



AGENDA

SPECIAL MEETING OF THE COUNCIL OF THE TOWN OF TABER, TO BE HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON WEDNESDAY, OCTOBER 5, 2022 AT 5:00 PM.

	<u>MOTION</u>
1. CALL TO ORDER	
2. ADOPTION OF THE AGENDA	X
3. PUBLIC HEARINGS	
4. ADOPTION OF THE MINUTES	
5. BUSINESS ARISING FROM THE MINUTES	
6. BYLAWS	
7. ACTION ITEMS	
8. DELEGATIONS	
ITEM No.8.1 Chinook Arch Regional Library System, Town of Taber 2023-2026 Budget Consideration	X
ITEM No.8.2 Taber and District Chamber of Commerce, Town of Taber 2023-2025 Budget Consideration	X
ITEM No.8.3 Taber Public Library, Town of Taber 2023-2025 Budget Consideration	X
ITEM No.8.4 Taber Communities in Bloom, Town of Taber 2023-2025 Budget Consideration	X
ITEM No.8.5 Taber Food Bank, Town of Taber 2023-2025 Budget Consideration	X
ITEM No.8.6 Taber and District Handi-Bus Association, Town of Taber 2023-2025 Budget Consideration	X
ITEM No.8.7 Taber Irrigation Impact Museum, Town of Taber 2023-2025 Budget Consideration	X
9. MEDIA INQUIRIES	
10. CLOSED SESSION	
11. OPEN SESSION	
12. CLOSE OF MEETING	X



Council Request for Decision

Meeting Date: October 5, 2022

Subject:

Chinook Arch Regional Library System, Town of Taber 2023-2026 Budget Consideration

Recommendation:

The Town of Taber approves the Chinook Arch Library Board 2023-2026 Municipal Levy Schedule, as follows:

Year	Proposed Municipal Levy	Annual Increase (\$)	Annual Increase (%)	Library Board Fee	Total Proposed Levy	Total Levy Annual Increase
Current	\$ 7.76				\$ 11.33	
2023	\$ 7.93	\$ 0.17	2.19%	\$ 3.57	\$ 11.50	1.50%
2024	\$ 8.09	\$ 0.16	2.02%	\$ 3.57	\$ 11.66	1.39%
2025	\$ 8.22	\$ 0.13	1.61%	\$ 3.57	\$ 11.79	1.11%
2026	\$ 8.32	\$ 0.10	1.22%	\$ 3.57	\$ 11.89	0.85%

Background:

Chinook Arch is primarily funded through a per capita member levy that is set by the Chinook Arch Library Board. Any proposed increase to the member levy must be approved by 2/3 of member councils representing 2/3 of the total member population.

A representative from the Chinook Arch Regional Library System will be presenting their request for funding for Council consideration in the Town of Taber's 2023- 2026 budget deliberations.

Legislation / Authority:

MGA S.242

Strategic Plan Alignment:

Define and Practice Good Governance

Financial Implication:

Currently unquantifiable due to multiple considerations related to possible Council direction.

Chinook Arch Regional Library System 2022 Funding amount was \$74,646.00. They are requesting a proposed 1.5% Total Levy Annual Increase in 2023 for a total request of \$101,913.00, a 1.39% increase in 2024, a 1.11% increase in 2025, and a 0.85% increase in 2026.

The following chart shows the 2023-2026 Municipal Levy Schedule, with proposed increases listed in dollars and percentages:

Year	Proposed Municipal Levy	Annual Increase (\$)	Annual Increase (%)	Library Board Fee	Total Proposed Levy	Total Levy Annual Increase
Current	\$ 7.76				\$ 11.33	
2023	\$ 7.93	\$ 0.17	2.19%	\$ 3.57	\$ 11.50	1.50%
2024	\$ 8.09	\$ 0.16	2.02%	\$ 3.57	\$ 11.66	1.39%
2025	\$ 8.22	\$ 0.13	1.61%	\$ 3.57	\$ 11.79	1.11%
2026	\$ 8.32	\$ 0.10	1.22%	\$ 3.57	\$ 11.89	0.85%

Service Level / Staff Resource Implication:

No change in service levels

Justification:

This information is required to ensure the funding request from the Chinook Arch Regional Library System is included in the 2023 - 2026 budget deliberations.

Alternative(s):

1. Council requests further information.
2. Council requests Administration to include an amended amount in the Town of Taber 2023-2026 budget deliberations.
3. Council requests Administration not to include the request for funding from the Chinook Arch Regional Library System in budget deliberations for 2023-2026

Attachment(s): Chinook Arch Regional Library System Presentation



APPROVALS:

Originated By: John Orwa

Chief Administrative Officer (CAO) or Designate: _____

Memo

September 12, 2022

To: Town of Taber Mayor and Council

From: Vic Mensch, Chair of the Chinook Arch Library Board

Re: Chinook Arch Library Board 2023-2026 Budget and Member Levy

Chinook Arch Regional Library System provides a cost-efficient way for municipalities in southwestern Alberta to collaborate with neighbouring communities to ensure that all area residents can experience the life-changing power of public libraries. As a member-driven regional service organization made up of 41 member municipalities, Chinook Arch's mission is to support thriving libraries and thriving communities. We are excited about our 2023-2026 Plan of Service (see attached) and what it means for libraries and library users in your area!

Chinook Arch is primarily funded through a per capita member levy that is set by the Chinook Arch Library Board. Any proposed increase to the member levy must be approved by 2/3 of member councils representing 2/3 of the total member population (27 councils representing 138,075 residents).

The proposed 2023-2026 Levy Schedule includes modest increases in each of the four years. The Board believes that this proposed schedule will allow Chinook Arch to continue to support its member libraries while addressing rising costs associated with inflation and high energy prices. Thanks to the 5% levy reduction Chinook Arch instituted in 2021, the proposed 2023-2026 levies are lower than 2019-2022 levies that were approved by councils in 2018.

The following chart shows the 2023-2026 Municipal Levy Schedule, with proposed increases listed in dollars and percentages:

Year	Proposed Municipal Levy	Annual Increase (\$)	Annual Increase (%)	Library Board Fee	Total Proposed Levy	Total Levy Annual Increase
Current	\$ 7.76				\$ 11.33	
2023	\$ 7.93	\$ 0.17	2.19%	\$ 3.57	\$ 11.50	1.50%
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2025	\$ 8.22	\$ 0.13	1.61%	\$ 3.57	\$ 11.79	1.11%
2026	\$ 8.32	\$ 0.10	1.22%	\$ 3.57	\$ 11.89	0.85%

We respectfully request that your council pass a resolution on the proposed 2023-2026 Municipal Levy Schedule. Kindly forward a copy of the council resolution to Chinook Arch.

Proposed resolution:

“The (Name of Municipality) approves the Chinook Arch Library Board 2023-2026 Municipal Levy Schedule.”

Chinook Arch CEO Robin Hepher would be pleased to attend a council meeting to answer questions about the plan of service, budget, and member levy. To arrange a presentation, please phone 403-380-1500 or email arch@chinookarch.ca

(encl.)



CHINOOK
ARCH REGIONAL
LIBRARY SYSTEM

PLAN OF SERVICE

2023 - 2026

PLAN OF SERVICE THEMES

1 Getting Butts Back in the Library

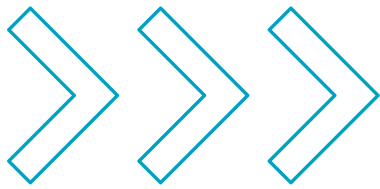
2 Programming/Programming Support

3 Community Outreach

4 Technology Support

5 Language Learning/Serving Immigrant Communities





Getting Butts Back in the Library



Identified Need

In the wake of the COVID-19 pandemic, attendance at libraries is still recovering. Other challenges persist, including a lack of awareness about the services and programs available at the library.



