



AGENDA

REGULAR MEETING OF THE TABER MUNICIPAL POLICE COMMISSION OF THE TOWN OF TABER, TO BE HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON WEDNESDAY, DECEMBER 1, 2021 AT 4:30 PM.

	<u>MOTION</u>
1. CALL TO ORDER	
2. ADOPTION OF THE AGENDA	X
3. ADOPTION OF THE MINUTES	
ITEM No.3.1 Minutes of the Regular Meeting of Taber Municipal Police Commission: October 13, 2021	X
4. BUSINESS ARISING FROM MINUTES	
5. ACTION ITEMS	
ITEM No.5.1 Taber Municipal Police Commission Draft Logo	X
ITEM No.5.2 Chief of Police Report to the Commission	X
ITEM No.5.3 Taber Municipal Police Commission Financial Information	X
ITEM No.5.4 Strategic Plan Report Card	X
ITEM No.5.5 Commission Member Reports (Verbal)	X
ITEM No.5.6 Public Complaints Director Report	X
6. DELEGATIONS	
7. MEDIA INQUIRIES	
8. CLOSED SESSION	X
ITEM No.8.1 Commission Action Plan Listing Closed Session to prevent disclosure of positions, plans, procedures, criteria or instructions developed for the purpose of contractual or other negotiations by or on behalf of the Government of Alberta or a public body, or considerations that relate to those negotiations in accordance with Section 24(1) of the Freedom of Information and Protection of Privacy Act.	



ITEM No.8.2 Chief of Police Closed Session Report
Closed Session to prevent disclosure of positions, plans, procedures, criteria or instructions developed for the purpose of contractual or other negotiations by or on behalf of the Government of Alberta or a public body, or considerations that relate to those negotiations in accordance with Section 24(1) of the Freedom of Information and Protection of Privacy Act.

9. OPEN SESSION **X**

10 CLOSE OF MEETING **X**



Taber Municipal Police Commission Request for Decision

Meeting Date: 11/24/2021

Subject:

Minutes of the Regular Meeting of Taber Municipal Police Commission: October 13, 2021

Recommendation:

The Taber Municipal Police Commission adopts the minutes of the Regular Meeting held on October 13, 2021, as presented.

Background:

N/A

Legislation / Authority:

Municipal Government Act, Section 208(1)(a)(c)

Strategic Plan Alignment:

N/A

Financial Implication:

N/A

Service Level / Staff Resource Implication:

N/A

Justification:

Approval of minutes is in accordance with the Municipal Government Act, Section 208.



Alternative(s):

That the Taber Municipal Police Commission adopts the Minutes of the Regular Meeting held on October 13, 2021, as amended.

Attachment(s): Draft Minutes - Taber Municipal Police Commission October 13, 2021

APPROVALS:

Originated By:

Tenille Miller

Police Commission Chair or Designate: _____

MINUTES OF THE REGULAR MEETING OF THE TABER MUNICIPAL POLICE COMMISSION OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON WEDNESDAY, OCTOBER 13, 2021, AT 3:30 PM.

Chairperson

Wanda Osburne-Campbell

Members

Garth Bekkering
Joe Strojwas
John MacDonald
Daniel Remfert
Terry Zucht

Staff

Graham Abela

Secretary

Tenille Miller

CALL TO ORDER

Chair Osburne-Campbell called the meeting of the Taber Municipal Police Commission to order at 3:31 p.m.

ADOPTION OF THE AGENDA

RES. 82/2021

MOVED by D. Remfert that the Taber Municipal Police Commission adopts the Agenda as amended.

CARRIED UNANIMOUSLY

ADOPTION OF THE MINUTES

Minutes of the Regular Meeting of Taber Municipal Police Commission: September 15, 2021

RES. 83/2021 MOVED by J. Strojwas that the Taber Municipal Police Commission adopts the minutes of the Regular Meeting held on September 15, 2021, as ammended.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM MINUTES

None.

