



## AGENDA

REGULAR MEETING OF THE COUNCIL OF THE TOWN OF TABER, TO BE HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON MONDAY, NOVEMBER 14, 2022 AT 3:30 PM.

	<u>MOTION</u>
<b>1. CALL TO ORDER</b>	
<b>2. ADOPTION OF THE AGENDA</b>	<b>X</b>
<b>3. PUBLIC HEARINGS</b>	
<b>4. ADOPTION OF THE MINUTES</b>	
ITEM No.4.1 Minutes of Organizational Meeting of Council: October 24, 2022	<b>X</b>
ITEM No.4.2 Minutes of Regular Meeting of Council: October 24, 2022	<b>X</b>
<b>5. BUSINESS ARISING FROM THE MINUTES</b>	
<b>6. BYLAWS</b>	
ITEM No.6.1 Proposed Nuisance and Unsightly Premises Bylaw 20-2022	<b>X</b>
ITEM No.6.2 Proposed Fee Bylaw 18-2022	<b>X</b>
ITEM No.6.3 Business License Bylaw 19-2022 Update	<b>X</b>
<b>7. ACTION ITEMS</b>	
ITEM No.7.1 Request for Letter of Support: Provincial Traffic Enforcement Fine Revenue	<b>X</b>
ITEM No.7.2 2 Billion Tree Grant	<b>X</b>
ITEM No.7.3 Feral and Stray Cat Discussion	<b>X</b>
ITEM No.7.4 Donation Request of a Garbage Truck for the County of Siaya, Town of Bondo	<b>X</b>
ITEM No.7.5 2022 Capital Budget Funding Changes	<b>X</b>
ITEM No.7.6 2023 Proposed Capital Budget	<b>X</b>
ITEM No.7.7 Standing Item - Council Requests	<b>X</b>
<b>8. DELEGATIONS</b>	
<b>9. MEDIA INQUIRIES</b>	



**10. CLOSED SESSION**

**X**

ITEM No.10.1 Lease Space Discussion with Council  
That Council takes this meeting into Closed Session to prevent disclosure of advice, proposals, recommendations, analysis or policy options developed by or for a public body in accordance with Section 24(1) of the Freedom of Information and Protection of Privacy Act.

ITEM No.10.2 Discussion with Council  
Closed Session to prevent disclosure that could reasonably be expected to reveal consultations or deliberations involving officers of a public body, in accordance with Section 24(1): Advice from officials, of the Freedom of Information and Protection of Privacy Act.

**11. OPEN SESSION**

**X**

**12. CLOSE OF MEETING**

**X**



## Council Request for Decision

**Meeting Date: November 14, 2022**

**Subject:**

Minutes of Organizational Meeting of Council: October 24, 2022

**Recommendation:**

Council adopts the minutes of the Organizational Meeting of Council held on October 24, 2022, as presented.

**Background:**

Approval of minutes is in accordance with the *Municipal Government Act*, Section 208.

**Legislation / Authority:**

Municipal Government Act, Section 208(1)(a)(c).

**Strategic Plan Alignment:**

N/A

**Financial Implication:**

N/A

**Service Level / Staff Resource Implication:**

N/A

**Justification:**

Approval of minutes is in accordance with the *Municipal Government Act*, Section 208.



**Alternative(s):**

Council adopts the minutes of the Organizational Meeting of Council held on October 24, 2022, as amended.

**Attachment(s):** Minutes

**APPROVALS:**

**Originated By:**  
Kerry Van Ham

**Chief Administrative Officer (CAO) or Designate:** \_\_\_\_\_



MINUTES OF THE ORGANIZATIONAL MEETING OF THE COUNCIL  
OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, HELD  
IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON  
MONDAY, OCTOBER 24, 2022, AT 3:30 PM.

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**Mayor**

Andrew Prokop

**Councillors**

Garth Bekkering  
Carly Firth  
Monica McLean  
Alf Rudd  
Joanne Sorensen

**Chief Administrative Officer**

Derrin Thibault

**Staff**

Alaa Abdel Khaliq  
Meghan Brennan  
Chris Eagan  
Steve Munshaw  
John Orwa  
Gary Scherer  
Kerry Van Ham

**CALL TO ORDER**

Mayor Prokop called the Organizational Meeting of Council to Order at 3:30 PM.

**ADOPTION OF THE AGENDA**

RES. 335/2022

MOVED by Councillor Bekkering that Council adopts the Organizational Meeting Agenda, as presented.

CARRIED UNANIMOUSLY

303/2022

Meeting Date  
10/24/2022

## **BOARDS/COMMITTEES/COMMISSIONS**

### **1) Council Participation on Boards, Committees, Commissions**

RES. 336/2022

MOVED by Councillor Firth that Council appoints the same elected officials to the same Boards, Committees, and Commissions as was made at the October 25, 2021 Organizational Meeting, to the end of the 2023 Organizational Meeting.

CARRIED UNANIMOUSLY

### **2) Requested Council Appointments**

RES. 337/2022

MOVED by Councillor Firth that Council appoints the same elected officials to the same Requested Council Appointment Boards, Committees, and Commissions as was made at the October 25, 2021 Organizational Meeting, to the end of the 2023 Organizational Meeting.

CARRIED UNANIMOUSLY

### **3) Ad Hoc Committee Appointments**

MOVED by Councillor Rudd that Council appoints the same elected officials to the same Ad Hoc Committees as constituted on the list, with the exception of SouthGrow appointments, to run to the 2023 Organizational Meeting.

Councillor Sorensen suggested an amendment to the motion that stipulated 1-3 and 5-10 remain the same as the 2021 Organizational Meeting.

Council Rudd accepted the amendment.

**BOARDS/COMMITTEES/COMMISSIONS – CONT'D**

**3) Ad Hoc Committee Appointments – Cont'd**

RES. 338/2022                      MOVED by Councillor Rudd that Council appoints the same elected officials to the same Ad Hoc Committees as was constituted on the list, for 1-3, and 5-10 remaining the same as made at the October 25, 2021 Organizational Meeting, to the end of the 2023 Organizational Meeting.

CARRIED UNANIMOUSLY

RES. 339/2022                      MOVED by Councillor Rudd that Council appoints Councillor Sorensen as the Southgrow Committee alternate until the 2023 Council Organizational Meeting.

CARRIED UNANIMOUSLY

RES. 340/2022                      MOVED by Councillor Rudd that Council appoints Councillor Rudd to the Southern Alberta Kanadier Association Committee (SAKA) until the 2023 Council Organizational Meeting.

CARRIED UNANIMOUSLY

RES. 341/2022                      MOVED by Councillor Bekkering that Council appoints Mayor Prokop to the South Regional Storm Water Drainage Committee (SRSDC) until the 2023 Council Organizational Meeting.

CARRIED UNANIMOUSLY

## APPOINTMENT OF DEPUTY MAYOR(S)

### 1) Appointment of Deputy Mayor(s)

RES. 342/2022

MOVED by Councillor Firth that Council approves the appointment of Deputy Mayor(s) for an eight-month term as follows:

- 1) Councillor Carly Firth July 1, 2022 to February 28, 2023;
- 2) Councillor Alf Rudd March 1, 2023 to October 31, 2023;
- 3) Councillor Garth Bekkering November 1, 2023 to June 30, 2024;
- 4) Councillor Monica McLean July 1, 2024 to February 29, 2025; and,
- 5) Councillor Jack Brewin March 1, 2025 to October 20, 2025.

CARRIED UNANIMOUSLY

### MEDIA INQUIRIES

### CLOSE OF MEETING

RES. 343/2022

MOVED by Councillor Bekkering that this Organizational Meeting of Council is hereby Closed.

CARRIED UNANIMOUSLY AT 3:43 PM

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER



## Council Request for Decision

**Meeting Date:** November 14, 2022

**Subject:**

Minutes of Regular Meeting of Council: October 24, 2022

**Recommendation:**

Council adopts the minutes of the Regular Meeting of Council held on October 24, 2022, as presented.

**Background:**

Approval of minutes is in accordance with the *Municipal Government Act*, Section 208.

**Legislation / Authority:**

Municipal Government Act, Section 208(1)(a)(c).

**Strategic Plan Alignment:**

N/A

**Financial Implication:**

N/A

**Service Level / Staff Resource Implication:**

N/A

**Justification:**

Approval of minutes is in accordance with the *Municipal Government Act*, Section 208.



**Alternative(s):**

Council adopts the minutes of the Regular Meeting of Council held on October 24, 2022, as amended.

**Attachment(s):** Minutes

**APPROVALS:**

**Originated By:**  
Kerry Van Ham

**Chief Administrative Officer (CAO) or Designate:** \_\_\_\_\_

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON MONDAY, OCTOBER 24, 2022, AT 3:43 PM, IMMEDIATELY FOLLOWING THE ORGANIZATIONAL MEETING OF COUNCIL AT 3:30 PM.

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**Mayor**

Andrew Prokop

**Councillors**

Garth Bekkering  
Carly Firth  
Monica McLean  
Alf Rudd  
Joanne Sorensen

**Chief Administrative Officer**

Derrin Thibault

**Staff**

Alaa Abdel Khaliq  
Meghan Brennan  
Chris Eagan  
Steve Munshaw  
John Orwa  
Gary Scherer  
Kerry Van Ham

**CALL TO ORDER**

Mayor Prokop called the meeting to Order at 3:43 PM.

**ADOPTION OF THE AGENDA**

Mayor Prokop inquired if there were any additions or deletions to the Agenda, and there were none.

**ADOPTION OF THE AGENDA – CONT'D**

RES. 344/2022

MOVED by Councillor Firth that Council adopts the Agenda, as presented.

CARRIED UNANIMOUSLY

**PUBLIC HEARINGS**

None.

**ADOPTION OF THE MINUTES**

**1) Minutes of Special Meeting of Council: October 5, 2022**

RES. 345/2022

MOVED by Councillor Firth that Council adopts the minutes of the Special Meeting of Council held on October 5, 2022, as presented.

CARRIED UNANIMOUSLY

**2) Minutes of Regular Meeting of Council: October 11, 2022**

RES. 346/2022

MOVED by Councillor Sorensen that Council adopts the minutes of the Regular Meeting of Council held on October 11, 2022, as amended, to indicate that Councillor Sorensen made motion 333/2022.

CARRIED UNANIMOUSLY

**BUSINESS ARISING FROM THE MINUTES**

None.



## **BYLAWS**

### **1) Proposed Fee Bylaw 18-2022**

Council discussed the requested and incorporated changes made to the proposed Fee Bylaw.

Councillor Sorensen inquired if there was interest in breaking out the fees to a home office in comparison to customers coming to the home, and if it should be a separate fee.

MOVED by Councillor Sorensen that Council requests Administration to separate and make a fee for home office of \$150.00 and fee for \$175.00 for customers coming to the home, including First Reading.

Council discussed the rationale of this request.

RES. 347/2022

MOVED by Councillor Sorensen that Council requests Administration to investigate the fees for home office in comparison to customers travelling to their home.

Mayor Prokop stated that Councillor Sorensen would need to withdraw her original motion.

Councillor Sorensen withdrew her original motion and Council voted on the second motion made by Councillor Sorensen.

CARRIED UNANIMOUSLY

RES. 348/2022

MOVED by Councillor Firth that Council gives First Reading to Fee Bylaw 18-2022.

CARRIED UNANIMOUSLY

## **ACTION ITEMS**

### **1) Young (Emerging) Leader Award**

Mr. John Browning was in attendance to be formally recognized for his recent Alberta Public Works Association's Young (Emerging) Leader of the Year Award, and the contributions he makes to the Town's Engineering and Public Works team.

The APWA Award details that "the award recognizes emerging leaders in the public works section for their far reaching, positive impact of public works programs and services." Candidates must demonstrate "leadership qualities within their organization regardless of their position" and a "continuing commitment to advancing their knowledge, skills, and abilities through the pursuit of continuing education."

### **2) Gateway Signage Project: Request for information and costs to adjust color of the corn stalk on all six signs.**

At a previous meeting, Council had requested Administration investigate the cost of changing paint colour on the corn stalk portion of the sign.

Council reviewed the cost for the sign amendments and change order that would be required.

RES. 349/2022

MOVED by Councillor Rudd that Council receives information as presented on the Gateway Signage Project in answer to Standing Item 289/2022.

CARRIED

### **3) 2023 Operating Budget Discussion**

J. Orwa, Chief Financial Officer stated that the 2023 operating budget discussion is being presented based on each department's anticipated level of service and operational changes identified by the department managers.

Each department manager reviewed their functional budget areas.

No motion was made at this time.

310/2022

Meeting Date  
10/24/2022

## **ACTION ITEMS**

### **4) Information for Council**

D. Thibault, Chief Administrative Officer, reviewed the potable water location and capital project listing.

Council made no motion at this time.

### **5) Department Reports**

D. Thibault presented the Department Reports to Council.

No motion was made at this time.

### **6) Mayor and Councillor Reports (Verbal)**

Council provided their verbal reports.

No motion was made at this time.

### **7) Standing Item - Council Requests**

D. Thibault presented the Standing Item – Council Requests Action Item listing to Council.

No motion was made at this time.

## **DELEGATIONS**

None.

## **MEDIA INQUIRIES**

None.

RES. 350/2022

MOVED by Councillor Rudd that Council recesses for a 30-minute meal break and moves into Closed Session upon return to prevent disclosure of:

- Third party business information, in accordance with Section 16 (1);
- Proposed plans, policies or projects of the public body which could reasonably be expected to result in disclosure of a pending policy or budgetary decision, in accordance with Section 24 (1); and,
- Consultations or deliberations involving officers of a public body, in accordance with Section 24 (1) Advice from officials, of the *Freedom of Information and Protection of Privacy Act*.

CARRIED UNANIMOUSLY AT 5:35 PM

## CLOSED SESSION

### 1) Landfill High Salinity Soil

**Closed Session to prevent disclosure of third party business information, in accordance with section 16(1) of the *Freedom of Information and Protection of Privacy Act*.**

Pursuant to Section 197(6) of the *Municipal Government Act*, there was the following members of Administration in attendance for Agenda Item 10.1) Landfill High Salinity Soil: D. Thibault, Chief Administrative Officer, John Orwa, Chief Financial Officer, and Gary Scherer, Director of Engineering and Public Works.

### 2) Proposed Infrastructure Renewal Fee

**Closed Session to prevent disclosure of proposed plans, policies or projects of the public body which could reasonably be expected to result in disclosure of a pending policy or budgetary decision, in accordance with Section 24(1) of the *Freedom of Information and Protection of Privacy Act*.**

## CLOSED SESSION – CONT'D

Pursuant to Section 197(6) of the *Municipal Government Act*, there was the following members of Administration in attendance for Agenda Item 10.2) Proposed Infrastructure Renewal Fee: D. Thibault, Chief Administrative Officer, John Orwa, Chief Financial Officer, and Gary Scherer, Director of Engineering and Public Works.

- 3) Discussion with Council Closed Session to prevent disclosure that could reasonably be expected to reveal consultations or deliberations involving officers of a public body, in accordance with Section 24(1): Advice from officials, of the *Freedom of Information and Protection of Privacy Act*.**

Pursuant to Section 197(6) of the *Municipal Government Act*, there was the following members of Administration in attendance for Agenda Item 10.3) Discussion with Council: D. Thibault, Chief Administrative Officer, John Orwa, Chief Financial Officer, and Gary Scherer, Director of Engineering and Public Works, and C. Eagan, Director of Planning and Community Services.

## OPEN SESSION

RES. 351/2022

MOVED by Councillor Bekkering that Council reconvenes into Open Session.

CARRIED UNANIMOUSLY AT 7:55 PM

RES. 352/2022

MOVED by Councillor Sorensen that Council approves an infrastructure renewal fee of \$6.00/month for residential accounts and \$7.50/month for non-residential accounts.

CARRIED UNANIMOUSLY

**OPEN SESSION – CONT'D**

RES. 353/2022

MOVED by Councillor Sorensen that Council directs Administration to prepare a borrowing bylaw for a \$3M debenture to fund the Secondary Clarifier Rehab Project.

CARRIED UNANIMOUSLY

**CLOSE OF MEETING**

RES. 354/2022

MOVED by Councillor McLean that this Regular Meeting of Council is hereby Closed.

CARRIED UNANIMOUSLY AT 7:57 PM

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

## Council Request for Decision

**Meeting Date: November 14, 2022**

**Subject:**

Proposed Nuisance and Unsightly Premises Bylaw 20-2022

**Recommendation:**

1. That Council gives 1<sup>st</sup> Reading to the Nuisance and Unsightly Premises Bylaw 20-2022, at this meeting.
2. That Council gives 2<sup>nd</sup> Reading to the Nuisance and Unsightly Premises Bylaw 20-2022, at this meeting.
3. That Council unanimously agrees to proceed to 3<sup>rd</sup> and Final Reading to the Nuisance and Unsightly Premises Bylaw 20-2022, at this meeting.
4. That Council gives 3<sup>rd</sup> and Final Reading to the Nuisance and Unsightly Premises Bylaw 20-2022, at this meeting.

**Background:**

Council has previously adopted the Nuisance Bylaw 13-2021.

It was brought to Administration's attention that there were two Section 12's in Bylaw 13-2021. To correct this and for the better ability to specify when Notice/Order of Compliance and Penalties are issued.

Additionally, 6.1.2 was added regarding resident's trees, as there was no clear measurement, so a clearance was added for ability to enforce; and 6.1.4 was also added for clarity of maximum height to allow for enforcement.

Therefore, this Bylaw is being brought back to Council for consideration.

**Legislation / Authority:**

MGA., S.5; Powers, duties and functions.



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**Strategic Plan Alignment:**

Family/Community:

Build a community that is affordable and attractive.

**Financial Implication:**

There are no changes, will remain status quo.

**Service Level / Staff Resource Implication:**

Service level will remain status quo.

**Justification:**

Prosecution and court effectiveness, when required.

**Alternative(s):**

1. Council may give first reading (only) to the proposed changes of the Nuisance and Unsightly Premises Bylaw 20-2022 and direct administration to bring the Bylaw back for final reading(s).

**Attachment(s):** Proposed Bylaw

**APPROVALS:**

**Originated By:**

Kerry Van Ham

**Chief Administrative Officer (CAO) or Designate:** \_\_\_\_\_



TOWN OF TABER  
BYLAW NO.20-2022

**BEING A BYLAW OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF REGULATING AND CONTROLLING NUISANCES, NOXIOUS/RESTRICTED AND OTHER WEEDS, THE TRIMMING OF TREES, SNOW REMOVAL AND UNTIDY AND UNSIGHTLY PREMISES WITHIN THE TOWN OF TABER.**

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WHEREAS Council of the Town of Taber, in the Province of Alberta, duly assembled may pass a bylaw and/or regulation pursuant to Part 2, Section 7 of the *Municipal Government Act*, being Chapter M-26 of Revised Statutes of Alberta 2000, as amended;

AND WHEREAS Council of the Town of Taber, in the Province of Alberta, duly assembled may pass a bylaw and/or regulation pursuant to the *Weed Control Act*, Statutes of Alberta, 2008, Chapter W-5.1, and amendments thereto;

AND WHEREAS Council deems it necessary to pass a Bylaw to control nuisances, weeds and untidy and unsightly premises within the Town of Taber;

AND WHEREAS the Council of the Town of Taber, in the Province of Alberta, deems it proper and expedient to pass a Bylaw for the purposes of controlling nuisances within the Town.

NOW THEREFORE the Council of the Town of Taber in the Province of Alberta, duly assembled, hereby enacts as follows:

**1.0 NAME OF BYLAW**

This Bylaw may be cited as the “Nuisance and Unsightly Premises Bylaw”.

**2.0 DEFINITIONS**

In this Bylaw:

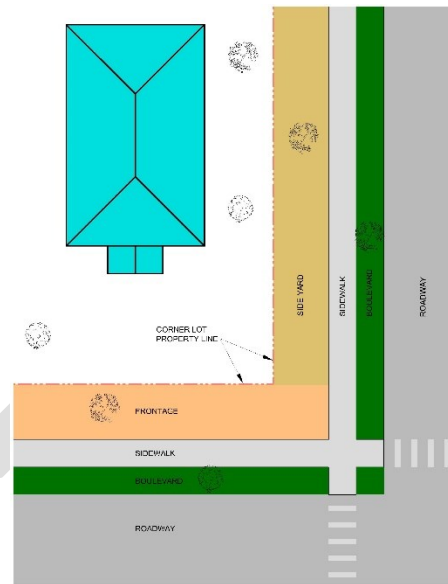
**Act**

means the *Municipal Government Act*, R.S.A. 2000, Chapter M-26, as amended or repealed and replaced from time to time;

**Boulevard**

means that portion of a Highway that lies between the edge of the roadway or curb and the edge of the sidewalk, indicated in the green area of the drawing below;

TOWN OF TABER  
BYLAW NO.20-2022



**Bylaw**

means the Nuisance and Unsightly Premises Bylaw established by the Municipality;

**Chief Administrative Officer (CAO)**

means the Chief Administrative Officer for the Town, regardless of the specific title that may be conferred on the Officer by Council from time to time;

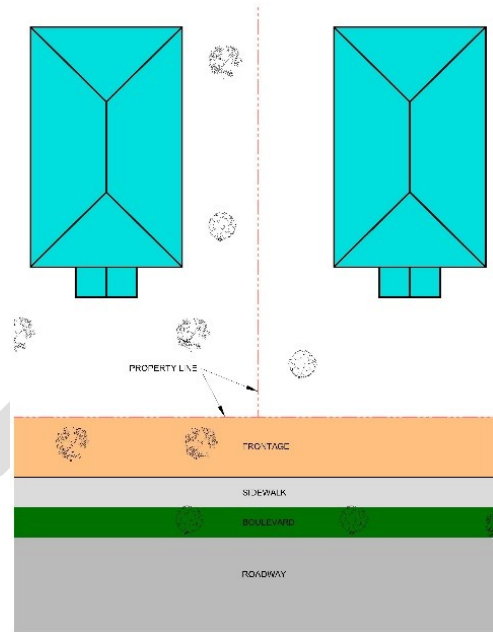
**Council**

means the Council for the Town of Taber;

**Frontage**

means that portion of the Highway that lies between the sidewalk and the property line, usually in the front of the property, indicated as the orange area in the drawing below;

TOWN OF TABER  
BYLAW NO.20-2022



**Highway**

means every thoroughfare, street, roadway, trail, avenue, parkway, driveway, viaduct, lane, alley, square, bridge, causeway, trestle way or other public place, whether publicly or privately owned, any part of which the public is ordinarily entitled or permitted to use for the passage or parking of vehicles within the Town of Taber;

**Municipality**

means the Town of Taber, a municipal corporation in the Province of Alberta, and where the context so requires means the land within the corporate boundaries thereof;

**Notice**

means a notice issued pursuant to this Bylaw to remedy a condition that is not in compliance with any provision of this Bylaw;

**Occupant**

is the person or persons who reside at or on a property, whether they are the owners or lessees;

**Officer**

includes a Peace Officer, Police Officer, or Bylaw Enforcement Officer, employed for the preservation and maintenance of the public peace, or for the service or execution of civil process;

TOWN OF TABER  
BYLAW NO.20-2022

**Owner**

means:

- a. a person who is registered under the Land Titles Act as the owner of a parcel of land; or,
- b. a person who is recorded as the owner of a property on the tax assessment roll of the Town of Taber; or,
- c. a person who has purchased or otherwise acquired a parcel of land, whether the person has purchased or otherwise acquired the land directly from the owner or from another purchaser, and has not yet become the registered owner thereof; or,
- d. a person holding themselves out as the person having the powers and authority of ownership of a property or premise or who for the time being exercises the powers and authority of ownerships; or,
- e. a person, business, contractor, corporation or partnership controlling a property or premise under construction;

**Person**

means an individual or any business entity including a firm, partnership, association, corporation, company or society;

**Premise**

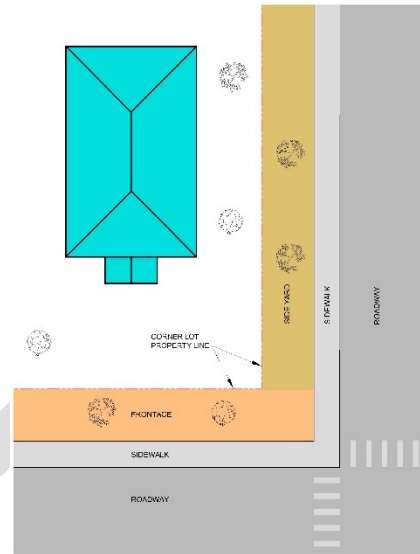
means any land situated in whole or in part within the Town including the external surfaces of all buildings and land immediately adjacent to any building or buildings and includes any land or buildings owned or leased by the Town;

**Sidewalk**

means that part of a Highway especially adapted to the use of pedestrians along the Frontage of a Parcel and that portion along the Side yard of a Parcel;

**Side Yard**

means the portion of the Highway that lies between the sidewalk and the property line, usually on the side of the property indicated as the tan area on the drawing below;



### Unsightly Premises

means any Premises or part thereof that clearly shows signs of neglect, or which otherwise exhibits a significant lack of general maintenance, clean up, or upkeep, and which includes but is not limited to:

- a. any land upon which there is excessive, unusual, or unreasonable accumulation of:
  - i. Animal Material, Ashes, Yard Material, Building Material, Garbage, weeds human excrement, sewage, hazardous materials, piles of soil, clay or rubble, petroleum products, metal, plastics, fabrics, used containers, paper products, pipe, or any other form of scrap, litter, trash, junk, or waste of any kind;
  - ii. Vehicles in obvious state of significant disassembly, parts of disassembled Vehicles (including tires/wheels), appliances, machinery, equipment, or power tools;
  - iii. Industrial equipment, components or heavy machinery;
  - iv. Surplus, disused, damaged or stored household or

TOWN OF TABER  
BYLAW NO.20-2022

- commercial chattel, furniture, carpet or appliances;
- v. Surplus, disused, damaged or stored Vehicles, trailers, motorcycles, bicycles, boats, and recreational vehicles, including any such items that are inoperative by reason of disrepair, removed or missing parts, age, damage, or which are otherwise not in a legally roadworthy or functioning condition;
  - b. Any building, structure, or other improvement that exhibits significant physical deterioration, including buildings and structures that suffer from:
    - i. Broken (or missing) windows, siding, shingles, shutters, eaves, roofing or finishing materials;
    - ii. Clearly visible exterior or structural deterioration, damage or decay, including significant fading, chipping or peeling of painted surfaces;

**Vehicle**

has the same meaning as defined in the *Traffic Safety Act*;

**Violation Ticket**

means any ticket or tag which is authorized by the *Municipal Government Act* (Alberta, R.S.A. 2000, Chapter M-26, and amendments thereto) issued for any Bylaw offence in which a penalty may be paid out of court in lieu of appearing to answer summons.

