TOWN OF
TABER

A - 4900 50 ST TABER, ALBERTA, CANADA T1G 1T1

TELEPHONE: (403) 223-5500 FAX: (403) 223-5530

A G E N D A

REGULAR MEETING OF THE RECREATION BOARD OF THE TOWN OF TABER, TO BE HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON THURSDAY, NOVEMBER 3, 2022 AT 5:30 PM.

		MOTION
1. CALL TO ORDER		
2. APPROVAL OF THE AGENDA		**X**
3. ADOPTION OF THE MINUTES		
ITEM No.3.1	Recreation Board Minutes	**X**
4. BUSINESS ARISING FROM THE MINUTES - None		
5. ACTION ITEMS		
ITEM No.5.1	Off-Leash Dog Park User Survey	**X**
ITEM No.5.2	Community Grant Program Applications	**X**
ITEM No.5.3	Information for the Recreation Board	
6. DELEGATIONS - None		
7. MEDIA INQUIRIES		
8. CLOSED SESSION		
9. OPEN SESSION		
10. CLOSE OF MEETING		**X**

Recreation Board Request for Decision

Meeting Date: November 3, 2022

Subject:
Recreation Board Minutes

Recommendation:

That the Recreation Board adopts the Minutes of the Regular Meeting of the Recreation Board held on September 1, 2022, as presented.

Background:

Minutes of the Regular Meeting of the Recreation Board held on September 1, 2022.

Legislation / Authority:

MGA, Section 208(1)(a)(c)

Strategic Plan Alignment:

N/A

Financial Implication:

N/A

Service Level / Staff Resource Implication:

N/A

Justification:

Approval of minutes is in accordance with the Municipal Government Act Section 208

Alternative(s):

That the Recreation Board adopts the Minutes of the Regular Meeting of the Recreation Board held on September 1, 2022, as amended.

Attachment(s): Minutes

APPROVALS:

Originated By:
Marty Planger

Chief Administrative Officer (CAO) or Designate: _____

MINUTES OF THE TABER RECREATION BOARD MEETING HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING ON September 1, 2022 AT 5:30 PM.

PRESENT:

Darcy Firth
Jeff Bronsch (Remotely)
Brett McCoy
Danielle Hansen
Councillor Joanne Sorensen
Councillor Brian Hildebrand

ABSENT: Councillor Jack Brewin

ALSO PRESENT:

Brian Martin, Recreation Manager
Kory Ostrup, Recreation Assistant Manager
Alaa Abdel Khaliq, IT Manager
Marty Planger, Recording Secretary

CALL TO ORDER

D. Firth called the Regular Meeting of the Taber Recreation Board to order at 5:30 PM.

ADOPTION OF THE AGENDA

RES. 13/2022 MOVED by D. Hansen that the Recreation Board adopt the agenda as amended, with the following changes:

Move: DELEGATIONS 6.1 and to be moved to prior to 4. BUSINESS ARISING FROM THE MINUTES.

CARRIED UNANIMOUSLY

ADOPTION OF THE MINUTES

A) Regular meeting – February 3, 2022

RES. 14/2022 MOVED by Councilor Sorensen that the Recreation Board adopts the Minutes of the Regular Meeting of the Recreation Board held on June 2, 2022, as presented.

CARRIED UNANIMOUSLY

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DELEGATIONS

A) TMHA Live Streaming Request

Danny Remfert, President of Taber Minor Hockey Association, was in attendance and asking the town to enter into an agreement with "LiveBarn" to offer live streaming subscriptions for the large ice users. He reported that GSAA would also like the service offered as well as possibly other renters (Grad, Lacrosse, etc.). He acknowledged there are other providers, however both GSAA/TMHA prefer "LiveBarn".

Discussion occurred around who would maintain the programming and hardware. D. Remfert reported that TMHA does not want to take over the administration as they are a rotating board and the arena is not their property.

There is a revenue opportunity with entering into an agreement with "Live Barn", however the Board Members were hesitant to make a decision based on the kickback based on an agreed upon percentage from subscriptions, as it was reported from communities with streaming in place, that it to be very minimal. When asked where he would like to see the funds be allocated to, Mr. Remfert reported he would like to see the Recreation Board Allocate it back to the users, Town put the money back into its facilities, or to use it to help offset the cost of running the program.

When Administration was asked about the request, it was reported that it is in support of the additional service, however was not in support of being the administrator of the system. Booking staff already spends a fair bit of time doing the bookings, booking in the games, and then cancelling/changing the game times, inputting the daily schedules on the arena TV's and then making changes or cancelling as games change. This would add yet another step. It was also noted that you can't just turn it on and off, scheduling requires start/end times and game information (Team A vs Team B), turned off early or extended if games go long and turned off for serious injuries. The Board Members recognized that additional town staff may be required to manage the scheduling and maintenance. Research was done looking at many southern Alberta municipalities and most said they don't have it or if they do, the user groups are the administrators and input the schedules.

Another concern brought forward, is this service is primarily a benefit for out of town fans and enables them to not visit. We ultimately would like to see more people come into town and support our local businesses. The demand for this service increased during COVID when people were not able to physically be in the building, but most will agree, they would prefer to watch in person if able.

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Existing infrastructure was discussed and it was reported that the proper internet infrastructure is already in place, however the IT Manager is concerned about existing policies for livestreaming requires IT staff to be present whenever streaming is available, which would mean his staff would need to be present evenings and weekends. IT staff schedule is typically Monday-Friday, 8am-4:30pm.

Members discussed liabilities to the town if a third party is in control of the streaming and an error is made and a user group which wishes to not be livestreamed is published. Administration replied it could look into this, however did know that the facility would need signage stating the building may be recorded for streaming and maybe all the users would be required to sign a waiver.

RES. 15/2022 MOVED by B. McCoy that the Recreation Board supports the idea of live streaming and recommends Council direct Administration to look into options for livestreaming in the large ice.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES – None

ACTION ITEMS

A) Recreation Fee Schedule

Annually Administration reviews its fee schedule as part of the Fee Bylaw and Recreation Managers are now asking the Recreation Board for feedback. At this time, it is being proposed that the fees remain the same with the exception of a few line items. After reviewing "like" facilities, the fees are in the middle or on the higher side of the industry.

Among the changes being suggested, is the deletion of "Summer Staff" Personnel fees as it is felt it was redundant. A deposit section is being proposed, most of these are already in practice however the Discretionary Deposit is an addition to cover the Special Events where there is a higher risk for damage to occur.

Administration requested discussion regarding the baseball league fees. The fees are in the middle of the cost comparisons and with the state of the current field conditions, it will take a significant amount of time and money to get them back to where users have had them in the past. Shale supplies are very hard to get and are extremely costly to purchase and shipping is significant, which is why the town has been very sparsely adding over the past few years, and now we are on the thin side. The weeds have also been bad this year as the spraying is done by a contractor and to maintain more often will increase the maintenance costs. The plan to fix these concerns

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for next year is to redo the fields and turn them into a sand based infields, which is what many of the other municipalities are considering as it is cheaper than shale and supplies are easier to obtain. Eventually, the town would also like to get their own spraying license and complete the spraying inhouse. The other factor in the deterioration of the fields this year was a staff shortage, which was a concern for many businesses this year.

The Members discussed the fees and the concerns for the baseball diamonds and the need to get the fields back to previous conditions and understood that this will cost more for operations. If the town wants to host provincial run tournaments, work on the fields needs to be done. It was stated that most users will not mind paying a bit extra if they can see a service increase and field improvements, however it is not only the baseball which has seen a decline in the fields. The soccer pitches are also in need of additional work to get them back to where they used to be. It was voiced by the majority of the Board Members that they would prefer to have a smaller increase yearly, and not a large hike in the future.

RES. 16/2022 MOVED by Councillor Sorensen that the Recreation Board recommends Council approve the rate fees proposed for inclusion in the 2023 Fee Schedule Bylaw with the following revision:

- Addition of 3% increase to all sportsfield user fees

CARRIED UNANIMOUSLY

B) Information for the Recreation Board

The Members reviewed the items presented and were given the opportunity to ask for any of these topics to be expanded on or to discuss any other topic of interest.

It was noted that the Trout Pond Campground may close earlier than October 31st this year in order to work on the irrigation project.

Special Events that are being hosted in facilities in which they are not designed for were discussed. Administration did say that it tries to find the most suitable locations for events and steer the organizers in that direction, however it is trying very hard not to discourage events. This is also one of the reasons Administration is proposing to add the Discretionary Deposit to the Fee Bylaw. The town as a whole benefit from having many events and it is trying to accommodate as best as they can. It was suggested that the town consider upcoming events (i.e. tournaments) occurring in the facility to ensure there is enough time between to correct any damage and that the area is inspected closely following the event.

It was noted that TMBA was very appreciative for the Recreation Department's help to clean out the storage shed at KMMSC.

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No motions were made at this time.

RECOGNITION AWARDS - None
MEDIA INQUIRIES - None

CLOSED SESSION - None

CLOSE OF MEETING

RES. 17/2022 MOVED by D. Firth that this Regular Meeting of the Taber Recreation Board is hereby closed.

CARRIED UNANIMOUSLY AT 6:57 PM

_____
CHAIRMAN

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Recreation Board Request for Decision

Meeting Date: November 3, 2022

Subject:
Off-Leash Dog Park User Survey

Recommendation:

The Recreation Board recommends Administration present the survey results to Council for information.

Background:
The Off-Leash Dog Park users circulated a survey asking for improvement for the park late this summer and then had a meeting with the Recreation Manager, Brian Martin to present their findings. The results are attached. Administration recognizes that groomed grass, trees and shade would be a huge asset to the park making the irrigation a natural priority. This is a topic for future budget considerations.

While the Recreation Department does not have budget assigned to the park, it is addressing a few of the users' concerns listed this year:

1. Staff have purchased lights to attach to the shelters for both in the shelter and to light up the park and this is to be completed in October
2. Staff are working with Public Works to putting some gravel down inside the shelter to knock down the dirt
3. The department is working on purchasing some supplies to have the shelter weather protected and beautified
4. Staff will put a proper latch on the gate
5. An addition garbage receptacle will be installed in October

Administration appreciated the work the users did to compile the information provided and wanted to share it with the Recreation Board for their discussion.

Legislation / Authority:

Recreation Board Bylaw 2-2009

Strategic Plan Alignment:
Working with the users helps Enhance Sense of Community and Develops Community & Promote Growth

Financial Implication:
There are no funds budgeted for these projects this year.

Service Level / Staff Resource Implication:
Some of these projects (groomed grass, irrigation) would increase the level of service at the park as it would require more mowing and infrastructure maintenance seasonally.

Justification:
There are no funds to complete the larger projects at this time.

Alternative(s):
1. The Recreation Board could request more information
2. The Recreation Board could recommend Council direct Administration to research the costs of any of these projects for consideration

Attachment(s): 2022 Dog Park User Survey Summary

APPROVALS:

Originated By:
Brian Martin

Chief Administrative Officer (CAO) or Designate: _____

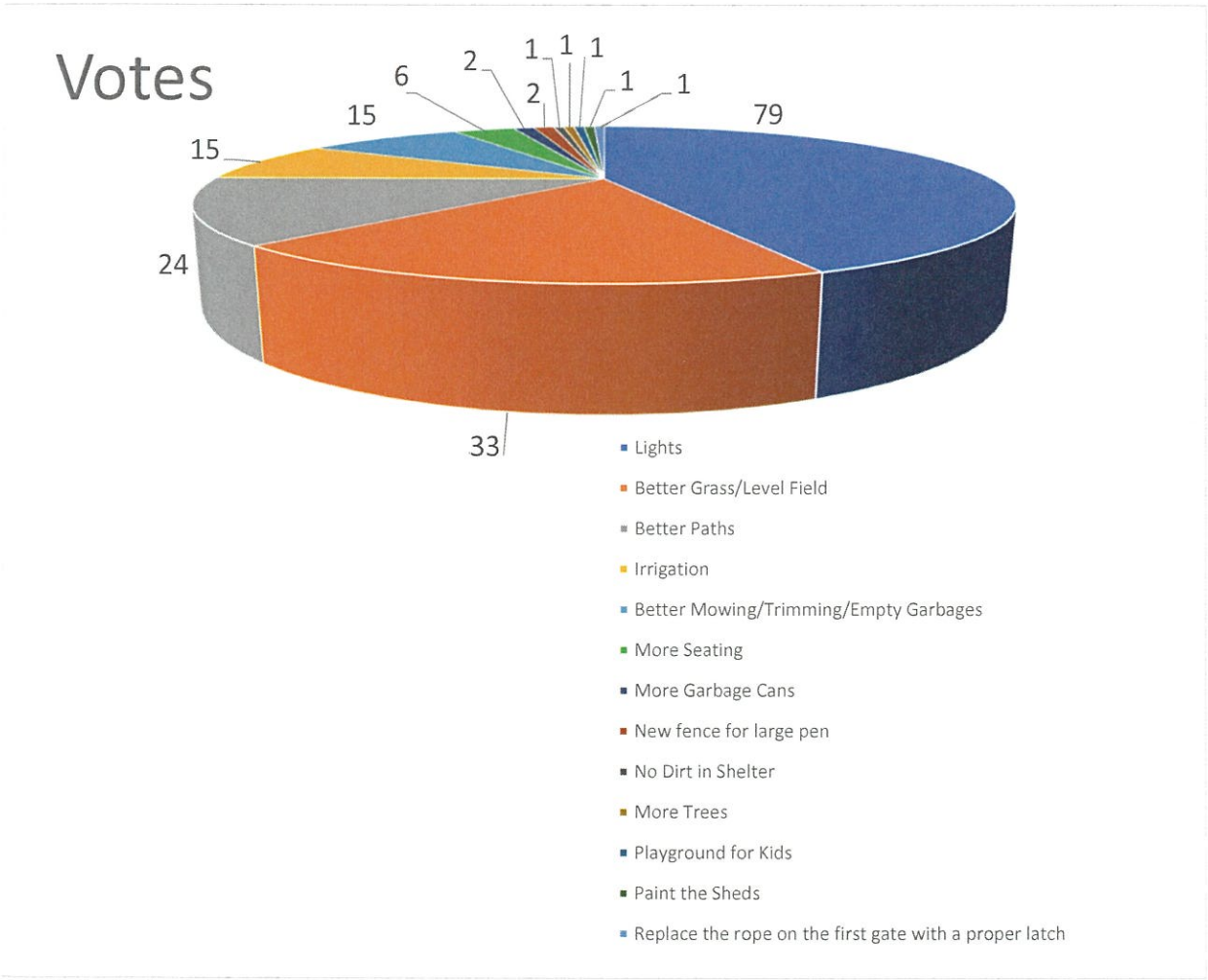
Survey ran from August 26 - September 18, 2022

431 dogs visited the park during this time

Suggestion for Park Improvement	Votes
Lights	79
Better Grass/Level Field	33
Better Paths	24
Irrigation	15
Better Mowing/Trimming/Empty Garbages	15
More Seating	6
More Garbage Cans	2
New fence for large pen	2
No Dirt in Shelter	1
More Trees	1
Playground for Kids	1
Paint the Sheds	1
Replace the rope on the first gate with a proper latch	1

Notes

Users of the park would like to see lighting at the entrance, and on each shelter (minimum)
Some users with smaller dogs are concerned with dogs being able to slip through the page wire
The path needs to be cleared of the clumps of ashphalt as they pose a tripping hazzard for many



Recreation Board Request for Decision

Meeting Date: November 3, 2022

Subject:
Community Grant Program Applications

Recommendation:

The Recreation Board approves the following Community Grant applications for 2023: (detail here)

Background:

As per the policy and procedure, the Community Grant requests for 2023 were to be submitted by October 15, 2022 to be eligible for consideration.

As per the policy and procedure all applications received beyond this date will not be considered.

The program was well advertised through our website, emails sent directly to organizations, Community Digital Sign, phone calls to annual events organizers, and utility newsletters. All of this year's applications have all been included in the attachments.

