



## AGENDA

REGULAR MEETING OF THE TABER MUNICIPAL POLICE COMMISSION OF THE TOWN OF TABER, TO BE HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON WEDNESDAY, NOVEMBER 23, 2022 AT 4:30 PM.

### MOTION

#### 1. CALL TO ORDER

#### 2. ADOPTION OF THE AGENDA

X

#### 3. ADOPTION OF THE MINUTES

ITEM No.3.1 Minutes of the Regular Meeting of Taber Municipal Police Commission: X  
October 19, 2022

#### 4. BUSINESS ARISING FROM MINUTES

#### 5. ACTION ITEMS

ITEM No.5.1 Chief of Police Report to the Commission  
ITEM No.5.2 Taber Municipal Police Commission Financial Information  
ITEM No.5.3 Public Complaints Director Report  
ITEM No.5.4 Commission Member Reports (Verbal)

#### 6. DELEGATIONS

#### 7. MEDIA INQUIRIES

#### 8. CLOSED SESSION

X

ITEM No.8.1 Chief of Police Closed Session Report  
Closed Session to prevent disclosure of positions, plans, procedures, criteria or instructions developed for the purpose of contractual or other negotiations by or on behalf of the Government of Alberta or a public body, or considerations that relate to those negotiations in accordance with Section 24(1) of the Freedom of Information and Protection of Privacy Act.



ITEM No.8.2 ALERT Regional Enforcement Teams Report for CAC - November 2022  
Closed Session to prevent disclosure of positions, plans, procedures, criteria or instructions developed for the purpose of contractual or other negotiations by or on behalf of the Government of Alberta or a public body, or considerations that relate to those negotiations in accordance with Section 24(1) of the Freedom of Information and Protection of Privacy Act.

ITEM No.8.3 Public Complaints Director Position  
Closed Session to prevent disclosure of positions, plans, procedures, criteria or instructions developed for the purpose of contractual or other negotiations by or on behalf of the Government of Alberta or a public body, or considerations that relate to those negotiations in accordance with Section 24(1) of the Freedom of Information and Protection of Privacy Act.

ITEM No.8.4 Police Commission Secretary Position  
Closed Session to prevent disclosure of positions, plans, procedures, criteria or instructions developed for the purpose of contractual or other negotiations by or on behalf of the Government of Alberta or a public body, or considerations that relate to those negotiations in accordance with Section 24(1) of the Freedom of Information and Protection of Privacy Act.

ITEM No.8.5 Commission Action Plan Listing  
Closed Session to prevent disclosure of positions, plans, procedures, criteria or instructions developed for the purpose of contractual or other negotiations by or on behalf of the Government of Alberta or a public body, or considerations that relate to those negotiations in accordance with Section 24(1) of the Freedom of Information and Protection of Privacy Act.

**9. OPEN SESSION** **X**

**10 CLOSE OF MEETING** **X**



## Taber Municipal Police Commission Request for Decision

**Meeting Date:** 11/23/2022

**Subject:**

Minutes of the Regular Meeting of Taber Municipal Police Commission: October 19, 2022

**Recommendation:**

The Taber Municipal Police Commission adopts the minutes of the regular meeting held on October 19, 2022, as presented.

**Background:**

N/A

**Legislation / Authority:**

Municipal Government Act, Section 208(1)(a)(c)

**Strategic Plan Alignment:**

N/A

**Financial Implication:**

N/A

**Service Level / Staff Resource Implication:**

N/A

**Justification:**

Approval of minutes is in accordance with the Municipal Government Act, Section 208.



**Alternative(s):**

That the Taber Municipal Police Commission adopts the Minutes of the Regular Meeting held on October 19, 2022, as amended.

**Attachment(s):** Taber Municipal Police Commission - Draft Minutes October 19, 2022

**APPROVALS:**

**Originated By:**  
Tenille Miller

**Police Commission Chair or Designate:** \_\_\_\_\_

MINUTES OF THE REGULAR MEETING OF THE TABER MUNICIPAL POLICE COMMISSION OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON WEDNESDAY, OCTOBER 19, 2022, AT 4:30 PM.

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**Chairperson**

John MacDonald

**Members**

Wendi Chisholm

James Clements

Carly Firth

Daniel Remfert

Joanne Sorensen

Ferris Zaugg

**Staff**

Graham Abela

**Secretary**

Tenille Miller

**CALL TO ORDER**

Prior to the start of the meeting, Inspector Gyepesi joined the meeting for a presentation his Commission. This is done to recognize and acknowledge him for his promotion to rank of Inspector. Chair, J. MacDonald and Chief G. Abela presented the Commission to Inspector Gyepesi.

Chair J. MacDonald welcomed all members to the regular September meeting of the Taber Municipal Police Commission and called the meeting to order at 4:31 PM.

## **ADOPTION OF THE AGENDA**

RES. 71/2022      MOVED by D. Remfert that the Taber Municipal Police Commission adopts the agenda as presented.

CARRIED UNANIMOUSLY

Councillor J. Sorensen entered the meeting at 4:34 pm

## **ADOPTION OF THE MINUTES**

### **Minutes of the Regular Meeting of Taber Municipal Police Commission: September 19, 2022**

RES. 72/2022      MOVED by D. Remfert that the Taber Municipal Police Commission adopts the minutes of the regular meeting held on September 19, 2022, as presented.

CARRIED UNANIMOUSLY

## **BUSINESS ARISING FROM MINUTES**

Chief G. Abela, reported that at the last meeting Commission directed him develop a targeted message regarding traffic safety during the upcoming harvest season.

He noted that police services worked with local grower associations to obtain photos used in this traffic safety messaging and it was shared social media.

In addition to this, increased traffic patrols were completed on Highway 3 which lead to a number of violations and increased visibility.

