovery	(60,000.00)		60,000.00	0.00%			
	Total Revenues	(1,712,051.00)	(1,579,410.64)	132,640.36	92.25%	(1,567,175.73)	(1,579,410.64)	(12,234.91)
Expenditures:								
2-21-10-110-0000	Salaries - Out of Scope	421,204.00	427,594.92	6,390.92	101.52%	401,008.79	427,594.92	26,586.13
2-21-10-111-0000	Police Assoc Wages - Full Time	1,744,504.00	1,572,506.20	(171,997.80)	90.14%	1,589,793.63	1,572,506.20	(17,287.43)
2-21-10-113-0000	CUPE Wages - Full Time Clerical	513,344.00	454,105.78	(59,238.22)	88.46%	371,010.28	454,105.78	83,095.50
2-21-10-117-0000	CUPE Wages - Casual	152,720.00	168,117.43	15,397.43	110.08%	226,181.20	168,117.43	(58,063.77)
2-21-10-118-0000	CUPE Wages - Casual Guards	74,765.00	62,036.58	(12,728.42)	82.98%	57,029.42	62,036.58	5,007.16
2-21-10-130-0000	Employer Statutory & Benefits Contributions	689,763.00	661,553.28	(28,209.72)	95.91%	626,225.44	661,553.28	35,327.84
2-21-10-210-0000	Commission Honorarium	5,000.00	3,900.00	(1,100.00)	78.00%	3,500.00	3,900.00	400.00
2-21-10-211-0000	Travel and Subsistence	73,350.00	19,955.57	(53,394.43)	27.21%	5,657.21	19,955.57	14,298.36
2-21-10-211-0001	Travel and Subsistence		703.70	703.70	0.00%		703.70	703.70
2-21-10-213-0000	Training - External	75,835.00	33,149.58	(42,685.42)	43.71%	24,673.85	33,149.58	8,475.73
2-21-10-214-0000	Memberships, Conferences, Registration Fees	16,200.00	8,777.85	(7,422.15)	54.18%	5,536.88	8,777.85	3,240.97
2-21-10-215-0000	Express, Cartage, Freight	2,900.00	3,476.53	576.53	119.88%	3,268.98	3,476.53	207.55
2-21-10-216-0000	Postage	1,300.00	796.82	(503.18)	61.29%	513.33	796.82	283.49
2-21-10-217-0001	Communications - Telephone Land Lines	19,686.00	16,210.90	(3,475.10)	82.35%	15,725.08	16,210.90	485.82
2-21-10-217-0002	Communications - Telephone Mobile	9,780.00	6,637.55	(3,142.45)	67.87%	6,991.24	6,637.55	(353.69)
2-21-10-217-0003	Communications - Data	3,600.00	3,181.14	(418.86)	88.37%	3,171.97	3,181.14	9.17
2-21-10-221-0000	Advertising, Promotion, Public Relations	5,000.00	2,914.22	(2,085.78)	58.28%	2,995.43	2,914.22	(81.21)
2-21-10-223-0000	Subscriptions and Publications	500.00	254.00	(246.00)	50.80%	683.00	254.00	(429.00)
2-21-10-232-0000	Professional Services - Legal	5,000.00	2,939.00	(2,061.00)	58.78%	3,884.26	2,939.00	(945.26)
2-21-10-235-0000	Professional Services - Management	22,000.00	15,050.00	(6,950.00)	68.41%	8,903.70	15,050.00	6,146.30
2-21-10-238-0020	Professional Services - Veterinary Cat Control	5,000.00		(5,000.00)	0.00%			
2-21-10-239-0000	Professional Services - Other	75,000.00	20,244.18	(54,755.82)	26.99%	21,813.22	20,244.18	(1,569.04)
2-21-10-252-0010	Contracted Repairs, Maintenance - Building	8,000.00	1,055.00	(6,945.00)	13.19%	31,290.16	1,055.00	(30,235.16)
2-21-10-252-0020	Contracted Repairs, Maintenance - Building Janitor	37,041.00	39,306.48	2,265.48	106.12%	38,791.00	39,306.48	515.48

Account	Description	2022	2022	Variance	Used	2021	2022	Variance
		Total	Actual			Actual	Actual	
		Budget	Annual			YTD	YTD	
2-21-10-253-0010	Contracted Repairs, Maintenance - M&E & Furnishing	9,500.00	4,505.79	(4,994.21)	47.43%	5,910.24	4,505.79	(1,404.45)
2-21-10-255-0010	Contracted Repairs, Maintenance - Vehicles	20,000.00	23,340.22	3,340.22	116.70%	12,696.60	23,340.22	10,643.62
2-21-10-256-0010	Contracted Repairs, Maintenance - Land Improvement	1,000.00	658.80	(341.20)	65.88%	668.40	658.80	(9.60)
2-21-10-262-0000	Rental / Lease of Building		80.00	80.00	0.00%		80.00	80.00
2-21-10-263-0000	Rental / Lease of Equipment & Furnishings	10,500.00	12,965.82	2,465.82	123.48%	11,888.42	12,965.82	1,077.40
2-21-10-265-0000	Rental / Lease of Vehicle	8,500.00	6,615.12	(1,884.88)	77.82%	6,602.52	6,615.12	12.60
2-21-10-271-0000	Licenses, Permits and Software Support	46,600.00	38,487.81	(8,112.19)	82.59%	34,335.26	38,487.81	4,152.55
2-21-10-274-0000	Insurance Premiums	18,827.00	17,821.67	(1,005.33)	94.66%	16,598.76	17,821.67	1,222.91
2-21-10-280-0000	Uniform and Clothing Alterations		882.50	882.50	0.00%	638.00	882.50	244.50
2-21-10-290-0000	Towing	1,500.00	150.00	(1,350.00)	10.00%	735.00	150.00	(585.00)
2-21-10-345-0000	Purchases from Provincial Agencies		88.00	88.00	0.00%	172.00	88.00	(84.00)
2-21-10-351-0000	Purchases from Local Government	76,000.00	37,800.00	(38,200.00)	49.74%	49,917.00	37,800.00	(12,117.00)
2-21-10-511-0000	Stationery, Office Supplies	22,200.00	14,375.40	(7,824.60)	64.75%	9,101.06	14,375.40	5,274.34
2-21-10-512-0000	Clothing & Boots	28,500.00	22,456.55	(6,043.45)	78.79%	28,692.71	22,456.55	(6,236.16)
2-21-10-513-0000	Janitorial Supplies	3,400.00	1,886.62	(1,513.38)	55.49%	1,562.60	1,886.62	324.02
2-21-10-515-0000	Catered or Purchased Foods	2,500.00	1,630.59	(869.41)	65.22%	974.83	1,630.59	655.76
2-21-10-516-0000	Pharmaceutical & First Aid	1,100.00	877.56	(222.44)	79.78%	925.16	877.56	(47.60)
2-21-10-517-0000	Promotional Materials	1,000.00	632.25	(367.75)	63.23%	757.88	632.25	(125.63)
2-21-10-519-0000	General Goods and Supplies - Other	1,600.00	527.53	(1,072.47)	32.97%	100.74	527.53	426.79
2-21-10-521-0000	Gas, Oil, Antifreeze, Etc.	46,000.00	48,905.57	2,905.57	106.32%	43,193.50	48,905.57	5,712.07
2-21-10-522-0000	Tires & Batteries	8,000.00	840.30	(7,159.70)	10.50%	179.96	840.30	660.34
2-21-10-523-0000	Machine & Equipment Parts	1,500.00	1,739.71	239.71	115.98%	1,190.20	1,739.71	549.51
2-21-10-523-0010	Vehicle Parts				0.00%	130.00		(130.00)
2-21-10-523-0020	Building Furnishings & Supplies		2,667.02	2,667.02	0.00%	8,636.70	2,667.02	(5,969.68)
2-21-10-523-0030	Computer Equipment & Supplies	1,000.00	1,204.71	204.71	120.47%	1,252.70	1,204.71	(47.99)
2-21-10-524-0000	Small Equipment and Tools	21,900.00	90,372.91	68,472.91	412.66%	36,988.51	90,372.91	53,384.40
2-21-10-525-0000	Safety Equipment and Supplies		351.51	351.51	0.00%	83.97	351.51	267.54
2-21-10-531-0000	Chemicals, Salt, Etc.		12.99	12.99	0.00%		12.99	12.99
2-21-10-532-0000	Ground Materials and Fertilizer				0.00%	259.00		(259.00)
2-21-10-538-0000	Building, Plumbing and Electrical Supplies	2,500.00	3,111.79	611.79	124.47%	3,898.40	3,111.79	(786.61)
2-21-10-543-0000	Natural Gas	3,600.00	5,491.53	1,891.53	152.54%	4,406.08	5,491.53	1,085.45
2-21-10-544-0000	Electricity	22,000.00	23,382.10	1,382.10	106.28%	23,922.15	23,382.10	(540.05)
2-21-10-590-0000	Sundry Expenses	131,500.00	122,183.71	(9,316.29)	92.92%	91,245.23	122,183.71	30,938.48
2-21-10-680-0000	Loss (Gain) on Disposal of Capital Assets		(23,655.69)	(23,655.69)	0.00%	(11,958.43)	(23,655.69)	(11,697.26)
2-21-10-690-0000	Amortization	201,514.00	201,514.00		100.00%	201,513.97	201,514.00	0.03
2-21-10-813-0000	Bank Charges	1,000.00	776.81	(223.19)	77.68%	751.22	776.81	25.59
2-21-10-817-0000	Cancellation of Uncollectable Accounts				0.00%	281.37		(281.37)
2-21-10-920-0000	Contributions to Operating Reserves				0.00%	13,046.00		(13,046.00)
2-21-10-940-0000	Contributions to Capital Fund	115,600.00	115,600.00		100.00%	115,600.00	115,600.00	
	Total Expenditures	4,770,333.00	4,304,747.91	(465,585.09)	90.24%	4,165,545.78	4,304,747.91	139,202.13
	Net Operating	3,058,282.00	2,725,337.27	(332,944.73)	89.11%	2,598,370.05	2,725,337.27	126,967.22

TOWN OF TABER
Commission - Police
For the One Month Ending Tuesday, January 31, 2023