Key Activities

- Explore the use of targeted marketing (email, social media) to encourage library use by members of the public
- Develop system-wide contests, games, etc. designed to draw people into the library
- Develop customized/curated information packets aimed at specific groups of users (eg. home schoolers) highlighting ways in which the library can make their lives easier
- Explore the creation of a “library of experts” that can deliver in-library programming
- Explore ways to centrally support in-library programming from a funding standpoint, eg. subsidizing mileage and fees of presenters
- Assist libraries with measuring library visits through the provision of the door counters



Output Measures

- Library use and attendance as measured by door counters
- Attendance at library programs and events
- Number of events held at libraries
- Turnover rates of specific genres in response to customized recommendations

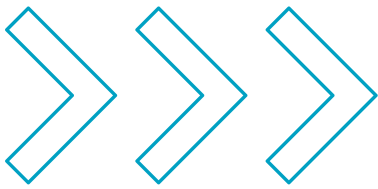


Impact

- The library is a community hub that provides relevant, high-quality programs and services to visitors
- The library is able to offer consistently high quality programming that meets the needs of its community
- Identified target groups are more likely to access library resources
- Patron reporting that their engagement with library collections, services, and programs is positively impacted by targeted communication



2



Programming/ Programming Support



Identified Need

Libraries would like to offer more programming, but face many challenges, including: limited resources, marketing and promotion, and more.



Key Activities

- Develop a collection of programming kits that are unique, relevant, fun, and easy for library staff to use
- Explore communication strategies that highlight the library as a potential partner for other organizations that are delivering services in the area
- Develop strategies for sharing/replicating successful programs across the region
- Explore hiring staff to coordinate and/or deliver programming at member libraries



Output Measures

- Number of programming kits created and used by member libraries
- Number of partnerships developed for program delivery
- Number of programs shared across the region
- Number of person hours invested in programming and programming support

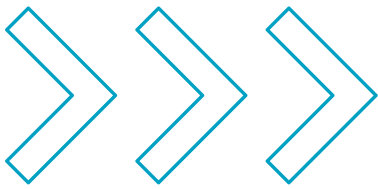


Impact

- Member libraries are a destination for engaging and educational programming for a wide range of demographics
- Libraries are seen as a preferred partner for other organizations in the community
- Attendance at library programs increases



3



Community Outreach



Identified Need

Many members of the community still aren't aware of all that the library has to offer, and some may never enter the library building. How can libraries get out into the community to meet people where they're at?



Key Activities

- Explore the development of "Pop-Up" library kits to allow libraries to offer services off-site
- Develop display units and outreach kits to assist libraries in promoting their services at fairs, markets, meetings, etc.
- Attend inter-agency meetings, etc. to gain awareness of what's happening in communities and to identify potential partners
- Explore directly supporting member libraries in offering community outreach



Output Measures

- Use of the "Pop-Up" library kits
- Number of books signed out/memberships created at Pop-Up library events
- Use of the tabletop displays
- Attendance at inter-agency meetings

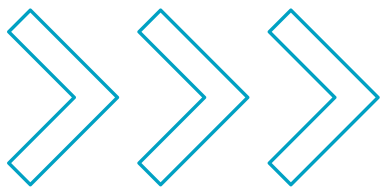


Impact

- Community members are more aware of the library
- Library services are extended to people who otherwise might not have access



4



Technology Support

Identified Need

Keeping up with technological change is difficult when funds and resources are limited. Libraries face challenges in maintaining/replacing computers and other IT equipment, and in keeping up with trends in consumer electronics.

Key Activities

- Explore ways to assist libraries with technology replacement
- Explore system-wide implementation of a point of sale system
- Explore system-wide implementation of a “print from mobile device” system
- Explore print management software for in-library use
- Explore strategies for developing digital literacy for seniors and recent immigrants
- Expand Wi-Fi hot spot lending program

Output Measures

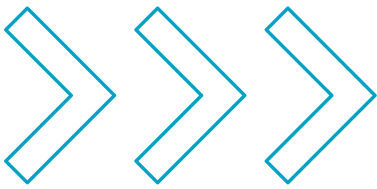
- Number of computers/devices updated annually
- Use of point of sale system
- Use of mobile printing system/print management software
- Number of digital literacy training sessions attended
- Number of Wi-Fi hot spots available/loaned

Impact

- The library offers reliable, fast access to printing and other technologies
- Library technology is current, sustainable, and secure
- Residents feel confident navigating their devices and software
- Residents enjoy more equitable access to the internet and enhanced participation in the digital economy



5



Language Learning/ Serving Immigrant Communities



Identified Need

Communities are seeing an increase in the number and variety of immigrant populations. Libraries have many services to offer members of immigrant groups, but face challenges in getting the word out and in providing services that are helpful and appropriate.



Key Activities

- Improve online access to resources for English language learners
- Explore the development of shared collections aimed developing literacy
- Explore the development of shared collections for language learning
- Develop lists of resources for recent immigrants
- Provide opportunities for professional development for library staff in the area of serving recent immigrants
- Develop partnerships with community organizations that are working with immigrant populations
- Identify funding sources from governmental and NGO agencies working in the immigrant settlement sector



Output Measures

- Circulation of literacy and language learning collections
- Usage of online language learning resources
- Attendance at professional development sessions
- Partnerships developed



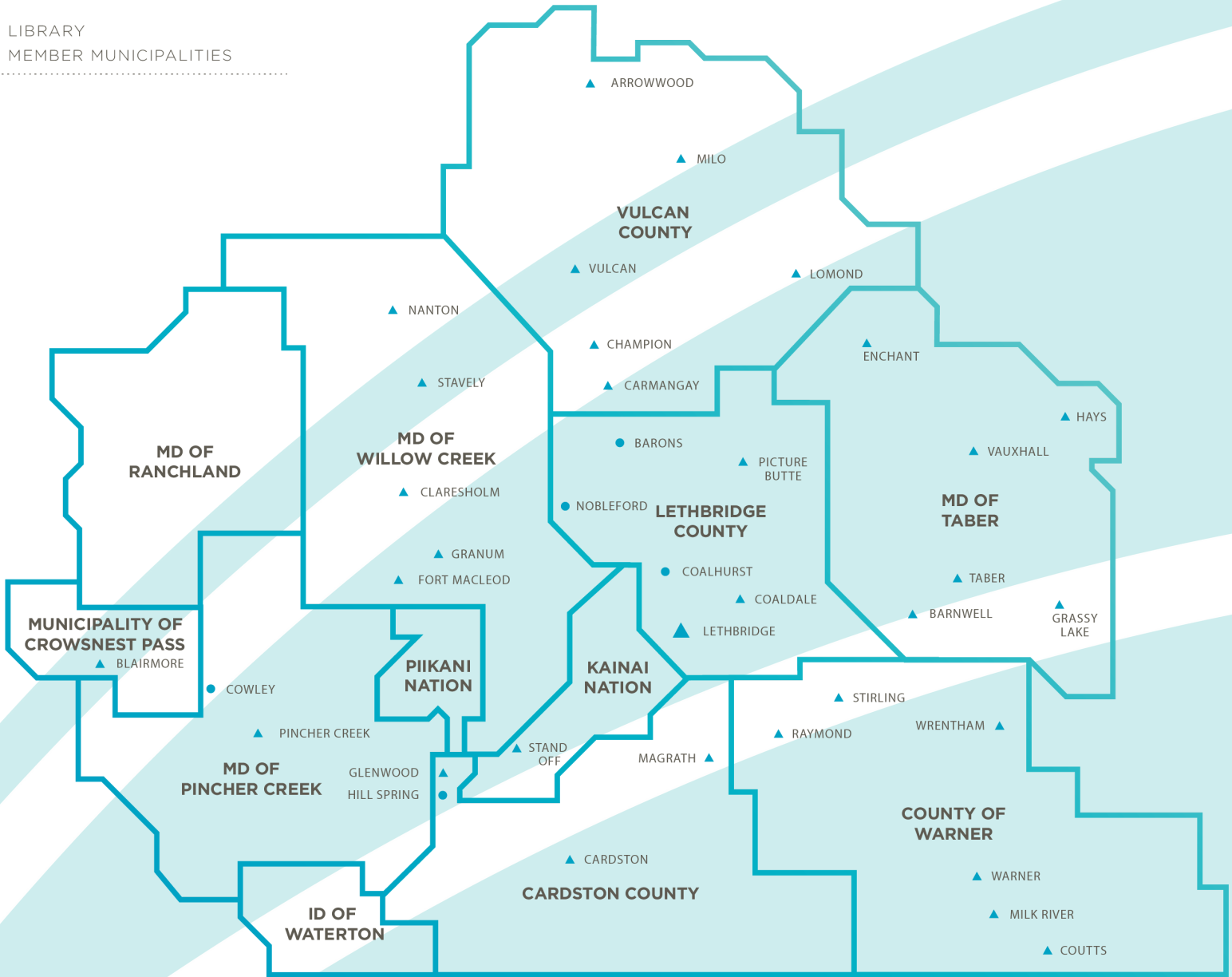
Impact

- The library is a partner with other community organizations supporting recent immigrants
- Recent immigrants use library resources to improve their lives
- Partner organizations and immigrants see the library as a key access point for resources and support



THRIVING LIBRARIES. THRIVING COMMUNITIES.