ACTION ITEMS

Chief of Police Report to the Commission

Chief G. Abela presented the Chief of Police Report to the Commission.

RES. 84/2021 MOVED by D. Remfert that the Taber Municipal Police Commission accepts the Chief of Police Report and the Community Standards Report for information purposes.

CARRIED UNANIMOUSLY

Taber Municipal Police Commission Financial Information

Chief G. Abela reviewed financial statements with the Commission for information.

RES. 85/2021 MOVED by J. MacDonald that the Taber Municipal Police Commission accepts the Financial Information of August 31, 2021 – Final and September 30, 2021 – Interim for information purposes.

CARRIED UNANIMOUSLY

Commission Member Reports (Verbal)

At this time there was nothing to report from Commission members.

Public Complaints Director Report

The report provided from the Public Complaints Director was reviewed by the Commission for information purposes.

RES. 86/2021 D. Remfert MOVED that the Taber Municipal Police Commission accepts the Public Complaints Director (PCD) report for information purposes.

CARRIED UNANIMOUSLY

DELEGATIONS

None.

MEDIA INQUIRIES

None.

RES. 87/2021 MOVED by Councillor G. Bekkering that the Taber Municipal Police Commission moves into Closed Session to prevent the disclosure of:

- Position, plans, procedures, criteria or instructions developed for the purpose of contractual or other negotiations by or on behalf of the Government of Alberta or public body, or considerations that relate to those negotiations in accordance with Section 24(1) of the *Freedom of Information and Protection of Privacy Act*.

CARRIED UNANIMOUSLY AT 3:47 PM

CLOSED SESSION

- 1) Chief of Police Closed Session Report**
Closed Session to prevent disclosure of positions, plans, procedures, criteria or instructions developed for the purpose of contractual or other negotiations by or on behalf of the Government of Alberta or a public body, or considerations that relate to those negotiations in accordance with Section 24(1) of the Freedom of Information and Protection of Privacy Act.

Pursuant to Section 197(6) of the *Municipal Government Act*, the following members of Administration were in attendance for Closed Session Agenda Item 8.1) Chief of Police Closed Session Report: Chief G. Abela, Chief of Police and Tenille Miller, Secretary to the Taber Municipal Police Commission.

- 2) Recommendations - Taber Police Association Contract**
Closed Session to prevent disclosure of positions, plans, procedures, criteria or instructions developed for the purpose of contractual or other negotiations by or on behalf of the Government of Alberta or a public body, or considerations that relate to those negotiations in accordance with Section 24(1) of the Freedom of Information and Protection of Privacy Act.

Pursuant to Section 197(6) of the *Municipal Government Act*, the following members of Administration were in attendance for Closed Session Agenda Item 8.2) Recommendations – Taber Police Association Contract: Chief G. Abela, Chief of Police and Tenille Miller, Secretary to the Taber Municipal Police Commission.

- 3) Commission Action Plan Listing**
Closed Session to prevent disclosure of positions, plans, procedures, criteria or instructions developed for the purpose of contractual or other negotiations by or on behalf of the Government of Alberta or a public body, or considerations that relate to those negotiations in accordance with Section 24(1) of the Freedom of Information and Protection of Privacy Act.

Pursuant to Section 197(6) of the *Municipal Government Act*, the following members of Administration were in attendance for Closed Session Agenda Item 8.3) Commission Action Plan Listing: Chief G. Abela, Chief of Police and Tenille Miller, Secretary to the Taber Municipal Police Commission.

OPEN SESSION

RES. 88/2021 MOVED by Councillor G. Bekkering that the Taber Municipal Police Commission reconvenes into Open Session.

CARRIED UNANIMOUSLY AT 3:58 PM.

RES. 89/2021 MOVED by D. Remfert that the Taber Municipal Police commission accept the Chief's closed session report for information.

CARRIED UNANIMOUSLY

RES. 90/2021 MOVED by D. Remfert that the Taber Municipal Police Commission has reviewed the current Taber Police Association Contract and makes recommendations to Council to be considered in their deliberations with the Taber Police Association during the up and coming contract negotiations, and that a letter be sent to the Chief Administrative Officer, in confidence, outlining those recommendations.

