

AGENDA

REGULAR MEETING OF THE COUNCIL OF THE TOWN OF TABER, TO BE HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON MONDAY, MARCH 13, 2023 AT 3:30 PM.

	<u>MOTION</u>
1. CALL TO ORDER	
2. ADOPTION OF THE AGENDA	X
3. PUBLIC HEARINGS	
4. ADOPTION OF THE MINUTES	
ITEM No.4.1 Minutes of Regular Meeting of Council: February 27, 2023	X
5. BUSINESS ARISING FROM THE MINUTES	
ITEM No.5.1 Feral and Stray Cat Discussion	X
6. BYLAWS	
ITEM No.6.1 Corrections for Bylaw 2-2023	X
ITEM No.6.2 Proposed Bylaw 4-2023 - Long Term Borrowing - Wastewater Secondary Clarifier Rehab Project	X
7. ACTION ITEMS	
ITEM No.7.1 Appointment of Deputy Mayor	
ITEM No.7.2 Patron Disciplinary Policy Renewal PS-REC-10	X
ITEM No.7.3 Recreation Facility Signage Policy Renewal PS-REC-9	X
ITEM No.7.4 Naming Rights Policy Renewal PS-REC-6	X
ITEM No.7.5 Memorial Tree Policy Renewal PS-REC-12	X
ITEM No.7.6 Proposed 44th Street and 51st Avenue Intersection Improvement Project	X
ITEM No.7.7 Standing Item - Council Requests	
8. DELEGATIONS	
9. MEDIA INQUIRIES	



10. CLOSED SESSION

X

ITEM No.10.1 2022 Operating Budget Carry Forward to Operating Reserves
Closed Session to prevent disclosure of positions, plans, procedures, criteria or instructions developed for the purpose of contractual or other negotiations, in accordance with Section 24(1) of the Freedom of Information and Protection of Privacy Act.

ITEM No.10.2 Westview Residential Development
Closed Session to prevent disclosure of plans relating to the management of personnel or the administration of a public body that have not yet been implemented, in accordance with Section 24(1) of the Freedom of Information and Protection of Privacy Act.

ITEM No.10.3 Colere Institute Partnership
Closed Session to prevent disclosure of plans relating to the management of personnel or the administration of a public body that have not yet been implemented, in accordance with Section 24(1) of the Freedom of Information and Protection of Privacy Act.

ITEM No.10.4 Land Sale Offer
Council takes the meeting into Closed Session to prevent disclosure of third party business information, in accordance with Section 16(1) of the Freedom of Information and Protection of Privacy Act; (a)(ii) to prevent the disclosure of commercial, financial, and technical information of a third party, (b) the information was supplied in confidence, and (c) disclosure could reasonably be expected to harm significantly the negotiating position of the third party.

11. OPEN SESSION

X

12. CLOSE OF MEETING

X



Council Request for Decision

Meeting Date: March 13, 2023

Subject:

Minutes of Regular Meeting of Council: February 27, 2023

Recommendation:

Council adopts the minutes of the Regular Meeting of Council held on February 27, 2023, as presented.

Background:

Approval of minutes is in accordance with the *Municipal Government Act*, Section 208.

Legislation / Authority:

Municipal Government Act, Section 208(1)(a)(c).

Strategic Plan Alignment:

To provide good governance.

Financial Implication:

None at this time.

Service Level / Staff Resource Implication:

The service level will remain status quo.

Justification:

Approval of minutes is in accordance with the *Municipal Government Act*, Section 208.



Alternative(s):

Council adopts the minutes of the Regular Meeting of Council held on February 27, 2023, as amended.

Attachment(s): Draft Minutes

APPROVALS:

Originated By:
Kerry Van Ham

Chief Administrative Officer (CAO) or Designate: _____

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON MONDAY, FEBRUARY 27, 2023, AT 3:30 PM.

Mayor

Andrew Prokop

Councillors

Garth Bekkering

Jack Brewin

Carly Firth

Monica McLean

Joanne Sorensen (Virtual)

Chief Administrative Officer

Derrin Thibault

Staff

Alaa Abdel Khaliq

Chris Eagan

Brian Martin

Steve Munshaw

John Orwa

Gary Scherer

Kerry Van Ham

CALL TO ORDER

Mayor Prokop called the Meeting to Order at 3:30 PM.

Mayor Prokop stated that Councillor Rudd would not be in attendance, and Councillor Sorensen would be in attendance virtually for this Meeting.

ADOPTION OF THE AGENDA

Mayor Prokop inquired if there were any additions or deletions to the Agenda, and there were none.

RES. 60/2023

MOVED by Councillor McLean that Council adopts the Agenda, as amended, to allow for the opportunity to undertake Closed Session items prior to the timing of Delegations at 5:00 PM.

CARRIED UNANIMOUSLY

PUBLIC HEARINGS

None.

ADOPTION OF THE MINUTES

1) Minutes of Regular Meeting of Council: February 13, 2023

RES. 61/2023

MOVED by Councillor Brewin that Council adopts the Minutes of the February 13, 2023 Regular Meeting of Council, as amended, to indicate that RES. 42/2023 was Carried, instead of Carried Unanimously.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

1) Disposal of Animal Carcasses at the Landfill

G. Scherer, Director of Engineering and Public Works, stated that from the February 13th Council meeting the specific standing item was brought forward: MOVED by Councillor Bekkering that Council requests Administration to investigate the disgraceful disposing of animal carcasses on Town property, specifically the dump.

BUSINESS ARISING FROM THE MINUTES – CONT'D

Mr. Scherer recapped that residents using the trail system north of the transfer station found some garbage bags with a cow carcass in them.

The residents reported the carcass to the Landfill manager who then instructed the landfill operator to gather the carcass up and bury it immediately. Under the Town's approval to operate a landfill/transfer station this was the appropriate action as per the *Code of Practice for Landfills*. The carcass was in an area outside of day-to-day operation of the landfill and staff would never have seen the carcass unless reported.

Mr. Scherer also stated that Administration contacted Alberta Environment's Environmental Protection Officer to verify the burying of the animal carcass was the appropriate action and it was verified under the legislation it was the appropriate action. It was also confirmed that a cow carcass falls under the term "animal(s)" and also verified that under the *Environmental Protection and Enhancement Act* (EPEA) cattle fall under the definition of being an animal. Mr. Scherer added that the Town's practice is not to accept any cattle carcasses, but this was hidden in garbage bags unrecognizable to any of the landfill staff.

Council discussed the access to the area, and the number of these types of incidents.

No motion was made at this time.

BYLAWS

1) Proposed Supplementary Assessment Bylaw 3-2023

J. Orwa, Chief Financial Officer, reviewed Section 313 of the *Municipal Government Act* which requires Council to annually consider a Supplementary Assessment Bylaw authorizing the Town's Assessor to assess improvements that have not been previously assessed or increased value of an improvement since it was last assessed.

BYLAWS – CONT'D

**1) Proposed Supplementary Assessment Bylaw 3-2023 –
Cont'd**

RES. 62/2023

MOVED by Councillor Bekkering that Council gives First Reading to Bylaw 3-2023 being the Supplementary Assessment Bylaw for the Town of Taber, as presented.

CARRIED UNANIMOUSLY

RES. 63/2023

MOVED by Councillor McLean that Council gives Second Reading to Bylaw 3-2023 being the Supplementary Assessment Bylaw of the Town of Taber, as presented.

CARRIED UNANIMOUSLY

RES. 64/2023

MOVED by Councillor Firth that Council unanimously agrees to proceed with Third and Final Reading to Bylaw 3-2023 being the Supplementary Assessment Bylaw of the Town of Taber, as presented.

CARRIED UNANIMOUSLY

RES. 65/2023

MOVED by Councillor McLean that Council gives Third and Final Reading to Bylaw 3-2023 being the Supplementary Assessment Bylaw for the Town of Taber, as presented.

CARRIED UNANIMOUSLY

ACTION ITEMS

1) Appointment of Deputy Mayor

Council noted that as Councillor Rudd was not at this meeting, the Oath of Office for Deputy Mayor could not be administered.

RES. 66/2023 MOVED by Councillor Brewin that Council chooses not to do the Oath of Office at this meeting and instead do it at the next Regular Meeting scheduled for March 13, 2023.

CARRIED UNANIMOUSLY

2) 2022 Capital Projects Carry Forward

Council reviewed the requested carry-forward listing.

RES. 67/2023 MOVED by Councillor Firth that Council approves the list of 2022 Capital projects to be carried forward to 2023.

CARRIED UNANIMOUSLY

3) Feral and Stray Cat Discussion

D. Thibault, Chief Administrative Officer, stated that Administration had provided Council an opportunity to discuss a feral cat control program at the November 14th Regular Meeting of Council, at that time it was the resolution of Council to have Administration look further into the services that the Town of Taber would receive through a contracted service provider.

D. Thibault provided additional information supplied by the proposed contracted service provider.

Council discussed the cost parameters and further specifics based on the number of cats the contractor would catch.

ACTION ITEMS – CONT'D

3) Feral and Stray Cat Discussion – Cont'd

RES. 68/2023

MOVED by Councillor Sorensen that Council requests additional information related to the discussion of this item.

CARRIED UNANIMOUSLY

4) Information for Council

Administration reviewed the Meadows Progress Report.

No motion was made at this time.

5) Department Reports

Council reviewed the Department Reports.

No motion was made at this time.

6) Mayor and Councillor Reports (Verbal)

Mayor and Council provided details of their activity.

No motion was made at this time.

7) Standing Item - Council Requests

D. Thibault reviewed the current listing.

No motions were made at this time.

ACTION ITEMS – CONT'D

RES. 69/2023

MOVED by Councillor Firth that Council moves into Closed Session to prevent disclosure of:

- Criteria developed for the purpose of contractual negotiations on behalf of a public body, and considerations that relate to those negotiations, in accordance with Section 24(1) Advice from officials, of the *Freedom of Information and Protection of Privacy Act*.

CARRIED UNANIMOUSLY AT 4:02 PM

CLOSED SESSION

1) Proposed Lease Agreement Renewal: Taber Minor Hockey Association

Closed Session to prevent disclosure of criteria developed for the purpose of contractual negotiations on behalf of a public body, and considerations that relate to those negotiations, in accordance with Advice from officials: Section 24(1) of the *Freedom of Information and Protection of Privacy Act (FOIPP)*.

Pursuant to Section 197(6) of the *Municipal Government Act*, there was the following members of Administration in attendance for Agenda Item 10.1) Proposed Lease Agreement Renewal: Taber Minor Hockey Association: D. Thibault, Chief Administrative Officer, and K. Van Ham, Administrative Services Manager.

OPEN SESSION

Council reconvened the meeting at 5:00PM for the Delegation Agenda Items.

DELEGATIONS

1) Presentation to Ashley Timm: Commendation for Turning in Money

Mayor Prokop and Council presented Ms. Timm with a cheque for the found funds that she turned in to the Taber Police Service.

RES. 70/2023

MOVED by Councillor Firth that Council thanks Ashley Timm for her honesty and integrity in turning in the found funds to the Taber Police Service and commends Miss Timm for her extraordinary strength of character.

That Council releases the \$5000.00 turned into the Taber Police Service by Ashley Timm back to Ashley Timm.

CARRIED UNANIMOUSLY

2) Communities in Bloom: Mural Project Sponsorship Change Request

M. Rombough, President of Communities in Bloom, presented the Organization's request to change the July 18, 2022 Council Resolution 249/2022 award from the structure of "in-kind" to cash funding.