- ▲ LIBRARY
- MEMBER MUNICIPALITIES



Contact Us

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www.chinookarch.ca



CHINOOK
ARCH REGIONAL
LIBRARY SYSTEM



Council Request for Decision

Meeting Date: October 5, 2022

Subject:

Taber and District Chamber of Commerce, Town of Taber 2023-2025 Budget Consideration

Recommendation:

That Council requests Administration to include the requested budget amount of \$25,000.00 from Taber and District Chamber of Commerce for consideration in the Town of Taber 2023 – 2025 budget deliberations.

Background:

A representative from the Taber and District Chamber of Commerce will be presenting their request for funding for Council consideration in the Town of Taber's 2023- 2025 budget deliberations.

Legislation / Authority:

MGA S.242

Strategic Plan Alignment:

Define and Practice Good Governance

Financial Implication:

Currently unquantifiable due to multiple considerations related to possible Council direction.

Taber and District Chamber of Commerce 2022 Funding was in the amount of \$22,000.00. They are requesting an additional amount of \$3,000.00, for a total request of \$25,000.00 for each operating budget for the years 2023 – 2025.

Service Level / Staff Resource Implication:

No change in service levels

Justification:

This information is required to ensure the funding request from the Taber and District Chamber of Commerce is included in the 2023 - 2025 budget deliberations.



Alternative(s):

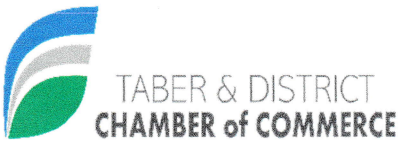
1. Council requests further information.
2. Council requests Administration to include an amended amount in the Town of Taber 2023-2025 budget deliberations.
3. Council requests Administration not to include the request for funding from the Taber and District Chamber of Commerce in budget deliberations for 2023-2025

Attachment(s): Taber and District Chamber of Commerce Letter
Taber and District Chamber of Commerce Financial Statements

APPROVALS:

Originated By:
John Orwa

Chief Administrative Officer (CAO) or Designate: _____



4702A 50st, Taber AB T1G 2B6
403-223-2265
taberchamber@gmail.com

September 19, 2022

John O. Orwa, MBA, CPA, CGA
Town of Taber
4900 A – 50 Street
Taber, AB
T1G 1T1

Dear Mr. Orwa & Council,

Thank you for your continued support of our efforts to promote local business. As a non-profit Chamber of Commerce, we believe that we perform a vital role in our community and as a result, are requesting annual funding of \$25,000 for 2023, 2024 and 2025. This funding is for:

- Tourist Information Centre, which would assist in the wages of individuals from May 1 to August 31;
- Annual Parade;
- Diamond sponsorship for Cornfest;
- Maintain inventory of tables and chairs as needed for community rentals;
- Annual Chamber Membership; and
- Constructing and administering the new Chamber building.

We look forward to hearing from you and thank you for your consideration.

Please find attached a copy of our most recent financial statements for the year ended September 30, 2021. As our year end is in September, our current year's statements won't be available until early 2023.

Sincerely,

Bruce Warkentin, CPA, CA, CBV
Director
Taber & District Chamber of Commerce

Financial Statements of

**TABER & DISTRICT
CHAMBER OF
COMMERCE**

And Independent Practitioners' Review Engagement
Report thereon

Year ended September 30, 2021
(Unaudited)



KPMG LLP
3410 Fairway Plaza Road South
Lethbridge AB T1K 7T5
Canada
Tel 403-380-5700
Fax 403-380-5760

INDEPENDENT PRACTITIONERS' REVIEW ENGAGEMENT REPORT

To the Members of Taber & District Chamber of Commerce

We have reviewed the accompanying financial statements of Taber & District Chamber of Commerce, which comprise the balance sheet as at September 30, 2021, the statement of earnings and statement of cash flows for the year then ended, and notes, comprising a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioners' Responsibility

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.



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Conclusion

Based on our review, nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of Taber & District Chamber of Commerce as at September 30, 2021, and its results of operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

KPMG LLP

Chartered Professional Accountants

Lethbridge, Canada

February 7, 2022

TABER & DISTRICT CHAMBER OF COMMERCE

Balance Sheet

September 30, 2021, with comparative information for 2020
(Unaudited)

	2021	2020
Assets		
Current assets:		
Cash	\$ 768,303	\$ 262,360
Short-term investment	500,000	-
Accounts receivable	18,895	16,105
Inventory (note 2)	5,115	6,403
	<u>1,292,313</u>	<u>284,868</u>
Capital assets (note 3):		
Capital assets	213,821	134,079
Less accumulated amortization	53,118	50,405
	<u>160,703</u>	<u>83,674</u>
	<u>\$ 1,453,016</u>	<u>\$ 368,542</u>
Liabilities		
Current liabilities:		
Accounts payable and accrued liabilities	\$ 5,441	\$ 4,943
Payroll liabilities	-	1,048
Deferred revenue	34,622	41,040
	<u>40,063</u>	<u>47,031</u>
Town of Taber debenture	989,135	-
Deferred capital contributions (note 4)	8,802	9,691
Loans payable	60,000	40,000
	<u>1,098,000</u>	<u>96,722</u>
Net assets:		
Internally restricted funds	100,000	100,000
Unrestricted net assets	170,726	97,836
Net assets invested in capital assets	84,290	73,984
	<u>355,016</u>	<u>271,820</u>
Government assistance (note 7)		
	<u>\$ 1,453,016</u>	<u>\$ 368,542</u>

See accompanying notes to unaudited financial statements.

On behalf of the Board:

TABER & DISTRICT CHAMBER OF COMMERCE

Statement of Earnings

Year ended September 30, 2021, with comparative information for 2020

(Unaudited)

	2021	2020
Revenue:		
General/Tourist information centre (note 6)	\$ 141,002	\$ 104,630
Cornfest	240,437	25,962
Annual dinner	-	12,200
Winter Festival	2,400	2,400
Amortization of deferred capital contributions	889	1,112
	<u>384,728</u>	<u>146,304</u>
Expenses:		
General/Tourist information centre (note 6)	131,025	101,973
Cornfest	166,822	19,518
Annual dinner	-	13,179
Winter Festival	972	4,150
Amortization	2,713	3,179
	<u>301,532</u>	<u>141,999</u>
Excess of revenue over expenses	<u>\$ 83,196</u>	<u>\$ 4,305</u>

See accompanying notes to unaudited financial statements.

TABER & DISTRICT CHAMBER OF COMMERCE

Statement of Cash Flows

Year ended September 30, 2021, with comparative information for 2020

(Unaudited)

	2021	2020
Cash provided by (used in):		
Operations:		
Excess of revenue over expenses	\$ 83,196	\$ 4,305
Items not involving cash:		
Amortization	2,713	3,179
Amortization of deferred capital contributions	(889)	(1,112)
	85,020	6,372
Changes in non-cash operating working capital:		
Increase in short-term investment	(500,000)	-
Accounts receivable	(2,790)	11,185
Inventory	1,288	(116)
Accounts payable and accrued liabilities	498	-
Payroll liabilities	(1,048)	1,048
Deferred revenue	(6,418)	32,144
Increase in loans payable	1,009,135	40,000
	585,685	90,633
Financing:		
Increase in deferred capital contributions	-	3,000
Investing:		
Purchase of capital assets	(79,742)	(71,273)
Increase in cash	505,943	22,360
Cash and cash equivalents, beginning of year	262,360	240,000
Cash and cash equivalents, end of year	\$ 768,303	\$ 262,360

See accompanying notes to unaudited financial statements.

