

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON MONDAY, NOVEMBER 22, 2021, AT 3:30 PM.

Mayor

Andrew Prokop

Councillors

Garth Bekkering

Jack Brewin

Carly Firth

Monica McLean

Alf Rudd

Joanne Sorensen

Chief Administrative Officer

Derrin Thibault

Staff

Alaa Abdel Khaliq

Meghan Brennan

Jordan Florchinger

Steve Munshaw

John Orwa

Kory Ostrup

Gary Scherer

Kerry Van Ham

Donna Weiss

CALL TO ORDER

Mayor Prokop called the meeting to Order at 3:30 PM.

ADOPTION OF THE AGENDA

Mayor Prokop inquired if there were any additions or deletions to the Agenda, and there were none.

RES. 504/2021 MOVED by Councillor Firth that Council adopts the Agenda, as amended, to allow for the opportunity to undertake Closed Session items prior to the timing of Delegations at 5:00 PM.

CARRIED UNANIMOUSLY

ADOPTION OF THE MINUTES

1) Minutes of Regular Meeting of Council: November 8, 2021

RES. 505/2021 MOVED by Councillor Sorensen that Council adopts the minutes of the Regular Meeting of Council held on November 8, 2021, as presented.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

1) Downtown Sidewalk Improvements

G. Scherer, Director of Engineering and Public Works, stated at the Regular Meeting of Council held on September 13, 2021, Council directed Administration to investigate options to address the paving stones in the Downtown area to be replaced or repaired, and to bring information back to Council for further consideration.

G. Scherer presented the paving stone areas in the Downtown area, and options on how to address the concerns.

Council discussed the proposed options and the estimated costs of repairs for each.

Council discussed lighting concerns in the Downtown core.

BUSINESS ARISING FROM THE MINUTES – CONT'D

1) Downtown Sidewalk Improvements – CONT'D

MOVED by Councillor Bekkering that Council directs Administration to add Downtown Sidewalk Repair to the 2022 Capital Budget for \$95,000.00, and to apply for grant funding for a sidewalk improvement project.

Council discussed the 2022 Capital Budget.

Council further discussed the proposed options for addressing the sidewalk concerns for Downtown.

Councillor Firth suggested a friendly amendment to include directing Administration to conduct a survey of the businesses Downtown to determine what type of sidewalk they would prefer.

Councillor Bekkering accepted the friendly amendment.

RES. 506/2021 MOVED by Councillor Bekkering that Council directs Administration to add Downtown Sidewalk Repair to the 2022 Capital Budget for \$95,000.00, and to apply for grant funding for a sidewalk improvement project; and,

Directs Administration to conduct a survey of the businesses Downtown to determine what type of sidewalk they would prefer.

CARRIED UNANIMOUSLY

MOVED by Councillor Sorensen that Council directs Administration to investigate additional costs for improving the street lighting, and to bring it to a future meeting.

Councillor Sorensen withdrew her previous motion.

BYLAWS

1) St. Mary's School Micro Apiary: Request for Bylaw Amendment

K. Van Ham, Administrative Services Manager, stated at the Regular Meeting of Council held on May 10, 2021, Council directed Administration to review Exotic and Wild Animal Bylaw 9-2020 to bring back amendments for Council's further consideration of educational program apiaries within the Town of Taber, and requested St. Mary's School to canvas their neighbours and obtain clarification from the school board.

K. Van Ham presented the proposed amendments to the Exotic Animal Bylaw to incorporate allowing educational apiaries.

M. DeJong, Principal of St. Mary's School, stated that the school canvased their neighbours and distributed approximately 100 information and feedback brochures. He stated that they received four back, all of which were positive.

M. DeJong stated that they would like to begin the program in the spring of 2022.

Council discussed the proposed educational apiaries and the Town's liability.

RES. 507/2021 MOVED by Councillor Firth that Council gives First Reading to Exotic and Wild Animal Bylaw 23-2021.

CARRIED UNANIMOUSLY

RES. 508/2021 MOVED by Councillor Bekkering that Council gives Second Reading to Exotic and Wild Animal Bylaw 23-2021.