MOVED by Councillor Brewin that Council authorizes \$15,000.00 to be given to Communities in Bloom (CiB) for their mural work project in the Downtown area to be taken from Operating Reserves.

Councillor Bekkering requested that the rescinding motion should be considered prior to the above motion.

Councillor Brewin agreed and WITHDREW his motion.

DELEGATIONS – CONT'D

RES. 71/2023

MOVED by Councillor Brewin that Council rescinds Resolution 249/2022 which states: *“MOVED by Councillor Rudd that Council directs Administration to provide in-kind services to assist Communities in Bloom (CIB) mural work in the Downtown area up to the amount of \$15,000.00 which could consist of labour, materials and/or equipment.”*

CARRIED UNANIMOUSLY

RES. 72/2023

MOVED by Councillor Brewin that Council authorizes \$15,000.00 to be given to Communities in Bloom (CiB) for their mural work project in the Downtown area to be taken from Operating Reserves.

CARRIED UNANIMOUSLY

3) Oldman Watershed Council Funding Request

Shannon Frank, Executive Director of the Oldman Watershed Council, presented information related to the Organization's scope, and past and current projects.

RES. 73/2023

Council provides a donation to the Oldman Watershed Council in the amount of \$3,961.00, to be taken out of the Council Discretionary Fund for 2023; and,

Requests that Administration includes the donation amount in the future operating budgets going forward.

CARRIED

MEDIA INQUIRIES

None.

MOVED by Councillor Sorensen that Council recommends the lease renewal with the Taber Minor Hockey Association, for a portion of facility and equipment known as the Large Ice Arena Boards, the South Wall, the Large Ice Surface, and the Ice Resurfacer Sides, as specifically detailed in the lease for a term to expire March 31, 2027 (2026/2027 Ice Season).

Councillor Bekkering requested an amendment to state that Council “authorizes” instead of “recommends”.

Councillor Sorensen accepted the amendment.

RES. 74/2023

MOVED by Councillor Sorensen that Council authorizes the lease renewal with the Taber Minor Hockey Association, for a portion of facility and equipment known as the Large Ice Arena Boards, the South Wall, the Large Ice Surface, and the Ice Resurfacer Sides, as specifically detailed in the lease for a term to expire March 31, 2027 (2026/2027 Ice Season).

CARRIED UNANIMOUSLY

CLOSE OF MEETING

RES. 75/2023

MOVED by Councillor Firth that this Regular Meeting of Council is hereby Closed.

CARRIED UNANIMOUSLY AT 5:45 PM

MAYOR

CHIEF ADMINISTRATIVE OFFICER



Council Request for Decision

Meeting Date: March 13, 2023

Subject:

Feral and Stray Cat Discussion

Recommendation:

Council directs administration to use up to the previously approved \$16,000 from the 2023 operational budget for the purpose of administering a feral cat catch, spay/neuter, and release program.

Background:

Administration was requested to gather additional information after the February 27th Council meeting with regards to knowing if the cost of the feral cat service is contingent on the number of cats captured.

After further discussion with the service provider it has been indicated that the first step of the program is to do an assessment of the approximate number of feral cats at large prior to deciding how to address the feral cat concern. The assessment is a public engagement which would include local individuals that are familiar with the current feral cat population. Once that approximation is established the program administrator will decide the most cost effective way forward for the programs success and adjust the cost of the service accordingly. The Town would be made aware of the type of service that is to be provided prior to agreeing to move forward with the catch and release portion of the service. The service is paid for upon completion.

It should be noted that the cost will not go above \$10,000 if it turns out that the contracted service provider services a greater number of feral cats than the \$10,000 was estimated to service. (approx. 130 animals)

Administration had provided Council an opportunity to discuss a feral cat control program at our November 14th regular meeting of Council, at that time it was the resolution of Council to have administration look further into the services that the Town of Taber would receive through a contracted service provider. See resolution below.

3) Feral and Stray Cat Discussion

RES. 365/2022

MOVED by Councillor Brewin that Council requests Administration to provide additional information related to discussion of the feral and stray cat discussion item, specifically the cost per cat to spay/neuter, to look at different options, and to devise a way to identify the feral cats.

CARRIED UNANIMOUSLY

The contracted service provider supplied an estimated cost of \$60.00 per feral cat, that cost only includes the meds & disposables for each cat. There are additional costs per animal depending on what other variables come into play. Through this contracted service, the feral cats are identified with a tattoo in 1 ear and a clipping on the other ear so the cat can be identified from a distance that it has been treated through the program.

Through the operations budget approval process Council has already approved the sum of \$16,000 to administer a feral cat program if Council was in favor of the additional information provided by administration.

Last Chance Cat Ranch and Taber Police Service have requested discussion on this matter.

Legislation / Authority:

MGA, Section 3.

Strategic Plan Alignment:

Define and practice good governance.

Financial Implication:

Up to \$16,000 for the Feral cat program.

Service Level / Staff Resource Implication:

Currently unquantifiable due to multiple considerations related to an internal or external program selection.

Justification:

Last chance Cat Ranch and the Taber Police Service has requested discussion on this topic.



Alternative(s):

1. Council directs administration to request additional information related to the discussion of this item.
2. Council directs administration to table this item until another meeting.

Attachment(s): Town of Taber Feral Cat Proposal
Taber letter of Support

APPROVALS:

Originated By:
Derrin Thibault

Chief Administrative Officer (CAO) or Designate: _____

Feb 13, 2023

Canadian Animal Task Force
Bay F, 3851-21 Street N.E.
Calgary, Alberta T2E 6T5



PROPOSAL

The Canadian Animal Task Force proposes a Municipal Cat Care and Management Project for the town of Taber July 6th-9th 2023.

Funding request: \$10,000

Included in the \$10,000 fee:

- Veterinary care that includes; spay or neuter surgery, vaccinations (including rabies), internal and external parasite treatment, and permanent identification. Minor procedures such as wound treatment, ear cleaning, etc. are also included. More extensive veterinary care will be outsourced to a veterinary clinic.
- Fully licensed Veterinarians and Registered Veterinary Technologists
- Personnel includes a Clinic Director, Medical Manager and qualified volunteers.
- Staff and volunteers that are trained to trap and humanely care for cats in a stress free manner
- Medical equipment includes anesthetic machines, autoclaves, surgical packs, monitors, etc.
- Other equipment includes hundreds of humane traps, kennels, etc.
- The use of vehicles that includes a SUV, van, truck, 2 trailers & volunteers' vehicles, as needed
- Supplies: all medications, disposables, cat food, litter, etc
- Material that includes forms, handbooks, orientations, etc
- Orientations for volunteers
- Liability insurance
- A cell number to call for any concerns regarding post surgical complications
- Veterinary care for post surgical complications. All concerns must be communicated to the CATF Medical Manager who will arrange and authorize veterinary care.
- Placing cats that are not suitable for release with our partner rescue groups. All feral cats that are spayed or neutered and healthy are left in the community.
- Cats or kittens that are not suitable to be released will be re homed through our partner rescue organizations.
- Ill or injured cats not suitable for rehoming will be kept in safekeeping under veterinary care at the CATF shelter and, once healthy, returned to their colony.
- Support and mentorship from CATF for designated community caregivers in order to act as a liaison between businesses and community members and address any concerns. Local caregivers are expected to provide food, water, and shelter; keep

colonies clean; monitor for new intact cats and monitor for illness or injuries. A budget is set up for post clinic veterinary care.

- Owned cats can be sterilized providing the client can attest to proof of low income.
- Cats requiring care other than a routine spay or neuter will receive any necessary veterinary care. Should they require time to recover, they will be housed at our shelter in Calgary and released once healthy.

What we need from the community:

- A letter of support in order to obtain a license from the ABVMA. Please find the attached letter of support.
- A suitable building that has running water, heat, hard surface floors/walls and has a stocked bathroom. The site must be large enough to accommodate surgery, surgical areas, and holding areas for animals. We are very careful to tarp wood floors and leave the site in good condition. There may be a lingering harmless odour after we leave that dissipates quickly. A community hall would be an ideal location.
- A means to provide a questionnaire to all community members. The survey should identify problematic areas, estimate the number of cats, health of the cats, and any other relevant information. The CATF will provide a template for the survey. The town of Taber will communicate this information to CATF. The CATF is committed to ensuring the security of all personal information and takes reasonable administrative and technical measures to protect this data.
- Maps of each relevant neighborhood in order to strategically trap cats
- Assistance with advertising the project. All material will be provided by the CATF and any communication must be CATF approved.
- Authorization from the Town to provide veterinary care for the free roaming cats and to remove cats that will be placed with rescue groups to be rehomed.
- A Community Liaison that will assist with mapping problematic areas and liaising with local stakeholders
- Contact information of By Law Officers and assistance with liaising with any By Law Officers (if applicable)

Timeline: The CATF proposes that, after gaining support of local officials, we proceed with the following estimated timeline:

- **4- 6 weeks prior to the spay neuter clinic weekend:** Announce the Program in local media; include educational material for cat owners i.e. spaying/neutering/vaccinating/indoor cats. Recruit local volunteers if needed. Advertise cat demographic survey to community members.
- **2-3 weeks prior to the clinic:** Locate, assess and count cats. Identify problematic areas; speak with businesses and community members that live near cat colonies. Create goodwill. This is done with the results of the survey.
- **July 6th-7th :** Trapping cats
- **July 8th:** Surgery

- **July 9th** : Release cats post-surgery to areas where they were trapped or caught. Cats that are too stressed will be released sooner after obtaining approval from the Responsible Veterinarian.
- **Ongoing**: Community caregivers will monitor and care for the cats.

We are happy to answer any questions that you may have! Please contact;

RJ Bailot, Executive Director
executivedirector@cataskforce.org
403-837-7442
www.cataskforce.org



CANADIAN ANIMAL TASK FORCE

Date: _____

RE: PROPOSED SPAY NEUTER CLINIC FOR THE 2023 SEASON

The Town of Taber supports the proposed spay and neuter clinic to be held by the Canadian Animal Task Force from July 7-9 2023.

Thank-you,

Sign: _____

Print: _____

Title: _____

helping people, helping animals

Council Request for Decision

Meeting Date: March 13, 2023

Subject:

Correction for Bylaw 2-2023

Recommendation:

1. That Council rescinds RES 43/2023 MOVED by Councillor Rudd for the Second Reading of Bylaw 2-2023 given on February 13, 2023 to amend Land Use Bylaw 13-2020, as presented.
2. That Council rescinds RES 44/2023 MOVED by Councillor McLean for the Third Reading of Bylaw 2-2023 given on February 13, 2023 to amend Land Use Bylaw 13-2020, as presented.
3. That Council gives Second Reading to Bylaw 2-2023 to amend Land Use Bylaw 13-2020, amending all references to bylaw number 21-2022 in the attached draft from 21-2022 to 2-2023.

Background:

On January 23, 2023, Council provided the first reading for Bylaw 2-2023 to amend Land Use Bylaw 13-2020.

RES. 21/2023 MOVED by Councilor Sorensen that Council gives first reading to
Bylaw 2-2023 to Amend Land Use Bylaw 13-2020

CARRIED UNANIMOUSLY

Advertising of the Public Hearing occurred in the February 1st and 8th issues of the Taber Times and was also posted on the Town's website. One comment was received verbally in favor of the bylaw amendment by Administration at the time this request for decision was prepared. A Public Hearing was held February 13, 2023 with no opposition.

On February 13, 2023 Council provided second and third readings for Bylaw 2-2023 to amend Land Use Bylaw 13-2020.