TABER & DISTRICT CHAMBER OF COMMERCE

Statement of Changes in Net Assets

Year ended September 30, 2021

	Unrestricted Net assets	Net assets invested in capital assets	Internally restricted funds	Total 2021	Total 2020
Balance, beginning of year	97,836	73,984	100,000	271,820	267,516
Excess of revenue over expenses	83,196	--	--	83,196	4,304
Amortization	2,713	(2,713)	--	--	--
Amortization of deferred capital contributions	(889)	889	--	--	--
Purchase of capital assets	(79,742)	79,742	--	--	--
Deferred capital contributions	--	--	--	--	--
Net debt associated with capital assets	67,612	(67,612)	--	--	--
	\$ 170,726	\$ 84,290	\$ 100,000	\$ 355,016	\$ 271,820

See accompanying notes to unaudited financial statements.

TABER & DISTRICT CHAMBER OF COMMERCE

Notes to Financial Statements

Year ended September 30, 2021
(Unaudited)

Nature of operations:

Taber & District Chamber of Commerce (the "Chamber") is a not-for-profit organization incorporated under the Societies Act of Alberta. The Chamber was established to assist in the development of business in the Town of Taber and surrounding area. The Chamber qualifies as a non-profit organization for income tax purposes and is exempt from income tax under the provisions of the Income Tax Act.

1. Significant accounting policies:

These financial statements are prepared in accordance with Canadian accounting standards for not-for-profit organizations in Part III of the CPA Canada Handbook - Accounting. The Chamber's significant accounting policies are as follows:

(a) Cash and cash equivalents:

Cash and cash equivalents include cash on hand and short-term deposits, which are highly liquid with original maturities of less than three months from the date of acquisition.

(b) Inventory:

Inventory is valued at the lower of cost and net realizable value with cost being determined using the first-in, first-out method.

(c) Capital assets:

Capital assets are stated at cost, less accumulated amortization. Amortization is provided using the declining balance method and following annual rates:

Asset	Rate
Float, stage & signs	20%
Computer equipment	30%
Equipment	20%

Capital assets are reviewed for impairment whenever events or changes in circumstances indicate that the asset no longer has any long-term service potential to the Chamber. Any such impairment is measured by a comparison of the carrying amount of an asset to estimated residual value.

TABER & DISTRICT CHAMBER OF COMMERCE

Notes to Financial Statements (continued)

Year ended September 30, 2021
(Unaudited)

1. Significant accounting policies (continued):

(d) Revenue recognition:

The Chamber follows the deferral method of accounting for contributions. Externally restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Contributions restricted for the purchase of capital assets are deferred and amortized into revenue on the same basis as the amortization expense related to the capital asset. Externally restricted investment income is recognized as revenue in the year in which the related expenses are recognized, internally restricted investment income is recognized as revenue when earned.

(e) Contributed services:

Volunteers contributed time to assist the Chamber in carrying out its operations. Because of the difficulty in determining the fair value, contributed services are not recognized in the financial statements.

(f) Financial instruments:

Financial instruments are recorded at fair value on initial recognition. Freestanding derivative instruments that are not in a qualifying hedging relationship and equity instruments that are quoted in an active market are subsequently measured at fair value. All other financial instruments are subsequently recorded at cost or amortized cost, unless management has elected to carry the instruments at fair value. The Chamber has not elected to carry any such financial instruments at fair value.

Transaction costs incurred on the acquisition of financial instruments measured subsequently at fair value are expensed as incurred. All other financial instruments are adjusted by transaction costs incurred on acquisition and financing costs, which are amortized using the straight-line method.

Financial assets are assessed for impairment on an annual basis at the end of the fiscal year if there are indicators of impairment. If there is an indicator of impairment, the Chamber determines if there is a significant adverse change in the expected amount or timing of future cash flows from the financial asset. If there is a significant adverse change in the expected cash flows, the carrying value of the financial asset is reduced to the highest of the present value of the expected cash flows, the amount that could be realized from selling the financial asset or the amount the Chamber expects to realize by exercising its right to any collateral. If events and circumstances reverse in a future year, an impairment loss will be reversed to the extent of the improvement, not exceeding the initial carrying value.

TABER & DISTRICT CHAMBER OF COMMERCE

Notes to Financial Statements (continued)

Year ended September 30, 2021
(Unaudited)

1. Significant accounting policies (continued):

(g) Use of estimates:

The preparation of the financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the year. Actual results could differ from those estimates.

2. Inventory:

	2021		2020	
Merchandise	\$	5,115	\$	6,403

3. Capital assets:

	2021		2020	
	Cost	Accumulated amortization	Net book value	Net book value
Building under construction	\$ 149,750	\$ -	\$ 149,750	\$ 71,273
Float, stage & signs	28,790	22,956	5,834	7,292
Computer equipment	6,650	5,263	1,387	445
Equipment	28,631	24,899	3,732	4,664
	\$ 213,821	\$ 53,118	\$ 160,703	\$ 83,674

Building under construction was not completed and therefore not amortized during the year.

TABER & DISTRICT CHAMBER OF COMMERCE

Notes to Financial Statements (continued)

Year ended September 30, 2021

(Unaudited)

4. Deferred capital contributions:

	2021	2020
Balance, beginning of year	\$ 9,691	\$ 7,803
Less amount amortized in the year	(889)	(1,112)
Additions during the year	-	3,000
Balance, end of year	\$ 8,802	\$ 9,691

5. Financial risks and concentration of risk:

Credit risk:

The Chamber is exposed to credit risk on the accounts receivable. At September 30, 2021, one (2020 - one) customer accounted for 60% (2020 - 100%) of receivables. The Chamber believes that there is minimal risk associated with the collection of these amounts.

It is management's opinion that the Chamber is not exposed to significant currency, market or interest rate risks arising from its financial instruments unless otherwise discussed.

6. General/Tourist information centre

	2021	2020
Municipal District of Taber	\$ 16,000	\$ 16,000
Town of Taber	21,000	20,000
Memberships	31,745	29,562
Other	31,842	23,753
Grant revenue	40,415	15,315
Total revenues	141,002	104,630
Payroll expenses	65,401	63,118
Office	12,348	10,650
Professional fees	8,922	3,650
Advertising and promotion	5,616	4,180
Insurance	2,666	2,982
Other expenses	36,072	17,393
Total expenses	131,025	101,973
	\$ 9,977	\$ 2,657

TABER & DISTRICT CHAMBER OF COMMERCE

Notes to Financial Statements (continued)

Year ended September 30, 2021

(Unaudited)

7. Government assistance:

The Government of Canada created programs called the Temporary Wage Subsidy (“TWS”) and the Canada Emergency Wage Subsidy (“CEWS”) to provide wage assistance to companies who experience economic challenges resulting from the COVID-19 pandemic. During the year, the Organization met the eligibility requirements and received \$19,364 in government assistance.



Council Request for Decision

Meeting Date: October 05, 2022

Subject:

Taber Public Library, Town of Taber 2023-2025 Budget Consideration

Recommendation:

That Council requests Administration to include the requested budget amounts of \$324,959.76 for 2023, \$331,48.96 for 2024, and \$334,773.55 for 2025, from Taber Public Library for consideration in the Town of Taber 2023 – 2025 budget deliberations.

Background:

A representative from the Taber Public Library will be presenting their request for funding for Council consideration in the Town of Taber's 2023- 2025 budget deliberations.

Legislation / Authority:

MGA S.242

Strategic Plan Alignment:

Define and Practice Good Governance

Financial Implication:

Currently unquantifiable due to multiple considerations related to possible Council direction.