**Yard Material**

means waste material of an organic nature formed as a result of gardening, horticultural pursuits, or agricultural activities and includes grass, tree, hedge cuttings, waste sod, decomposing plants, leaves and weeds.

**3.0 GENERAL**

- 3.1 An Owner of a Premise shall ensure that the premises does not become or continue to be an Unightly Premise as defined in this Bylaw.

TOWN OF TABER  
BYLAW NO.20-2022

- 3.2 An Owner of a Premises shall ensure that the premises does not become or continue to be a risk of danger to the public, themselves or to other Premises or property.
- 3.3 An Owner of a Premise is responsible for all nuisances from the center of the lane or alley to the edge of the asphalt roadway that are in line with their property lines.
- 3.4 An Owner of a Premise shall ensure that any garbage, refuse or waste material placed in a bin, can, box, Vehicle or any other receptacle located on the Premises, or placed in a Vehicle or trailer located on a highway adjacent to the premises, does not accumulate to the extent that it becomes unsightly or otherwise detrimental to adjacent or neighbouring properties.
- 3.5 An Owner of a Premises shall ensure that any activity or conduct of any person occupying or using the premises does not become or continue to be a nuisance or risk of danger to the public, or otherwise interfere with other Persons' repose, comfort or peaceful enjoyment of their property.
- 3.6 When making the determination as to whether a particular premise is an Unsightly Premises, or as to whether the owner of a premises has allowed the premises or its occupiers to become or continue to be a nuisance or risk of danger to other persons or property, the Town may consider any admissible evidence as to:
- 3.6.1 The general condition and state of tidiness of the neighbouring or surrounding premises;
- 3.6.2 The location and permitted use of the premise and whether or not the premise is located within a Residential Development;
- 3.6.3 The period of time the premise has been in the state complained of;
- 3.6.4 Whether or not the premise is undergoing construction or renovation and the period of time that such activity has been ongoing; and
- 3.6.5 Any other circumstances or factors relating to the premise which the Court deems are relevant to the said determination.

**4.0 BUILDINGS/STRUCTURES**

- 4.1 The owner(s) of properties in the Town of Taber shall ensure that old unoccupied residences no longer in use are in a safe condition for occupancy. Old Sheds, garages and other buildings in run down/poor condition and unsafe should be demolished and removed from the property, or restored to a useable and safe condition in accordance with the current Building Standards and Codes and with the required demolition or building permits.

TOWN OF TABER  
BYLAW NO.20-2022

- 4.2 For the purpose of greater certainty, a nuisance in respect of a Building means a Building showing signs of serious disregard for general maintenance and upkeep, whether or not it is detrimental to the surrounding area, some examples of which include but is not limited to:
- 4.2.1 Any damage to the Building;
  - 4.2.2 Any rot or other deterioration within the Building;
  - 4.2.3 Any damage caused by fire;
  - 4.2.4 Any inappropriate infiltration of air, moisture or water into the Building due to peeling, unpainted or untreated surfaces, missing shingles or other roofing materials, broken or missing windows or doors, or any other hole or opening in the Building.
- 4.3 Any graffiti, or any other message deemed to be offensive by the CAO or their designate, that has been placed on the exterior surfaces of any structures, chattels, signs, or other property located on the premises, is removed, painted over, or otherwise eliminated from public view not later than 2 days after the Owner of the Premises has been notified by an Officer of the presence of the subject graffiti or offensive message and the requirement under this Bylaw that it be removed.
- 4.4 The owner of the premises shall not permit another person to occupy a Mobile Unit on private property for more than two weeks or have written permission from the CAO for a time extension.
- 4.4.1 Mobile Unit means; any vacation trailer or house trailer or relocatable trailer or motor home; or
  - 4.4.2 Any structure whether ordinarily equipped with wheels or not that is constructed or manufactured to be moved from one point to another by being towed or carried and to provide living accommodations for or other use by one or more persons.

**5.0 LITTER**

- 5.1 No person shall place, deposit or throw or cause to be placed, deposited or thrown upon any privately-owned property of another person or Town property, including any street, lane, sidewalk, parking lot, park, or other public place or water source:
- 5.1.1 A cardboard or wooden box, carton, container, or receptacle of any kind;
  - 5.1.2 A paper, wrapper, envelope, or covering of any kind, whether paper or not, from food or confectionary;
  - 5.1.3 Paper of any kind, whether or not containing written or printed mater thereon;
  - 5.1.4 Any glass, crockery, nails, tacks, barbed wire or other breakable or sharp objects;



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- 5.1.5 Scrap metal, scrap lumber, tire, dismantled wrecked or dilapidated motor vehicle or parts there-from;
- 5.1.6 Any motor vehicle or any part of any motor vehicle which may in whole or in part, obstruct any highway, street, lane, alley, or other public place; and.
- 5.1.7 Dirt, filth or rubbish of any kind whether similar or dissimilar to the foregoing.
- 5.2 A person who has placed, deposited or thrown or caused to be placed, deposited or thrown anything or any matter mentioned in subsection (5.1) upon any street, lane, sidewalk, parking place, park, privately owned property or other public place or water course shall forthwith remove it.
- 5.3 No person shall place deposit or throw or caused to be placed, deposited or thrown upon or into any motor vehicle, which is parked on any street, lane parking lot or other public place, any leaflet, pamphlet, poster, handbill, flyer or any paper containing printed or written matter, whether advertising or not, with the exception of any violation ticket or summons issued pursuant to lawful authority.

**6.0 WEEDS, GRASS, TREES, PESTS AND SMOKE**

- 6.1 Every occupant or owner of any property or premise within the Town shall:
  - 6.1.1 Eradicate or control all weeds and grass on a premise and on any boulevard, frontage or side yard which abuts or adjoins the premise, including up to the center of lanes or alleys at the rear or side of the premise, including side of the premise;
  - 6.1.2 Prune or remove any and all trees on a premise and on the frontage or side yard which abuts or adjoins the premise that, due to a deterioration of condition or for any other reason, interfere with any public utility or public works, and are a public safety hazard. A clearance beneath them of a distance of three (3) meters from the top of the sidewalks to the lowest most branch, and a distance of five (5) meters from the top of the roadway or alleyway to the lowest most branch must be maintained;
  - 6.1.3 All trees on the boulevards are the property of the Town and will be pruned or removed by the Public Works Department or a qualified contractor approved by the Town;
  - 6.1.4 Remove or prune any shrub owned by the owner which is, or could be, a nuisance to any person using any publicly owned or maintained sidewalk or street to a maximum height of one (1) meter;

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- 6.1.5 Prevent stagnate water from remaining on any such premise and becoming a breeding place for mosquitoes or other pests;
  - 6.1.6 Cut or mow the grass on any boulevard, frontage or side yard, situated on Town owned land adjoining, or abutting or adjacent to premises owned or occupied by the owner or occupant, to prevent such grass from growing to such a height as to be untidy or unsightly, having regard to the height of the grass on adjacent or surrounding premises;
  - 6.1.7 Remove from such property any dead grass or shrub or rubbish which may be untidy or unsightly, or may harbor vermin or pests thereon;
  - 6.1.8 Not remove the grassed area on the boulevard and install a gravel, concrete or asphalt driveway without an approved Driveway and Boulevard Development permit from the Town of Taber Planning Department;
  - 6.1.9 All property owners shall ensure that the Boulevard areas which abut or flank their property are seeded to lawn or adequately landscaped within two growing seasons of the issuance of an Occupancy Permit;
  - 6.1.10 Only trees of a non-suckering variety shall be planted in Boulevards and only to a density of no greater than one tree for each 3.5 meters;
  - 6.1.11 No tree of the Cottonwood variety shall be planted in a Boulevard area;
  - 6.1.12 No person shall plant any shrub or hedge in a Boulevard area;
  - 6.1.13 All persons shall ensure that the fire hydrant adjacent to their property is kept clear and accessible, and that no shrubs, plants, trees or protruding items be planted or placed within 5 metres of the fire hydrant.
- 6.2 No occupant or owner of any property or premise shall:
- 6.2.1 Allow dandelions or noxious weeds (as defined in the *Weed Control Act*) to grow on occupied or unoccupied premises;
  - 6.2.2 Suffer or permit trees growing on private property to interfere or endanger the lines, poles, conduits, pipes, sewers or other works of the Town;
  - 6.2.3 Allow blight or disease of the trees, shrubs, vegetables or plant life liable to spread to other trees, shrubs or plant life within the Town to go unchecked; and,

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- 6.2.4 Allow or cause an opaque or dense smoke or dust to be emitted to the atmosphere from any lands, buildings or premises within the Town of Taber.

**7.0 SNOW REMOVAL**

- 7.1 The Owner or Occupant of a Premise abutting a sidewalk shall clear away any snow, ice, dirt or other obstruction from the front and flank of the abutting sidewalk within TWENTY-FOUR (24) hours after the time such snow, ice, dirt, or other obstruction was deposited or formed on the sidewalk. Such snow shall not be placed on the roadways, as doing so adversely affects drainage. Residents shall place snow on the boulevard, frontage or side yard. Residents when using a snow blower shall have the snow fall, from the snow blower, within their property or on the boulevard, frontage or side yard and not on the roadway or their neighbor's property.
- 7.2 Commercial/Industrial businesses when clearing their parking lots shall pile the snow within their parking lots and not into the roadway, storm drainage ditch, lane or alley, or on sidewalks. If they cannot pile the snow within their parking lot, it is to be removed to a designated Town snow dumpsite. If the snow pile in the Commercial/Industrial business parking lot adversely affects drainage in the area, the business shall remove the pile to a designated Town snow dumpsite at their own cost. If the business has not complied with the order to remove the snow from a drainage ditch the Town may hire a contractor to remove the snow from the drainage ditch at the businesses expense.
- 7.3 The owner or occupant of every building abutting on or erected within THREE (3) meters of any highway or public place shall, whenever snow or ice accumulates on the roof, eaves, awning, or canopy, cause the snow and ice to be removed at once, and every person while removing the snow and ice, shall take all the proper safety precautions and care required to prevent a hazard to the public.
- 7.4 A person may, in such a way as not to cause injury or unduly interfere with any person lawfully using the Sidewalk or Pathway, use a power driven device that is sufficiently light and of such construction that it will not damage the surface of the Sidewalk or Pathway to move ice, snow, or other materials from any portion of a Sidewalk or Pathway, however the Town does not accept responsibility for damages to private or public property, or snow dumped in undesignated areas by these operators.

**8.0 CONSTRUCTION SITES**

- 8.1 An Owner of a Premise or property under construction, renovation or demolition shall ensure that all building material and waste building materials on the premises are contained and secured in such a manner that prevents such material from being blown off the structure or scattered throughout or off the property.

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- 8.2 An Owner of a Premise or property under construction, renovation or demolition shall ensure that waste building materials and other refuse are removed from the property, or collected and securely contained in covered waste bins or containers that do not allow for the escape of the contents.
- 8.3 An Owner of a Premise or property under construction, renovation or demolition shall ensure that waste building materials and other refuse are removed from the property within 48 hours of when the container or waste bin containing same becomes full and incapable of reasonably containing any further material.
- 8.4 An Owner of a Premise or property under construction, renovation or demolition shall ensure that the property, building materials and equipment are kept in an orderly fashion, and that the property is kept free of excessive amounts of debris, refuse, garbage, scrap wood, metal, foam, plastics or any other such materials associated with the construction, renovation, or demolition.
- 8.5 An Owner of a premise or property under construction, renovation or demolition shall ensure all equipment, trucks or trailers coming to or leaving the property shall be kept clean of dirt, debris or mud as to not track dirt, debris or mud on the roadways, sidewalks or lanes.
- 8.6 The Town may withhold municipal services to an Owner of a Premise or property under construction, renovation or demolition, or to a homebuilder, developer or other person or company undertaking such activity in relation to the premises, until any condition of the Premises that is in contravention of this Bylaw has been remedied.

**9.0 ILLEGAL DUMPING**

- 9.1 No Person shall personally, nor by their employee, servant or agent; discard, place, deposit or leave any garbage, refuse, debris or any other material upon any public property, in such a quantity that would require the deployment of a Town work crew and/or specialized equipment to effect its removal, other than in officially designated areas, within the Town.
- 9.2 No registered Owner of a vehicle shall be permitted to use that vehicle to discard, place, deposit or leave any garbage, refuse, debris or any other material upon any public property, in such a quantity that would require the deployment of a Town work crew and/or specialized equipment to effect its removal, other than in officially designated areas, within the Town.
- 9.3 No Person shall personally, or by their employee, servant or agent; discard, place, deposit or leave any garbage, refuse, debris or any other material upon any private property, without the permission and consent of the owner of such property.

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- 9.4 Any person who has contravened Section 9 (9.1) Section 9 (9.2) or Section 9 (9.3) of this Bylaw shall, within 24 hours after being directed by an Officer, remove the subject garbage, refuse, debris or other material from the property and place it in the nearest designated area.
- 9.5 Where garbage, refuse, debris or any other material has been discarded or left on private property without permission and consent, the Owner of the private property is responsible for the removal of such discarded material, and the Owner of the private property is responsible for ensuring that the subject property is kept and maintained in compliance with the provisions of this Bylaw.

**10.0 WATER, EAVESTROUGHS & DOWNSPOUTS**

- 10.1 No owner or occupant of a Premise shall allow a flow of water from a hose or similar device including sump pump discharge on the Premises if it is likely that the water from the hose or similar device will enter the adjacent Premise.
- 10.2 An owner or occupant of a Premise shall direct any rainwater downspout, eavestrough or sump pump discharge on the Premises towards:
- 10.2.1 The front of the Premise;
  - 10.2.2 The rear of the Premise;
  - 10.2.3 A side yard which does not abut another Premise; or
  - 10.2.4 A side yard, which abuts another Premise, only if there is a minimum of six (6) meters of permeable ground between the outfall of the downspout of eavestrough and the adjacent Premises.

**11.0 TOWN PROPERTY**

No person shall cause or permit to undertake any activity that is a nuisance upon any Town Property.

**12.0 NOTICE/ORDER OF COMPLIANCE**

- 12.1 Means a notice that has been issued and duly served:
- 12.1.1 To a person over the age of 18 years of age or older;
  - 12.1.2 To the Owner/Occupant by regular mail service;
  - 12.1.3 By posting a copy of the Notice/Order in a conspicuous place at the premises.

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- 12.2 Upon completion of an inspection the Officer may direct the owner or occupant of the property to:
- 12.2.1 Cease the activity which causes the nuisance;
  - 12.2.2 Change the way in which such person is carrying out the activity causing the nuisance;
  - 12.2.3 Direct any person to take any action or measure necessary to compel the elimination or abatement of the nuisance, including the removal of any thing or matter from the property, which constitutes the nuisance;
  - 12.2.4 Specify the time within which such person must comply with the directions contained in the notice;
  - 12.2.5 Notify the owner or occupant that if compliance with the notice is not affected within a specified time, the Town of Taber will take the actions or measures specified in the notice to abate the nuisance, at the expense of the owner or occupier.
- 12.3 If a Notice/Order of the Officer is not complied with within the specified time and date upon the notice, an Officer shall have the right to direct any person to do the work required by the order. The cost of doing the work required may be recovered from the Owner of the property as a debt to the Town of Taber, or such costs may be charged against the property taxes due and owing, pursuant to the *Municipal Government Act*.

**13.0 ALL PENALTIES**

- 13.1 A person who contravenes any provision of this Bylaw is guilty of an offence and is liable to pay a voluntary penalty that may be issued and served on a Town of Taber Bylaw Violation Ticket. If a bylaw violation ticket is not paid voluntarily within 21 days an Officer may proceed to a prosecution pursuant to the *Provincial Offences Procedures Act*. Nothing prevents an Officer from proceeding pursuant to the Provincial Offences Procedure Act in the first instance. The fines are as follows:
- 13.1.1 A one hundred (\$100.00) dollar fine for first offense;
  - 13.1.2 A two hundred (\$200.00) dollar fine for the second offense; and
  - 13.1.3 A four hundred (\$400.00) dollar fine for the third and subsequent offenses.
- 13.2 ANY PERSONS who contravene any provisions of the bylaw, is guilty of an offense and may be liable on summary conviction to a fine of not more than two thousand (\$2,000.00) dollars and in default of payment to a term of imprisonment of not more than six (6) months. Any costs incurred by the Town, including, but not limited to costs of prosecution, shall be borne by the owner/occupant in addition to any other penalties or fines.



## Council Request for Decision

**Meeting Date: November 14, 2022**

**Subject:**

Proposed Fee Bylaw 18-2022

**Recommendation:**

1. That Council gives second reading to Fee Bylaw 18-2022.
2. That Council gives third reading to Fee Bylaw 18-2022.

**Background:**

At the October 24, 2022 regular meeting of Council, the following motion was carried;

RES 348/2022 MOVED by Councillor Firth that Council gives First Reading to Fee Bylaw 18-2022.

The following changes have been made since the first reading;

1. Recreation has switched from the Red Cross to the Lifesaving Society (LSS) for swimming lessons and Instructor courses. The Lifesaving Society has different levels and course names and doesn't offer the same courses as the Red Cross so some of the wording for the lessons has changed and some of the lines have been deleted.
2. As per Council direction, the Home Occupation Business Licenses has been changed to separate businesses with customers coming to the home and businesses without customers coming to the home.

3. The infrastructure renewal fee has also been added as per council resolution;

RES 352/2022 MOVED by Councillor Sorensen that Council approves an infrastructure renewal fee of \$6.00/month for residential accounts and \$7.50/month for non-residential accounts.

All changes have been highlighted in both the original bylaw and the proposed bylaw.

Administration is looking for second and third reading of bylaw 18-2022 at this meeting.

**Legislation / Authority:**

MGA, Section 7(f) & (g)





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**Strategic Plan Alignment:**

Define and Practice Good Governance

**Financial Implication:**

Currently unquantifiable due to multiple considerations related to possible Council direction.

**Service Level / Staff Resource Implication:**

Service levels to remain the same

**Justification:**

To establish fees for services provided by the Town.

**Alternative(s):**

That Council does not give second and third reading to Fee Bylaw 18-2022 and requests further information.

**Attachment(s):**     Fee Bylaw 25-2021  
                                 Proposed Fee Bylaw 18-2022

**APPROVALS:**

**Originated By:**  
John Orwa

**Chief Administrative Officer (CAO) or Designate:** \_\_\_\_\_

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**BEING A BYLAW OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, FOR  
THE PURPOSE TO ESTABLISH SERVICE FEES WITHIN THE TOWN OF TABER.**

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WHEREAS the *Municipal Government Act* (Alberta, R.S.A. 2000, Chapter M-26, and amendments thereto) permits a Council to pass and enforce bylaws for municipal purposes respecting the safety, health and welfare of the people and the protection of people and property;

AND WHEREAS the *Municipal Government Act* (Alberta, R.S.A. 2000, Chapter M-26, and amendments thereto) permits a Council to pass and enforce bylaws for the municipal purposes respecting services provided by or on behalf of the municipality;

AND WHEREAS the *Municipal Government Act* (Alberta, R.S.A. 2000, Chapter M-26, and amendments thereto) permits a Council, by bylaw, may establish fees;

AND WHEREAS Council wants to adopt a Schedule of Fees;

AND WHEREAS Council deems it expedient from time to time to revise the Schedule of Fees for municipal services;

NOW THEREFORE the Council of the Town of Taber in the Province of Alberta, duly assembled, hereby enacts as follows:

**1.0 NAME OF BYLAW**

This Bylaw may be cited as the "Fee Bylaw".

**2.0 DEFINITIONS**

In this Bylaw:

<b>Bylaw</b>	means the Fee Bylaw established by the Municipality;
<b>Chief Administrative Officer</b>	means the Chief Administrative Officer for the Town, regardless of the specific title that may be conferred on the Officer by Council from time to time;
<b>Council</b>	means the Council for the Town of Taber;
<b>Municipality</b>	means the Town of Taber;

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BYLAW NO.25-2021

**3.0 INTENTION OF TOWN COUNCIL**

It is the intention of the Town Council that each separate provision of this Bylaw shall be deemed independent of all other provisions herein and it is further the intention of the Town Council that if any provision of the Bylaw be declared invalid, all other provisions thereof shall remain valid and enforceable.

**4.0 RESCINDED OR AMENDED BYLAWS**

Bylaw No. 21-2021 is hereby repealed in its entirety.