RES. 43/2023 MOVED by Councilor Rudd that Council gives second reading to
Bylaw 2-2023 to Amend Land Use Bylaw 13-2020, as
presented.



CARRIED UNANIMOUSLY

RES. 44/2023

MOVED by Councilor McLean that Council gives third reading to Bylaw 2-2023 to Amend Land Use Bylaw 13-2020, as presented.

CARRIED UNANIMOUSLY

It was noticed after the readings had taken place that a previous draft of the bylaw had been attached to the agenda for these two readings and the Bylaw number had not been updated in it to reflect that the Bylaw was delayed and not brought forward until 2023. The proper draft of the Bylaw had been included in the first reading and the only difference between the two was the old Bylaw number. We are asking to rescind the second and third readings and make a new motion for the second reading that makes the appropriate amendment for the Bylaw number in the draft.

Administration has received an application to amend the Land Use District for the following parcels from Residential Street-Oriented Multiple Dwelling District (R-3) to Residential Single and Two Dwelling District (R-2):

- 1 Sage Brush Court; Lot 59, Block 4, Plan 2210999
- 5 Sage Brush Court; Lot 60, Block 4, Plan 2210999
- 9 Sage Brush Court; Lot 61, Block 4, Plan 2210999
- 13 Sage Brush Court; Lot 62, Block 4, Plan 2210999
- 17 Sage Brush Court; Lot 63, Block 4, Plan 2210999
- 21 Sage Brush Court; Lot 64, Block 4, Plan 2210999
- 25 Sage Brush Court; Lot 65, Block 4, Plan 2210999

The applicant is requesting the change in district to better accommodate development on these properties. There will be three lots in this development that will remain a R-3 to provide a variety of types of residential development in the area.

The proposed amendment was reviewed and recommended for adoption by the Municipal Planning Commission (MPC) at their regular meeting on January 16, 2023. If Council wishes to proceed by rescinding the original 2nd and 3rd reading, and give the amended 2nd reading, administration will return with the 3rd reading at a future date, which would then allow the changes to come into force.

Legislation / Authority:

Section 692 of the MGA allows for amendments to the Land Use Bylaw.

Strategic Plan Alignment:

Develop Community and Promote Growth – Review Town policies and regulations that pertain to development.



Financial Implication:

Cost of Advertising – covered by the application fee

Service Level / Staff Resource Implication:

Land Use Bylaw amendments fall under the regular duties of the Planning and Economic Development Department.

Justification:

This will help reduce the approval time for single detached dwelling and allow the applicant to develop the properties in a way that benefits their business and helps the Town's economic base grow.

Alternative(s):

1. Council could choose to give Second and Third and Final Reading to the amended bylaw at this meeting.

Attachment(s): Draft of Land Use Bylaw Amendment 2-2023
Advertisement
R-2 District
R-3 District

APPROVALS:

Originated By:
Celina Newberry

Chief Administrative Officer (CAO) or Designate: _____

TOWN OF TABER
BYLAW NO. 21 – 2022

BEING A BYLAW OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF AMENDING THE TOWN OF TABER LAND USE BYLAW 13-2020 WITHIN THE TOWN OF TABER.

WHEREAS section (640) of the Municipal Government Act (Alberta, R.S.A. 2000, Chapter M-26, and amendments thereto) permits a Council to prohibit or regulate and control the use and development of land and buildings in a municipality by passing a land use bylaw;

AND WHEREAS Council of the Town of Taber adopted Land Use Bylaw No. 13-2020;

AND WHEREAS Council, having received an application from the landowner requesting to amend Land Use Bylaw 13-2020 to re-designate civic addresses 1 Sage Brush Court; Lot 59, Block 4, Plan 2210999, 5 Sage Brush Court; Lot 60, Block 4, Plan 2210999, 9 Sage Brush Court; Lot 61, Block 4, Plan 2210999, 13 Sage Brush Court; Lot 62, Block 4, Plan 2210999, 17 Sage Brush Court; Lot 63, Block 4, Plan 2210999, 21 Sage Brush Court; Lot 64, Block 4, Plan 2210999, and 25 Sage Brush Court; Lot 65, Block 4, Plan 2210999 containing 1.00 acre more or less, from Residential Street-Oriented Multiple Dwelling District (R-3) to Residential Single and Two Dwelling District (R-2) in order to better achieve the development objectives of the landowner in accordance with the Town of Taber Land Use Bylaw 13-2020;

NOW THEREFORE the Council of the Town of Taber in the Province of Alberta, duly assembled, hereby enacts as follows:

1.0 NAME OF BYLAW

This Bylaw may be cited as the “Land Use Bylaw 21-2022 Amendment”

2.0 DEFINITIONS

Act

means the Municipal Development Act, R.S.A. 2000, Chapter M-26, as amended;

Bylaw

means the Town of Taber Land Use Bylaw 13-2020 established by the Municipality;

Chief Administrative Officer

means the Chief Administrative Officer for the Town, regardless of the specific title that may be conferred on the Officer by Council from time to time;

Council

means the Council for the Town of Taber;

TOWN OF TABER
BYLAW NO. 21 – 2022

Municipality

means the Town of Taber;

3.0 GENERAL

3.1 That the Land Use Map contained in Bylaw No. 13-2020 is amended, as reflected in “Schedule A”, by the re-districting of:

CIVIC ADDRESS 1 Sage Brush Court
LOT 59
BLOCK 4
PLAN 2210999
EXEPTING THEREOUT ALL MINES AND MINERALS

CIVIC ADDRESS 5 Sage Brush Court
LOT 61
BLOCK 4
PLAN 2210999
EXEPTING THEREOUT ALL MINES AND MINERALS

CIVIC ADDRESS 9 Sage Brush Court
LOT 61
BLOCK 4
PLAN 2210999
EXEPTING THEREOUT ALL MINES AND MINERALS

CIVIC ADDRESS 13 Sage Brush Court
LOT 62
BLOCK 4
PLAN 2210999
EXEPTING THEREOUT ALL MINES AND MINERALS

CIVIC ADDRESS 17 Sage Brush Court
LOT 63
BLOCK 4
PLAN 2210999
EXEPTING THEREOUT ALL MINES AND MINERALS

CIVIC ADDRESS 21 Sage Brush Court
LOT 64
BLOCK 4
PLAN 2210999
EXEPTING THEREOUT ALL MINES AND MINERALS

CIVIC ADDRESS 25 Sage Brush Court
LOT 65
BLOCK 4
PLAN 2210999

TOWN OF TABER
BYLAW NO. 21 – 2022

EXEPTING THEREOUT ALL MINES AND MINERALS

4.0 INTENTION OF TOWN COUNCIL

It is the intention of the Town Council that each separate provision of this Bylaw shall be deemed independent of all other provisions herein and it is further the intention of the Town Council that if any provision of the Bylaw be declared invalid, all other provisions thereof shall remain valid and enforceable.

5.0 RESCINDED OR AMENDED BYLAWS

- 5.1 Bylaw No. 13-2020 being the Land Use Bylaw is hereby amended as indicated in the attached "Schedule A".
- 5.2 The remainder of Bylaw No. 13-2020 being the Land Use Bylaw is not amended by Bylaw 21-2022 and remains in full force and effect.

6.0 EFFECTIVE DATE

This Bylaw shall take effect on the day of the final passing and the signatures of the chief elected official and duly authorized designated officer thereof.

RES. Read a first time this _____ day of _____, 20__

RES. Read a second time this _____ day of _____, 20__

RES. Read a third time and finally passed this _____ day of _____, 20__

TOWN OF TABER

MAYOR

CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

TOWN OF TABER
BYLAW NO. 21 – 2022

Schedule "A"

Subject portion of 1 Sage Brush Court; Lot 59, Block 4, Plan 2210999, 5 Sage Brush Court; Lot 60, Block 4, Plan 2210999, 9 Sage Brush Court; Lot 61, Block 4, Plan 2210999, 13 Sage Brush Court; Lot 62, Block 4, Plan 2210999, 17 Sage Brush Court; Lot 63, Block 4, Plan 2210999, 21 Sage Brush Court; Lot 64, Block 4, Plan 2210999, and 25 Sage Brush Court; Lot 65, Block 4, Plan 2210999

From: Residential Street -Oriented Multiple Dwelling District (R-3)

To: Residential Single and Two Dwelling District (R-2)



VISIT WWW.TABER.CA/LIVESTREAM TO VIEW
COUNCIL MEETING LIVESTREAMS & RECORDINGS

REGULAR/SPECIAL COUNCIL MEETING

REGULAR MEETING OF COUNCIL TO BE HELD MONDAY, FEBRUARY 13, 2023
AT 3:30 PM IN THE TOWN COUNCIL CHAMBERS

REGULAR MEETING OF COUNCIL TO BE HELD MONDAY, FEBRUARY 27, 2023
AT 3:30 PM IN THE TOWN COUNCIL CHAMBERS

BOARD/COMMITTEE/COMMISSION MEETINGS

RECREATION BOARD MEETING TO BE HELD THURSDAY, FEBRUARY 2, 2023
AT 5:30 PM IN THE TOWN COUNCIL CHAMBERS

TABER LIBRARY BOARD MEETING TO BE HELD THURSDAY, FEBRUARY 9, 2023
AT 5:15 PM IN THE TOWN COUNCIL CHAMBERS

TABER MUNICIPAL POLICE COMMISSION MEETING TO BE HELD WEDNESDAY,
FEBRUARY 15, 2023 AT 4:30 PM IN THE TOWN COUNCIL CHAMBERS

MUNICIPAL PLANNING COMMISSION MEETING TO BE HELD TUESDAY,
FEBRUARY 21, 2023 AT 1:30 PM IN THE TOWN COUNCIL CHAMBERS

ARTS & HERITAGE COMMITTEE MEETING TO BE HELD TUESDAY,
FEBRUARY 21, 2023 AT 5:30 PM IN THE TOWN COUNCIL CHAMBERS

VOLUNTEER BOARD/COMMITTEE/COMMISSION VACANCIES

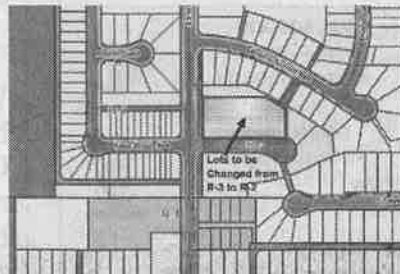
- **SUBDIVISION AND DEVELOPMENT APPEAL BOARD:** 2 Residents of the Town of Taber
- **ARTS & HERITAGE COMMITTEE:** 1 Resident of the Town of Taber
- **RECREATION BOARD:** 1 Resident of the Town of Taber
- **LIBRARY BOARD:** 2 Residents of the Town of Taber or Municipal District of Taber

Applications for the above may be picked up at the Town Administration Office,
or apply easily online at www.taber.ca/volunteer.
Further information may be obtained by contacting Kerry Van Ham, Administrative Services Manager at 403 223 5519.

Public Notice Town of Taber Proposed Bylaw 2-2023

The Town of Taber is proposing to amend Land Use Bylaw 13-2020 for a map amendment. If proposed Bylaw 2-2023 is passed, the Land Use Bylaw will change 1 Sage Brush Court, 5 Sage Brush Court, 9 Sage Brush Court, 13 Sage Brush Court, 17 Sage Brush Court, 21 Sage Brush Court, and 25 Sage Brush Court from the Residential Street-Oriented Multiple Dwelling District (R-3) to Residential Single and Two Dwelling District (R-2).