Service Level / Staff Resource Implication:

No change in service levels

Justification:

This information is required to ensure the funding request from the Taber Public Library is included in the 2023 - 2025 budget deliberations.

Taber Public Library 2022 Funding amount is \$318,588.00. They are requesting an additional 2% increase in 2023 for a total request of \$324,959.76, a 2% increase in 2024 for a total request of \$331,458.96, and a 1% increase in 2025 for a total request of \$334,773.55.



Alternative(s):

1. Council requests further information.
2. Council requests Administration to include an amended amount in the Town of Taber 2023-2025 budget deliberations.
3. Council requests Administration not to include the request for funding from the Taber Public Library in budget deliberations for 2023-2025

Attachment(s): Taber Public Library - 2023-2025 Budget Presentation

APPROVALS:

Originated By:
John Orwa

Chief Administrative Officer (CAO) or Designate: _____



2023-2025 Budget Presentation for Taber Public Library

2023 (\$324,959.76) – 2% increase

2024 (\$331,458.96) – 2% increase

2025 (\$334,773.55) – 1% increase

2021 (Requested)	\$365,250.15	(Actual)	\$279,463.00
2022 (Requested)	\$318,588.00	(Actual)	\$318,588.00

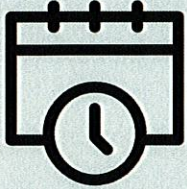
2023-2025 allocation to cover mandatory costs

- Fees
- Increase in utilities
- Cost of living increase
- Salaries – According to best practices, TPL should be staffing at a minimum level of 0.5 FTE/1000 population, which equals to 5.5 FTE for a hypothesized population of 9000. We are currently operation at a lesser equation of 4.09 FTE.
- Building/fixture/capital equipment upkeep
- Provincial Library grant is under review



Taber Public Library

Annual Report 2021



The library had **1,238** open hours in 2021!



1,345 people have a card at our library



16,815 people walked through our doors last year



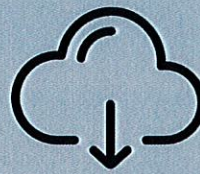
In addition to **36,933** website visits



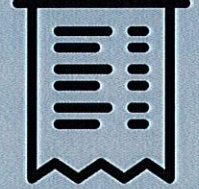
The library added **2,227** new items last year



Bringing the total collection to **32,784**



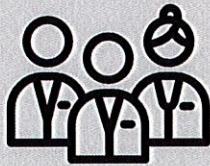
There were **12,832** downloads of e-Content



Contributing to a total of **56,118** checkouts!



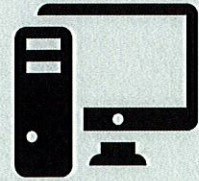
We lent our items to libraries outside of our system **8,307** times



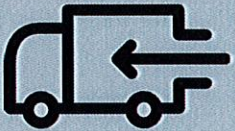
Our service is delivered by **6** dedicated staff



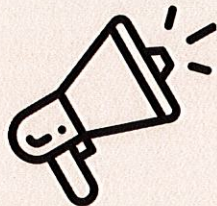
And **20** amazing volunteers



The library has **20** public computers



And brought in **10,698** items upon patron request



The library participated in **1** promotional events



Where **400** people heard our message



They were in use for a total of **14,504** hours!



We offered **30** programs for kids



27 for adults and seniors



And **11** for families



2,978 people attended in total!



There were also **7,310** connections to our Wi-Fi

COA NO.	REVENUE	2022 ACTUAL	2022 BUDGET	2023 BUDGET (2%)	2024 BUDGET (2%)	2025 BUDGET (1%)
4010	Book Repair/Replacement	\$251.78	\$120.00	\$200.00	\$200.00	\$200.00
4012	Community Foundation Grant (A)	\$7,250.00				
4050 **	Book Sale	\$847.51	\$0.00	\$750.00	\$750.00	\$750.00
4100	Donations/Fundraising	\$3,884.25	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00
4110	Room Rental	\$175.00		\$400.00	\$400.00	\$400.00
4150	Fines	\$1,440.53	\$6,000.00	\$2,000.00	\$2,000.00	\$2,000.00
4155	Chinook Arch Libraries (Income)	\$223.37	\$100.00	\$200.00	\$200.00	\$200.00
4200	General Grants					
4210	Employment Grants - YEP, YCW		\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00
4300	Interest	\$1,340.01	\$1,000.00	\$1,300.00	\$1,300.00	\$1,300.00
4350	Library Memberships - Town	\$4,561.00	\$5,900.00	\$6,000.00	\$6,000.00	\$6,000.00
4352	Library Memberships - MD/Other	\$1,225.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
4400	MD of Taber Grant		\$13,000.00	\$13,000.00	\$13,000.00	\$13,000.00
4500	Other Income					
4502	Christmas Jingle Sale	\$4,260.00		\$5,000.00	\$5,000.00	\$5,000.00
4505	Garage Sale	\$150.00				
4600	Photocopies, faxes, laminating, room rentals	\$1,807.45	\$4,500.00	\$2,500.00	\$2,500.00	\$2,500.00
4603	Earphone Sales	\$20.00		\$20.00	\$20.00	\$20.00
4700	Provincial Grant	\$46,509.00	\$47,259.00	\$46,509.00	\$46,509.00	\$46,509.00
4705	Community Initiatives Grant (Note A)		\$0.00	\$0.00	\$0.00	
4800	Replacement Cards		\$40.00	\$40.00	\$40.00	\$40.00
4900	Town Allocation	\$285,450.00	\$318,588.00	\$324,959.76	\$331,458.96	\$334,773.55
4910	Reserves (Note B)					
	TOTAL REVENUE	\$359,394.90	\$406,007.00	\$412,378.76	\$418,877.96	\$422,192.55

COA NO.	EXPENSE		2022 BUDGET	2023 BUDGET	2024 BUDGET	2025 BUDGET
5010	Advertising/Printing	\$585.02	\$1,050.00	\$1,050.00	\$1,050.00	\$1,050.00
5060	Bank/Credit Card Fees		\$575.00	\$575.00	\$575.00	\$600.00
5062	Chase - Scotiabank - CLOSED	\$64.81	\$1,000.00	\$0.00	\$0.00	\$0.00
5100	Audit/Legal Fees	\$4,366.45	\$6,000.00	\$7,000.00	\$7,500.00	\$7,500.00
5125	Accounting Fees	\$4,302.44	\$10,000.00	\$10,000.00	\$10,000.00	\$11,000.00
5200	Course Fees/Accom./Travel	\$1,764.89	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00
5210	Board Expenses - Travel & hospitality	\$101.58		\$1,000.00	\$1,000.00	\$1,000.00
5250	Collection Purchases	\$3,470.62	\$1,000.00	\$2,500.00	\$2,500.00	\$2,500.00
5255	Staff Education	\$1,970.00	\$2,000.00	\$2,000.00	\$2,500.00	\$2,500.00