CARRIED UNANIMOUSLY

RES. 509/2021 MOVED by Councillor McLean that Council unanimously agrees to proceed to Third and Final Reading of Exotic and Wild Animal Bylaw 23-2021.

CARRIED

305/2021

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BYLAWS – CONT'D

1) St. Mary's School Micro Apiary: Request for Bylaw Amendment – CONT'D

It was noted that Council did not unanimously agree to proceed with Third and Final Reading of proposed Exotic and Wild Animal Bylaw 23-2021, therefore it did not move forward for Third and Final Reading at this meeting.

2) Proposed Procedural Bylaw 14-2021

D. Thibault, Chief Administrative Officer, presented proposed Procedural Bylaw 14-2021 to Council.

Council discussed the inclusion of Committee of the Whole.

RES. 510/2021 MOVED by Councillor McLean that Council requests further information from Administration.

CARRIED

ACTION ITEMS

1) Siaya County, Kenya: Invitation to Visit Request November 9, 2021

Mayor Prokop stated that correspondence was received from the County Government of Siaya, Office of the Governor, extending an official invitation to the Mayor and a Town of Taber representative to visit Siaya County, Kenya in February 2022.

Council discussed the Memorandum of Understanding between the Town of Taber and the County of Siaya, and the current twinning request.

RES. 511/2021 MOVED by Councillor Sorensen that Council requests additional information from Mayor Prokop and Administration, such as anticipated costs and capacity to attend.

CARRIED UNANIMOUSLY

306/2021

Meeting Date
11/22/2021

ACTION ITEMS – CONT'D

2) Public Auction Reserve Bid and Conditions of Sale

D. Weiss, Finance Manager, presented information on the tax recovery process, in accordance with Section 418(1) of the *Municipal Government Act*. She stated that due to delinquent property taxes, 7 properties are scheduled to proceed with a public auction tax sale set for March 15, 2022.

RES. 512/2021 MOVED by Councillor Firth that Council approves the following conditions pertaining to the March 15, 2022 public auction tax sale of property tax accounts 4251180, 5052250, 5144180, 5257145, 5852390, 5855130 and 6044110:

1. Attached values for each roll number to be set as the reserve bid (these being the assessed values as provided by the Town's Assessors); and,
2. Terms of the sale are 10% cash deposit, balance within forty-five (45) working days.

CARRIED UNANIMOUSLY

3) Municipal District of Taber Council Appointments

D. Thibault presented correspondence received from the Municipal District of Taber informing the Town of their proposed Municipal District of Taber Council members appointments to numerous Town of Taber boards and committees.

ACTION ITEMS – CONT'D

3) Municipal District of Taber Council Appointments – CONT'D

RES. 513/2021 MOVED by Councillor Sorensen that Council:

1. Recognizes the Municipal District of Taber's appointments to the Joint Economic Development Committee, and the Intermunicipal Development Committee; and,
2. On the basis of the recommendation of the Municipal District of Taber Council, appoints Municipal District representatives to Town boards as follows:
 - a. Town of Taber Recreation Board – Brian Hildebrand, and John Turcato as alternate;
 - b. Town of Taber Arts & Heritage Committee – Tamara Miyanaga and Merrill Harris as alternate; and,
 - c. Taber Municipal Library Board – Tamara Miyanaga.

CARRIED UNANIMOUSLY

4) Policy Proposed for Repeal: Senior Manager's Residency Requirement Policy C-8

D. Thibault presented Senior Managers Residency Requirement Policy C-8, and stated that Administration is recommending its repeal. He stated that the residency requirement for Director-level positions has had an adverse effect on attraction and recruitment of qualified viable candidates for senior level staff.

Council discussed Senior Managers Residency Requirement Policy C-8, and the ability to recruit employees to live within the Town of Taber.

RES. 514/2021 MOVED by Councillor Bekkering that Council repeals Senior Managers Residency Requirement Policy C-8.