## **ACTION ITEMS**

### **Chief of Police Report to the Commission**

Chief G. Abela shared his report to Commission for review and information. He reported that the Regional Community Standards Unit was launched this week and that Town of Taber and the Municipal District of Taber are very pleased with the launch of this program.

Commission made no motion at this time.

### **Taber Municipal Police Commission Financial Information**

Chief G. Abela reviewed the following financial statements with Commission members for information:

- Operating Variance – August 31, 2022 – Final
- Operating Variance – September 30, 2022 – Interim

Chief G. Abela also reported that he and Chair, J. MacDonald will present the Commission budget to Council on October 24<sup>th</sup>.

Commission made no motion at this time.

### **Public Complaints Director Report**

The report from the Public Complaints Director was reviewed for information. The Public Complaints Director indicated that there are currently no complaints or issues being dealt with.

Commission made no motion at this time.

## **ACTION ITEMS – CONT'D**

### **Correspondence**

Chair, J. MacDonald shared correspondence from the AAPG requesting proposals to host the 2024 Conference. He noted that this went out to all communities. Commission discussed the requirements to host the conference and decided they would like to complete an application to host.

RES. 73/2022      MOVED by Councillor J. Sorensen that the Commission directs the Commission Secretary and Chair to complete the proposal indicating that we would like to host the 2024 AAPG Conference.

CARRIED UNANIMOUSLY

### **Commission Member Reports (Verbal)**

Commission members commented on how impressed they are with the new Community Standards Unit partnership that has been entered into with the MD of Taber.

Councillor C. Firth also shared the results of resolutions at the recent AUMA conference.

And there was discussion regarding proposed changes to Victim Services departments provincially and noted that we should proceed with our proposal.

Commission made no motion at this time.

### **DELEGATIONS**

None.

### **MEDIA INQUIRIES**

None.

70/2022

Meeting Date  
10/19/2022



RES. 74/2022

MOVED by D. Remfert that the Taber Municipal Police Commission moves into Closed Session to prevent the disclosure of:

- Position, plans, procedures, criteria or instructions developed for the purpose of contractual or other negotiations by or on behalf of the Government of Alberta or public body, or considerations that relate to those negotiations in accordance with Section 24(1) of the *Freedom of Information and Protection of Privacy Act*.

CARRIED UNANIMOUSLY AT 5:13 PM

## **CLOSED SESSION**

### **8.1 Chief of Police Closed Session Report**

**Closed Session to prevent disclosure of positions, plans, procedures, criteria or instructions developed for the purpose of contractual or other negotiations by or on behalf of the Government of Alberta or a public body, or considerations that relate to those negotiations in accordance with Section 24(1) of the Freedom of Information and Protection of Privacy Act.**

Pursuant to Section 197(6) of the *Municipal Government Act*, the following members of Administration were in attendance for Closed Session Agenda Item 8.1) Chief of Police Closed Session Report: Chief G. Abela, Chief of Police and Tenille Miller, Secretary to the Taber Municipal Police Commission.

## **CLOSED SESSION – CONT'D**

### **8.2 Commission Action Plan Listing**

**Closed Session to prevent disclosure of positions, plans, procedures, criteria or instructions developed for the purpose of contractual or other negotiations by or on behalf of the Government of Alberta or a public body, or considerations that relate to those negotiations in accordance with Section 24(1) of the Freedom of Information and Protection of Privacy Act.**

Pursuant to Section 197(6) of the *Municipal Government Act*, the following members of Administration were in attendance for Closed Session Agenda Item 8.2) Commission Action Plan Listing: Chief G. Abela, Chief of Police and Tenille Miller, Secretary to the Taber Municipal Police Commission.

### **OPEN SESSION**

RES. 75/2022

MOVED by D. Remfert that the Taber Municipal Police Commission reconvenes into Open Session.

CARRIED UNANIMOUSLY at 5:58 PM

**CLOSE OF MEETING**

As there were no further items for review the meeting was closed.

RES. 76/2022      MOVED by W. Chisholm that the Regular Meeting of the Taber Municipal Police Commission is hereby closed.

CARRIED UNANIMOUSLY AT 5:58 PM

\_\_\_\_\_  
CHAIR

\_\_\_\_\_  
SECRETARY

DRAFT



## Taber Municipal Police Commission Request for Decision

**Meeting Date:** 11/23/2022

**Subject:**  
Chief of Police Report to the Commission

**Recommendation:**

No motion required

**Background:**

This Department Report (s) is supplied for Commission information. In most cases, this communication is provided simply as information to the Commission and no comment is needed. In some cases, though, the Commission may wish to seek clarification on the matter from its administration or from the originator of the communication, or even to challenge the matter through Commission discussion. Placing the communication on the Commission's agenda allows these opportunities.

**Legislation / Authority:**

The Police Act, Section 32(1)

**Strategic Plan Alignment:**

Continue the growth of Taber as a healthy and safe community  
Maintain locally based, public safety-oriented police service, and locally-based emergency services

**Financial Implication:**

N/A

**Service Level / Staff Resource Implication:**

Not at this time



**Justification:**

To keep the Commission informed of departmental happenings.

**Alternative(s):**

The Commission could seek clarification on any of the matters from Administration or the Chief.

**Attachment(s):** Chief of Police Report (open) November 2022  
RCSU Report November 2022

**APPROVALS:**

**Originated By:**  
Tenille Miller

**Police Commission Chair or Designate:** \_\_\_\_\_

# Taber Municipal Police Commission Report

November 2022

The report is broken into our three functions of police, dispatch, and the Community Standards Unit, followed by a section on budget, police complaints, crime analyses, etc., strategic planning, and other. In each of these functions, there is information for you. Some of the slots may be empty, but next month perhaps not.