5310	Contracts (Copier) s/b combined with 5500		\$2,600.00	\$2,600.00	\$2,600.00	\$2,600.00
5350	Capital - Furniture/Equipment	\$1,923.99	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00
5360	Building Maintenance	\$591.67	\$1,000.00	\$1,500.00	\$1,500.00	\$1,500.00
5400	Chinook Arch Membership Fees	\$32,504.86	\$31,098.00	\$34,000.00	\$34,000.00	\$34,000.00
5410	Chinook Arch Libraries (Damage Fees)	\$103.72	\$200.00	\$200.00	\$200.00	\$200.00
5500	Equipment Rental (Copier) Repairs/Contract	\$3,198.59	\$2,900.00	\$4,000.00	\$4,000.00	\$4,000.00
5555	Insurance	\$3,305.85	\$3,500.00	\$4,300.00	\$4,300.00	\$4,300.00
5600	Janitorial - Services, Toiletries, Unifirst)	\$19,843.74	\$30,000.00	\$33,000.00	\$34,000.00	\$34,000.00
5615	Licences/Dues	\$526.06	\$0.00	\$500.00	\$650.00	\$650.00
5650	Memberships (ALTA/AUMA/LAA)	\$101.37	\$525.00	\$525.00	\$525.00	\$525.00
5690	Interest & Bank charges Expense	\$667.60	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00
5700	Office Supplies	\$2,332.28	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00
5720	Fundraising/Other Expenses		\$3,500.00	\$1,300.00	\$1,300.00	\$1,300.00
5780	Periodicals	\$644.10	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00
5800	Postage/Shipping	\$104.24	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
5820	Programs	\$1,659.54	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
5850	Salaries	\$141,385.35	\$226,534.00	\$228,578.76	\$232,327.96	\$234,617.55
5851	Employee Benefits	\$2,517.22	\$7,675.00	\$4,000.00	\$4,000.00	\$4,000.00
5855	WCB Expense	\$889.00	\$800.00	\$1,100.00	\$1,200.00	\$1,200.00
5860	CPP Expense	\$6,097.45	\$11,000.00	\$10,000.00	\$10,000.00	\$10,000.00
5870	EI Expense	\$2,875.24	\$5,500.00	\$5,000.00	\$5,000.00	\$5,000.00
5880	Staffing Expense	\$704.49	\$1,000.00	\$1,200.00	\$1,200.00	\$1,200.00
5900	Telephone/Fax	\$983.10	\$3,600.00	\$2,500.00	\$2,500.00	\$2,500.00
5920	Gas	\$4,814.66	\$7,000.00	\$7,000.00	\$7,500.00	\$7,500.00
5930	Water - Town of Taber	\$2,045.61	\$3,600.00	\$3,600.00	\$3,600.00	\$3,600.00
5950	Power	\$11,948.73	\$16,000.00	\$16,000.00	\$16,000.00	\$16,000.00
5980	Volunteer Expenses		\$350.00	\$350.00	\$350.00	\$350.00
5982	Cash Short/Over	\$40.78	\$0.00			
6000	GST Recovery					
	TOTAL EXPENSES	\$258,435.05	\$406,007.00	\$412,378.76	\$418,877.96	\$422,192.55

Aug 31/22	BUDGET OVER/UNDER	\$100,959.85	\$0.00	\$0.00	\$0.00	\$0.00
	*****END OF YEAR EXPECTED	\$20,000.00				

NOTES: A) Community Initiatives Grant applications can only be approved once every 5 years. 2024 is next time we can apply.
B) The Library has no reserve fund



Council Request for Decision

Meeting Date: October 05, 2022

Subject:

Taber Communities in Bloom, Town of Taber 2023-2025 Budget Consideration

Recommendation:

That Council requests Administration to include the requested budget amount of \$10,000.00 from Taber Communities in Bloom for consideration in the Town of Taber 2023 – 2025 budget deliberations.

Background:

A representative from the Taber Communities in Bloom will be presenting their request for funding for Council consideration in the Town of Taber's 2023- 2025 budget deliberations.

Legislation / Authority:

MGA S.242

Strategic Plan Alignment:

Define and Practice Good Governance

Financial Implication:

Currently unquantifiable due to multiple considerations related to possible Council direction.

Taber Communities in Bloom 2022 Funding was in the amount of \$9,500.00. They are requesting an additional amount of \$500.00, for a total request of \$10,000.00 for each operating budget for the years 2023 – 2025.

Service Level / Staff Resource Implication:

No change in service levels

Justification:

This information is required to ensure the funding request from the Taber Communities in Bloom is included in the 2023 - 2025 budget deliberations.



Alternative(s):

1. Council requests further information.
2. Council requests Administration to include an amended amount in the Town of Taber 2023-2025 budget deliberations.
3. Council requests Administration not to include the request for funding from the Taber Communities in Bloom in budget deliberations for 2023-2025

Attachment(s): Taber Communities in Bloom 2023-2025 Budget Consideration

APPROVALS:

Originated By:
John Orwa

Chief Administrative Officer (CAO) or Designate: _____

September 27, 2022

Taber Communities in Bloom

Box 4385

Taber AB T1G 2C8

Re: Request to Present to Town Council

Thank you for the opportunity to present to Town Council regarding our annual funding for 2023, 2024 and 2025.

We request an additional \$500.00 annually to assist with fertilizer and large garden tools to enhance our planting and pruning, to be in addition to the amount we received in 2022.

We look forward to attending the Special Meeting of Council on October 5, 2022.

Yours truly,

Jean Holman

Secretary CiB



Council Request for Decision

Meeting Date: October 05, 2022

Subject:

Taber Food Bank, Town of Taber 2023-2025 Budget Consideration

Recommendation:

That Council requests Administration to include the requested budget amounts of \$2,500.00 for 2023, \$2,625 for 2024, and \$2,760 for 2025, from Taber Food Bank for consideration in the Town of Taber 2023 – 2025 budget deliberations.

Background:

A representative from the Taber Food Bank will be presenting their request for funding for Council consideration in the Town of Taber's 2023- 2025 budget deliberations.

Legislation / Authority:

MGA S.242

Strategic Plan Alignment:

Define and Practice Good Governance

Financial Implication:

Currently unquantifiable due to multiple considerations related to possible Council direction.

Taber Food Bank 2022 Funding amount was \$2,600.00. They are requesting a decrease in 2023 for a total request of \$2,500.00, an increase in 2024 for a total request of \$2,625.00, and an increase in 2025 for a total request of \$2,760.00.

Service Level / Staff Resource Implication:

No change in service levels

Justification:

This information is required to ensure the funding request from the Taber Food Bank is included in the 2023 - 2025 budget deliberations.



Alternative(s):

1. Council requests further information.
2. Council requests Administration to include an amended amount in the Town of Taber 2023-2025 budget deliberations.
3. Council requests Administration not to include the request for funding from the Taber Food Bank in budget deliberations for 2023-2025

Attachment(s): Taber Food Bank Budget
Taber Food Bank Funding Letter

APPROVALS:

Originated By:
John Orwa

Chief Administrative Officer (CAO) or Designate: _____

Taber Food Bank Society
5512 48 Avenue
Taber AB T1G 1S4

September 27, 2022

Town of Taber
A – 4900 50 ST
Taber AB T1G 1T1

Re: Funding Request for the Taber Food Bank

The mission of the Taber Food Bank Society is to meet the real and immediate food needs of those in our community. We appreciate the funding we have received in the past from the Town of Taber to cover a portion of our utilities. We are writing to request continued funding from the Town as follows:

- 2023: \$2,500
- 2024: \$2,625
- 2025: \$2,760

Thank you for your consideration in our request, we look forward to continuing to partner together to meet the needs of our community.

Sincerely,

A handwritten signature in blue ink that reads "Heather McCoy".

Heather McCoy, CPA, CA
Taber Food Bank Treasurer

Taber Food Bank Society 2023-2025 Budget

	2023	2024	2025
Income			
4000 Donations - received	105,000	110,250	115,763
4010 Registered Charity	15,000	15,000	15,000
4020 Donations in kind	20,000	21,000	22,050
Total 4000 Donations - received	\$ 140,000	\$ 146,250	\$ 152,813
4100 Donations - non-receipted	8,000	8,400	8,820
4110 Registered Charity - Online giving	25,000	26,250	27,563
4115 Registered Charity - Other	1,000	1,050	1,103
Total 4100 Donations - non-receipted	\$ 34,000	\$ 35,700	\$ 37,485
4200 Grant Income	15,000	15,750	16,538
4210 Federal	8,500	8,925	9,375
4230 Municipal	2,500	2,625	2,760
4240 Registered Charity	10,000	10,500	11,025
Total 4200 Grant Income	\$ 36,000	\$ 37,800	\$ 39,698
4300 Fundraising		-	-
4310 Bottle Income	2,500	2,625	2,760
4320 Coin Boxes	1,500	1,575	1,650
4330 50/50 Income	20,000	20,000	20,000
4335 Plinko	500	525	550
4340 Coldest Night of the Year	20,000	20,000	20,000
Total 4300 Fundraising	\$ 44,500	\$ 44,725	\$ 44,960
4400 Membership income	500	500	500
Total Income	\$ 255,000	\$ 264,975	\$ 275,455
Expenses			
5000 Advertising and Promotion	1,000	1,050	1,105
5010 Office and administration	4,000	4,200	4,410
5020 Shipping, Freight, and Delivery	150	158	165
5030 Training	500	525	550
5040 Conferences and Conventions	1,000	1,050	1,105
5050 Interest & bank charges	150	158	165
5070 Meals & Entertainment	500	525	550
5075 Volunteer appreciation	1,000	1,050	1,105
5080 Travel	200	210	220
5100 Insurance			
5110 Vehicle	2,000	2,100	2,205
5120 Building	3,500	3,675	3,860
5130 Directors	1,200	1,260	1,325
5140 WCB	3,000	3,150	3,310
Total 5100 Insurance	\$ 9,700	\$ 10,185	\$ 10,700
5200 Professional fees	5,000	5,250	5,500

