



AGENDA

REGULAR MEETING OF THE TABER MUNICIPAL POLICE COMMISSION OF THE TOWN OF TABER, TO BE HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON THURSDAY, FEBRUARY 17, 2022 AT 4:30 PM.

MOTION

1. CALL TO ORDER

2. ADOPTION OF THE AGENDA

X

3. ADOPTION OF THE MINUTES

ITEM No.3.1 Minutes of the Regular Meeting of Taber Municipal Police Commission: **X**
January 19, 2022

4. BUSINESS ARISING FROM MINUTES

5. ACTION ITEMS

ITEM No.5.1 Taber Municipal Police Commission Financial Information **X**
ITEM No.5.2 Chief of Police Report to the Commission **X**
ITEM No.5.3 Public Complaints Director Report **X**
ITEM No.5.4 Commission Member Reports (Verbal) **X**

6. DELEGATIONS

7. MEDIA INQUIRIES

8. CLOSED SESSION

X

ITEM No.8.1 Chief of Police Closed Session Report
Closed Session to prevent disclosure of positions, plans, procedures, criteria or instructions developed for the purpose of contractual or other negotiations by or on behalf of the Government of Alberta or a public body, or considerations that relate to those negotiations in accordance with Section 24(1) of the Freedom of Information and Protection of Privacy Act.



ITEM No.8.2 Commission Action Plan Listing
Closed Session to prevent disclosure of positions, plans, procedures, criteria or instructions developed for the purpose of contractual or other negotiations by or on behalf of the Government of Alberta or a public body, or considerations that relate to those negotiations in accordance with Section 24(1) of the Freedom of Information and Protection of Privacy Act.

ITEM No.8.3 Chief of Police Performance Appraisal
Closed Session to prevent disclosure of positions, plans, procedures, criteria or instructions developed for the purpose of contractual or other negotiations by or on behalf of the Government of Alberta or a public body, or considerations that relate to those negotiations in accordance with Section 24(1) of the Freedom of Information and Protection of Privacy Act.

9. OPEN SESSION **X**

10 CLOSE OF MEETING **X**



Taber Municipal Police Commission Request for Decision

Meeting Date: 2/17/2022

Subject:

Minutes of the Regular Meeting of Taber Municipal Police Commission: January 19, 2022

Recommendation:

The Taber Municipal Police Commission adopts the minutes of the Regular Meeting held on January 19, 2022, as presented.

Background:

N/A

Legislation / Authority:

Municipal Government Act, Section 208(1)(a)(c)

Strategic Plan Alignment:

N/A

Financial Implication:

N/A

Service Level / Staff Resource Implication:

N/A

Justification:

Approval of minutes is in accordance with the Municipal Government Act, Section 208.



Alternative(s):

That the Taber Municipal Police Commission adopts the Minutes of the Regular Meeting held on January 19, 2022, as amended.

Attachment(s): Draft Minutes - Taber Municipal Police Commission January 19, 2022

APPROVALS:

Originated By:
Tenille Miller

Police Commission Chair or Designate: _____

MINUTES OF THE REGULAR MEETING OF THE TABER MUNICIPAL POLICE COMMISSION OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON WEDNESDAY, JANUARY 19, 2022, AT 4:30 PM.

Members

Carly Firth
John MacDonald
Daniel Remfert
Joanne Sorensen
James Clements
Ferris Zuagg

Staff

Graham Abela
Tenille Miller

Regrets

Wendi Chisholm

To begin the meeting, Mayor Prokop was in attendance to swear in newly appointed and re-appointed Commission members to the Taber Municipal Police Commission. Their terms are as follows:

- Ferris Zuagg was sworn in for a term of 3 years, his term will expire in December 31, 2024
- Barry Clements was sworn in for a term of 2 years, his term will expire in December 31, 2023
- Daniel Remfert was sworn in for another term of 3 years, his term will expire in December 31, 2024

CALL TO ORDER

In the absence of a Chair, Secretary T. Miller welcomed members and called the meeting to order at 4:26 PM.

Nominations for Chair and Vice Chair

1/2022

Meeting Date
1/19/2022

Secretary T. Miller called for nominations from the floor for Chair of the Taber Municipal Police Commission.

D. Remfert nominated J. MacDonald for the position of Chair of the Taber Municipal Police Commission. J. MacDonald accepted the nomination. T. Miller called for further nominations a second, and third and final time. Being as there were no further nominations J. MacDonald was declared Chair of the Taber Municipal Police Commission.

Then, T. Miller called for nominations from the floor for the position of Vice Chair of the Taber Municipal Police Commission.

J. Sorensen nominated D. Remfert for Vice Chair of the Taber Municipal Police Commission. D. Remfert accepted the nomination. T. Miller called for further nominations a second, and third and final time. Being as there were no further nominations D. Remfert was declared the Vice Chair of the Taber Municipal Police Commission.

T. Miller turned the meeting over to Chair MacDonald at 4:30 pm for the remainder of the meeting.

2. ADOPTION OF THE AGENDA

RES. 1/2022 MOVED by D. Remfert that the Taber Municipal Police Commission adopts the agenda as presented.

CARRIED UNANIMOUSLY

3. ADOPTION OF THE MINUTES

Minutes of the Regular Meeting of Taber Municipal Police Commission: December 1, 2021

RES. 2/2022 MOVED by Councillor C. Firth that the Taber Municipal Police Commission adopts the minutes of the Regular Meeting held on December 1, 2021, as presented.

