

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON MONDAY, MARCH 28, 2022, AT 3:39 PM, IMMEDIATELY FOLLOWING THE SUBDIVISION AUTHORITY AT 3:30 PM.

Mayor

Andrew Prokop

Councillors

Garth Bekkering

Carly Firth

Monica McLean

Alf Rudd

Joanne Sorensen

Absent

Jack Brewin

Chief Administrative Officer

Derrin Thibault

Staff

Meghan Brennan

Lisa DeBona

John Orwa

Kattie Schlamp

Kerry Van Ham

CALL TO ORDER

Mayor Prokop called the meeting to Order at 3:39 PM.

PUBLIC HEARINGS

1) Call to Order - Public Hearing for Land Use Bylaw Amendment 2-2022

Mayor Prokop called the Public Hearing to Order at 3:39 PM.

Mayor Prokop stated that anyone who wishes to speak during the Public Hearing will have 5 minutes to speak, must state their name for the record, and state if they are speaking for themselves or on behalf of a group or organization.

2) Public Hearing Land Use Bylaw Amendment Bylaw 2-2022

K. Schlamp, Subdivision and Development Officer, stated that Administration is proposing amendments to Land Use Bylaw 13-2020 to address clerical errors, to address changes in regulations, and to address areas not previously outlined in the Land Use Bylaw.

K. Schlamp reviewed proposed Land Use Bylaw Amendment Bylaw 2-2022.

K. Schlamp stated that the Public Hearing was advertised in the Taber Times for the legislatively required timeframe. She stated that the proposed Bylaw was reviewed by the Municipal Planning Commission at their Regular Meeting held on February 22, 2022 and was recommended for adoption, and that Council gave First Reading to proposed Bylaw 2-2022 at their Regular Meeting on March 14, 2022.

3) Presentation of Written or Oral Briefs Against the Proposed Land Use Bylaw Amendment Bylaw 2-2022

Mayor Prokop inquired if Administration has received any written briefs Against proposed Land Use Bylaw Amendment Bylaw 2-2022.

K. Schlamp stated that Administration has not received any written briefs Against proposed Land Use Bylaw Amendment 2-2022.

Mayor Prokop inquired if anyone was present who wished to speak Against proposed Land Use Bylaw Amendment 2-2022.

Mayor Prokop inquired a second time if anyone was present who wished to speak Against proposed Land Use Bylaw Amendment 2-2022.

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PUBLIC HEARINGS – CONT'D

3) Presentation of Written or Oral Briefs Against the Proposed Land Use Bylaw Amendment Bylaw 2-2022 – CONT'D

Mayor Prokop inquired a third and final time if anyone was present who wished to speak Against proposed Land Use Bylaw Amendment 2-2022, and there were none.

RES. 104/2022 MOVED by Councillor Firth that Council accepts the written and oral briefs Against proposed Land Use Bylaw Amendment Bylaw 2-2022, for information purposes.

CARRIED UNANIMOUSLY

4) Presentation of Written or Oral Briefs For the Proposed Land Use Bylaw Amendment Bylaw 2-2022

Mayor Prokop inquired if Administration has received any written briefs For proposed Land Use Bylaw Amendment Bylaw 2-2022.

K. Schlamp stated that Administration has not received any written briefs For proposed Land Use Bylaw Amendment 2-2022.

Mayor Prokop inquired if anyone was present who wished to speak For proposed Land Use Bylaw Amendment 2-2022.

Mayor Prokop inquired a second time if anyone was present who wished to speak For proposed Land Use Bylaw Amendment 2-2022.

Mayor Prokop inquired a third and final time if anyone was present who wished to speak For proposed Land Use Bylaw Amendment 2-2022, and there were none.

RES. 105/2022 MOVED by Councillor McLean that Council accepts the written and oral briefs For proposed Land Use Bylaw Amendment Bylaw 2-2022, for information purposes.

CARRIED UNANIMOUSLY

PUBLIC HEARINGS – CONT'D

5) Close of Meeting - Public Hearing for Land Use Bylaw Amendment 2-2022

Mayor Prokop declared the Public Hearing hereby Closed at 3:44 PM.

ADOPTION OF THE AGENDA

Mayor Prokop inquired if there were any additions or deletions to the Agenda, and there were none.

RES. 106/2022 MOVED by Councillor Rudd that Council adopts the Agenda, as presented.

CARRIED UNANIMOUSLY

ADOPTION OF THE MINUTES

1) Minutes of Regular Meeting of Council: March 14, 2022

RES. 107/2022 MOVED by Councillor Sorensen that Council adopts the minutes of the Regular Meeting of Council held on March 14, 2022, as presented.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

None.