CARRIED UNANIMOUSLY

308/2021

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ACTION ITEMS – CONT'D

5) Electronic Information Access: Termination Policy CS-IT-4

A. Abdel Khaliq, Information Technology Manager, presented Electronic Information Access: Termination Policy CS-IT-4 to Council as a part of Administration's 3-year policy review cycle. He stated that Administration is not recommending any changes to the Policy at this time.

RES. 515/2021 MOVED by Councillor Sorensen that Council approves the Electronic Information Access: Termination Policy CS-IT-4, as presented.

CARRIED UNANIMOUSLY

6) Password Management Policy CS-IT-7

A. Abdel Khaliq presented Password Management Policy CS-IT-7 to Council. He stated that Administration is recommending updates to the Policy following the results of an information technology penetration test conducted on the Town's network last month.

RES. 516/2021 MOVED by Councillor McLean that Council approves the Password Management Policy CS-IT-7, as presented.

CARRIED UNANIMOUSLY

7) Resignation: Arts & Heritage Committee

D. Thibault presented the resignation of S. Farough from the Arts and Heritage Committee to Council.

RES. 517/2021 MOVED by Councillor Bekkering that Council accepts the resignation of Ms. Shayla Farough from the Arts & Heritage Committee, with regret; and,

Council thanks Ms. Farough for her numerous contributions to the Town of Taber during her tenure on the Arts & Heritage Committee.

CARRIED UNANIMOUSLY

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ACTION ITEMS – CONT'D

8) Department Reports

D. Thibault presented the Department Reports to Council.

Council discussed the Human Resource Department Report, the Taber Fire Department Report, and the Water and Wastewater Treatment Department Report.

RES. 518/2021 MOVED by Councillor Firth that Council accepts the Department Reports for information.

CARRIED UNANIMOUSLY

9) Council Code of Conduct Follow-Up: Written Public Apology from Councillor Brewin

D. Thibault stated at the Special Meeting of Council held on November 15, 2021, Council passed a motion sanctioning Councillor Brewin by requesting a written public apology to the Mayor, Council, Administration, and the people of Taber by November 22, 2021 regarding the events of the October 25, 2021 meeting of Council.

D. Thibault stated that Administration has received the written apology and presented it to Council for consideration.

Council requested Councillor Brewin to read his written apology.

Councillor Brewin read his written apology, dated November 18, 2021.

RES. 519/2021 MOVED by Councillor Rudd that Council accepts Councillor Brewin's written apology as presented.

CARRIED UNANIMOUSLY

ACTION ITEMS – CONT'D

10) Mayor and Councillor Reports (Verbal)

Council provided their verbal reports.

RES. 520/2021 MOVED by Councillor Brewin that Council accepts the Mayor and Councillor Reports for information.

CARRIED UNANIMOUSLY

11) Standing Item - Council Requests

D. Thibault presented the Standing Item – Council Requests Action Item Listing to Council.

RES. 521/2021 MOVED by Councillor Sorensen that Council directs Administration to install a ladies washroom sign for the civic centre.

CARRIED UNANIMOUSLY

Council discussed the need for an ATM in the civic centre.

RES. 522/2021 MOVED by Councillor Sorensen that Council directs Administration to investigate the costs or contracts involved in getting an ATM placed in the civic centre.

CARRIED UNANIMOUSLY

RES. 523/2021 MOVED by Councillor McLean that Council investigates the additional costs in street lighting for the Downtown area in correlation with the sidewalks, and to bring it back to a future Council meeting.

CARRIED UNANIMOUSLY

RES. 524/2021 MOVED by Councillor Bekkering that Council takes a recess until Delegations at 5:00 PM.

CARRIED UNANIMOUSLY AT 4:48 PM

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ACTION ITEMS – CONT'D

11) Standing Item - Council Requests

Council reconvened the Regular Meeting of Council at 5:01 PM.

DELEGATIONS

1) Delegation: Alberta Sugar Beet Growers

M. Garner-Skiba, Executive Director of the Alberta Sugar Beet Growers, presented an update on the sugar beet industry and requested a letter of support from Council on the creation of a Federal Domestic Sugar Policy.