## Police

### *Community Involvement:*

- Taber Police officer Cst. Mike Kitto is the liaison to the Citizens on Patrol (COP) community policing program. This past month, in Sherwood Park, Cst. Kitto attended the annual conference and was awarded the Liasson Officer of the Year Award for COP. I would like to thank Cst. Kitto for his involvement in this important program and I am proud he has been recognized provincially for his efforts.
- Taber Police will be hosting the Ministry of Justice and Solicitor general Crime Prevention Awards March 31, 2022 in Taber. More to come, but please save the date.

### *Training:*

- Cst. Blackmer, and Cst. Schneider continued with their ISEp 300 training this past month.
- 5 officers undertook pistol transition training this past month to our new Sig Saur P380 9 mm pistols.

### *Equipment:*

- The two vehicles brought over from the MD of Taber have been stripped of their equipment and what we are able to use we will for our new RSCO vehicle.
- We continue the capital project to update to the Next Gen 911 system.
- Our Live Scan capital project is complete.

### *Operational:*

- October 17<sup>th</sup>, 2022, we commenced the RSCO services for the MD of Taber. We launched with a social media campaign but received little actual media about the transition. The systems and processes are working, we have had three meetings with MD officials and working out lines of communication and trouble shooting as we go. Things have gone very well.

### *Personnel:*

- Insp. Gyepesi is still overseeing the competition for the new RSCO.

*Policy:*

- October 24, the Alberta Government created a new Ministry entitled the Ministry of Public Safety and Emergency Services. We were not formally advised of this in any correspondence. For the Commissions awareness, our new Minister is Mike Ellis.
- Mental Health and Wellness discussion. I was asked by Commission Chair MacDonald to provide updates each meeting. We have staff accessing the mental health check ins. We are still working on BOS training to be held here in Taber or in Medicine Hat.

*Public Complaints:*

- There was one service complaint made towards the Taber Police Service that is being dealt with under Section 44 et of the Police Act. The matter has been disposed of and a letter sent to the complainant.

**Communications/911**

*Equipment:*

- NextGen 911 install project is being managed by PSCM Bell, looking to fourth quarter of 2022.

*Personnel:*

- There are no updates for this month.

*Training:*

*Operational:*

*Policy:*

**Strategic Plan**

Report attached in separate RFD. (No report this month)

**Regional Community Standards Unit Report**

Please see attached report.

## Crime Trend Analysis/Chairs Report/Benchmarking

### CHAIR'S REPORT

October

	TOTAL 2022 YTD	Comparison 2021 YTD	% Difference	Comparison 2021 Dec 31
<b>TRAFFIC</b>				
- Impaired Operation/Related Offences	31	26	19%	30
- Dangerous Operation of Motor Vehicle	8	9	-11%	9
- Traffic collisions	98	99	-1%	125
- Other criminal code	3	3	0%	3
- Provincial Traffic Offences	1448	1566	-8%	1801
<b>LIQUOR ACT</b>				
	42	51	-18%	63
<b>OTHER CRIMINAL CODE</b>				
- Other criminal code	140	106	32%	127
- Offensive weapons	8	7	14%	7
- Corruption (Public Mischief)	5	7	-29%	7
<b>DRUG ENFORCEMENT</b>				
- Trafficking	9	4	125%	5
- Possession	13	7	86%	9
- Other	2	6	-67%	6
<b>CRIMES AGAINST A PERSON</b>				
- Sexual offences	5	6	-17%	8
- Robbery/Extortion/Harassment/Threats	53	57	-7%	73
- Offences - Death Related or Endangering Life	0	1	-100%	1
- Kidnapping/Hostage/Abduction	3	1	200%	1
- Assaults	61	60	2%	72
<b>CRIMES AGAINST PROPERTY</b>				
- Theft under \$5000	99	76	30%	93
- Theft over \$5000	16	24	-33%	27
- Possession of Stolen Goods	14	8	75%	8
- Fraud	27	46	-41%	57
- Break and Enter	44	16	175%	21
- Arson	1	0	100%	0
- Mischief	74	74	0%	92
<b>BYLAW</b>				
- Traffic	9	46	-80%	57
- Other (non-traffic calls)	445	316	41%	374

**Analyses:** The impact of Covid-19 and communities is represented in our data. In communication with other Chiefs of Police, similar trends have occurred in the province.



I note that our property crimes are up. I suggest this is correlational to the impact of the economy and the increase use and abuse of crystal methamphetamine in the community.

## 911 Report

### 911 Communications:

NFPA Standards require that ninety-five percent of alarms received on emergency lines shall be answered within 15 seconds, and 99 percent of alarms shall be answered within 40 seconds.

Oct-22	Total Call Answered	Answered within 15 sec		Answered Within 40 Sec		Answered After 40 Sec		Total Abandoned Calls
		Calls	%	Calls	%	Calls	%	
Taber Police Service	379	373	98.4	379	100	0	0	57
Taber Police Service back up lines	34	34	100	34	100	0	0	4
- average answer time is 5.3 seconds								
- average answer time is 4.2 seconds - back up lines								
*** phone line issues caused us to make multiple test calls, some of which abandoned ***								
Type of calls	% of calls							
Residential (landline)	9.5%							
Business (landline)	11.3%							
Wireless	68.6%							
Text 9-1-1 (tests)	9.8%							
Pay Phone	0.0%							
ANI/ALI fail	0.0%							
Non 9-1-1	0.8%							
Type of calls - back up lines	% of calls							
Residential (landline)	2.9%							
Business (landline)	11.8%							
Wireless	58.8%							
Text 9-1-1 (tests)	23.5%							
Pay Phone	0.0%							
ANI/ALI fail	0.0%							
Non 9-1-1	2.9%							

## **Police Complaints**

One section 44 etc Service Complaint laid in September is disposed of. I have taken no action because of the complaint and have forwarded a letter to the complainant. Two policy breaches were dealt with by Counselling with the officers pursuant to the Police Service Regulation.