Account	Description	2023	2023	Variance	Used	2022	2023	Variance
		Total Budget	Actual Annual			Actual YTD	Actual YTD	
Revenues:								
1-21-10-412-0000	Sales of Services	(201,648.00)	(101,227.24)	100,420.76	50.20%	(84,382.24)	(101,227.24)	(16,845.00)
1-21-10-531-0010	Fines Police	(250,000.00)	(18,657.00)	231,343.00	7.46%	(17,330.00)	(18,657.00)	(1,327.00)
1-21-10-532-0010	Fines Animal Control Dogs	(3,000.00)	(85.00)	2,915.00	2.83%	(135.00)	(85.00)	50.00
1-21-10-539-0000	Other Fines	(3,000.00)		3,000.00	0.00%	(75.00)		75.00
1-21-10-590-0000	Sundry Revenue				0.00%	(7,031.50)		7,031.50
1-21-10-840-0010	Transfers from Provincial Gov Conditional	(794,031.00)		794,031.00	0.00%			
1-21-10-850-0011	Transfers from Local Government - MD	(222,890.00)		222,890.00	0.00%			
1-21-10-990-0000	Operating Contingency/Debt Recovery	(60,000.00)		60,000.00	0.00%			
	Total Revenues	(1,534,569.00)	(119,969.24)	1,414,599.76	7.82%	(108,953.74)	(119,969.24)	(11,015.50)
Expenditures:								
2-21-10-110-0000	Salaries - Out of Scope	452,756.00	25,131.76	(427,624.24)	5.55%	15,875.89	25,131.76	9,255.87
2-21-10-111-0000	Police Assoc Wages - Full Time	1,853,257.00	84,370.28	(1,768,886.72)	4.55%	90,540.44	84,370.28	(6,170.16)
2-21-10-113-0000	CUPE Wages - Full Time Clerical	519,898.00	18,602.33	(501,295.67)	3.58%	22,055.78	18,602.33	(3,453.45)
2-21-10-117-0000	CUPE Wages - Casual	191,390.00	6,717.01	(184,672.99)	3.51%	8,962.12	6,717.01	(2,245.11)
2-21-10-118-0000	CUPE Wages - Casual Guards	77,868.00	3,131.24	(74,736.76)	4.02%	4,398.63	3,131.24	(1,267.39)
2-21-10-130-0000	Employer Statutory & Benefits Contributions	796,769.00	38,631.04	(758,137.96)	4.85%	36,747.20	38,631.04	1,883.84
2-21-10-210-0000	Commission Honorarium	5,000.00		(5,000.00)	0.00%			
2-21-10-211-0000	Travel and Subsistence	50,250.00	206.06	(50,043.94)	0.41%	384.99	206.06	(178.93)
2-21-10-213-0000	Training - External	63,650.00	1,001.07	(62,648.93)	1.57%	4,030.75	1,001.07	(3,029.68)
2-21-10-214-0000	Memberships, Conferences, Registration Fees	25,250.00	2,600.00	(22,650.00)	10.30%	1,350.00	2,600.00	1,250.00
2-21-10-215-0000	Express, Cartage, Freight	2,900.00	338.54	(2,561.46)	11.67%	90.49	338.54	248.05
2-21-10-216-0000	Postage	1,300.00	36.82	(1,263.18)	2.83%	39.59	36.82	(2.77)
2-21-10-217-0001	Communications - Telephone Land Lines	20,042.00	1,188.81	(18,853.19)	5.93%	3,109.14	1,188.81	(1,920.33)
2-21-10-217-0002	Communications - Telephone Mobile	11,100.00	509.85	(10,590.15)	4.59%	489.65	509.85	20.20
2-21-10-217-0003	Communications - Data	4,200.00	252.00	(3,948.00)	6.00%	252.00	252.00	
2-21-10-221-0000	Advertising, Promotion, Public Relations	5,000.00	180.88	(4,819.12)	3.62%	215.88	180.88	(35.00)
2-21-10-223-0000	Subscriptions and Publications	500.00		(500.00)	0.00%			
2-21-10-232-0000	Professional Services - Legal	5,000.00		(5,000.00)	0.00%			
2-21-10-235-0000	Professional Services - Management	24,000.00	1,000.00	(23,000.00)	4.17%	500.00	1,000.00	500.00
2-21-10-238-0020	Professional Services - Veterinary Cat Control	5,000.00		(5,000.00)	0.00%			
2-21-10-239-0000	Professional Services - Other	75,000.00	4,968.17	(70,031.83)	6.62%	960.00	4,968.17	4,008.17
2-21-10-252-0020	Contracted Repairs, Maintenance - Building Janitor	38,523.00	3,594.49	(34,928.51)	9.33%	3,567.44	3,594.49	27.05
2-21-10-253-0010	Contracted Repairs, Maintenance - M&E & Furnishing	5,000.00		(5,000.00)	0.00%			
2-21-10-255-0010	Contracted Repairs, Maintenance - Vehicles	27,500.00	8,696.03	(18,803.97)	31.62%	383.83	8,696.03	8,312.20
2-21-10-256-0010	Contracted Repairs, Maintenance - Land Improvement	1,000.00		(1,000.00)	0.00%			
2-21-10-263-0000	Rental / Lease of Equipment & Furnishings	10,500.00	1,200.30	(9,299.70)	11.43%	1,019.46	1,200.30	180.84
2-21-10-265-0000	Rental / Lease of Vehicle	8,500.00	551.26	(7,948.74)	6.49%	551.26	551.26	
2-21-10-271-0000	Licenses, Permits and Software Support	85,800.00	6,986.12	(78,813.88)	8.14%	6,520.05	6,986.12	466.07

Account	Description	2023	2023	Variance	Used	2022	2023	Variance
		Total	Actual			Actual	Actual	
		Budget	Annual			YTD	YTD	
2-21-10-274-0000	Insurance Premiums	19,460.00		(19,460.00)	0.00%			
2-21-10-290-0000	Towing	1,500.00		(1,500.00)	0.00%			
2-21-10-511-0000	Stationery, Office Supplies	22,400.00	636.18	(21,763.82)	2.84%	285.76	636.18	350.42
2-21-10-512-0000	Clothing & Boots	45,000.00	775.78	(44,224.22)	1.72%	1,031.99	775.78	(256.21)
2-21-10-513-0000	Janitorial Supplies	4,000.00	360.34	(3,639.66)	9.01%	6.00	360.34	354.34
2-21-10-515-0000	Catered or Purchased Foods	2,500.00	234.73	(2,265.27)	9.39%	133.60	234.73	101.13
2-21-10-516-0000	Pharmaceutical & First Aid	1,200.00		(1,200.00)	0.00%	685.87		(685.87)
2-21-10-517-0000	Promotional Materials	1,100.00	879.40	(220.60)	79.95%		879.40	879.40
2-21-10-519-0000	General Goods and Supplies - Other	1,600.00		(1,600.00)	0.00%			
2-21-10-521-0000	Gas, Oil, Antifreeze, Etc.	46,000.00	3,894.70	(42,105.30)	8.47%	3,251.75	3,894.70	642.95
2-21-10-522-0000	Tires & Batteries	10,000.00		(10,000.00)	0.00%			
2-21-10-523-0000	Machine & Equipment Parts	1,500.00		(1,500.00)	0.00%	20.48		(20.48)
2-21-10-523-0020	Building Furnishings & Supplies	2,700.00	105.60	(2,594.40)	3.91%	25.00	105.60	80.60
2-21-10-523-0030	Computer Equipment & Supplies	1,000.00		(1,000.00)	0.00%			
2-21-10-524-0000	Small Equipment and Tools	48,600.00	143.99	(48,456.01)	0.30%		143.99	143.99
2-21-10-525-0000	Safety Equipment and Supplies				0.00%	131.51		(131.51)
2-21-10-538-0000	Building, Plumbing and Electrical Supplies				0.00%	15.58		(15.58)
2-21-10-543-0000	Natural Gas	6,700.00	1,089.43	(5,610.57)	16.26%	1,011.67	1,089.43	77.76
2-21-10-544-0000	Electricity	24,600.00	2,183.44	(22,416.56)	8.88%	1,598.17	2,183.44	585.27
2-21-10-590-0000	Sundry Expenses		48.64	48.64	0.00%	40,436.08	48.64	(40,387.44)
2-21-10-690-0000	Amortization	201,514.00	16,793.00	(184,721.00)	8.33%	16,825.00	16,793.00	(32.00)
2-21-10-813-0000	Bank Charges	1,000.00	58.98	(941.02)	5.90%	123.14	58.98	(64.16)
2-21-10-940-0000	Contributions to Capital Fund	115,600.00	9,633.30	(105,966.70)	8.33%	9,633.30	9,633.30	
	Total Expenditures	4,924,927.00	246,731.57	(4,678,195.43)	5.01%	277,259.49	246,731.57	(30,527.92)
	Net Operating	3,390,358.00	126,762.33	(3,263,595.67)	3.74%	168,305.75	126,762.33	(41,543.42)

TOWN OF TABER
Commission - Police
For the Two Months Ending Tuesday, February 28, 2023