CARRIED UNANIMOUSLY

CLOSE OF MEETING

Prior to the end of the meeting. Chief G. Abela and Commission members thanked Councillor J. Strojwas and Councillor G. Bekkering for their guidance and support on the Taber Municipal Police Commission and all of the contributions to the community.

RES. 91/2021 MOVED by T. Zucht that the Regular Meeting of the Taber Municipal Police Commission is hereby closed.

CARRIED UNANIMOUSLY AT 3:59 P.M.

CHAIR

SECRETARY

DRAFT

54/2021

Meeting Date
10/13/2021



Taber Municipal Police Commission Request for Decision

Meeting Date: 11/24/2021

Subject:

Taber Municipal Police Commission Draft Logo

Recommendation:

That the Taber Municipal Police Commission accepts the draft logo and will submit to Council for final approval.

Background:

The draft Taber Municipal Police Commission Logo was shared for review and discussion. If changes are requested it may be revised with the graphic designer. If Commission approves the logo, it will then need to go to Council for final approval prior to use.

Legislation / Authority:

Taber Municipal Police Commission Policy Manual

Taber Municipal Police Commission Bylaw 17-2020

Strategic Plan Alignment:

Community Awareness – Increase the profile of the police service in the community.

Financial Implication:

\$25.00 for logo creation

Service Level / Staff Resource Implication:

None



Justification:

The logo is being developed so that the Taber Municipal Police Commission is clearly identifiable. The logo may then be used on agendas, letterhead, business cards, etc.

Alternative(s):

The Taber Municipal Police Commission reviewed the draft logo requested that changes be made prior to approval.

Attachment(s): Draft Taber Municipal Police Commission Logo

APPROVALS:

Originated By:
Tenille Miller

Police Commission Chair or Designate: _____

PROOF

VERSION 2

Moonlite Graphics strives to provide you with **error-free art**. YOU, the client, are a vital part of the proofing and quality assurance process and are ultimately responsible for finding any errors by proofing the graphics that we submit to you.

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403-416-0055

Fax: **403-416-4457**

Email: **moonlitegraphics@shaw.ca**



Please note this proof is a simulated proof only and not an actual photo. Final product colours and positioning may vary slightly.

Taber Police Commission Logo Design

\$25.00 + tax

(Includes 2 Free Revisions)





Taber Municipal Police Commission Request for Decision

Meeting Date: 11/24/2021

Subject:
Chief of Police Report to the Commission

Recommendation:

The Taber Municipal Police Commission accepts the Chief of Police Report and the Community Standards Report for information purposes.

Background:

This Department Report (s) is supplied for Commission information. In most cases, this communication is provided simply as information to the Commission and no comment is needed. In some cases, though, the Commission may wish to seek clarification on the matter from its administration or from the originator of the communication, or even to challenge the matter through Commission discussion. Placing the communication on the Commission's agenda allows these opportunities.

Legislation / Authority:

The Police Act, Section 32(1)

Strategic Plan Alignment:

Continue the growth of Taber as a healthy and safe community
Maintain locally based, public safety-oriented police service, and locally-based emergency services

Financial Implication:

N/A



Service Level / Staff Resource Implication:

Not at this time

Justification:

To keep the Commission informed of departmental happenings.

Alternative(s):

The Commission could seek clarification on any of the matters from Administration or the Chief.

Attachment(s): Community Standards Report October 2021

Chief of Police Report (open) October 2021

APPROVALS:

Originated By:

Tenille Miller

Police Commission Chair or Designate: _____

Community Standards Unit
Monthly Report

Report for October, 2021

Community Standards Unit Monthly Report- October, 2021

During the month of October, 2021, there were 21 Bylaw related calls for service. These 21 calls included eight dog related calls, five nuisance related calls, two illegal dumping calls and four animal related concern calls.