**Regional Community Standards Unit**  
**Monthly Report**

**Report for October, 2022**

## **Regional Community Standards Unit Monthly Report- October, 2022**

During the month of October, 2022 there were 26 Bylaw related calls for service. These 26 complaints included 4 barking dog complaints, 11 dog running at large complaints, 1 illegal dumping complaint, 2 trap lending requests, 1 unsightly premises complaints, 3 nuisance complaints, 1 lost property complaint, 1 business license complaint, 1 fire bylaw complaint and 1 provincial traffic complaints.

All of the dogs that were caught running at large, were returned to their owners. Licenses were a required purchase for the owners of dogs that were not currently licensed with the Town.

The barking dog complaints were dealt with via a progressive discipline model - If this was the second complaint that Taber Police Service had to attend for barking dogs within 1 year, the individuals were given violation tickets. If it was the first time, officers used discretion and gave a verbal warning.

1 bicycle was found and placed in our bike compound.

The illegal dumping complaints resulted in the owner being educated and warned.

The unsightly premise complaint resulted in a notice being issued.

The nuisance complaints resulted in noticed being issued.

2 traps were given out to members of the community with no animals caught.

The fire bylaw complaint was found not to be a violation of the bylaw.

A total of 8 properties were issued Notice(s) to comply that had overgrown grass, weeds, or were unsightly.

In the MD of Taber, a total of 7 calls for service were received. Those calls consisted of 5 dog running at large complaints and 2 nuisance/illegal dumping complaints. Additionally, 2 warning letters were issued to members of the MD of Taber by MD staff.

<b>CSU Monthly Stats – 2022</b>	<b>June</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>
Calls for Service	61	56	62	38	26
Municipal Bylaw – Other	59	41	50	28	24
Bylaw Parking Offences	0	3	4	1	0
Items Lost and Found	2	5	5	7	1
Assist General Public	0	7	1	0	0
Bylaw – Traffic	0	0	1	0	0
Provincial Moving/Non-Moving	5	0	1	2	1
Notices issued	62	62	53	33	8

<b>MD CSU Monthly Stats – 2022</b>	<b>October</b>
Calls for Service	7
Municipal Bylaw – Other	7
Bylaw Parking Offences	0
Items Lost and Found	0
Assist General Public	0
Bylaw – Traffic	0
Provincial Moving/Non-Moving	0
Notices issued	0



## Taber Municipal Police Commission Request for Decision

**Meeting Date:** 11/23/2022

**Subject:**

Taber Municipal Police Commission Financial Information

**Recommendation:**

No motion is required.

**Background:**

The report of the financial information for the period ending September 30, 2022 – Final, and October 31, 2022 – Interim for review and discussion.

**Legislation / Authority:**

The Police Act, Section 31(1)

**Strategic Plan Alignment:**

Governance:

Strengthen our core infrastructure and services in a fiscally responsible manner

**Financial Implication:**

None

**Service Level / Staff Resource Implication:**

None



**Justification:**

In accordance with the Police Act, Section 31, where a commission has been established, the commission shall, in the carrying out of its responsibilities, oversee the police service and for that purpose shall allocate the funds that are provided by the Council.

**Alternative(s):**

The Taber Municipal Police Commission could seek clarification on any item.

- Attachment(s):**
- Police Commission Financials - Operating Variance - September 30, 2022 - Final
  - Police Commission Financials - Operating Variance - October 31, 2022 - Final

**APPROVALS:**

**Originated By:**  
Tenille Miller

**Police Commission Chair or Designate:** \_\_\_\_\_

TOWN OF TABER  
Commission - Police  
For the Nine Months Ending Friday, September 30, 2022