Account	Description	2023	2023	Variance	Used	2022	2023	Variance
		Total Budget	Actual Annual			Actual YTD	Actual YTD	
Revenues:								
1-21-10-412-0000	Sales of Services	(201,648.00)	(107,692.66)	93,955.34	53.41%	(99,474.67)	(107,692.66)	(8,217.99)
1-21-10-531-0010	Fines Police	(250,000.00)	(37,565.64)	212,434.36	15.03%	(34,117.44)	(37,565.64)	(3,448.20)
1-21-10-532-0010	Fines Animal Control Dogs	(3,000.00)	(495.00)	2,505.00	16.50%	(593.45)	(495.00)	98.45
1-21-10-539-0000	Other Fines	(3,000.00)	(75.00)	2,925.00	2.50%	(300.00)	(75.00)	225.00
1-21-10-590-0000	Sundry Revenue				0.00%	(12,034.80)		12,034.80
1-21-10-591-0000	Donations and Gifts		(5,000.00)	(5,000.00)	0.00%		(5,000.00)	(5,000.00)
1-21-10-840-0010	Transfers from Provincial Gov Conditional	(794,031.00)	(71,781.04)	722,249.96	9.04%		(71,781.04)	(71,781.04)
1-21-10-850-0011	Transfers from Local Government - MD	(222,890.00)		222,890.00	0.00%			
1-21-10-990-0000	Operating Contingency/Debt Recovery	(60,000.00)		60,000.00	0.00%			
	Total Revenues	(1,534,569.00)	(222,609.34)	1,311,959.66	14.51%	(146,520.36)	(222,609.34)	(76,088.98)
Expenditures:								
2-21-10-110-0000	Salaries - Out of Scope	452,756.00	70,373.32	(382,382.68)	15.54%	46,273.60	70,373.32	24,099.72
2-21-10-111-0000	Police Assoc Wages - Full Time	1,853,257.00	195,400.98	(1,657,856.02)	10.54%	200,086.73	195,400.98	(4,685.75)
2-21-10-113-0000	CUPE Wages - Full Time Clerical	519,898.00	41,863.72	(478,034.28)	8.05%	52,778.48	41,863.72	(10,914.76)
2-21-10-117-0000	CUPE Wages - Casual	191,390.00	16,171.25	(175,218.75)	8.45%	18,822.81	16,171.25	(2,651.56)
2-21-10-118-0000	CUPE Wages - Casual Guards	77,868.00	8,049.12	(69,818.88)	10.34%	8,915.73	8,049.12	(866.61)
2-21-10-130-0000	Employer Statutory & Benefits Contributions	796,769.00	98,090.35	(698,678.65)	12.31%	89,262.78	98,090.35	8,827.57
2-21-10-210-0000	Commission Honorarium	5,000.00		(5,000.00)	0.00%			
2-21-10-211-0000	Travel and Subsistence	50,250.00	206.06	(50,043.94)	0.41%	401.99	206.06	(195.93)
2-21-10-213-0000	Training - External	63,650.00	3,701.07	(59,948.93)	5.81%	10,984.15	3,701.07	(7,283.08)
2-21-10-214-0000	Memberships, Conferences, Registration Fees	25,250.00	2,675.00	(22,575.00)	10.59%	3,900.00	2,675.00	(1,225.00)
2-21-10-215-0000	Express, Cartage, Freight	2,900.00	441.70	(2,458.30)	15.23%	227.31	441.70	214.39
2-21-10-216-0000	Postage	1,300.00	73.47	(1,226.53)	5.65%	96.43	73.47	(22.96)
2-21-10-217-0001	Communications - Telephone Land Lines	20,042.00	4,442.64	(15,599.36)	22.17%	4,297.10	4,442.64	145.54
2-21-10-217-0002	Communications - Telephone Mobile	11,100.00	1,019.50	(10,080.50)	9.18%	980.35	1,019.50	39.15
2-21-10-217-0003	Communications - Data	4,200.00	534.00	(3,666.00)	12.71%	504.00	534.00	30.00
2-21-10-221-0000	Advertising, Promotion, Public Relations	5,000.00	361.76	(4,638.24)	7.24%	396.76	361.76	(35.00)
2-21-10-223-0000	Subscriptions and Publications	500.00		(500.00)	0.00%			
2-21-10-232-0000	Professional Services - Legal	5,000.00		(5,000.00)	0.00%			
2-21-10-235-0000	Professional Services - Management	24,000.00	2,000.00	(22,000.00)	8.33%	2,300.00	2,000.00	(300.00)
2-21-10-238-0020	Professional Services - Veterinary Cat Control	5,000.00		(5,000.00)	0.00%			
2-21-10-239-0000	Professional Services - Other	75,000.00	7,973.17	(67,026.83)	10.63%	2,950.43	7,973.17	5,022.74
2-21-10-252-0020	Contracted Repairs, Maintenance - Building Janitor	38,523.00	7,122.63	(31,400.37)	18.49%	7,134.88	7,122.63	(12.25)
2-21-10-253-0010	Contracted Repairs, Maintenance - M&E & Furnishing	5,000.00		(5,000.00)	0.00%			
2-21-10-255-0010	Contracted Repairs, Maintenance - Vehicles	27,500.00	8,696.03	(18,803.97)	31.62%	383.83	8,696.03	8,312.20
2-21-10-256-0010	Contracted Repairs, Maintenance - Land Improvement	1,000.00		(1,000.00)	0.00%			
2-21-10-263-0000	Rental / Lease of Equipment & Furnishings	10,500.00	2,252.14	(8,247.86)	21.45%	1,986.37	2,252.14	265.77
2-21-10-265-0000	Rental / Lease of Vehicle	8,500.00	1,102.52	(7,397.48)	12.97%	1,102.52	1,102.52	

Account	Description	2023	2023	Variance	Used	2022	2023	Variance
		Total	Actual			Actual	Actual	
		Budget	Annual			YTD	YTD	
2-21-10-271-0000	Licenses, Permits and Software Support	85,800.00	9,376.75	(76,423.25)	10.93%	6,928.05	9,376.75	2,448.70
2-21-10-274-0000	Insurance Premiums	19,460.00		(19,460.00)	0.00%	18,017.47		(18,017.47)
2-21-10-290-0000	Towing	1,500.00		(1,500.00)	0.00%			
2-21-10-511-0000	Stationery, Office Supplies	22,400.00	1,073.07	(21,326.93)	4.79%	830.83	1,073.07	242.24
2-21-10-512-0000	Clothing & Boots	45,000.00	961.78	(44,038.22)	2.14%	1,031.99	961.78	(70.21)
2-21-10-513-0000	Janitorial Supplies	4,000.00	360.34	(3,639.66)	9.01%	11.94	360.34	348.40
2-21-10-515-0000	Catered or Purchased Foods	2,500.00	334.73	(2,165.27)	13.39%	154.87	334.73	179.86
2-21-10-516-0000	Pharmaceutical & First Aid	1,200.00		(1,200.00)	0.00%	793.13		(793.13)
2-21-10-517-0000	Promotional Materials	1,100.00	766.67	(333.33)	69.70%	17.75	766.67	748.92
2-21-10-519-0000	General Goods and Supplies - Other	1,600.00		(1,600.00)	0.00%	106.32		(106.32)
2-21-10-521-0000	Gas, Oil, Antifreeze, Etc.	46,000.00	3,894.70	(42,105.30)	8.47%	7,012.82	3,894.70	(3,118.12)
2-21-10-522-0000	Tires & Batteries	10,000.00		(10,000.00)	0.00%			
2-21-10-523-0000	Machine & Equipment Parts	1,500.00	162.00	(1,338.00)	10.80%	20.48	162.00	141.52
2-21-10-523-0020	Building Furnishings & Supplies	2,700.00	105.60	(2,594.40)	3.91%	25.00	105.60	80.60
2-21-10-523-0030	Computer Equipment & Supplies	1,000.00		(1,000.00)	0.00%			
2-21-10-524-0000	Small Equipment and Tools	48,600.00	143.99	(48,456.01)	0.30%		143.99	143.99
2-21-10-525-0000	Safety Equipment and Supplies				0.00%	131.51		(131.51)
2-21-10-538-0000	Building, Plumbing and Electrical Supplies				0.00%	15.58		(15.58)
2-21-10-543-0000	Natural Gas	6,700.00	1,089.43	(5,610.57)	16.26%	1,647.10	1,089.43	(557.67)
2-21-10-544-0000	Electricity	24,600.00	2,183.44	(22,416.56)	8.88%	3,701.19	2,183.44	(1,517.75)
2-21-10-590-0000	Sundry Expenses		5,048.64	5,048.64	0.00%	55,668.16	5,048.64	(50,619.52)
2-21-10-690-0000	Amortization	201,514.00	16,793.00	(184,721.00)	8.33%	33,651.00	16,793.00	(16,858.00)
2-21-10-813-0000	Bank Charges	1,000.00	356.70	(643.30)	35.67%	172.99	356.70	183.71
2-21-10-940-0000	Contributions to Capital Fund	115,600.00	9,633.30	(105,966.70)	8.33%	19,266.60	9,633.30	(9,633.30)
	Total Expenditures	4,924,927.00	524,834.57	(4,400,092.43)	10.66%	602,991.03	524,834.57	(78,156.46)
	Net Operating	3,390,358.00	302,225.23	(3,088,132.77)	8.91%	456,470.67	302,225.23	(154,245.44)



Taber Municipal Police Commission Request for Decision

Meeting Date: 2023-03-22

Subject:

Use of Force Report 2022

Recommendation:

No recommendation required

Background:

The 2022 Use of Force Report and Use of Force Training Plan Report are provided for Commission information.

The Taber Police Service is accountable to the Commission, and the community, for the application of force. Proper reporting of the application of force is an important element in democratic policing and provides for police legitimacy. Furthermore, this report is also sent to the Ministry of Public Safety and Emergency Services (Director of Law Enforcement) and is used to determine provincially if there are training gaps, best practices, or changes that need to be made to the Reasonable Officer Response Model.

In most cases, this communication is provided simply as information to the Commission and no comment is needed. In some cases, though, the Commission may wish to seek clarification on the matter from its administration or from the originator of the communication, or even to challenge the matter through Commission discussion. Placing the communication on the Commission's agenda allows these opportunities.

Legislation / Authority:

The Police Act, Section 32(1)

Strategic Plan Alignment:

Community Safety Priorities:

Police: police officers should be well trained and equipped to reasonably respond to threats against their person or those in community who chose to harm others or themselves.



Financial Implication:

N/A

Service Level / Staff Resource Implication:

The service level will remain status quo.

Justification:

To keep the Commission informed of departmental happenings.

Alternative(s):

The Commission could seek clarification on any of the matters from Administration or the Chief.

Attachment(s): 2022 Use of Force Review
 Use of Force Training Report 2022

APPROVALS:

Originated By:
Graham Abela

Police Commission Chair or Designate: _____

2022 Summary of TPS Control Tactics Reports

Total # of occurrences for the year - 4628

Total # of control tactics reports for year - 27

Total # of use of force incidents - 16

Incidents involving a single member: 4

Incidents involving two members: 5

Incidents involving more than two members: 7

Incidents involving the euthanasian of an animal: 0

The number of Control Tactics Reports for 2022 has increased compared to 2021. It should be noted that 2019 had 26 reports, 2020 had 17 reports, and 2021 had 23 reports. It appears that 11 of the reports in 2022 were linked to other Control Tactics Reports associated to the same incident, which indicates a total of 16 use of force incidents in 2022. 2021 had 23 reports with 6 reports linked to the same incident, which would indicate a total of 17 use of force incidents in 2021.

Force Occurred When:

Initial Contact	8
Placing under arrest	14
Transporting	1
Cell Block	5

The above table illustrates when force occurred during the event. The total will not necessarily be consistent with the total number of reports as more than one of the above may be checked on a single report. Force occurred most often when members initially contacted the subject or when placing a subject under arrest, which is consistent with the previous year.

Officer Response: Effective

Verbal Direction	3
Holding Technique	0
Control Instruments	2
Empty Hand – Soft	20
Empty Hand – Hard	2
O.C. Spray	1
Impact Weapon	0
CEW (Taser) fired	0
CEW displayed	0
CEW laser aimed	2
CEW drive stun	0
Sock Round displayed	0
Sock Round fired	0
Other	0

Soft empty hand techniques were the most effective techniques used in 2022, which is consistent with what occurred in 2021. Our members are trained to use the least amount of force necessary, which likely explains why soft empty hand techniques were used most frequently. Soft empty hand techniques are not impact oriented and viewed as a lesser level of force compared to many other techniques.