Of the eight dog related calls three were regarding dogs running at large. The dogs were all returned to their owner immediately or had been lodged in the animal shelter for a short time before being released to their owners. Two calls were regarding dog bites. One call regarding a dog biting a person was resolved with a violation ticket and the dog was moved by the owner out of the area. The other was regarding a dog biting another dog and it was resolved after speaking to both parties and issuing a warning. Three calls were regarding barking dogs. All owners were spoken with and advised to keep their dogs from barking excessively otherwise they would receive violation tickets.

Of the five nuisance related calls two were regarding illegal dumping. It was unable to be determined who was responsible for the dumping. On both occasions the town was notified and cleaned up the items. The other calls were regarding nuisance properties for grass and weeds or garbage. All properties were issued a notice if they hadn't already had a notice issued. All notices issued to properties that had been complained about were complied with.

The calls relating to animal concerns involved three dead cat calls. All were disposed of properly. One call was in concern of two dogs that were out in the snow. I attended the property and found the dogs to have adequate food and water and spoke to the owner about making better arrangements for winter shelter for the dogs. I determined that the shelter the dogs had was not suitable for the winter and as the weather was now turning colder I followed up with the owner once they had provided better shelter for the two dogs.

A total of three traffic violation notices were issued this month for non-compliant tint on motor vehicles.

A total of 15 notices were issued in the month of October for garbage bags to be cleaned up, scrap wood and lumber to be removed and to properly dispose of other litter and discarded items, and grass and weeds. All but one notice was complied with and the contractor was required to be utilized.

CSU Monthly Stats – 2020	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	2021
Calls for Service	10	26	23	25	33	40	43	32	19	21	262
Municipal Bylaw – Other	0	2	0	1	4	4	5	13	1	1	31
Bylaw Parking Offences	6	7	4	3	0	7	5	5	3	3	43
Items Lost and Found	0	1	2	3	4	2	8	5	3	0	28
Provincial Moving/Non-Moving	12	13	13	6	10	8	7	13	13	16	111
Total Notices issued	9	30	12	20	156	139	90	65	26	15	562

Taber Municipal Police Commission Report

October 2021

The report is broken into our three functions of police, dispatch and the Community Standards Unit, followed by a section on budget, police complaints, crime analyses, etc., strategic planning, and other. In each of these functions, there is information for you. Some of the slots may be empty, but next month perhaps not.

Police

Community Involvement:

- Chief Abela's Bantam Rebel Football Team ended it's season this month. Didn't make playoffs but the kids had a great fall with the weather cooperating throughout.
- Taber Police attended the community cultural event this past month.
- We assisted with Traffic Control at the Terry Fox Run.

Training:

- All members attended and completed their sidearms qualification and training session this past month.
- 5 officers attended the Lethbridge College assessor training for cadets that was hosted at the Taber Police Service. As the title indicates, this training allows our officers to assess the competency development of the current cadets in their training scenarios.
- Most members were able to complete their yearly carbine rifle and less lethal sock round training this past month.
- The Cadet Academy is in week three. Everything so far is going very well. Expenses are coming in for the program and our invoices have been sent you for payment.

Equipment:

- The vans were purchased in October and already have been put to use in the academy.

Operational:

- The pressures/stresses on our community due to our current reality are culminating in calls to police for erratic, suicidal, and depressive behaviours. This past weekend we responded to 4 calls alone. Of course, we will continue to respond, however a concerted and combine effort is needed to ensure community wellness.

Personnel:

- Our two cadets commenced their training on November 1, 2021.

Communications/911

Equipment:

Personnel:

- Our dispatch positions have been filled and the applicants are in training. Full time we have hired Haley Gray, in the casual position has been filled with Danielle Capner. The two are local individuals who are being training by senior staff.

Training:

- Several communication operators completed their National Academy of Emergency Dispatch training this past month.
- One dispatcher has undergone the APCO Telecommunicator course.
- Our new staff completed Emergency Police and Emergency Fire Dispatch training through the International Academy of Emergency Dispatch.