Account	Description	2022	2022	Variance	Used	2021	2022	Variance
		Total Budget	Actual Annual			Actual YTD	Actual YTD	
<b>Revenues:</b>								
1-21-10-412-0000	Sales of Services	(184,315.00)	(190,470.66)	(6,155.66)	103.34%	(173,980.50)	(190,470.66)	(16,490.16)
1-21-10-531-0010	Fines Police	(479,775.00)	(200,369.86)	279,405.14	41.76%	(308,996.55)	(200,369.86)	108,626.69
1-21-10-532-0010	Fines Animal Control Dogs	(3,000.00)	(3,493.45)	(493.45)	116.45%	(1,335.00)	(3,493.45)	(2,158.45)
1-21-10-539-0000	Other Fines	(3,000.00)	(975.00)	2,025.00	32.50%	(1,425.00)	(975.00)	450.00
1-21-10-590-0000	Sundry Revenue	(131,500.00)	(123,649.70)	7,850.30	94.03%	(476.00)	(123,649.70)	(123,173.70)
1-21-10-610-0000	Insurance Proceeds		(703.87)	(703.87)	0.00%		(703.87)	(703.87)
1-21-10-840-0010	Transfers from Provincial Gov Conditional	(795,761.00)	(435,991.52)	359,769.48	54.79%	(274,772.09)	(435,991.52)	(161,219.43)
1-21-10-850-0011	Transfers from Local Government - MD	(54,700.00)	(47,321.50)	7,378.50	86.51%	(45,454.00)	(47,321.50)	(1,867.50)
1-21-10-990-0000	Operating Contingency/Debt Recovery	(60,000.00)		60,000.00	0.00%			
	<b>Total Revenues</b>	<b>(1,712,051.00)</b>	<b>(1,002,975.56)</b>	<b>709,075.44</b>	<b>58.58%</b>	<b>(806,439.14)</b>	<b>(1,002,975.56)</b>	<b>(196,536.42)</b>
<b>Expenditures:</b>								
2-21-10-110-0000	Salaries - Out of Scope	421,204.00	291,624.68	(129,579.32)	69.24%	312,198.27	291,624.68	(20,573.59)
2-21-10-111-0000	Police Assoc Wages - Full Time	1,744,504.00	1,149,385.99	(595,118.01)	65.89%	1,157,027.21	1,149,385.99	(7,641.22)
2-21-10-113-0000	CUPE Wages - Full Time Clerical	513,344.00	349,245.46	(164,098.54)	68.03%	265,127.95	349,245.46	84,117.51
2-21-10-117-0000	CUPE Wages - Casual	152,720.00	127,802.68	(24,917.32)	83.68%	180,956.79	127,802.68	(53,154.11)
2-21-10-118-0000	CUPE Wages - Casual Guards	74,765.00	46,031.89	(28,733.11)	61.57%	39,419.80	46,031.89	6,612.09
2-21-10-130-0000	Employer Statutory & Benefits Contributions	689,763.00	506,516.30	(183,246.70)	73.43%	490,264.19	506,516.30	16,252.11
2-21-10-210-0000	Commission Honorarium	5,000.00		(5,000.00)	0.00%			
2-21-10-211-0000	Travel and Subsistence	73,350.00	15,160.16	(58,189.84)	20.67%	2,223.08	15,160.16	12,937.08
2-21-10-211-0001	Travel and Subsistence		703.70	703.70	0.00%		703.70	703.70
2-21-10-213-0000	Training - External	75,835.00	27,501.23	(48,333.77)	36.26%	11,030.91	27,501.23	16,470.32
2-21-10-214-0000	Memberships, Conferences, Registration Fees	16,200.00	8,177.85	(8,022.15)	50.48%	5,186.88	8,177.85	2,990.97
2-21-10-215-0000	Express, Cartage, Freight	2,900.00	2,053.03	(846.97)	70.79%	2,441.94	2,053.03	(388.91)
2-21-10-216-0000	Postage	1,300.00	667.86	(632.14)	51.37%	406.77	667.86	261.09
2-21-10-217-0001	Communications - Telephone Land Lines	19,686.00	12,642.25	(7,043.75)	64.22%	12,152.98	12,642.25	489.27
2-21-10-217-0002	Communications - Telephone Mobile	9,780.00	5,102.45	(4,677.55)	52.17%	5,317.54	5,102.45	(215.09)
2-21-10-217-0003	Communications - Data	3,600.00	2,395.14	(1,204.86)	66.53%	2,415.97	2,395.14	(20.83)
2-21-10-221-0000	Advertising, Promotion, Public Relations	5,000.00	2,166.37	(2,833.63)	43.33%	2,247.58	2,166.37	(81.21)
2-21-10-223-0000	Subscriptions and Publications	500.00	129.00	(371.00)	25.80%	286.00	129.00	(157.00)
2-21-10-232-0000	Professional Services - Legal	5,000.00	2,189.00	(2,811.00)	43.78%	544.36	2,189.00	1,644.64
2-21-10-235-0000	Professional Services - Management	22,000.00	9,900.00	(12,100.00)	45.00%	7,403.70	9,900.00	2,496.30
2-21-10-238-0020	Professional Services - Veterinary Cat Control	5,000.00		(5,000.00)	0.00%			
2-21-10-239-0000	Professional Services - Other	75,000.00	14,298.59	(60,701.41)	19.06%	17,294.66	14,298.59	(2,996.07)
2-21-10-252-0010	Contracted Repairs, Maintenance - Building	8,000.00	1,055.00	(6,945.00)	13.19%	2,790.16	1,055.00	(1,735.16)
2-21-10-252-0020	Contracted Repairs, Maintenance - Building Janitor	37,041.00	29,128.20	(7,912.80)	78.64%	28,437.72	29,128.20	690.48
2-21-10-253-0010	Contracted Repairs, Maintenance - M&E & Furnishing	9,500.00	2,892.16	(6,607.84)	30.44%	4,203.19	2,892.16	(1,311.03)
2-21-10-255-0010	Contracted Repairs, Maintenance - Vehicles	20,000.00	8,641.68	(11,358.32)	43.21%	7,962.33	8,641.68	679.35
2-21-10-256-0010	Contracted Repairs, Maintenance - Land Improvement	1,000.00	658.80	(341.20)	65.88%	668.40	658.80	(9.60)