5210 Memberships and licences	600	630	660
5220 Dues and Subscriptions	2,000	2,100	2,205
5300 Repair and maintenance			
5310 Vehicle	2,000	2,100	2,205
5320 Building	1,500	1,575	1,655
5330 Equipment	1,500	1,575	1,655
Total 5300 Repair and maintenance	\$ 5,000	\$ 5,250	\$ 5,515
5400 Utilities			
5410 Electric and Gas	12,000	12,600	13,230
5420 Water	2,400	2,520	2,640
5430 Phone and Internet	1,890	1,985	2,085
Total 5400 Utilities	\$ 16,290	\$ 17,105	\$ 17,955
5500 Grocery costs	50,000	52,500	55,125
5510 Butchering costs	5,000	5,250	6,000
5520 Meat donations	10,000	10,500	11,500
5530 Vegetable and other food donations	1,000	1,050	1,200
5550 Hardware and supplies	10,000	10,500	11,025
5600 Wages & benefits	127,000	133,350	140,000
5660 Employee benefits	6,000	6,000	6,000
5700 Fundraising expenses			
5710 50/50 expenses	10,000	10,000	10,000
5720 CNOY expenses	1,500	1,575	1,650
Total 5700 Fundraising expenses	\$ 11,500	\$ 11,575	\$ 11,650
Total Expenses	\$ 267,590	\$ 280,170	\$ 294,410
Net Operating Income	\$ (12,590)	\$ (15,195)	\$ (18,955)
Other Income		-	-
4500 Interest income	500	525	550
4510 Patronage Dividends	500	525	550
Total Other Income	\$ 1,000.0	\$ 1,050.0	\$ 1,100.0
Net Income	\$ (11,590)	\$ (14,145)	\$ (17,855)



Council Request for Decision

Meeting Date: October 5, 2022

Subject:

Taber and District Handi-Bus Association, Town of Taber 2023-2025 Budget Consideration

Recommendation:

That Council requests Administration to include the requested budget amounts of \$138,700 for 2023, \$145,750.00 for 2024, and \$153,084.00 for 2025, from Taber and District Handi-Bus Association for consideration in the Town of Taber 2023 – 2025 budget deliberations.

Background:

A representative from the Taber and District Handi-Bus Association will be presenting their request for funding for Council consideration in the Town of Taber's 2023- 2025 budget deliberations.

Legislation / Authority:

MGA S.242

Strategic Plan Alignment:

Define and Practice Good Governance

Financial Implication:

Currently unquantifiable due to multiple considerations related to possible Council direction.

Taber and District Handi-Bus Association 2022 Funding amount is \$131,172.00. They are requesting an increase in 2023 for a total request of \$138,700, an increase in 2024 for a total request of \$145,750.00, and an increase in 2025 for a total request of \$153,084.00.

Service Level / Staff Resource Implication:

No change in service levels

Justification:

This information is required to ensure the funding request from the Taber and District Handi-Bus Association is included in the 2023 - 2025 budget deliberations.



Alternative(s):

1. Council requests further information.
2. Council requests Administration to include an amended amount in the Town of Taber 2023-2025 budget deliberations.
3. Council requests Administration not to include the request for funding from the Taber and District Handi-Bus Association in budget deliberations for 2023-2025

Attachment(s): Taber and District Handi-Bus Association Presentation

APPROVALS:

Originated By:
John Orwa

Chief Administrative Officer (CAO) or Designate: _____

Taber and District Handibus Association

Budget Presentation

October 5th, 2022,

Taber and District Handibus Association

Team Members

Team Member	Representing	Responsibilities
Edmund Zaiser	Community	Board Member
Kevin Leahy	Community	Board Member
Garth Bekkering	Town of Taber	Board Member
Alf Rudd	Town of Taber	Board Member
Tamara Miyanaga	M.D. of Taber	Board Member
Brian Hildebrand	M.D. of Taber	Board Member
Peter Rozendaal	Community	President
Krista Douglas	Community	Board Member
Paul Primeau	Handibus	Safety Officer
Dale Lang	Handibus	Driver
Ken Moline	Handibus	Driver

The Taber and District Handibus

The Bus

- 2018 Chevy Transit built for purpose Handibus
- 4500 chassis
- Full folder heated ramp
- Q- Restraint Equipped
- Can transport 3 wheelchairs with 3 attendants safely
- Can transport 14 seated riders
- 89,694 kms on the bus
- \$8,000 / year is saved in an restricted account for bus replacement
- Replacement estimated cost – \$160,000 – \$180,000
- Original Cost - \$147,000

Budget Cycle 2020 – 2021 - 2022

Handibus Budget	20	21	22
Revenue			
Operations	<i>73,883</i>	<i>73,883</i>	<i>73,883</i>
Town of Taber Grant	<i>87,257</i>	<i>98,605</i>	<i>102,829</i>
M.D. Grant	<i>17,000</i>	<i>17,000</i>	<i>17,000</i>
Total Revenue	<i>178,140</i>	<i>189,488</i>	<i>193,712</i>
EXPENSES			
Manpower			
wages	<i>104,000</i>	<i>111,930</i>	<i>114,660</i>
benefits	<i>16,640</i>	<i>19,028</i>	<i>19,492</i>
Staff Recruitment/Training	<i>1,200</i>	<i>1,200</i>	<i>1,200</i>
Manpower Total	<i>121,840</i>	<i>132,158</i>	<i>135,352</i>
Bus Operations			
Fuel	<i>12,000</i>	<i>12,500</i>	<i>13,000</i>
Maintenance & Repairs	<i>8,400</i>	<i>8,700</i>	<i>9,000</i>
Supplies	<i>600</i>	<i>600</i>	<i>600</i>
Licensing/inspections	<i>500</i>	<i>500</i>	<i>500</i>
Insurance	<i>5,000</i>	<i>5,100</i>	<i>5,200</i>
Restricted Account (bus replacement)	<i>8,000</i>	<i>8,000</i>	<i>8,000</i>
Total Bus Operations	<i>34,500</i>	<i>35,400</i>	<i>36,300</i>
ADMINISTRATION			
Professional fees	<i>5,000</i>	<i>5,100</i>	<i>5,200</i>
office supplies	<i>1,000</i>	<i>1,000</i>	<i>1,000</i>
Phone	<i>1,000</i>	<i>1,030</i>	<i>1,060</i>
Bank Charges	<i>100</i>	<i>100</i>	<i>100</i>
Advertising	<i>300</i>	<i>300</i>	<i>300</i>
rent office/bus garage	<i>14,400</i>	<i>14,400</i>	<i>14,400</i>
Total Administration Expense	<i>21,800</i>	<i>21,930</i>	<i>22,060</i>
Total Expenses	<i>178,140</i>	<i>189,488</i>	<i>193,712</i>
Net Income			

Budget Cycle

2020 – 2021 -2022

Covid 19 - The largest impact...