Operational:

Strategic Plan

Report attached in separate RFD.

Community Standards Unit

Please see attached report.

Crime Trend Analysis/Chairs Report/Benchmarking

CHAIR'S REPORT

October

	TOTAL 2021 YTD	Comparison 2020 YTD	% Difference	Comparison 2020 Dec 31
TRAFFIC				
- Impaired Operation/Related Offences	26	31	-16%	32
- Dangerous Operation of Motor Vehicle	9	3	200%	5
- Traffic collisions	99	76	30%	98
- Other criminal code	3	1	200%	1
- Provincial Traffic Offences	1566	1288	22%	1546
LIQUOR and CANNABIS ACTS	51	68	-25%	77
OTHER CRIMINAL CODE				
- Other criminal code	106	123	-14%	152
- Offensive weapons	7	6	17%	6
- Corruption (Public Mischief)	7	5	40%	6
DRUG ENFORCEMENT				
- Trafficking	4	12	-67%	13
- Possession	7	13	-46%	13
- Other	6	0	600%	0
CRIMES AGAINST A PERSON				
- Sexual offences	6	6	0%	6
- Robbery/Extortion/Harassment/Threats	57	76	-25%	83
- Offences - Death Related or Endangering Life	1	0	100%	1
- Kidnapping/Hostage/Abduction	1	2	-50%	4
- Assaults	60	61	-2%	74
CRIMES AGAINST PROPERTY				
- Theft under \$5000	76	120	-37%	145
- Theft over \$5000	24	26	-8%	26
- Possession of Stolen Goods	8	16	-50%	25
- Fraud	46	37	24%	45
- Break and Enter	16	29	-45%	32
- Arson	0	0	0%	0
- Mischief	74	108	-31%	122
BYLAW				
- Traffic	46	68	-32%	79
- Other (non-traffic calls)	316	413	-23%	465

Analyses: The impact of Covid-19 and communities is represented in our data. In communication with other Chiefs of Police, similar trends have occurred in the Province.

911 Report

911 Communications:

NFPA Standards require that ninety-five percent of alarms received on emergency lines shall be answered within 15 seconds, and 99 percent of alarms shall be answered within 40 seconds.

Oct-21	Total Call Answered	Answered within 15 sec		Answered Within 40 Sec		Answered After 40 Sec		Total Abandoned Calls
		Calls	%	Calls	%	Calls	%	
Taber Police Service	323	312	96.6	317	98.1	6	1.9	61
Taber Police Service back up lines	7	7	100	7	100	0	0	0
*average answer time is 7.8 seconds								
*average answer time is 5.6 seconds - back up lines								
Type of calls	% of calls							
Residential (landline)	14.2%							
Business (landline)	8.0%							
Wireless	71.8%							
Text 9-1-1 (tests)	3.4%	tests						
Pay Phone	0.0%							
ALI fail	0.0%							
ANI fail	0.0%							
Non 9-1-1	2.5%							
Type of calls - back up lines	% of calls							
Residential (landline)	0.0%							
Business (landline)	71.4%							
Wireless	36.4%							
Text 9-1-1 (tests)	0.0%							
Pay Phone	0.0%							
ALI fail	0.0%							
ANI fail	0.0%							
Non 9-1-1	1.3%							

Police Complaints

Monthly Allegations By Allegation -- September 2021

Allegation	Month	YTD 2021	YTD 2020	% change
Discreditable: e(viii) Discredit the Reputation of the Service	0	0	1	-100%
Neglect Duty: h(i) Fail to Promptly/Diligently Perform Duty	0	0	1	-100%
UUEA: i(i) Unlawful/Unnecessary Exercise of Authority	0	0	2	-200%
UUEA: i(ii) Inappropriate Use of Force	0	1	0	100%

Report date range criteria: Incidents received between 2021/09/01 and 2021/09/30

Report count criteria: By allegations linked to incidents.