Account	Description	2022	2022	Variance	Used	2021	2022	Variance
		Total	Actual			Actual	Actual	
		Budget	Annual			YTD	YTD	
2-21-10-263-0000	Rental / Lease of Equipment & Furnishings	10,500.00	9,725.88	(774.12)	92.63%	8,805.40	9,725.88	920.48
2-21-10-265-0000	Rental / Lease of Vehicle	8,500.00	4,961.34	(3,538.66)	58.37%		4,961.34	4,961.34
2-21-10-271-0000	Licenses, Permits and Software Support	46,600.00	35,460.51	(11,139.49)	76.10%	34,235.46	35,460.51	1,225.05
2-21-10-274-0000	Insurance Premiums	18,827.00	17,691.08	(1,135.92)	93.97%	17,751.99	17,691.08	(60.91)
2-21-10-280-0000	Uniform and Clothing Alterations		425.50	425.50	0.00%		425.50	425.50
2-21-10-290-0000	Towing	1,500.00	150.00	(1,350.00)	10.00%	335.00	150.00	(185.00)
2-21-10-351-0000	Purchases from Local Government	76,000.00	31,773.00	(44,227.00)	41.81%	40,929.00	31,773.00	(9,156.00)
2-21-10-511-0000	Stationery, Office Supplies	22,200.00	7,564.41	(14,635.59)	34.07%	6,490.40	7,564.41	1,074.01
2-21-10-512-0000	Clothing & Boots	28,500.00	16,348.97	(12,151.03)	57.36%	10,496.15	16,348.97	5,852.82
2-21-10-513-0000	Janitorial Supplies	3,400.00	1,317.21	(2,082.79)	38.74%	1,298.95	1,317.21	18.26
2-21-10-515-0000	Catered or Purchased Foods	2,500.00	1,207.35	(1,292.65)	48.29%	416.37	1,207.35	790.98
2-21-10-516-0000	Pharmaceutical & First Aid	1,100.00	867.99	(232.01)	78.91%	845.28	867.99	22.71
2-21-10-517-0000	Promotional Materials	1,000.00	412.25	(587.75)	41.23%	388.69	412.25	23.56
2-21-10-519-0000	General Goods and Supplies - Other	1,600.00	186.59	(1,413.41)	11.66%	89.96	186.59	96.63
2-21-10-521-0000	Gas, Oil, Antifreeze, Etc.	46,000.00	38,119.50	(7,880.50)	82.87%	33,673.73	38,119.50	4,445.77
2-21-10-522-0000	Tires & Batteries	8,000.00	840.30	(7,159.70)	10.50%	179.96	840.30	660.34
2-21-10-523-0000	Machine & Equipment Parts	1,500.00	1,477.83	(22.17)	98.52%	1,075.89	1,477.83	401.94
2-21-10-523-0010	Vehicle Parts				0.00%	130.00		(130.00)
2-21-10-523-0020	Building Furnishings & Supplies		68.18	68.18	0.00%	1,607.00	68.18	(1,538.82)
2-21-10-523-0030	Computer Equipment & Supplies	1,000.00	39.99	(960.01)	4.00%	1,252.70	39.99	(1,212.71)
2-21-10-524-0000	Small Equipment and Tools	21,900.00	23,159.15	1,259.15	105.75%	22,190.82	23,159.15	968.33
2-21-10-525-0000	Safety Equipment and Supplies		131.51	131.51	0.00%		131.51	131.51
2-21-10-531-0000	Chemicals, Salt, Etc.		12.99	12.99	0.00%		12.99	12.99
2-21-10-532-0000	Ground Materials and Fertilizer				0.00%	259.00		(259.00)
2-21-10-538-0000	Building, Plumbing and Electrical Supplies	2,500.00	1,242.35	(1,257.65)	49.69%	2,559.09	1,242.35	(1,316.74)
2-21-10-543-0000	Natural Gas	3,600.00	3,874.38	274.38	107.62%	3,171.82	3,874.38	702.56
2-21-10-544-0000	Electricity	22,000.00	18,367.90	(3,632.10)	83.49%	18,526.51	18,367.90	(158.61)
2-21-10-590-0000	Sundry Expenses	131,500.00	121,732.44	(9,767.56)	92.57%	30,750.88	121,732.44	90,981.56
2-21-10-690-0000	Amortization	201,514.00	151,136.00	(50,378.00)	75.00%	147,079.00	151,136.00	4,057.00
2-21-10-813-0000	Bank Charges	1,000.00	621.75	(378.25)	62.18%	597.05	621.75	24.70
2-21-10-940-0000	Contributions to Capital Fund	115,600.00	86,699.70	(28,900.30)	75.00%	86,699.70	86,699.70	
	Total Expenditures	4,770,333.00	3,191,685.52	(1,578,647.48)	66.91%	3,029,844.18	3,191,685.52	161,841.34
	Net Operating	3,058,282.00	2,188,709.96	(869,572.04)	71.57%	2,223,405.04	2,188,709.96	(34,695.08)

TOWN OF TABER  
Commission - Police  
For the Ten Months Ending Monday, October 31, 2022