**5.0 EFFECTIVE DATE**


This Bylaw shall take effect on January 1, 2022.

RES. 541/2021 Read a first time this 20<sup>th</sup> day of December, 2021.

RES. 542/2021 Read a second time this 20<sup>th</sup> day of December, 2021.

RES. 544/2021 Read a third time and finally passed this 20<sup>th</sup> day of December, 2021.

**TOWN OF TABER**

  
\_\_\_\_\_  
**MAYOR**

  
\_\_\_\_\_  
**CHIEF ADMINISTRATIVE OFFICER (C.A.O)**

TOWN OF TABER  
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**Schedule 'A'**

**Schedule of Fees for Recreation Services**  
(Fees include GST, except where exempt)

Aquafun

**Fee Assistance Rates apply to qualified applicants. See policy.**

Adult Drop In	\$ 7.00
Adult Drop In – Fee Assistance	\$ 3.50
Student Drop In	\$ 6.00
Student Drop In – Fee Assistance	\$ 3.00
Child Drop In	\$ 5.00
Child Drop In – Fee Assistance	\$ 2.50
Senior Drop In	\$ 6.00
Senior Drop In – Fee Assistance	\$ 3.00
Family Drop In	\$ 16.00
Family Drop In – Fee Assistance	\$ 8.00
Shower	\$ 2.50
Swim Club/hour	\$ 62.00
Full Day rental rate	\$ 1,113.25
Private rental reg.	\$ 237.00
Private rental youth	\$ 119.00
Schools/hour	\$ 59.00
Winter Sponsored Toonie Swim/Hour	\$ 100.00
Viewing Area/hour	\$ 10.00
Viewing Area/hour (after hours)	\$ 50.00
Adult 10 use pass	\$ 63.00
Adult 10 use pass – Fee Assistance	\$ 31.50
Adult 1 month pass	\$ 39.50
Adult 1 month pass – Fee Assistance	\$ 19.75
Adult 3 month pass	\$ 107.50
Adult 3 month pass – Fee Assistance	\$ 53.75
Adult 6 month pass	\$ 194.00
Adult 6 month pass – Fee Assistance	\$ 97.00
Adult 1 year pass	\$ 347.00
Adult 1 year pass – Fee Assistance	\$ 173.50
Adult Summer Splash Pass	\$ 71.75
Adult Summer Splash Pass – Fee Assistance	\$ 35.75
Student 10 use pass	\$ 54.00
Student 10 use pass – Fee Assistance	\$ 27.00
Student 1 month pass	\$ 33.25
Student 1 month pass – Fee Assistance	\$ 16.50



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Student 3 month pass	\$ 91.00
Student 3 month pass – Fee Assistance	\$ 45.50
Student 6 month pass	\$ 164.25
Student 6 month pass – Fee Assistance	\$ 82.00
Student 1 year pass	\$ 293.50
Student 1 year pass – Fee Assistance	\$ 146.75
Student Summer Splash Pass	\$ 60.75
Student Summer Splash Pass – Fee Assistance	\$ 30.50
Child 10 use pass	\$ 45.00
Child 10 use pass – Fee Assistance	\$ 22.50
Child 1 month pass	\$ 27.25
Child 1 month pass – Fee Assistance	\$ 13.50
Child 3 month pass	\$ 74.50
Child 3 month pass – Fee Assistance	\$ 37.50
Child 6 month pass	\$ 134.25
Child 6 month pass – Fee Assistance	\$ 67.00
Child 1 year pass	\$ 240.00
Child 1 year pass – Fee Assistance	\$ 120.00
Child Summer Splash Pass	\$ 49.75
Child Summer Splash Pass – Fee Assistance	\$ 24.75
Senior 10 use pass	\$ 54.00
Senior 10 use pass – Fee Assistance	\$ 27.00
Senior 1 month pass	\$ 33.25
Senior 1 month pass – Fee Assistance	\$ 16.50
Senior 3 month pass	\$ 91.00
Senior 3 month pass – Fee Assistance	\$ 45.50
Senior 6 month pass	\$ 164.25
Senior 6 month pass – Fee Assistance	\$ 82.00
Senior 1 year pass	\$ 293.50
Senior 1 year pass – Fee Assistance	\$ 146.75
Senior Summer Splash Pass	\$ 60.75
Senior Summer Splash Pass – Fee Assistance	\$ 30.50
Family 10 use pass	\$ 144.00
Family 10 use pass – Fee Assistance	\$ 72.00
Family 1 month pass	\$ 92.25
Family 1 month pass – Fee Assistance	\$ 46.00
Family 3 month pass	\$ 251.50

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Family 3 month pass – Fee Assistance	\$ 125.75
Family 6 month pass	\$ 455.00
Family 6 month pass – Fee Assistance	\$ 227.50
Family 1 year pass	\$ 813.50
Family 1 year pass – Fee Assistance	\$ 406.75
Family Summer Splash Pass	\$ 167.75
Family Summer Splash Pass – Fee Assistance	\$ 83.75
Private lessons 1/2 hour	\$ 25.00
Preschool, SK 1-4	\$ 48.00
Preschool, SK 1-4 – Fee Assistance	\$ 24.00
SK 5-9	\$ 58.00
SK 5-9 – Fee Assistance	\$ 29.00
SK 10	\$ 68.00
SK 10 – Fee Assistance	\$ 34.00
Adult Lessons	\$ 58.00
Adult Lessons – Fee Assistance	\$ 29.00
Hot Yoga (non-pass holder/session)	\$ 100.00
Hot Yoga (non-pass holder/session) – Fee Assistance	\$ 50.00
Hot Yoga (valid pass holder/session)	\$ 20.00
Hot Yoga (valid pass holder/session) – Fee Assistance	\$ 10.00
Rookie/Ranger/Star Patrol	\$ 85.00
Rookie/Ranger/Star Patrol – Fee Assistance	\$ 42.50
Jr Lifeguard Club	\$ 103.00
Jr Lifeguard Club – Fee Assistance	\$ 51.50
Bronze Medallion	\$ 151.50
Bronze Medallion – Fee Assistance	\$ 75.75
Bronze Cross	\$ 164.25
Bronze Cross – Fee Assistance	\$ 81.00
National Lifeguard	\$ 362.50
National Lifeguard – Fee Assistance	\$ 181.25
Bronze Cross Recertification	\$ 29.25
Bronze Cross Recertification – Fee Assistance	\$ 14.50
National Lifeguard Recertification	\$ 66.75
National Lifeguard Recertification – Fee Assistance	\$ 33.25
WSI Skills Evaluation	\$ 40.00
WSI Skills Evaluation – Fee Assistance	\$ 20.00
WSI Online Material	\$ 165.00

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<b>WSI Online Material – Fee Assistance</b>	<b>\$ 82.50</b>
<b>WSI Classroom Session</b>	<b>\$ 195.00</b>
<b>WSI Classroom Session – Fee Assistance</b>	<b>\$ 97.50</b>
<b>WSI Recertification</b>	<b>\$ 74.00</b>
<b>WSI Recertification – Fee Assistance</b>	<b>\$ 37.00</b>
Standard First Aid	\$ 157.00
Standard First Aid – Fee Assistance	\$ 78.50
Extra Life Guard Fee	\$ 24.25
Pool Party Package – Option A	\$ 119.25
Pool Party Package – Option B	\$ 129.25
Pool Party Package – Option C	\$ 204.75
Babysitting Course	\$ 61.50
Babysitting Course – Fee Assistance	\$ 30.75
Stay Safe Course	\$ 45.00
Stay Safe Course – Fee Assistance	\$ 22.50

Meeting Rooms

Non Profit rental/hour	\$ 21.25
Non Profit rental/day	\$ 127.50
Regular	\$ 36.50
Regular rental/day	\$ 219.00
Overtime hourly rate	\$ 49.75

Auditorium

Regular hourly rate	\$ 36.50
Day rate	\$ 539.00
Overtime hourly rate	\$ 49.75
Stage Only	\$ 21.25
Kitchen Only	\$ 36.50
Auditorium Party Package	\$ 118.00
Community Drop-in	\$ 2.00
Community Drop-in – Fee Assistance	\$ 1.00
Community Drop-in 10 Use (incl. noon shinny)	\$ 19.00
Community Drop-in 10 Use (incl. noon shinny) – Fee Assistance	\$ 9.50
Community Drop-in Month Pass	\$ 12.00
Community Drop-in Month Pass – Fee Assistance	\$ 6.00
Portable Sound System/day	\$ 69.75

Parking Lots

Community Centre Incl electricity/day	\$ 457.75
Admin. Building Incl electricity/day	\$ 144.50



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<u>Large Ice</u>	Youth prime time/hour	\$ 80.75
	Youth non-prime time/hour	\$ 64.50
	Adult prime time/hour	\$ 161.25
	Adult non-prime time/hour	\$ 128.75
	Local Schools/hour	\$ 32.00
	Shinny 10 Use	\$ 36.00
	Shinny 10 Use – Fee Assistance	\$ 18.00
	Seasonal Shinny Fee	\$ 79.50
	Seasonal Shinny Fee – Fee Assistance	\$ 39.75
	Summer Ice Out/hour	\$ 48.50
	Summer Ice Out/day	\$ 483.50
	Noon Shinny	\$ 2.00
	Noon Shinny – Fee Assistance	\$ 1.00
	<u>Small Ice</u>	Youth/hour
Adult/hour		\$ 53.25
Local Schools/hour		\$ 21.25
Summer Ice Out/hour		\$ 34.50
Summer Ice Out/day		\$ 346.25
Public Skate		\$ 2.00
Public Skate – Fee Assistance		\$ 1.00
Skating Party Package		\$ 123.00
<u>Ball Diamonds</u>	Youth fee/day	\$ 92.50
	Youth fee/league team	\$ 351.75
	Rep team fee/league	\$ 351.75
	Adult fee/day	\$ 184.50
	Adult fee/league team	\$ 703.00
	Non Resident fee/day	\$ 231.00
	Non Resident fee/league team	\$ 878.75
	Electricity fee/tournament	\$ 82.75
<u>Soccer Pitches</u>	Youth fee/team league	\$ 311.50
	Adult fee/team league	\$ 498.50
	Non-resident/team league	\$ 623.25
	Youth/day	\$ 103.75
	Adult/day	\$ 207.25
	Non-resident/day	\$ 259.00



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<u>Football</u>	Youth fee/team league	\$ 583.75
	Adult fee/team league	\$ 933.75
	Non-resident/team league	\$ 1,167.00
	Youth/day	\$ 193.50
	Adult/day	\$ 386.50
	Non-resident/day	\$ 483.25

<u>Parks</u>	Gazebo incl electricity/day	\$ 24.50
	Bleachers	\$ 60.00
	Confederation Park Stage per hour (min. 2 hours)	\$ 20.75
	Confederation Park Stage incl electricity/day	\$ 77.50

<u>Programs</u>	Summer Week Programs (29 hours)	\$ 117.00
	Summer Week Programs (29 hours) – Fee Assistance	\$ 58.50
	Summer Day Camps (3 hr/day) Day Rate	\$ 15.00
	Summer Day Camps (3 hr/day) Day Rate – Fee Assistance	\$ 7.50
	Summer Day Camps (3 hr/day) Week Rate	\$ 65.00
	Summer Day Camps (3 hr/day) Week Rate – Fee Assistance	\$ 32.50
	Summer Games	\$ 15.50
	Cornfest Fun Run	\$ 27.00 - 42.50
	Cornfest Fun Run (Half Marathon)	\$ 50.00
	Halloween Party – poster	\$ 26.00
	Veteran Banner (Including Banner)	\$ 60.00
	Veteran Banner (banner not included)	\$ 30.00
	Farmer's Market – Week Rate	\$ 20.00
	Farmer's Market – Seasonal Rate	\$ 200.00
	Farmer's Market – Seasonal Additional Table	\$ 170.00
	Programs	Inst. fees + facility cost + equipment + 20%
	Programs – Fee Assistance	50% of fee

<u>RV Park</u>	RV Park (15 AMP)/ night	\$ 26.00
	RV Park (30 AMP)/night	\$ 31.00

TOWN OF TABER  
BYLAW NO.25-2021

VerSet Camping – no power

\$	15.00
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Memorial Tree and Bench Program

Memorial Tree

\$	500.00
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Memorial Bench

\$	1,500.00
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**Schedule of Fees for Recreation Services and Events**  
 (Plus GST except where exempt)

Equipment

**Hourly Rate  
Amount**

\*Mower

\$	75.00
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\*Skid Steer

\$	75.00
----	-------

\*Tractor

\$	75.00
----	-------

\*Weed Whipper

\$	75.00
----	-------

\*1/2 Ton Truck

\$	75.00
----	-------

\*Personnel Hours are included for one (1) operator

\*\*The following attachments are extra

Aerator

20%
-----

Personnel

Fulltime, part time or casual employees

\$35.00 (per hour)
-----------------------

**Summer Staff**

<b>\$20.00</b> (per hour)
------------------------------

Overtime Rates

2 x hourly rate
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Other personnel costs for Town services including Police/Fire

Hourly rate
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TOWN OF TABER  
BYLAW NO.25-2021

**Schedule "B"**

**Schedule of Fees for Planning and Development Services**

(Fees include GST, where applicable)

**Development Permits**

Residential Dwellings

**Discretionary Use/  
Waivers**

(Development Permit Plus  
Discretionary Use  
Fee)

	Permitted Use	
1 unit	\$ 100	\$100 Plus \$200
Additional Units	\$ 50/unit	\$50/unit Plus \$200

Residential Other

Garages, Additions	\$ 100	\$100 Plus \$200
Residential decks, basement development, driveways, fences (over height), pool, shed	\$ 50	\$ 50 Plus \$200

Home Occupations

<b>Minor Home Occupations</b>	<b>\$ 50</b>	
<b>Major Home Occupations</b>	<b>\$ 150</b>	

Signs

Portable		\$50 Plus \$200
Portable (Community Events)	\$ 0	
LED Signs	\$ 250	\$250 Plus \$200
Portable (1 year renewal)	\$ 50	
Freestanding, Fascia, Awning, and Canopy Signs	\$ 100	\$100 Plus \$200

Commercial,  
Industrial, Institutional

<b>Change of Occupancy</b>	\$ 100	\$100 Plus \$200
Development (500m <sup>2</sup> or less)	\$ 200	\$200 Plus \$200
Development (501m <sup>2</sup> to 1,999m <sup>2</sup> )	\$ 350	\$350 Plus \$200
Development (2,000m <sup>2</sup> to 4,999m <sup>2</sup> )	\$ 600	\$600 Plus \$150
Development more than 5,000m <sup>2</sup>	\$ 1,000	\$1,000 Plus \$200

**TOWN OF TABER  
BYLAW NO.25-2021**

<u>Demolitions</u>	In-fill Demolition Permits	\$ 150	
	Demolition Permits	\$ 150	
<u>Foundation Elevation Inspection Fee</u>		\$ 200	
<u>Penalties</u>	Post Construction Waiver	N/A	\$ 600 Plus additional base fees
	Post Construction Development Permit	2 X Development Permit Fee Plus \$150	2 X Development Permit Fee Plus \$150
	Portable sign w/o permit	\$100 Plus permit fees	
<u>Building Permits</u>	All	\$7 per \$1000 of calculated construction value	\$7 per \$1000 of calculated construction value
	Minimum Charge	\$125 Plus \$5.00 Safety Code Fee	

\* *Exceptions to permit value calculations such as moved-on homes and accessory buildings are calculated at \$0.25 per ft<sup>2</sup>. Relocation of a Building on a crawlspace or basement are calculated at \$0.30 per ft<sup>2</sup>.*

\*\**The Town of Taber reserves the right to adjust the construction values provided by the applicant in order to reflect current market values.*

<u>Penalties</u>	***Building Permit – construction prior to permit issuance	2 X Building permit fee	2 X Building permit fee
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\*\*\* *Fees are doubled for any construction that proceeds prior to receipt of a building permit. Exceptions may be granted only for foundations and footings if a development permit is issued for the project and the building inspector is advised by the applicant of their intent to proceed.*



TOWN OF TABER  
BYLAW NO.25-2021

Refundable Fees /  
Deposits

<u>Complete Conditions of a Development Permit</u>	\$ 2,500
<u>Servicing</u>	\$ 10,000
<u>In-Fill Demolition</u>	\$ 2,500
<u>Demolition</u>	\$ 2,500
<u>Driveways, Sidewalks, Landscaping and Other improvements determined by the Development Authority</u>	\$ 2,500

*The refund of the full or portion of the fee is dependent on fulfillment of conditions within the respective agreement.*

**TOWN OF TABER  
BYLAW NO.25-2021**

**Planning Services**

Encroachment  
Agreement Fees

Minor encroachments less than  
0.3m on public lands  
Major encroachment more than  
0.3m on public lands

**Amount**

	\$150
	\$ 300

Other

RPR Compliance Certificates  
Updated Compliance Certificate  
(within 6 months)  
Zoning Letters (faxed confirmation  
only)  
Standard Caveat Removal  
Caveat Removal (requiring historic  
records research)  
Special MPC Meeting fee (not a  
regularly scheduled date)  
Subdivision and Development  
Appeal Hearings  
  
Servicing Agreements

	\$ 150
	\$ 75
	\$ 20
	\$ 25
	\$ 75
	\$ 500
	\$ 350 (\$150 is refunded if appeal is upheld)
	\$ 150

Map Sales

Civic  
Zoning

	\$20
	\$20

Planning Application  
Fees

LUB Amendments  
Area Structure Plan and  
Redevelopment Plan  
Amendments  
Intermunicipal Development Plan  
Amendment (MD of Taber fee  
may also apply)  
Municipal Development Plan  
Amendments

	\$ 1000
	\$ 2500
	\$ 2500
	\$ 2500

Record Search Fees

Environmental Audits, etc.

	\$ 75 first hour plus \$ 50 per additional hour
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Road and Lane  
Closure Fee

Zoning Enquiries requiring written  
replies

	\$ 75 first hour plus \$ 50 per additional hour
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Servicing (Utility Bylaw)

Road and Lane Closure

\$ 1,000
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All sizes (temporary water service)  
 Development Levies

\$ 125 (variable consult with planning department)
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Subdivision/Condominium Application Fees

Base Fees (refers to # of additional lots; MR and PUL blocks are not counted as lots)

One lot

Additional Lots

Condominium Conversion Fees  
 Developments Agreements (2 or more lots)

Endorsements fees

Subdivision Extension Fee

Subdivision and Development  
 Appeal Hearing Fees

Initial CCC/FAC Inspection \*

CCC Inspection (where more than one is required)

FAC Inspection (where more than on is required)

\$600
\$600 Plus\$250 per additional lot
\$40/unit
\$1000
\$250 per lot/unit
1 <sup>st</sup> Extension \$300
2 <sup>nd</sup> Extension \$400
3 <sup>rd</sup> Extension \$500
\$350 (\$150 is refunded if appeal is upheld)
\$2,000 Plus \$300/hectare
\$250/inspection (first one free)
\$250/inspection (first one free)

\*The approval and inspection fees will be calculated based on a flat rate of \$2,000 plus \$300 per hectare. This shall include the initial CCC and FAC Inspection.

TOWN OF TABER  
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**Schedule "C"**

**Schedule of Fees for Corporate Services**  
(Fees include GST, where applicable)

Miscellaneous  
Charges

**Amount**

Photocopies/Documents Preparation	\$0.25 per page
Tax Certificates	\$30.00
Tax Search, including Legal Land Description	\$10.00
Tax Search, if requested by owner of the property	N/C
FOIP Request Processing	per FOIP Regulation
NSF Fee/ Returned Cheque Fee	\$30.00



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**Schedule "D"**

**Schedule of Fees for Engineering and Public Works Services**  
 (Plus GST except where exempt)

Equipment

**Hourly Rate  
Amount**

*Sweeper	\$ 200.00
*Mini-Excavator	\$ 125.00
*170 Excavator	\$ 145.00
*721B Loader	\$ 135.00
*721G Loader	\$ 145.00
**220 Excavator	\$ 160.00
*Grader	\$ 155.00
*Tandem Dump Truck	\$ 120.00
½ Ton Truck	\$ 75.00
*Vacuum Truck	\$ 150.00
*Jet-Hydro-Vac Truck	\$ 250.00
*Tool-Cat	\$ 95.00
*Aerial Lift Truck	\$ 275.00
*Sanding Truck	\$ 175.00

\*Personnel Hours are included for one (1) operator

\*\*The following attachments are extra

Hydraulic Tamper	10%
Hydraulic Breaker	20%
Twister Bucket	5%
Snow Blower – Tool-Cat	20%
Snow Blower – Loader	50%

Materials

**Cost Amount**

Stop Sign (60 x 60)	\$ 50.00
Yield Sign	\$ 70.00
Break Away	\$ 250.00
Galvanized Steel Pole (10 ft)	\$ 50.00
Concrete (bag)	\$ 6.00
Fill Dirt/cubic yard	\$ 4.00
Cold Mix Asphalt / Cubic Yard	\$ 25.00
Bagged Pothole Mix / Bag	\$ 30.00

TOWN OF TABER  
BYLAW NO.25-2021

Personnel

Fulltime, part time or casual  
employees  
Summer Staff  
  
Overtime Rates

\$40.00 (per hour)
\$20.00 (per hour)
2 x hourly rate

TOWN OF TABER  
BYLAW NO.25-2021

**Schedule "E"**

**Schedule of Fees for Utilities**

(Fees are GST exempt, except where applicable)

**Water Rates**

Residential

Base Rate	\$26.32/month
Meter Rate	\$1.09/m <sup>3</sup>

Multi-unit Structure

Base Rate	\$26.32/month for first unit
Base Rate	\$13.16/month each additional unit
Meter Rate	\$1.09/m <sup>3</sup>

Commercial, Industrial, Institutional

Base Rate	\$27.92/month
Meter Rate	\$1.05/m <sup>3</sup>

Multi-Unit Structure

Base Rate	\$27.92/month for first unit
Base Rate	\$13.97/month each additional unit
Meter Rate	\$1.05/m <sup>3</sup>

Non-Resident

Base Rate	\$26.32/month
Meter Rate	\$1.84/m <sup>3</sup>

Village of Barnwell

Meter Rate	\$827.42 per 4,500/m <sup>3</sup>
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Fire Protection Services

10" diameter  
12" diameter

Base Rate	\$30.96/month
Base Rate	\$45.30/month

Bulk Water

	\$3.24/m <sup>3</sup>
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Utility Deposit

	\$150.00
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Turn On Fee

Working Hours	\$75.00
After Working Hours	\$150.00

Transfer to Taxes Fee

	\$20.00
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Temporary Water Service Construction Deposit

	\$125.00
	As per policy #68C08/21/00

**TOWN OF TABER  
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Water Meters (GST included)

5/8" Meter	\$ 488.79
3/4" Meter	\$ 542.15
1" Meter	\$ 701.97
1 1/2" Meter	\$ 1,113.81
2" Meter (only)	\$ 1,317.59

Oversized Meters (Section 5.13b)

3/4" to 1" Upgrade	\$ 159.82
3/4" to 1 1/2" Upgrade	\$ 571.65
3/4" to 2" Upgrade	\$ 775.45

Seasonal Lawn Irrigation Meter

Residential

Meter Rate	\$1.09/m <sup>3</sup>
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Commercial, Industrial, Institutional

Meter Rate	\$1.05/m <sup>3</sup>
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Water Meter Testing Cost

Cost to be determined from the Town's third-party testing agency upon request. Meter testing rates are likely to vary over time and also be dependent on meter size & freight costs.