Report name: Monthly allegation tally

Report run on: Nov 15, 2021 at 12:15 by Chief Graham Abela

TOWN OF TABER
Commission - Police
For the Nine Months Ending Thursday, September 30, 2021

Account	Description	2021	2021	Variance	Used	2020	2021	Variance
		Total	Actual			Actual	Actual	
		Budget	Annual			YTD	YTD	
Revenues:								
1-21-10-412-0000	Sales of Services	147,215.00	173,980.50	26,765.50	118.18%	125,925.73	173,980.50	48,054.77
1-21-10-531-0010	Fines Police	479,775.00	308,996.55	-170,778.45	64.40%	334,782.81	308,996.55	- 25,786.26
1-21-10-532-0010	Fines Animal Control Dogs	3,000.00	1,335.00	-1,665.00	44.50%	525.00	1,335.00	810.00
1-21-10-539-0000	Other Fines	3,000.00	1,425.00	-1,575.00	47.50%	1,800.00	1,425.00	- 375.00
1-21-10-590-0000	Sundry Revenue	-	476.00	476.00	0.00%	407.49	476.00	68.51
1-21-10-840-0010	Transfers from Provincial Gov Conditional	648,832.00	274,772.09	-374,059.91	42.35%	369,687.33	274,772.09	- 94,915.24
1-21-10-850-0011	Transfers from Local Government - MD	54,219.00	45,454.00	-8,765.00	83.83%	44,987.40	45,454.00	466.60
1-21-10-940-0000	Contributions from Capital Fund			0.00	0.00%	10,921.46	-	- 10,921.46
	Total Revenues	1,336,041.00	806,439.14	-529,601.86	60.36%	889,037.22	806,439.14	-82,598.08
Expenditures:								
2-21-10-110-0000	Salaries - Out of Scope	409,856.00	312,198.27	-97,657.73	76.17%	302,705.31	312,198.27	9,492.96
2-21-10-111-0000	Police Assoc Wages - Full Time	1,709,403.00	1,157,027.21	-552,375.79	67.69%	1,128,604.73	1,157,027.21	28,422.48
2-21-10-113-0000	CUPE Wages - Full Time Clerical	419,757.00	265,127.95	-154,629.05	63.16%	276,709.16	265,127.95	-11,581.21
2-21-10-117-0000	CUPE Wages - Casual	170,101.00	180,956.79	10,855.79	106.38%	119,485.55	180,956.79	61,471.24
2-21-10-118-0000	CUPE Wages - Casual Guards	75,986.00	39,419.80	-36,566.20	51.88%	48,602.05	39,419.80	-9,182.25
2-21-10-130-0000	Employer Statutory & Benefits Contributions	619,519.00	490,264.19	-129,254.81	79.14%	440,686.89	490,264.19	49,577.30
2-21-10-210-0000	Commission Honorarium	5,000.00		-5,000.00	0.00%			0.00
2-21-10-211-0000	Travel and Subsistence	20,800.00	2,223.08	-18,576.92	10.69%	4,798.42	2,223.08	-2,575.34
2-21-10-213-0000	Training - External	22,800.00	11,030.91	-11,769.09	48.38%	32,745.78	11,030.91	-21,714.87
2-21-10-214-0000	Memberships, Conferences, Registration Fees	13,900.00	5,186.88	-8,713.12	37.32%	4,448.68	5,186.88	738.20
2-21-10-215-0000	Express, Cartage, Freight	2,900.00	2,441.94	-458.06	84.20%	2,219.52	2,441.94	222.42
2-21-10-216-0000	Postage	1,300.00	406.77	-893.23	31.29%	619.93	406.77	-213.16
2-21-10-217-0001	Communications - Telephone Land Lines	15,419.00	12,152.98	-3,266.02	78.82%	11,081.88	12,152.98	1,071.10
2-21-10-217-0002	Communications - Telephone Mobile	8,388.00	5,317.54	-3,070.46	63.39%	4,311.12	5,317.54	1,006.42
2-21-10-217-0003	Communications - Data	3,600.00	2,415.97	-1,184.03	67.11%	2,363.57	2,415.97	52.40
2-21-10-221-0000	Advertising, Promotion, Public Relations	2,000.00	2,247.58	247.58	112.38%	2,201.65	2,247.58	45.93
2-21-10-223-0000	Subscriptions and Publications	500.00	286.00	-214.00	57.20%	370.00	286.00	-84.00
2-21-10-232-0000	Professional Services - Legal	5,000.00	544.36	-4,455.64	10.89%	350.89	544.36	193.47
2-21-10-235-0000	Professional Services - Management	10,500.00	7,403.70	-3,096.30	70.51%		7,403.70	7,403.70
2-21-10-238-0020	Professional Services - Veterinary Cat Control	5,000.00		-5,000.00	0.00%	311.70		-311.70
2-21-10-239-0000	Professional Services - Other	15,000.00	17,294.66	2,294.66	115.30%	16,486.00	17,294.66	808.66
2-21-10-252-0010	Contracted Repairs, Maintenance - Building	7,750.00	2,790.16	-4,959.84	36.00%	6,596.25	2,790.16	-3,806.09
2-21-10-252-0020	Contracted Repairs, Maintenance - Building Janitor	37,200.00	28,437.72	-8,762.28	76.45%	26,334.36	28,437.72	2,103.36
2-21-10-253-0010	Contracted Repairs, Maintenance - M&E & Furnishing	9,500.00	4,203.19	-5,296.81	44.24%	3,590.75	4,203.19	612.44
2-21-10-255-0010	Contracted Repairs, Maintenance - Vehicles	20,000.00	7,962.33	-12,037.67	39.81%	8,452.08	7,962.33	-489.75
2-21-10-256-0010	Contracted Repairs, Maintenance - Land Improvement	1,000.00	668.40	-331.60	66.84%	802.40	668.40	-134.00
2-21-10-263-0000	Rental / Lease of Equipment & Furnishings	10,500.00	8,805.40	-1,694.60	83.86%	8,054.48	8,805.40	750.92
2-21-10-265-0000	Rental / Lease of Vehicle	8,500.00		-8,500.00	0.00%			0.00