Legislation / Authority:

Community Grant Program Policy PS-Rec-3

Strategic Plan Alignment:

Enhance Sense of Community

Financial Implication:

The financial implication will be dependent on the total dollar value awarded by the Recreation Board. The maximum implication would be $25,000.00

Service Level / Staff Resource Implication:

No major implications

Justification:

In support of the Community Grant Program

Alternative(s):

The Recreation Board may choose to request additional information from organizations prior to their recommendation.

Attachment(s): Community Grant Policy

Community Grant Procedure

2022 Value of Community Grants

2023 Value Summary

2023 Grant Applications

APPROVALS:

Originated By:
Marty Planger

Chief Administrative Officer (CAO) or Designate: _____

Community Grants Program

Policy No.: PS-REC-3	**Council Resolution No.:** 565/2018
Department: Community Services	**Authority:** Council
Effective Date: 24/11/2014	**Revision Date:** November 13, 2018
Review Date: June 2021	**Repealed Date:**
Supersedes: Recreation Facilities Rental Fee Waiver and Reduction Requests Policy PS-REC-2	
Related Procedure No.: PS-REC-3	
Related Procedure Name: Community Grants Program	

Purpose

The Town of Taber is committed to continued support of community groups and their programs, which benefit the citizens of Taber. The purpose of this policy is to provide a framework for the Recreation Board to review submissions of grant funding/waiver requests submitted by community organizations for recreation, culture, or other activities undertaken by community based organizations.

Policy Statement

1) The Town of Taber recognizes the value realized from efforts of community organizations that enhance the life and social wellbeing of our residents. Recreation Community Grant requests will be reviewed and considered by the Recreation Board.

2) Grant funding and waivers for services and facilities may be provided to assist organizations with their projects or events. Applications for cash donations will not be considered under the Community Grant Program.

3) Requests will not be considered by individuals or organizations that function for profit.

4) Community Grant requests are considered annually; Community Grants that receive approval are not a commitment by the municipality to continue such grants in the future.

5) The Recreation Board will review the submissions for approval annually at their meeting in November.

6) By way of resolution, the Recreation Board shall establish a list of community groups and organizations that are eligible for grant funding for the upcoming year.

7) Administration will include in the annual operating budget, a grant expense in the associated Recreation functions, to be considered annually by Council.

8) Administration shall establish procedures for this policy and shall be responsible to ensure the spirit and intent of the policy is adhered to.

9) A budget figure as set by Council annually is to be placed in the Recreation budget for allocation by the Recreation Board for the disbursement for this program. Any project/event/activity not eligible under the Community Grant Program will be submitted directly to Council for consideration at its next regular meeting.

10) For clarity this policy does not include the value of labour resources provided by the Town of Taber in support of the annual Cornfest or Remembrance Day events.

Additional References

N/A

MAYOR — DATE: Nov. 28, 2018

CHIEF ADMINISTRATIVE OFFICER — DATE: Nov. 28/2018

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Community Grants Program

Procedure No.: PS-REC-3	**Council Resolution No.:** N/A
Department: Community Services	**Authority:** CAO
Effective Date: 24/11/2014	**Revision Date:** November 13, 2018
Review Date: June 2021	**Repealed Date:**
Supersedes: Recreation Facilities Rental Fee Waiver And Reductions Procedure PS-REC-2	
Related Policy No.: PS-REC-3	
Related Policy Name: Community Grants Program	

Purpose

The purpose is to establish consistent operating guidelines for the Recreation Community Grant Requests by Community Organizations or groups.

Operating Guidelines

1) Eligibility
   Applications will only be considered for:
   - Not-for-Profit or volunteer based organizations that operate within the Town of Taber and MD of Taber.
   - Programs, projects or events that contribute to the social well-being of the community or address a community need.
   - Organizations that have not received financial support from the Town previously for the same project in that calendar year. Capital projects will only be eligible for a grant/waiver one time.
   - Applications submitted on the prescribed form.

2) Approvals may include distribution of a financial grant or fee waiver or reduction.

3) Funding requests will be considered based on the following:

   a. Financial impact on the Municipality;

   b. Type of request including capital, operational or maintenance expenses. If the request is for a capital project then the organization must be able to demonstrate their ability to maintain the project in the long term;

c. Number of people reached by the request, the benefit to the community, and the significance of the event or activity;

d. Promotion of cultural, heritage, social, or well-being of the community;

e. Organizations with an established history of service to the community;

f. Demonstration of financial need by producing current financial statements for their organizations not to exceed 50% of the total project cost;

g. Identification of fundraising efforts to date or explain why fundraising is not a viable option; and,

h. Explanation of the contributions of their group towards the event by way of volunteerism, in kind contributions and financial contributions.

4) Community Grants will not be considered for the following:

a) Groups of a political nature;

b) School activities which are already supported through school tax levy;

c) Entertainment or social functions with no direct tangible benefit to the community at large;

d) Projects, activities or events that stand to make a profit to their organization or are commercial in nature;

e) Discriminatory activities or events or those that would incite hatred towards any group;

f) Activities or events that are unlawful;

g) Activities or events that are contrary to the policies of the municipality;

h) Circumstances where the budget previously set for grant funding under this policy has been exhausted subject only to further application to Council for additional funding;

i) Request for cash donations; and,

j) Any other reason deemed unsuitable by the Town at its sole discretion.

5) Process:

a. Community Organizations or groups, must complete the Community Grant Application available on-line, at the Aquafun Centre or at the Town of Taber Administration Building;

b. Application for the following calendar year must be submitted by October 15th for consideration under this program. In order to be considered applications must submitted in full with all requirements. Deadline will not be extended for incomplete application submissions;

c. Grants are approved for the following calendar year. Applicants can expect to receive a decision for their request by December 31st of the year the application was submitted;

d. If approved, funding must be spent as outlined in the application and as approved by Council. Unused funding must be returned to the Town of Taber;

e. Accounting for the funds received must be submitted by October 15th of the year that the grant is received. Dependent on the size of the project, a progress report may be requested. Failure to submit an accounting report may result in disqualification from receiving funds in future years;

f. The Recreation Board will review all applications and is the final granting authority;

g. The Taber Recreation Board reserves the right to ask any applicant to address the board;

h. For facility related applications that are approved, the user group/organization is responsible to contact the Town and formally book the requested facility/facilities.

6) Successful applicants must agree to recognize the Town's contribution to their project, activity or event in all related public information, including printed materials, social media and newspaper.

7) In approving the Recreation Community Grant, the municipality may impose such conditions or restrictions as it deems fit.

8) Decisions will be made based on the total amount of grant funding allocated by Council in a particular budget year. Approvals may be awarded by the Recreation Board, as a percentage based on the total number of applications and the funds allocated in the annual operating budget.

CHIEF ADMINISTRATIVE OFFICER

Nov. 28/2018
DATE

Town of Taber

COMMUNITY GRANT APPLICATION FORM

Is this project (please check one)

☐ Ongoing (weekly/monthly)
☐ A onetime project/event

NAME OF PROJECT/PROGRAM/EVENTBEING APPLIED FOR:

DATE:

ORGANIZATION CONTACT INFORMATION

Name of Organization:	
Mailing Address:	
Phone Number:	
Website/E-mail	
Incorporation Number (Societies Act)	

PRIMARY CONTACT FOR THIS GRANT APPLICATION

Name and Title:	
Phone Number:	
E-mail:	

CHECKLIST: These documents must be submitted to the Town of Taber with this Application

	Completed application form
	List of Board of Directors (include names, board positions and phone numbers)
	Organization's financial information (most recent financial statements audited)
	List of other organizations supporting this Project/Other funding sources
	Project Budget

1. **PROJECT INFORMATION:**

Project for which funding is being requested:	
Date of function: **Specify setup/takedown**	
Projected completion date:	
Category: (check one)	☐ **Culture** ☐ **Facilities** ☐ **Recreation – Aquafun Centre** ☐ **Recreation – Sportsfields** ☐ **Recreation – Auditorium** ☐ **Special Activities**

Overview Statement describing the project (community need, target group, activities, etc.):

Who in the community will benefit from this project? Is it open to the general public?

Number of Taber residents who will benefit from this project:

Volunteer Participation:
a) Number of volunteers involved:
b) In what roles/activities will they be involved:

Community: How will the Community learn about the project?

Evaluation: How will your organization measure the success of the completed project?
How will your organization provide recognition for the Town of Taber's contribution?

Other Comments?

2. **FINANCIAL INFORMATION:**

Grant/waiver amount requested:	
Grant/waiver amount requested represents what % of total budget:	
Have you received previous funding/waivers from the Town of Taber in past years? If so, please elaborate the purpose and the total grant/waiver amount received:	
If your request is not fully funded by Council, can you complete your project/event:	

Please attach a detailed budget of the event including itemized revenue/expenses (if not applicable, please explain the reason on the box below).

The undersigned verifies that the information provided in this accounting form is correct and complete. The current President or Treasurer of the organization must sign this application.

_____ _____

Signature of President/Treasurer **Name (please print)**

_____ _____

Phone Number **Date**

This information is collected for the purposes of determining eligibility of an applicant to receive a Town of Taber grant, and is collected pursuant to the Freedom of Information and Protection of Privacy Act.

If you or your organization has any questions regarding the Town of Taber, Grant Policy, this application, or the application process, please contact the Director of Recreation at (403) 382-9521 or direct (403) 223- 6019. Completed applications, with all required documents, can be submitted to the Director of Recreation:

Regular Mail or Courier:	Fax:	E-mail:
Town of Taber Recreation Board Attention: Director of Recreation 4900 A 50 ST Taber, Alberta, T1G 1T1	(403) 223-5530	Recreation@taber.ca

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2022 Taber Community Grant Application - Value Summary

Name Of Applicant	Value of waiver (incl gst)
Community Keep Fit	$2,847.00
Taber Fading Sons	$4,749.46
TFSC - Demonstration Days (Dec 22, 2021 & Mar 18, 2022)	$201.88
Family Connections - Resiliency Campaign	$292.00
WR Myers - Grad	$1,569.00
Kinsmen - Senior Dinner	$612.00
Eagle Spirit Nest Community Association - NIPD	$616.50
St. Mary's School - Grad	$1,933.50
TDCALA - Door to the World	$981.50
Terry Fox Run	$219.00
ACA - Pheasant Festival	$1,686.50
Safe Haven - Family Violence Awareness Walk	$146.00
Taber Library	$1,078.00
St. Patrick's School - Christmas Concert	$1,018.00
Angels in the Outfield Tournament (Council Waivered 256/2022)	$3,462.00
	$21,412.34
	w GST

Council Waivered

2023 Taber Community Grant Application - Value Summary

Name Of Applicant	Value of waiver (incl gst)
Community Keep Fit	$2,847.00
Cowboy Poetry & Western Music	$1,297.00
Taber Fading Sons	$4,749.46
TFSC - Demonstration Days (Dec 22, 2021 & Mar 18	$280.25
Family Connections - Resiliency Campaign	$292.00
WR Myers - Grad	$1,569.00
Kinsmen - Senior Dinner	$612.00
Eagle Spirit Nest Community Association - NIPD	$694.00
St. Mary's School - Grad	$1,933.50
Terry Fox Run	$146.00
ACA - Pheasant Festival	$2,291.00
Horizon School Division - Headstrong Youth Summi	$292.00
Safe Haven - Family Violence Awareness Walk	$1,682.50
Taber Library	$1,078.00
St. Patrick's School - Christmas Concert	$729.75
	$20,493.46
	w GST

TOWN OF
TABER

Town of Taber

COMMUNITY GRANT APPLICATION FORM

Is this project (please check one)

- [x] Ongoing (weekly/monthly)
- [ ] A onetime project/event

NAME OF PROJECT/PROGRAM/EVENTBEING APPLIED FOR: COMMUNITY KEEP FIT PROGRAM

DATE: OCTOBER 2, 2020

ORGANIZATION CONTACT INFORMATION

Name of Organization:	N/A
Mailing Address:	N/A
Phone Number:	N/A
Website/E-mail	N/A
Incorporation Number (Societies Act)	N/A

PRIMARY CONTACT FOR THIS GRANT APPLICATION

Name and Title:	ANN NERKL	BARB DOUGLAS
Phone Number:	403-223-8389	403-223-0785
E-mail:	—	—

CHECKLIST: These documents must be submitted to the Town of Taber with this Application

✓	Completed application form
n/A	List of Board of Directors (include names, board positions and phone numbers)
n/A	Organization's financial information (most recent financial statements audited)
n/A	List of other organizations supporting this Project/Other funding sources
n/A	Project Budget

1. **PROJECT INFORMATION:**

Project for which funding is being requested:	COMMUNITY KEEP FIT PROGRAM
Date of function: Specify setup/takedown	2x WEEK 10:00 - 10:45 AM 45 minutes
Projected completion date:	ONGOING
Category: (check one)	☐ Culture ☐ Facilities ☐ Recreation – Aquafun Centre ☐ Recreation – Sportsfields ☑ Recreation – Auditorium ☐ Special Activities

1.5hr @ 36.50/h
X 52 wks
=
$2847.00
MP

Overview Statement describing the project (community need, target group, activities, etc.):
The Community Keep Fit Program supports people of all ages, abilities and income levels in maintaining mobility, strength, coordination, stability, overall physical activity and independence. Target groups are seniors and people needing to rehabilitate from surgery, illness or injury. This drop-in program is completely organized and run by volunteers and is open to all. Attendance is generally between 20-30 people.

Who in the community will benefit from this project? Is it open to the general public?
The Community Keep Fit Program is open to the entire community. The group is primarily seniors wanting to keep active and people recovering from surgery and injury.

Number of Taber residents who will benefit from this project:
All residents who attend will benefit by keeping physically active in a supportive environment for all ages and abilities.

Volunteer Participation:

a) **Number of volunteers involved:**

Everyone who participates also volunteers to help keep the program going. Approximately 30 people.

b) **In what roles/activities will they be involved:**

Organizing, setup & takedown, opening the room, purchasing equipment, instructing and leading the exercise session, calling each other, sanitizing, roll-call

Community: How will the Community learn about the project?

Town newsletter - Cornhusk Chronicles, Tridgenews, word of mouth, public bulletin boards around town, medical and physical therapy departments & staff (AHS) they send referrals.

Evaluation: How will your organization measure the success of the completed project?
Success will be measured by people continuing to attend, both ongoing and shorter-term for recovery purposes. New participants going regularly. Success is also having people's quality of life maintained or improved - quicker recovery or living at home longer. People's personal feedback that the program has helped them.
How will your organization provide recognition for the Town of Taber's contribution?
new attendees will be told the Town of Taber supports this program by providing the room free of charge.

Other Comments?

2. FINANCIAL INFORMATION:

Grant/waiver amount requested:	Auditorium Rental
Grant/waiver amount requested represents what % of total budget:	100%
Have you received previous funding/waivers from the Town of Taber in past years? If so, please elaborate the purpose and the total grant/waiver amount received:	Yes, this program has been supported at 100% waiver since it started in 2005.
If your request is not fully funded by Council, can you complete your project/event:	not at the same level or frequency. Less people will attend if it costs to attend the sessions since most are on limited and fixed incomes.