CARRIED UNANIMOUSLY

2/2022

Meeting Date
1/19/2022

4. BUSINESS ARISING FROM MINUTES

None

5. ACTION ITEMS

Setting Regular Meetings Date 2022

Chair MacDonald noted that Commission meetings have traditionally been held on the third Wednesday of each month. Because it was the first meeting of the year, commission members were requested to confirm meeting dates for the 2022 year.

RES. 3/2022 D. Remfert moved that the Taber Municipal Police Commission sets the schedule of the Regular Meetings of the Taber Municipal Police Commission for 2022 to be the 3rd Wednesday of each month, excepting July, August and December. Unless notified one (1) week in advance, all meetings begin at 4:30 PM in the Council Chambers of the Town of Taber Administration Building, although the Commission may choose to hold meetings at differing places within the Community.

CARRIED UNANIMOUSLY

Appointment of Head for the Purposes of the FOIPP Act

In accordance with the Town of Taber FOIPP Bylaw 12-99, it is recognized that the Taber Municipal Police Commission, will by resolution, appoint a person as head for the purposes of the Freedom of Information and Protection of Privacy Act.

RES. 4/2022 D. Remfert MOVED that the Taber Municipal Police Commission appoints Tenille Miller, Commission Secretary as the head of the public body for the purposes of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

3/2022

Meeting Date
1/19/2022

ACTION ITEMS – CONT'D

Taber Municipal Police Commission Financial Information

Chief G. Abela reviewed the recent financial statements with Commission members.

RES. 5/2022 MOVED by D. Remfert that the Taber Municipal Police Commission accepts the Financial Information of October 31, 2021 – Final, November 30, 2021 – Final, and December 31, 2021 – Interim for information purposes.

CARRIED UNANIMOUSLY

Chief of Police Report to the Commission

Chief G. Abela shared his report to Commission and provided an update on some mental health and wellness initiatives that are being developed for first responders within the community.

RES. 6/2022 MOVED by Councillor J. Sorensen that the Taber Municipal Police Commission accepts the Chief of Police Report for information purposes.

CARRIED UNANIMOUSLY

ACTION ITEMS – CONT'D

Commission Member Reports (Verbal)

At this time, Chair MacDonald let new members know that this item on the agenda is when Commission members can bring forward items for discussion from community members. To do this members should provide this information in advance of the meeting to the Commission Secretary.

J. Sorensen noted that she would like to have further discussion of the town's weed bylaw 6-2018 and a cumulative total number of complaints for discussion at the February Commission meeting due to the number of complaints that are being received by Council.

There was also discussion regarding the flow of information from Commission to Town Council. In years past the Commission Chair would develop a report that would be sent to Council for review. It was requested that we ensure this continues to be sent to Council for review.

RES. 7/2022 MOVED by Dan. Remfert that the Taber Municipal Police Commission accepts the Commission Member Reports for information.

CARRIED UNANIMOUSLY

Public Complaints Director Report

The report from the Public Complaints Director was reviewed for information.

RES. 8/2022 MOVED by Councillor C. Firth that the Taber Municipal Police Commission accepts the Public Complaints Director (PCD) report for information purposes.

CARRIED UNANIMOUSLY

6. DELEGATIONS

None

5/2022

Meeting Date
1/19/2022

7. MEDIA INQUIRIES

None

Moving into Closed Session, Mayor Prokop left the meeting.

CAO, Darrin Thibault was invited to stay for the Closed Session portion of the meeting. Chair, J. MacDonald approved Mr. Thibault's attendance.

RES. 9/2022 MOVED by D. Remfert that the Taber Municipal Police Commission moves into Closed Session to prevent the disclosure of:

- Position, plans, procedures, criteria or instructions developed for the purpose of contractual or other negotiations by or on behalf of the Government of Alberta or public body, or considerations that relate to those negotiations in accordance with Section 24(1) of the *Freedom of Information and Protection of Privacy Act*.

CARRIED UNANIMOUSLY AT 5:09 PM

8. CLOSED SESSION

1) Representatives for the Taber Police Association Contract Negotiation Committee

Closed Session to prevent disclosure of positions, plans, procedures, criteria or instructions developed for the purpose of contractual or other negotiations by or on behalf of the Government of Alberta or a public body, or considerations that relate to those negotiations in accordance with Section 24(1) of the Freedom of Information and Protection of Privacy Act.

Pursuant to Section 197(6) of the *Municipal Government Act*, the following members of Administration were in attendance for Closed Session Agenda Item 8.1) Representatives for the Taber Police Association Contract Negotiation Committee: Darrin Thibault, CAO, Chief G. Abela, Chief of Police and Tenille Miller, Secretary to the Taber Municipal Police Commission.

CLOSED SESSION – CONT'D

2) Chief of Police Closed Session Report

Closed Session to prevent disclosure of positions, plans, procedures, criteria or instructions developed for the purpose of contractual or other negotiations by or on behalf of the Government of Alberta or a public body, or considerations that relate to those negotiations in accordance with Section 24(1) of the Freedom of Information and Protection of Privacy Act.

Pursuant to Section 197(6) of the *Municipal Government Act*, the following members of Administration were in attendance for Closed Session Agenda Item 8.2) Chief of Police Closed Session Report: Darrin Thibault, CAO, Chief G. Abela, Chief of Police and Tenille Miller, Secretary to the Taber Municipal Police Commission.

3) Commission Action Plan Listing

Closed Session to prevent disclosure of positions, plans, procedures, criteria or instructions developed for the purpose of contractual or other negotiations by or on behalf of the Government of Alberta or a public body, or considerations that relate to those negotiations in accordance with Section 24(1) of the Freedom of Information and Protection of Privacy Act.