Officer Response: Ineffective

Verbal Direction	22
Holding Technique	0
Control Instruments	0
Empty Hand – soft	1
Empty Hand – hard	0
O.C. Spray	0
Impact Weapon	0
CEW (Taser) fired	1
CEW displayed only	0
CEW laser aimed only	0
CEW drive stun only	0
Sock Round displayed	0
Sock Round fired	0
Other: specify	0

Verbal direction was again the most ineffective use of force technique used in 2022 compared to 2021. I believe this illustrates our members are appropriately employing verbal direction as a first resort. The very low number of ineffective use of force techniques used by members, other than verbal direction, indicates that the techniques used by members are appropriate and effective the vast majority of the time.

Firearm/Lethal Force – Effective

Pistol – low ready	4
Pistol – pointed	0
Pistol – fired (animal)	0

Carbine – low ready	1
Carbine – pointed	0
Carbine – fired (animal)	0
Shotgun	0

This table illustrates events where members effectively used a firearm. There were 5 reports involving a member effectively using a firearm in 2022. In all 5 reports the member perceived a risk of grievous bodily harm or death caused by the subject. The use of a firearm was deemed appropriate in each case when reviewed by a supervisor. It should be noted that 2 of the effective uses of a firearm occurred during the same incident. In 2021 there were also 5 reports involving a member effectively using a firearm, not including the use of a firearm in the euthanasia of an animal.

Firearm/Lethal Force – Ineffective

Pistol – low ready	1
Pistol – pointed	0
Pistol – fired	0

Carbine – low ready	0
Carbine – pointed	0
Carbine – fired	0

The effectiveness of a firearm that is not fired is dependent on the cooperation of the subject who views the firearm.

Subject Actions/Description:

Cooperative subject	0
Low level resister	2
High level Resister	2
Assaultive	16
Risk of G.B.H. or Death	7
Imminent G.B.H. or Death	0

There were 7 reports in 2022 where members believed there was a risk of grievous bodily harm or death. Members were able to handle these situations without the subject posing the risk of imminent grievous bodily harm or death, which resulted in the potential use of lethal force was not being required. 2021 had 8 reports where members believed there was a risk of grievous bodily harm or death. In 2022 the number of Control Tactics Reports related to an assaultive subject was 16, which is an increase from 7 in 2021. It should be noted that 12 of the reports in 2022 related to an assaulting subject were linked to other Control Tactics Reports associated to the same incident, which indicates a total of 5 use of force incidents involving an assaultive subject. Two of the reports in 2021 related to an assaultive subject were linked to the same incident indicating a total of 5 incidents involving an assaultive subject that year.

Injury to Subject:

No visible injury	19
Minor injury not requiring treatment	8
Injury requiring treatment	0
Injury requiring hospitalization	0
Fatal	0

In 2022 most of the use of force incidents resulted in no injury to the subject. The 8 reports in which the subject was injured involved only minor injuries. It should be noted that 9 of the reports related to a subject being injured were linked to other Control Tactics Reports associated to the same incident, which indicates a total of 4 use of force incidents in which the subject received minor injuries. Unfortunately, when force is necessary minor injury is a possibility regardless of the use of force technique used. From the above table we can surmise that the use

of force techniques used by our members in 2022 appear to be safe and do not cause unnecessary risk of injury to subjects.

Injury to Officer/Members:

No visible injury	25
Minor injury not requiring treatment	2
Injury requiring treatment	0
Injury requiring hospitalization	0
Fatal	0

With all but 2 Control Tactics Reports resulting in no injury to members in 2022, we can surmise that the use of force techniques used by our members appear to be safe and do not cause unnecessary risk of injury to members. The 2 reports that resulted in injuries to members were minor in nature. Unfortunately, when force is necessary minor injury is a possibility regardless of the use of force technique used.

Injury to Bystander:

No visible injury	9
Minor injury not requiring treatment	0
Injury requiring treatment	0
Injury requiring hospitalization	0
Fatal	0

With no reports of injuries to bystanders we can surmise that the use of force techniques used by our members appear to be safe and do not cause unnecessary risk of injury to bystanders.

Officers Involved:

██████████	5
██████████	4
██████████	3
██████████	3
██████████	3
██████████	2
██████████	2
██████████	1
██████████	1
██████████	1
██████████	1
██████████	1

██████████ had the most Control Tactics Reports in 2022; however, he has not consistently had the highest number of use of force reports in previous years.

Conclusion

The number of Control Tactics Reports in 2022 has increased compared to 2021, but the number of use of force incidents decreased. A behavioral change of the membership has not been identified to be the cause of the increase in reports. Due to the size of our Service and the relatively low number of use of force incidents, it is difficult to identify specific causes for the fluctuation of the number of Control Tactics Reports year to year.

A review of the 2022 use of force incidents did not identify any sweeping issues of concern requiring additional training or other corrective measures. Yearly use of force training will continue to focus on the effective and appropriate use of force. Training will also be used to address any identified issues/deficiencies in the coming year.

Tim Johnson
Sergeant
Taber Police Service

2022 Taber Police Service Use of Force Training Summary

Members received one day of carbine training and all passed the Alberta Association of Chiefs of Police (AACP) qualification. Carbine training also included various shooting drills to improve the member's skill in the use of the carbine. Members also received training on the use of the less than lethal Super Sock Round and all passed a qualification drill.

I attended the Sig Sauer Academy Pistol Mounted Optics Instructor Course, which I successfully completed. I attended this course in preparation of the Taber Police Service transitioning to a new sidearm utilizing a pistol mounted optic.

In 2022 the Taber Police Service transitioned to a new sidearm. Members received three days of training on the use of the new sidearm. The training included members passing the AACP qualification using iron sights and the new red dot optic. Sidearm training also included various shooting drills to ensure each member possessed the appropriate skills to utilize the new sidearm effectively if necessary. The new sidearm was found to increase members shooting accuracy compared to the previous sidearm.

Cst. Schneider and I successfully completed the Millbrook Carbine Instructor Course and were certified as instructors. I was certified as a carbine instructor a number of years previously; however, to ensure Taber Police Service carbine training is consistent with current best practices recertification was necessary. This was the first time Cst. Schneider received carbine instructor training.

Cst. Schneider and I successfully completed the Basic Firearms Instructor Course through the Saskatchewan Police College. Cst. Schneider and I were both certified as sidearm and shotgun instructors. I was certified as a sidearm instructor a number of years previously; however, to ensure Taber Police Service side training is consistent with current best practices recertification was necessary. This was the first time Cst. Schneider received sidearm instructor training.

In 2022 Cst. Leighton Motz and I participated in the Police Academy hosted by the Taber Police Service as use of force instructors. This opportunity to instruct the recruits was very valuable and allowed Cst. Motz and I to develop greatly as instructors.

I feel the continued use of 5 training days per year will allow Taber Police Service members to continue to meet the AACP firearms qualification and other use of force training recommendations. It will also ensure members "receive ongoing training to keep their skills and knowledge current" as per Provincial Use of Force Guideline requirements.

Tim Johnson
Sergeant
Taber Police Service

Taber Municipal Police Commission Request for Decision

Meeting Date: 3/22/2023

Subject:
SRO Survey Report

Recommendation:

The Taber Municipal Police Commission accepts the School Resource Officer 2022/23 Report and SRO Partner Survey Results for information purposes.

Background:

The School Resource Officer Report is supplied for Commission information. In most cases, this communication is provided simply as information to the Commission and no comment is needed. In some cases, though, the Commission may wish to seek clarification on the matter from its administration or from the originator of the communication, or even to challenge the matter through Commission discussion. Placing the communication on the Commission's agenda allows these opportunities.

Legislation / Authority:
The Police Act, Section 32(1)

Strategic Plan Alignment:

Governance:

Make the Town of Taber an employer of choice, where employees are self-assured, valued, respected and viewed as the corporation's strongest assets.

Financial Implication:
N/A

Service Level / Staff Resource Implication:
The service level will remain status quo.

Justification:
To keep the Commission informed of departmental happenings.



Alternative(s):

The Commission could seek clarification on any of the matters from Administration or the Chief.

Attachment(s): 2022 SRO Survey Report

APPROVALS:

Originated By:

Graham Abela

Chief Administrative Officer (CAO) or Designate: _____

TPS 2022 SRO Program Assessment

March 1, 2023

113

Total Responses

Date Created: November 14, 2022

Date Closed: December 12, 2022

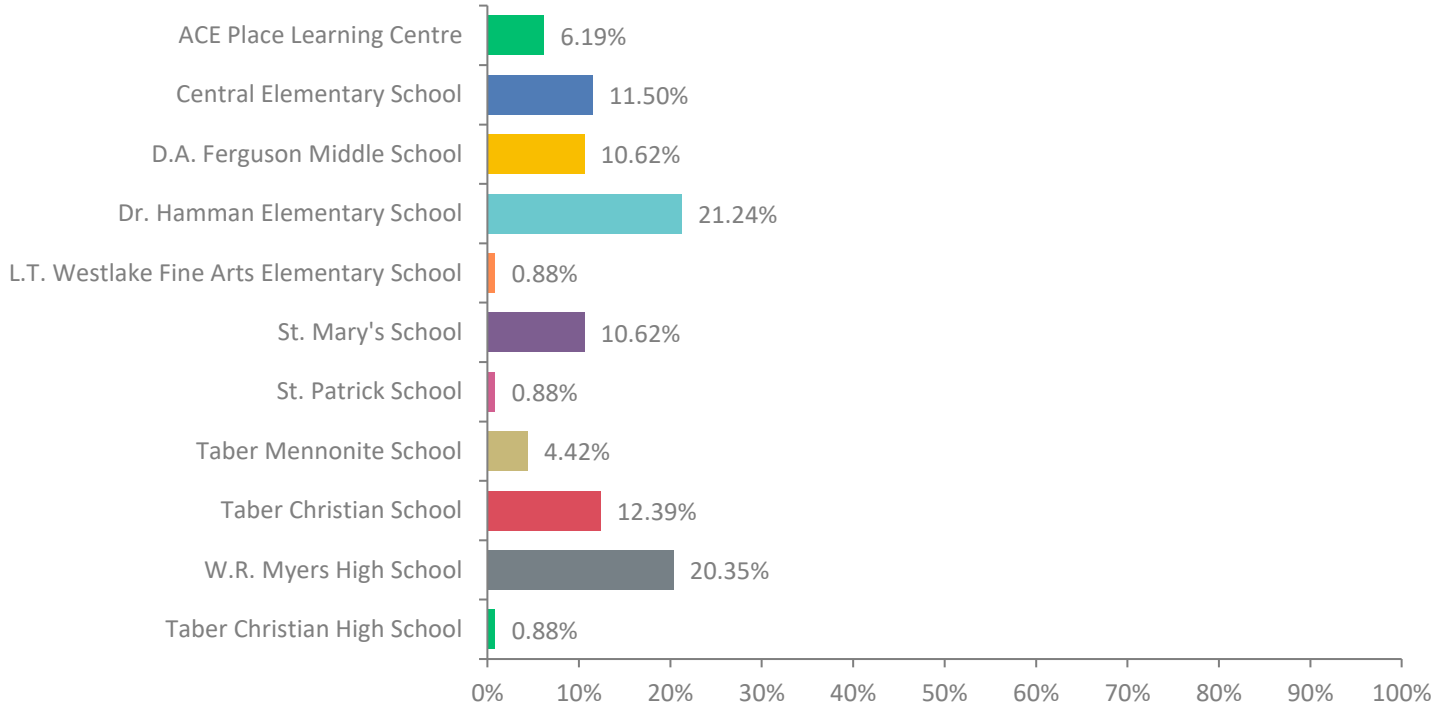
Respondents included administrators and teaching staff from all Taber schools. In an effort to obtain as much data as possible, we encouraged school administrators to communicate with their staff to ensure a higher number of respondents than in years past. The 2019 survey had only 29 respondents, compared to the 113 for this year's survey.