Collection of Rates

The rates shall be due and payable when rendered and a penalty of 2% will be charged on all current amounts greater than five dollars (\$5.00), which are not paid by the due date.

**Sanitary Sewer Rates**

Residential

Base Rate	\$28.18/month
*Meter Rate	\$0.93/m <sup>3</sup>

Multi-unit Structure

Base Rate	\$28.18/month for first unit
Base Rate	\$14.09/month each additional unit
*Meter Rate	\$0.93/m <sup>3</sup>

Commercial, Industrial, Institutional

Base Rate	\$32.67/month
*Meter Rate	\$0.78/m <sup>3</sup>

Multi-Unit Structure

Base Rate	\$32.67/month for first unit
Base Rate	\$16.34/month each additional unit
*Meter Rate	\$0.78/m <sup>3</sup>



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Property Specific Industrial Sewer Rates

Lots 2 and 3, Block 1  
Plan 4343JK

Base Rate	\$32.67/month
*Meter Rate	\$1.06/m <sup>3</sup>

For the above specified properties, the Town shall charge the Property Specific rate rather than the standard Commercial, Industrial, Institutional rate once the C.A.O. becomes aware of a significant decrease in water flows to those properties resulting from planned water conservation initiatives by the property owner.

Non-Resident

Base Rate	\$28.18/month
*Meter Rate	\$1.39/m <sup>3</sup>

*\*Based on the metered water consumption*

Hauled Wastewater Program

Hauled Wastewater disposal fee

Wastewater haulers monthly billing based on 100% of the wastewater hauler's tank capacity	\$4.50/m <sup>3</sup>
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For the above hauled wastewater program only residential wastewater will be accepted no industrial/commercial wastewater. Companies that have special trucks can empty the wastewater from onsite drop-off site located on 80 Avenue south of the BNR Wastewater Treatment Facility. Companies that drop off wastewater must have a Town Business license. The company must provide the date, time and volume of wastewater dropped off within 48 hours of disposal.

Residential Summer Sewer Charges

For the months of May to September, annually, summer sewer charges will be calculated using the customer's utility account average of sewer charges, comprised of the Base Rate and meter rate for the months of October through December of the previous year and January through April of the current year.

The Customer account must be continuously active for all seven (7) months, October through April to qualify. If there is insufficient account history, the summer sewer charges will be based on the Base Rate and actual metered water consumption for each month.

The summer sewer rate is applied to the following residential code: \*SR1 – Residential as defined in the Town of Taber Utility Bylaw.

TOWN OF TABER  
BYLAW NO.25-2021

Collection of Rates

The rates shall be due and payable when rendered and a penalty of 2% will be charged on all current amounts greater than five dollars (\$5.00), which are not paid by the due date.

**Garbage**

Residential

Garbage

Base Rate	\$ 21.24/month
Additional 120L Waste Collection Cart	\$ 10.00/month

- Per Residential Dwelling Unit, includes use or residential automated 3 cart system as outline in Bylaw 3-2018..

Commercial, Industrial, Institutional

Base Rate	\$20.62 per bin/month
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Pick-up Fee	\$54.38 per bin/month (all bins will be picked up twice weekly, if requested and volume of garbage warrants twice weekly pick-up)
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- Includes use of one bin, payable by each utility customer, even if bin use is shared by other utility customers.
- Additional bin(s) fee will be applied in addition to and at same rate as first bin.

**Recycling**

<u>Residential</u>	Base Rate	\$ 3.89/month
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<u>Commercial</u>	Base Rate	\$ 31.50/month
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Collection of Rates

The rates shall be due and payable when rendered and a penalty of 2% will be charged on all current amounts greater than five dollars (\$5.00), which are not paid by the due date.

TOWN OF TABER  
BYLAW NO.25-2021

**Storm Sewer Rates**

Residential

*Base Rate	\$ 10.14/month
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Commercial,  
Industrial, Institutional

*Base Rate	\$ 11.71/month
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Collection of Rates

The rates shall be due and payable when rendered and a penalty of 2% will be charged on all current amounts greater than five dollars (\$5.00), which are not paid by the due date.

\*Seasonal lawn irrigation meters, and sewer exemption meters are exempt from storm sewer rates.



TOWN OF TABER  
BYLAW NO.25-2021

**Schedule 'F'**  
**Wastewater Over strength Surcharges**  
(Fees GST exempt)

In addition to those sewerage service charges assessed pursuant to **Schedule 'E'**, all consumers shall be liable to pay to the Town a surcharge when in excess of the following surcharge limits:

- a) The surge limits shall be:
- (1) One thousand (1000) milligrams per litre of non-filterable residue.
  - (2) One thousand (1000) milligrams per litre of biochemical oxygen demand (BOD).
  - (3) Three hundred (300) milligrams per litre of grease.
  - (4) Two thousand (2000) milligrams per litre of chemical oxygen demand (BOD).
  - (5) Fifty (50) milligrams per litre of hydrocarbon of petroleum origin.
  - (6) One hundred (100) milligrams per litre of total Kjeldahl nitrogen (TKN)
  - (7) Twenty-five (25) milligrams per litre of total phosphorus.
- b) In determining sewage characteristics for surcharge purposes, samples shall be of at least one hour's accumulation when received in the automatic samplers, or of a composite of four separate grab samples collected within a one hour period where functional automatic samplers exist.
- c) Where a sewage sample characteristic of either BOD, suspended solids or grease is in excess of the surcharge limits as set forth in 503 (m), and the samples were collected according to Schedule 'E', Section 4 (Sanitary Sewer Rates) item b, the consumer discharging such sewage shall pay to the Town an accumulated surcharge at the end of each month.
- d) Only one surcharge limit violation shall be charged within any one twenty-four (24) hour period between the hours of 10:00 am to 10:00 am.
- e) Only one of the sewage sample characteristics of BOD, suspended solids or grease needs to be in excess of the surcharge limits to cause the levying of the surcharge. The surcharge will be same if one, two, or three of BOD, suspended solids and grease is in excess of the surcharge limit.
- f) All new industrial consumers and any new commercial consumers so designated by the CAO, locating in the Town will conform to the surcharge limits as outlined in this Schedule and shall be subject to the surcharge as described in this Schedule.
- (1) For every kilogram of BOD beyond the limit outlined in this Schedule, a charge of 20 cents per kg.
  - (2) For every kilogram of COD beyond the limits outlined in this Schedule, 20 cents per kg.
  - (3) For every kilogram of non-filterable residue beyond the limits outlined in this Schedule, a charge of 10 cents per kg.



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- (4) For every kilogram of oil and grease beyond the limits outlined in this Schedule, a charge of 10 cents per kg.
- (5) For every kilogram of hydrocarbon beyond the limits outlined in this Schedule, a charge of 10 cents per kg.
- (6) For every kilogram of TKN beyond the limits outlined in this Schedule, a charge of 10 cents per kg.
- (7) For every kilogram of Phosphorus beyond the limits outlined in this Schedule, a charge of 10 cents per kg.

The foregoing weight in kilograms is calculated on the following basis for each component:

$$\frac{(C_m - C_a) \times \text{Vol.}}{10^3}$$

Where:  $C_m$  = concentration of the component tested in mg/L

TOWN OF TABER  
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**Schedule "G"**

**Schedule of Fees for Cemetery Services**  
(Plus GST, except where exempt)

Cemetery

Grave Site Including Perpetual Care	\$ 850.00
Perpetual Care - On Previously Sold Graves	\$ 450.00
Perpetual Care - Columbarium	\$ 300.00
Open/Close - Traditional Burial	\$ 635.00
Open/Close - Burial of Cremated Remains	\$ 230.00
Open/Close - Non-Regular Day Traditional Burial (*Personnel hours are included for one (1) Operator and for two (2) hours of overtime rates)	\$ 970.00
Open/Close - Non-Regular Day Burial Cremated Remains (Personnel hours are included for two (2) operators and for one(1) hour of overtime rates)	\$ 720.00
Open/Close Disinterment - Traditional Burial	\$ 1,190.00
Open/Close Disinterment - Cremated Remains	\$ 325.00
Exchange/Transfer of Rights to Interment Space	\$ 100.00
Late Burial Notice	\$ 200.00

TOWN OF TABER  
BYLAW NO.25-2021

GST Exempt Fees

Monument Permits

\$	75.00
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Funeral Benefits

AISH Allowable Expenses – Grave Site @ 50%

\$	425.00
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AISH Allowable Expenses – Open & Close Regular Day

\$	635.00
----	--------

Alberta Human Services Allowable Expenses – Full Price for Single Cemetery Plot for Burial of Cremated Remains

\$	850.00
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Resale of Interment Space

A full refund of purchase price shall be given up to and including 30 days after purchase.

Full Refund
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After 31 days, either 85% of original purchase price, or

85% of Original Purchase Price
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35% of current selling price, whichever is the greater amount, may be refunded

35% of Current Selling Price
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Personnel

Full Time, Part Time or Casual Employees

\$35.00 (Per Hour)
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Summer Staff Overtime Rates

\$19.00 (Per Hour)
2X Hourly Rate

TOWN OF TABER  
BYLAW NO.25-2021

**Schedule 'H'**

**Schedule of Fees for Police Services**  
(Fees include GST, except where exempt)

Police Services

Collision Report	\$ 50.00
Fingerprinting	\$ 65.00
Fingerprinting if required for PIC	\$ 30.00
Police Information Check	\$ 65.00
Traffic Escorts (hourly car & officer) (First hour or any portion)	\$ 100.00
Video reproduction	\$ 100.00
MVC reconstruction report	\$ 1,500.00
False Alarm Response	\$ 75.00
Standby of Member – Event Security (per hour officer & car) Applies to security for profit events, concerts, sports, etc.	\$ 120.00
Mental Health – Patient Transport (first 3 hours – standby rate thereafter) Commences at time of detention under Section 10 of the <i>Mental Health Act</i>	\$ 250.00

TOWN OF TABER  
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**Schedule "I"**

**Schedule of Fees for Transfer Station**

(Fees include GST, where applicable)

<u>Waste</u>	Rate/tonne (unless otherwise specified)
Mixed Solid Waste (1)	\$ 135.00
Untreated/ Unpainted Wood (2)	\$ 50.00
Compostable Materials (3)	\$ 0.00
Asphalt and Concrete (4)	\$ 50.00
Scrap Metal and White Goods (5)	\$ 0.00
Minimum Charge	\$ 0.00
Construction and Demolition Debris(6) **	\$ 135.00
After Hours Rate to Unlock Landfill Gate	\$ 200.00

- (1) Residential, commercial, institutional mixed waste (Including Asphalt/Wooden Shingles)
- (2) Wood, tree stumps & branches over 4" diameter
- (3) Grass cuttings, Leaves & tree branches up to 4" diameter
- (4) Asphalt and concrete free of dirt or debris
- (5) Scrap metal, large appliances (ex. Washer, dryer, stove)
- (6) Insulation, drywall, renovation materials (i.e. tiles, electrical materials, doors, windows, partitions, ceiling tiles, carpeting, plumbing fixtures), non-recyclable concrete, soil mixed with waste

\*\* A Demolition Permit is required (An Environmental report is necessary to obtain this permit) which can be obtained from the Planning Department at the Administration Office.

\*\* An "In-Fill" Demolition Permit is required (An Environmental report is necessary to obtain this permit) which can be obtained from the Planning Department at the Administration Office. All concrete, asphalt and soil must be transferred separately. If mixed, there will be a charge for the load.

\*\* Any materials disposed of through the Transfer Station categories will also be subject to the appropriate rate(s).

All waste materials hauled to the Transfer Station must be sorted by the customer prior to arriving at the Scale, and unloaded to the appropriate waste disposal area (i.e. dry waste cell, burn pit, metals, compostable, tipping building, asphalt, concrete, etc.) as directed by the Transfer Station operators.



TOWN OF TABER  
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**Schedule 'J'**

**Schedule of Fees for Fire Services**  
(Fees include GST, except where exempt)

Fire Services  
Offence

Open fire without fire permit	\$ 150.00
Discharge Fireworks without permit	\$ 150.00
Sell Fireworks without permit	\$ 500.00
Possess Fireworks without permit	\$ 100.00
Burn prohibited items	\$ 100.00
Provide false / incomplete / misleading information	\$ 100.00
Interfere with persons authorized by the law	\$ 500.00
Interfere with equipment apparatus	\$ 500.00
Damage or destroy fire services property	\$ 500.00
Falsely represent as Fire Service member	\$ 100.00
Enter boundaries established by Fire Services	\$ 100.00
Drive vehicle over fire equipment	\$ 200.00
Unauthorized use of a fire hydrant	\$ 100.00
Obstruction of Fire Safety Codes Officer by preventing access	\$ 250.00

Fire Services  
Item

Open Fire Permit - Commercial	No Charge
Open Fire Permit – Town of Taber Sponsored	No Charge
Fireworks Permit – Town of Taber Sponsored	No Charge
Fireworks Permit – Non Town of Taber Sponsored	\$ 25.00
Motor Vehicle Collisions / Fires – Engine or Rescue Units	<i>Current Ministry of Transportation Response Rate</i>
	<i>Current Ministry of</i>

**TOWN OF TABER  
BYLAW NO.25-2021**

Motor Vehicle Collisions / Fires –  
Command Units

<i>Transportation Response Rate</i>
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Storage Tank Systems under tank permits

Tank/Piping Installation

\$275.00/project
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Tank/Piping Replacement

\$275.00/project
------------------

System Alteration

\$50.00/tank
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System Removal

\$50.00/tank
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Annual Operating Permit

\$75.00/tank
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\*\*additional fees may be charged for non-compliance to permit terms.

**Response to False Alarm-System  
installed and maintained in  
Accordance with the Alberta Fire  
Code:**

Fire Services  
False Alarms

**First**

<b>No Charge</b>
------------------

**Second within six months**

<b>No Charge</b>
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**Third and additional within six months**

<b>\$100.00 each response</b>
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**BEING A BYLAW OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE TO ESTABLISH SERVICE FEES WITHIN THE TOWN OF TABER.**

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WHEREAS the *Municipal Government Act* (Alberta, R.S.A. 2000, Chapter M-26, and amendments thereto) permits a Council to pass and enforce bylaws for municipal purposes respecting the safety, health and welfare of the people and the protection of people and property;

AND WHEREAS the *Municipal Government Act* (Alberta, R.S.A. 2000, Chapter M-26, and amendments thereto) permits a Council to pass and enforce bylaws for the municipal purposes respecting services provided by or on behalf of the municipality;

AND WHEREAS the *Municipal Government Act* (Alberta, R.S.A. 2000, Chapter M-26, and amendments thereto) permits a Council, by bylaw, may establish fees;

AND WHEREAS Council wants to adopt a Schedule of Fees;

AND WHEREAS Council deems it expedient from time to time to revise the Schedule of Fees for municipal services;

NOW THEREFORE the Council of the Town of Taber in the Province of Alberta, duly assembled, hereby enacts as follows:

**1.0 NAME OF BYLAW**

This Bylaw may be cited as the “Fee Bylaw”.

**2.0 DEFINITIONS**

In this Bylaw:

- |                                     |  |
|-------------------------------------|--|
| <b>Bylaw</b>                        | means the Fee Bylaw established by the Municipality;   |
| <b>Chief Administrative Officer</b> | means the Chief Administrative Officer for the Town, regardless of the specific title that may be conferred on the Officer by Council from time to time; |
| <b>Council</b>                      | means the Council for the Town of Taber;   |
| <b>Municipality</b>                 | means the Town of Taber;   |



TOWN OF TABER  
BYLAW NO. 18-2022

**3.0 INTENTION OF TOWN COUNCIL**

It is the intention of the Town Council that each separate provision of this Bylaw shall be deemed independent of all other provisions herein and it is further the intention of the Town Council that if any provision of the Bylaw be declared invalid, all other provisions thereof shall remain valid and enforceable.

**4.0 RESCINDED OR AMENDED BYLAWS**

Bylaw No. 25-2021 is hereby repealed in its entirety.

**5.0 EFFECTIVE DATE**

This Bylaw shall take effect on January 1, 2023.

RES. Read a first time this \_\_\_\_ day of \_\_\_\_\_, 2022

RES. Read a second time this \_\_\_\_ day of \_\_\_\_\_, 2022

RES. Read a third time and finally passed this \_\_\_\_ day of \_\_\_\_\_, 2022

**TOWN OF TABER**

\_\_\_\_\_  
**MAYOR**

\_\_\_\_\_  
**CHIEF ADMINISTRATIVE OFFICER (C.A.O)**

TOWN OF TABER  
 BYLAW NO. 18-2022

**Schedule 'A'**

**Schedule of Fees for Recreation Services**

(Fees include GST, except where exempt)

Aquafun

**Fee Assistance Rates apply to qualified applicants. See policy.**

Adult Drop In	\$ 7.00
Adult Drop In – Fee Assistance	\$ 3.50
Student Drop In	\$ 6.00
Student Drop In – Fee Assistance	\$ 3.00
Child Drop In	\$ 5.00
Child Drop In – Fee Assistance	\$ 2.50
Senior Drop In	\$ 6.00
Senior Drop In – Fee Assistance	\$ 3.00
Family Drop In	\$ 16.00
Family Drop In – Fee Assistance	\$ 8.00
Shower	\$ 2.50
Swim Club/hour	\$ 62.00
Full Day rental rate	\$ 1,113.25
Private rental reg.	\$ 237.00
Private rental youth	\$ 119.00
Schools/hour	\$ 59.00
Winter Sponsored Toonie Swim/Hour	\$ 100.00
Viewing Area/hour	\$ 10.00
Viewing Area/hour (after hours)	\$ 50.00
Adult 10 use pass	\$ 63.00
Adult 10 use pass – Fee Assistance	\$ 31.50
Adult 1 month pass	\$ 39.50
Adult 1 month pass – Fee Assistance	\$ 19.75
Adult 3 month pass	\$ 107.50
Adult 3 month pass – Fee Assistance	\$ 53.75
Adult 6 month pass	\$ 194.00
Adult 6 month pass – Fee Assistance	\$ 97.00
Adult 1 year pass	\$ 347.00
Adult 1 year pass – Fee Assistance	\$ 173.50
Adult Summer Splash Pass	\$ 71.75
Adult Summer Splash Pass – Fee Assistance	\$ 35.75
Student 10 use pass	\$ 54.00
Student 10 use pass – Fee Assistance	\$ 27.00
Student 1 month pass	\$ 33.25
Student 1 month pass – Fee Assistance	\$ 16.50

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Student 3 month pass	\$ 91.00
Student 3 month pass – Fee Assistance	\$ 45.50
Student 6 month pass	\$ 164.25
Student 6 month pass – Fee Assistance	\$ 82.00
Student 1 year pass	\$ 293.50
Student 1 year pass – Fee Assistance	\$ 146.75
Student Summer Splash Pass	\$ 60.75
Student Summer Splash Pass – Fee Assistance	\$ 30.50
Child 10 use pass	\$ 45.00
Child 10 use pass – Fee Assistance	\$ 22.50
Child 1 month pass	\$ 27.25
Child 1 month pass – Fee Assistance	\$ 13.50
Child 3 month pass	\$ 74.50
Child 3 month pass – Fee Assistance	\$ 37.50
Child 6 month pass	\$ 134.25
Child 6 month pass – Fee Assistance	\$ 67.00
Child 1 year pass	\$ 240.00
Child 1 year pass – Fee Assistance	\$ 120.00
Child Summer Splash Pass	\$ 49.75
Child Summer Splash Pass – Fee Assistance	\$ 24.75
Senior 10 use pass	\$ 54.00
Senior 10 use pass – Fee Assistance	\$ 27.00
Senior 1 month pass	\$ 33.25
Senior 1 month pass – Fee Assistance	\$ 16.50
Senior 3 month pass	\$ 91.00
Senior 3 month pass – Fee Assistance	\$ 45.50
Senior 6 month pass	\$ 164.25
Senior 6 month pass – Fee Assistance	\$ 82.00
Senior 1 year pass	\$ 293.50
Senior 1 year pass – Fee Assistance	\$ 146.75
Senior Summer Splash Pass	\$ 60.75
Senior Summer Splash Pass – Fee Assistance	\$ 30.50
Family 10 use pass	\$ 144.00
Family 10 use pass – Fee Assistance	\$ 72.00
Family 1 month pass	\$ 92.25
Family 1 month pass – Fee Assistance	\$ 46.00
Family 3 month pass	\$ 251.50

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Family 3 month pass – Fee Assistance	\$ 125.75
Family 6 month pass	\$ 455.00
Family 6 month pass – Fee Assistance	\$ 227.50
Family 1 year pass	\$ 813.50
Family 1 year pass – Fee Assistance	\$ 406.75
Family Summer Splash Pass	\$ 167.75
Family Summer Splash Pass – Fee Assistance	\$ 83.75
Private lessons 1/2 hour	\$ 25.00
Preschool	\$ 48.00
Preschool – Fee Assistance	\$ 24.00
<b>Swimmer</b>	\$ 58.00
<b>Swimmer</b> – Fee Assistance	\$ 29.00
Adult Lessons	\$ 58.00
Adult Lessons – Fee Assistance	\$ 29.00
Hot Yoga (non-pass holder/session)	\$ 100.00
Hot Yoga (non-pass holder/session) – Fee Assistance	\$ 50.00
Hot Yoga (valid pass holder/session)	\$ 20.00
Hot Yoga (valid pass holder/session) – Fee Assistance	\$ 10.00
Rookie/Ranger/Star Patrol	\$ 85.00
Rookie/Ranger/Star Patrol – Fee Assistance	\$ 42.50
Bronze Medallion	\$ 151.50
Bronze Medallion – Fee Assistance	\$ 75.75
Bronze Cross	\$ 164.25
Bronze Cross – Fee Assistance	\$ 81.00
National Lifeguard	\$ 362.50
National Lifeguard – Fee Assistance	\$ 181.25
Bronze Cross Recertification	\$ 29.25
Bronze Cross Recertification – Fee Assistance	\$ 14.50
National Lifeguard Recertification	\$ 66.75
National Lifeguard Recertification – Fee Assistance	\$ 33.25
<b>Swim Instructor</b>	<b>\$ 355.00</b>
<b>Swim Instructor – Fee Assistance</b>	<b>\$ 177.50</b>
<b>Life Saving Instructor</b>	<b>\$ 355.00</b>
<b>Life Saving Instructor – Fee Assistance</b>	<b>\$ 177.50</b>
<b>Swim &amp; Lifesaving Instructor</b>	<b>\$ 425.00</b>
<b>Swim &amp; Lifesaving Instructor – Fee Assistance</b>	<b>\$ 212.50</b>

TOWN OF TABER  
 BYLAW NO. 18-2022

Swim & Lifesaving Recertification	\$ 74.00
Swim & Lifesaving Recertification – Fee Assistance	\$ 37.00
Standard First Aid	\$ 157.00
Standard First Aid – Fee Assistance	\$ 78.50
Extra Life Guard Fee	\$ 24.25
Pool Party Package – Option A	\$ 119.25
Pool Party Package – Option B	\$ 129.25
Pool Party Package – Option C	\$ 204.75
Babysitting Course	\$ 61.50
Babysitting Course – Fee Assistance	\$ 30.75
Stay Safe Course	\$ 45.00
Stay Safe Course – Fee Assistance	\$ 22.50

Meeting Rooms

Non Profit rental/hour	\$ 21.25
Non Profit rental/day	\$ 127.50
Regular	\$ 36.50
Regular rental/day	\$ 219.00
Overtime hourly rate	\$ 49.75