- Most of 2020 under Covid Protocols
- All of 2021 was under Covid Protocols
- Most of 2022 has been under Covid Protocols

The Covid Protocols

- One rider on the bus at a time
- Sanitation and disinfecting the bus between rides
- Handibus Drivers were mandated PPE requirements
- Encouraged masking and other PPE for all other Riders
- Advocate for Personal Safety for the riders by providing education and support

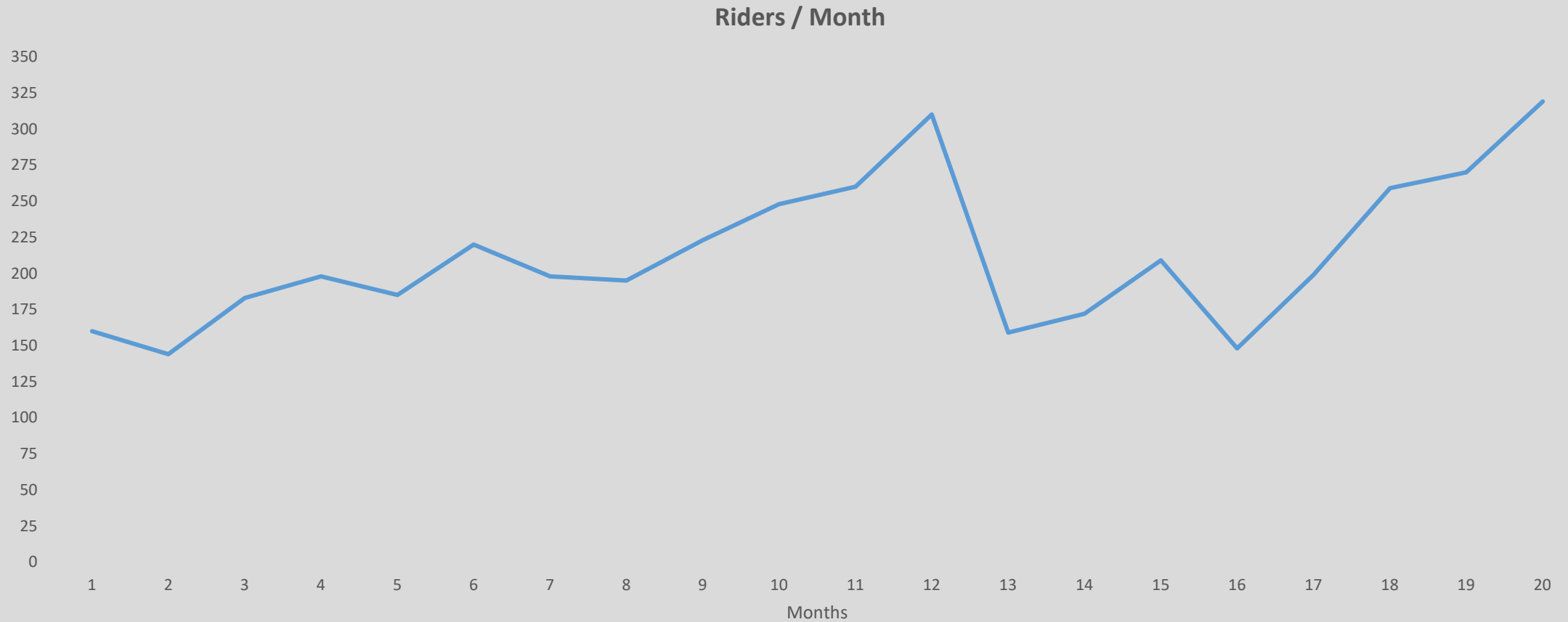
Board Direction

Managing the Risk, if possible, Priority Number One

- Part of the solution not part of the problem
- Zero Man Days lost to Covid 19
- Zero evidence for community transmission of Covid 19
- Zero communication from AHS regarding contact tracing

Coming out of Covid - Rides / Month

20 Month Run January 2021 to August 2022



Budget Cycle 2020 – 2021 - 2022

Loss Control	Number	
Traffic Accidents	0	No accidents to report
Traffic Tickets	1	Letter to file. Disciplinary action.
Community Calls	3	<ol style="list-style-type: none">1. Received call regarding bus speeding up MD park hill.2. Received a call regarding negative interaction between rider and client.3. Received a call to discuss why the bus is out of town.
Driver Incident Reports	3	Three driver incident reports were received. All three were minor incidents regarding behavior, manners or language used on the bus.
Total Lost Days	0	Zero days lost

Budget Cycle 2023 – 2024 – 2025

Taber & District Handibus Association	2023	2024	2025
Budget Year			
Revenue			
Operations	50,000	50,000	50,000
Town of Taber Grant	138,700	145,750	153,084
M.D. Grant	19,000	19,000	19,000
Total Revenue	207,700	214,750	222,084
EXPENSES			
Manpower			
Wages	128,000	132,480	137,117
Benefits	22,000	22,770	23,567
Staff Recruitment / Training	1,200	1,200	1,200
Manpower Total	151,200	156,450	161,884
Bus Operations			
Fuel	13,000	13,500	14,000
Maintenance & Repairs	6,000	7,000	8,000
Supplies	600	600	600
Licensing / Inspections	800	800	800
Insurance	4,200	4,300	4,500
Restricted Account (Bus Replacement)	10,000	10,000	10,000
Total Bus Operations	34,600	36,200	37,900
ADMINISTRATION			
Professional fees	5,000	5,100	5,200
Office Supplies	2,500	2,600	2,700
Bus Barn (MD Shop)	12,000	12,000	12,000
TSN Office Rental	2,400	2,400	2,400
Total Administration Expense	21,900	22,100	22,300
Total Expenses	207,700	214,750	222,084
Net Income			

Thank You

Questions?



Council Request for Decision

Meeting Date: October 05, 2022

Subject:

Taber Irrigation Impact Museum, Town of Taber 2023-2025 Budget Consideration

Recommendation:

That Council requests Administration to include the requested budget amounts of \$16,465.00 for 2023, \$16,958.95 for 2024, and \$17,467.72 for 2025, from Taber Irrigation Impact Museum for consideration in the Town of Taber 2023 – 2025 budget deliberations.

Background:

A representative from the Taber Irrigation Impact Museum will be presenting their request for funding for Council consideration in the Town of Taber's 2023- 2025 budget deliberations.

Legislation / Authority:

MGA S.242

Strategic Plan Alignment:

Define and Practice Good Governance

Financial Implication:

Currently unquantifiable due to multiple considerations related to possible Council direction.

Taber Irrigation Impact Museum 2022 Funding was in the amount of 15,986.11. They are requesting an increase in 2023 for a total request of \$16,465.00, an increase in 2024 for a total request of \$16,958.95, and an increase in 2025 for a total request of \$17,467.72.

Service Level / Staff Resource Implication:

No change in service levels

Justification:

This information is required to ensure the funding request from the Taber Irrigation Impact Museum is included in the 2023 - 2025 budget deliberations.



Alternative(s):

1. Council requests further information.
2. Council requests Administration to include an amended amount in the Town of Taber 2023-2025 budget deliberations.
3. Council requests Administration not to include the request for funding from the Taber Irrigation Impact Museum in budget deliberations for 2023-2025

Attachment(s): Taber Irrigation Impact Museum - Funding Request

APPROVALS:

Originated By:
John Orwa

Chief Administrative Officer (CAO) or Designate: _____

Taber Irrigation Impact Museum

Taber & District Museum Society
(Taber Irrigation Impact Museum)
4702 B 50 Street
Taber, Alberta
T1G 2B6

Phone – 403-223-5708
Fax – 403-223-0529
Email – timmchin@telusplanet.net

September 27, 2022

Town of Taber Administration

To Mayor and Council,

I am submitting this in response to the letter from you, requesting a presentation of our expected funding needs for the next 3 years of 2023, 2024, and 2025, in a rolling budget.

I will have the financial statements available if you would like to peruse them.

We would appreciate your consideration of Operational Grants of
\$16465,00 for the next year of **2023**,
\$16958.95 for **2024**,
and of \$17467.72 for **2025**.

I will also give you a bit of a picture of how we are able to provide excellent service with these funds. We have been able to provide Elementary & High School class tours, adding to their history knowledge. This past year we have had many families visiting, or contacting us for family history and details, which we can usually find some. We have Taber Times newspapers in digital form now from 1907 to present day. Over our summer months, many visitors have just come to see our collections. I look forward to answering any questions that you may have.

Thank you for your consideration,

Brenda Pyne,
Museum Manager
On behalf of the
Board of Directors
Taber & District Museum Society