Please attach a detailed budget of the event including itemized revenue/expenses (if not applicable, please explain the reason on the box below).
N/A

Town of Taber

COMMUNITY GRANT APPLICATION FORM

Is this project (please check one)

☒ Ongoing (weekly/monthly) yearly
☐ A onetime project/event

NAME OF PROJECT/PROGRAM/EVENTBEING APPLIED FOR: Cowboy Poetry + Western Music

DATE: Sat 25 mar 2023

ORGANIZATION CONTACT INFORMATION

Name of Organization:	Taber Cowboy Poetry
Mailing Address:	Box 732, Grassy Lake, AB, T0K0Z0
Phone Number:	(403) 655 - 2494
Website/E-mail	Face Book: TABER Cowboy Poetry
Incorporation Number (Societies Act)	

PRIMARY CONTACT FOR THIS GRANT APPLICATION

Name and Title:	David L. WOODRUFF chair
Phone Number:	(403) 655-2494 (403) 760-0152 cell
E-mail:	

CHECKLIST: These documents must be submitted to the Town of Taber with this Application

	Completed application form
	List of Board of Directors (include names, board positions and phone numbers)
	Organization's financial information (most recent financial statements audited)
	List of other organizations supporting this Project/Other funding sources
	Project Budget

1. PROJECT INFORMATION:

Project for which funding is being requested:	Cowboy Poetry Gathering
Date of function: Specify setup/takedown	Set up Friday 24 March 2023 take down Sat 25th March
Projected completion date:	Sat 25 Mar 2023
Category: (check one)	☑ Culture ☐ Facilities ☐ Recreation – Aquafun Centre ☐ Recreation – Sportsfields ☑ Recreation – Auditorium ☐ Special Activities

Overview Statement describing the project (community need, target group, activities, etc.):
Get local Kids + adults motivated to write + Perform cowboy Poetry Bring in Seasoned/Experienced Performers as Mentors Spotlight + Advertise for local Businesses for their sponsorship

Who in the community will benefit from this project? Is it open to the general public?
Everyone who Participates/attends, Families, schools 4-H clubs, Businesses

Number of Taber residents who will benefit from this project:
Just as many as we can get to come. We're hoping for 500 people

Volunteer Participation:
a) Number of volunteers involved: The Number Grows Each Week. So Far We have 8
b) In what roles/activities will they be involved: Set up, Tear down, Ticket Sales, sound food.

Community: How will the Community learn about the project?
Taber Times Local Radio Social Media Highway Signs (Portable) Electronic Signs. Word of Mouth. Syndicated Radio Program has offered to help (HolBroadcasting.com)

Evaluation: How will your organization measure the success of the completed project?
Tabulate + Record attendance
How will your organization provide recognition for the Town of Taber's contribution?
Announcements Posters Banner (if the town has one)

Other Comments?

-We Want a good family activity that includes as many young People as possible (and all local)
-We hope to Spotlight the Businesses that sponsor us More than other Gatherings do; so that it helps our community
-We Want to Keep the memory of our Pioneer ancestors + their Way of Life, alive

2. FINANCIAL INFORMATION:

Aud 2 x 539.00
Room 1 x 219.00
= 1297.00
MP

Grant/waiver amount requested:	Cost of the Hall + Changing Room $900 ?
Grant/waiver amount requested represents what % of total budget:	The Board hasn't been able to meet + decide on Budget items at this point
Have you received previous funding/waivers from the Town of Taber in past years? If so, please elaborate the purpose and the total grant/waiver amount received:	NO
If your request is not fully funded by Council, can you complete your project/event:	we were offered Chamberlain school but we think that is counter productive

Please attach a detailed budget of the event including itemized revenue/expenses (if not applicable, please explain the reason on the box below).

We haven't got all Quotes for PiAs, sound system etc, in yet, so Not available at this time. We expect to do this 'Gathering' as inexpensive as possible We will have to charge attendees admission but I hope to have price low so families can come without burdening their budgets.

The undersigned verifies that the information provided in this accounting form is correct and complete. The current President or Treasurer of the organization must sign this application.

David L Woodruff — David L WOODRUFF

Signature of President/Treasurer — Name (please print)

(403) 655-2494 or 760-0152 — Wed 28 Sept 2022

Phone Number — Date

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If you or your organization has any questions regarding the Town of Taber, Grant Policy, this application, or the application process, please contact the Director of Recreation at (403) 382-9521 or direct (403) 223- 6019. Completed applications, with all required documents, can be submitted to the Director of Recreation:

Regular Mail or Courier:	Fax:	E-mail:
Town of Taber Recreation Board Attention: Director of Recreation 4900 A 50 ST Taber, Alberta, T1G 1T1	(403) 223-5530	Recreation@taber.ca

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Town of Taber

COMMUNITY GRANT APPLICATION FORM

Is this project (please check one)

☐ Ongoing (weekly/monthly)
☑ A onetime project/event

NAME OF PROJECT/PROGRAM/EVENTBEING APPLIED FOR: Taber Skating Club Demonstration Days

DATE: December 10, 2023 & March 11, 2023

ORGANIZATION CONTACT INFORMATION

Name of Organization:	Taber Skating Club
Mailing Address:	Box 4471 Taber, AB T1G 2C8
Phone Number:	403-892-1177
Website/E-mail	taberfigureskatingclub@outlook.com
Incorporation Number (Societies Act)	502976194

PRIMARY CONTACT FOR THIS GRANT APPLICATION

Name and Title:	Lyndsay Smith, President
Phone Number:	403-892-1177
E-mail:	primeanalytics@telus.net

CHECKLIST: These documents must be submitted to the Town of Taber with this Application

	Completed application form
	List of Board of Directors (include names, board positions and phone numbers)
	Organization's financial information (most recent financial statements audited)
	List of other organizations supporting this Project/Other funding sources
	Project Budget

1. PROJECT INFORMATION:

Project for which funding is being requested:	Taber Skating Club demonstration days 1.5hrs x2 x 80.75/hr = 242.25
Date of function: Specify setup/takedown	December 10, 2022 March 11, 2023
Projected completion date:	December 10, 2022 & March 11, 2023
Category: (check one)	☐ **Culture** ☒ **Facilities** ☐ **Recreation – Aquafun Centre** ☐ **Recreation – Sportsfields** ☐ **Recreation – Auditorium** ☐ **Special Activities**

Overview Statement describing the project (community need, target group, activities, etc.):
After last year's supportive response from our skaters and parents, the skating club has decided to continue to offer 2 demonstration days instead of an annual carnival. At these events skaters will have the opportunity to showcase the skills they have aquired over the session(s).

Who in the community will benefit from this project? Is it open to the general public?
Our skaters do not have regular games or tournaments to display their talents like many other sports have. The demonstration days will be an opportunity for families, friends, and the community to see what the club has to offer and see the progress over teh seaon.

Number of Taber residents who will benefit from this project:
100 each event

Volunteer Participation:
a) Number of volunteers involved: 10
b) In what roles/activities will they be involved: General organization and planning of event organizing skaters selling 50/50 selling flowers finding sponsors

Community: How will the Community learn about the project?
Advertising through social media such as the skating club's Facebook and Instagram page as well as the Town of Taber Rec page and Town of Taber Electronic sign. Posters will be sent to the schools

Evaluation: How will your organization measure the success of the completed project?
Each year we survey the parents following the season. We will use the resuls of the survey to give direction to the following season. Additional registration for upcoming session would be another measure of success
How will your organization provide recognition for the Town of Taber's contribution?
Acknowledgement on social media and during the event program

Other Comments?
The Taber Skating Club has opted to continue with demonstration days as format for showcasing our skaters talents. This was in response to a steady decline in volunteers available for the annual carnival. Unfortunately our registratin numbers are lower than pre-COVID and so our volunteer pool is smaller as well. We hope that by offering these events we can encourage the community to take part and build up the sport of skating in Taber.

2. FINANCIAL INFORMATION:

Grant/waiver amount requested:	1.5 hour ice time (80.75) 1 flood @ 19 1.5 hours for each event = 2*(80.75+19.00) = $280.25
Grant/waiver amount requested represents what % of total budget:	42% Expenses
Have you received previous funding/waivers from the Town of Taber in past years? If so, please elaborate the purpose and the total grant/waiver amount received:	Last year we received funding to cover the demonstration days in the amount of $119.50 for one hour of ice. This year we would like to extend that to 1.5 hours.
If your request is not fully funded by Council, can you complete your project/event:	Yes

Please attach a detailed budget of the event including itemized revenue/expenses (if not applicable, please explain the reason on the box below).

Revenue

Flowe Sales:	$215.00
50/50:	$140.00
Total Revenue:	$355.00

Expenses:

Ice Fees:	$280.25
Coach Costs:	$225.00
Coach mileage:	$ 60.00
Flowers:	$100.00
Total Expenses	$665.25

The undersigned verifies that the information provided in this accounting form is correct and complete. The current President or Treasurer of the organization must sign this application.

	Lyndsay Smith
Signature of President/Treasurer	**Name (please print)**
403-892-1177	September 13, 2022
Phone Number	**Date**

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If you or your organization has any questions regarding the Town of Taber, Grant Policy, this application, or the application process, please contact the Director of Recreation at (403) 382-9521 or direct (403) 223- 6019. Completed applications, with all required documents, can be submitted to the Director of Recreation:

Regular Mail or Courier:	Fax:	E-mail:
Town of Taber Recreation Board Attention: Director of Recreation 4900 A 50 ST Taber, Alberta, T1G 1T1	(403) 223-5530	Recreation@taber.ca

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Town of Taber

COMMUNITY GRANT APPLICATION FORM

Is this project (please check one)

☐ Ongoing (weekly/monthly)
☑ A onetime project/event

NAME OF PROJECT/PROGRAM/EVENTBEING APPLIED FOR: 2023 Dwayne Jacklin Memorial Old Timers Charity Hockey Tournament

DATE: 2023-MARCH-03 to 2023-MARCH-05

ORGANIZATION CONTACT INFORMATION

Name of Organization:	Taber Fading Sons Hockey Club
Mailing Address:	P.O. Box 4919 Taber, Alberta T1G 2E1
Phone Number:	(403) 330-9287
Website/E-mail	www.facebook.com/TaberFadingSons
Incorporation Number (Societies Act)	N/A

PRIMARY CONTACT FOR THIS GRANT APPLICATION

Name and Title:	Christopher Nguyen - Media Coordinator
Phone Number:	(403) 330-9287
E-mail:	christopher.nguyen@live.ca

CHECKLIST: These documents must be submitted to the Town of Taber with this Application

✓	Completed application form
✓	List of Board of Directors (include names, board positions and phone numbers)
✓	Organization's financial information (most recent financial statements audited)
✓	List of other organizations supporting this Project/Other funding sources
✓	Project Budget

1. PROJECT INFORMATION:

Project for which funding is being requested:	2023 Dwayne Jacklin Memorial Old Timers Charity Hockey Tournament
Date of function: **Specify setup/takedown**	2023-MARCH-03 to 2023-MARCH-05 We would request for access to the facilities from 12:00 PM on 2023-MARCH-03 until
Projected completion date:	2023-MARCH-05
Category: (check one)	☐ **Culture** ☐ **Facilities** ☐ **Recreation – Aquafun Centre** ☐ **Recreation – Sportsfields** ☒ **Recreation – Auditorium** ☐ **Special Activities**

$4703.84
MP.

Overview Statement describing the project (community need, target group, activities, etc.):

The Taber Fading Sons Hockey Club was founded over 30 years ago and has been operating in the Town of Taber since its inception. Our Club promotes camaraderie, fair play and community involvement.

When we lost one of the first of our members to a heart attack, as a Team, we decided to re-name our annual charity old timers hockey tournament in his honour and the Dwayne Jacklin Memorial Old Timers Charity Hockey Tournament was born.

Over the decades, through the generosity and support of local businesses, the community and the efforts of our Club Members, 100% of all Tournament proceeds raised through our Silent Auctions, General and Grand Prize Draws amounting to tens of thousands of dollars have been donated directly to numerous locally focused charities such as:

Taber Hospital Foundation, Taber & District Learning Foundation, Taber Kids Sport, HALO, Jack Ady Cancer Centre, Logan Boulet Effect and many othger local groups and families.

In 2022, despite being impacted by the aftermath of COVID restrictions which heavily impacted and reduced our tournament down to only 6 teams participanting, the Taber Fading Sons were still able to raise $3000.00 which was all donated to Ace Place Learning Centre in support of their student athletics program.

Who in the community will benefit from this project? Is it open to the general public?

Our Club chooses a recipient from a number of applicants received annually to donate all of our proceeds towards.

Our event is open and welcoming to all members of the general public,

In addition to the on-ice play of our Old Timers Charity Hockey Tournament, our Club hosts a cabaret featuring live music, silent auctions, general and grand prize draws staffed by dozens of Club members and volunteers all in an effort to raise money for charity during the weekend event.

Number of Taber residents who will benefit from this project:

Through our Club's support of the local charities, we hope to benefit hundreds, if not thousands of Taber residents as well as the many residents of our surrounding communities.

Volunteer Participation:
a) Number of volunteers involved: We are fortunate to have the care and returning support of nearly a hundred volunteers for our annual charity event.
b) In what roles/activities will they be involved: Our volunteers support our event through the setup and takedown of facilities, management and facilitation of hockey operations as well as food and entertainment services.

Community: How will the Community learn about the project?
Our efforts are promoted through social media as well as through traditional news coverage through the Taber Times and other media outlets.

Evaluation: How will your organization measure the success of the completed project?
The measure of our success can be assessed by the amount of proceeds raised for donation to charities, as well as by participants in attendance for both hockey operations and the social cabaret. We have Teams regularly returning from Lethbridge, Calgary, Coaldale, Pincher Creek, Picture Butte and St. Paul who all tell us that our Tournament is the highlight of their hockey season. Another incredible measure of our success, which we are extrremely grateful for, has been the long standing support of the Town of Taber in helping us to host this event annually.
How will your organization provide recognition for the Town of Taber's contribution?
The Town of Taber will receive public recognition through printed pamphlets distributed to attendees at the event, through honourable mention during our public address and through social media promotion and traditional news coverage before, during and after the event.

Other Comments?
Since 2015, the Taber Fading Sons Hockey Club has raised and donated over $71000.00 towards our community. We make every effort to operate our event in such a manner that the event is fiscally responsible and self sustaining. Through Team entry fees and proceeds raised through our cabaret, silent auctions as well as general and grand prize draws, our Club has been able to secure the facilities, officiating personnel as well as provide complimentary food and beverage to all attendees throughout the event weekend. We also offer a Saturday evening banquet and dance, with the dance and cabaret being made open to the general public at no cost to the attendees while featuring a live musical performance. Our event, which involves hundreds of players, their spouses and friends from 12 differnt Teams helps to generate interest and revenue for local businesses. We sincerely appreciate your consideration of our community grant application and hope that you will be able to support us in hosting yet another successful community event in the Town of Taber.

2. FINANCIAL INFORMATION:

Grant/waiver amount requested:	We are seeking the waiver of fees associated for the rental of the ice hockey arena and auditorium for the three day event.
Grant/waiver amount requested represents what % of total budget:	The cost of the ice hockey arena and auditorium for the three day event represents a significant amount of money saved which in turn, allows us to donate even more to the charitable cause.
Have you received previous funding/waivers from the Town of Taber in past years? If so, please elaborate the purpose and the total grant/waiver amount received:	Yes, we are grateful to have received the support of the Town of Taber in the past. in 2022, the Town of Taber graciously apporved our grant application which amounted to $4749.46.
If your request is not fully funded by Council, can you complete your project/event:	Yes.

Please attach a detailed budget of the event including itemized revenue/expenses (if not applicable, please explain the reason on the box below).
Please See Attached Financial Report.

The undersigned verifies that the information provided in this accounting form is correct and complete. The current President or Treasurer of the organization must sign this application.

Christopher Nguyen

Signature of President/Treasurer

Name (please print)

(403) 330-9287

2022-SEPTEMBER-07

Phone Number

Date

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If you or your organization has any questions regarding the Town of Taber, Grant Policy, this application, or the application process, please contact the Director of Recreation at (403) 382-9521 or direct (403) 223- 6019. Completed applications, with all required documents, can be submitted to the Director of Recreation:

Regular Mail or Courier:	Fax:	E-mail:
Town of Taber Recreation Board Attention: Director of Recreation 4900 A 50 ST Taber, Alberta, T1G 1T1	(403) 223-5530	Recreation@taber.ca

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Town of Taber

COMMUNITY GRANT APPLICATION FORM

Is this project (please check one)

☐ Ongoing (weekly/monthly)
☒ A onetime project/event

NAME OF PROJECT/PROGRAM/EVENTBEING APPLIED FOR: Resiliency Campaign

DATE: April 20th, 2023

ORGANIZATION CONTACT INFORMATION

Name of Organization:	Family Connections
Mailing Address:	6302 56th Street Taber, AB T1G1Z9
Phone Number:	403-223-3547
Website/E-mail	horizon.ab.ca
Incorporation Number (Societies Act)	

PRIMARY CONTACT FOR THIS GRANT APPLICATION

Name and Title:	Angela Miller Clinical Team leader-Horizon School Division
Phone Number:	403-223-3547 Ext 10144
E-mail:	angela.miller@horizon.ab.ca

Volunteer Participation:

a) Number of volunteers involved:

There will roughly 20-30 students and adult volunteers will Resiliency Celebration

b) In what roles/activities will they be involved:

When it comes the Resiliency Celebration volunteers are crucial for supporting the event and program. Volunteers assist with planning and collaborating with a number of community partners on post-card selection day. During the program and event volunteers help facilitate, decorate, set up and clean up

Community: How will the Community learn about the project?