Pursuant to Section 197(6) of the *Municipal Government Act*, the following members of Administration were in attendance for Closed Session Agenda Item 8.3) Commission Action Plan Listing: Darrin Thibault, CAO, Chief G. Abela, Chief of Police and Tenille Miller, Secretary to the Taber Municipal Police Commission.

RES. 10/2021 MOVED by Councillor C. Firth that the Taber Municipal Police Commission reconvenes into Open Session.

CARRIED UNANIMOUSLY AT 5:49 PM.

9. OPEN SESSION

RES. 11/2022 MOVED by Councillor C. Firth that the Taber Municipal Police Commission requests that D. Remfert and B. Clements participate in the negotiation committee for the Taber Police Association during the upcoming contract review.

CARRIED UNANIMOUSLY

RES. 12/2022 MOVED by B. Clements that the Taber Municipal Police commission accept the Chief's closed session report for information.

CARRIED UNANIMOUSLY

RES. 13/2022 MOVED by D. Remfert that F. Zaugg will be added to the subcommittee to complete the policy manual review.

CARRIED UNANIMOUSLY

RES. 14/2022 MOVED by D. Remfert that Councillor C. Firth, J. MacDonald, and D. Remfert create a subcommittee to complete an annual performance review for Chief G. Abela.

CARRIED UNANIMOUSLY

RES. 15/2022 MOVED by Councillor J. Sorensen that the Taber Municipal Police Commission will support three members to attend the AAPG Annual Conference in St. Alberta on April 29-30, 2022.

CARRIED UNANIMOUSLY

OPEN SESSION – CONT'D

RES. 16/2022 MOVED by Councillor C. Firth that Chief G. Abela submit a request to Council for funds to support the approval of additional hours for the Taber Municipal Police Commission Secretary.

CARRIED UNANIMOUSLY

10. CLOSE OF MEETING

As there were no further items for review the meeting was closed.

RES. 17/2022 MOVED by Councillor J. Sorensen that the Regular Meeting of the Taber Municipal Police Commission is hereby closed.

CARRIED UNANIMOUSLY AT 6:10 P.M.

CHAIR

SECRETARY



Taber Municipal Police Commission Request for Decision

Meeting Date: 2/17/2022

Subject:

Taber Municipal Police Commission Financial Information

Recommendation:

That the Taber Municipal Police Commission accepts the Financial Information of December 31, 2021 – Interim, and January 31, 2022 – Interim for information purposes.

Background:

The report of the financial information for the period ending December 31, 2021 – Interim, and January 31, 2022 – Interim for review and discussion.

Legislation / Authority:

The Police Act, Section 31(1)

Strategic Plan Alignment:

Governance:

Strengthen our core infrastructure and services in a fiscally responsible manner

Financial Implication:

None

Service Level / Staff Resource Implication:

None



Justification:

In accordance with the Police Act, Section 31, where a commission has been established, the commission shall, in the carrying out of its responsibilities, oversee the police service and for that purpose shall allocate the funds that are provided by the Council.

Alternative(s):

The Taber Municipal Police Commission could seek clarification on any item.

Attachment(s):

Taber Municipal Police Commission Operating Variance - December 31, 2021- Interim

Taber Municipal Police Commission Operating Variance - January 31, 2022 - Interim

APPROVALS:

Originated By:

Tenille Miller

Police Commission Chair or Designate: _____

TOWN OF TABER
Commission - Police
For the Twelve Months Ending Friday, December 31, 2021