Rationale and Implementation

- E-surveys are an effective method for the collection of public opinions and attitudes and may provide opportunity for higher response rates, accessibility to larger group of participants, is lower cost than traditional methods, and provides for anonymity. (Hewson 2007)
- The web-based online survey software used in the deployment of this E-Survey was SurveyMonkey.com. SurveyMonkey has been utilized for previous surveys and has proven reliable.
- This web link was shared with Taber school administrators through email with instructions to have them and their teaching staff complete the survey.

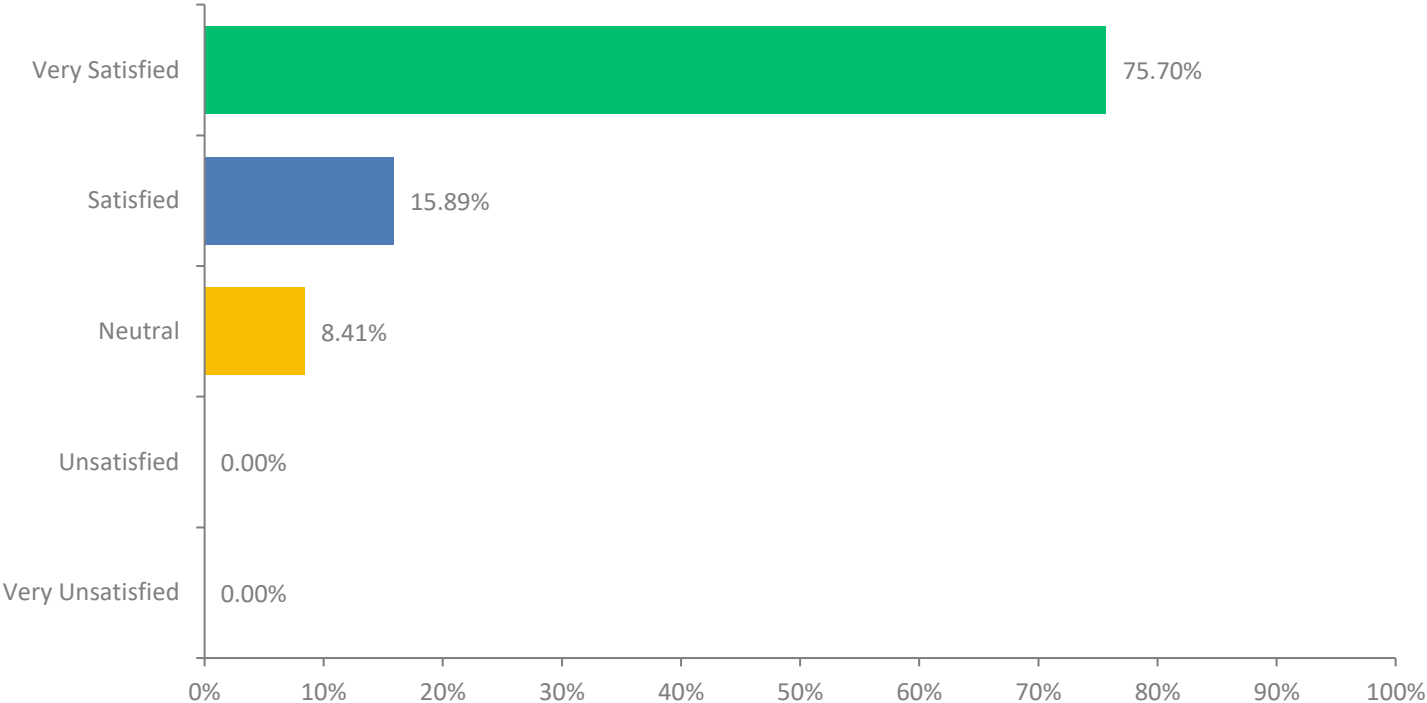
Q1: What school are you affiliated with?

Answered: 113 Skipped: 0



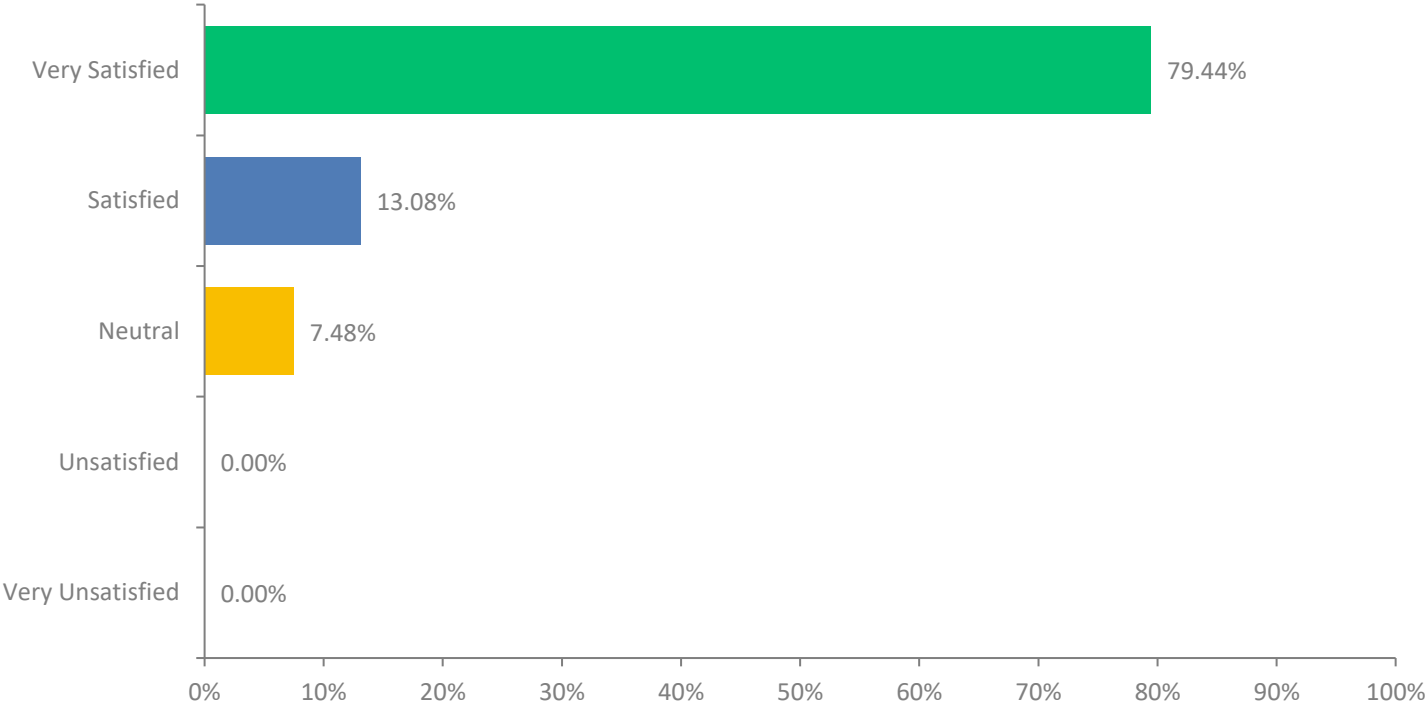
Q3: How satisfied are you with the content used by the SRO in their presentations to students?

Answered: 107 Skipped: 6



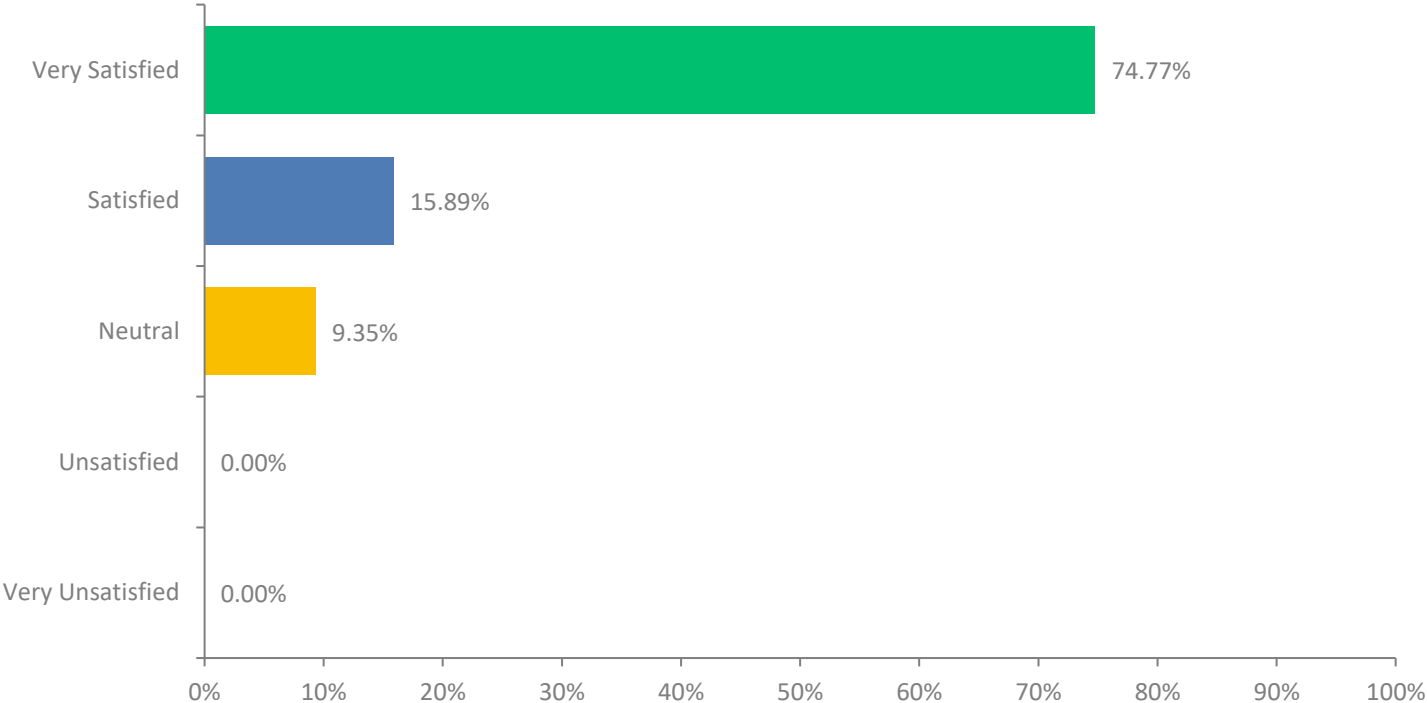
Q4: How satisfied are you with the contribution of the SRO in threat assessments and any other interventions?