BYLAWS

1) 2nd & 3rd Reading Bylaw 2-2022 to amend Land Use Bylaw 13-2020

K. Schlamp presented proposed Land Use Bylaw Amendment 2-2022 to Council.

Council discussed allowing shipping containers to be used as a temporary use for construction purposes in residential districts.

RES. 108/2022 MOVED by Councillor Firth that Council gives Second Reading to Bylaw 2-2022 to amend Land Use Bylaw 13-2020, as presented.

CARRIED UNANIMOUSLY

RES. 109/2022 MOVED by Councillor Rudd that Council gives Third Reading to Bylaw 2-2022 to amend Land Use Bylaw 13-2020, as presented.

CARRIED UNANIMOUSLY

2) Proposed Bylaw 9-2022 - Long Term Borrowing - Wastewater Lagoons Solar Generation Project

J. Orwa, Director of Finance, presented proposed Long Term Borrowing – Wastewater Lagoon Solar Generation Project Bylaw 9-2022 to Council.

J. Orwa stated that at the Regular Meeting of Council held on February 28, 2022 Council passed a resolution awarding the project tender to miEnergy Inc. for the project, and directed Administration to acquire a 15 year debenture not exceeding \$1,385,870.00. He stated that in accordance with the *Municipal Government Act*, Administration must advertise the debenture for 2 weeks and wait for the petition period to pass before bringing the Bylaw forward for Second and Third Readings.

Council discussed the proposed carbon tax credits.

BYLAWS – CONT'D

**2) Proposed Bylaw 9-2022 - Long Term Borrowing -
Wastewater Lagoons Solar Generation Project – CONT'D**

RES. 110/2022 MOVED by Councillor Bekkering that Council gives First Reading to Long Term Borrowing – Wastewater Lagoons Solar Generation Project Bylaw 9-2022, at this meeting.

CARRIED UNANIMOUSLY

3) Proposed Supplementary Assessment Bylaw 10-2022

J. Orwa presented proposed Supplementary Assessment Bylaw 10-2022 to Council.

RES. 111/2022 MOVED by Councillor Bekkering that Council gives First Reading to Bylaw 10-2022 being the Supplementary Assessment Bylaw for the Town of Taber, as presented.

CARRIED UNANIMOUSLY

RES. 112/2022 MOVED by Councillor Firth that Council gives Second Reading to Bylaw 10-2022 being the Supplementary Assessment Bylaw of the Town of Taber, as presented.

CARRIED UNANIMOUSLY

RES. 113/2022 MOVED by Councillor McLean that Council unanimously agrees to proceed with Third and Final reading to Bylaw 10-2022 being the Supplementary Assessment Bylaw of the Town of Taber, as presented.

CARRIED UNANIMOUSLY

BYLAWS – CONT'D

3) Proposed Supplementary Assessment Bylaw 10-2022

RES. 114/2022 MOVED by Councillor Sorensen that Council gives Third and Final reading to Bylaw 10-2022 being the Supplementary Assessment Bylaw for the Town of Taber, as presented.

CARRIED UNANIMOUSLY

ACTION ITEMS

1) Property Tax Penalty Comparison

J. Orwa stated that at the Regular Meeting of Council held on January 10, 2022, Council requested Administration to investigate property tax penalties. He stated that Administration has prepared a comparison of property tax penalties from 14 different municipalities.

J. Orwa presented the tax penalty comparison information to Council.

RES. 115/2022 MOVED by Councillor Rudd that Council accepts the property tax penalty comparisons for information purposes.

CARRIED UNANIMOUSLY

2) Bridge File 80500 Replacement Project Tender Award

L. DeBona, Waste Services and Administrative Manager, presented the Bridge File 80500 (Culvert) Replacement project tender to Council, and stated that Administration recommends awarding the tender to BYZ Enterprises Inc. for \$429,502.50, including GST, with a \$50,950 contingency fund.

Council discussed the grant funding received for the proposed project.

ACTION ITEMS – CONT'D

2) Bridge File 80500 Replacement Project Tender Award

RES. 116/2022 MOVED by Councillor Sorensen that Council awards the Bridge File 80500 Replacement Project to BYZ Enterprises Inc. in the amount of \$429,502.50 including GST, and provides \$50,950 contingency fund for the project, with funds to come from the approved 2021 Capital Budget.

CARRIED UNANIMOUSLY

3) CAO Performance Evaluation Committee

D. Thibault, Chief Administrative Officer, stated that in accordance with the Chief Administrative Officer Performance Evaluation Policy C-13, Council must appoint 2 Council members and the Mayor to the Chief Administrative Officer Performance Evaluation Committee to represent Council in the performance evaluation process.