1 Sage Brush Court; Lot 59, Block 4, Plan 2210999,
5 Sage Brush Court; Lot 60, Block 4, Plan 2210999,
9 Sage Brush Court; Lot 61, Block 4, Plan 2210999,
13 Sage Brush Court; Lot 62, Block 4, Plan 2210999,
17 Sage Brush Court; Lot 63, Block 4, Plan 2210999,
21 Sage Brush Court; Lot 64, Block 4, Plan 2210999,
and 25 Sage Brush Court; Lot 65, Block 4, Plan 2210999 as indicated in the map below:



If you are for or opposed to this amendment or would like to express a concern about it, Council would like to hear from you. On Monday, **February 13, 2023**, at 3:30 pm, Council will hold a **PUBLIC HEARING** in the Town of Taber Council Chambers to consider the proposed Land Use Bylaw Amendment. Copies of the amending Bylaw 2-2023 may be obtained at the Town of Taber Administration building. If you are unable to attend the public hearing, but would like to submit your comments/concerns in writing, please submit them to the Town Office no later than noon on February 13, 2023.

Celina Newberry, Planning Officer
Phone: (403)-223-6003 • Email: celina.newberry@taber.ca



A - 4900 50 St. Taber, T1G 1T1
Phone 403-223-5500 • Fax 403-223-5530
email: town@taber.ca • website: www.taber.ca
Keeping Our Community Informed



3.4. RESIDENTIAL SINGLE AND TWO DWELLING DISTRICT (R-2)

3.4.1. Purpose

- (1) This district is intended to provide for a variety of low-density residential housing types within existing and new residential areas, with potential for smaller lot sizes and a concentrated urban form.

3.4.2. Uses

1) Permitted Uses	2) Discretionary Uses
<ul style="list-style-type: none"> a) Single Detached Dwelling b) Semi-Detached Dwelling c) Duplex Dwelling d) Row House Dwelling e) Accessory Structure (also see Section 2.11) f) Accessory Use (also see Section 2.12) g) Home Occupation – Class 1 (also see Section 2.19) h) Child Care- Limited i) Park j) Utilities k) Sign – Class A 	<ul style="list-style-type: none"> a) Secondary Suite – Attached (also see section 2.9) b) Secondary Suite – Detached (also see Section 2.9) c) Multi-unit Residential d) Home Occupation – Class 2 (also see Section 2.19) e) Place of Worship – Small (also see Section 2.17) f) Child Care g) Group Care – Limited h) Neighbourhood Commercial Development (also see Section 2.20) i) Community Entrance Feature j) Sign – Class B

3.4.3. Standards

1) Subdivision Standards	
a) Minimum Parcel Area	
i) Single Detached Dwelling	350.0 m ²
ii) Semi-detached Dwelling Unit	225.0 m ²
iii) Duplex Dwelling	450.0 m ²
b) Minimum Parcel Width	
i) Single Detached Dwelling	11.0 m
ii) Semi-Detached and Row House Dwellings:	
(1) Interior unit parcel width	6.0 m
(2) End unit parcel width	7.2 m
(3) Corner unit parcel width	9.0 m
iii) Duplex Dwelling	15.0 m
c) Minimum Unit Width	6.0 m
d) Parcel dimensions for all other uses shall be to the satisfaction of the Subdivision Authority.	

2) Development Standards	
a) Minimum Front Yard	6.0 m
b) Minimum Rear Yard	6.0 m
c) Minimum Side Yard	
i) Laned Lots	1.2 m
ii) Laneless Lots with Attached Garage	1.2 m
iii) Laneless Lots without Attached Garage	3.0 m on one side and 1.2 m on the other
iv) Laneless Semi-detached Lots on Common Lot Line	3.0 m on both sides with 0.0 m on the common Lot Line
v) Corner Lots	3.0 m
d) Maximum Building Height	10.5 m
e) Maximum Building Coverage	50%

3.5. RESIDENTIAL STREET-ORIENTED MULTIPLE DWELLING DISTRICT (R-3)

3.5.1. Purpose

- (1) This purpose of this district is to provide for row housing and other forms of street-oriented attached housing, including comprehensive and street-oriented development that is contextually compatible with adjacent residential uses.

3.5.2. Use Conditions

- (1) A maximum of one residential building shall be allowed per parcel.
- (2) Where more than one (1) residential building is proposed on a parcel, the Residential Comprehensive Development Multiple-Residential Dwelling District (R-4) shall be applied to the site instead.

3.5.3. Uses

1) Permitted Uses	2) Discretionary Uses
a) Semi-Detached Dwelling	a) Single Detached Dwelling
b) Duplex Dwelling	b) Secondary Suite (Attached) (also see Section 2.9)
c) Row House Dwelling	c) Secondary Suite (Detached) (also see Section 2.9)
d) Accessory Structure (also see Section 2.11)	d) Multi-unit Residential
e) Accessory Use (also see Section 2.12)	e) Mixed-use Development
f) Home Occupation – Class 1 (also see Section 2.19)	f) Home Occupation – Class 2 (also see Section 2.19)
g) Child Care – Limited	g) Child Care
h) Park	h) Group Care – Limited
i) Utilities	i) Community Entrance Feature
j) Sign – Class A	j) Neighbourhood Commercial Development (also see Section 2.20)
	k) Place of Worship – Small (also see Section 2.17)
	l) Sign – Class B

3.5.4. Standards

1) Subdivision Standards	
a) Minimum Parcel Area	
i) Single Detached Dwelling	250.0 m ²
ii) Semi-detached Dwelling Unit	150.0 m ²
iii) Duplex Dwelling	450.0 m ²
b) Minimum Parcel Width	
i) Semi-Detached and Row House Dwellings:	
(1) Interior unit parcel width	6.0 m
(2) End unit parcel width	7.2 m
(3) Corner unit parcel width	9.0 m
ii) Duplex Dwelling	15.0m
iii) Single Detached Dwelling	11.0 m

c) Minimum Unit Width	
i) Semi-Detached Dwelling Unit	6.0 m
2) Development Standards	
a) Minimum Front Yard (see 3.5.5 Contextual Building Requirements)	6.0 m
b) Minimum Rear Yard	6.0 m
c) Minimum Interior Side Yard	
i) Multi-Residential, Multi-Unit, and Row House Dwelling	3.0 m
ii) Laneless Lots Semi-detached Lots on Common Lot Line	3.0 m on both sides with 0.0 m on the common lot line
iii) Laneless Lots without Attached Garage	3.0 m on one side and 1.2m on the other
iv) Minimum Side Yard Setback – Corner Lots	3.0 m
v) Single Detached Dwellings	
(1) Laned Lots	1.2 m
(2) Laneless Lots with Attached Garage	1.2 m
(3) Laneless Lots without Attached Garage	3.0 m on one side and 1.2 m on the other
d) Maximum Building Height	
i) Multi-Residential, Multi-Unit	4 storeys or 14 metres, whichever is the lesser
ii) Row House Dwelling (see 3.5.5 Contextual Building Requirements)	12.0 m
iii) All other Dwellings	10.5 m
e) Maximum Building Coverage	50%

3.5.5. Contextual Building Requirements

- (1) Setback of 6 m may be reduced to 1 metre provided that this front yard is determined to be compatible with adjacent residential development and is located within a comprehensively developed site that is approved by the Development Authority.
- (5) Maximum building height is the lesser of 12.0 metres or the average building height of the two adjacent properties, plus 1.5 metres; and, if one of the adjacent properties is vacant, its building height is assumed to be 10.5 metres for this calculation.

Council Request for Decision

Meeting Date: March 13, 2023

Subject:

Proposed Bylaw 4-2023 - Long Term Borrowing - Wastewater Secondary Clarifier Rehab Project

Recommendation:

That Council gives 1st reading to Long Term Borrowing - Wastewater Secondary Clarifier Rehab Project Bylaw 4-2023, at this meeting.

Background:

At the October 24, 2022 regular meeting of Council, the following resolutions were passed;

RES.352/2022 MOVED by Councillor Sorensen that Council approves an infrastructure renewal fee of \$6.00/month for residential accounts and \$7.50/month for non-residential accounts.

RES. 353/2022 MOVED by Councillor Sorensen that Council directs Administration to prepare a borrowing bylaw for a \$3M debenture to fund the Secondary Clarifier Rehab Project.

Based on \$3M debenture with the current interest rate of 5.27% from Alberta Treasury and Finance and a term of 20 years, the payments would be \$244,483.28 per year, see attached amortization schedule.

This loan will be serviced by the approved infrastructure renewal fee of \$6.00/month per residential account and \$7.50 per non-residential account (Approx 3000 residential account and 400 non-residential accounts). This will generate \$252,000 per year.

As a requirement under the MGA, an advertisement will be posted in the newspaper for 2 weeks. Administration is requesting 1st reading at this meeting.

Legislation / Authority:

MGA 251, 258, 273



Strategic Plan Alignment:

Define and Practice Good Governance

Financial Implication:

The estimated annual payments for this loan would be approximately \$244,483.28. This may change depending on the interest rate at the time of the actual debenture.

Service Level / Staff Resource Implication:

Service levels remain the same.

Justification:

To finance the Wastewater Secondary Clarifier Rehab Project

Alternative(s):

That Council does not give 1st reading to Long Term Borrowing - Wastewater Secondary Clarifier Rehab Project Bylaw 4-2023 and directs administration to provide further information.

Attachment(s): Proposed Bylaw 4-2023 - Long Term Borrowing –
Wastewater Secondary Clarifier Rehab Project –
Payment schedule

Proposed Bylaw 4-2023 - Long Term Borrowing –
Wastewater Secondary Clarifier Rehab Project

APPROVALS:

Originated By: John Orwa

Chief Administrative Officer (CAO) or Designate: _____

Wastewater Secondary Clarifier Rehab Project

Principal is \$3,000,000.00

Term is 20 Years

Interest rate of 5.27 %

Payment #	Payment	Principal	Interest	Balance	
1	\$122,241.64	\$43,191.64	\$79,050.00	\$2,956,808.36	Annual payments \$244,483.28
2	\$122,241.64	\$44,329.74	\$77,911.90	\$2,912,478.62	original payment amt as presented to coucil (5.07%) -\$240,428.40
3	\$122,241.64	\$45,497.83	\$76,743.81	\$2,866,980.79	Increase \$4,054.88
4	\$122,241.64	\$46,696.70	\$75,544.94	\$2,820,284.09	
5	\$122,241.64	\$47,927.15	\$74,314.49	\$2,772,356.94	
6	\$122,241.64	\$49,190.03	\$73,051.61	\$2,723,166.91	
7	\$122,241.64	\$50,486.19	\$71,755.45	\$2,672,680.72	
8	\$122,241.64	\$51,816.50	\$70,425.14	\$2,620,864.22	
9	\$122,241.64	\$53,181.87	\$69,059.77	\$2,567,682.35	
10	\$122,241.64	\$54,583.21	\$67,658.43	\$2,513,099.14	
11	\$122,241.64	\$56,021.48	\$66,220.16	\$2,457,077.66	
12	\$122,241.64	\$57,497.64	\$64,744.00	\$2,399,580.02	
13	\$122,241.64	\$59,012.71	\$63,228.93	\$2,340,567.31	
14	\$122,241.64	\$60,567.69	\$61,673.95	\$2,279,999.62	
15	\$122,241.64	\$62,163.65	\$60,077.99	\$2,217,835.97	
16	\$122,241.64	\$63,801.66	\$58,439.98	\$2,154,034.31	
17	\$122,241.64	\$65,482.84	\$56,758.80	\$2,088,551.47	
18	\$122,241.64	\$67,208.31	\$55,033.33	\$2,021,343.16	
19	\$122,241.64	\$68,979.25	\$53,262.39	\$1,952,363.91	
20	\$122,241.64	\$70,796.85	\$51,444.79	\$1,881,567.06	
21	\$122,241.64	\$72,662.35	\$49,579.29	\$1,808,904.71	
22	\$122,241.64	\$74,577.00	\$47,664.64	\$1,734,327.71	
23	\$122,241.64	\$76,542.10	\$45,699.54	\$1,657,785.61	
24	\$122,241.64	\$78,558.99	\$43,682.65	\$1,579,226.62	
25	\$122,241.64	\$80,629.02	\$41,612.62	\$1,498,597.60	
26	\$122,241.64	\$82,753.59	\$39,488.05	\$1,415,844.01	
27	\$122,241.64	\$84,934.15	\$37,307.49	\$1,330,909.86	
28	\$122,241.64	\$87,172.17	\$35,069.47	\$1,243,737.69	
29	\$122,241.64	\$89,469.15	\$32,772.49	\$1,154,268.54	
30	\$122,241.64	\$91,826.66	\$30,414.98	\$1,062,441.88	
31	\$122,241.64	\$94,246.30	\$27,995.34	\$968,195.58	
32	\$122,241.64	\$96,729.69	\$25,511.95	\$871,465.89	
33	\$122,241.64	\$99,278.51	\$22,963.13	\$772,187.38	
34	\$122,241.64	\$101,894.50	\$20,347.14	\$670,292.88	
35	\$122,241.64	\$104,579.42	\$17,662.22	\$565,713.46	
36	\$122,241.64	\$107,335.09	\$14,906.55	\$458,378.37	
37	\$122,241.64	\$110,163.37	\$12,078.27	\$348,215.00	
38	\$122,241.64	\$113,066.17	\$9,175.47	\$235,148.83	
39	\$122,241.64	\$116,045.47	\$6,196.17	\$119,103.36	
40	\$122,241.64	\$119,103.36	\$3,138.28	\$0.00	
Totals:	\$4,889,665.60	\$3,000,000.00	\$1,889,665.60		

TOWN OF TABER
BYLAW NO.4– 2023

BEING A BYLAW OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF AUTHORIZING THE COUNCIL OF THE TOWN OF TABER TO INCUR INDEBTEDNESS BY THE ISSUANCE OF THE DEBENTURE(S) IN THE AMOUNT UP TO \$3,000,000.00 FOR THE PURPOSE OF FINANCING THE WASTEWATER SECONDARY CLARIFIER REHAB PROJECT WITHIN THE TOWN OF TABER.

WHEREAS the Council of the Town of Taber, in the Province of Alberta, deems it expedient to issue a bylaw pursuant to Section 251 of the Municipal Government Act to authorize the financing of the Wastewater Secondary Clarifier Rehab Project.

AND WHEREAS the plans, specifications and estimates for the project confirm the total cost of the said project to be \$3,000,000.

AND WHEREAS in order to construct and complete the said project, it will be necessary for the Town of Taber to borrow up to the sum of \$3,000,000 on the terms and conditions referred to in this bylaw;

AND WHEREAS the Town of Taber will repay the indebtedness over a period of Twenty (20) years in semi-annual installments, with interest not to exceed EIGHT percent (8%), or the interest rate fixed from time to time by the Alberta Finance and Treasury Board, payable semi-annually;

AND WHEREAS the amount of the outstanding debt of the Town of Taber at December 31, 2021 is \$13.8M and no part of the principal or interest is in arrears.

AND WHEREAS the estimated lifetime of the purchase financed under this bylaw is equal to 20 years;

AND WHEREAS all required approvals have been obtained and the project is in accordance with all *Acts* and *Regulations* of the Province of Alberta.

NOW THEREFORE the Council of the Town of Taber in the Province of Alberta, duly assembled, hereby enacts as follows:

1.0 NAME OF BYLAW

This bylaw may be cited as the “Long Term Borrowing – Wastewater Secondary Clarifier Rehab Project Bylaw 4-2023”.

2.0 DEFINITIONS

In this Bylaw:

Act means the Municipal Government Act

Bylaw means the “Long-Term Borrowing – Wastewater Secondary Clarifier Rehab Project Bylaw 4-2023”.

TOWN OF TABER
BYLAW NO.4– 2023

Chief Administrative Officer	means the Chief Administrative Officer for the Town, regardless of the specific title that may be conferred on the Officer by Council from time to time;
Council	means the Council for the Town of Taber;
Indebtedness	means an amount of money owed;
Municipality	means the Town of Taber;
Signatory	means person(s) authorized to sign on behalf of the Town of Taber as designated by Council.

3.0 GENERAL

- 3.1 The indebtedness shall be contracted on the credit and security of the Town of Taber.
- 3.2 The net amount borrowed under the bylaw shall be applied only to the project specified in this bylaw.

4.0 TERMS AND CONDITIONS

- 4.1 That for the purpose of the Wastewater Secondary Clarifier Rehab Project, the sum of up to THREE MILLION (\$3,000,000) be borrowed from the Alberta Finance and Treasury Board or another authorized financial institution by way of debenture on the credit and security of the Town of Taber at large, of which the full sum of up to \$3,000,000.00 Dollars is to be paid by the Town of Taber at large.
- 4.2 The Signatory(s) of the Town of Taber are hereby authorized to issue debenture(s) on behalf of the Town of Taber for the amount and purpose as authorized by this bylaw, namely the Wastewater Secondary Clarifier Rehab.
- 4.3 The Town of Taber shall repay the indebtedness according to the repayment structure in effect, namely semi-annual equal payments of combined principal and interest instalments not to exceed TWENTY (20) years calculated at a rate not exceeding the interest rate fixed by the Alberta Finance and Treasury Board or another authorized financial institution on the date of the borrowing, and not to exceed EIGHT (8) percent.
- 4.4 The Town of Taber shall levy and raise in each year municipal Infrastructure fee sufficient to pay the indebtedness.

TOWN OF TABER
BYLAW NO.4- 2023

5.0 INTENTION OF TOWN COUNCIL

It is the intention of the Town Council that each separate provision of this Bylaw shall be deemed independent of all other provisions herein and it is further the intention of the Town Council that if any provision of the Bylaw be declared invalid, all other provisions thereof shall remain valid and enforceable.

6.0 EFFECTIVE DATE

This Bylaw shall take effect on the day of the final passing and the signatures of the chief elected official and duly authorized designated officer thereof.

- RES. Read a first time this ___ day of ___, 2023
- RES. Read a second time this ___ day of _____, 2023
- RES. Read a third time and finally passed this ___ day of _____, 2023

TOWN OF TABER

MAYOR

CHIEF ADMINISTRATIVE OFFICER (C.A.O)

Council Request for Decision

Meeting Date: March 13, 2023

Subject:

Appointment of Deputy Mayor

Recommendation:

No motion required.

Background:

At the Organizational Meeting of Council held on October 25, 2021 Council adopted the schedule outlining the delegation of Deputy Mayor for eight month terms to members of Council. This provides each member the opportunity to assist with town business in the possible absence of the Mayor, or to represent the Town, should the Mayor have other commitments. Historically the order of appointments has been based on the number of votes each Councillor received in the municipal election, in order from most to least.

Deputy Mayor Carly Firth's term expired on February 28, 2023. Therefore, Administration is recommending that Mayor Prokop completes the Oath of Office for Councillor Rudd to be Deputy Mayor for the term of expiring October 31, 2023 at this time.

Legislation / Authority:

Municipal Government Act, Section 197(1).

Strategic Plan Alignment:

Governance: Examine service delivery at the department level and confirm if resources are aligned appropriately.

Financial Implication:

None.

Service Level / Staff Resource Implication:

1. Deputy Mayor time commitment for potential function attendance and signing authority.
2. Staff involvement in documenting appointments and sending to applicable internal and external stakeholders.



Justification:

The Oath of Office for Deputy Mayor bestowed on Councillor Rudd is in alignment with the schedule adopted by Council in October 2021, and in accordance with the *Municipal Government Act*.

Alternative(s):

1. Council could choose not to do the Oath of Office at this meeting and instead do it at the next Regular Meeting scheduled for March 27, 2023.

Attachment(s): Deputy Mayor Listing

APPROVALS:

Originated By:
Kerry Van Ham

Chief Administrative Officer (CAO) or Designate: _____



COUNCIL BOARDS, COMMITTEES & COMMISSIONS

March 28, 2022

DEPUTY MAYORS - ARE APPOINTED FOR A EIGHT MONTH TERM

1.	NOVEMBER 1, 2021 – JUNE 30, 2022	COUNCILLOR SORENSEN
2.	JULY 1, 2022 – FEBRUARY 28, 2023	COUNCILLOR FIRTH
3.	MARCH 1, 2023 – OCTOBER 31, 2023	COUNCILLOR RUDD
4.	NOVEMBER 1, 2023 – JUNE 30, 2024	COUNCILLOR BEKKERING
5.	JULY 1, 2024 – FEBRUARY 28, 2025	COUNCILLOR MCLEAN
6.	MARCH 1, 2025 – OCTOBER 20, 2025	COUNCILLOR BREWIN

Council Request for Decision

Meeting Date: March 13, 2023

Subject:

Patron Disciplinary Policy Renewal PS-REC-10

Recommendation:

Council approves the Patron Disciplinary Policy Renewal (PS-REC-10), as presented.

Background:

Administration has reviewed the Patron Disciplinary Policy Renewal (PS-REC-10), as attached, as part of 3-year policy review. Administration has made 1 addition of our standard Policy Statement indicated in red.

Legislation / Authority:

Municipal Government Act, 201 (1) (a)

Strategic Plan Alignment:

Define and practice good governance

Financial Implication:

None

Service Level / Staff Resource Implication:

None

Justification:

Three-year review of the policy, to ensure municipal best practices are being sought.

Alternative(s):

That Council approves the Patron Disciplinary Policy Renewal (PS-REC-10), as amended.

Attachment(s): Patron Disciplinary Action PS-REC-10



APPROVALS:

Originated By:
Brian Martin

Chief Administrative Officer (CAO) or Designate: _____



Patron Disciplinary Action

Policy No.: PS-REC-10	Council Resolution No.:
Department: Recreation	Authority: Council
Effective Date: March 13, 2023	Revision Date: March 13, 2023
Review Date: February 2026	Repealed Date:
Supersedes: Town of Taber Park & Recreation Facilities Disciplinary Action Policy No. 59C-9/2/98	
Related Procedure No.: PS-REC-10	
Related Procedure Name: Patron Disciplinary Action	

1.0 PURPOSE

- 1.1 To establish parameters of behavior for Parks and Recreation patrons in order to promote a healthy, safe, and appealing environment and encourage participation and use of Parks and Recreation facilities.

2.0 POLICY STATEMENT

- 2.1 A behavior is unacceptable if facility staff consider it:
 - 2.1.1 To be unlawful (municipal By-Laws, Federal/Provincial laws).
 - 2.1.2 To pose risk of injury to themselves or to any person.
 - 2.1.3 To cause (or have the potential to cause) damage to the facility, equipment or personal property.
 - 2.1.4 Is a nuisance to others using the facilities.
- 2.2 Administration shall establish procedures for this policy and shall be responsible to ensure the spirit and intent of the policy is adhered to.

3.0 ADDITIONAL REFERENCES

N/A

MAYOR

DATE

CHIEF ADMINISTRATIVE OFFICER

DATE



Council Request for Decision

Meeting Date: March 13, 2023

Subject:
Recreation Facility Signage Policy Renewal PS-REC-9

Recommendation:
Council approves the Recreation Facility Signage Policy Renewal (PS-REC-9), as presented.