Answered: 107 Skipped: 6



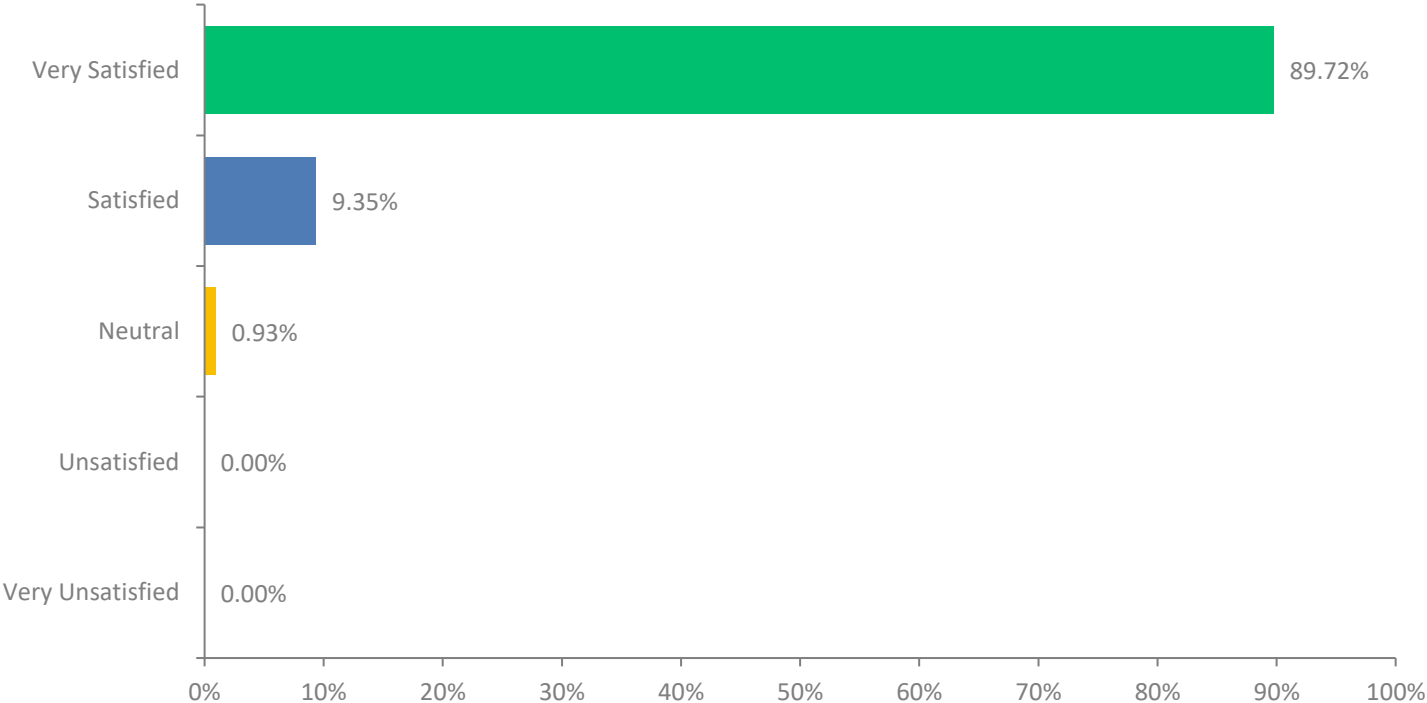
Q5: How satisfied are you with the enforcement activities of the SRO program; for example traffic, smoking, trespassing, fighting, drugs, etc?

Answered: 107 Skipped: 6



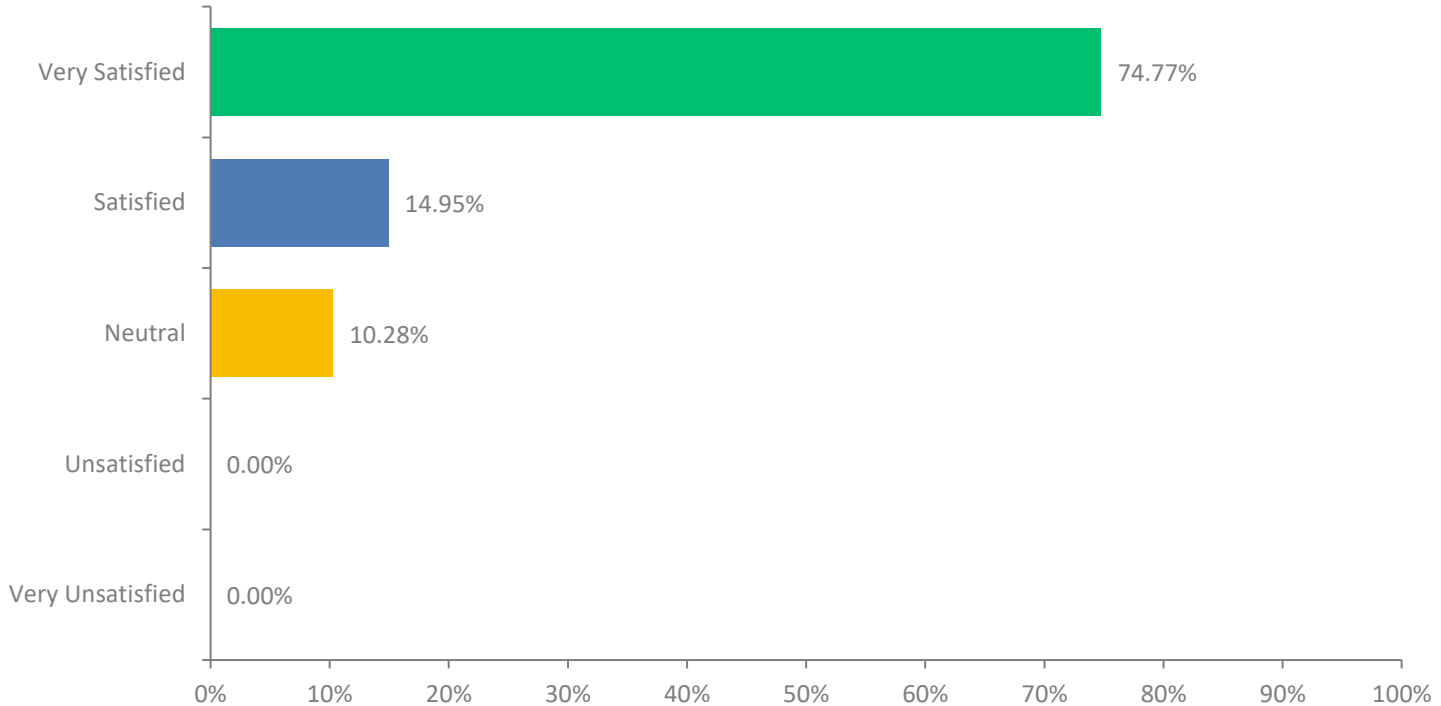
Q6: How satisfied are you with the participation of the SRO in assemblies, athletics, functions, administrative meetings, etc?

Answered: 107 Skipped: 6



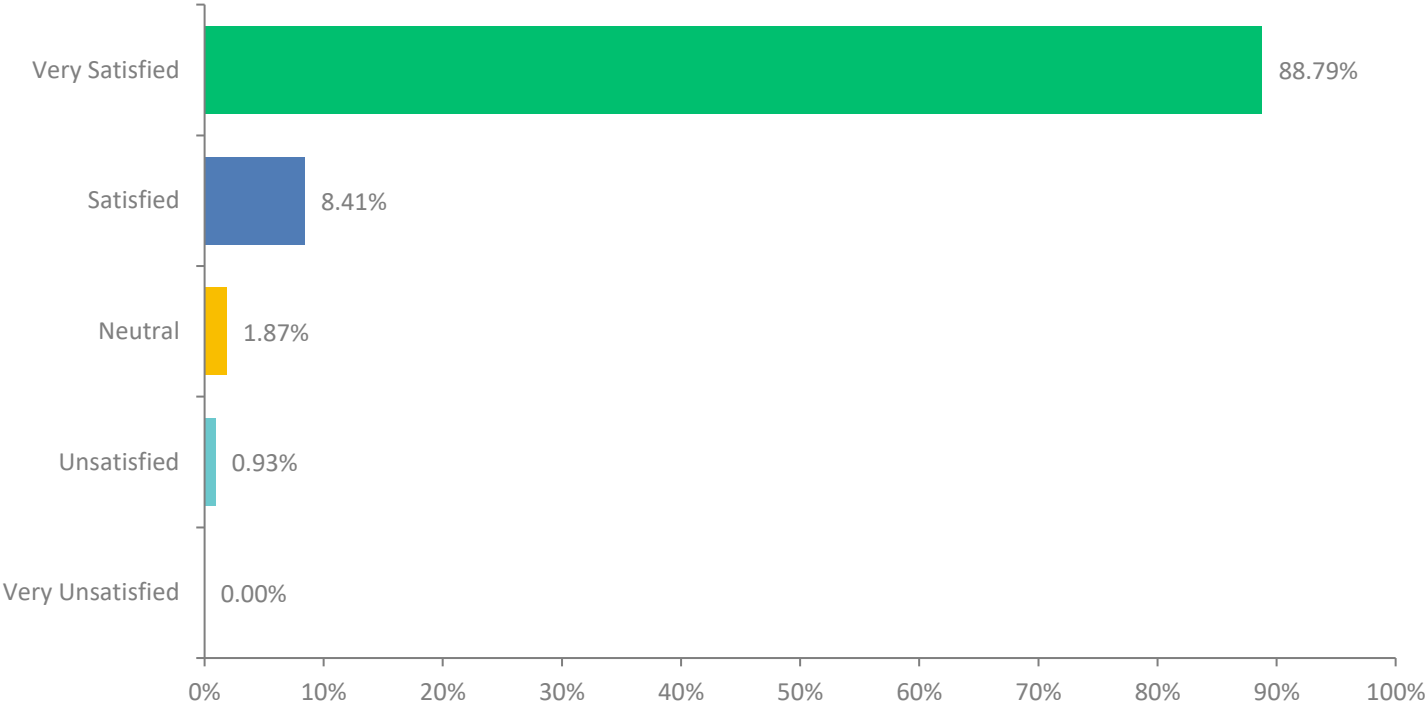
Q7: How satisfied are you with the communication of the SRO in emails, phone, timely response, frequency, clarity, etc?