Wellness coaches provide information to teachers and students about the programs and presentations. the campaign committee which is formed with local agencies provider invitations home to parents and mentors regarding details event and the program itself. Also the Family school liason programs social media facebook page

Evaluation: How will your organization measure the success of the completed project?
Success of the project is measured by the evaluations completed by students and teachers. Furthermore, program/event success will determined and measured by the numbers of attendes at the celebration eving
How will your organization provide recognition for the Town of Taber's contribution?
The Resiliency Campaign committee will annouce recognition to the Town of Taber for their contribution at the event

1. **PROJECT INFORMATION:**

Project for which funding is being requested:	Resiliency Campaign
Date of function: Specify setup/takedown	April 20th, 2023
Projected completion date:	April 20th, 2023
Category: (check one)	☐ **Culture** ☐ **Facilities** ☐ **Recreation – Aquafun Centre** ☐ **Recreation – Sportsfields** ☑ **Recreation – Auditorium** ☐ **Special Activities**

Overview Statement describing the project (community need, target group, activities, etc.):
The Resiliency Campaign has been on-going for the past 13 years in schools with Taber and the surrounding area and communities. The project was started knowing that due to struggles each community, family and individual experience. Resiliency is deemed as an important factor in building and maintaining positive mental health. The team for the Resiliency Campaign spends time in the classroom specifically grade 5 students and build capacity around Resiliency with lessons and programs

Who in the community will benefit from this project? Is it open to the general public?
Students who are in grade 5 participating which will be around 25-30 will be selected and will have the chance to invite members of family and mentors who they have written to for the Resiliency Celebration

Number of Taber residents who will benefit from this project:
An estimated 300-350 students will participate in the project An estimated 60-75 parents and mentors will attend the Resiliency Celebration An estimate amount of people that would benefit would be around 200 to 300

CHECKLIST: These documents must be submitted to the Town of Taber with this Application

✓	**Completed application form**
N/A	**List of Board of Directors (include names, board positions and phone numbers)**
N/A	**Organization's financial information (most recent financial statements audited)**
✓	**List of other organizations supporting this Project/Other funding sources** *on budget sheet
✓	**Project Budget**

2. FINANCIAL INFORMATION:

Grant/waiver amount requested:	$36.50/hr x 8hrs = $292
Grant/waiver amount requested represents what % of total budget:	29%
Have you received previous funding/waivers from the Town of Taber in past years? If so, please elaborate the purpose and the total grant/waiver amount received:	yes, the Family Connections submits a grant application to waive the venue fees for this event every year. The cost has typically been requested for the hourly rate multiplied by 8 hours that are needed for the set-up, the celebration and take down.
If your request is not fully funded by Council, can you complete your project/event:	Our organization could look to find another donor within the local communities

JR.

Predicted 2022-23 Resiliency Campaign Budget

Expenses	Predicted Cost	Expenses	Predicted Cost
Stretchy Men	$0-60 (Use leftover amount from previous year and purchase more if needed)	Decorations	$100 (To be purchased by FCSS)
Paint	$0 (Use paint from schools)	Kitchen Necessities (Spoons, Cloths, Cutting Boards, etc.)	$0 (Use items purchased from previous years and or kitchen items included in the rental)
Printing Postcards, Handouts, & Brochures	$0 (In the office budget with AHS and Family Connections)	Lunch for Postcard Selection Night	Estimated $100-$125(Family Connections to supply)
Postage	Estimated $150 - $200 (to be covered by AHS)	Advertising	$0 (advertise on social media)
Ice Cream and condiments	Estimated $150 (to be covered by TCAD/FCSS)	Magnets	$0 (use leftovers)
Disposable Supplies (ie. bowls, utensils, napkins)	$0 (use leftover amount from previous years purchase and purchase if necessary)	T-Shirts for Volunteers	$0 (Use supply purchased by TCAD from previous year).
Sound System	Included in the Community Facility Rental	Miscellaneous Supplies: Packing tape, scissors, ribbon, table clothes, roles of paper for banners, crayons.	$0 (Use supplies provided in budget by AHS and Family Connections).
Music	$0 (Family Connections to Supply)	Labels for mailed postcards	$0 (Family Connections to supply)

Please attach a detailed budget of the event including itemized revenue/expenses (if not applicable, please explain the reason on the box below).

The undersigned verifies that the information provided in this accounting form is correct and complete. The current President or Treasurer of the organization must sign this application.

Angela Miller	Angela Miller
Signature of President/Treasurer	**Name (please print)**
403-634-9767	Aug. 24/22
Phone Number	**Date**

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Regular Mail or Courier:	Fax:	E-mail:
Town of Taber Recreation Board Attention: Director of Recreation 4900 A 50 ST Taber, Alberta, T1G 1T1	(403) 223-5530	Recreation@taber.ca

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Facility Booking Application Form

TABER

The Town of Taber is committed to having our facility(s) prepared for your event. At the time of booking our facility(s) we require you to complete this form. Note: Personal information provided will be used by the Town solely for facility booking purposes, but is subject to Freedom of Information & Protection of Privacy (FOIPP) legislation.

Event Date(s): April 20th 2023 **from (time including set up):** 1:00pm **to (time after clean up):** 9:00pm

Lessee/Organization Name: Family Connections Mental Health capacity Building

Lessee – Contact Person Name: Angela Miller **Contact Person Phone #:** 403-334-9767

Event Name /Purpose: Resiliency Celebration **Estimated Attendance:** 150

Collin Larsen

**there is a maximum under each indoor facility listed below*

Birthday Party Packages:

- ☐ Package A: Pool Birthday during public swim + viewing area
- ☐ Package B: Pool Birthday party during public swim + meeting room in Community Center
- ☐ Package C: Pool Birthday Party – private pool rental + viewing area / or meeting room in Community Center
- ☐ Package D: Skating birthday party + meeting room in Community Center
- ☐ Package E: Auditorium birthday party + meeting room Community Center

** Please note: see below for Town supplied equipment you can request for each room in the Birthday Party Package.*

Age of Birthday Party Participants: _____

Facility(s) requested:	Town Supplied Equipment Required: (No additional fees apply for use of equipment/services listed)	
☑ **Auditorium** *Size:* *H 5.8m, L 30.5m, W 19.2m* *Capacity: liquor 485, w/o 700* ➢ *Can facilitate a banquet up to 485* **included in Birthday Party Package 'E'*	☑ # Chairs 130 ☐ Chair Clips **for when chairs are set up in rows* ☑ # Rectangle Tables 20 ☐ # Round Tables _____ *(max 5)* ☐ WiFi Internet Access ☐ Podium ☐ Bar ☐ Other Equipment Requests: _____	☑ Wheelchair Lift ☐ DVD Player & Television ☑ Projector ☐ Piano (Auditorium Floor Level) ☑ Sound System ☐ Pickleball Equipment ☐ Basketball Equipment ☐ Kickball Equipment ☐ Parent and Tot Equipment (ages up to 6)
☑ **Kitchen** **included in all Auditorium rentals* **will accommodate a group of 500 people*	☑ Stove ☑ Coolers ☑ Deep Freezer ☐ Ice Maker	** dishes, dish soap, dish water & table top steamers are included* ** Does not include tea towels*
☐ **Green Room** *Size: 23'x31'* *Capacity: Tables/ chairs: 31, w/o 39* *Tables/chairs + alcohol: 24* ** has a projector*	☑ # Chairs _____ ☐ # Rectangle Tables _____ ☐ # Round Tables _____ *(max 5)* ☐ WiFi Internet Access	☐ DVD Player & Television ☐ Podium ☐ Projector ☐ Flip Charts
☐ **Grey Room** *Size: 31'x23'* *Capacity: Tables/ chairs: 38, w/o 49* *Tables/chairs + alcohol: 30* **has a projector*	☐ # Chairs _____ ☐ # Rectangle Tables _____ ☐ # Round Tables _____ *(max 5)* ☐ WiFi Internet Access	☐ DVD Player & Television ☐ Podium ☐ Projector ☐ Flip Charts
☐ **White Room** *Size: 33'x26'* *Capacity: Tables/ chairs: 42, w/o 54* *Tables/chairs + alcohol: 34* **has a sink and white board* **Included in Birthday Party package B, C, D, E*	☐ # Chairs _____ ☐ # Rectangle Tables _____ ☐ # Round Tables _____ *(max 5)* ☐ WiFi Internet Access	☐ DVD Player & Television ☐ Podium ☐ Projector ☐ Flip Charts ☐ White Board
☐ **Track and Field** *track Size: 400 meters*	☐ Wooden Bleachers (max 3) ☐ Metal Bleachers (max 6)	
☐ **Arena – Large Ice** *Ice Surface Size: 190'x85.6'* *Bleacher capacity: 1500* *Lobby: 3500ft² capacity: 350* **Sound system included*	☐ # dressing rooms _____ *(4-6 depending on availability)* ☐ # Rectangle Tables _____ For where: _____ ☐ Nets	

☐ **Arena – small Ice** *Ice Surface Size: 130'x55'* *Bleacher capacity: 30* *Lobby: 572ft² capacity: 57* **included in Birthday Party Package D*	☐ # dressing rooms _____ *(4-6 depending on availability)* ☐ # Rectangle Tables _____ For where: _____ ☐ Nets	
☐ **Pool** *Lap Pool: 25m x 9m* *Leisure Pool:* *Landing Pool:* *Hot Tub:* *Lobby:* *Capacity for all: 210* **included in Birthday party package A, B, C*	☐ Life Jackets ☐ Water Toys	* Reminder: Children under the age of eight (8) must be accompanied by a responsible caregiver sixteen (16) years or older.
☐ **Soccer / Football / Rugby Field**	☐ Ken Mac South (only field with uprights) ☐ Ken Mac North ☐ Ken Mac West ☐ St. Pat's Oval	☐ St. Pat's East mini's (A, B, C) ☐ St. Pat's West mini's (A,B,C,D) ☐ L.T. Westlake
☐ **Softball / Baseball Diamonds**	☐ Ken Mac; West ☐ Ken Mac; East ☐ Ken Mac; Lon Ferguson ☐ L.T. Westlake; Southeast ☐ L.T. Westlake; Southwest	☐ Central; Northeast ☐ Central; Northwest ☐ Confederation Park 1 ☐ Confederation Park 2
☐ **Tennis Courts**		
☐ **Confederation Park Gazebo** *Size: 10.5' x 24'* *Capacity: 25*	☐ Electric box key	

Contracted Services by Organization (Note: The Organization renting Town facilities is solely responsible for its contractor's services/times):

☐ Caterer Name: _____

** Please note: caterers are required to get a Town of Taber's Business License from the Planning & Economic Development Department, they are also to get a permit from Alberta Health Services. Any vendors selling / handing out food samples are to get an Alberta Health Services Permit as well.*

List all other cooking appliances being brought to the facility: _____

** Please note: all electrical cooking appliances must be utilized in the kitchen only. All propane, natural gas, and deep fryers must be used outside only.*

☐ Decorators Name: _____

** Please note: if setting up chairs into rows; any row over 8 chairs or total number of chairs in rows exceeds 60 chairs, chairs will need to be clipped together as per fire code. If you want all round tables for your event, you can rent them from the Taber chamber of Commerce.*

☐ Will there be wall / ceiling coverings ☐ Are the wall covering Fire retardant materials? yes (circle)

☐ Specify Electrical Requirements: _____

☐ Liability Insurance no (circle one)

** Please note: any activities such as: bouncy castles will require their own liability insurance.*

☐ Bartenders (or Group) Name: _____ ☐ AGLC Liquor License no (circle one)

☐ Entertainment/Music: _____

****All rentals are subject to a fire inspection at any time.**

An Employee representing the facility will contact Lessee – Contact Person within 7 days of booking confirmation to coordinate a **pre-event site meeting**. Our objective is to understand Lessee's needs & to inform you of equipment operating procedures, etc.

Notes: _____

_____

By signing this document you agree that everything is true and correct, and are agreeing to the terms and conditions of the rental based on this information.

Signature: _____ Date: _____

Printed name: Collin Larsen

Office Use Only - Distribution of Facility Booking Application Form: ☒ ***Lessee*** ☒ ***Recreation Manager*** ☒ ***ACE Coordinator*** ☒ ***Fire Inspector***

** Review all bookings to see if any program cancellations are to be made. If cancellations are required, please update the following calendars: Town Website, Facebook, and Whiteboard at Auditorium*

☐ A separate work order will be sent to staff

Who completed the work: _____

How long did it take to set up: _____

Town of Taber

COMMUNITY GRANT APPLICATION FORM

Is this project (please check one)

- ☐ Ongoing (weekly/monthly)
- ☑ A onetime project/event

NAME OF PROJECT/PROGRAM/EVENTBEING APPLIED FOR: W.R. Myers Graduation

DATE: May 23-25, 2023

ORGANIZATION CONTACT INFORMATION

Name of Organization:	W.R. Myers High School
Mailing Address:	5511A 54 St. Taber, AB T1G 1L5
Phone Number:	403-223-2292
Website/E-mail	HTTPS://WRMYERS.HORIZON.AB.CA
Incorporation Number (Societies Act)	

PRIMARY CONTACT FOR THIS GRANT APPLICATION

Name and Title:	Nicole Cooney (Vice Principal), Corrie Illczynski (Secretary)
Phone Number:	403-223-2292
E-mail:	nicole.cooney@horizon.ab.ca, corrie.ilczynski@horizon.ab.ca

CHECKLIST: These documents must be submitted to the Town of Taber with this Application

✔	**Completed application form**
✔	**List of Board of Directors (include names, board positions and phone numbers)**
✔	**Organization's financial information (most recent financial statements audited)**
✔	**List of other organizations supporting this Project/Other funding sources**
✔	**Project Budget**

1. PROJECT INFORMATION:

Project for which funding is being requested:	W.R. Myers Graduation
Date of function: Specify setup/takedown	May 22-28, 2023
Projected completion date:	May 28, 2023
Category: (check one)	☐ **Culture** ☐ **Facilities** ☐ **Recreation – Aquafun Centre** ☐ **Recreation – Sportsfields** ☐ **Recreation – Auditorium** ☒ **Special Activities**

Overview Statement describing the project (community need, target group, activities, etc.):
Graduation Cap and Gown ceremonty and Banquet

Who in the community will benefit from this project? Is it open to the general public?
Anyone that is associated with the graduating student. The ceremony is open to the general public. The program before and after the banquet is also open to the general public. As the largest public high school in the region, it is important for the community to celebrate our graduates and inspire younger students to stay in school and graduate.

Number of Taber residents who will benefit from this project:
Up to 1000

Volunteer Participation:

a) Number of volunteers involved:

50-100 volunteers:

b) In what roles/activities will they be involved:

W.R. Myers staff, parent volunteers, student voluneers will be involved in the organization, set-up, implementation, and take-down of the event.

Community: How will the Community learn about the project?

The the school website, school social media platforms, and newspaper

Evaluation: How will your organization measure the success of the completed project?
Pre and post survey of parents and participants.
How will your organization provide recognition for the Town of Taber's contribution?
Through the program, social media platforms (tagging the Town of Taber), and from the MC announcing at the ceremony

Other Comments?