Account	Description	2021	2021	Variance	Used	2020	2021	Variance
		Total	Actual			Actual	Actual	
		Budget	Annual			YTD	YTD	
Revenues:								
1-21-10-412-0000	Sales of Services	147,215.00	199,859.10	52,644.10	135.76%	138,027.25	199,859.10	61,831.85
1-21-10-531-0010	Fines Police	479,775.00	378,665.99	-101,109.01	78.93%	451,679.81	378,665.99	-73,013.82
1-21-10-532-0010	Fines Animal Control Dogs	3,000.00	1,500.00	-1,500.00	50.00%	730.00	1,500.00	770.00
1-21-10-539-0000	Other Fines	3,000.00	2,250.00	-750.00	75.00%	2,175.00	2,250.00	75.00
1-21-10-590-0000	Sundry Revenue	0.00	215,335.71	215,335.71	0.00%	482.49	215,335.71	214,853.22
1-21-10-830-0010	Transfers from Federal Gov Conditional	0.00	12,600.00	12,600.00	0.00%	4,200.00	12,600.00	8,400.00
1-21-10-840-0010	Transfers from Provincial Gov Conditional	648,832.00	662,903.49	14,071.49	102.17%	630,953.69	662,903.49	31,949.80
1-21-10-850-0011	Transfers from Local Government - MD	54,219.00	45,454.00	-8,765.00	83.83%	44,987.40	45,454.00	466.60
1-21-10-940-0000	Contributions from Capital Fund	0.00	48,607.44	48,607.44	0.00%	14,816.33	48,607.44	33,791.11
	Total Revenues	1,336,041.00	1,567,175.73	231,134.73	117.30%	1,288,051.97	1,567,175.73	279,123.76
Expenditures:								
2-21-10-110-0000	Salaries - Out of Scope	409,856.00	397,593.36	12,262.64	97.01%	407,113.79	397,593.36	-9,520.43
2-21-10-111-0000	Police Assoc Wages - Full Time	1,709,403.00	1,553,010.66	156,392.34	90.85%	1,555,814.51	1,553,010.66	-2,803.85
2-21-10-113-0000	CUPE Wages - Full Time Clerical	419,757.00	361,984.19	57,772.81	86.24%	382,560.21	361,984.19	-20,576.02
2-21-10-117-0000	CUPE Wages - Casual	170,101.00	226,181.20	-56,080.20	132.97%	150,928.55	226,181.20	75,252.65
2-21-10-118-0000	CUPE Wages - Casual Guards	75,986.00	57,029.42	18,956.58	75.05%	63,840.80	57,029.42	-6,811.38
2-21-10-130-0000	Employer Statutory & Benefits Contributions	619,519.00	626,258.94	-6,739.94	101.09%	574,038.12	626,258.94	52,220.82
2-21-10-210-0000	Commission Honorarium	5,000.00	3,500.00	1,500.00	70.00%	2,800.00	3,500.00	700.00
2-21-10-211-0000	Travel and Subsistence	20,800.00	5,657.21	15,142.79	27.20%	6,075.78	5,657.21	-418.57
2-21-10-213-0000	Training - External	22,800.00	24,673.85	-1,873.85	108.22%	41,151.69	24,673.85	-16,477.84
2-21-10-214-0000	Memberships, Conferences, Registration Fees	13,900.00	5,536.88	8,363.12	39.83%	4,448.68	5,536.88	1,088.20
2-21-10-215-0000	Express, Cartage, Freight	2,900.00	3,268.98	-368.98	112.72%	3,109.58	3,268.98	159.40
2-21-10-216-0000	Postage	1,300.00	513.33	786.67	39.49%	894.33	513.33	-381.00
2-21-10-217-0001	Communications - Telephone Land Lines	15,419.00	15,725.08	-306.08	101.99%	13,664.28	15,725.08	2,060.80
2-21-10-217-0002	Communications - Telephone Mobile	8,388.00	6,991.24	1,396.76	83.35%	5,787.51	6,991.24	1,203.73
2-21-10-217-0003	Communications - Data	3,600.00	3,171.97	428.03	88.11%	3,142.41	3,171.97	29.56
2-21-10-221-0000	Advertising, Promotion, Public Relations	2,000.00	2,995.43	-995.43	149.77%	2,949.51	2,995.43	45.92
2-21-10-223-0000	Subscriptions and Publications	500.00	683.00	-183.00	136.60%	701.00	683.00	-18.00
2-21-10-232-0000	Professional Services - Legal	5,000.00	3,884.26	1,115.74	77.69%	350.89	3,884.26	3,533.37
2-21-10-235-0000	Professional Services - Management	10,500.00	8,903.70	1,596.30	84.80%		8,903.70	8,903.70
2-21-10-238-0020	Professional Services - Veterinary Cat Control	5,000.00		5,000.00	0.00%	446.70		-446.70
2-21-10-239-0000	Professional Services - Other	15,000.00	21,813.22	-6,813.22	145.42%	27,166.00	21,813.22	-5,352.78
2-21-10-252-0010	Contracted Repairs, Maintenance - Building	7,750.00	31,290.16	-23,540.16	403.74%	7,084.75	31,290.16	24,205.41
2-21-10-252-0020	Contracted Repairs, Maintenance - Building Janitor	37,200.00	38,791.00	-1,591.00	104.28%	35,616.36	38,791.00	3,174.64
2-21-10-253-0010	Contracted Repairs, Maintenance - M&E & Furnishing	9,500.00	5,910.24	3,589.76	62.21%	5,483.54	5,910.24	426.70
2-21-10-255-0010	Contracted Repairs, Maintenance - Vehicles	20,000.00	12,696.60	7,303.40	63.48%	13,873.97	12,696.60	-1,177.37
2-21-10-256-0010	Contracted Repairs, Maintenance - Land Improvement	1,000.00	668.40	331.60	66.84%	802.40	668.40	-134.00
2-21-10-262-0000	Rental / Lease of Building			0.00	0.00%	320.00		-320.00