Auditorium

Regular hourly rate	\$ 36.50
Day rate	\$ 539.00
Overtime hourly rate	\$ 49.75
Stage Only	\$ 21.25
Kitchen Only	\$ 36.50
Auditorium Party Package	\$ 118.00
Community Drop-in	\$ 2.00
Community Drop-in – Fee Assistance	\$ 1.00
Community Drop-in 10 Use (incl. noon shinny)	\$ 19.00
Community Drop-in 10 Use (incl. noon shinny) – Fee Assistance	\$ 9.50
Community Drop-in Month Pass	\$ 12.00
Community Drop-in Month Pass – Fee Assistance	\$ 6.00

Portable Sound System/day	\$ 69.75
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Parking Lots

Community Centre Incl electricity/day	\$ 457.75
Admin. Building Incl electricity/day	\$ 144.50

Large Ice

Youth prime time/hour	\$ 80.75
Youth non-prime time/hour	\$ 64.50
Adult prime time/hour	\$ 161.25

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Adult non-prime time/hour	\$ 128.75
Local Schools/hour	\$ 32.00
Shinny 10 Use	\$ 36.00
Shinny 10 Use – Fee Assistance	\$ 18.00
Seasonal Shinny Fee	\$ 79.50
Seasonal Shinny Fee – Fee Assistance	\$ 39.75
Summer Ice Out/hour	\$ 48.50
Summer Ice Out/day	\$ 483.50
Noon Shinny	\$ 2.00
Noon Shinny – Fee Assistance	\$ 1.00

Small Ice

Youth/hour	\$ 42.75
Adult/hour	\$ 53.25
Local Schools/hour	\$ 21.25
Summer Ice Out/hour	\$ 34.50
Summer Ice Out/day	\$ 346.25
Public Skate	\$ 2.00
Public Skate – Fee Assistance	\$ 1.00
Skating Party Package	\$ 123.00

Ball Diamonds

Youth fee/day	\$ 95.50
Youth fee/league team	\$ 362.50
Rep team fee/league	\$ 362.50
Adult fee/day	\$ 190.25
Adult fee/league team	\$ 724.25
Non Resident fee/day	\$ 238.00
Non Resident fee/league team	\$ 905.25
Electricity fee/tournament	\$ 82.75

Soccer Pitches

Youth fee/team league	\$ 321.00
Adult fee/team league	\$ 513.50
Non-resident/team league	\$ 642.00
Youth/day	\$ 107.00
Adult/day	\$ 213.50
Non-resident/day	\$ 267.00

Football

Youth fee/team league	\$ 601.50
Adult fee/team league	\$ 962.00
Non-resident/team league	\$ 1,202.25
Youth/day	\$ 199.50
Adult/day	\$ 398.25
Non-resident/day	\$ 497.75

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<u>Parks</u>	Gazebo incl electricity/day	\$ 24.50
	Bleachers	\$ 60.00
	Confederation Park Stage per hour (min. 2 hours)	\$ 20.75
	Confederation Park Stage incl electricity/day	\$ 77.50
<u>Programs</u>	Summer Week Programs (29 hours)	\$ 117.00
	Summer Week Programs (29 hours) – Fee Assistance	\$ 58.50
	Summer Day Camps (3 hr/day) Day Rate	\$ 15.00
	Summer Day Camps (3 hr/day) Day Rate – Fee Assistance	\$ 7.50
	Summer Day Camps (3 hr/day) Week Rate	\$ 65.00
	Summer Day Camps (3 hr/day) Week Rate – Fee Assistance	\$ 32.50
	Summer Games	\$ 15.50
	Cornfest Fun Run	\$ 27.00 - 42.50
	Cornfest Fun Run (Half Marathon)	\$ 50.00
	Halloween Party – poster	\$ 26.00
	Veteran Banner (Including Banner)	\$ 60.00
	Veteran Banner (banner not included)	\$ 30.00
	Farmer’s Market – Week Rate	\$ 20.00
	Farmer’s Market – Seasonal Rate	\$ 200.00
	Farmer’s Market – Seasonal Additional Table	\$ 170.00
	Programs	Inst. Fees + facility cost + equipment + 20%
	Programs – Fee Assistance	50% of fee
<u>RV Park</u>	RV Park (15 AMP)/ night	\$ 26.00
	RV Park (30 AMP)/night	\$ 31.00
	VerSet Camping – no power	\$ 15.00
<u>Memorial Tree and Bench Program</u>	Memorial Tree	\$ 500.00
	Memorial Bench	\$ 1,500.00



TOWN OF TABER  
 BYLAW NO. 18-2022

**Schedule of Fees for Recreation Services and Events**  
 (Plus GST except where exempt)

Equipment

**Hourly Rate  
Amount**

*Mower	\$ 75.00
*Skid Steer	\$ 75.00
*Tractor	\$ 75.00
*Weed Whipper	\$ 75.00
*1/2 Ton Truck	\$ 75.00

**\*Personnel Hours are included for one (1) operator**

**\*\*The following attachments are extra**

Aerator	20%
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Personnel

Fulltime, part time or casual employees	\$35.00 (per hour)
Overtime Rates	2 x hourly rate
Other personnel costs for Town services including Police/Fire	Hourly rate

Deposits

Auditorium (Weddings, Alcohol Event or Higher Risk Events)	\$ 250.00
*Bleachers	\$ 250.00
*Soundsystem	\$ 100.00
*Discretionary- Higher Risk Special Events	\$ 2,500.00

TOWN OF TABER  
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**Schedule “B”**

**Schedule of Fees for Planning and Development Services**

(Fees include GST, where applicable)

**Development Permits**

Residential Dwellings

**Discretionary Use/ Waivers**

**(Development Permit Plus Discretionary Use Fee)**

1 unit  
Additional Units

Permitted Use	Fee
\$ 100	\$100 Plus \$200
\$ 50/unit	\$50/unit Plus \$200

Residential Other

Garages, Additions  
Residential decks, basement development, driveways, fences (over height), pool, shed

\$ 100	\$100 Plus \$200
\$ 50	\$ 50 Plus \$200

Home Occupations

**Class 1 Home Occupations**  
**Class 2 Home Occupations**

<b>0</b>	
	<b>\$150</b>

Signs

Portable  
**Portable (1 year renewal)**  
Portable (Community Events)  
LED Signs  
Freestanding, Fascia, Awning, and Canopy Signs

	\$50 Plus \$200
<b>0</b>	<b>\$50</b>
0	0
\$ 250	\$250 Plus \$200
\$ 100	\$100 Plus \$200

Commercial, Industrial, Institutional

Change of **Use/Occupancy** or **Intensification of Use**  
Development (500m<sup>2</sup> or less)  
Development (501m<sup>2</sup> to 1,999m<sup>2</sup>)  
Development (2,000m<sup>2</sup> to 4,999m<sup>2</sup>)  
Development more than 5,000m<sup>2</sup>  
**Parking when it is not a Primary Use**  
**Temporary Patio (First Time)**  
**Temporary Patio Renewal**

\$ 100	\$100 Plus \$200
\$ 200	\$200 Plus \$200
\$ 350	\$350 Plus \$200
\$ 600	\$600 Plus \$150
\$ 1,000	\$1,000 Plus \$200
<b>\$100.00</b>	<b>\$100 Plus \$200</b>
<b>\$100.00</b>	<b>\$100.00</b>
<b>\$25.00</b>	<b>\$25.00</b>

TOWN OF TABER  
 BYLAW NO. **18-2022**

<u>Demolitions</u>	In-fill Demolition Permits	\$ 150	
	Demolition Permits	\$ 150	

**Extension of  
Development Permit**

<b>One Year Extension of Development Permit</b>	<b>25% of Original Fee</b>	<b>25% of Original Fee</b>
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Foundation Elevation  
Inspection Fee

\$ 200	
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Penalties

Post Construction Waiver	N/A	\$ 600 Plus additional base fees
Post Construction Development Permit	2 X Development Permit Fee Plus \$150	2 X Development Permit Fee Plus \$150
Portable sign w/o permit		<b>\$100 Plus permit fees</b>

Building Permits

All	\$7 per \$1000 of calculated construction value	\$7 per \$1000 of calculated construction value
Minimum Charge	\$125 Plus \$5.00 Safety Code Fee	

\* *Exceptions to permit value calculations such as moved-on homes and accessory buildings are calculated at \$0.25 per ft<sup>2</sup>. Relocation of a Building on a crawlspace or basement are calculated at \$0.30 per ft<sup>2</sup>.*

\*\**The Town of Taber reserves the right to adjust the construction values provided by the applicant in order to reflect current market values.*

Penalties

***Building Permit – construction prior to permit issuance	2 X Building permit fee	2 X Building permit fee
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\*\*\* *Fees are doubled for any construction that proceeds prior to receipt of a building permit. Exceptions may be granted only for foundations and footings if a development permit is issued for the project and the building inspector is advised by the applicant of their intent to proceed.*

TOWN OF TABER  
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Refundable Fees /  
Deposits

<u>Complete Conditions of a Development Permit</u>	\$ 2,500
<u>Servicing</u>	\$ 10,000
<u>In-Fill Demolition</u>	\$ 2,500
<u>Demolition</u>	\$ 2,500
<u>Driveways, Sidewalks, Landscaping and Other improvements determined by the Development Authority</u>	\$ 2,500

*The refund of the full or portion of the fee is dependent on fulfillment of conditions within the respective agreement.*

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**Planning Services**  
Encroachment  
Agreement Fees

	<b>Amount</b>
Minor encroachments less than 0.3m on public lands	\$ 150
Major encroachment more than 0.3m on public lands	\$ 300

Other

RPR Compliance Certificates	\$ 150
Updated Compliance Certificate (within 6 months)	\$ 75
Zoning Enquiries requiring written replies	\$75 first hour plus \$50 per additional hour
Zoning Letters (faxed confirmation only)	\$ 20
Standard Caveat Removal	\$ 25
Caveat Removal (requiring historic records research)	\$ 75
Special MPC Meeting fee (not a regularly scheduled date)	\$ 500
Subdivision and Development Appeal Hearings	\$ 350 (\$150 is refunded if appeal is upheld)
Servicing Agreements	\$ 150

Map Sales

Civic	\$20
Zoning	\$20

Planning Application Fees

LUB Amendments	\$ 1000
Area Structure Plan and Redevelopment Plan Amendments	\$ 2500
Intermunicipal Development Plan Amendment (MD of Taber fee may also apply)	\$ 2500
Municipal Development Plan Amendments	\$ 2500

Record Search Fees

Environmental Audits, etc.	\$ 75 first hour plus \$ 50 per additional hour
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TOWN OF TABER  
 BYLAW NO. **18-2022**

Road and Lane  
 Closure Fee

Road and Lane Closure	\$1,000
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Servicing (Utility  
 Bylaw)

All sizes (temporary water service)	\$ 125
Development Levies	(Variable, consult with planning department)

Subdivision/  
 Condominium  
 Application Fees

Base Fees (refers to # of additional lots; MR and PUL blocks are not counted as lots)	
One lot	\$600
Additional Lots	\$600 Plus \$250 per additional lot
Condominium Conversion Fees	\$40/unit
Developments Agreements (2 or more lots)	\$1000
Endorsements fees	\$250 per lot/unit
Subdivision Extension Fee	1 <sup>st</sup> Extension \$300 2 <sup>nd</sup> Extension \$400 3 <sup>rd</sup> Extension \$500
Subdivision and Development Appeal Hearing Fees	\$350 (\$150 is refunded if appeal is upheld)
Initial CCC/FAC Inspection *	\$2,000 Plus \$300/hectare
CCC Inspection (where more than one is required)	\$250/inspection (first one included in the initial fee)
FAC Inspection (where more than one is required)	\$250/inspection (first one is included in the initial fee)

\*The approval and inspection fees will be calculated based on a flat rate of \$2,000 plus \$300 per hectare. This shall include the initial CCC and FAC Inspection.

TOWN OF TABER  
 BYLAW NO. 18-2022

**Business Licenses**

	<b>Amount</b>
General Project Contractor	\$1,000 per Project
Residential Business: (Located inside Town boundaries)	\$100 per Year
Home Occupation: (No Customers to home)	\$150 per Year
Home Occupation: (Customers coming to home)	\$175 per Year
MD of Taber Business: (Located inside MD of Taber boundaries)	\$300 per Year
Non-Resident Business: (Located outside the Town/MD boundaries)	\$500 per Year
Hucksters, Pedlar & Food Trucks	\$250 per Unit per Year
Temporary Licenses	\$50 per Day \$100 per Week \$150 per Month



TOWN OF TABER  
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**Schedule "C"**

**Schedule of Fees for Corporate Services**  
(Fees include GST, where applicable)

Miscellaneous  
Charges

**Amount**

Photocopies/Documents Preparation	\$0.25 per page
Tax Certificates	\$30.00
Tax Search, including Legal Land Description	\$10.00
Tax Search, if requested by owner of the property	N/C
FOIP Request Processing	per FOIP Regulation
NSF Fee/ Returned Cheque Fee	\$30.00

TOWN OF TABER  
 BYLAW NO. 18-2022

**Schedule “D”**

**Schedule of Fees for Engineering and Public Works Services**  
 (Plus GST except where exempt)

Equipment

**Hourly Rate  
Amount**

*Sweeper	\$ 200.00
*Mini-Excavator	\$ 125.00
*170 Excavator	\$ 145.00
*721B Loader	\$ 135.00
*721G Loader	\$ 145.00
**220 Excavator	\$ 160.00
*Grader	\$ 155.00
*Tandem Dump Truck	\$ 120.00
½ Ton Truck	\$ 75.00
*Vacuum Truck	\$ 150.00
*Jet-Hydro-Vac Truck	\$ 250.00
*Tool-Cat	\$ 95.00
*Aerial Lift Truck	\$ 275.00
*Sanding Truck	\$ 175.00

**\*Personnel Hours are included for one (1) operator**

**\*\*The following attachments are extra**

Hydraulic Tamper	10%
Hydraulic Breaker	20%
Twister Bucket	5%
Snow Blower – Tool-Cat	20%
Snow Blower – Loader	50%

Materials

**Cost Amount**

Stop Sign (60 x 60)	\$ 50.00
Yield Sign	\$ 70.00
Break Away	\$ 250.00
Galvanized Steel Pole (10 ft)	\$ 50.00
Concrete (bag)	\$ 6.00
Fill Dirt/cubic yard	\$ 4.00
Cold Mix Asphalt / Cubic Yard	\$ 25.00
Bagged Pothole Mix / Bag	\$ 30.00

Personnel

Fulltime, part time or casual employees	\$40.00 (per hour)
Summer Staff	<b>\$25.00</b> (per hour)
Overtime Rates	2 x hourly rate

TOWN OF TABER  
 BYLAW NO. 18-2022

**Schedule “E”**

**Schedule of Fees for Utilities**

(Fees are GST exempt, except where applicable)

**Water Rates**

Residential

Base Rate	\$26.32/month
Meter Rate	\$1.09/m <sup>3</sup>

Multi-unit Structure

Base Rate	\$26.32/month for first unit
Base Rate	\$13.16/month each additional unit
Meter Rate	\$1.09/m <sup>3</sup>

Commercial, Industrial, Institutional

Base Rate	\$27.92/month
Meter Rate	\$1.05/m <sup>3</sup>

Multi-Unit Structure

Base Rate	\$27.92/month for first unit
Base Rate	\$13.96/month each additional unit
Meter Rate	\$1.05/m <sup>3</sup>

Non-Resident

Base Rate	\$26.32/month
Meter Rate	\$1.84/m <sup>3</sup>

Village of Barnwell

Meter Rate	\$0.1050/m <sup>3</sup>
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Fire Protection Services

10” diameter  
 12” diameter

Base Rate	\$30.96/month
Base Rate	\$45.30/month

Bulk Water

	\$3.24/m <sup>3</sup>
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Utility Deposit

	\$150.00
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Turn On Fee

Working Hours	\$75.00
After Working Hours	\$150.00

Transfer to Taxes Fee

	\$20.00
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TOWN OF TABER  
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Water Meters (GST not included)

5/8" Meter	\$620.00
3/4" Meter	\$696.00
1" Meter	\$865.00
1 1/2" Meter	\$1,516.00
2" Meter (only)	\$1,812.00

Oversized Meters (Section 5.13b)

3/4" to 1" Upgrade	\$169.00
3/4" to 1 1/2" Upgrade	\$820.00
3/4" to 2" Upgrade	\$1,116.00

Seasonal Lawn Irrigation Meter

Residential

Meter Rate	\$1.09/m <sup>3</sup>
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Commercial, Industrial, Institutional

Meter Rate	\$1.05/m <sup>3</sup>
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Water Meter Testing Cost

Cost to be determined from the Town's third-party testing agency upon request. Meter testing rates are likely to vary over time and will be dependent on meter size & freight costs.

Collection of Rates

The rates shall be due and payable when rendered and a penalty of 2% will be charged on all current amounts greater than five dollars (\$5.00), which are not paid by the due date.

**Sanitary Sewer Rates**

Residential

Base Rate	\$31.47/month
*Meter Rate	\$1.04/m <sup>3</sup>

Multi-unit Structure

Base Rate	\$31.47/month for first unit
Base Rate	\$15.74/month each additional unit
*Meter Rate	\$1.04m <sup>3</sup>

Commercial, Industrial, Institutional

Base Rate	\$36.48/month
*Meter Rate	\$0.87/m <sup>3</sup>

Multi-Unit Structure

Base Rate	\$36.48/month for first unit
Base Rate	\$18.24/month each additional unit
*Meter Rate	\$0.87/m <sup>3</sup>

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BYLAW NO. 18-2022

Property Specific Industrial Sewer Rates

Lots 2 and 3, Block 1  
Plan 4343JK

Base Rate	\$36.48/month
*Meter Rate	\$1.18/m <sup>3</sup>

For the above specified properties, the Town shall charge the Property Specific rate rather than the standard Commercial, Industrial, Institutional rate once the C.A.O. becomes aware of a significant decrease in water flows to those properties resulting from planned water conservation initiatives by the property owner.

Non-Resident

Base Rate	\$31.47/month
*Meter Rate	\$1.55/m <sup>3</sup>

*\*Based on the metered water consumption*

Hauled Wastewater Program

Hauled Wastewater disposal fee

Wastewater haulers monthly billing based on 100% of the wastewater hauler's tank capacity	\$5.01/m <sup>3</sup>
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For the above hauled wastewater program only residential wastewater will be accepted no industrial/commercial wastewater. Companies that have special trucks can empty the wastewater from onsite drop-off site located on 80 Avenue south of the BNR Wastewater Treatment Facility. Companies that drop off wastewater must have a Town Business license. The company must provide the date, time and volume of wastewater dropped off within 48 hours of disposal.

Residential Summer Sewer Charges

For the months of May to September, annually, summer sewer charges will be calculated using the customer's utility account average of sewer charges, comprised of the Base Rate and meter rate for the months of October through December of the previous year and January through April of the current year.

The Customer account must be continuously active for all seven (7) months, October through April to qualify. If there is insufficient account history, the summer sewer charges will be based on the Base Rate and actual metered water consumption for each month.

The summer sewer rate is applied to the following residential code: \*SR1 – Residential as defined in the Town of Taber Utility Bylaw.

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Collection of Rates

The rates shall be due and payable when rendered and a penalty of 2% will be charged on all current amounts greater than five dollars (\$5.00), which are not paid by the due date.

**Garbage**

Residential

Garbage

Base Rate	\$ 21.80/month
Additional 120L Waste Collection Cart	\$ 10.00/month

- Per Residential Dwelling Unit, includes use or residential automated 3 cart system as outline in Bylaw 3-2018.

Commercial, Industrial, Institutional

Base Rate	\$21.16 per bin/month
Pick-up Fee	\$55.82 per bin/month (all bins will be picked up twice weekly, if requested and volume of garbage warrants twice weekly pick-up)

- Includes use of one bin, payable by each utility customer, even if bin use is shared by other utility customers.
- Additional bin(s) fee will be applied in addition to and at same rate as first bin.

**Recycling**

<u>Residential</u>	Base Rate	\$ 3.99/month
<u>Commercial</u>	Base Rate	\$ 32.33/month

Collection of Rates

The rates shall be due and payable when rendered and a penalty of 2% will be charged on all current amounts greater than five dollars (\$5.00), which are not paid by the due date.

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**Storm Sewer Rates**

Residential

*Base Rate	\$ 11.42/month
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Commercial,  
Industrial, Institutional

*Base Rate	\$ 13.18/month
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Collection of Rates

The rates shall be due and payable when rendered and a penalty of 2% will be charged on all current amounts greater than five dollars (\$5.00), which are not paid by the due date.

\*Seasonal lawn irrigation meters, and sewer exemption meters are exempt from storm sewer rates.

**Infrastructure Renewal Fee**

Residential

*Base Rate	\$ 6.00/month
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Non-Residential

*Base Rate	\$ 7.50/month
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**Schedule 'F'**  
**Wastewater Over strength Surcharges**  
(Fees GST exempt)

In addition to those sewerage service charges assessed pursuant to **Schedule 'E'**, all consumers shall be liable to pay to the Town a surcharge when in excess of the following surcharge limits:

- a) The surge limits shall be:
  - (1) One thousand (1000) milligrams per litre of non-filterable residue.
  - (2) One thousand (1000) milligrams per litre of biochemical oxygen demand (BOD).
  - (3) Three hundred (300) milligrams per litre of grease.
  - (4) Two thousand (2000) milligrams per litre of chemical oxygen demand (BOD).
  - (5) Fifty (50) milligrams per litre of hydrocarbon of petroleum origin.
  - (6) One hundred (100) milligrams per litre of total Kjeldahl nitrogen (TKN)
  - (7) Twenty-five (25) milligrams per litre of total phosphorus.
  
- b) In determining sewage characteristics for surcharge purposes, samples shall be of at least one hour's accumulation when received in the automatic samplers, or of a composite of four separate grab samples collected within a one hour period where functional automatic samplers exist.
  
- c) Where a sewage sample characteristic of either BOD, suspended solids or grease is in excess of the surcharge limits as set forth in 503 (m), and the samples were collected according to Schedule 'E', Section 4 (Sanitary Sewer Rates) item b, the consumer discharging such sewage shall pay to the Town an accumulated surcharge at the end of each month.
  
- d) Only one surcharge limit violation shall be charged within any one twenty-four (24) hour period between the hours of 10:00 am to 10:00 am.
  
- e) Only one of the sewage sample characteristics of BOD, suspended solids or grease needs to be in excess of the surcharge limits to cause the levying of the surcharge. The surcharge will be same if one, two, or three of BOD, suspended solids and grease is in excess of the surcharge limit.
  
- f) All new industrial consumers and any new commercial consumers so designated by the CAO, locating in the Town will conform to the surcharge limits as outlined in this Schedule and shall be subject to the surcharge as described in this Schedule.
  - (1) For every kilogram of BOD beyond the limit outlined in this Schedule, a charge of 20 cents per kg.
  - (2) For every kilogram of COD beyond the limits outlined in this Schedule, 20 cents per kg.
  - (3) For every kilogram of non-filterable residue beyond the limits outlined in this Schedule, a charge of 10 cents per kg.
  - (4) For every kilogram of oil and grease beyond the limits outlined in this Schedule, a charge of 10 cents per kg.

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- (5) For every kilogram of hydrocarbon beyond the limits outlined in this Schedule, a charge of 10 cents per kg.
- (6) For every kilogram of TKN beyond the limits outlined in this Schedule, a charge of 10 cents per kg.
- (7) For every kilogram of Phosphorus beyond the limits outlined in this Schedule, a charge of 10 cents per kg.