2. FINANCIAL INFORMATION:

Grant/waiver amount requested:	$1569 (the equivalant of three days large ice rental)
Grant/waiver amount requested represents what % of total budget:	3%-5%
Have you received previous funding/waivers from the Town of Taber in past years? If so, please elaborate the purpose and the total grant/waiver amount received:	Yes, we received the grant in years past. It was used to rent the large ice during the week to allow volunteers and sub-contractors to come in for set-up.
If your request is not fully funded by Council, can you complete your project/event:	Yes

$483.50 X 3
= $1450.50
MP.

Please attach a detailed budget of the event including itemized revenue/expenses (if not applicable, please explain the reason on the box below).

Revenue
Fundraising (Oranges) 3680
Grad Fees 20700
Banquet ticket sales 19872

Gift in Kind
Town of Taber 1569
Heritage Hotel 450

Total Revenue: 46271

Expenses
Catering 19650
Town of Taber: rental of facilities 4469
Cap and Gown rentals 1915
Pipe and draping rental 4900
Banquet rental 4700
Stage Rental 2000
Sound and lighting rental 2500

The undersigned verifies that the information provided in this accounting form is correct and complete. The current President or Treasurer of the organization must sign this application.

N Cooney	Nicole Cooney VP- WRM High School Chair- graduation committee
Signature of President/Treasurer	**Name (please print)**
403-223-2292	October 14, 2022
Phone Number	**Date**

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If you or your organization has any questions regarding the Town of Taber, Grant Policy, this application, or the application process, please contact the Director of Recreation at (403) 382-9521 or direct (403) 223- 6019. Completed applications, with all required documents, can be submitted to the Director of Recreation:

Regular Mail or Courier:	Fax:	E-mail:
Town of Taber Recreation Board Attention: Director of Recreation 4900 A 50 ST Taber, Alberta, T1G 1T1	(403) 223-5530	Recreation@taber.ca

* * * * *

Revenue			92 Graduates
Fundraising (Oranges)	3680		
Grad Fees	20700		
Banquet ticket sales	19872		
Gift in Kind			
Town of Taber	1569		
Heritage Hotel	450		
Expenses			
Catering		19650	
Town of Taber: rental of facilities		4469	
Cap and Gown rentals		1915	
Pipe and draping rental		4900	
Banquet rental		4700	
Stage Rental		2000	
Sound and lighting rental		2500	
Decor		1000	
Security/clean up		1500	
Grad Pictures + frames		200	
Flowers		125	
Grad swag		500	
UPS/Postage		450	
Linens		450	
Grad Awards		300	
Stationary		200	
Grad Banner		604.72	
Money for Grads who need a suit/dress		400	
Miscellaneous supplies (napkins, paint, posters)		1000	
	46271	46863.72	

2023 WR Myers Grad Committee
403-223-2292 (WR Myers High School)

Committee Chair, WRM VP: Nicole Cooney
WRM Secretary, Business Manager: Corrie Ilczynski
WRM Principal: Scott Petronech
WRM Parent Council President: Janelle O'Conner
WRM Student Council President: Alex Machachek

Audited Financial Statements (Horizon School Division)
https://www.horizon.ab.ca/download/374690

Other Funding Sources:
WR Myers High School
Fundraising
Heritage Inn

Town of Taber

COMMUNITY GRANT APPLICATION FORM

Is this project (please check one)

- [ ] Ongoing (weekly/monthly)
- [x] A onetime project/event

NAME OF PROJECT/PROGRAM/EVENTBEING APPLIED FOR: Heritage Seniors Supper

DATE: Jun 5/6 2023

ORGANIZATION CONTACT INFORMATION

Name of Organization:	Kinsmen club of Taber
Mailing Address:	5302 49 Ave Taber T1G 1T8
Phone Number:	403-593-5386
Website/E-mail	www.TaberKinsmen.com President@taberkinsmen.com
Incorporation Number (Societies Act)	

PRIMARY CONTACT FOR THIS GRANT APPLICATION

Name and Title:	Dustin Bell
Phone Number:	403-593-5386
E-mail:	Bellfamily11@hotmail.com

CHECKLIST: These documents must be submitted to the Town of Taber with this Application

	Completed application form
	List of Board of Directors (include names, board positions and phone numbers)
	Organization's financial information (most recent financial statements audited)
	List of other organizations supporting this Project/Other funding sources
	Project Budget

1. **PROJECT INFORMATION:**

Project for which funding is being requested:	Annual Heritage day supper
Date of function: **Specify setup/takedown**	Jun/~~4~~5 2023
Projected completion date:	Jun 5 2023
Category: (check one)	☐ Culture ☐ Facilities ☐ Recreation – Aquafun Centre ☐ Recreation – Sportsfields ☒ Recreation – Auditorium ☐ Special Activities

Overview Statement describing the project (community need, target group, activities, etc.):
~~Annual Heritage~~ Annual Supper for the community Senior's of the year Benifit and dance for Senior Citizen's in our community.

Who in the community will benefit from this project? Is it open to the general public?
Seniors mostly thoes 55 and over

Number of Taber residents who will benefit from this project:
APProx 250

Volunteer Participation:
a) Number of volunteers involved: 50
b) In what roles/activities will they be involved: Serving dinner, busing tables, setup and take-down of tabels and chairs, Clean-up

Community: How will the Community learn about the project?
- Face Book - ~~Oda~~ cornhusker's Chronicels - Digital Signage at civic Center - Posters - Advance ticket Sales at local Pharmacies - word of mouth

Evaluation: How will your organization measure the success of the completed project?
Attendance
How will your organization provide recognition for the Town of Taber's contribution?
Thank you letter directly to the Town of Taber in the Taber Times

Other Comments?
Due to the fact we are an non-Profit community Service group. we would like to ask the Town of Taber for a waiver of the community hall rental fee for this Prestigious event.

2. FINANCIAL INFORMATION:

Grant/waiver amount requested:	1000
Grant/waiver amount requested represents what % of total budget:	20 %
Have you received previous funding/waivers from the Town of Taber in past years? If so, please elaborate the purpose and the total grant/waiver amount received:	yes. Same event and amount as this is an ~~annu~~ annual event
If your request is not fully funded by Council, can you complete your project/event:	yes

2 x 36.50
1 x 539.00
$612.00
MP.

Please attach a detailed budget of the event including itemized revenue/expenses (if not applicable, please explain the reason on the box below).

The undersigned verifies that the information provided in this accounting form is correct and complete. The current President or Treasurer of the organization must sign this application.

Signature of President/Treasurer

Dustin Bell

Name (please print)

403-593-5386

Phone Number

Sep/20/22

Date

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Regular Mail or Courier:	Fax:	E-mail:
Town of Taber Recreation Board Attention: Director of Recreation 4900 A 50 ST Taber, Alberta, T1G 1T1	(403) 223-5530	Recreation@taber.ca

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Town of Taber

COMMUNITY GRANT APPLICATION FORM

Is this project (please check one)

- ☐ Ongoing (weekly/monthly)
- ☑ A onetime project/event

NAME OF PROJECT/PROGRAM/EVENTBEING APPLIED FOR: St. Mary's School Graduation Ceremonies

DATE: June 22 & 24, 2023

ORGANIZATION CONTACT INFORMATION

Name of Organization:	St, Mary's School
Mailing Address:	5427 50th Street Taber, T1G 1M2
Phone Number:	403-223-3165
Website/E-mail	lequiereh@holyspirit.ab.ca
Incorporation Number (Societies Act)	

PRIMARY CONTACT FOR THIS GRANT APPLICATION

Name and Title:	Hawley Lequiere - Grad Organizer / Teacher
Phone Number:	403-223-3165
E-mail:	lequiereh@holyspirit.ab.ca

CHECKLIST: These documents must be submitted to the Town of Taber with this Application

	Completed application form
	List of Board of Directors (include names, board positions and phone numbers)
	Organization's financial information (most recent financial statements audited)
	List of other organizations supporting this Project/Other funding sources
	Project Budget

1. PROJECT INFORMATION:

Project for which funding is being requested:	St. Mary's School Graduation Ceremonies
Date of function: Specify setup/takedown	Setup - Wednesday, June 21, 9:00. Thursday 5:00PM Convocation, Friday 4 PM - Formal picture, 5 PM baquet, speeches, dance
Projected completion date:	Frday, June 23 by 11:59PM
Category: (check one)	☐ Culture ☒ Facilities ☐ Recreation – Aquafun Centre ☐ Recreation – Sportsfields ☐ Recreation – Auditorium ☒ Special Activities

$ 1933.50
MP

Overview Statement describing the project (community need, target group, activities, etc.):

We are celebrating our gaduation class of 2023. Wednesday will see us decorating the Civic Centre, Thursday will be the Convocatiom/Cap & Gown and Friday will be the banquet. The event will be attended by St. Mary's Staff, the graduating students and their families. The community will be able to attend the cap and gown portion.

Who in the community will benefit from this project? Is it open to the general public?

The community can celebrate the graduates for their achievement in completing high school. The community will be able to attend the Cap and Gown.

Number of Taber residents who will benefit from this project:

The numerous family , reidents and staff of St. Mary's School.

Volunteer Participation:
a) Number of volunteers involved: School and Student volunteers
b) In what roles/activities will they be involved: Decoration, Set up and Taketown

Community: How will the Community learn about the project?
The community will learn of the project through our celebration of our graduates through various social media prescencs through the school.

Evaluation: How will your organization measure the success of the completed project?
We will know it is succesful when we see the reaction of our graduates and their famiies.
How will your organization provide recognition for the Town of Taber's contribution?
Day of thank yous to the Town of Taber for providing the space for us to gather and celebrate our raduates. We also have thank yous printed in our progams and various social media presences in the school..

Other Comments?

2. FINANCIAL INFORMATION:

Grant/waiver amount requested:	Donation of the Community Centre facilities for the SMS Class of 2023 Graduation $1933.50
Grant/waiver amount requested represents what % of total budget:	available upon request
Have you received previous funding/waivers from the Town of Taber in past years? If so, please elaborate the purpose and the total grant/waiver amount received:	We have recieved the donation of the use of the Community Centre for past graduation ceremonies for both the night of the convocation and the banquet.
If your request is not fully funded by Council, can you complete your project/event:	We would not be able to provide the same level of experience for this years graduates as we have been able to in the past.

Please attach a detailed budget of the event including itemized revenue/expenses (if not applicable, please explain the reason on the box below).
Undetermined at this point in time. Will be made available after our graduate parent meeting.

The undersigned verifies that the information provided in this accounting form is correct and complete. The current President or Treasurer of the organization must sign this application.

Hawley Lequiere

Signature of President/Treasurer

Hawley Lequiere

Name (please print)

403-223-3165

Phone Number

October 5, 2022

Date

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Regular Mail or Courier:	Fax:	E-mail:
Town of Taber Recreation Board Attention: Director of Recreation 4900 A 50 ST Taber, Alberta, T1G 1T1	(403) 223-5530	Recreation@taber.ca

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TABER

Town of Taber

COMMUNITY GRANT APPLICATION FORM

Is this project (please check one)

- ☐ Ongoing (weekly/monthly)
- ☑ A onetime project/event

NAME OF PROJECT/PROGRAM/EVENTBEING APPLIED FOR: National Indigenous Peoples Day!

DATE: June 21st, 2023

ORGANIZATION CONTACT INFORMATION

Name of Organization:	Eagle Spirit Nest Community Association
Mailing Address:	P.O. Box 4854 Taber, AB T1G 2E1
Phone Number:	403-308-8704
Website/E-mail	spiritnestcommunity@gmail.com
Incorporation Number (Societies Act)	5021761712

PRIMARY CONTACT FOR THIS GRANT APPLICATION

Name and Title:	Lisa Sowinski - President ESNCA
Phone Number:	403-308-8704
E-mail:	spiritnestcommunity@gmail.com

CHECKLIST: These documents must be submitted to the Town of Taber with this Application

✔	Completed application form
✔	List of Board of Directors (include names, board positions and phone numbers)
✔	Organization's financial information (most recent financial statements audited)
✔	List of other organizations supporting this Project/Other funding sources
✔	Project Budget

Aud 539.00
Stage 77.50
Jun 21 616.50

Stage 77.50
Sept 29

Total 694.00

1. PROJECT INFORMATION:

Project for which funding is being requested:	National Indigenous Peoples Day!
Date of function:	June 21, 2023 & yearly on this date (Set up is in the morning of the event & take down at the conclusion in the evening
Specify setup/takedown	& Sept 29 - orange shirt vigil Confed Stage
Projected completion date:	June 28th, 2023
Category: (check one)	☒ Culture ☐ Facilities ☐ Recreation – Aquafun Centre ☐ Recreation – Sportsfields ☐ Recreation – Auditorium ☐ Special Activities

Overview Statement describing the project (community need, target group, activities, etc.):

June 21 2023 is National Indigenous Peoples Day in Canada The event will commence in the morning (approx...10am for set up) & conclude in the evening (approx 7pm) Various events are planned in confederation park including a tipi, dancers drummers entertainers, craft tables, face painting, hand games, tradtional food & community agency tables (ie, Metis local, Blackfoot, Cree Safe Haven, Taber & District Learning, Mental Health, Taber Public Library, Taber Food Bank etc.....

Who in the community will benefit from this project? Is it open to the general public?

This event is open to the entire community and surrounding communities. All citizens would benefit from this event. In particular we hope to target the general public.

Number of Taber residents who will benefit from this project:

As this is a community event, attendance is unknown. We will advertize all over and on FB, make posters electric town sign etc. .People have said they didn't know anything about it This will be the 5th year and each year is getting more and more people out It would have been our 7th consecative year but we had to cancel due to covid 19 for 2 years With the TRC and Residential schools findings we will have more people coming out to learn about the culture Also with Truth and Rocociliation holiday on Sept 30th more people are wanting to learn and be educated on the Indigenous history

Volunteer Participation:

a) Number of volunteers involved:

30 +

b) In what roles/activities will they be involved:

Setting up/take down, craft tables food preparation, serving, organization, facepainting, entertaining, walking the grounds (keep ng them clean & safe), etc...

Community: How will the Community learn about the project?

displays on hi-way. all volunteers sharing. Getting schools & community & surrounding areas invo ved Electronic sign, sociea media

Evaluation: How will your organization measure the success of the completed project?
Attendance, participant feedback. We can also try and do a head count at the event. By how much food and refreshments are used.
How will your organization provide recognition for the Town of Taber's contribution?
We will acknowldge the TOT in our thanks you They will be on our sponsor list that we share on social med a Announce during the event, Include the Mayor of Taber (or representative) in program & MD Reeve (or Rperesentative)

Other Comments?

Over all we have been getting a lot of wonderful feed back on our event. This past year was another success. We plan on getting bigger each year and have more performers and entertainment.

2. FINANCIAL INFORMATION:

Grant/waiver amount requested:	Free use of Cornfest Stage. Park area. auditorium dependent on weather. auditorium kitchen to prepare the traditional food to feed the people. $694.00
Grant/waiver amount requested represents what % of total budget:	Yes, no monies were recieved in 2022 Free use of Cornfest Stage, park area, auditorium dependent on weather. auditorium kitchen to prepare the traditional food, tables, chairs. sound sytem, podium for stage, garbage cans etc ..in the amount of 2500 00
Have you received previous funding/waivers from the Town of Taber in past years? If so, please elaborate the purpose and the total grant/waiver amount received:	Yes. We would continue to organize and event, also with the help from the community itself.
If your request is not fully funded by Council, can you complete your project/event:	Yes We would continue to organize the event also with the help from the community itself. Business's in the town

Please attach a detailed budget of the event including itemized revenue/expenses (if not applicable, please explain the reason on the box below).