Account	Description	2021	2021	Variance	Used	2020	2021	Variance
		Total	Actual			Actual	Actual	
		Budget	Annual			YTD	YTD	
2-21-10-263-0000	Rental / Lease of Equipment & Furnishings	10,500.00	11,888.42	-1,388.42	113.22%	10,893.60	11,888.42	994.82
2-21-10-265-0000	Rental / Lease of Vehicle	8,500.00	6,602.52	1,897.48	77.68%		6,602.52	6,602.52
2-21-10-271-0000	Licenses, Permits and Software Support	40,800.00	34,335.26	6,464.74	84.16%	34,076.14	34,335.26	259.12
2-21-10-274-0000	Insurance Premiums	17,302.00	16,598.76	703.24	95.94%	16,242.94	16,598.76	355.82
2-21-10-280-0000	Uniform and Clothing Alterations		638.00	-638.00	0.00%		638.00	638.00
2-21-10-290-0000	Towing	1,500.00	735.00	765.00	49.00%		735.00	735.00
2-21-10-345-0000	Purchases from Provincial Agencies		172.00	-172.00	0.00%		172.00	172.00
2-21-10-351-0000	Purchases from Local Government	76,000.00	49,917.00	26,083.00	65.68%	86,163.00	49,917.00	-36,246.00
2-21-10-511-0000	Stationery, Office Supplies	13,800.00	9,101.06	4,698.94	65.95%	10,260.77	9,101.06	-1,159.71
2-21-10-512-0000	Clothing & Boots	25,000.00	28,692.71	-3,692.71	114.77%	24,193.32	28,692.71	4,499.39
2-21-10-513-0000	Janitorial Supplies	3,400.00	1,562.60	1,837.40	45.96%	1,119.61	1,562.60	442.99
2-21-10-515-0000	Catered or Purchased Foods	2,500.00	974.83	1,525.17	38.99%	1,279.27	974.83	-304.44
2-21-10-516-0000	Pharmaceutical & First Aid	1,100.00	925.16	174.84	84.11%	1,512.04	925.16	-586.88
2-21-10-517-0000	Promotional Materials	1,000.00	757.88	242.12	75.79%	1,183.23	757.88	-425.35
2-21-10-519-0000	General Goods and Supplies - Other	1,600.00	100.74	1,499.26	6.30%	153.27	100.74	-52.53
2-21-10-521-0000	Gas, Oil, Antifreeze, Etc.	36,000.00	43,193.50	-7,193.50	119.98%	30,916.31	43,193.50	12,277.19
2-21-10-522-0000	Tires & Batteries	8,000.00	179.96	7,820.04	2.25%	3,541.96	179.96	-3,362.00
2-21-10-523-0000	Machine & Equipment Parts	1,500.00	1,190.20	309.80	79.35%	1,112.06	1,190.20	78.14
2-21-10-523-0010	Vehicle Parts		130.00	-130.00	0.00%	1,069.82	130.00	-939.82
2-21-10-523-0020	Building Furnishings & Supplies	1,800.00	8,636.70	-6,836.70	479.82%	2,556.87	8,636.70	6,079.83
2-21-10-523-0030	Computer Equipment & Supplies	2,500.00	1,252.70	1,247.30	50.11%	12,309.94	1,252.70	-11,057.24
2-21-10-524-0000	Small Equipment and Tools	33,600.00	66,844.51	-33,244.51	198.94%	43,720.54	66,844.51	23,123.97
2-21-10-525-0000	Safety Equipment and Supplies		83.97	-83.97	0.00%	580.30	83.97	-496.33
2-21-10-532-0000	Ground Materials and Fertilizer		259.00	-259.00	0.00%	800.59	259.00	-541.59
2-21-10-538-0000	Building, Plumbing and Electrical Supplies	2,500.00	3,898.40	-1,398.40	155.94%	797.24	3,898.40	3,101.16
2-21-10-543-0000	Natural Gas	3,200.00	4,406.08	-1,206.08	137.69%	3,423.27	4,406.08	982.81
2-21-10-544-0000	Electricity	23,000.00	23,922.15	-922.15	104.01%	20,960.92	23,922.15	2,961.23
2-21-10-590-0000	Sundry Expenses		91,245.23	-91,245.23	0.00%		91,245.23	91,245.23
2-21-10-680-0000	Loss (Gain) on Disposal of Capital Assets	0.00	-12,000.00	12,000.00	0.00%	-4,000.00	-12,000.00	-8,000.00
2-21-10-690-0000	Amortization	196,105.00	196,105.00	0.00	100.00%	201,903.00	196,105.00	-5,798.00
2-21-10-813-0000	Bank Charges	1,000.00	751.22	248.78	75.12%	621.48	751.22	129.74
2-21-10-940-0000	Contributions to Capital Fund	115,600.00	115,600.00	0.00	100.00%	116,553.90	115,600.00	-953.90
	Total Expenditures	4,239,986.00	4,127,432.88	112,553.12	97.35%	3,934,110.75	4,127,432.88	193,322.13
	Net Operating	-2,903,945.00	-2,560,257.15	343,687.85	88.16%	-2,646,058.78	-2,560,257.15	85,801.63

TOWN OF TABER
Commission - Police
For the One Month Ending Monday, January 31, 2022

