



AGENDA

REGULAR MEETING OF THE ARTS AND HERITAGE COMMITTEE OF THE TOWN OF TABER, TO BE HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON TUESDAY, SEPTEMBER 27, 2022 AT 5:30 PM.

	<u>MOTION</u>
1. CALL TO ORDER	
2. APPROVAL OF THE AGENDA	X
3. ADOPTION OF THE MINUTES	
ITEM No.3.1 Arts and Heritage Committee Minutes	X
4. BUSINESS ARISING FROM THE MINUTES	
5. ACTION ITEMS	
ITEM No.5.1 Arts & Heritage Committee Information Item	X
ITEM No.5.2 Arts & Heritage Committee Standing Item	X
6. DELEGATION	
ITEM No.6.1 Barb Anderson – Delegation	X
7. MEDIA INQUIRIES	
8. CLOSED SESSION	
9. OPEN SESSION	
10. CLOSE OF MEETING	X

Arts and Heritage Committee Request for Decision

Meeting Date: September 27, 2022

Subject:
Arts and Heritage Committee Minutes

Recommendation:
That the Arts and Heritage Committee adopts the Minutes of the Regular Meeting of the Arts and Heritage Committee held on July 26, 2022 as presented.

Background:
Minutes of the Regular Meeting of the Arts and Heritage Committee held on July 26, 2022.

Legislation / Authority:
MGA, Section 208(1)(a)(c)

Strategic Plan Alignment:
N/A

Financial Implication:
N/A

Service Level / Staff Resource Implication:
N/A

Justification:
Approval of minutes is in accordance with the Municipal Government Act Section 208



Alternative(s):

That the Arts and Heritage Committee adopts the Minutes of the Regular Meeting of the Arts and Heritage Committee held on July 26, 2022 as amended.

Attachment(s): Minutes

APPROVALS:

Originated By:
Marty Planger

Chief Administrative Officer (CAO) or Designate:

06/2022

MINUTES OF THE ARTS & HERITAGE COMMITTEE SPECIAL MEETING
HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING ON JULY
26, 2022, AT 5:30 PM.

PRESENT:

Tasha Tams (Online)
Jeff Bronsch
Councillor Carly Firth
Councillor Tamara Miyanaga (Online)
Councillor Joanne Sorensen

ABSENT: Mandy Simmons

ALSO PRESENT:

Chris Eagan – Director of Planning & Community Services
Brian Martin – Recreation Manager
Kory Ostrup – Recreation Assistant Manager (Online)
Emily Hembrough – ACE Coordinator
Marty Planger – Recording Secretary
Megan Sushelnitski – Procurement Specialist

CALL TO ORDER

J. Bronsch called the Regular Meeting of the Arts & Heritage Committee to order at 5:30 PM.

ADOPTION OF THE AGENDA

RES. 28/2022 MOVED by Councillor C. Firth that the Arts & Heritage adopt the agenda as presented;

CARRIED UNANIMOUSLY

ADOPTION OF THE MINUTES

A) Regular meeting – June 21, 2022

RES. 29/2022 MOVED by Councillor J. Sorensen that the Arts & Heritage Committee adopts the Minutes of the Regular Meeting of the Arts & Heritage Committee held on June 21, 2022, as presented.

CARRIED UNANIMOUSLY

DELEGATION - None

BUSINESS ARISING FROM THE MINUTES - None

ACTION ITEMS

A) RFP Award for Murals

Emily Hembrough presented the RFQ results for the Mural portion of the Community Revitalization Project which closed on July 6th. All qualifying vendors submissions were reviewed and technically evaluated by the Art & Heritage Committee Sub-Committee on July 21st, and the top six submissions were identified. The top six choices would fit within the \$55 000. 00 budget. Administration is looking for the Arts & Heritage Committee to award the six murals to be used for the murals project.

Discussion occurred as to whether or not locations which were previously approached by the Communities in Bloom Society for their mural project would be used for the town project. Chris Eagan replied that any locations which were previously committed to and was planned to be utilized by the CIB would not be available to the Town of Taber for this project. This means that Johnson's Drug building is not to be used for the purpose of the Town of Taber's mural project.