Answered: 107 Skipped: 6



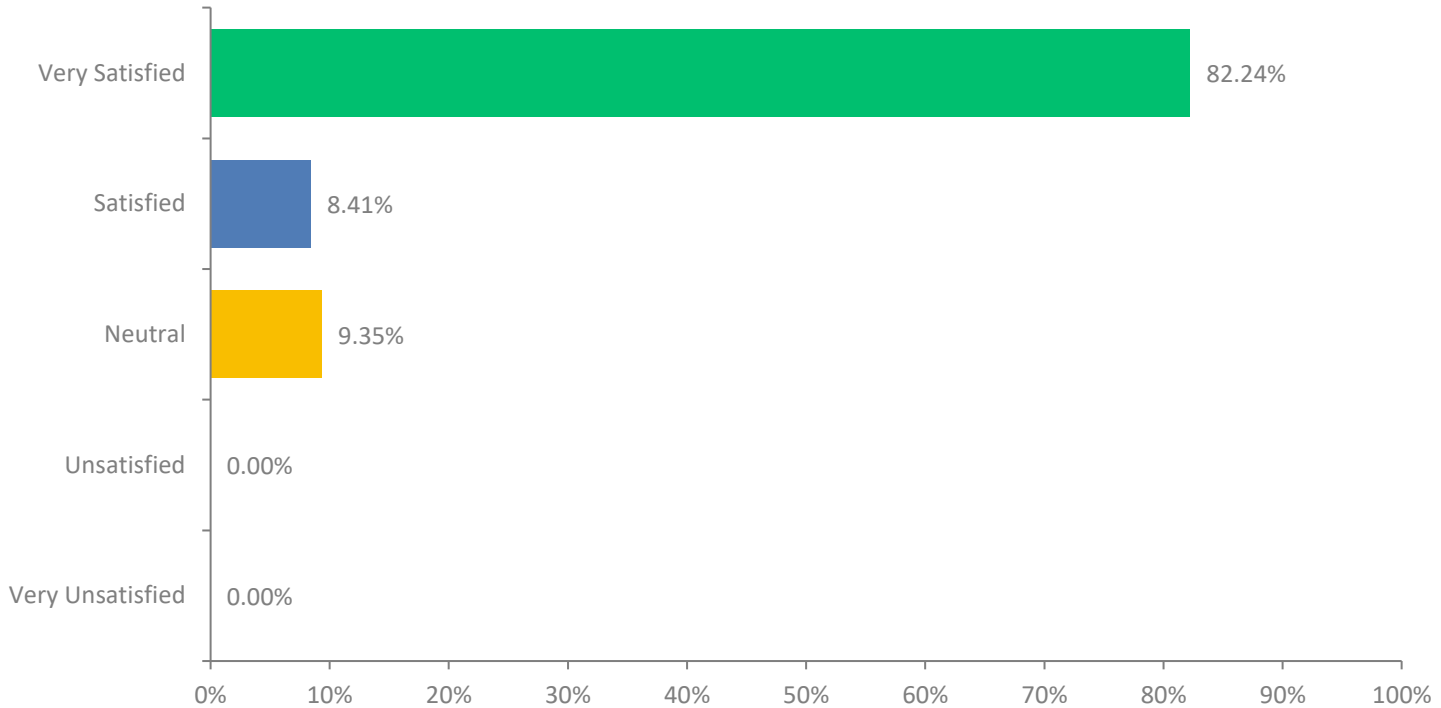
Q8: How satisfied are you with the scheduled attendance of the SRO, including their frequency and visibility?

Answered: 107 Skipped: 6



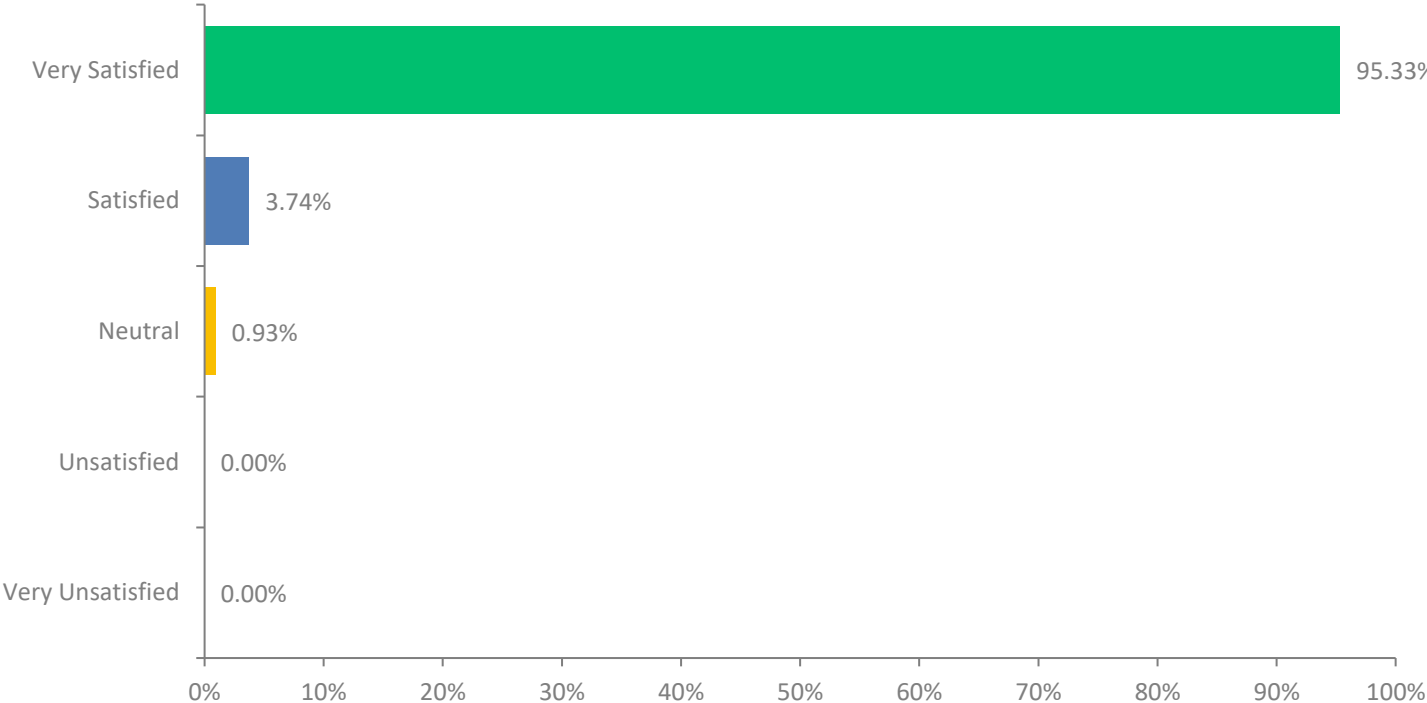
Q9: How satisfied are you with the availability of the SRO for short notice requests, scheduled requests, answering phone calls, texts, etc?

Answered: 107 Skipped: 6



Q10: How satisfied are you with the SRO's professionalism with staff and students?

Answered: 107 Skipped: 6



CONCLUSION

- Satisfaction ratings for the School Resource Officer Program exceed 93%, which is unchanged since the 2019 survey.
- The 2019 survey indicated no responses of dissatisfaction and averaged 4% neutral responses. This survey indicated only 1 dissatisfied response (0.93%), under the category of “How satisfied are you with the scheduled attendance of the SRO, including their frequency and visibility” and averaged 6% neutral responses.
- The majority of respondents, over 21%, were from Dr. Hamman School. W.R. Myers High School was second highest with just over 20%.
- Support for the School Resource Officer Program remains very high amongst school administrators and staff.

REFERENCE

- Hewson, C. (2007). Internet-mediated research as an emergent method and its role in facilitating mixed method research. In S.N. Hesse-Biber & P. Leavy (Ed.), *Handbook of Emergent Methods* (pp. 543-570). New York: The Guilford Press.



Taber Municipal Police Commission Request for Decision

Meeting Date: 3/22/2023

Subject:

Acceptance to Host the AAPG 2026 Conference

Recommendation:

The Taber Municipal Police Commission accepts the offer to host the 2026 AAPG Conference.

Background:

Correspondence was recently received from the AAPG sharing the results from the call for proposals to host the 2024 conference. Although another location was selected to host the 2024 conference, the AAPG has requested that we consider hosting the 2026 conference.

Legislation / Authority:

N/A

Strategic Plan Alignment:

N/A

Financial Implication:

Conference organization will be completed by AAPG, AAPG expects that the successful host community will provide assistance, if requested, in addition to financial sponsorship of a conference event, such as entertainment, dinner wine or networking social.

Service Level / Staff Resource Implication:

A steering committee would be required to assist the AAPG with conference planning.

Justification:

N/A

Alternative(s):

The Commission could choose not to host the 2026 AAPG Conference.



Attachment(s): AAPG Conference Proposal - Response Letter
 AAPG Conference Proposal Letter

APPROVALS:

Originated By:
Tenille Miller

Police Commission Chair or Designate: _____

From: Executive Director <admin@aapg.ca>
Sent: Monday, March 13, 2023 4:41:11 PM
To: Miller, Tenille
Cc: MacDonald, John
Subject: Re: 2024 Conference Proposal Letter - Taber Municipal Police Commission

Good Afternoon Tenille,

The Alberta Association of Police Governance Board met earlier today and were pleased to review the Four (4) proposals received to Host the 2024 AAPG Conference and AGM. We are thrilled with the response, having four communities to choose from. In the decision making process, the Board weighted the following factors:

- The locations of past and current Host locations, with the preference to alternate Northern Host and Southern Host
- Airport availability and location
- Date of prior Hosting (if none, additional points were given to that community)
- Size of venue accommodations (main and breakout room)

While cost is important, AAPG supplements it's conference deficit with Grant funds and finds it more important to ensure as many members as possible have an opportunity to host in their community. With this in mind, the Board did not want to decline any of the proposals. Instead all four communities were evaluated and slated into years 2024 through 2027, based on the criteria above.