June 21, 2023

Budget Set 15.000 00

Honorariums & Mileage $ 7000 00

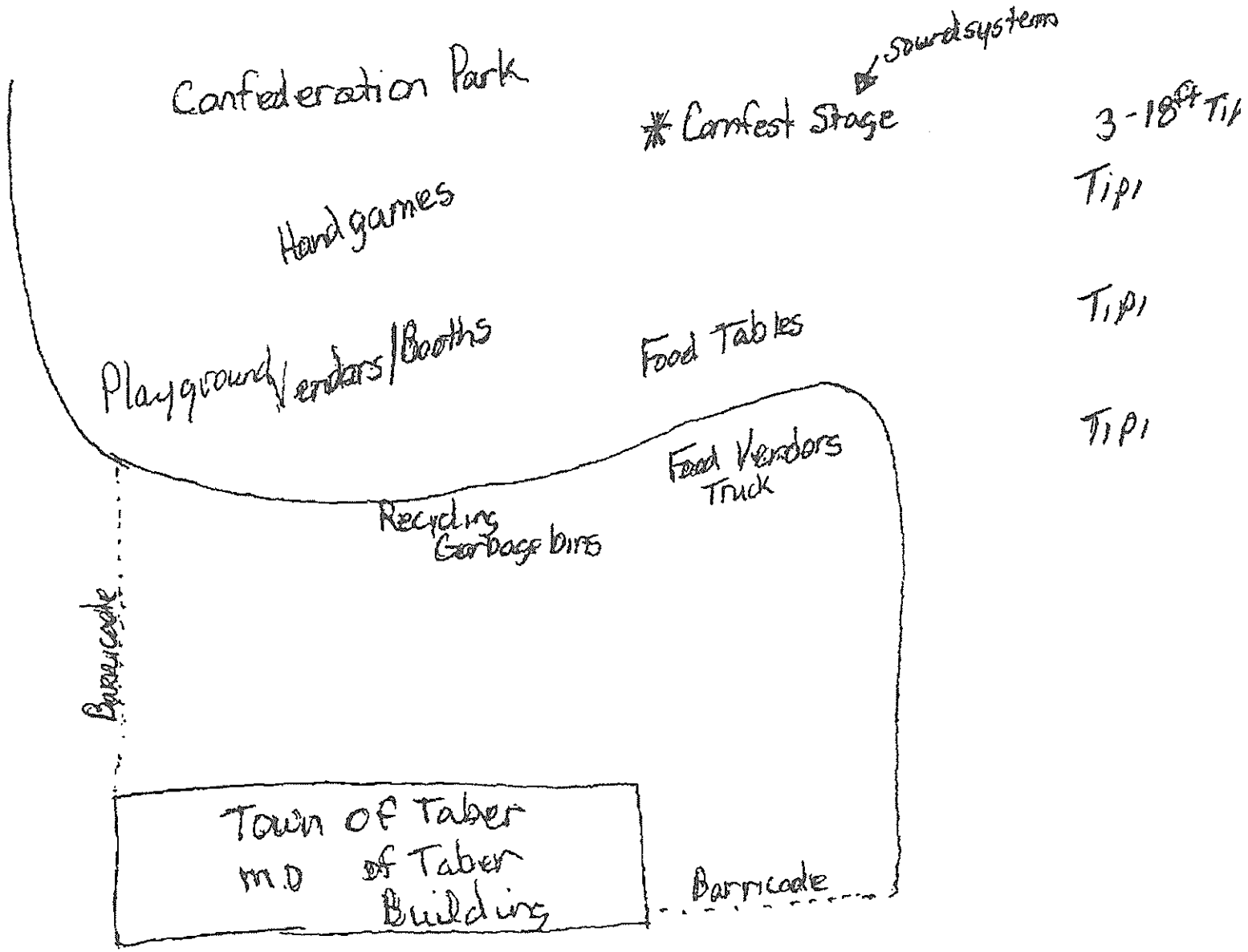
Tipi & Drummers/Singers $ 2500 00

Hangames & Drummers $1500 00

Elders Gifts $ 2500.00

Misc Items $ 1500.00

ESNCA NIPD Confederation Park.



The undersigned verifies that the information provided in this accounting form is correct and complete. The current President or Treasurer of the organization must sign this application.

Signature of President/Treasurer

Lisa Sowinski

Name (please print)

403-308-8704

Phone Number

Oct 11/2022

Date

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Regular Mail or Courier:	Fax:	E-mail:
Town of Taber Recreation Board Attention: Director of Recreation 4900 A 50 ST Taber, Alberta, T1G 1T1	(403) 223-5530	Recreation@taber.ca

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Town of Taber

COMMUNITY GRANT APPLICATION FORM

Is this project (please check one)

☐ Ongoing (weekly/monthly)
☑ A onetime project/event

NAME OF PROJECT/PROGRAM/EVENTBEING APPLIED FOR: Taber Terry Fox Committee

DATE: September 16, 2023.

ORGANIZATION CONTACT INFORMATION

Name of Organization:	Taber Terry Fox Event.
Mailing Address:	4013 Heritage Dr, Taber, AB T1G 1A2.
Phone Number:	403-331-9464.
Website/E-mail	renner1@telusplanet.net.
Incorporation Number (Societies Act)	—

PRIMARY CONTACT FOR THIS GRANT APPLICATION

Name and Title:	Wanda Renner (Chairperson)
Phone Number:	403-331-9464
E-mail:	renner1 telusplanet.net

CHECKLIST: These documents must be submitted to the Town of Taber with this Application

	Completed application form
	List of Board of Directors (include names, board positions and phone numbers)
	Organization's financial information (most recent financial statements audited)
	List of other organizations supporting this Project/Other funding sources
	Project Budget

1. **PROJECT INFORMATION:**

Project for which funding is being requested:	Taber Terry Fox Event.
Date of function: Specify setup/takedown	September 16, 2023
Projected completion date:	September 16, 2023
Category: (check one)	☐ Culture ☐ Facilities ☐ Recreation – Aquafun Centre ☐ Recreation – Sportsfields ☐ Recreation – Auditorium ☑ Special Activities

Overview Statement describing the project (community need, target group, activities, etc.):
A place for the people to register and complete the event. This helps raise ~~and~~ funds and awareness regarding cancer research.

Who in the community will benefit from this project? Is it open to the general public?
Anyone that is effect directly or indirectly by cancer. It is open to the general public.

Number of Taber residents who will benefit from this project:
The funds that the Terry Fox Foundation donates to cancer research would benefit anyone that is or has been effected by cancer.

Volunteer Participation:
a) Number of volunteers involved: 20 people
b) In what roles/activities will they be involved: Setup, registration, food distribution, supervision on the path. Meeting people who participated in the auditorium.

Community: How will the Community learn about the project?
Facebook, Terry Fox Foundation website, Taber Times, Electronic town of Taber sign, Poster placed in business and on the path.

Evaluation: How will your organization measure the success of the completed project?
How many people attend and also how much money is raised.
How will your organization provide recognition for the Town of Taber's contribution?
Thanking them in the Taber Times and also sending a Thank you card to the town.

Other Comments?

We appreciate the Town's past contribution by waiving the fees to accomodate the auditorium. We find that it is an easy place for people to find the location and if the weather is not great, it allows the people to stay warm and protected. Wonderful gathering location. We normally arrive at 7:00 am and am out of the building by 11:00 a.m.

2. FINANCIAL INFORMATION:

Grant/waiver amount requested:	7:00 am to 11:00 am 4 X 36.50 = 146.00 MP
Grant/waiver amount requested represents what % of total budget:	100 %.
Have you received previous funding/waivers from the Town of Taber in past years? If so, please elaborate the purpose and the total grant/waiver amount received:	In the past for many years the town has waived our fees. Yes, we would like the rental of the auditorium waived. We have this as the registration area and have the people and volunteers gather at the end to obtain some food, drinks and certificates/stickers to recognition accomplishment.
If your request is not fully funded by Council, can you complete your project/event:	No, we would have to meet outside somewhere and then deal with the weather.

Please attach a detailed budget of the event including itemized revenue/expenses (if not applicable, please explain the reason on the box below).

Everything we do is all donated.
(Food, volunteers, beverage, etc)

We have appreciated the town waiving the hourly rental fee as all the funds raised goes to the Terry Fox Foundation.

The undersigned verifies that the information provided in this accounting form is correct and complete. The current President or Treasurer of the organization must sign this application.

Wanda Renner

Signature of President/Treasurer

Wanda Renner

Name (please print)

403-331-9464

Phone Number

Sept 22, 2022

Date

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Town of Taber Recreation Board Attention: Director of Recreation 4900 A 50 ST Taber, Alberta, T1G 1T1	(403) 223-5530	Recreation@taber.ca

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Town of Taber

COMMUNITY GRANT APPLICATION FORM

Is this project (please check one)

- [x] Ongoing (weekly/monthly)
- [ ] A onetime project/event

NAME OF PROJECT/PROGRAM/EVENTBEING APPLIED FOR: Taber Pheasant Festival

DATE: October 15-22, 2022; Oct 21-28,2023

ORGANIZATION CONTACT INFORMATION

Name of Organization:	Alberta Conservation Association
Mailing Address:	101-9 Chippewa Road, Sherwood Park, AB T8A 6J7
Phone Number:	403-382-8568
Website/E-mail	https://www.ab-conservation.com
Incorporation Number (Societies Act)	50724363

PRIMARY CONTACT FOR THIS GRANT APPLICATION

Name and Title:	Julie Landry-DeBoer Senior Biologist
Phone Number:	403-382-8568
E-mail:	julie.landry-deboer@ab-conservation.com

CHECKLIST: These documents must be submitted to the Town of Taber with this Application

✔	Completed application form
✔	List of Board of Directors (include names, board positions and phone numbers)
✔	Organization's financial information (most recent financial statements audited)
✔	List of other organizations supporting this Project/Other funding sources
✔	Project Budget

1. PROJECT INFORMATION:

Project for which funding is being requested:	Taber Pheasant Festival
Date of function: Specify setup/takedown	October 15-22, 2022. Set up October 14 and take down is in afternoon of October 22. Oct 21-28, 2023 (next year)
Projected completion date:	October 22, 2022 (next year Oct 28, 2022)
Category: (check one)	☐ **Culture** ☐ **Facilities** ☐ **Recreation – Aquafun Centre** ☐ **Recreation – Sportsfields** ☐ **Recreation – Auditorium** ☒ **Special Activities**

Overview Statement describing the project (community need, target group, activities, etc.):

In 2020, we celebrated the Taber Pheasant Festival's 10th anniversary! It all started in 2011 from discussions with partners in the conservation community, including Alberta Hunter Education Instructors' Association (AHEIA), Alberta Fish and Game Association (AFGA), Pheasants Forever (PF), and the Alberta Conservation Association (ACA). In that same year we approached community and tourism partners in Taber and area, including the Town of Taber, Taber Chamber of Commerce, Municipal District of Taber, Town of Vauxhall, and local businesses.

The Alberta Conservation Association remains fully committed to the delivery of the event which continues to open lines of communication between hunters, non-hunters, landowners, communities and local businesses, and local government. The festival motivates landowners to protect habitat suitable for pheasants as well as many other wild species. It is part of the momentum for southern Alberta to regain its historic draw as a pheasant hunting destination. Importantly, it is a positive showcase of Alberta's hunting heritage as well as local heritage, history and tourism. It brings many dollars into the community including hotel stays, restaurant visits, gas fill up, grocery stops, vet appointments, hardware store purchases, etc.
The festival hosts a variety of activities including a mentored novice shoot, regular hunts, a culinary event, scotch and wing night, a celebration banquet, restaurant program, etc.

For 2022, we are looking to secure space to have our registration office as well a deliver our celebration banquet.

Who in the community will benefit from this project? Is it open to the general public?

Anyone who registers has a chance to partake in the novice shoot or the regular hunts. The other activities in the community are open to anyone. Just to name a few sectors that will benefit from the influx of roughly 800 hunters for the festival week include: restaurants, hotels, gas stations, convenience stores, grocery stores, mechanics, veterinarians, liqueur stores, bars, museum, pool, car wash station, tourist sites, hardware stores, pet stores, any tourist spots including the Taber Trout pond, museum, etc.

Number of Taber residents who will benefit from this project:

The number of Taber residents that benefit from this festival can be substantial. Depending on what the festival participants end up doing in the town they may stay 3+ days/nights. More than 50% of the attendees come from more than 2 hours away, often spending the night(s) and spending money in the town of Taber on a variety of things. Albertans travel and spend money to hunt pheasants! This event is a great way to showcase Taber and the surrounding community.

Volunteer Participation:

a) Number of volunteers involved:

Currently several volunteers help run the festival. We have representation from the Town of Taber, the MD Council, the Heritage Inn, Taber Chamber of Commerce, several residents, AHEIA volunteers, chefs, Lethbridge College students, etc. For the whole week we roughly bring in and use 75-100 volunteers every year.

b) In what roles/activities will they be involved:

We have a local committee who help coordinate the festival, who are all volunteers.
These volunteers help coordinate the festival, collect sponsorship for running the festival, gather auction items for a silent auction at our banquet and help will all kinds of logistics it takes to run such a huge festival. We could not do it without them. We use volunteers to run the Novice Shoot and help with bird release too! Also all of the chefs that run the culinary events volunteer their time and talents each year.

Community: How will the Community learn about the project?

The Taber Pheasant Festival is starting to have a name of its own after being around for more than 10 years in the community. People from across the province and elsewhere book time off every year in the hopes to take part in it. The Alberta Conservation Association starts advertising for the next festival almost as soon as the current year one is complete. We run ads in our Conservation Magazine, Discover Guide, online, and in local newsprint. In addition, during the festival, anyone can come visit us at the festival registration office to visit and get information.

Evaluation: How will your organization measure the success of the completed project?
For two years, we worked with the U of A on evaluating the economic benefits of the festival on the local economy. From their analysis, they found on-site spending to be about $200/day per person. If we get 750 hunters staying 3 days this is roughly $ 450,000 into the economy. Total expenditure $330/day x 3 days/person x 750 people = $742,500 total direct expenditures for the province. The daily expenditures are in-line with the results from the UBA Economic Impact of Pheasant Hunting study form 2011.
How will your organization provide recognition for the Town of Taber's contribution?
The Town of Taber and the MD of Taber are currently recognized as partners in organizing the festival. Their logos are printed on all material, website, e-newletters, social media and recognized as "Gold Sponsors" and receive all benefits of this status. During our celebration banquet a PowerPoint runs showcasing the contributors. Members of council are invited to attend our celebration banquet each year.

Other Comments?
N/A

Room - 8 X 219 = 1752.00
Auditorium 539 539.00
2291.00

2. FINANCIAL INFORMATION:

Grant/waiver amount requested:	We are requesting use of auditorium for banquet (Oct 20, 2022) as well as Green room for registration office from Friday October 14- Saturday October 22, 2022. The amount of roughly $1686.50 in-kind value is requested. Oct 20-28 in 2023.
Grant/waiver amount requested represents what % of total budget:	Based on the budget for 2022, this amount is 0.93% of the $181,116.00 budget
Have you received previous funding/waivers from the Town of Taber in past years? If so, please elaborate the purpose and the total grant/waiver amount received:	Yes we have received previous funding from the town and waivers of rental space for registration office and community center rental. Just as an example, the last four years we have received in kind what we have requested equaling more than $9000.
If your request is not fully funded by Council, can you complete your project/event:	Yes

MP.

Please attach a detailed budget of the event including itemized revenue/expenses (if not applicable, please explain the reason on the box below).
Please see attached.

The undersigned verifies that the information provided in this accounting form is correct and complete. The current President or Treasurer of the organization must sign this application.

Todd Zimmerling

Signature of President/Treasurer

Name (please print)

780-903-3377

Phone Number

October 13, 2022

Date

This information is collected for the purposes of determining eligibility of an applicant to receive a Town of Taber grant, and is collected pursuant to the Freedom of Information and Protection of Privacy Act.