The foregoing weight in kilograms is calculated on the following basis for each component:

$$\frac{(C_m - C_a) \times \text{Vol.}}{10^3}$$

Where:  $C_m$  = concentration of the component tested in mg/L

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**Schedule “G”**

**Schedule of Fees for Cemetery Services**  
 (Plus GST, except where exempt)

Cemetery

Grave Site Including Perpetual Care	\$ 850.00
Perpetual Care - On Previously Sold Graves	\$ 450.00
Perpetual Care - Columbarium	\$ 300.00
Open/Close - Traditional Burial	\$ 635.00
Open/Close - Burial of Cremated Remains	\$ 230.00
Open/Close - Non-Regular Day Traditional Burial (*Personnel hours are included for one (1) Operator and for two (2) hours of overtime rates)	\$ 970.00
Open/Close - Non-Regular Day Burial Cremated Remains (Personnel hours are included for two (2) operators and for one(1) hour of overtime rates)	\$ 720.00
Open/Close Disinterment - Traditional Burial	\$ 1,190.00
Open/Close Disinterment - Cremated Remains	\$ 325.00
Exchange/Transfer of Rights to Interment Space	\$ 100.00
Late Burial Notice	\$ 200.00

GST Exempt Fees

Monument Permits	\$ 75.00
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Funeral Benefits

AISH Allowable Expenses – Grave Site @ 50%  
 AISH Allowable Expenses – Open & Close Regular Day  
 Alberta Human Services Allowable Expenses – Full Price for Single Cemetery Plot for Burial of Cremated Remains

\$	425.00
\$	635.00
\$	850.00

Resale of Interment Space

A full refund of purchase price shall be given up to and including 30 days after purchase.

After 31 days, either 85% of original purchase price, or

35% of current selling price, whichever is the greater amount, may be refunded

Full Refund
85% of Original Purchase Price
35% of Current Selling Price

Personnel

Full Time, Part Time or Casual Employees

Summer Staff  
 Overtime Rates

\$40.00 (Per Hour)
\$25.00 (Per Hour)
2X Hourly Rate

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**Schedule 'H'**

**Schedule of Fees for Police Services**  
 (Fees include GST, except where exempt)

Police Services

Collision Report	\$ 50.00
Fingerprinting	\$ 65.00
Fingerprinting if required for PIC	\$ 30.00
Police Information Check	\$ 65.00
Traffic Escorts (hourly car & officer) (First hour or any portion)	\$ 100.00
Video reproduction	\$ 100.00
MVC reconstruction report	\$ 1,500.00
False Alarm Response	\$ 75.00
Standby of Member – Event Security (per hour officer & car) Applies to security for profit events, concerts, sports, etc.	\$ 120.00
Mental Health – Patient Transport (first 3 hours – standby rate thereafter) Commences at time of detention under Section 10 of the <i>Mental Health Act</i>	\$ 250.00

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**Schedule "I"**

**Schedule of Fees for Transfer Station**  
 (Fees include GST, where applicable)

Waste

Rate/tonne (unless otherwise specified)

Mixed Solid Waste (1)	\$ 135.00
Untreated/ Unpainted Wood (2)	\$ 50.00
Compostable Materials (3)	\$ 0.00
Asphalt and Concrete (4)	\$ 50.00
Scrap Metal and White Goods (5)	\$ 0.00
Material Loading – Applied to loading of wood chips by Town equipment, and only if a loading waiver has been signed	\$ 20.00/load
Construction and Demolition Debris(6) **	\$ 135.00
After Hours Rate to Unlock Landfill Gate	\$ 200.00
Improper Disposal Surcharge – Applies to any load which has been improperly disposed or placed at an unapproved location. Waste facility staff may remove and dispose of such Waste at the expense of the Owner, who shall pay for such expenses on demand. Fee may be waived if the customer rectifies the problem.	\$ 150.00/load
Un-Tarped Load Surcharge – Applies to all loads that are not in enclosed containers, covered with a tarpaulin or firmly covered and secured in a manner such that no materials will leave the vehicle or trailer.	\$ 50.00/load
Non-Hazardous Waste Soil – soil that is not reasonably expected to undergo physical, chemical, or biological changes to such an extent as to produce substances that may cause an adverse effect but may be considered high salinity soil. A complete environmental report is required before acceptance of soil.	\$ 35.00 – 75.00

- (1) Residential, commercial, institutional mixed waste (Including Asphalt/Wooden Shingles)
- (2) Wood, tree stumps & branches over 4" diameter
- (3) Grass cuttings, Leaves & tree branches up to 4" diameter
- (4) Asphalt and concrete free of dirt or debris
- (5) Scrap metal, large appliances (ex. Washer, dryer, stove)

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- (6) Insulation, drywall, renovation materials (i.e. tiles, electrical materials, doors, windows, partitions, ceiling tiles, carpeting, plumbing fixtures), non-recyclable concrete, soil mixed with waste

\*\* A Demolition Permit is required (An Environmental report is necessary to obtain this permit) which can be obtained from the Planning Department at the Administration Office.

\*\* An "In-Fill" Demolition Permit is required (An Environmental report is necessary to obtain this permit) which can be obtained from the Planning Department at the Administration Office. All concrete, asphalt and soil must be transferred separately. If mixed, there will be a charge for the load.

\*\* Any materials disposed of through the Transfer Station categories will also be subject to the appropriate rate(s).

All waste materials hauled to the Transfer Station must be sorted by the customer prior to arriving at the Scale, and unloaded to the appropriate waste disposal area (i.e. dry waste cell, burn pit, metals, compostable, tipping building, asphalt, concrete, etc.) as directed by the Transfer Station operators.



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**Schedule 'J'**

**Schedule of Fees for Fire Services**  
 (Fees include GST, except where exempt)

Fire Services  
Offence

Open fire without fire permit	\$ 150.00
Discharge Fireworks without permit	\$ 150.00
Sell Fireworks without permit	\$ 500.00
Possess Fireworks without permit	\$ 100.00
Burn prohibited items	\$ 100.00
Provide false / incomplete / misleading information	\$ 100.00
Interfere with persons authorized by the law	\$ 500.00
Interfere with equipment apparatus	\$ 500.00
Damage or destroy fire services property	\$ 500.00
Falsely represent as Fire Service member	\$ 100.00
Enter boundaries established by Fire Services	\$ 100.00
Drive vehicle over fire equipment	\$ 200.00
Unauthorized use of a fire hydrant	\$ 100.00
Obstruction of Fire Safety Codes Officer by preventing access	\$ 250.00

**Response to False Alarm-System installed and maintained in Accordance with the Alberta Fire Code:**

First False Alarm	No Charge
Second False Alarm within six months	No Charge
Third False Alarm and additional within six months	\$100.00 each response

Fire Services  
Item

Open Fire Permit - Commercial	No Charge
Open Fire Permit – Town of Taber Sponsored	No Charge
Fireworks Permit – Town of Taber Sponsored	No Charge
Fireworks Permit – Non Town of Taber Sponsored	\$ 25.00

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Motor Vehicle Collisions / Fires –  
 Engine or Rescue Units

<i>Current Ministry of Transportation Response Rate</i>
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Motor Vehicle Collisions / Fires –  
 Command Units

<i>Current Ministry of Transportation Response Rate</i>
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Storage Tank Systems under tank permits

Tank/Piping Installation/Removal

Permit

\$275.00/project
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Tank/Piping Replacement/Removal

Permit

\$275.00/project
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Annual Operating License

\$75.00/tank
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\*\*additional fees may be charged for non-compliance to permit terms.

## Council Request for Decision

**Meeting Date: November 14, 2022**

**Subject:**

Business License Bylaw 19-2022 Update

**Recommendation:**

Council gives First Reading to Business License Bylaw 19-2022.

**Background:**

In an effort to streamline ease of access to fees, the Schedules of Fees in the Business License Bylaw has been moved to the Fee Bylaw. All references to the Schedules in the Bylaw have been updated to direct readers to the current Fee Bylaw for more information. This is the only change that is being recommended at this point.

**Legislation / Authority:**

Municipal Government Act Section 364.2  
Alberta, R.S.A 2000, Chapter M-26 and amendments thereto.

**Strategic Plan Alignment:**

Develop Community & Promote Growth – Review Town policies and regulations that pertain to development.

**Financial Implication:**

None.

**Service Level / Staff Resource Implication:**

None.

**Justification:**

To ensure administrative consistency.

**Alternative(s):**

1. Council could request additional information from Administration
2. Council could choose not to adopt the proposed Business License Bylaw 19-2022, effectively leaving Business License Bylaw 08-2022 in effect.



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**Attachment(s):** Updated Business License Bylaw 19-2022

**APPROVALS:**

**Originated By:** Amy Allred

**Chief Administrative Officer (CAO) or Designate:** \_\_\_\_\_

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**BEING A BYLAW OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF LICENSING AND REGULATING THE BUSINESS AND INDUSTRY WITHIN THE TOWN OF TABER.**

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WHEREAS section 7 of the *Municipal Government Act* (Alberta, R.S.A. 2000, Chapter M-26, and amendments thereto) permits a Council to pass Bylaws for municipal purposes respecting businesses, business activities and persons engaged in business;

AND WHEREAS Section 8 of the *Municipal Government Act*, R.S.A. 2000 Chapter M-26, and amendments thereto, permit a Council to provide for a system of licenses, permits or approvals;

NOW THEREFORE the Council of the Town of Taber in the Province of Alberta, duly assembled, hereby enacts as follows:

**1.0 NAME OF BYLAW**

This Bylaw may be cited as the "Business License Bylaw".

**2.0 DEFINITIONS**

In this Bylaw:

**Act** means the *Municipal Government Act*, RSA 2000, Chapter M-26, as amended, from time to time.

**Adult Person** means any living person over the age of eighteen (18) years of age.

**Applicant** means a person who applies for a License or renewal of a License required by this Bylaw and shall also mean a person who is appealing the refusal, revocation, or suspension of a License.

**Business** means:  
  
a commercial, merchandising or industrial activity or undertaking;  
  
a profession, trade, occupation, calling or employment; or,  
  
an activity providing goods and/or services.

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BYLAW NO. 19-2022

<b>Busking</b>	means the act of performing in public places for gratuities.
<b>Bylaw</b>	means the Town of Taber Business License Bylaw, as may be amended from time to time.
<b>Bylaw Enforcement Officer</b>	means any individual employed by the Town as a Police Officer or Bylaw Enforcement Officer empowered to enforce this Bylaw.
<b>Cannabis</b>	<p>means a cannabis plant, and anything referred to in subsection a., but does not include anything in subsection b.;</p> <p>a. Cannabis includes:</p> <p>any part of a cannabis plant, including the photocannabinoids produced by, or found in, such a plant, regardless of whether that part has been processed or not, other than a part of the plant referred to in subsection b.;</p> <p>any substance of mixture of substances that contains or has on it any part of such plant;</p> <p>any substance that is identical to any phytocannabinoid produced by or found in, such a plant, regardless of how the substance was obtained.</p> <p>b. Notwithstanding subsection a., cannabis does not include:</p> <p>a non-viable seed of a cannabis plant;</p> <p>a mature stalk, without any leaf, flower, seed or branch, of such plant;</p> <p>fibre derived from a stalk referred in subsection b. and;</p> <p>the root or any part of the root of such a plant.</p>

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**Cannabis Production and Distribution** means development used principally for one or more of the following activities as it relates to cannabis:

the production, cultivation, and growth of cannabis;

the processing of raw materials;

the making, testing, manufacturing, assembling or in any way altering the chemical or physical properties of semi-finished or finished goods or products;

the storage or transshipping of materials, goods, and products; or,

the distribution and sale of materials, goods, and products to Cannabis Retail Sales stores or to individual customers.

**Cannabis Retail Sales**

means development used for the retail of cannabis that is authorized by provincial or federal legislation. Retail sales also includes a development where cannabis is: promoted, advocated, and/or where paraphernalia used in the consumption of cannabis is sold or provided. This use does not include cannabis production or distribution.

**Chief Administrative Officer**

means the Chief Administrative Officer of the Town of Taber, regardless of the specific title that may be conferred on the Officer by Council from time to time;

**Carnival or Circus**

means a traveling company of performers that may include acrobats, clowns, trained animals, hula hoppers and other novelty acts and describes the performance that these performers give. A circus may include circus rides, menageries, hippodrome, waxworks, exhibitions, freak shows, sideshows, midways, and other duly authorized persons working in association with a circus operation.

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<b>Charitable Organization</b>	means any religious, charitable, scientific, literary, or educational organization which is a registered Canadian charitable organization pursuant to the <i>Income Tax Act</i> of Canada.
<b>Chief of Police</b>	means the Chief of Police of the Taber Police Service, and includes any person designated by the Chief of Police to perform his duties or exercise his powers pursuant to this Bylaw.
<b>Council</b>	means the Municipal Council of the Town of Taber, in the province of Alberta.
<b>Electronic Means</b>	means a computer with the capability to electronically transmit the information recorded pursuant to this Bylaw via the internet.
<b>Estate Sale</b>	means a sale of goods belonging to the estate of a deceased person conducted by a person legally authorized to dispose of the goods.
<b>Fireworks</b>	means those items permitted under the Alberta Fire Code for sale and disposal in the Province of Alberta.
<b>Fireworks Merchant</b>	means any person or corporation who sells or offers for sale to the public any items defined as fireworks.
<b>Food Truck</b>	means a cart, trailer, or vehicle-mounted food service establishment, which is designed to set up on a temporary basis and be readily moveable, from which prepared food and/or beverages are offered for sale to the public. This shall not include catering services delivering food, huckster, hawker, pedlar, or temporary fruit/vegetable stands.
<b>Garage Sale</b>	means displaying and offering for sale of five (5) or more items of goods, wares or merchandise (other than boats, motor vehicles or recreational vehicles of any kind) on private property.



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**General Contractor**

a person or business entity that is contracted to be in charge of a building project, usually involving the use of subcontractors.

**Hawker or Pedlar**

means any person who, whether as principal or agent:

goes from house to house selling or offering for sale any merchandise or service, or both, to any person; and who is not a wholesaler or retailer in such merchandise or service, and not having a permanent place of business in the municipality; or,

offers or exposes for sale to any person by means of proof samples, paper cuts or blueprints, merchandise, or service or both to be afterwards delivered and/or shipped into the Municipality; or,

sells merchandise or services, or both, on the street or roads or elsewhere than at the building that is his permanent place of business (but does not include any person selling meat, fruit or other farm produce that has been produced, raised or grown by himself, or fish of his own catching).

**Home Occupation**

means a business operated from a residential dwelling that is incidental and subordinate to the principal residential use of the dwelling unit in which it is located:

that due to its scale and intensity, no impacts of the business are observed or felt outside of the dwelling unit:

that does not cause electronic interference, dust, noise, odour, smoke, or anything offensive or objectionable nature, which is detectable to normal sensory perception, outside of the building containing the use and; this use does not include Cannabis Retail Sales or Cannabis Production or Distribution.

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<b>Huckster</b>	means any person who sells or offers for sale:  meats, fruits, vegetables, or other farm produce that has been produced or grown by himself; or,  fish of his own catching.
<b>License Inspector</b>	means the municipal official(s) appointed by the Town's Chief Administrative Officer to administer and enforce the requirements of this Bylaw.
<b>License</b>	means a License issued by the License Inspector pursuant to this Bylaw.
<b>Licensee</b>	means a person or corporation holding a valid License issued pursuant to this Bylaw.
<b>License Year</b>	means a calendar year period commencing on January 1 <sup>st</sup> and ending on December 31 <sup>st</sup> .
<b>Municipal Tag</b>	means a ticket alleging an offense issued pursuant to the authority of a Bylaw of the Town.
<b>Non-Resident Business</b>	means a business that is not permanently located in the Town of Taber, as determined by the License Inspector, during that License year.
<b>Pawnbroker</b>	means any person who lawfully carries on the business of receiving or taking by way of pawn or pledge, any personal property or goods for the repayment of money loaned thereon.
<b>Person</b>	means a corporation, firm, partnership and an adult person, their heirs, executors and administrators or other legal representatives of a person.
<b>Photographer</b>	means a person who carries on the business of taking photographs or videotapes or developing or finishing photographic films of any kind, and includes a person who sells goods,

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wares or merchandise incidental to the business of the photographer.

**Premises**

means the store, office, warehouse, factory, building enclosure, yard or other place occupied or capable of being occupied for any purpose.

**Resident Business**

means a business that is permanently located in the Town of Taber, as determined by the License Inspector, during that License year.

**Record Book**

means a record in a form prescribed by the License Inspector.

**Second Hand Dealer**

means any person who carries on a business which includes purchasing, selling, exchanging, advertising for sale, or in any way dealing in goods of any kind or nature, which have been used, re-conditioned, or remade, including antiques, or purchased by a person to be used, all commonly known as second-hand goods, but does not include:

a person who deals exclusively in second-hand books or cards;

an auctioneer when disposing of goods by public auction; or,

used motor vehicle dealers.

**Security Firm**

means a for-profit enterprise that provides security services and expertise to private and public clients. A security firm is primarily engaged in providing watchman, guard, and patrol services, such as parking security and security guard services. Examples of services provided by these companies include the prevention of unauthorized activity or entry, access control, and fire and theft protection and detection. These services can be broadly described as the protection of personnel and/or assets. It does not include the Chief of Police as herein defined.

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<b>Special Event</b>	means events sponsored by the Taber and District Chamber of Commerce, or the Town of Taber, including Corn Fest, Trade Fairs, Victoria Day celebrations, Winter Fest, and Canada Day celebrations. Other special occasions may be included in this category at the discretion of the CAO including those not sponsored by the Taber and District Chamber of Commerce.
<b>Sub-Contractor</b>	means any person who undertakes to sub-contract from a general contractor or owner and pays for their own benefits.
<b>Taxi</b>	means any motor vehicle which is employed in the conveyance of passengers excepting ambulances, hearses, self-driving vehicles, and motor vehicles having a legal seating capacity for seven (7) or more adult persons including the driver and which are rented solely by the hour or chartered solely by the trip.
<b>Tobacco Dealer</b>	means every person who, as a retailer, keeps for sale, sells, exposes, or offers for sale cigars, cigarettes, or cigarette tobacco, smoking or chewing tobacco, snuff or any tobacco products, including an operator of a vending machine.
<b>Town</b>	means the Town of Taber.
<b>Violation Ticket</b>	mean a violation ticket as defined in the <i>Provincial Offences Procedures Act</i> , R.S.A. 2000 C-34 and amendments thereto.

### 3.0 APPOINTMENT AUTHORITY AND DUTIES

- 3.1 The Chief Administrative Officer may appoint License Inspector(s) and/or Bylaw Enforcement Officer(s) to carry out the provisions of this Bylaw.
- 3.2 The responsibilities of the License Inspector are:
  - 3.2.1 To receive and process all applications for a business License.
  - 3.2.2 To consider and approve or refuse an application for a License.

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- 3.2.3 To record such necessary information and details with respect to Licenses as may be required by the Chief Administrative Officer or as contained on the application form.
- 3.2.4 To periodically visit and inspect all premises Licensed by the Town of Taber for the purpose of ascertaining whether the persons governing such License or premises comply with the provisions of this or any other applicable bylaw.
- 3.2.5 To refuse to grant, revoke, or suspend any License required under this Bylaw if in the opinion of the License Inspector there are just and reasonable grounds for the refusal of the application or the revocation or suspension of such License, subject to the right of the applicant to appeal the refusal, revocation, or suspension, to Council.
- 3.2.6 To issue a License, with or without conditions, upon compliance with the terms of this Bylaw and all other applicable bylaws, Provincial Statutes and Federal Acts, and payment of appropriate fee.
- 3.2.7 To endorse on the License issued the particulars of any conditions that the License Inspector determines are necessary.
- 3.3 The responsibilities of the Bylaw Enforcement Officer are:
  - 3.3.1 To periodically visit and inspect all premises Licensed by the Town of Taber for the purpose of ascertaining whether the persons governing such License or premises comply with the provisions of this or any other applicable bylaw.
  - 3.3.2 To refuse to grant, revoke, or suspend any License required under this Bylaw if in the opinion of the Bylaw Enforcement Officer there are just and reasonable grounds for the refusal of the application or the revocation or suspension of such License, subject to the right of the applicant to appeal the refusal, revocation, or suspension, to Council.
  - 3.3.3 To diligently prosecute violators and infractions of this Bylaw.
- 3.4 The License Inspector, Bylaw Enforcement Officer, or other duly authorized persons may enter all buildings and premises at all reasonable times for the purpose of administering or enforcing this Bylaw.

#### **4.0 REQUIREMENTS FOR BUSINESS LICENSE**

- 4.1 No person shall carry on or operate a business which is either wholly within or partly within and partly outside the Town unless a valid and subsisting License is held pursuant to this Bylaw.

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- 4.2 No person shall engage in or operate a business at more than one location in the Town of Taber unless the person holds a separate business License that authorizes the person to engage in that business for each location.
- 4.3 Any charitable or non-profit organization shall be exempted from the requirements to obtain a business License provided that:
  - 4.3.1 a written request is given to the Licensing Inspector providing a description of the business, the time and place of the business, and the charitable or non-profit organization responsible;
  - 4.3.2 that such written request is provided not less than three (3) days prior to the start of the business;
  - 4.3.3 that the proposed business complies with all bylaws of the Town of Taber, and any other statutes or regulations;
  - 4.3.4 that written approval has been provided by the License Inspector; and,
  - 4.3.5 that the business is not a carnival or circus.
- 4.4 Others exempt from the requirement to obtain a business License include the following:
  - 4.4.1 public educational and institutional uses;
  - 4.4.2 a business that is to be in operation for less than four months and which is owned and operated by full-time students. Proof of full-time attendance at a secondary or post-secondary institution may be required;
  - 4.4.3 a garage sale in alignment with Subsection 7.5;
  - 4.4.4 a newspaper and flyer delivery person who delivers the product to homes and businesses;
  - 4.4.5 anything classified by the License Inspector as a Special Event; and,
- 4.5 Exempt businesses still seeking to obtain a business License may be issued a License at the discretion of the License Inspector.

**5.0 APPLICATION & ISSUANCE OF LICENSES**

- 5.1 Every application for a License shall be made by an adult person.
- 5.2 Every applicant for a License shall conform to the provisions of this Bylaw and any other bylaw, Provincial Statute or Federal Act, applicable to that business.
- 5.3 Every License is separate and distinct and is tied to a specific location with specific conditions. Licenses cannot be assigned, delegated, sold, inherited,

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or otherwise transferred between persons or transferred to another License or delegated the privilege of its own License.

- 5.4 Before processing of a License, the following shall be submitted:
- 5.4.1 Necessary Development Permit and Building Permit approvals as required by the Planning and Community Services Department;
  - 5.4.2 Completed application form;
  - 5.4.3 License fee in accordance with the current Fee Bylaw;
  - 5.4.4 The License Inspector may require any company or individual applying for or renewing a business License, to submit an employee list with valid police information checks to be obtained from where the employee resides and are current, within three months of the application or renewal date, for each employee engaged in or likely to be engaged in door-to-door sales or installation of goods or provisions of services within a residence inside Town limits. Failure to comply under the License Inspector's request to furnish such information is grounds for refusal of the License or License renewal. The License Inspector may consult with the Taber Police Service prior to issuance or renewal of a business License for these firms. Each individual on contract would have to provide picture identification, a police information check and a business License application.
  - 5.4.5 Proof, satisfactory to the License Inspector, of compliance at the proposed place of business with the applicable land use, health, and safety regulations that may apply to the proposed place of business;
  - 5.4.6 Any additional information required by this Bylaw or by the License Inspector.
- 5.5 If, in the opinion of the License Inspector, an applicant for a License has complied with the terms of this Bylaw and all other applicable bylaws, Provincial Statutes and Federal Acts, the applicant shall be issued the License applied for upon payment of the applicable fee.
- 5.6 An application for a License for any business which is not carried on by a corporation shall be made by a person who will be actively engaged in the management and control of the business. If, in the course of any year, additional persons are added to those sharing the control of the Licensed operation, then their names shall be forthwith given to the License Inspector. Failure to disclose to the Town any of the information required herein shall be grounds for immediate revocation of the License and the forfeiture of any fee paid for the license.
- 5.7 Every License issued under this Bylaw shall be posted in a conspicuous place in the business premises of the Licensee.