Taber Police Commission held the 2016 Conference and AGM, which was the second most recent of the proposals received, reflecting a slightly lower score for this section. The location was placed in the Southern category, with both of the last two Conferences held in the North there was a desire to host in the South, therefore a benefit to the Taber Police Commission application. With all the factors considered, Lethbridge was selected for 2024 against Taber in scoring, with the main difference reflecting Lethbridge having not hosted the Conference since 2011.

With the Board preferring alternate North and South locations, AAPG would like to offer the Taber Police Commission the 2026 Conference and AGM. While there is not an urgent rush to have AAPG save-the-date for you, there will be some minor 'planning' in the works, so if you can review with your Commission and acknowledge the interest (that you want to be considered), that would be greatly appreciated!

We look forward to visiting the Town of Taber again!

Victoria Chester
Executive Director
[Alberta Association of Police Governance](http://www.aapg.ca)
587-892-7874
www.aapg.ca



Taber Municipal Police Commission

January 4, 2022

Alberta Association of Police Governance
Executive Director, Victoria Chester
admin@aapg.ca

To whom it may concern,

The Taber Municipal Police Commission is very excited to submit this proposal letter and share with you our interest in hosting the 2024 AAPG Conference in Taber Alberta.

We as a Commission believe that the Taber community and along with our police services department have a lot to offer and showcase. If chosen to host the 2024 conference we would be able to provide the following.

Conference Location:

The Heritage Inn Hotel and Convention Centre in Taber has a quality hotel with appropriate sized meeting and breakout rooms, banquet rooms, catering facilities and the necessary AV Services on site. They also offer the ability to hold a block of requested rooms (at a discounted rate) for conference participants.

In addition to this, we have another host facility that may work for the conference. The Star on 54th is a new facility that is currently being developed in Taber. This facility would also work as a great conference location; however, if chosen conference participants would need to be shuttled to and from their hotel and catering services could be provided.

Social Activities:

Taber is a vibrant community and could also provide social activities for conference attendees. Some of these possibilities include:

- A theatrical performance – put on by the Taber Players
- Boxing match or activity – put on by ProPerformance Gym
- Music performance – put on Spider Entertainment
- Art or Theatre performances – put on by local youth / school group
- Trip to the local shooting range – with Taber Police Services

In addition to this, our commission would also be able to provide a piper, gather promotional and silent auction items, refer local presenters, and provide assistance at the event.

We are very proud of the work that our commission and police services are doing within the community and feel that we are a leader in policing and police governance and would love to showcase the collaborative projects that are occurring within our community.

Should you have any questions regarding this request, please do not hesitate to reach out.

Sincerely,

A handwritten signature in blue ink, appearing to read "John MacDonald", with a large, stylized flourish extending to the right.

John MacDonald
Chair, Taber Municipal Police Commission



Taber Municipal Police Commission Request for Decision

Meeting Date: 3/22/2023

Subject:

Commission Member Reports (Verbal)

Recommendation:

No motion is required.

Background:

Updates are provided verbally to inform the Commission of individual Commission-related activity. This could come in the form of meeting attendance and activity intended to strengthen the Commission's reputation and visibility.

Legislation / Authority:

MGA, Section 207(c)

Strategic Plan Alignment:

No Strong Alignment.

Financial Implication:

N/A

Service Level / Staff Resource Implication:

The service level will remain status quo.

Justification:

To keep all of the Commission informed of activity.

Alternative(s):

The Commission could seek clarification on any of the matters.



Attachment(s):

APPROVALS:

Originated By:
Tenille Miller

Police Commission Chair or Designate: _____



Taber Municipal Police Commission Request for Decision

Meeting Date: 3/22/2023

Subject:

Public Complaints Director Report

Recommendation:

No motion is required.

Background:

The Public Complaints Director Report is supplied for Commission information. In most cases, this communication is provided simply as information to the Commission and no comment is needed. In some cases, the Commission may wish to seek clarification on the matter from its administration or from the originator of the communication, or even to challenge the matter through Commission discussion. Placing the communication on the Commission's agenda allows these opportunities.

Legislation / Authority:

The Police Act, Section 28.1(3)(g)

Taber Municipal Police Commission Policy Manual Section 2.9,(5)

Strategic Plan Alignment:

Define & Practice Good Governance

Financial Implication:

None

Service Level / Staff Resource Implication:

N/A



Justification:

N/A

Alternative(s):

The Commission could seek clarification on any of the matters from the PCD

Attachment(s): Public Complaints Director Report - March 2023

APPROVALS:

Originated By:
Tenille Miller

Police Commission Chair or Designate: _____

March 2023 Report

Public Complaints Director

There is currently nothing to report.



Taber Municipal Police Commission Request for Decision

Meeting Date: 3/22/2023

Subject:
Commission Action Plan Listing

Recommendation:

Commission discussion is requested.

Background:

Review and discussion of the Commission Action Plan is requested to take place. The Action Plan has been attached for review by members.

Legislation / Authority:

Taber Municipal Police Commission Policy Manual
Taber Municipal Police Commission Bylaw 17-2020

Strategic Plan Alignment:

Define & Practice Good Governance

Financial Implication:

Would vary depending on Commissions discussion.

Service Level / Staff Resource Implication:

Would vary depending on Commissions discussion.



Justification:

To ensure the Commission is always keeping with best practice

Alternative(s):

The Commission could seek further clarity and best practice ideas from other Commissions and/or Solicitor General's office.

Attachment(s): Taber Municipal Police Commission Action Plan - March 2023

APPROVALS:

Originated By:
Tenille Miller

Police Commission Chair or Designate: _____

Taber Police Commission

2022 Action Plan

Last Updated

9-Mar-23

Priority	Item #	Description	Person(s) Responsible	Expected Completion Date	Current Status	Next Steps	Comments																				
High	1																										
	1.a.	Commission Audit Prep	Commission Secretary	3/15/2023	Past files from Town have been received to complete any outstanding items.	Commission Secretary will meet with Chief to review the final documents.																					
	1.b.	Schedule Commission Strategic Planning Session	Commission Secretary	March or April 2023	Price has been obtained from a potential facilitator.	Commission should review price and schedule if they would like to proceed.																					
	1.c.	AAPG 2023 Conference Registration	Commission	4/14/2023	Conference registration is now open	Early bird registration closes April 14, 2023	Conference takes place June 2nd-3rd 2023 at the Lou Sopit Community Centre in Rocky Mountain House. Registration is \$260.00 Early-bird (Member) and then \$295.00 https://aapg.ca/conferences/																				
	1.d.	Volunteer Recognition from Town of Taber	Commission	3/22/2023	The Town of Taber provides a yearly volunteer recognition gift for public members of the boards and commissions.	Commission is asked to determine whether they'd like a donation made in their name or some sort of "swag" for their members.																					
Medium	2																										
	2.a.	Review of Commission Secretary Time Tracking/Monthly Tasks	Commission or Subcommittee		Commission should review time tracking that has been completed to ensure that Commission Secretary is being compensated adequately.																						
	2.c.	Commission Activities to Create Transparency, Awareness, and Community Engagement	Commission	Ongoing	Need to discuss further what type of activities the Commission would like to complete	Secretary will then assist in planing / creating materials / etc.																					
	2.d.	Discussion regarding desired Commission Activities	Commission/Secretary	Ongoing	Commission should discuss types of activities that would be beneficial for the Commission as a whole to complete (specifically items listed in the policy manual)		Activities include: Shooting range, attendance at conferences, introduction to community societies and non-profits, meeting Council, mentoring (including for succession planning), police service tour, policing standards review, ride along, overview of victims of crime services, and training provided by Alberta Solicitor General and Public Security or other provincial partners.																				
	2.f.	RFP AAPG Conference 2024	Commission Secretary	2/17/2023	Correspondence was sent indicating that the Lethbridge Police Commission will host the 2024 conference.	The AAPG has requested that Taber consider hosting the 2026 conference. An RFD has been provided for discussion and decision.																					
	2.h.	Chief Evaluation	Commission or Subcommittee	April	Commission should develop a subcommittee for the Chief's performance review and set meeting dates.																						
	2.i.	PCD Evaluation	Commission or Subcommittee	June																							
	2.j.	Commission Secretary Evaluation	Commission or Subcommittee	June																							
Low	3																										
	3.a	Terms of Office for Commission	CAO/Secretary	Ongoing	Ongoing	Members will be appointed or re-appointed at the December Council meeting.	<table border="1"> <thead> <tr> <th>Member and Term</th> <th>Currently Serving Year</th> </tr> </thead> <tbody> <tr> <td>Barry Clements - Term expires December 31, 2023</td> <td>2</td> </tr> <tr> <td>Ferris Zaugg - Term expires Decemer 31, 2024</td> <td>2</td> </tr> <tr> <td>Wendi Chisholm - Term expires December 31, 2023</td> <td>2</td> </tr> <tr> <td>Joanne Sorensen - Term expires at Council Organizational Meeting October 2023</td> <td>2</td> </tr> <tr> <td>Carly Firth - Term expires at Council Organizational Meeting October 2023</td> <td>2</td> </tr> <tr> <td>D. Remfert - Term expires December 31, 2024</td> <td>4</td> </tr> <tr> <td>J. MacDonald - Term expires December 31, 2024</td> <td>5</td> </tr> <tr> <td>PCD H. Prummel - Term expires December 31, 2025</td> <td>3</td> </tr> <tr> <td>Commission Secretary Tenille Miller - Term expires December 31, 2023</td> <td>3</td> </tr> </tbody> </table>	Member and Term	Currently Serving Year	Barry Clements - Term expires December 31, 2023	2	Ferris Zaugg - Term expires Decemer 31, 2024	2	Wendi Chisholm - Term expires December 31, 2023	2	Joanne Sorensen - Term expires at Council Organizational Meeting October 2023	2	Carly Firth - Term expires at Council Organizational Meeting October 2023	2	D. Remfert - Term expires December 31, 2024	4	J. MacDonald - Term expires December 31, 2024	5	PCD H. Prummel - Term expires December 31, 2025	3	Commission Secretary Tenille Miller - Term expires December 31, 2023	3
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