If you or your organization has any questions regarding the Town of Taber, Grant Policy, this application, or the application process, please contact the Director of Recreation at (403) 382-9521 or direct (403) 223- 6019. Completed applications, with all required documents, can be submitted to the Director of Recreation:

Regular Mail or Courier:	Fax:	E-mail:
Town of Taber Recreation Board Attention: Director of Recreation 4900 A 50 ST Taber, Alberta, T1G 1T1	(403) 223-5530	Recreation@taber.ca

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Town of Taber

COMMUNITY GRANT APPLICATION FORM

Is this project (please check one)

- ☐ Ongoing (weekly/monthly)
- ☑ A onetime project/event

NAME OF PROJECT/PROGRAM/EVENTBEING APPLIED FOR: 2023 Headstrong Youth Summit

DATE: Expected: October 26th, 2023

ORGANIZATION CONTACT INFORMATION

Name of Organization:	Horizon School Division
Mailing Address:	6302 56 St, Taber, AB T1G 1Z9
Phone Number:	(403) 223-3547
Website/E-mail	www.horizon.ab.ca
Incorporation Number (Societies Act)	108062647

PRIMARY CONTACT FOR THIS GRANT APPLICATION

Name and Title:	Coral James, Learner Services Coordinator
Phone Number:	(403) 223-3547 ext. 10132 and (403) 331-7736
E-mail:	coral.james@horizon.ab.ca

CHECKLIST: These documents must be submitted to the Town of Taber with this Application

✔	**Completed application form**
N/A	**List of Board of Directors (include names, board positions and phone numbers)**
N/A	**Organization's financial information (most recent financial statements audited)**
✔	**List of other organizations supporting this Project/Other funding sources**
✔	**Project Budget**

1. PROJECT INFORMATION:

Project for which funding is being requested:	Headstrong Youth Summit 2023
Date of function: Specify setup/takedown	October 2023 - specfic day would fall in middle of the week. Expected October 26th
Projected completion date:	October 2023
Category: (check one)	☐ **Culture** ☐ **Facilities** ☐ **Recreation – Aquafun Centre** ☐ **Recreation – Sportsfields** ☒ **Recreation – Auditorium** ☐ **Special Activities**

Overview Statement describing the project (community need, target group, activities, etc.):
Headstrong Youth Summit is a youth leadership initiative developed to champion mental wellness. This is an annual event that is put on by Horizon School Division and Mental Health Commisson of Canada to provide this learning opportunuity. The reason the faciliation of this event takes place is because there is a growing need for students to be educated around mental health stigma and how to challenge said stigma. The Headstrong Summit allows for education around topics such as reconginzing/understanding stigma, when to seek help, and information to educate others that are not involved directly in the Youth Summit. During the day event there are activities that are run in groups of students one such one is called the porcupine map activity. This actviity helps students make a connection in how stigma and labels can prevent people from moving forward to build community awareness. Overall, this is not the first time Horizon School Division has partipcated in the event as this will be the 7th time Horizon has partiicpated in as through this event we hope to effect the Taber community by creating a more postive conversations around mental health stigma and education and support those who are needing it.

Who in the community will benefit from this project? Is it open to the general public?
Partipcation in this event is directly with the students who are selected to participation and those staff members who are there to help support and faciliate the event. The Taber community as a whole are impacted as students that are selected to participate in the summit go back to their schools and lead mental health initiaitive their respective schools and community.

Number of Taber residents who will benefit from this project:
2200 people these would including students, staff and community members.

Volunteer Participation:

a) Number of volunteers involved:

The number of people involved would be 18 staff from Horizon School Division.

b) In what roles/activities will they be involved:

The roles and activities that these staff would be involved in are as follows: Staff would transport students to and from their respective schools on the day of the event. Staff that are trained will also be taking groups of students and lead them through the variety activities that take place as well set-up of the keynote speakers. Lastly, staff will be in charge of making sure students get lunch from local food establishment.

Community: How will the Community learn about the project?

The community will learn about the project first with the students involvement with the student leaders that are selected for the summit as their is important waiver and information that needs to be shared with families before their child can participate in the summit. Secondly students who are involved will be promoting their school/community initiatives with students and families throughout the year as usually every initiative has

Evaluation: How will your organization measure the success of the completed project?
Measurement of success on this project will be done in a couple steps: Step 1: Students who joined directly will complete evalutions on how the event was, improvements to made, things they enjoyed and takeaways of the event. Step 2: Students that joined directly in the summit will assume leadership role in their schools and will create mental health initiative and evaulations throughout the year culminating in a year end luncheon where students discuss the impact these initatives had in their schools on mental health and potentially provide new ideas for the following year. Step 3: Feedback from school staff and impact those inititives and how they affected the student body and impact that it had on the community.
How will your organization provide recognition for the Town of Taber's contribution?
Horizon School Division Headstrong committ will annouce recognition to the Town of Taber for their contribution to the event.

Other Comments?

2. FINANCIAL INFORMATION:

Grant/waiver amount requested:	$36.50/hr x 8 (Fee has been doanted by Town of Taber in the past. $292.00
Grant/waiver amount requested represents what % of total budget:	The waiver/grant amount is around 24% % of the total budget
Have you received previous funding/waivers from the Town of Taber in past years? If so, please elaborate the purpose and the total grant/waiver amount received:	None, that could be recalled.
If your request is not fully funded by Council, can you complete your project/event:	It would be possible but our location would have to change.

Please attach a detailed budget of the event including itemized revenue/expenses (if not applicable, please explain the reason on the box below).

Predicted 2022-23 Headstrong Youth Summit Budget

Expenses	Predicted Cost
Lunch and Snacks	Estimated at 600$
Books and Information Packages	Estimated at 400$
Headstrong Youth Summit SWAG	Free - This is provided by the Canadian Health Commission
Figets (Playdoh, Pipe Cleaners)	Estimated at 100$
Markers and Poster Board Paper	Estimated at 50$
Decorations	Estimated at 75$
Venue Rental	$36.50/hr x 8 (Fee has been doanted by Town of Taber in previous years.)

Estimated Budget 1,225

The undersigned verifies that the information provided in this accounting form is correct and complete. The current President or Treasurer of the organization must sign this application.

Philip Johansen	Philip Johansen
Signature of President/Treasurer	**Name (please print)**
(403) 331-7736	October 14th, 2022
Phone Number	**Date**

This information is collected for the purposes of determining eligibility of an applicant to receive a Town of Taber grant, and is collected pursuant to the Freedom of Information and Protection of Privacy Act.

If you or your organization has any questions regarding the Town of Taber, Grant Policy, this application, or the application process, please contact the Director of Recreation at (403) 382-9521 or direct (403) 223- 6019. Completed applications, with all required documents, can be submitted to the Director of Recreation:

Regular Mail or Courier:	Fax:	E-mail:
Town of Taber Recreation Board Attention: Director of Recreation 4900 A 50 ST Taber, Alberta, T1G 1T1	(403) 223-5530	Recreation@taber.ca

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Town of Taber

COMMUNITY GRANT APPLICATION FORM

Is this project (please check one)

- [x] Ongoing (weekly/monthly)
- [ ] A onetime project/event

NAME OF PROJECT/PROGRAM/EVENTBEING APPLIED FOR: Safe Haven Women's Shelter

DATE: 2022/23

ORGANIZATION CONTACT INFORMATION

Name of Organization:	Safe Haven Women's Shelter Society
Mailing Address:	Box 4113, Taber AB T1G 2C6
Phone Number:	403-223-0483
Website/E-mail	www.tabersafehaven.ca director@tabersafehaven.ca
Incorporation Number (Societies Act)	

PRIMARY CONTACT FOR THIS GRANT APPLICATION

Name and Title:	Phyllis Monks, Executive Director
Phone Number:	403-634-0853
E-mail:	director@tabersafehaven.ca

CHECKLIST: These documents must be submitted to the Town of Taber with this Application

✓	Completed application form
✓	List of Board of Directors (include names, board positions and phone numbers)
✓	Organization's financial information (most recent financial statements audited)
✓	List of other organizations supporting this Project/Other funding sources
✓	Project Budget

1. PROJECT INFORMATION:

Project for which funding is being requested:	Safe Haven - Summer Camp, November Family Violence Prevention Walk, and general operating
Date of function: Specify setup/takedown	July/August ~~2022~~ 2023, November ~~2022~~ 2023
Projected completion date:	Various
Category: (check one)	☐ **Culture** ☒ **Facilities** ☒ **Recreation – Aquafun Centre** ☐ **Recreation – Sportsfields** ☐ **Recreation – Auditorium** ☒ **Special Activities**

Overview Statement describing the project (community need, target group, activities, etc.):

Safe Haven Women's Shelter is a non-profit, charitable organization dedicated to helping women and children in our community who are in crisis. Our goal is to provide a safe place for our clients in an effort to end domestic violence and abuse. However, Safe Haven is more than a shelter. We provide a trauma-informed approach and use a community-based response to bring together health, education, criminal justice, law enforcement and community agencies in providing direct services. Through Outreach Case Work, emotional support, and public education programming, we help people to learn that the after-effects of violence are understandable responses to traumatic experiences.

In 2018, the Town of Taber declared November Family Violence Prevention Month in Taber. Every November Safe Haven holds a Family Violence Prevention Awareness Walk, and the Town has always been an amazing support for this. We are hoping that the Town can provide a waiver of the rental fee for the Community Centre, to allow Safe Haven to again use this for a base and provide a lunch for those participating in the walk.

Additionally, Safe Haven provides summer camps for children and youth in our community, who would otherwise be unable to afford to come to camp. We provide a safe environment for children to learn and explore different opportunities around our community such as the Splash Park, Coaldale Birds of Prey, the Firehall, and the Aquafun Centre to name a few. In 2022, Safe Haven paid $700.00 to purchase passes for our camp attendees to enjoy the Aquafun Centre. We also use swim passes throughout the year for children

Who in the community will benefit from this project? Is it open to the general public?

Women and Children that reside in the emergency shelter, children of the community that attend summer camps (lower income), anyone attending and supporting the Family Violence Prevention walk, and community residents that use the services of our Community Outreach Workers, our backpack program, our school education services or any of the other public education services that Safe Haven provides in the community.

Number of Taber residents who will benefit from this project:

Safe Haven Women's Shelter society helps thousands of members of the community through our 24 hour emergency shelter, 24 hour crisis line, Community Outreach Services, and events like the Family Violence Prevention Walk, Summer Camp program, Adopt-a-Family services, Safe Family Intervention Team Taber and the support we provide to other community groups in Taber, such as TCAPS, TCAD, HVSU, Meals on Wheels to name just a few.

Volunteer Participation:

a) Number of volunteers involved:

Our board is fully run by volunteers, our fundraising is volunteer driven, and we volunteer for other organizations in our community as well.

b) In what roles/activities will they be involved:

Volunteers will be assisting with our Family Violence Prevention Walk by walking, assisting with setup/take down, serving lunch and speaking at the event.

Community: How will the Community learn about the project?

We hope to utilize the Town's electronic advertising, our websites and social media, and through articles in the Taber Times as we approach FVP month, as well as our summer camp months.

Evaluation: How will your organization measure the success of the completed project?
Attendance at our FVP walk and our summer camps.
How will your organization provide recognition for the Town of Taber's contribution?
On any marketing material or mentions in articles in the Taber Times.

Other Comments?
We appreciate the support of the Town of Taber and are hopeful for considering. In the past we have been able to receive family passes and use those for our kids and staff to go in the summer, but due to a change in the rules this year, we were advised that we can only use family passes for children all from the same family - so this changed our costs quite a bit for our camp program.

2. FINANCIAL INFORMATION:

Grant/waiver amount requested:	In total this would provide Safe Haven with $1500 in swimming passes, $182.50 for five hour rental of the auditorium. Donation estimated to be ~~$2,382.50~~ $1682.50 MP.
Grant/waiver amount requested represents what % of total budget:	Our Summer Camp program budget is $10,000.00, FVP Walk budget is $1000.00.
Have you received previous funding/waivers from the Town of Taber in past years? If so, please elaborate the purpose and the total grant/waiver amount received:	In 2021, the Town provided a waiver for the use of the Auditorium for our walk for 50% of the cost of the rental. However, because of Covid-19 restrictions, we decided to hold the event outside and use the Cornfest stage instead.
If your request is not fully funded by Council, can you complete your project/event:	Yes. We can complete all of our events but it takes funding from other places where we could dearly use it. Costs for utilities, food, and transportation have risen dramatically over the past year, and those are things we cannot do without. Having funds for these other items are helpful.

Please attach a detailed budget of the event including itemized revenue/expenses (if not applicable, please explain the reason on the box below).

Because this ask is for several events, I haven't provided itemized expenses, but I can pull that together if it's necessary.

Our Summer Camp program budget is $10,000.00, FVP month budget is $1000.00

Asks are as follows:
In total this would provide Safe Haven with $1500 in swimming passes, $182.50 for five hour rental of the auditorium

The undersigned verifies that the information provided in this accounting form is correct and complete. The current President or Treasurer of the organization must sign this application.

	Jill Sanden
Signature of ~~President~~/Treasurer	**Name (please print)**
4032230483	October 3, 2022
Phone Number	**Date**

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If you or your organization has any questions regarding the Town of Taber, Grant Policy, this application, or the application process, please contact the Director of Recreation at (403) 382-9521 or direct (403) 223- 6019. Completed applications, with all required documents, can be submitted to the Director of Recreation:

Regular Mail or Courier:	Fax:	E-mail:
Town of Taber Recreation Board Attention: Director of Recreation 4900 A 50 ST Taber, Alberta, T1G 1T1	(403) 223-5530	Recreation@taber.ca

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Town of Taber

COMMUNITY GRANT APPLICATION FORM

Is this project (please check one)

☐ Ongoing (weekly/monthly)
☒ A onetime project/event

NAME OF PROJECT/PROGRAM/EVENTBEING APPLIED FOR: Christmas Jingle Sale

DATE: November 17 & 18, 2023

ORGANIZATION CONTACT INFORMATION

Name of Organization:	Taber Public Library
Mailing Address:	5415 - 50 Avenue, Taber, AB T1G 1V2
Phone Number:	403-223-4343
Website/E-mail	cvowles@taberlibrary.ca
Incorporation Number (Societies Act)	129204079

PRIMARY CONTACT FOR THIS GRANT APPLICATION

Name and Title:	Chris Vowles - Library Manager
Phone Number:	403-223-4343
E-mail:	cvowles@taberlibrary.ca

CHECKLIST: These documents must be submitted to the Town of Taber with this Application

	Completed application form
	List of Board of Directors (include names, board positions and phone numbers)
	Organization's financial information (most recent financial statements audited)
	List of other organizations supporting this Project/Other funding sources
	Project Budget

1. **PROJECT INFORMATION:**

Project for which funding is being requested:	Christmas Jingle Sale
Date of function: Specify setup/takedown	November 17 & 18, 2023 Set up Nov 17 am, take down Nov 18 pm
Projected completion date:	November 18, 2023
Category: (check one)	☐ **Culture** ☐ **Facilities** ☐ **Recreation – Aquafun Centre** ☐ **Recreation – Sportsfields** ☒ **Recreation – Auditorium** ☐ **Special Activities**

Overview Statement describing the project (community need, target group, activities, etc.):
The Taber Public Library holds a Christmas Jingle Craft Sale every year. This gives the community of Taber the opportunity to purchase items from local home businesses. This event helps those with home based businesses thrive by getting their crafts and talents shown. This is the Libraries largest fundraiser of the year, with all proceeds going towards the youth, seniors and at risk persons for programming. This event will bring people of all ages, as it is happening in November, and will be held in conjunction with the Town of Taber/Taber Chamber Winter Festival, it is a one stop shop for your Christmas gifts!

Who in the community will benefit from this project? Is it open to the general public?
The event will benefit all ages of the community, there will be something for everyone there. This event benefits all the home based businesses as well as the general community to keep their money local.

Number of Taber residents who will benefit from this project:
There is no limit as to who will benefit from this project. This is an event that brings people together to shop, talk and browse all while helping the home based businesses along with the Taber Public Library.

Volunteer Participation:

a) **Number of volunteers involved:**

Approximately 20 volunteers

b) **In what roles/activities will they be involved:**

Volunteers will be involved with the set up and take down of tables and chairs, running the 50/50 draw and gathering and supervising the tables for the silent auction.

Community: How will the Community learn about the project?

We will be advertising this event on our Taber Public Library Facebook and Instagram pages. We have several returning vendors and this event quickly sells out. We are also hoping to advertise on the Town of Taber electronic sign.