Background:
Administration has reviewed the Recreation Facility Signage Policy Renewal (PS-REC-9), as attached, as part of 3-year policy review. Administration is not recommending any changes to the policy currently.

Legislation / Authority:
Municipal Government Act, 201 (1) (a)

Strategic Plan Alignment:
Define and practice good governance

Financial Implication:
None

Service Level / Staff Resource Implication:
None

Justification:
Three-year review of the policy, to ensure municipal best practices are being sought.

Alternative(s):
That Council approves the Recreation Facility Signage Policy Renewal (PS-REC-9), as amended.

Attachment(s): Recreation Facility Signage Policy Renewal PS-REC-9



APPROVALS:

Originated By:
Brian Martin

Chief Administrative Officer (CAO) or Designate: _____

		<h1>Recreation Facility Signage</h1>
Policy No.: PS-REC-9	Council Resolution No.:	
Department: Recreation	Authority: Council	
Effective Date: March 13, 2023	Revision Date: March 13, 2023	
Review Date: February 2026	Repealed Date: N/A	
Supersedes: Recreation Facility Signage Policy & Procedure No. 06/04/10		
Related Procedure No.: PS-REC-9		
Related Procedure Name: Recreation Facility Signage		

1.0 PURPOSE

1.1 To establish governing principles for the promotion of local sport associations, recognition of athletic achievement, corporate sponsorship advertising and memorial tributes within recreation facilities operated by the municipality.

2.0 POLICY STATEMENT

2.1 The municipality recognizes the benefits of recognizing local sport associations/groups, their members’ athletic achievements, corporate sponsorship and memorial tributes within its recreation facilities. The municipality will strive to balance these benefits with an acceptable physical appearance in our recreation facilities.

2.2 All advertising, promotional materials, and signs on or in Town land and facilities shall be subject to municipal approval.

2.3 Administration shall establish procedures for this policy and shall be responsible to ensure the spirit and intent of the policy is adhered to.

3.0 ADDITIONAL REFERENCES

N/A

MAYOR

DATE

CHIEF ADMINISTRATIVE OFFICER

DATE



Council Request for Decision

Meeting Date: March 13, 2023

Subject:
Naming Rights Policy Renewal PS-REC-6

Recommendation:
Council approves the Naming Rights Policy Renewal (PS-REC-6), as presented.

Background:
Administration has reviewed the Naming Rights Policy Renewal (PS-REC-6), as attached, as part of 3-year policy review. Administration is not recommending any changes to the policy currently.

Legislation / Authority:
Municipal Government Act, 201 (1) (a)

Strategic Plan Alignment:
Define and practice good governance

Financial Implication:
None

Service Level / Staff Resource Implication:
None

Justification:
Three-year review of the policy, to ensure municipal best practices are being sought.

Alternative(s):
That Council approves the Naming Rights Policy Renewal (PS-REC-6), as amended.

Attachment(s): Naming Rights Policy PS-REC-6



APPROVALS:

Originated By:
Brian Martin

Chief Administrative Officer (CAO) or Designate: _____

 TOWN OF TABER	<h1>Naming Rights</h1>
Policy No.: PS-REC-6	Council Resolution No.:
Department: Recreation	Authority: Council
Effective Date: March 13, 2023	Revision Date: March 13, 2023
Review Date: February 2026	Repealed Date:
Supersedes: Parks Naming Policy No. 57/09/23/96	
Related Procedure No.: PS-REC-6	
Related Procedure Name: Naming Rights	

1.0 PURPOSE

- 1.1 To establish how recreation facilities, institutional facilities, rooms, green open spaces, roadways, and outdoor sport areas are to be named, and to identify responsibilities pertaining to the naming of these areas.
- 1.2 Section 58 (1) of the *Municipal Government Act* RSA 2000, C M-26 allows a municipality to name roads or areas within its boundaries and assign a number or other means of identification to buildings or parcels of land.

2.0 POLICY STATEMENT

- 2.1 The naming rights will exclusively deal with the name of the facility, and will not interfere with the ownership or operation of the buildings and equipment.
- 2.2 Council will include considerations for financial benefit, and/or to celebrate a prominent local individual or organization.
- 2.3 Council has the right to refuse any applications, even if all requirements are met.
- 2.4 Administration shall establish procedures for this policy and shall be responsible to ensure the spirit and intent of the policy is adhered to.

3.0 ADDITIONAL REFERENCES

None

MAYOR

DATE

CHIEF ADMINISTRATIVE OFFICER

DATE



Council Request for Decision

Meeting Date: March 13, 2023

Subject:

Memorial Tree Policy Renewal PS-REC-12

Recommendation:

Council approves the Memorial Tree Policy Renewal (PS-REC-12), as presented.

Background:

Administration has reviewed the Memorial Tree Policy Renewal (PS-REC-12) as part of 3-year policy review. Administration is recommending 1 minor change to the policy; Council would have to approve any memorial that falls outside of this policy.

Legislation / Authority:

Municipal Government Act, 201 (1) (a)

Strategic Plan Alignment:

Define and practice good governance

Financial Implication:

None

Service Level / Staff Resource Implication:

None

Justification:

Three-year review of the policy, to ensure municipal best practices are being sought.

Alternative(s):

That Council approves the Memorial Tree Policy Renewal (PS-REC-12), as amended.

Attachment(s): Memorial Tree Policy PS-REC-12



APPROVALS:

Originated By:
Brian Martin

Chief Administrative Officer (CAO) or Designate: _____



Memorial Tree and Bench Program

Policy No.: PS-REC-12	Council Resolution No.:
Department: Recreation	Authority: Council
Effective Date: March 13, 2023	Revision Date: March 13, 2023
Review Date: February 2026	Repealed Date:
Supersedes: N/A	
Related Procedure No.: PS-REC-12	
Related Procedure Name: Memorial Tree and Bench Program	

1.0 PURPOSE

- 1.1 To give individuals the opportunity to purchase a bench or tree in memory of a loved one while increasing public enjoyment and participation in the Town’s parks, trails and Cemetery.

2.0 POLICY STATEMENT

- 2.1 The municipality will strive to accommodate requests from individuals with regards to the installation of benches and planting of trees, while ensuring an acceptable physical appearance in our parks.
- 2.2 Donations for a memorial tree or bench will receive a tax receipt.
- 2.3 Only benches and trees are covered by this policy. A donor requesting any other donation, dedication or memorial must apply to ~~the Recreation Board or~~ Council.
- 2.4 Administration shall establish procedures for this policy and shall be responsible to ensure the spirit and intent of the policy is adhered to.

3.0 ADDITIONAL REFERENCES

N/A

MAYOR

DATE

CHIEF ADMINISTRATIVE OFFICER

DATE





Council Request for Decision

Meeting Date: March 13, 2023

Subject:

Proposed 44th Street and 51st Avenue Intersection Improvement Project

Recommendation:

Council's direction is requested.

Background:

From the February 13th Council meeting the following standing item was brought forward:

RES. 50/2023 MOVED by Councillor Rudd that Council directs Administration to look into the road conditions at 44th Street and 51st Avenue and come back to Council with a report and perhaps a plan.

Westview has a high-water table in many areas which causes roads and sidewalks to have heaving issues. Public Works has initiated two other projects in the area to promote drainage. This project also has drainage issues and the plan to improve the area is to move the catch basin from the middle of 44th Street, to the west curb and provide a 1-meter-wide reinforced swale to promote drainage across 44th Street. There will be drain tiles installed on the south side of 51st Avenue to remove the groundwater and lessen heaving in the spring. Sidewalk replacements on 51st Avenue that need replacing because of heaving. The lane needs to be re-leveled to ensure drainage from the lane onto 51st Avenue. Asphalt replacement on 51st Avenue and in the lane completes the repairs. I have included a map to show the areas of improvement for Council's review. Also included is MPE's cost estimate for the project.

Public Works can complete this project in 2023 if that is Council's preference or in 2024 in our asphalt replacement program. If this project is added to 2024 Asphalt Replacement Project, this would provide the best cost saving because of the larger size of the project for 2024.

Engineering and Public works has been assessing and monitoring the Westview neighborhood for deficiencies for the past few years. But due to budget restrictions the repairs are broken into multiyear projects. These are some of the projects that have been completed in the Westview area:

1. 2018 Street Improvement Town placed weeping tile and replaced sidewalks and repaired asphalt in 51st Avenue. At the approximate cost of \$65,000.00
2. 2020 Street Improvement part of 43rd Street was rebuilt for better drainage. At the approximate cost of \$60,000.00



Legislation / Authority:

MGA Section 532 - Repair of roads, public places, and public works.

Strategic Plan Alignment:

Strategy – Enhance Sense of Community.

Goal – Continue the growth of Taber as a healthy and safe community.

Financial Implication:

The cost of \$122,400.00 to come from the 2023 or 2024 capital budget.

Service Level / Staff Resource Implication:

Project management will be performed by Town of Taber workforces.

Justification:

Local improvements to sidewalks and roads are necessary to provide safe walkways and streets.

Alternative(s):

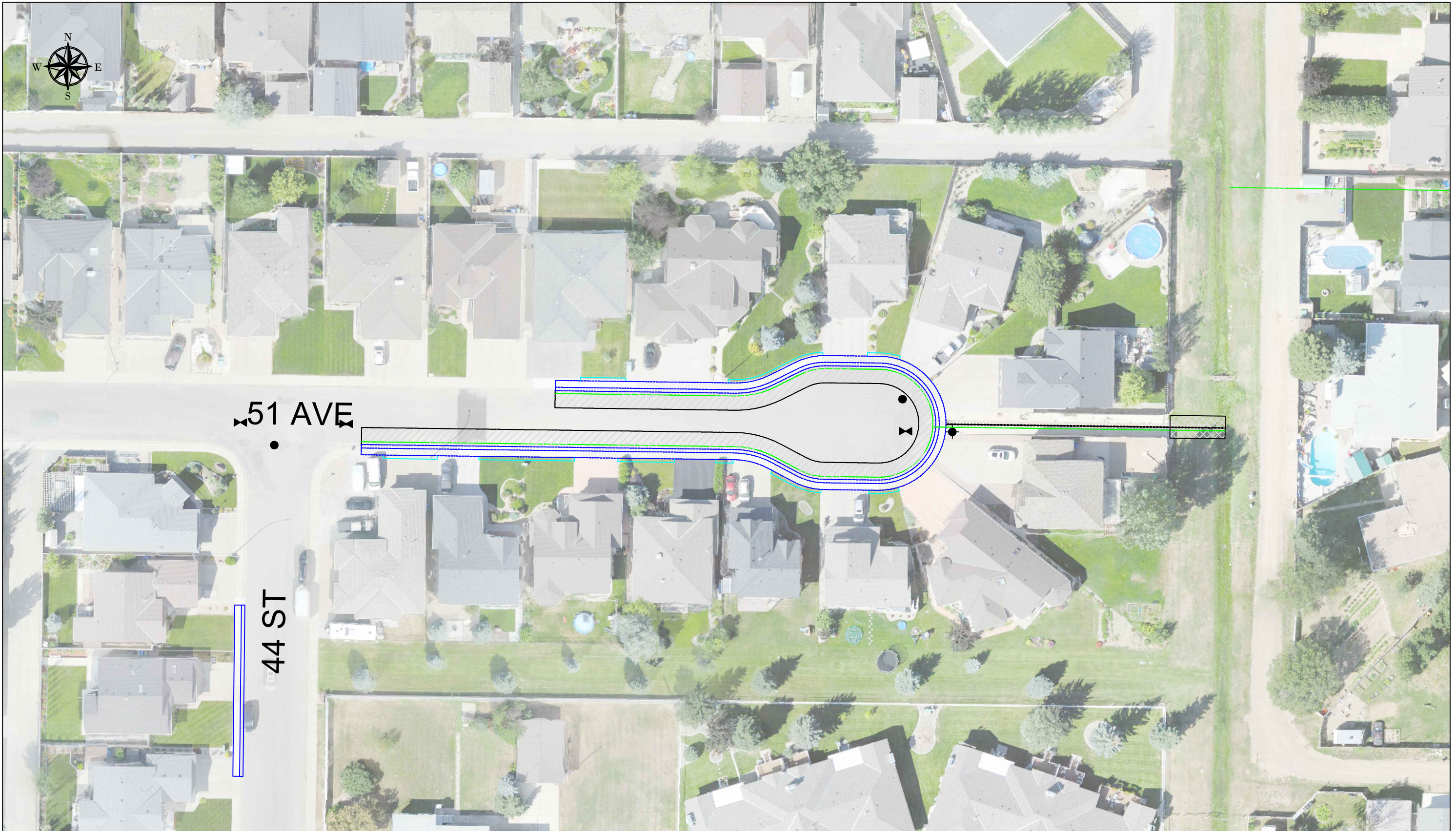
1. Council direct Administration to add the 44th Street and 51st Avenue Intersection Improvement project to the 2023 Capital Budget for the amount of \$122,400.
2. Council directs Administration to add the 44th Street and 51st Avenue Intersection Improvement project to the 2024 Capital Budget for consideration.
3. Council directs Administration to provide more information about the project.