Account	Description	2022	2022	Variance	Used	2021	2022	Variance
		Total	Actual			Actual	Actual	
		Budget	Annual			YTD	YTD	
Revenues:								
1-21-10-412-0000	Sales of Services	184,315.00	41,970.92	-142,344.08	22.77%	78,007.16	41,970.92	-36,036.24
1-21-10-531-0010	Fines Police	479,775.00	17,330.00	-462,445.00	3.61%	47,514.00	17,330.00	-30,184.00
1-21-10-532-0010	Fines Animal Control Dogs	3,000.00	135.00	-2,865.00	4.50%	50.00	135.00	85.00
1-21-10-539-0000	Other Fines	3,000.00	75.00	-2,925.00	2.50%	150.00	75.00	-75.00
1-21-10-590-0000	Sundry Revenue	131,500.00	4,529.85	-126,970.15	3.44%	116.00	4,529.85	4,413.85
1-21-10-840-0010	Transfers from Provincial Gov Conditional	795,761.00	0.00	-795,761.00	0.00%	91,856.00	0.00	-91,856.00
1-21-10-850-0011	Transfers from Local Government - MD	54,700.00	0.00	-54,700.00	0.00%	0.00	0.00	0.00
1-21-10-990-0000	Operating Contingency/Debt Recovery	60,000.00	0.00	-60,000.00	0.00%	0.00	0.00	0.00
	Total Revenues	1,712,051.00	64,040.77	-1,648,010.23	3.74%	217,693.16	64,040.77	-153,652.39
Expenditures:								
2-21-10-110-0000	Salaries - Out of Scope	421,204.00	15,875.89	405,328.11	3.77%	24,237.69	15,875.89	-8,361.80
2-21-10-111-0000	Police Assoc Wages - Full Time	1,744,504.00	90,540.44	1,653,963.56	5.19%	93,554.50	90,540.44	-3,014.06
2-21-10-113-0000	CUPE Wages - Full Time Clerical	513,344.00	22,055.78	491,288.22	4.30%	23,750.94	22,055.78	-1,695.16
2-21-10-117-0000	CUPE Wages - Casual	152,720.00	8,962.12	143,757.88	5.87%	8,536.08	8,962.12	426.04
2-21-10-118-0000	CUPE Wages - Casual Guards	74,765.00	4,398.63	70,366.37	5.88%	2,780.93	4,398.63	1,617.70
2-21-10-130-0000	Employer Statutory & Benefits Contributions	689,763.00	36,747.20	653,015.80	5.33%	41,771.55	36,747.20	-5,024.35
2-21-10-210-0000	Commission Honorarium	5,000.00		5,000.00	0.00%			0.00
2-21-10-211-0000	Travel and Subsistence	73,350.00	289.65	73,060.35	0.39%	45.10	289.65	244.55
2-21-10-213-0000	Training - External	75,835.00	4,015.75	71,819.25	5.30%	1,020.93	4,015.75	2,994.82
2-21-10-214-0000	Memberships, Conferences, Registration Fees	16,200.00	850.00	15,350.00	5.25%	850.00	850.00	0.00
2-21-10-215-0000	Express, Cartage, Freight	2,900.00	45.49	2,854.51	1.57%	102.43	45.49	-56.94
2-21-10-216-0000	Postage	1,300.00		1,300.00	0.00%	73.11		-73.11
2-21-10-217-0001	Communications - Telephone Land Lines	19,686.00	3,109.14	16,576.86	15.79%	2,798.37	3,109.14	310.77
2-21-10-217-0002	Communications - Telephone Mobile	9,780.00	489.65	9,290.35	5.01%	587.33	489.65	-97.68
2-21-10-217-0003	Communications - Data	3,600.00	252.00	3,348.00	7.00%	252.02	252.00	-0.02
2-21-10-221-0000	Advertising, Promotion, Public Relations	5,000.00	35.00	4,965.00	0.70%	180.88	35.00	-145.88
2-21-10-223-0000	Subscriptions and Publications	500.00		500.00	0.00%			0.00
2-21-10-232-0000	Professional Services - Legal	5,000.00		5,000.00	0.00%			0.00
2-21-10-235-0000	Professional Services - Management	16,000.00	500.00	15,500.00	3.13%	500.00	500.00	0.00
2-21-10-238-0020	Professional Services - Veterinary Cat Control	5,000.00		5,000.00	0.00%			0.00
2-21-10-239-0000	Professional Services - Other	75,000.00	710.00	74,290.00	0.95%	1,900.00	710.00	-1,190.00
2-21-10-252-0010	Contracted Repairs, Maintenance - Building	8,000.00		8,000.00	0.00%			0.00
2-21-10-252-0020	Contracted Repairs, Maintenance - Building Janitor	37,041.00	3,567.44	33,473.56	9.63%	3,392.44	3,567.44	175.00
2-21-10-253-0010	Contracted Repairs, Maintenance - M&E & Furnishing	9,500.00		9,500.00	0.00%			0.00
2-21-10-255-0010	Contracted Repairs, Maintenance - Vehicles	20,000.00		20,000.00	0.00%			0.00
2-21-10-256-0010	Contracted Repairs, Maintenance - Land Improvement	1,000.00		1,000.00	0.00%			0.00
2-21-10-263-0000	Rental / Lease of Equipment & Furnishings	10,500.00	954.46	9,545.54	9.09%	936.94	954.46	17.52
2-21-10-265-0000	Rental / Lease of Vehicle	8,500.00	551.26	7,948.74	6.49%		551.26	551.26

Account	Description	2022	2022	Variance	Used	2021	2022	Variance
		Total	Actual			Actual	Actual	
		Budget	Annual			YTD	YTD	
2-21-10-271-0000	Licenses, Permits and Software Support	46,600.00		46,600.00	0.00%			0.00
2-21-10-274-0000	Insurance Premiums	18,827.00		18,827.00	0.00%	17,694.65		-17,694.65
2-21-10-290-0000	Towing	1,500.00		1,500.00	0.00%	335.00		-335.00
2-21-10-351-0000	Purchases from Local Government	76,000.00		76,000.00	0.00%			0.00
2-21-10-511-0000	Stationery, Office Supplies	22,200.00	285.76	21,914.24	1.29%	203.81	285.76	81.95
2-21-10-512-0000	Clothing & Boots	28,500.00	259.99	28,240.01	0.91%	139.95	259.99	120.04
2-21-10-513-0000	Janitorial Supplies	3,400.00	6.00	3,394.00	0.18%	260.71	6.00	-254.71
2-21-10-515-0000	Catered or Purchased Foods	2,500.00	118.61	2,381.39	4.74%	47.80	118.61	70.81
2-21-10-516-0000	Pharmaceutical & First Aid	1,100.00		1,100.00	0.00%			0.00
2-21-10-517-0000	Promotional Materials	1,000.00		1,000.00	0.00%	245.44		-245.44
2-21-10-519-0000	General Goods and Supplies - Other	1,600.00		1,600.00	0.00%	9.01		-9.01
2-21-10-521-0000	Gas, Oil, Antifreeze, Etc.	46,000.00		46,000.00	0.00%	3,276.11		-3,276.11
2-21-10-522-0000	Tires & Batteries	8,000.00		8,000.00	0.00%			0.00
2-21-10-523-0000	Machine & Equipment Parts	1,500.00	20.48	1,479.52	1.37%	39.94	20.48	-19.46
2-21-10-523-0030	Computer Equipment & Supplies	1,000.00		1,000.00	0.00%	9.99		-9.99
2-21-10-524-0000	Small Equipment and Tools	21,900.00		21,900.00	0.00%	52.99		-52.99
2-21-10-525-0000	Safety Equipment and Supplies		131.51	-131.51	0.00%		131.51	131.51
2-21-10-538-0000	Building, Plumbing and Electrical Supplies	2,500.00	7.51	2,492.49	0.30%		7.51	7.51
2-21-10-543-0000	Natural Gas	3,600.00		3,600.00	0.00%	478.93		-478.93
2-21-10-544-0000	Electricity	22,000.00		22,000.00	0.00%	1,522.67		-1,522.67
2-21-10-590-0000	Sundry Expenses	131,500.00	34,553.08	96,946.92	26.28%	116.00	34,553.08	34,437.08
2-21-10-690-0000	Amortization	201,903.00	16,825.00	185,078.00	8.33%	16,342.00	16,825.00	483.00
2-21-10-813-0000	Bank Charges	1,000.00	123.14	876.86	12.31%	39.66	123.14	83.48
2-21-10-940-0000	Contributions to Capital Fund	115,600.00		115,600.00	0.00%	9,633.30		-9,633.30
	Total Expenditures	4,764,722.00	246,280.98	4,518,441.02	5.17%	257,719.20	246,280.98	-11,438.22
	Net Operating	-3,052,671.00	-182,240.21	2,870,430.79	5.97%	-40,026.04	-182,240.21	-142,214.17