Council discussed the industry update and the letter of support.

RES. 525/2021 MOVED by Councillor Sorensen that Council accepts the presentation from the Alberta Sugar Beet Growers for information purposes; and,

That Council directs Administration to draft a letter of support, to be signed by the Mayor or designate, to support the Alberta Sugar Beet Growers and their initiative for the creation of a Federal Domestic Sugar Policy.

CARRIED UNANIMOUSLY

MEDIA INQUIRIES

None.

MEDIA INQUIRIES – CONT'D

RES. 526/2021 MOVED by Councillor Brewin that Council takes a 10 minute recess and reconvenes into Closed Session to prevent disclosure:

- Of third party business information, commercial, financial, and technical information of a third party, the information was supplied in confidence, and the disclosure could reasonably be expected to harm significantly with the negotiating position of the third party in accordance with Section 16(1),
- Of applicant personal information that is evaluative for the purpose of determining the applicant's suitability, in accordance with Section 19(1); and,
- That could reasonably be expected to reveal consultations or deliberations involving officers of a public body, in accordance with Section 24(1), of the *Freedom of Information and Protection of Privacy Act*.

CARRIED UNANIMOUSLY AT 5:21 PM

CLOSED SESSION

1) Economic Development Opportunity

Closed Session to prevent disclosure of third party business information, to prevent the disclosure of commercial, financial, and technical information of a third party, the information was supplied in confidence, and the disclosure could reasonably be expected to harm significantly with the negotiating position of the third party in accordance with Section 16(1) of the *Freedom of Information and Protection of Privacy Act*.

Pursuant to Section 197(6) of the *Municipal Government Act*, there were the following members of Administration in attendance for Agenda Item 9.1) Economic Development Opportunity: D. Thibault, Chief Administrative Officer, K. Van Ham, Administrative Services Manager, K. Schlamp, Subdivision and Development Officer, and A. Allred, Economic Development Officer.

2) Board Appointment: Taber Municipal Library Board

Closed Session to prevent disclosure of applicant personal information that is evaluative for the purpose of determining the applicant's suitability, in accordance with Section 19(1) of the *Freedom of Information and Protection of Privacy Act*.

Pursuant to Section 197(6) of the *Municipal Government Act*, there were the following members of Administration in attendance for Agenda Item 9.2) Board Appointment: Taber Municipal Library Board: D. Thibault, Chief Administrative Officer, and K. Van Ham, Administrative Services Manager.

3) Discussion with Council

Closed Session to prevent disclosure that could reasonably be expected to reveal consultations or deliberations involving officers of a public body, in accordance with Section 24(1) of the *Freedom of Information and Protection of Privacy Act*.

Pursuant to Section 197(6) of the *Municipal Government Act*, there was the following member of Administration in attendance for Agenda Item 9.3) Discussion with Council: D. Thibault, Chief Administrative Officer.

OPEN SESSION

RES. 527/2021 MOVED by Councillor Bekkering that Council reconvenes into Open Session.

CARRIED UNANIMOUSLY AT 6:39 PM

RES. 528/2021 MOVED by Councillor McLean that Council appoints Amanda Zsedely to the Taber Municipal Library Board for a three (3) year term to expire December 31, 2024.

CARRIED UNANIMOUSLY

RES. 529/2021 MOVED by Councillor McLean that Council appoints Sh'Nell Torrie to the Taber Municipal Library Board for a three (3) year term to expire December 31, 2024.

CARRIED UNANIMOUSLY

RES. 530/2021 MOVED by Councillor McLean that Council appoints Jim Tallman to the Taber Municipal Library Board for a three (3) year term to expire December 31, 2024.

CARRIED UNANIMOUSLY

CLOSE OF MEETING

RES. 531/2021 MOVED by Councillor Firth that this Regular Meeting of Council is hereby Closed.

CARRIED UNANIMOUSLY AT 6:41 PM



MAYOR



CHIEF ADMINISTRATIVE OFFICER