Attachment(s): 2018 Street Improvement
2020 Street Improvement
51 Ave and 44 St Drainage
MPE's Cost Estimate

APPROVALS:

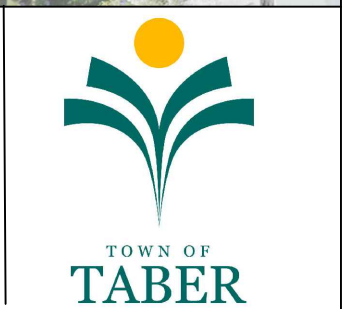
Originated By:
Ramin Lahiji

Chief Administrative Officer (CAO) or Designate: _____

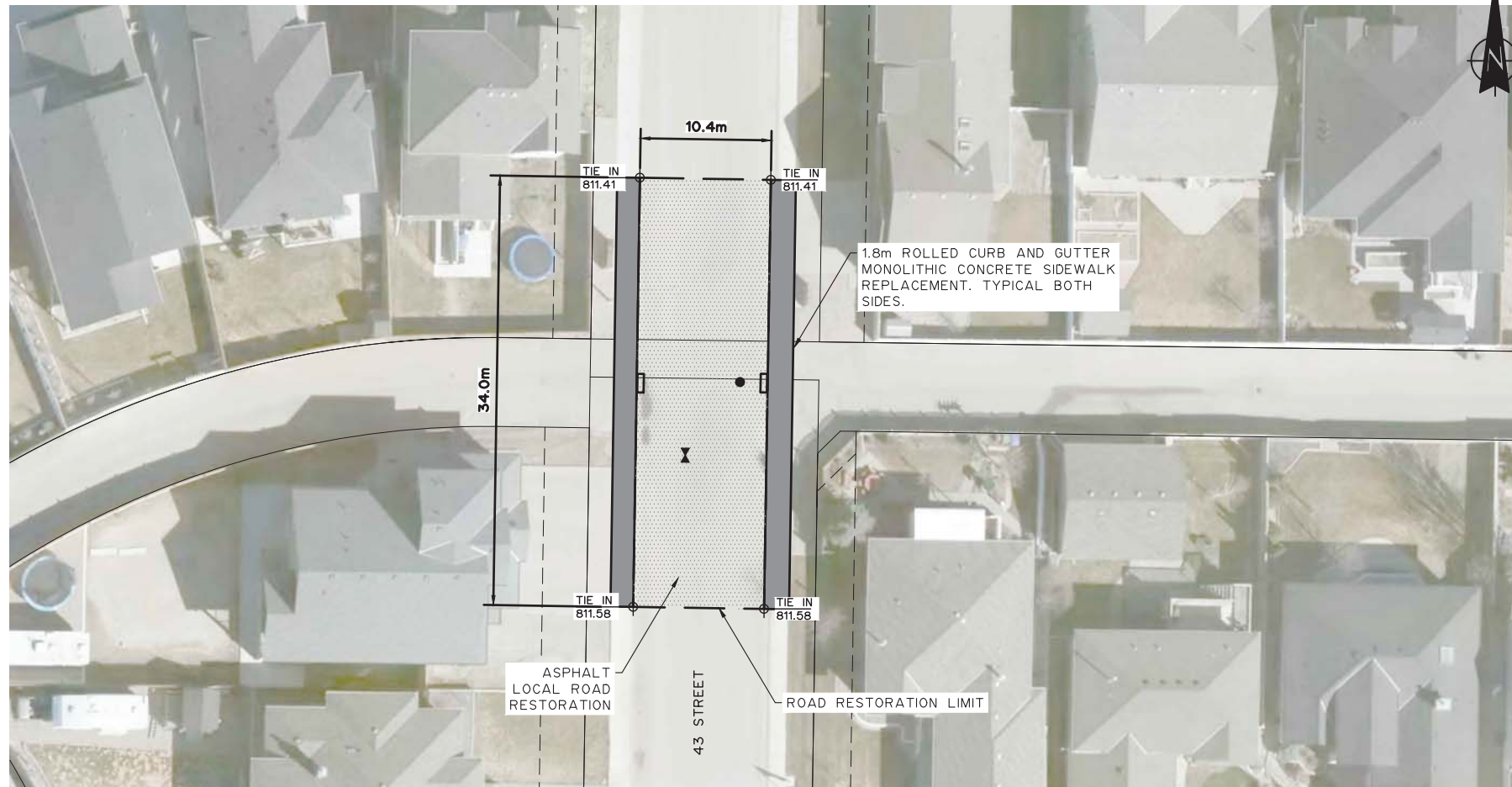


TITLE: 2018 STREET IMPROVMENTS	
DRAWN BY: RL	SCALE: NTS
DATE: FEB 2023	

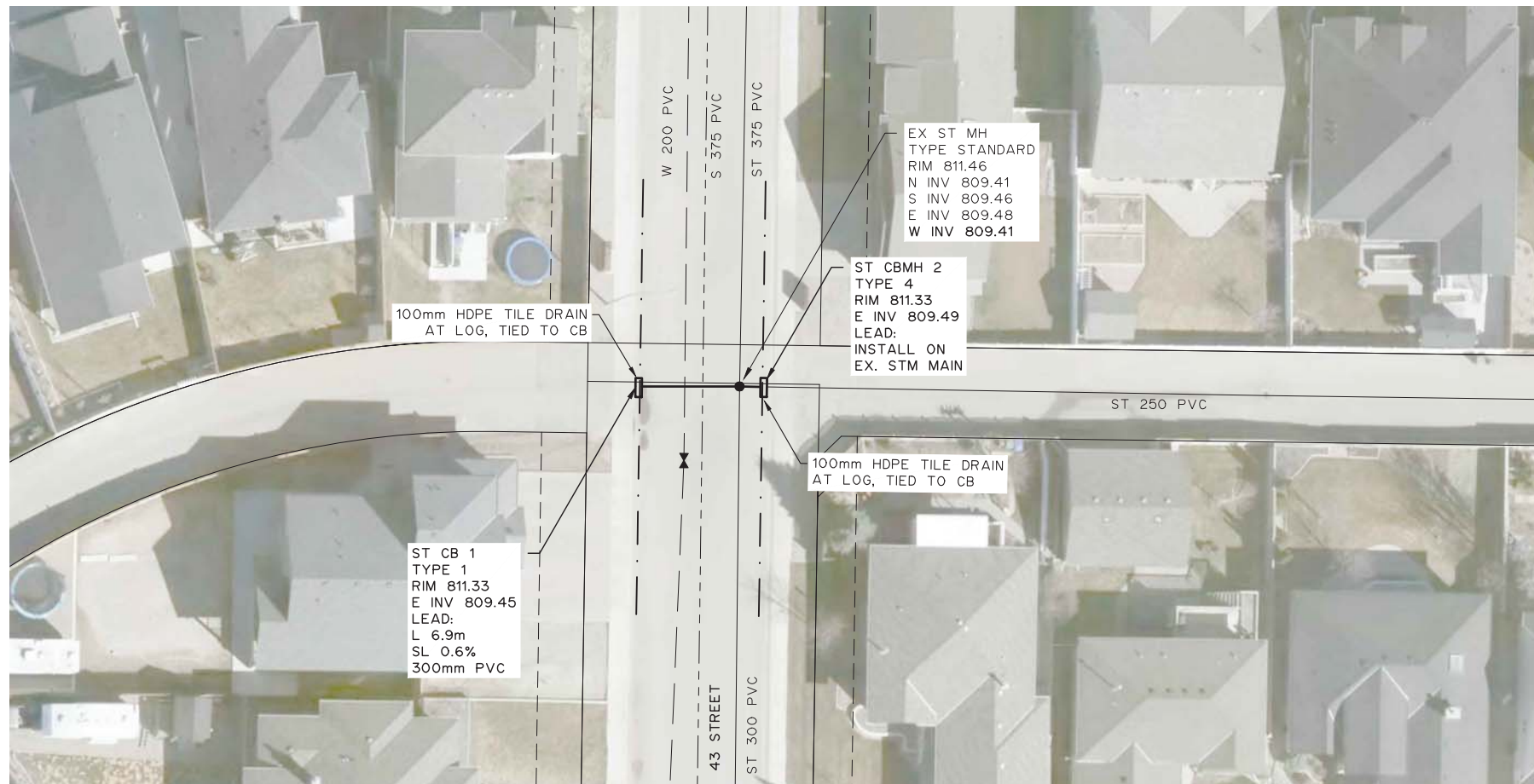
LEGEND:
PLACED WEEPING TILE WITH SIDEWALK AND ROAD REPAIR



SURFACE PLAN



UNDERGROUND PLAN



NOTES:

6. LOCAL ROAD RESTORATION TO INCLUDE:
 - ASPHALT REMOVAL
 - WASTE EXCAVATION
 - SUBGRADE PREPARATION
 - WOVEN GEOTEXTILE
 - 250mm BASE GRANULAR MATERIAL
 - 90mm TYPE III HOT MIX ASPHALT C/W PRIME COAT.
7. ALL CONCRETE DRIVEWAYS AND WALKWAYS TO BE MAINTAINED, UNLESS INDICATED OTHERWISE. SIDEWALK FLAG SECTIONS CROSS SLOPE MAY VARY TO ACCOMMODATE TIE INS.
8. LANDSCAPE RESTORATION TO BE LIMITED TO 0.6m, UNLESS INDICATED OTHERWISE.
9. ASPHALT AND GRAVEL RESTORATION TO BE LIMITED TO 0.5m, UNLESS INDICATED OTHERWISE.
10. ALL ROAD, LANE AND LANDSCAPE RESTORATION AND REPAIRS MAY NOT BE SHOWN FOR CLARITY.
11. REFER TO DRAWING C3.0 AND C3.1 FOR ADDITIONAL RESTORATION NOTES AND DETAILS

NOTES:

1. CONSTRUCTION LIMITS ARE APPROXIMATE, VERIFY WITH OWNER'S REPRESENTATIVE DURING LAYOUT OF WORK.
2. SURVEY AND VERIFY ALL TIE-INS TO EXISTING FEATURES. CONFIRM ALL DIMENSIONS, ELEVATIONS AND GRADES WITH OWNER'S REPRESENTATIVE PRIOR TO COMMENCING WORK.
3. CONFIRM AND RECORD THE LOCATION OF ALL APPURTENANCES WITH THE UTILITY OWNER PRIOR TO COMMENCEMENT OF WORK.
4. REPLACE MANHOLE COVERS IN THE RESTORATION AREA WITH A TOWN OF TABER FRAME AND GRATE.
5. ALL CONCRETE REPLACEMENT TO INCLUDE:
 - CONCRETE REMOVAL
 - WASTE EXCAVATION
 - 150mm SUBGRADE PREPARATION
 - 75mm BASE GRANULAR MATERIAL
 - FIBRE REINFORCED CONCRETE STRUCTURES INCLUDING 130mm THICK SIDEWALKS AND DRIVEWAYS WITH 180mm SLAB THICKENINGS AT LANES AND COMMERCIAL CROSSINGS. CONCRETE SWALES AND CURB AND GUTTER TO MATCH EXISTING UNLESS APPROVED OTHERWISE.
 - RAMPS AND DROP CURBS AS DIRECTED BY OWNERS REPRESENTATIVE.
 - ALL RELATED LANDSCAPE, ASPHALT AND GRAVEL SURFACE RESTORATION ITEMS.