Taber Municipal Police Commission Request for Decision

Meeting Date: 2022-02-17

Subject:
Chief of Police Report to the Commission

Recommendation:

Recommendation:

The Taber Municipal Police Commission accepts the Chief of Police Report for information purposes.

Background:

This Department Report (s) is supplied for Commission information. In most cases, this communication is provided simply as information to the Commission and no comment is needed. In some cases, though, the Commission may wish to seek clarification on the matter from its administration or from the originator of the communication, or even to challenge the matter through Commission discussion. Placing the communication on the Commission's agenda allows these opportunities.

Legislation / Authority:

The Police Act, Section 32(1)

Strategic Plan Alignment:

Continue the growth of Taber as a healthy and safe community

Maintain locally based, public safety-oriented police service, and locally-based emergency services

Financial Implication:

N/A



Service Level / Staff Resource Implication:

Not at this time

Justification:

To keep the Commission informed of departmental happenings.

Alternative(s):

The Commission could seek clarification on any of the matters from Administration or the Chief.

Attachment(s): Chief of Police Open Report January 2022.

APPROVALS:

Originated By:

Tenille Miller

Police Commission Chair or Designate: _____

Taber Municipal Police Commission Report

January 2022

The report is broken into our three functions of police, dispatch and the Community Standards Unit, followed by a section on budget, police complaints, crime analyses, etc., strategic planning, and other. In each of these functions, there is information for you. Some of the slots may be empty, but next month perhaps not.

Police

Community Involvement:

- Chief Abela is volunteering with Oxford University and the Australian Institute of Police Management in the role of mentor for an international challenge competition between the 5 Eyes Countries. The competition (I am mentoring the officer wellness team) is comprised of police officers from the rank of superintendent from these 5 countries. They are to map the system within our topic area, from a systems change perspective, with the goal of writing a 3000 word essay and making a presentation to a board of experts at Oxford University. The presentations are due at the end of April.

Training:

- 10 first responders from the Taber Police Service are attending the Before Occupational Stress training that is occurring in conjunction with the Lethbridge Police Service. This is in keeping with our strategic plan goal to increase capacity around mental health for our employees.
- The Cadets are now halfway completed the program. Everything so far is going very well. Expenses are coming in for the program and our invoices have been sent you for payment. We are starting to plan the graduation ceremony.

Equipment:

- We are waiting on the nod from the CAO to make our capital purchases. This year we have a new vehicle, fingerprint software and hardware, Tasers, pistol replacement and generator upgrades.

Operational:

- Taber Police were busy this past month with policing protests on our Hwy's. Our main goal was to promote public safety and I think we have done this so far.

Personnel:

- It is my privilege to announce that the Taber Police Service has completed its competition to hire an Inspector to replace Insp. Howard Kehler (Retired). After a lengthy competitive process, that included applications from as far away as British Columbia and Ontario, the Committee

selected David Gyepesi as our next Inspector. Dave has accepted the offer and will be officially promoted to the rank on February 1, 2022. Most of you will know Dave as he has served the community of Taber for the past 24 years in positions of greater responsibility, including being a School Resource Officer, and most recently as our Operational Sergeant. Although his background is lengthy, I provide the following as highlights. As an investigator Sgt. Gyepesi has received investigator training to the highest level as a graduate of the Canadian Police College Major Crime course, has lead serious criminal investigations as the primary investigator that have included homicide, and has supervised countless other serious crimes. Educationally he worked on his own time to complete a Bachelor's Degree from Athabasca University, graduating with great distinction in Criminal Justice; this program focused on police management, policing ethics, leadership, and crime prevention. Sgt. Gyepesi is also a graduate of the Executive Officer training program at the Taber Police Service, where he undertook a yearlong understudy of the executive roles within policing in Alberta. Most of all, I know that Dave has the trust, confidence of the membership, loyalty, integrity, and ability to serve our community as your next Inspector. He has earned the privilege to lead this organizational as your next Operational Commander.

- We are recruiting for Auxiliary Constables.

Policy:

- Mental Health and Wellness discussion. I was asked by Commission Chair MacDonald to provide an update on the progress of my attempts to build capacity in within the TPS.

Since our last meeting, I have worked with LPS to fund a two day Before Occupational Stress seminar through Wounded Warriors Canada. This will be hosted in Lethbridge on March 10-11. 2022.

I have updated the CAO regarding our mental health wellness sessions that we have arranged through envision in Lethbridge. Staff are registering and attending these sessions.

I am working with the CAO to obtain funding for psychological counselling for first responders who need help greater than what the EAP can provide.

Public Complaints:

- There are no public complaints to report.

Communications/911

Equipment:

Personnel:

- We are interviewing for a causal and a fulltime Comm Ops.