Account	Description	2022	2022	Variance	Used	2021	2022	Variance
		Total Budget	Actual Annual			Actual YTD	Actual YTD	
<b>Revenues:</b>								
1-21-10-412-0000	Sales of Services	(184,315.00)	(196,426.08)	(12,111.08)	106.57%	(184,419.17)	(196,426.08)	(12,006.91)
1-21-10-531-0010	Fines Police	(479,775.00)	(224,980.69)	254,794.31	46.89%	(334,937.55)	(224,980.69)	109,956.86
1-21-10-532-0010	Fines Animal Control Dogs	(3,000.00)	(3,543.45)	(543.45)	118.12%	(1,370.00)	(3,543.45)	(2,173.45)
1-21-10-539-0000	Other Fines	(3,000.00)	(1,050.00)	1,950.00	35.00%	(1,575.00)	(1,050.00)	525.00
1-21-10-590-0000	Sundry Revenue	(131,500.00)	(123,675.70)	7,824.30	94.05%	(188,492.40)	(123,675.70)	64,816.70
1-21-10-610-0000	Insurance Proceeds		(703.87)	(703.87)	0.00%		(703.87)	(703.87)
1-21-10-830-0010	Transfers from Federal Gov Conditional		(4,200.00)	(4,200.00)	0.00%		(4,200.00)	(4,200.00)
1-21-10-840-0010	Transfers from Provincial Gov Conditional	(795,761.00)	(435,991.52)	359,769.48	54.79%	(274,772.09)	(435,991.52)	(161,219.43)
1-21-10-850-0011	Transfers from Local Government - MD	(54,700.00)	(80,654.83)	(25,954.83)	147.45%	(45,454.00)	(80,654.83)	(35,200.83)
1-21-10-990-0000	Operating Contingency/Debt Recovery	(60,000.00)		60,000.00	0.00%			
	<b>Total Revenues</b>	<b>(1,712,051.00)</b>	<b>(1,071,226.14)</b>	<b>640,824.86</b>	<b>62.57%</b>	<b>(1,031,020.21)</b>	<b>(1,071,226.14)</b>	<b>(40,205.93)</b>
<b>Expenditures:</b>								
2-21-10-110-0000	Salaries - Out of Scope	421,204.00	327,309.07	(93,894.93)	77.71%	344,498.09	327,309.07	(17,189.02)
2-21-10-111-0000	Police Assoc Wages - Full Time	1,744,504.00	1,283,517.89	(460,986.11)	73.57%	1,285,214.64	1,283,517.89	(1,696.75)
2-21-10-113-0000	CUPE Wages - Full Time Clerical	513,344.00	386,965.16	(126,378.84)	75.38%	299,905.50	386,965.16	87,059.66
2-21-10-117-0000	CUPE Wages - Casual	152,720.00	140,507.40	(12,212.60)	92.00%	191,858.08	140,507.40	(51,350.68)
2-21-10-118-0000	CUPE Wages - Casual Guards	74,765.00	51,719.68	(23,045.32)	69.18%	43,069.62	51,719.68	8,650.06
2-21-10-130-0000	Employer Statutory & Benefits Contributions	689,763.00	552,516.92	(137,246.08)	80.10%	528,618.12	552,516.92	23,898.80
2-21-10-210-0000	Commission Honorarium	5,000.00		(5,000.00)	0.00%			
2-21-10-211-0000	Travel and Subsistence	73,350.00	16,771.52	(56,578.48)	22.87%	2,676.30	16,771.52	14,095.22
2-21-10-211-0001	Travel and Subsistence		703.70	703.70	0.00%		703.70	703.70
2-21-10-213-0000	Training - External	75,835.00	27,501.23	(48,333.77)	36.26%	12,987.54	27,501.23	14,513.69
2-21-10-214-0000	Memberships, Conferences, Registration Fees	16,200.00	8,177.85	(8,022.15)	50.48%	5,536.88	8,177.85	2,640.97
2-21-10-215-0000	Express, Cartage, Freight	2,900.00	2,225.14	(674.86)	76.73%	2,866.72	2,225.14	(641.58)
2-21-10-216-0000	Postage	1,300.00	709.01	(590.99)	54.54%	431.20	709.01	277.81
2-21-10-217-0001	Communications - Telephone Land Lines	19,686.00	13,832.94	(5,853.06)	70.27%	13,343.55	13,832.94	489.39
2-21-10-217-0002	Communications - Telephone Mobile	9,780.00	5,614.10	(4,165.90)	57.40%	5,907.19	5,614.10	(293.09)
2-21-10-217-0003	Communications - Data	3,600.00	2,647.14	(952.86)	73.53%	2,667.97	2,647.14	(20.83)
2-21-10-221-0000	Advertising, Promotion, Public Relations	5,000.00	2,347.25	(2,652.75)	46.95%	2,428.46	2,347.25	(81.21)
2-21-10-223-0000	Subscriptions and Publications	500.00	129.00	(371.00)	25.80%	332.00	129.00	(203.00)
2-21-10-232-0000	Professional Services - Legal	5,000.00	2,189.00	(2,811.00)	43.78%	3,115.86	2,189.00	(926.86)
2-21-10-235-0000	Professional Services - Management	22,000.00	11,800.00	(10,200.00)	53.64%	7,903.70	11,800.00	3,896.30
2-21-10-238-0020	Professional Services - Veterinary Cat Control	5,000.00		(5,000.00)	0.00%			
2-21-10-239-0000	Professional Services - Other	75,000.00	15,488.59	(59,511.41)	20.65%	17,419.66	15,488.59	(1,931.07)
2-21-10-252-0010	Contracted Repairs, Maintenance - Building	8,000.00	1,055.00	(6,945.00)	13.19%	2,790.16	1,055.00	(1,735.16)
2-21-10-252-0020	Contracted Repairs, Maintenance - Building Janitor	37,041.00	32,171.60	(4,869.40)	86.85%	31,481.12	32,171.60	690.48
2-21-10-253-0010	Contracted Repairs, Maintenance - M&E & Furnishing	9,500.00	2,892.16	(6,607.84)	30.44%	5,145.47	2,892.16	(2,253.31)
2-21-10-255-0010	Contracted Repairs, Maintenance - Vehicles	20,000.00	12,808.72	(7,191.28)	64.04%	11,617.18	12,808.72	1,191.54