Discussion occurred about the process to have the Vendor change their location which may result in an increase to their bid because the bid is based on cost of supplies and level of difficulty for that location or they may decide to withdraw their artwork altogether. These are some of the things Administration will work out with the Vendor and must keep in mind the projects overall budget.

The Committee questioned warranty on the artwork and who is responsible to maintain afterward. It was reported that that the RFQ released required a 15 year warranty at which point it becomes the responsibility of the business owner to maintain and this is outlined in the agreement with the businesses. Final approval will be with the locations' business owners. It was also questioned if the approached business owners understand that there are two separate projects by CIB and Town of Taber and they have different scopes. It was reported that this distinction was stressed by the Town of Taber's Administration when they approached the businesses.

RES. 30/2022 MOVED by Councillor J. Sorensen that the Arts & Heritage Committee awards all the following 6 murals for the downtown revitalization grant:

RANK	TOTAL POINTS	ARTIST NAME	MURAL LOCATION	TOTAL PRICING
1	96	Pulp Solutions	Oilmens	\$ 9,150.00
2	94	Pulp Solutions	Saunders Insurance	\$ 9,150.00
3	93	Pulp Solutions	Peter's Home Harmony (Store)	\$ 9,150.00
4	92	Pulp Solutions	Peter's Home Harmony (Beside Avail CPA)	\$ 9,150.00
5	88	Art Alternatives	Geo's Auto	\$ 8,400.00
6	86	Art Alternatives	TBD	\$ 9,900.00
TOTAL				\$ 54,900.00

CARRIED UNANIMOUSLY

B) Arts & Heritage Committee Information Item

E. Hembrough reviewed the items in this agenda line by line with the committee. It was also reported that during the Pheasant Festival, there will be an event called Pointer's Picnic at which the focus will be on dogs, dog care, shelters, stores, etc. This was a suggestion from this Committee earlier in the year, and they were excited to see it come to light.

It was also noted that the WOW event is not on the Calendar on the website, and this will be addressed right away. It was reported that this year's Farmers' Market vendors have been up and down throughout the weeks and the Food trucks are down because of so many more events up and running again.

No motion was made at this time.

C) Standing Item – Arts & Heritage Committee Requests

Mirroring Council's agenda, this item gives the Committee an opportunity to bring forth anything they would like Administration to bring back at future meetings. Further discussion occurred as to what type of items and what it might look like.

No motion was made at this time.

MEDIA INQUIRIES - None

CLOSED SESSION - None

CLOSE OF MEETING

RES. 31/2022 MOVED by Councillor C. Firth that this Special Meeting of the Taber Arts and Heritage Committee is hereby closed.

CARRIED UNANIMOUSLY AT 6:09 PM

CHAIRMAN

Draft



Arts and Heritage Committee Request for Decision

Meeting Date: 9/27/2022

Subject:
Arts & Heritage Committee Information Item

Recommendation:
No motion is required.

Background:

1. Summer programs is completed for the 6-week year
2. Hosted Sing 2 in the park on August 5th – only 50 people in total came.
3. Hosted our 30th Anniversary Fun Run with a throwback to 1992 theme. 161 runners in total.
4. Hosted the first ever Wonders of Wizardry on September 10th, 2022
 1. With this event be un-budgeted, I had to find money in other places to cover costs for our first year to see if the event would even be a success
 1. I paid \$834 lawyer fees (this won't have to be done ever again)
 2. We made \$490 from the market
 3. We spent \$4,870 in total for the event. Some items we did not use, and will go towards next year's event like the gifts for the VIP guests, the cloak of invisibility, the sorting hat, etc.
 2. I received feedback that it would be cool to have someone play an actual game of quidditch
 3. I received lots of feedback from the vendors about it being one of the busiest vendor events they've been to this summer and that they made lots of sales
 4. I received feedback that we need food trucks/ drinks at the event to keep people from leaving
 5. The costume contest should be earlier in the day (or have something else at 4pm to keep people around. The park was very quiet at 4pm.
 6. The feast ended up getting cancelled this year, we only sold 4 tickets in total. I asked around at the event and many people were sad because they wanted to go. Some said that it was too expensive for their entire family and that's why they didn't buy tickets.