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- 5.8 The onus of proving that a person has a valid and subsisting License for a business is on the person alleging to have obtained the License.
- 5.9 The onus of proving that a person is exempt from the provisions of this Bylaw requiring a license by virtue of Provincial or Federal legislation is on the person alleging the exemption.
- 5.10 Every annual License issued under the provisions of this Bylaw shall terminate at midnight on the 31<sup>st</sup> day of December in the year in which said License was issued or such earlier date if the License has been revoked or suspended.
- 5.11 The License Inspector may refer any application for a License or renewal of a License to such persons or departments as deemed advisable in the circumstances and shall deal with the application when such comments have been received.
- 5.12 All Licenses issued are subject to the applicable land use regulations in force in the Town and the issuance of a License shall not be deemed as approval to carry on a business in or on any premises in contravention of such regulations. In any case where a License is granted to a person to carry on a business in or on premises where such activity is not permitted by the land use regulations of the Town, the License Inspector and/or Bylaw Enforcement Officer shall forthwith cancel the License and refund the License fee to the applicant.
- 5.13 All businesses required to hold a License pursuant to Section 4 of this Bylaw shall pay an annual License fee per business site in accordance with schedules approved by Town Council.
- 5.14 Should a Resident or Home Occupation business License be issued after June 30<sup>th</sup>, in any year, the License fee shall be one-half of the annual License fee determined by the current Fee Bylaw.
- 5.15 Where a License is revoked or surrendered, the Licensee is not entitled to any refund.

**6.0 REVOCATIONS, SUSPENSIONS AND APPEALS**

- 6.1 Where the License Inspector is notified by verifiable means that the Applicant for a License has been convicted in the previous calendar year of an offense against the provisions of this Bylaw or if he has information unfavourable to the issue of such License or License renewal, a License may be refused.
- 6.2 Where an application for a License is refused, revoked or suspended, the License Inspector shall notify the applicant in writing of such refusal, revocation or suspension and the reasons for same.
- 6.3 In the cases where:



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- 6.3.1 an application for a License has been refused;
- 6.3.2 a license has been issued, subject to conditions;
- 6.3.3 a License has been revoked; or
- 6.3.4 a License has been suspended;

then the applicant may appeal to Town Council.

- 6.4 Notwithstanding subsection 4, a person shall not have grounds to appeal a refusal to issue or renewal a License if the reason for refusal is failure to pay any fee or provide any required information.
- 6.5 An appeal pursuant to subsection 4 shall be made in writing addressed to the Chief Administrative Officer and shall be made within thirty (30) days after the date of the refusal, revocation, suspension, or date upon which the License was issued subject to conditions.
- 6.6 Town Council after hearing an appeal pursuant to subsection 4 may:
  - 6.6.1 Direct a License to be issued without conditions;
  - 6.6.2 Direct a License to be issued with conditions;
  - 6.6.3 Uphold the decision of the License Inspector on grounds which appear just and reasonable to Council and advise the appellant in writing of those grounds.

**7.0 REGULATIONS RESPECTING CERTAIN SPECIFIC BUSINESSES**

- 7.1 In addition to the general provisions of this Bylaw, including the requirement of a business License, the businesses dealt with in this part are also subject to the following regulations.
- 7.2 Cannabis Related Uses:
  - 7.2.1 For the purposes of this section Cannabis Related Uses shall include Cannabis Retail Sales, and Cannabis Production and Distribution.
  - 7.2.2 Cannabis Related Uses shall use the business License application form specific for Cannabis Businesses. Prior to accepting of the business License application for Cannabis Related Uses, the following shall be provided:
    - 7.2.2.1 Proof that the relevant Federal and/or Provincial approvals/licenses have been obtained to operate either as Cannabis Retail Sales or a Cannabis Production and Distribution facility.

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- 7.2.2.2A conditional development permit from the Town for the location of the proposed premises;
- 7.2.2.3A security plan and proof of a security alarm contract;
- 7.2.2.4 Police Information Check(s) for the company or individual applying for or renewing a business license for a Cannabis related use and all employees. Police Information Checks must:
  - 7.2.2.4.1 Be provided by the Town, City or Municipality in which they reside.
  - 7.2.2.4.2 Be completed within three months of the application or renewal date; and
  - 7.2.2.4.3 Be kept up to date throughout the year by providing a Police Information Check to the License Inspector within 1 month of any new hire.
- 7.2.3 Any additional requirements deemed necessary at the discretion of the License Inspector. Failure to comply is grounds for License or License renewal to be refused, revoked, or suspended. The License Inspector may consult with the Taber Police Service prior to issuance or renewal of a business License for these firms. A License may be refused by the License Inspector based on non-compliance of Section 5.0 or any other verifiable means if it is determined that such refusal is in the interests of Town residents and businesses.
- 7.2.4 Existing Business Licenses for a non-Cannabis Related Use cannot be renewed or amended for Cannabis Related Uses.
- 7.2.5 Relevant Federal and/or Provincial approvals/licenses shall be posted in a conspicuous place in the business premises of the applicant Licensee alongside the business License.
- 7.2.6 Minors under the age of eighteen (18) are prohibited from the premises of all Cannabis Related Uses.
- 7.2.7 All advertising and signage other than the company name and logo, visible from the outside of the premises is prohibited.
- 7.2.8 Consumption is prohibited on the premises of all Cannabis Retail Sales and Cannabis Production and Distribution facilities.
- 7.2.9 Cannabis Retail Sales are allowed to offer online cannabis sales, and home delivery. All requirements for online cannabis sales and home delivery are required to be met, as required by the Provincial and Federal regulations.

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7.2.10 All Cannabis Retail Sales in the Town of Taber must carry out business between the hours of 10:00AM and 10:00PM.

7.3 Carnival/Circus:

7.3.1 No License shall be issued for a carnival or circus unless the Applicant provides proof of liability insurance in the amount of not less than two million dollars (\$2,000,000.00), covering public liability for all personal injury, and property damage which may occur by reason of the operation of the carnival or circus; and

7.3.2 The License fees for a carnival or circus shall be in accordance with schedules approved by the Town Council for Special Events. This includes Business Licenses, permits, venue rental fees and any other applicable fees.

7.3.3 The License fee for a carnival sponsored or operated by a charitable organisation may be waived at the discretion of the License Inspector. Any decision on a refusal to waive fees for a carnival sponsored by and operated by a charitable organisation may be appealed to Town Council in accordance with Part 6 of this Bylaw.

7.3.4 All Carnival and Circus facilities, and equipment, shall be subject to the relevant permits and inspection by the Safety Codes Officer as assigned by the License Inspector or designee. If equipment or facilities are found to be non-compliant with the Safety Codes Act, a Business License may be refused, revoked, or limited to apply only to those areas found to be compliant with the Safety Codes Act.

7.4 Food Trucks:

7.4.1 The License Inspector shall require all home-based Resident food truck businesses to have a Home Occupation development permit prior to receiving a business license.

7.4.2 The Licensee shall follow the Town of Taber Food Truck Guidelines.

7.4.3 All Food Truck applicants must provide to the License Inspector proof of:

7.4.3.1 Town of Taber Fire Department approval;

7.4.3.2 Alberta Health Services approval(s); and,

7.4.3.3 Liability insurance.

7.4.4 Food Trucks shall not be located where they are a hazard to the public as determined by the Development Officer, Bylaw Officer(s), Law Enforcement Officer(s) or the Director of Planning & Recreation.

7.5 Garage Sales:

7.5.1 A maximum of three (3) garage sales in each calendar year may be conducted on each private residential property in the Town.

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- 7.5.2 A garage sale shall not be conducted for a period of more than three (3) consecutive days.
- 7.6 General Contractors, Project Managers, and Sub-Contractors:
- 7.6.1 An application for a License to carry on business as a general contractor or project manager in respect of a specific construction or renovation project or projects must provide to the License Inspector a complete and accurate list of all persons or firms that the applicant anticipates using as sub-contractors or material suppliers on the project or projects, including the telephone numbers of such persons or firms.
- 7.7 Fireworks Merchants:
- 7.7.1 Any person who sells or offers for sale, any fireworks shall first be required to obtain a permit as per the requirements of the Alberta Fire Code. Such permit may be obtained from the Town of Taber Fire Department.
- 7.7.2 Upon receipt of a permit, such person must then apply for a Business License specific to the sale of fireworks. A Business License shall not be issued for fireworks sales without the issuance of a permit as per the requirements of the Alberta Fire Code.
- 7.8 Hawkers and Pedlars:
- 7.8.1 The License Inspector shall require any Hawker or Pedlar to obtain a Police Information Check from the Town, City or Municipality in which they reside. A License may be refused by the License Inspector for any Hawker and Pedlar based on the Police Information Check or other verifiable means if it is determined that such refusal is in the interests of Town residents and businesses.
- 7.8.2 A separate License and fee is required for each Hawker or Pedlar regardless of whether that Hawker or Pedlar is an employee of some other person.
- 7.8.3 This section does not apply to charitable organizations, or to the representative of a wholesale vendor distributing articles of merchandise on a wholesale basis to retail merchandise for resale.
- 7.8.4 All Hawkers and Pedlars in the Town of Taber must carry out business between the hours of 9:00AM and 8:00PM on Monday to Saturday, but not at any other time nor on Sundays or Statutory Holidays.
- 7.8.5 The License Inspector may require any Hawker or Pedlar to receive authorization from the local Health Unit prior to issuance of a business License. Without this authorization, the License Inspector may refuse to issue a business License.

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- 7.8.6 The applicant shall satisfy the requirements of Alberta Consumer and Corporate Affairs and their successors prior to receiving a Town Business License.
- 7.9 Home Occupations;
- 7.9.1 No License for a Home Occupation shall be granted until the Applicant has first obtained the necessary development approval (development permit) under the applicable land use regulations of the Town.
- 7.9.2 The dwelling unit, accessory buildings, and the property within which the home occupation is located shall not be used as a work place for non-resident employees of the business unless specific approval is granted as part of the development permit.
- 7.9.3 Any retail sales must be in adherence with the applicable land use regulations of the Town.
- 7.9.4 There shall be no outdoor business activity or storage of goods, materials, or equipment allowed on site unless specific approval is granted as part of the development permit.
- 7.9.5 A change in the name of the Home Occupation shall require a new Business License certificate at no additional cost.
- 7.9.6 A change in the operation or location of the Home Occupation shall require a new business License as per the current Fee Bylaw.
- 7.10 Pawn Shop/Pawnbroker:
- 7.10.1 Every pawnbroker shall have a sign with their name and the word "Pawnbroker" in large, legible characters placed over the door outside the shop or other place used by them for carrying on their business.
- 7.10.2 Every pawnbroker shall at all times keep posted in a conspicuous position on the Pawnbrokers premises so as to be easily seen and ready by the persons pledging goods, a card or sign having printed or painted thereon the rate of profit allowed by the relevant Federal and Provincial legislations at the time, to be taken by Pawnbrokers.
- 7.10.3 In addition to any other requirements, before the issue or renewal of a License for a Pawn Shop, a person must submit the name, date of birth and job title of every person working in the Pawn Shop to the License Inspector.
- 7.10.4 Whenever a Pawnbroker receives goods that are to be held as security for the repayment of money, he shall immediately record or cause to be recorded the following information by Electronic Means satisfactory to the License Inspector and Chief of Police:
- 7.10.4.1 the date and time the goods were received;

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- 7.10.4.2 the full name, gender, date of birth, residential address and telephone number of the person from whom the goods were received;
  - 7.10.4.3 details from at least two (2) pieces of identification provided by the person from whom the goods were received, at least one of which must have a photograph of the person;
  - 7.10.4.4 a complete description of each good including where available, the make, colour, model and serial number of the good, the manufacturer's name and any distinguishing marks;
  - 7.10.4.5 no good shall be accepted that have had any make, model, serial number, manufacturer or any other distinguishing mark altered or obliterated;
  - 7.10.4.6 the amount of money advanced in respect to each good; and,
  - 7.10.4.7 the full name of the person working in the pawnshop that conducted the transaction.
- 7.10.5 The Pawnbroker shall provide the information kept pursuant to Subsection 7.10.4 upon being required to do so by any License Inspector and/or Bylaw Officer.
- 7.10.6 Prior to receiving the information required by Subsection 7.10.4, a Pawnbroker shall obtain from the person from whom the goods were received, written consent in a form satisfactory to the Town of Taber allowing the use of the information in a manner consistent with the purposes of this Bylaw.
- 7.10.7 No Pawnbrokers shall employ a person under the age of sixteen (16) years to take a pawned good from a customer security for the repayment of money lent thereon.
- 7.10.8 A fee may be collected by the Pawnbroker, for the customer, client, the person or persons pawning items, or any other person who conducts business with the Pawnbroker, which will be used to compensate the Pawnbroker for the fees incurred to use the electronic means as required within this Bylaw.
- 7.11 Second-Hand Dealers:
- 7.11.1 Whenever goods are acquired by a Second-Hand Dealer for re-sale, the Second-Hand dealer shall immediately record or cause to be recorded the following information by Electronic Means satisfactory to the Inspector:
    - 7.11.1.1 the date and time the goods are acquired or received;

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- 7.11.1.2 the full name, date of birth, residential address and telephone number of the person from whom the goods were acquired;
  - 7.11.1.3 details from at least two pieces of identification provided by the person from whom the goods were acquired, at least one of which must have a photograph of the person;
  - 7.11.1.4 a complete description of each good including where available, the make, colour, model and serial number of the good, the manufacturers name, and any distinguishing marks;
  - 7.11.1.5 the amount of money paid by the Second-Hand Dealer in respect of each good; and,
  - 7.11.1.6 the full name of the person working in the Second-Hand store that conducted the transaction.
- 7.11.2 No previously owned goods shall be acquired or received by a Second-Hand store for re-sale if the make, model, serial number, manufacturer's name, or any other distinguishing mark has been altered or in any way obliterated.
- 7.11.3 Prior to receiving the information required by Subsection 7.11.1, a Second-Hand Dealer shall obtain from the person from whom the goods were acquired, written consent in a form satisfactory to the Town of Taber allowing the use of the information in a manner consistent with the purposes of this Bylaw.
- 7.11.4 A Second-Hand Dealer shall not acquire goods from an Estate Sale unless the person from whom the goods are to be acquired provides written proof of his authority to dispose of the Estate Sales goods to the Second-Hand Dealer.
- 7.11.5 The Chief of Police may grant written exemptions from any of the requirements in Subsections 7.11.2, 7.11.3 and 7.11.4 to Second-Hand Dealers for specific types of goods, if in the opinion of the Chief of Police, complying with requirements would not serve to protect the public from acquiring stolen property through purchases from Second-Hand Dealers.
- 7.11.6 If an exemption is granted pursuant to Subsection 7.11.5 from the requirements in Subsection 7.11.1, the Second-Hand Dealer shall keep the information referred to in Subsection 7.11.1 that they are still required to record, in a Record Book or electronic record, for at least one year after the goods are acquired.

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- 7.11.7 The Second-Hand Dealer shall provide the information kept pursuant to Subsection 7.11.6 upon being required to do so by any License Inspector and/or Bylaw Enforcement Officer.
- 7.11.8 A Licensee shall not accept goods from:
- 7.11.8.1 a person who is or appears to be under the influence of alcohol or drugs;
  - 7.11.8.2 a person who is under the age of sixteen (16) years;
  - 7.11.8.3 a person who fails to properly identify himself or otherwise refuses to comply with the requirements of this Bylaw;
  - 7.11.8.4 a person who a Licensee knows or has reasonable grounds to believe stole or otherwise illegally acquired the goods; or
  - 7.11.8.5 a person who fails or refuses to supply written consent as required by this Bylaw.
- 7.11.9 A Licensee shall not accept any goods which have had the manufacturer's name or serial number removed, deface, tampered with, or altered in any way unless the Licensee has first obtained prior written approval from any License Inspector and/or Bylaw Enforcement Officer.
- 7.11.10 No Licensee shall alter, repair, dispose of or in any way part with possession of goods acquired in the course of his business until fourteen (14) days have passed from the date of acquisition.
- 7.11.11 Subsection 7.11.10 shall not be deemed to authorize a sale or forfeiture if:
- 7.11.11.1 The parties have agreed upon a longer period for the holding of the goods; or if;
  - 7.11.11.2 The sale or forfeiture would in any other way be contrary to the law.
- 7.11.12 A fee may be collected by the Second-Hand Dealer, from the customer, client, the person, or persons pawning items, or any other person who conducts business with the Pawnbroker, which will be used to compensate the Second-Hand Dealer for the fees incurred to use the electronic means as required within this Bylaw.
- 7.12 Security Firms/ Security Systems and Alarm Installers:
- 7.12.1 The License Inspector shall require any company or individual applying for or renewing a business License for a security firm as well as those installing security systems/alarms within the Town of Taber to obtain a Police Information Check from the Town, City, or Municipality in which they reside. The Police Information Check must have been completed within three months of the application or renewal date. A



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License may be refused by the License Inspector for any cannabis related use based on the Police Information Check or other verifiable means if it is determined that such refusal is in the interests of Town residents and businesses.

7.12.2 The License Inspector shall require any company or individual applying for renewing a business License for a security firm as well as those installing security systems/alarms within the Town of Taber to provide a complete employee list with Police Information Checks for each employee from the Town, City, or Municipality in which they reside. Throughout the year, the License Inspector shall be provided with Police Information Checks for any new employees. This is to be provided to the License Inspector within 1 month of hiring. Failure to comply with the License Inspector's request to furnish such information is grounds for License or License renewal to be refused, revoked, or suspended. The License Inspector may consult with the Taber Police Service prior to issuance or renewal of a business License for these firms.

7.13 Taxi:

7.13.1 Every person operating a taxi or shuttle service which is employed in the conveyance of passengers in, around, and outside the Town of Taber shall obtain a business License.

7.13.2 Requirements to Operate a Taxi/Shuttle Service:

7.13.2.1 Maintain a valid driver's license for each driver (either a Class 1, 2 or 4).

7.13.2.2 Have a valid vehicle registration with a Class 1 Commercial License Plate for each operating vehicle.

7.13.2.3 Carry valid Taxi insurance with a minimum of \$1 Million Passenger Hazard Insurance Policy for each operating vehicle.

7.13.2.4 Have a yearly vehicle inspection complete at the level as prescribed by the Town of Taber, forms available from the Planning Department.

7.13.2.5 Have a Police Information check from the Town, City, or Municipality in which they reside, with a vulnerable sector check for each driver completed within 3 months of the application. The License Inspector has the authority to refuse or deny any application under just and reasonable cause.

7.13.2.6 Have a recent driver's abstract for each driver.

7.13.2.7 All of the above conditions must be met and resubmitted to the satisfaction of the License Inspector, prior to December

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31<sup>st</sup> yearly, in order to renew the taxi/shuttle service business License.

- 7.14 Realtors:
- 7.14.1 All Real Estate Offices and Brokerages required to maintain a valid business License.
  - 7.14.2 Individual Realtors are not required to have their own license but must be covered by a Real Estate or Brokerage license.
- 7.15 Busking:
- 7.15.1 Busking is not allowed without the prior approval of the Chief Administrative Officer. Buskers must submit a Special Event Form at least 5 business days before their requested time.
  - 7.15.2 All buskers who wish to use the Corn Fest Stage, Gazebo, or other Town properties, must request to do so on the Special Event Form. These will be booked on a first come, first served basis. Fees for these spaces will be charged at the applicable rate in the Fee Bylaw.
  - 7.15.3 Busking may be allowed at Town organised events, at the discretion of the Arts, Culture & Events Coordinator.

## **8.0 FINES AND PENALTIES**

- 8.1 Every person who violates any of the provisions of this Bylaw, or who suffers or permits any act or thing to be done in contravention or in violation of anything required to be done by any of the provision of this Bylaw or who does any act which violates any provisions of this Bylaw, shall be deemed to be guilty of an offence against this Bylaw and liable to the penalties herein imposed.
- 8.2 For the purposes of this Bylaw, an act or omission by an employee or agent of a person is deemed to be an act or omission of the person if that act or omission occurred in the course of the employee's employment with the person, or in the course of the agent exercising the powers or performing the duties on behalf of the person under their agency relationship.
- 8.3 A person who is guilty of an offence is liable to a fine in an amount not less than that established in this section, and not exceeding \$10,000.00, and to imprisonment for not more than one (1) year for non-payment of a fine.
- 8.4 A person carrying on or engaged in any business in respect of which a License is required under this Bylaw who fails to furnish all information requested by the License Inspector within ten (10) days from the date on which the request is made, is guilty of an offence and liable on summary conviction to a fine not exceeding fifty dollars (\$50.00) for every day during which the default continues.

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- 8.5 Without restricting the generality of Subsections 8.3 and 8.4, the following fine amounts are established for use on Municipal Tags and Violation Tickets if a voluntary payment option is offered:
- 8.5.1 \$100.00 for any offence for which a fine is not otherwise established in this section;
  - 8.5.2 \$100.00 for each Resident Business engaged in or operating without a License inside Town limits (plus the required License Fee);
  - 8.5.3 \$500.00 for each Non-Resident Business engaged in or operating without a License inside Town limits (plus the required License Fee);
  - 8.5.4 \$200.00 or two (2) times the required License fee, whichever is greater, for each business that fails to apply for a business License within ten (10) days from the date on which the business is issued written notice that a business License is required (for January, renewals excepted). Such written notice may include, but is not limited to, a Municipal Tag or Violation Ticket;
  - 8.5.5 \$200.00 or two (2) times the required License Fee, whichever is greater, for each business that fails to furnish all information requested by the License Inspector within ten (10) days from the date on which the request is made. For the purposes of this subsection, the License Inspector shall not request more information than that required on the application form;
  - 8.5.6 \$1,000.00 for each business engaged or operating without a License inside Town limits after a business License application is refused or a business License is revoked;
  - 8.5.7 \$1,000.00 for an offence under Part 7 and 8.
- 8.6 If a person is guilty of a subsequent offence, the fine amounts established in this Section are doubled.
- 8.7 In addition to any fine imposed for an offence, a court may impose a penalty in the amount of the License fee for each business being engaged in or operating without a License.
- 8.8 If a Municipal Tag is issued in respect of an offence the Municipal Tag must specify the fine amount established by this Bylaw for the offence.
- 8.9 A person who commits an offence may, if a Municipal Tag is issued in respect of the offence, pay the fine amount established by this Bylaw for the offence and if the amount is paid on or before the required date, the person will not be prosecuted any further for the offence.