Evaluation: How will your organization measure the success of the completed project?
This event is the libraries largest fundraiser and will benefit the library immensely as it is money needed to run programs for the children, youth, seniors and at risk persons. The library would be able to create and run programs that will educate and entertain the citizens of this community.
How will your organization provide recognition for the Town of Taber's contribution?
We work very closely with the Town of Taber as our building is owned and we are mostly funded by the Town of Taber. We would provide recognition with advertising on our Taber Library pages as well as the Taber Times. We appreciate the relationship we have built with the Town of Taber and recognize all that they provide us to keep serving the community.

Other Comments?

2. **FINANCIAL INFORMATION:**

Grant/waiver amount requested:	Use of auditorium free of charge for November 17&18, 2023 - 2 days@539/day= $1078.00 MP
Grant/waiver amount requested represents what % of total budget:	90%
Have you received previous funding/waivers from the Town of Taber in past years? If so, please elaborate the purpose and the total grant/waiver amount received:	We have received this waiver for usage of the auditorium for free from the Town of Taber in the past and is very much appreciated.
If your request is not fully funded by Council, can you complete your project/event:	Unfortunately, the library is running as a non profit organization with most of its funding coming from the Town of Taber. We would not be able to afford the rental of the auditorium if we did not receive this grant to cover the cost.

Please attach a detailed budget of the event including itemized revenue/expenses (if not applicable, please explain the reason on the box below).
Please see attached budget for 2022 - this will be the same for 2023.

The undersigned verifies that the information provided in this accounting form is correct and complete. The current President or Treasurer of the organization must sign this application.

Chris Vowles	Chris Vowles
Signature of President/Treasurer	Name (please print)
403-223-4343	September 8, 2022
Phone Number	Date

This information is collected for the purposes of determining eligibility of an applicant to receive a Town of Taber grant, and is collected pursuant to the Freedom of Information and Protection of Privacy Act.

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Regular Mail or Courier:	Fax:	E-mail:
Town of Taber Recreation Board Attention: Director of Recreation 4900 A 50 ST Taber, Alberta, T1G 1T1	(403) 223-5530	Recreation@taber.ca

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COA NO.	REVENUE	2022 ACTUAL	2022 BUDGET	2021 ACTUAL	2021 BUDGET
4010	Book Repair/Replacement	$251.78	$120.00	$112.47	$120.00
4012	Community Foundation Grant	$7,250.00			
4050 **	Book Sale	$847.51	$0.00	$873.25	
4100	Donations/Fundraising (Andy Sale, Reading Relay)	$3,484.20	$4,900.00	$11,547.50	$4,500.00
4110	Room Rental	$175.00			
4150	Fines	$1,440.53	$6,000.00	$1,209.04	$2,000.00
4155	Chinook Arch Libraries (Income)	$323.37	$100.00	$403.03	$100.00
4200	General Grants			$8,050.00	
4210	Employment Grants - YEP, YCW		$3,600.00	$3,553.66	$3,878.40
4300	Interest	$1,340.01	$1,000.00	$501.97	$0.00
4350	Library Memberships - Town	$4,561.00	$5,800.00	$5,348.25	$5,900.00
4352	Library Memberships - MD/Other	$1,225.00	$1,500.00	$1,265.50	$1,500.00
4400	MD of Taber Grant		$13,000.00	$13,300.00	$11,830.00
4500	Other Income			$148.65	
4502	Christmas Jingle Sale	$4,280.00		$6,929.00	
4503	DVD Sales			$283.00	
4505	Garage Sale	$180.00		$135.00	
4506	Photocopies, faxes, laminating, room rentals	$1,607.46	$4,500.00	$1,250.65	$1,500.00
4603	Earphone Sales	$20.00		$26.00	
4700	Provincial Grant		$47,259.00	$51,506.00	$46,509.00
4705	Community Initiatives Grant (Note A)		$0.00	$0.00	$0.00
4800	Replacement Cards		$40.00		$40.00
4900	Town Allocation	$285,450.00	$318,588.00	$279,453.00	$279,463.00
4910	Reserves (Note B)				
77	Sales	$75.00			
	TOTAL REVENUE	$312,860.88	$406,007.00	$387,305.97	$357,446.40

COA NO.	EXPENSE	2022 ACTUAL	2022 BUDGET	2021 ACTUAL	2021 BUDGET	
5010	Advertising/Printing	$585.02	$1,050.00	$1,100.85	$1,050.00	
5060	Bank/Credit Card Fees		$575.00	$195.59	$200.00	
5062	Chase - Scotiabank	$84.81	$1,000.00	$365.64	$1,000.00	
5100	Audit/Legal Fees	$4,366.46	$6,000.00	$1,008.54	$6,000.00	
5125	Accounting Fees	$4,332.44	$10,000.00	$15,043.93	$10,000.00	
5150	Beanstream Fees		$0.00	$49.00	$350.00	
5200	Course Fees/Accom./Travel	$1,764.88	$4,500.00	$409.49	$4,500.00	
5210	Board Expenses - Travel & hospitality	$101.58				
5250	Collection Purchases	$3,470.82	$1,000.00	$722.63	$1,000.00	Monies to be received back from CARLS budget
5255	Staff Education	$1,970.00	$2,000.00	$120.00	$2,000.00	
	Renovation Grant					
5310	Contracts (Copier) a/b combined with 5500		$2,600.00		$2,600.00	
5350	Capital - Furniture/Equipment	$1,923.99	$4,000.00	$1,585.77	$9,000.00	
5360	Building Maintenance	$581.87	$1,000.00	$622.97	$600.00	
5365	Building (combine with 5360)			$439.87		
5400	Chinook Arch Membership Fees	$32,504.00	$31,096.27	$33,286.19	$33,000.00	
5410	Chinook Arch Libraries (Damage Fees)	$103.72	$200.00	$1,323.44	$200.00	
5500	Equipment Rental (Copier) Repairs/Contract	$3,198.59	$2,900.00	$3,567.44	$2,800.00	
5555	Insurance	$3,305.85	$3,500.00	$3,080.82	$3,500.00	
5600	Janitorial - Services, Toiletries, Uniform	$19,543.74	$30,000.00	$21,020.97	$34,000.00	
5615	Licence/Dues	$525.00	$0.00	$300.00	$0.00	
5630	Memberships (ALTA/AUMA/LAA)	$101.37	$525.00	$129.71	$525.00	
5690	Interest & Bank charges Expense	$667.60	$0.00	$544.65	$200.00	
5700	Office Supplies	$2,332.28	$7,500.00	$5,325.78	$8,000.00	
5720	Fundraising/Other Expenses (Parade etc)		$3,500.00		$3,500.00	
5730	Hockey Canada Grant Expense			$2,128.10		
5760	Periodicals	$944.10	$4,000.00	$2,537.86	$4,000.00	
5800	Postage/Shipping	$104.24	$1,000.00	$180.24	$350.00	
5820	Programs	$1,659.54	$5,000.00	$700.53	$5,670.00	
5830	Retiring Allowance	$7,600.00				
5850	Salaries	$141,385.36	$225,534.00	$164,055.59	$195,882.73	
5851	Employee Benefits	$2,517.22	$7,675.00	$1,783.75	$5,000.00	
5855	WCB Expense	$692.00	$800.00	$725.74	$1,500.00	
5861	CPP Expense	$6,087.45	$11,000.00	$8,344.40	$10,000.00	
5873	EI Expense	$2,876.24	$5,600.00	$3,858.78	$5,200.00	
5880	Staffing Expense	$704.40	$1,000.00	$571.03	$2,000.00	
5900	Telephone/Fax	$963.10	$3,800.00	$1,534.02	$3,600.00	
5920	Gas	$4,814.58	$7,000.00	$5,413.21	$7,600.00	
5930	Water - Town of Taber	$2,045.81	$3,600.00	$3,128.97	$3,600.00	
5950	Power	$11,948.73	$16,000.00	$16,180.13	$16,000.00	
5960	Volunteer Expenses		$350.00		$350.00	
5991	Suspense		$0.00	$356.33	$0.00	
5992	Cash Short/Over	$40.78	$0.00	-$0.75	$0.00	
5993	Jingle Sale Refund		$0.00	$105.00	$0.00	
5994	Alarm Monitoring Expense		$0.00	$313.35	$0.00	
	NHSP Grant	$2,878.82				
6000	GST Recovery			$378.69		
	TOTAL EXPENSES	$268,711.87	$406,007.27	$322,910.26	$387,077.73	
	BUDGET OVER/UNDER	$44,249.03	-$0.27	$64,395.71	-$29,631.27	

NOTES: A) Community Initiatives Grant applications can only be approved once every 5 years. 2024 is next.
B) The library has no reserve fund.

Town of Taber

COMMUNITY GRANT APPLICATION FORM

Is this project (please check one)

☐ Ongoing (weekly/monthly)
☒ A onetime project/event

NAME OF PROJECT/PROGRAM/EVENTBEING APPLIED FOR: Christmas Concert 2023

DATE: October 11, 2022

ORGANIZATION CONTACT INFORMATION

Name of Organization:	St. Patrick School
Mailing Address:	5302 48 St. Taber, AB T1G 1H3
Phone Number:	403-223-3352
Website/E-mail	mankowk@holyspirit.ab.ca
Incorporation Number (Societies Act)	

PRIMARY CONTACT FOR THIS GRANT APPLICATION

Name and Title:	Michelle Nevil, Principal or Kelly Mankow, Admin Asst
Phone Number:	403-223-3352
E-mail:	nevilm@holyspirit.ab.ca or mankowk@holyspirit.ab.ca

CHECKLIST: These documents must be submitted to the Town of Taber with this Application

X	Completed application form
	List of Board of Directors (include names, board positions and phone numbers)
	Organization's financial information (most recent financial statements audited)
	List of other organizations supporting this Project/Other funding sources
	Project Budget

1. PROJECT INFORMATION:

Project for which funding is being requested:	Christmas Concert and Set/up Decorating
Date of function: Specify setup/takedown	Dec 13, 2022 Decorate, Dec 14 Concert
Projected completion date:	
Category: (check one)	☐ Culture ☐ Facilities ☐ Recreation – Aquafun Centre ☐ Recreation – Sportsfields ☑ Recreation – Auditorium ☐ Special Activities

Aud
Dec 13 4@36.50
14 12.5@36.50
= 602.25
Meeting
Dec 14 6 Hrs @ 21.25
= 127.50
Total 729.75

Overview Statement describing the project (community need, target group, activities, etc.):
The staff and students of St. Patrick School wish to hold their annual Christmas concert to show off their talents and celebrate the spirit of Christmas with our parents and community. The auditorium is the only venue in the community large enough for us to host the concert. We would like to request a full waiver for the civic auditorium and meeting rooms. The school's educational budget is unable to cover the expense of renting the facility. Also, seeing as there are only two meeting rooms available now, we are wondering if there is any additional space for 2 of our classes to go while waiting for their turn on the stage while the performance is going on.

Who in the community will benefit from this project? Is it open to the general public?
The opportunity for our students to participate in a public performance is invaluable. It gives them a sense of pride, accomplishment, and community. Parents, extended family, and community members have the opportunity to see the children of St. Patrick's perform The concert is open to the public. The students are very proud of the work they have put into their performances and look forward to showcasing their talents to the community.

Number of Taber residents who will benefit from this project:
Every year the auditorium if filled to capacity for our concert. At minimum there are 700 people from the Taber community in attendance. However, we realize there are new restrictions in place that we will have to follow.

Volunteer Participation:
a) Number of volunteers involved: The entire staff of St. Patrick School (25), plus our school council (approx. 10) are involved in the preparation and performance of the concert.
b) In what roles/activities will they be involved: Staff plan and prepare the students for the concert and clean up afterward. School council sets up, decorates and helps clean up after the concert.

Community: How will the Community learn about the project?
The concert is advertised on our school website, facebook page, monthly newsletter and the Town of Taber electronic sign.

Evaluation: How will your organization measure the success of the completed project?
We will measure our success by the number of attendees and feedback from the community as well as the joy it brings our students.
How will your organization provide recognition for the Town of Taber's contribution?
We will provide personal written thank you notes from the school as well as acknowledging the Town's contribution in the concert program, school newsletter, website and facebook page.

Other Comments?
We appreciate having the use of the auditorium for our concert. It has allowed us to build a strong tradition of celebrating and honoring our students, staff, parents and those in our community.

2. FINANCIAL INFORMATION:

Grant/waiver amount requested:	Full Waiver $729.75 MP.
Grant/waiver amount requested represents what % of total budget:	100 %
Have you received previous funding/waivers from the Town of Taber in past years? If so, please elaborate the purpose and the total grant/waiver amount received:	In the past, the Town has always been supportive of our concert.
If your request is not fully funded by Council, can you complete your project/event:	If a large portion of the cost is covered, we could probably still hold our event but with no waiver, we would not be able to.

Please attach a detailed budget of the event including itemized revenue/expenses (if not applicable, please explain the reason on the box below).
We do not have any income from these events. We have a silver collection at the door with proceeds going to a charity like Holy Childhood or the Taber Food Bank.

The undersigned verifies that the information provided in this accounting form is correct and complete. The current President or Treasurer of the organization must sign this application.

	Michelle Nevil, Principal
Signature of President/Treasurer	Name (please print)
403-223-3352	October 11, 2022
Phone Number	Date

This information is collected for the purposes of determining eligibility of an applicant to receive a Town of Taber grant, and is collected pursuant to the Freedom of Information and Protection of Privacy Act.

If you or your organization has any questions regarding the Town of Taber, Grant Policy, this application, or the application process, please contact the Director of Recreation at (403) 382-9521 or direct (403) 223- 6019. Completed applications, with all required documents, can be submitted to the Director of Recreation:

Regular Mail or Courier:	Fax:	E-mail:
Town of Taber Recreation Board Attention: Director of Recreation 4900 A 50 ST Taber, Alberta, T1G 1T1	(403) 223-5530	Recreation@taber.ca

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Recreation Board Request for Decision

Meeting Date: November 3, 2022

Subject:
Information for the Recreation Board

Recommendation:

“No motion required"

Background:
This communication is provided simply as information for the Recreation and no comment is needed. In some cases, thought, the Recreation Board may wish to seek clarification on the matter from Administration, or even challenge the matter through discussion. Placing the information on the Recreation Boards agenda allows these opportunities:

September

1. The Aquafun Centre is in the process of changing over their swim lessons to Lifesaving Society, as Red Cross Program is obsolete as of Dec 31, 2022
2. Football fields and arenas are both in full swing
3. Annual shutdown is complete and successful
4. Irrigation project at the Trout Pond is complete and since been winterized with all other parks and green spaces
5. Aquafun’s leisure tank replacement Capital Project completed
6. Tennis/pickleball and Spray Park Closed for the season
7. Sponsored FREE Public Skating has begun Fridays (6:45-7:45 Lg ice), Saturdays/Sundays (1-3 Sm ice)
8. Water Fight Nights at the pool began and run each Wednesday through to end of December and have been a huge hit
9. Community Centre Drop-ins started up after a break over the summer and are starting to pick up once again
10. Mural project of the Community Beautification Project was completed
11. Facilitated and worked with events such as Wonders of Wizardry
12. Working on the upcoming Capital/Operating Budgets

Summer
1. VerSet Hockey Camp had another successful year
2. Kinsmen Club Youth Swims continued to August 31
3. Farmers’ Markets ran on Thursdays weekly
4. Movie in the park Aug 5

5. Food Truck Festival (July 23)
6. Facilitated and worked events such as boxing event (Aug 13), Cornfest and numerous church events

Legislation / Authority:
N/A

Strategic Plan Alignment:
General information therefore does not specifically apply

Financial Implication:
Costs will be associated with various items listed above as per the 2022-Operating budget

Service Level / Staff Resource Implication:
Staff resources to be utilized for all items listed above

Justification:
To keep the Recreation Board informed of current municipal information and correspondences

Alternative(s):

1. The Recreation Board could seek clarification on any matters from Administration

2. The Recreation Board could discuss, in depth, any of the matters raised by the communication and take action through a resolution

Attachment(s):

APPROVALS:

Originated By:
Marty Planger

Chief Administrative Officer (CAO) or Designate: _____