5. Completed the Farmers Market Season on September 15, 2022
6. All six of our murals are completed!
7. Attended my first ever TCAPS Meeting.
8. Working on a map for this year's Veteran Banner Project
9. Working on the Banner Portion of the Downtown Revitalization Plan (grant). Will be doing this one as a contest for all Taberites (of all ages) to enter. The grant is to get 32 fabric banners.
10. Reviewing 2023 calendar of events to find dates for potential new events, and moving a couple existing events.

Legislation / Authority:

N/A

Strategic Plan Alignment:

General information, therefore, it does not specifically apply.

Financial Implication:

Staff resources to be utilized for all items listed above.

Service Level / Staff Resource Implication:

Staff resources to be utilized for all items listed above.

Justification:

To keep the Arts & Heritage Committee informed of the current municipal information correspondences.

Alternative(s):

1. The Arts & Heritage Committee could seek clarification on any matters from administration.
2. The Arts & Heritage Committee could discuss, in depth, any matters raised by this communication and take action through resolution.

Attachment(s):

APPROVALS:

Originated By:

Chief Administrative Officer (CAO) or Designate:

Arts and Heritage Committee Request for Decision

Meeting Date: September 27, 2022

Subject:

Arts & Heritage Committee Standing Item

Recommendation:

That the Art & Heritage Committee uses this standing agenda item opportunity to address administration about their concerns, ask questions or ask for further information on a topic of interest.

Background:

To assist in this information sharing and ensure agreement on the relative importance of activities, and to facilitate a common understanding, administration established a standing item on the Arts & Heritage Committee agenda that would allow the members to raise issues of individual concern.

This allows discussions amongst the Arts & Heritage Committee members and with administration on how best to deal with these concerns. It is an opportunity for the Art & Heritage Committee to provide suggestions or direction to administration as to how best proceed. The intention of this RFD is for items to be brought forward from the floor at the meeting.

Legislation / Authority:

Bylaw 16-2019

Strategic Plan Alignment:

Improve Internal & External Communications

Financial Implication:

The financial implication will vary depending on the discussion outcomes but should consider the alignment of Town facility and service provision with the approved budget.

Service Level / Staff Resource Implication:

Having a regular Arts & Heritage Committee discussion about service levels will improve the ability of administration to meet the expectations of the Arts & Heritage Committee rather than dealing with the request of individuals on an ad hoc basis.

Justification:

This will bring administration efficiencies and the better alignment of service and expenditures with the budget. It will also help with communication protocols.



Alternative(s):

Alternatives will vary based on the discussion.

Attachment(s): Standing Items - Task List

APPROVALS:

Originated By:

Emily Hembrough

Chief Administrative Officer (CAO) or Designate: _____

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Committee Date	Resolution #	Resolution (if applicable)	Assigned to	Complete?	Request return to committee
July 21, 2020	11/2020	MOVED by Councillor M Garner that the Arts & Heritage Committee recommends to Council to only shoot high altitude fireworks at the gold course for Canada Day and Cornfest due to safety reasons and maximum enjoyment by citizens.	ACE	YES	
September 15, 2020	N/A	Look at uping the entertainment for Winter Festival (bands, parade, etc.) This was left with the ACE Coordinator to explore options with the limited budget	ACE	YES	
November 17, 2020	20/2020	MOVED by Councillor T. Miyanaga that the Arts & Heritage Committee direct administration to investigate/ research street performers/ busking and whether or not legislation is required	ACE	YES	March 2022
January 18, 2022		Focus Group Discussion			



Arts and Heritage Committee Request for Decision

Meeting Date: 9/27/2022

Subject:

Barb Anderson - Delegation

Recommendation:

That the Art & Heritage Committee accepts the following presentation as information.

Background:

Barb Anderson called as a member of the Taber Church of Jesus Christ of Latter-day Saints to speak with Emily about the Town hosting the Live Nativity.

Legislation / Authority:

MGA Seciton 6

Strategic Plan Alignment:

Internal & External Communications
Develop Community & Promote Growth

Financial Implication:

N/A

Service Level / Staff Resource Implication:

N/A

Justification:

Would be an excellent partnership for the Town.

Alternative(s):

That the Art & Heritage Committee does not accept as information.

Attachment(s):

APPROVALS:



TOWN OF
TABER

Town of Taber
Office of the Chief Administrative Officer

Originated By:

Chief Administrative Officer (CAO) or Designate:

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