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- 8.10 In accordance with the fines and penalties established in this Bylaw, if a Violation Ticket is issued in respect of an offence, the Violation Ticket may;
- 8.10.1 specify the fine amount established by this Bylaw for the offence; or
- 8.10.2 require a person to appear in court without the alternative of making a voluntary payment.
- 8.11 A person who commits an offence may;
- 8.11.1 if a Violation Ticket is issued in respect of the offence; and
- 8.11.2 if the Violation Ticket specifies the fine amount established by this Bylaw for the offence;
- make a voluntary payment equal to the specified fine.
- 8.12 Where, in any prosecution or proceeding under this Bylaw providing or the licensing of any business or industry, or of persons carrying on the same or engaged therein, it is alleged that the person proceeded against, carried on, or engaged in such business or industry without having first obtained a License to do so, part of one transaction in such business or industry is sufficient to establish that the person proceeded against, carried on, or engaged in such business or industry.
- 8.13 Where any Bylaw Enforcement Officer believes on reasonable and probable grounds that a person has contravened any provision of this Bylaw they may commence proceedings by issuing a summons by means of a Violation Ticket in accordance with Part 2 of the *Provincial Offences Procedures Act R.S.A. 2000 P-34*.

**9.0 INTENTION OF TOWN COUNCIL**

It is the intention of the Town Council that each separate provision of this Bylaw shall be deemed independent of all other provisions herein and it is further the intention of the Town Council that if any provision of the Bylaw be declared invalid, all other provisions thereof shall remain valid and enforceable.

**10.0 RESCINDED OR AMENDED BYLAWS**

Bylaw No. 8-2022 is hereby repealed in its entirety.

**11.0 EFFECTIVE DATE**

This Bylaw shall take effect on the day of the final passing and the signatures of the chief elected official and duly authorized designated officer thereof.

RES. Read a first time this \_\_\_\_ day of \_\_\_\_\_, 20\_\_

RES. Read a second time this \_\_\_\_ day of \_\_\_\_\_, 20\_\_

RES. Read a third time and finally passed this \_\_\_\_ day of \_\_\_\_\_, 20\_\_

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER (C.A.O.)

DRAFT

## Council Request for Decision

**Meeting Date: November 14, 2022**

**Subject:**

Request for Letter of Support: Provincial Traffic Enforcement Fine Revenue

**Recommendation:**

Council requests Administration create a letter encouraging Honourable Tyler Shandro, Minister of Justice and Solicitor General to review the percentage of revenue allocations returned by the Government of Alberta to the various municipalities with their own local Police Services, which are generated by the local Police Services throughout the Province from the Provincial Traffic Enforcement fine revenue.

**Background:**

Correspondence was received from Mayor Hyggen, City of Lethbridge, in which he has requested Council's consideration related to Provincial Traffic Enforcement fine revenue allocations.

**Legislation / Authority:**

MGA, Section 202(1)(b): Natural Person Power

**Strategic Plan Alignment:**

Seek affiliations with other regional governments to improve service delivery, pursue best practices, and maximize grant potential.

**Financial Implication:**

Dependent on operational variables.

**Service Level / Staff Resource Implication:**

Dependent on operational variables.

**Justification:**

Request for consideration has been made from a municipal neighbour.

**Alternative(s):**

1. Council could choose to accept the correspondence as information, effectively not advocating along with the City of Lethbridge's request.
2. Council could request additional information from subject-matter experts.



**Attachment(s):** Correspondence from Mayor Hyggen, City of Lethbridge

**APPROVALS:**

**Originated By:**  
Kerry Van Ham

**Chief Administrative Officer (CAO) or Designate:** \_\_\_\_\_



CITY OF  
*Lethbridge*

October 25, 2022

Dear Mayor:

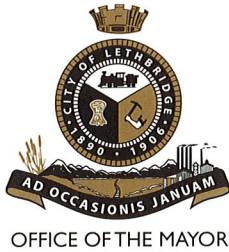
I am seeking your support and that of other Mayors, in forwarding correspondence to the Honourable Tyler Shandro, Minister of Justice and Solicitor General, regarding Provincial Traffic Enforcement fine revenue. Communities across Alberta are in the process of drafting budgets for up to four years that include significant requests from our police services and funding this important resource adequately will be a challenge.

The Lethbridge Police Service is one of several municipalities in Alberta that generates revenue from Provincial Traffic Enforcement fines. Currently, Lethbridge Police issue summons with specified penalties in excess of \$7 million annually. Recently, the GOA increased its portion of fine revenue to 40% received from municipalities. For Lethbridge, this represents approximately \$2.8-million-dollars in revenue generated by the Lethbridge Police Service that is retained by the GOA. The GOA portion of these funds is returned to general revenues and only 60% is returned to the city or police service of origin. Calgary generates significantly more fine revenue but as you know, the decision by the GOA directly affects your police budget as revenues are returned to the Calgary Police Service. They will be facing a deficit of approximately 13% this year as more funds are retained by the GOA.

Police Services are currently involved in budgeting processes that must confront the reality of a post-Covid environment, significant increases in rates of crime and violent crime, homeless encampments, an Opioid crisis that continues unabated, and serious and organized crime that tax the resources of every community across this Province. In addition, recruiting has never been more difficult and with several collective agreements poised to provide officers with significant pay raises that have been held in abeyance for two or more years, communities will struggle to provide the resources their police services desperately require.

Through fiscal responsibility, good management, and some luck, the Province of Alberta has generated a \$3.9-billion-dollar surplus this year and is poised to reap these benefits again next year. The City of Lethbridge is advocating with other municipalities to the Government of Alberta to return all funds generated from fine revenues directly to the police services that generated the fine revenue so that these funds may be applied to offset the burden of tax-supported policing.





CITY OF  
*Lethbridge*

The Lethbridge Police Service is seriously understaffed (as are some other police services) and will require a significant infusion of capital to sustain and improve the efficiency and effectiveness of policing. The GOA is in an enviable position to be able to assist Albertans with a measure of tax relief that may go a distance in conveying its commitment to safe and secure communities.

Thank you for your consideration of this important issue and I look forward to your support by corresponding directly with Minister Shandro.

Sincerely,

Blaine Hyggen, Mayor  
City of Lethbridge

## Council Request for Decision

**Meeting Date: November 14, 2022**

**Subject:**

2 Billion Tree Grant

**Recommendation:**

Council approves the defunding of the Trout Pond Campground Expansion Project, and approves the use of \$126,500 of the West Trail Expansion funds (Capital Reserves) to meet the Town's funding commitment for the 2 Billion Tree Program grant.

**Background:**

The Department of Natural Resources Canada issued a call for applicant organizations to submit a Capacity Building Grant application for the 2 Billion Trees (2BT) Program. The focus of activities under the 2BT Program include:

1. Capacity building to encourage and facilitate involvement in planning and undertaking tree planting, including knowledge building and transfer, training and outreach;
2. Capacity building related to management, protection and monitoring of trees and forests, including knowledge building and transfer, training and outreach; and
3. Planting and management of trees and forests as part of capacity building.

The Recreation Department will receive the maximum Capacity Building Grant of \$150,000 per fiscal year for the years 2022/23 and 2023/24 for a total of \$300,000.

To fulfill the shared contribution and receive the \$300,000 the Town has committed to funding \$126,500 in cash and \$119,200 of 'in-kind' support.

The 2BT Total Project Budget is \$545,700. The Project will be implemented by the Recreation Department in 2023.

At the 12 September 2022 Council meeting the following motion was approved.

**284/2022 MOVED by Councillor Brewing that Council authorizes the funding of \$562, 737 from the Capital Reserves for the West Trail Extension/Trout Pond Project, which includes; the accessible pathway to the shoreline, playground, day-use camp kitchen and extended camping.**

**CARRIED UNANIMOUSLY**



Funding of the Town's cash commitment of the 2BT grant will require approval to postpone the execution of the campground expansion and rescind approval of funding for that project, and approve the assignment of \$126,500 of Capital Reserves for the West Trail Extension/Trout Pond Project to the 2BT Project.

**Legislation / Authority:**

MGA; Section 3

**Strategic Plan Alignment:**

Enhance Sense of Community

**Financial Implication:**

Funding will come from the West Trail Extension/Trout Pond project capital reserve. Operational budgets will support the 'in-kind' costs.

**Service Level / Staff Resource Implication:**

Recreation currently has no capacity or capability to appropriately manage project workloads. The Director, Planning & Community Services will act as Program Manager and Recreation Supervisor will act as Project Manager with support from Recreation administrators.

**Justification:**

Advance the development of the Trout Pond.

**Alternative(s):**

1. Council requests additional information.

**Attachment(s):**

**APPROVALS:**

**Originated By:**

Chris Eagan

**Chief Administrative Officer (CAO) or Designate:** \_\_\_\_\_



## Council Request for Decision

**Meeting Date: November 14, 2022**

**Subject:**

Feral and Stray Cat Discussion

**Recommendation:**

Council directs administration to add \$16,000 to the 2023 operational budget for the purpose of administering a feral cat catch, spay/neuter, and release program.

**Background:**

Last Chance Cat Ranch and Taber Police Service have requested discussion on this matter.

Last Chance Cat Ranch has said their records indicate a growing number of feral cats being taken in from the Town of Taber and have received a growing number of concerns with regards to feral cats in general from the Town of Taber residents. The Taber Police Service has confirmed that they have also been fielding similar complaints and a pattern of growth with feral cat concerns.

In reviewing past budgets administration can confirm there had been a provision of \$15,000 allocated to veterinary and feral cat programs, but that this budget line was discontinued in 2021.

**Legislation / Authority:**

MGA, Section 3.

**Strategic Plan Alignment:**

Define and practice good governance.

**Financial Implication:**

Up to \$16,000 for the Feral cat program.

**Service Level / Staff Resource Implication:**

Currently unquantifiable due to multiple considerations related to an internal or external program selection.

**Justification:**

Last chance Cat Ranch and the Taber Police Service has requested discussion on this topic.

**Alternative(s):**

1. Council directs administration to add \$\_\_\_\_\_ to the 20\_\_ operational budget for the purpose of administering a feral cat catch, spay/neuter and release program.
2. Council could request additional information related to the discussion of this item.
3. Council could table this item until another meeting.



**Attachment(s):**

**APPROVALS:**

**Originated By:**  
Derrin Thibault

**Chief Administrative Officer (CAO) or Designate:** \_\_\_\_\_

## Council Request for Decision

**Meeting Date: November 14, 2022**

**Subject:**

Donation Request of a Garbage Truck for the County of Siaya, Town of Bondo

**Recommendation:**

That the Town of Taber, Alberta, Canada donates a white 2002 International 7400 Tandem Garbage Truck VIN # 1HTWGAAR82J040822 to Bondo Municipality within the County Government of Siaya with all costs for repairs and transportation to the recipient.

**Background:**

Prior to the recent official twinning that took place between the Town of Taber and the Town of Bondo, discussions had been happening regarding the opportunity of donating an end-of-life garbage truck to Bondo. The Minister of Water and Wastewater infrastructure from the County of Siaya in the Republic of Kenya came for a site visit to assess the condition of the garbage truck that the Town of Taber was willing to donate. The Minister was satisfied with the condition of the garbage truck and officially requested that it be donated to the Town of Bondo through a Council resolution.

**Legislation / Authority:**

MGA, Section 6: Natural Person Power

Memorandum of Collaboration between the Bondo Municipality within Siaya County in the Republic of Kenya and the Town of Taber

**Strategic Plan Alignment:**

Seek affiliations with other regional governments to improve service delivery, pursue best practices, and maximize grant potential

**Financial Implication:**

The financial implication is unquantifiable for the Town of Taber because we would normally send this asset to public auction.

The County Government of Siaya will be paying for all costs related to the transportation of the garbage truck. Those costs are estimated to be approximately \$52,000 dollars.

**Service Level / Staff Resource Implication:**

None



**Justification:**

A request has been made for Council's consideration of a donation.

**Alternative(s):**

1. Council could decline the donation opportunity at this time.

**Attachment(s):** County of Siaya garbage truck donation request

**APPROVALS:**

**Originated By:**

Derrin Thibault

**Chief Administrative Officer (CAO) or Designate:** \_\_\_\_\_

REPUBLIC OF KENYA



COUNTY GOVERNMENT OF SIAYA  
OFFICE OF THE GOVERNOR

All Correspondence should be addressed to:  
The Governor,  
P.O Box 803 – 40600, Siaya  
Email: [governor@siaya.go.ke](mailto:governor@siaya.go.ke)  
Email: [siavagov2013@gmail.com](mailto:siavagov2013@gmail.com)  
Contact 07992631619  
In reply please quote:

Executive Department

**Ref: No. CGS/PSG/GVN/R10/VOL.IV(45)**

**14<sup>th</sup> October, 2022**

**His Worship, The Mayor**  
Mr. Andrew Prokop,  
Town of Taber,  
A-4900 50 street  
**Taber, AB TIG, ITI**

His Worship the Mayor; Town of Taber,

**REQUEST FOR THE GARBAGE TRUCK**

Greetings from the County of Siaya.

Following the visit of Eng. Adrian Ouma, County Executive Committee Member to the Town of Taber in September 2022, I wish to thank you once again for the warm reception he received. The trip was indeed very productive, and we would wish to actualize some of the projects discussed during his visit including Capacity Building in areas of Solid Waste Management.

You gave the County Executive Committee Member a chance to inspect a garbage truck. The garbage Truck will be handy in handling solid waste from the Municipality of Bondo.

We wish through this letter to request the Town of Taber to donate the Garbage Truck to County Government of Siaya (Municipality of Bondo).

We further request the Town of Taber to meet the cost of shipment of garbage truck and the County Government of Siaya to meet the cost of clearing and forwarding at the port of landing in Mombasa, Kenya.



We further request your office to provide us with the garbage Truck documentation to help the County of Siaya seek tax exemptions from Ministry of Finance – Kenya.

Looking forward to a positive response.

Yours sincerely



James Orengo  
GOVERNOR

CC.

- Director of Public Works and Infrastructure  
TOWN OF TABER

## Council Request for Decision

**Meeting Date: November 14, 2022**

**Subject:**

2022 Capital Budget Funding Changes

**Recommendation:**

That Council approves the 2022 Capital Budget funding adjustments as presented with \$674,753 to come from Capital reserves.

**Background:**

Administration has prepared the 2022 Capital project funding adjustments as attached, for Council's consideration.

Eligible projects may be funded by federal or provincial grants. Whenever possible, grant funds are used ahead of municipal funding sources to reduce the impact on taxpayers.

After consulting Municipal Affairs, it was concluded that the MSI funding for Council approved 2022 projects in the amount of \$674,753 will now need to be funded from Capital Reserves.

The amount estimated for 2022 was based on the amount received in 2021. MSI explained that they front loaded future funds in 2021 to municipalities to help with any shortfalls in capital projects during COVID.

As shown on the attached spreadsheet \$200 thousand for the Raw Water Pump Station that was to be funded by MSI will now be funded by AMWWP.

The MSI capital grant program has been extended to 2024 and will be replaced with Local Government Fiscal Framework (LGFF). The allocation formula and program design are still being developed by the province.

Administration is asking Council to approve the funding adjustments as presented.

**Legislation / Authority:**

Section 245 and 283.1 of the MGA

**Strategic Plan Alignment:**

Define and Practice Good Governance



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**Financial Implication:**

\$674,753 from Capital reserves

**Service Level / Staff Resource Implication:**

Service levels to remain the same

**Justification:**

Capital projects must be funded.

**Alternative(s):**

1. That council approves the 2022 Capital budget funding with the following amendments  
\_\_\_\_\_.
2. That council does not approve the funding as presented and requests additional information.

**Attachment(s):** Proposed 2022 Capital funding adjustments

**APPROVALS:**

**Originated By:** John Orwa

**Chief Administrative Officer (CAO) or Designate:** \_\_\_\_\_

Funding Changes	Originally Funded from MSI	New Funding	
		Reserves	AMWWP
Next Gen 911	\$ 250,000	\$ 250,000	
Raw Water Pump Station	\$ 200,000		\$ 200,000
TSF Station Tipping Building	\$ 234,753	\$ 234,753	
Tennis Court Upgrade	\$ 100,000	\$ 100,000	
Aquafun Locker Replacement	\$ 90,000	\$ 90,000	
<b>Total</b>	<b>\$ 874,753</b>	<b>\$ 674,753</b>	<b>\$ 200,000</b>

## Council Request for Decision

**Meeting Date: November 14, 2022**

**Subject:**

2023 Proposed Capital Budget

**Recommendation:**

That Council approves the 2023 Capital Budget as presented.

**Background:**

Administration has prepared the proposed 2023 Capital project listing with possible funding, for Council's consideration.

Eligible projects may be funded by federal or provincial grants. Whenever possible, grant funds are used ahead of municipal funding sources to reduce the impact on taxpayers.

Administration has estimated that in 2023 we will receive approximately \$851 thousand from Municipal Sustainability Initiative (MSI), \$500 thousand from Federal Gas Tax (FGT), \$3M from Long Term Debt and capital contribution in the amount of \$2.02 million.

These amounts have been allocated to fund the relevant projects that have been carefully identified for their potential to support long-term economic growth.

Administration can comfortably do \$3.37 million worth of projects without dipping into the Town's current Capital Reserves. This does not include anything funded by long term debt.

The MSI capital grant program has been extended to 2024 and will be replaced with Local Government Fiscal Framework (LGFF). The allocation formula and program design are still being developed by the province.

The Town budget process is based on effective short and long-term planning in support of the goals of Council's Strategic Plan and the needs of the community.

**Legislation / Authority:**

Section 245 and 283.1 of the MGA



**Strategic Plan Alignment:**

Define and Practice Good Governance

**Financial Implication:**

Currently unquantifiable due to multiple considerations related to possible Council direction.

**Service Level / Staff Resource Implication:**

Service levels to remain the same

**Justification:**

Council must adopt a capital plan as per the MGA

**Alternative(s):**

That council approves the 2023 Capital budget as amended.

**Attachment(s):** 2023 Proposed Capital Budget

**APPROVALS:**

**Originated By:** John Orwa

**Chief Administrative Officer (CAO) or Designate:** \_\_\_\_\_

## 2023 Proposed Capital Projects

	Department	Total	Reserves	MSI	FGT	LTD
<b>Information Technology</b>						
Annual Computer Replacement	IT	\$ 164,900	\$ 164,900			
<b>Police</b>						
Lighting update	Police	\$ 45,000	\$ 45,000			
Encryption of radio signals	Police	\$ 50,000	\$ 50,000			
Annual Car Replacment	Police	\$ 67,500	\$ 67,500			
<b>Fire</b>						
Extrication Equipment	Fire Dept	\$ 100,000	\$ 100,000			
Cargo Trailer	Fire Dept	\$ 30,000	\$ 30,000			
Thermal Imaging Camera	Fire Dept	\$ 10,000	\$ 10,000			
<b>Cemetery</b>						
Row K Development (South)	Cemetery	\$ 100,000			\$ 100,000	
<b>Engineering and Public Works</b>						
Digital Traffic Speed Sign	Roads & Walks	\$ 7,500	\$ 7,500			
RRFD-LED Flashing Cross Walk Lights	Roads & Walks	\$ 9,000	\$ 9,000			
Pathway Asphalt Overlay (golf course & HWY 864)	Roads & Walks	\$ 160,000		\$ 160,000		
Water Meter Replacement Program	Water Sup & Dist.	\$ 30,000	\$ 30,000			
PLC Replacement at Truck Fill Station	Water Sup & Dist.	\$ 30,000	\$ 30,000			
WW Roof Replacement	WW Treat & Disp	\$ 325,000	\$ 62,914		\$ 262,086	
Downtown Sanitary Pipe Relining & Cleaning	WW Treat & Disp	\$ 160,000		\$ 160,000		
Secondary Clarifier Rehab	WW Treat & Disp	\$ 3,000,000				\$ 3,000,000
South Regional Storm Drainage Commitment Phase 1	Stormwater	\$ 328,944	\$ 8,239	\$ 320,705		
South Regional Storm Drainage Commitment Phase 2&3 Eng	Stormwater	\$ 40,295		\$ 40,295		
4200 Blk 56th Street Swale Replacement	Stormwater	\$ 75,000		\$ 75,000		
Residential Collection Carts (Garbage, Recycling and Organics)	Waste & Collection	\$ 25,000	\$ 25,000			
Commercial Recycling Bins	Waste & Collection	\$ 30,000	\$ 30,000			
Sewer/Camera System. Remote controls	WW Treat & Disp	\$ 95,000		\$ 95,000		
Shulte Tri-Deck Mower	Storm Water	\$ 30,000	\$ 30,000			
Delgalmen Side Arm	Storm Water	\$ 20,000	\$ 20,000			
<b>Recreation</b>						
Baseball Infield Renewal	Sportsfields	\$ 50,000	\$ 50,000			
Irrigation Updates	Parks	\$ 35,000	\$ 35,000			
utility tractor and attachments	Parks	\$ 125,000	\$ 125,000			
zero-turn mower	Parks	\$ 35,000	\$ 35,000			
<b>Total Proposed 2023 Capital Projects</b>		<b>\$ 5,178,139</b>	<b>\$ 965,053</b>	<b>\$ 851,000</b>	<b>\$ 362,086</b>	<b>\$ 3,000,000</b>
				<u>\$ 137,914</u>	This will be used for the 52 St & 48 ave.	
				<u>\$ 500,000</u>	Bulb out project that wil l be a carry forward from 2022	

<b>Anticipated 2023 Funding available</b>	<b>\$ 2,022,731.00</b>	<b>\$ 851,000.00</b>	<b>\$ 500,000.00</b>	<b>3,000,000.00</b>
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## Council Request for Decision

**Meeting Date: November 14, 2022**

**Subject:**

Standing Item - Council Requests

**Recommendation:**

That Council uses this standing agenda item opportunity to provide policy or governance direction to Administration.

**Background:**

The *Municipal Government Act* only allows Mayor and Council to act by resolution or bylaw, not separately through individual direction to administration. If one member wishes to see action on a certain item that requires the deployment or diversion of municipal resources, that does not mean all or even a majority of the other six members want Town resources used in that manner. Also, it is likely that all of Council and the public want to know about issues of concern and interest in Taber, so this conversation should be shared for better governance.

To assist in this information sharing and ensure agreement on the relative importance of activities, and to facilitate a common understanding, Council established a standing item on Council agendas that would allow the Mayor and Councilors to raise issues of individual concern. This allows discussion amongst Council and with administration on how best to deal with these concerns. It is an opportunity for Council to provide suggestions or direction to administration as to how best to proceed.

The intention of this RFD is for policy or governance items to be brought forward from the floor at the meeting.

**Legislation / Authority:**

*Municipal Government Act*, Section 153, Section 154, Section 180, and Section 249.

**Strategic Plan Alignment:**

Improve Internal & External Communications

Establish appropriate communication protocols between Council and Administration.





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**Financial Implication:**

The financial implication will vary depending on the discussion outcomes but should consider the alignment of Town facility and service provision with the approved budget.

**Service Level / Staff Resource Implication:**

Having a regular Council discussion about service levels will improve the ability of administration to meet the expectations of Council rather than dealing with the requests of individuals on an ad hoc basis.

**Justification:**

This will bring administration efficiencies and the better alignment of services and expenditures with the budget. It will also help improve communication protocols and adherence to the *Municipal Government Act*.

**Alternative(s):**

Alternatives will vary based on the discussion.

**Attachment(s):** Listing

**APPROVALS:**

**Originated By:**  
Kerry Van Ham

**Chief Administrative Officer (CAO) or Designate:** \_\_\_\_\_

<b>Council Date</b>	<b>Resolution #</b>	<b>Resolution</b>	<b>Assigned To</b>	<b>Completed?</b>
Sept. 12, 2022	290/2022	MOVED by Councillor Sorensen that Council requests that Administration investigates the stormwater capabilities of 53 Street and 64 Avenue in that neighbourhood, and Administration can report back on that.	Public Works	<i>In Progress</i>

*\* Once items have been designated complete, they will be removed from this listing at the next Council meeting.*