Account	Description	2022	2022	Variance	Used	2021	2022	Variance
		Total	Actual			Actual	Actual	
		Budget	Annual			YTD	YTD	
2-21-10-256-0010	Contracted Repairs, Maintenance - Land Improvement	1,000.00	658.80	(341.20)	65.88%	668.40	658.80	(9.60)
2-21-10-263-0000	Rental / Lease of Equipment & Furnishings	10,500.00	10,803.32	303.32	102.89%	9,774.01	10,803.32	1,029.31
2-21-10-265-0000	Rental / Lease of Vehicle	8,500.00	5,512.60	(2,987.40)	64.85%	5,500.00	5,512.60	12.60
2-21-10-271-0000	Licenses, Permits and Software Support	46,600.00	35,460.51	(11,139.49)	76.10%	34,285.36	35,460.51	1,175.15
2-21-10-274-0000	Insurance Premiums	18,827.00	17,691.08	(1,135.92)	93.97%	17,548.26	17,691.08	142.82
2-21-10-280-0000	Uniform and Clothing Alterations		425.50	425.50	0.00%		425.50	425.50
2-21-10-290-0000	Towing	1,500.00	150.00	(1,350.00)	10.00%	335.00	150.00	(185.00)
2-21-10-345-0000	Purchases from Provincial Agencies				0.00%	172.00		(172.00)
2-21-10-351-0000	Purchases from Local Government	76,000.00	31,773.00	(44,227.00)	41.81%	40,929.00	31,773.00	(9,156.00)
2-21-10-511-0000	Stationery, Office Supplies	22,200.00	8,658.67	(13,541.33)	39.00%	6,954.86	8,658.67	1,703.81
2-21-10-512-0000	Clothing & Boots	28,500.00	16,348.97	(12,151.03)	57.36%	21,435.60	16,348.97	(5,086.63)
2-21-10-513-0000	Janitorial Supplies	3,400.00	1,384.84	(2,015.16)	40.73%	1,298.95	1,384.84	85.89
2-21-10-515-0000	Catered or Purchased Foods	2,500.00	1,233.29	(1,266.71)	49.33%	549.99	1,233.29	683.30
2-21-10-516-0000	Pharmaceutical & First Aid	1,100.00	867.99	(232.01)	78.91%	845.28	867.99	22.71
2-21-10-517-0000	Promotional Materials	1,000.00	612.25	(387.75)	61.23%	438.69	612.25	173.56
2-21-10-519-0000	General Goods and Supplies - Other	1,600.00	340.57	(1,259.43)	21.29%	89.96	340.57	250.61
2-21-10-521-0000	Gas, Oil, Antifreeze, Etc.	46,000.00	42,102.00	(3,898.00)	91.53%	37,015.59	42,102.00	5,086.41
2-21-10-522-0000	Tires & Batteries	8,000.00	840.30	(7,159.70)	10.50%	179.96	840.30	660.34
2-21-10-523-0000	Machine & Equipment Parts	1,500.00	1,477.83	(22.17)	98.52%	1,075.89	1,477.83	401.94
2-21-10-523-0010	Vehicle Parts				0.00%	130.00		(130.00)
2-21-10-523-0020	Building Furnishings & Supplies		68.18	68.18	0.00%	1,607.00	68.18	(1,538.82)
2-21-10-523-0030	Computer Equipment & Supplies	1,000.00	39.99	(960.01)	4.00%	1,252.70	39.99	(1,212.71)
2-21-10-524-0000	Small Equipment and Tools	21,900.00	23,159.15	1,259.15	105.75%	22,210.82	23,159.15	948.33
2-21-10-525-0000	Safety Equipment and Supplies		131.51	131.51	0.00%	83.97	131.51	47.54
2-21-10-531-0000	Chemicals, Salt, Etc.		12.99	12.99	0.00%		12.99	12.99
2-21-10-532-0000	Ground Materials and Fertilizer				0.00%	259.00		(259.00)
2-21-10-538-0000	Building, Plumbing and Electrical Supplies	2,500.00	1,242.35	(1,257.65)	49.69%	2,586.50	1,242.35	(1,344.15)
2-21-10-543-0000	Natural Gas	3,600.00	3,874.38	274.38	107.62%	3,387.42	3,874.38	486.96
2-21-10-544-0000	Electricity	22,000.00	18,367.90	(3,632.10)	83.49%	20,340.79	18,367.90	(1,972.89)
2-21-10-590-0000	Sundry Expenses	131,500.00	121,732.44	(9,767.56)	92.57%	43,618.16	121,732.44	78,114.28
2-21-10-690-0000	Amortization	201,514.00	167,928.00	(33,586.00)	83.33%	163,421.00	167,928.00	4,507.00
2-21-10-813-0000	Bank Charges	1,000.00	621.75	(378.25)	62.18%	655.50	621.75	(33.75)
2-21-10-940-0000	Contributions to Capital Fund	115,600.00	96,333.00	(19,267.00)	83.33%	96,333.00	96,333.00	
	Total Expenditures	4,770,333.00	3,511,453.23	(1,258,879.77)	73.61%	3,356,797.67	3,511,453.23	154,655.56
	Net Operating	3,058,282.00	2,440,227.09	(618,054.91)	79.79%	2,325,777.46	2,440,227.09	114,449.63



## Taber Municipal Police Commission Request for Decision

**Meeting Date:** 11/23/2022

**Subject:**

Public Complaints Director Report

**Recommendation:**

No motion is required.

**Background:**

The Public Complaints Director Report is supplied for Commission information. In most cases, this communication is provided simply as information to the Commission and no comment is needed. In some cases, the Commission may wish to seek clarification on the matter from its administration or from the originator of the communication, or even to challenge the matter through Commission discussion. Placing the communication on the Commission's agenda allows these opportunities.

**Legislation / Authority:**

The Police Act, Section 28.1(3)(g)

Taber Municipal Police Commission Policy Manual Section 2.9,(5)

**Strategic Plan Alignment:**

Define & Practice Good Governance

**Financial Implication:**

None



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**Service Level / Staff Resource Implication:**

N/A

**Justification:**

N/A

**Alternative(s):**

The Commission could seek clarification on any of the matters from the PCD

**Attachment(s):** Public Complaint Directors Report - November 2022

**APPROVALS:**

**Originated By:**  
Tenille Miller

**Police Commission Chair or Designate:** \_\_\_\_\_

## **November 2022 Report**

### **Public Complaints Director**

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There is currently nothing to report.



## Taber Municipal Police Commission Request for Decision

**Meeting Date:** 11/23/2022

**Subject:**

Commission Member Reports (Verbal)

**Recommendation:**

No motion is required.

**Background:**

Updates are provided verbally to inform the Commission of individual Commission-related activity. This could come in the form of meeting attendance and activity intended to strengthen the Commission's reputation and visibility.

**Legislation / Authority:**

MGA, Section 207(c)

**Strategic Plan Alignment:**

No Strong Alignment.

**Financial Implication:**

N/A

**Service Level / Staff Resource Implication:**

The service level will remain status quo.

**Justification:**

To keep all of the Commission informed of activity.

**Alternative(s):**

The Commission could seek clarification on any of the matters.



**Attachment(s):**

**APPROVALS:**

**Originated By:**  
Tenille Miller

**Police Commission Chair or Designate:** \_\_\_\_\_