THIS DRAWING MAY HAVE BEEN MODIFIED FROM ITS ORIGINAL SIZE. ALL SCALE NOTATIONS INDICATED ARE BASED ON 11"x17" FORMAT DRAWINGS

1	20-06-18	FOR TENDER
ISSUE	YY-MM-DD	REVISION

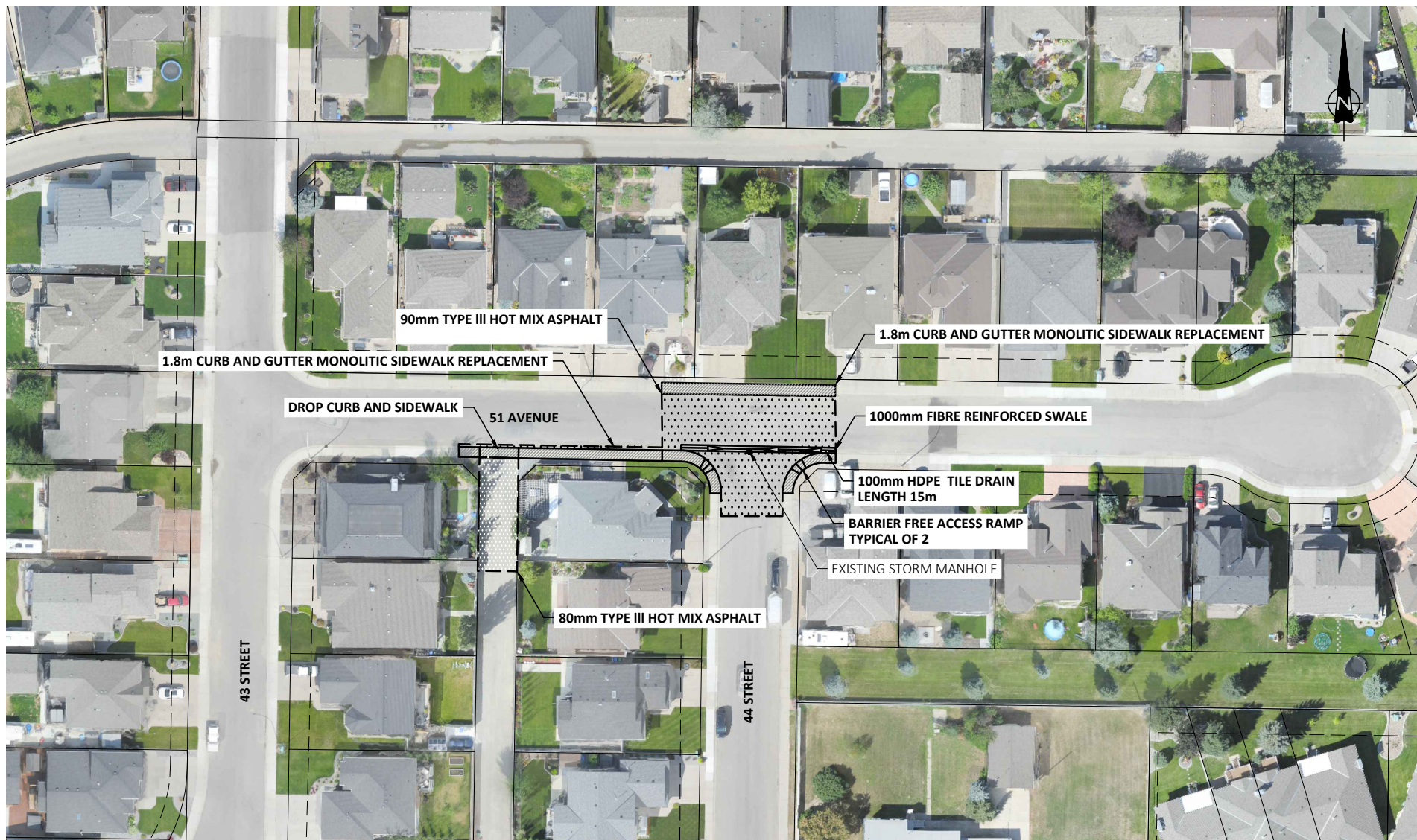
PERMIT TO PRACTICE
 MPE ENGINEERING LTD.
 PERMIT NUMBER: P 3680
 The Association of Professional
 Engineers and Geoscientists of Alberta



TOWN OF TABER

2020 STREET IMPROVEMENTS
 CIVIL
 43 STREET SITE PLAN

DESIGNED	E.A.D.	JOB	1415-067-00
DRAWN	C.R.P.	SCALE	1:500
DATE	JUNE 2020	DRAWING	C2.4



an Englobe company

TOWN OF TABER

51 AVENUE AND 44 STREET DRAINAGE IMPROVEMENTS

SCALE:	1:1000	DATE: FEBRUARY 2023	JOB: 1415-022-68	FIGURE: 1
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Town of Taber
51st Avenue and 44th Street Drainage Improvements

ORDER OF MAGNITUDE COST ESTIMATE

DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	COST
Schedule A - Intersection Upgrades				
1 General Requirements	1	L.S.	\$ 8,500.00	\$ 8,500.00
2 Hydro Excavation	4	hours	\$ 400.00	\$ 1,600.00
3 Asphalt Removal and Disposal	490	m ²	\$ 7.00	\$ 3,430.00
4 Sidewalk Removal and Disposal	175	m ²	\$ 20.00	\$ 3,500.00
5 Waste Excavation	75	m ³	\$ 24.00	\$ 1,800.00
6 600mm Subgrade Preparation	350	m ²	\$ 6.00	\$ 2,100.00
7 300mm Subgrade Preparation	140	m ²	\$ 5.00	\$ 700.00
8 300mm Granular Base Crush	350	m ²	\$ 27.00	\$ 9,450.00
9 200mm Granular Base Crush	140	m ²	\$ 25.00	\$ 3,500.00
10 100mm HDPE Tile Drain	15	m	\$ 50.00	\$ 750.00
11 Prime Coat	490	m ²	\$ 2.50	\$ 1,225.00
12 Hot Mix Asphalt				
a) 90mm Type III	350	m ²	\$ 27.00	\$ 9,450.00
c) 80mm Type III	140	m ²	\$ 26.00	\$ 3,640.00
13 Fibre Reinforced Concrete Structures				
a) 1.8m Curb and Gutter Monolithic Sidewalk	90	m	\$ 325.00	\$ 29,250.00
b) Barrier Free Access Ramps	2	each	\$ 2,500.00	\$ 5,000.00
c) 1000mm Swale	28	m	\$ 300.00	\$ 8,400.00
14 Woven Geotextile Allowance	350	m ²	\$ 10.00	\$ 3,500.00
SCHEDULE A TOTAL				\$ 96,000.00
EXTRA WORK ALLOWANCE (15%)				\$ 14,400.00
ENGINEERING SERVICES (10%)				\$ 9,600.00
GEOTECHNICAL SERVICES (2.5%)				\$ 2,400.00
GRAND SUBTOTAL				\$ 122,400.00

General Assumptions

Cost assumptions include a 10% allowance for General Requirements, 15% for Extra Work, 10% for Engineering and 2.5% for Geotechnical Engineering

Areas of Removal and Replacement supplied by others and quantities can change.

No allowance for Environmental services.

Engineering services provides for design tender, part-time construction observations, construction administration and record drawing preparation.

G.S.T. not included.

Unit prices are an opinion of probable costs and is a function of factors that can change with time and hence must not be relied upon for actual cost.

Council Request for Decision

Meeting Date: March 13, 2023

Subject:

Standing Item - Council Requests

Recommendation:

That Council uses this standing agenda item opportunity to provide policy or governance direction to Administration.

Background:

The *Municipal Government Act* only allows Mayor and Council to act by resolution or bylaw, not separately through individual direction to administration. If one member wishes to see action on a certain item that requires the deployment or diversion of municipal resources, that does not mean all or even a majority of the other six members want Town resources used in that manner. Also, it is likely that all of Council and the public want to know about issues of concern and interest in Taber, so this conversation should be shared for better governance.

To assist in this information sharing and ensure agreement on the relative importance of activities, and to facilitate a common understanding, Council established a standing item on Council agendas that would allow the Mayor and Councilors to raise issues of individual concern. This allows discussion amongst Council and with administration on how best to deal with these concerns. It is an opportunity for Council to provide suggestions or direction to administration as to how best to proceed.

The intention of this RFD is for policy or governance items to be brought forward from the floor at the meeting.

Legislation / Authority:

Municipal Government Act, Section 153, Section 154, Section 180, and Section 249.

Strategic Plan Alignment:

Improve Internal & External Communications

Establish appropriate communication protocols between Council and Administration.



Financial Implication:

The financial implication will vary depending on the discussion outcomes but should consider the alignment of Town facility and service provision with the approved budget.

Service Level / Staff Resource Implication:

Having a regular Council discussion about service levels will improve the ability of administration to meet the expectations of Council rather than dealing with the requests of individuals on an ad hoc basis.

Justification:

This will bring administration efficiencies and the better alignment of services and expenditures with the budget. It will also help improve communication protocols and adherence to the *Municipal Government Act*.

Alternative(s):

Alternatives will vary based on the discussion.

Attachment(s): Listing

APPROVALS:

Originated By:
Kerry Van Ham

Chief Administrative Officer (CAO) or Designate: _____

Council Date	Resolution #	Resolution	Assigned To	Completed?
Nov. 28, 2022	386/2022	MOVED by Councillor Bekkering that Council directs Administration investigate the feasibility of front pick up of all carts and public involvement regarding the wishes.	Public Works	<i>In Progress</i>
Dec. 19, 2022	415/2022	MOVED by Councillor Sorensen that Council requests Administration to investigate possibilities of creating some type of road from 43 rd Street to 56 th Avenue.	Planning	<i>In Progress</i>
Feb. 13, 2023	50/2023	MOVED by Councillor Rudd that Council directs Administration to look into the road conditions at 44 th Street and 51 st Avenue, and come back to Council with a report and perhaps a plan.	Public Works	<i>In Progress</i>

* Once items have been designated complete, they will be removed from this listing at the next Council meeting.