Council discussed the Chief Administrative Officer evaluation process.

RES. 117/2022 MOVED by Councillor Bekkering that Council appoints Mayor Prokop, Councillor Rudd and Councillor Sorensen to the Chief Administrative Officer Performance Evaluation Committee; and,

Additionally, Council could request, through the CAO, that in further preparation in anticipation of the next CAO review, that HR begin assisting to action the deliverable requirements listed in Schedule A of the Chief Administrative Officer Performance Evaluation Procedure.

CARRIED UNANIMOUSLY

ACTION ITEMS – CONT'D

4) Letter of Support - Municipal District of Taber Rest Stop

D. Thibault stated that Administration has received correspondence from the Municipal District of Taber requesting a letter of support for a proposed rest stop along Highway 3 between the Town of Taber and City of Medicine Hat.

Council discussed the proposed project.

RES. 118/2022 MOVED by Councillor McLean that Council authorizes the Mayor to sign the letter of support for the Municipal District of Taber's Highway 3 Rest Stop proposal.

CARRIED UNANIMOUSLY

5) Social Media Public Engagement Terms of Use Policy ADM-8

M. Brennan, Communications and Project Coordinator, presented proposed Social Media Public Engagement Terms of Use Policy ADM-8 to Council.

RES. 119/2022 MOVED by Councillor McLean that Council approves the Social Media Public Engagement Terms of Use Policy ADM-8, as presented.

CARRIED UNANIMOUSLY

6) Social Media Internal Organizational Usage Policy ADM-7

M. Brennan presented proposed Social Media Internal Organizational Usage Policy ADM-7 to Council.

RES. 120/2022 MOVED by Councillor Sorensen that Council approves the Social Media Internal Organizational Usage Policy ADM-7 as presented.

CARRIED UNANIMOUSLY

ACTION ITEMS – CONT'D

7) Proposed Whistleblower Policy ADM-6

K. Van Ham, Administrative Services Manager, presented proposed Whistleblower Policy ADM-6 to Council.

RES. 121/2022 MOVED by Councillor McLean that Council adopts the Whistleblower Policy ADM-6, as presented.

CARRIED UNANIMOUSLY

8) Department Reports

D. Thibault presented the Department Reports to Council.

RES. 122/2022 MOVED by Councillor Rudd that Council accepts the Department Reports for information.

CARRIED UNANIMOUSLY

9) Mayor and Councillor Reports (Verbal)

Council provided their verbal reports.

RES. 123/2022 MOVED by Councillor Firth that Council accepts the Mayor and Councillor Reports for information.

CARRIED UNANIMOUSLY

10) Standing Item - Council Requests

D. Thibault presented the Standing Item – Council Requests Action Item listing to Council.

Council made no motion at this time.

RES. 124/2022 MOVED by Councillor Bekkering that Council takes a 30-minute break for dinner.

CARRIED UNANIMOUSLY AT 4:35 PM

Council reconvened at 5:08 PM.

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DELEGATIONS

None.

MEDIA INQUIRIES

None.

RES. 125/2022 MOVED by Councillor Bekkering that Council moves into Closed Session to prevent the disclosure of:

- Applicant personal information that is evaluative for the purpose of determining the applicant's suitability, in accordance with Section 19(1) of the *Freedom of Information and Protection of Privacy Act*.

CARRIED UNANIMOUSLY AT 5:13 PM

CLOSED SESSION

- 1) **Board Appointment – Subdivision and Development Appeal Board**
Closed Session to prevent disclosure of applicant personal information that is evaluative for the purpose of determining the applicant's suitability, in accordance with Section 19(1) of the *Freedom of Information and Protection of Privacy Act*.

Pursuant to Section 197(6) of the *Municipal Government Act*, there was the following member of Administration in attendance for Agenda Item 10.1) Board Appointment – Subdivision and Development Appeal Board: D. Thibault, Chief Administrative Officer.

OPEN SESSION

RES. 126/2022 MOVED by Councillor Firth that Council reconvenes into Open Session.

CARRIED UNANIMOUSLY AT 5:16 PM

RES. 127/2022 MOVED by Councillor Rudd that Council appoints Cat Champagne to the Subdivision & Development Appeal Board for a two (2) year term to expire December 31, 2023.

CARRIED UNANIMOUSLY

CLOSE OF MEETING

RES. 128/2022 MOVED by Councillor McLean that this Regular Meeting of Council is hereby Closed.

CARRIED UNANIMOUSLY AT 5:17PM



MAYOR



CHIEF ADMINISTRATIVE OFFICER