Training:

Operational:

Strategic Plan

Report attached in separate RFD. (No report this month)

Community Standards Unit

Please see attached report. (No report this month)

Crime Trend Analysis/Chairs

Report/Benchmarking

CHAIR'S REPORT

January

	TOTAL 2022 YTD	Comparison 2021 YTD	% Difference	Comparison 2021 Dec 31
TRAFFIC				
- Impaired Operation/Related Offences	1	2	-50%	30
- Dangerous Operation of Motor Vehicle	0	2	-100%	9
- Traffic collisions	7	6	17%	125
- Other criminal code	0	1	-100%	3
- Provincial Traffic Offences	111	194	-43%	1801
LIQUOR ACT	2	1	100%	63
OTHER CRIMINAL CODE				
- Other criminal code	7	13	-46%	127
- Offensive weapons	0	0	0%	7
- Corruption (Public Mischief)	0	1	-100%	7
DRUG ENFORCEMENT				
- Trafficking	3	1	200%	5
- Possession	1	1	0%	9
- Other	0	0	0%	6
CRIMES AGAINST A PERSON				
- Sexual offences	0	1	-100%	8
- Robbery/Extortion/Harassment/Threats	4	3	33%	73
- Offences - Death Related or Endangering Life	0	0	0%	1
- Kidnapping/Hostage/Abduction	0	1	-100%	1
- Assaults	4	0	400%	72
CRIMES AGAINST PROPERTY				
- Theft under \$5000	3	8	-63%	93
- Theft over \$5000	2	1	100%	27
- Possession of Stolen Goods	0	1	-100%	8
- Fraud	3	6	-50%	57
- Break and Enter	3	0	300%	21
- Arson	0	0	0%	0
- Mischief	7	7	0%	92
BYLAW				
- Traffic	1	4	-75%	57
- Other (non-traffic calls)	16	16	0%	374

Analyses: The impact of Covid-19 and communities is represented in our data. In communication with other Chiefs of Police, similar trends have occurred in the Province.

911 Report

911 Communications:

NFPA Standards require that ninety-five percent of alarms received on emergency lines shall be answered within 15 seconds, and 99 percent of alarms shall be answered within 40 seconds.

Jan-22	Total Call Answered	Answered within 15 sec		Answered Within 40 Sec		Answered After 40 Sec		Total Abandoned Calls
		Calls	%	Calls	%	Calls	%	
Taber Police Service	270	269	99.6	269	99.6	1	0.4	41
Taber Police Service back up lines	12	12	100	12	100	0	0	
*average answer time is 5.7 seconds								
*average answer time is 4.0 seconds - back up lines								
Type of calls								
	% of calls							
Residential (landline)	20.7%							
Business (landline)	12.6%							
Wireless	63.7%							
Text 9-1-1 (tests)	0.7%							
Pay Phone	0.0%							
ALI fail	0.4%							
ANI fail	0.0%							
Non 9-1-1	1.9%							
Type of calls - back up lines								
	% of calls							
Residential (landline)	0.0%							
Business (landline)	41.7%							
Wireless	50.0%							
Text 9-1-1 (tests)	0.0%							
Pay Phone	0.0%							
ALI fail	0.0%							
ANI fail	0.0%							
Non 9-1-1	8.3%							

Police Complaints

Allegation	Month	YTD 2022	YTD 2021	% change
UUEA: i(ii) Inappropriate Use of Force	0	0	0	0%

Report date range criteria: Incidents received between 2022/01/01 and 2022/01/31

Report count criteria: By allegations linked to incidents.

Report name: Monthly allegation tally

Report run on: Feb 07, 2022 at 13:46 by Chief Graham Abela



Taber Municipal Police Commission Request for Decision

Meeting Date: 2/17/2022

Subject:
Public Complaints Director Report

Recommendation:

The Taber Municipal Police Commission accepts the Public Complaints Director (PCD) report for information purposes.

Background:

The Public Complaints Director Report is supplied for Commission information. In most cases, this communication is provided simply as information to the Commission and no comment is needed. In some cases, the Commission may wish to seek clarification on the matter from its administration or from the originator of the communication, or even to challenge the matter through Commission discussion. Placing the communication on the Commission's agenda allows these opportunities.

Legislation / Authority:

The Police Act, Section 28.1(3)(g)

Taber Municipal Police Commission Policy Manual Section 2.9,(5)

Strategic Plan Alignment:

Define & Practice Good Governance

Financial Implication:

None



Service Level / Staff Resource Implication:

N/A

Justification:

N/A

Alternative(s):

The Commission could seek clarification on any of the matters from the PCD

Attachment(s): Pubic Complaints Director Report - February 2022

APPROVALS:

Originated By:
Tenille Miller

Police Commission Chair or Designate: _____

February 2022 Report

Public Complaints Director

There is currently nothing to report.



Taber Municipal Police Commission Request for Decision

Meeting Date: 2/17/2022

Subject:
Commission Member Reports (Verbal)

Recommendation:

The Taber Municipal Police Commission accepts the Commission Member Reports for information.

Background:

Updates are provided verbally to inform the Commission of individual Commission-related activity. This could come in the form of meeting attendance and activity intended to strengthen the Commission's reputation and visibility.

Legislation / Authority:

MGA, Section 207(c)

Strategic Plan Alignment:

No Strong Alignment.

Financial Implication:

N/A

Service Level / Staff Resource Implication:

The service level will remain status quo.

Justification:

To keep all of the Commission informed of activity.

Alternative(s):

The Commission could seek clarification on any of the matters.



Attachment(s):

APPROVALS:

Originated By:
Tenille Miller

Police Commission Chair or Designate: _____