Account	Description	2021	2021	Variance	Used	2020	2021	Variance
		Total	Actual			Actual	Actual	
		Budget	Annual			YTD	YTD	
2-21-10-271-0000	Licenses, Permits and Software Support	40,800.00	34,235.46	-6,564.54	83.91%	34,076.14	34,235.46	159.32
2-21-10-274-0000	Insurance Premiums	17,302.00	17,751.99	449.99	102.60%	16,242.94	17,751.99	1,509.05
2-21-10-290-0000	Towing	1,500.00	335.00	-1,165.00	22.33%		335.00	335.00
2-21-10-351-0000	Purchases from Local Government	76,000.00	40,929.00	-35,071.00	53.85%	66,654.00	40,929.00	-25,725.00
2-21-10-511-0000	Stationery, Office Supplies	13,800.00	6,490.40	-7,309.60	47.03%	5,411.70	6,490.40	1,078.70
2-21-10-512-0000	Clothing & Boots	25,000.00	10,496.15	-14,503.85	41.98%	14,289.67	10,496.15	-3,793.52
2-21-10-513-0000	Janitorial Supplies	3,400.00	1,298.95	-2,101.05	38.20%	1,096.63	1,298.95	202.32
2-21-10-515-0000	Catered or Purchased Foods	2,500.00	416.37	-2,083.63	16.65%	1,112.35	416.37	-695.98
2-21-10-516-0000	Pharmaceutical & First Aid	1,100.00	845.28	-254.72	76.84%	873.50	845.28	-28.22
2-21-10-517-0000	Promotional Materials	1,000.00	388.69	-611.31	38.87%	1,085.23	388.69	-696.54
2-21-10-519-0000	General Goods and Supplies - Other	1,600.00	89.96	-1,510.04	5.62%	60.43	89.96	29.53
2-21-10-521-0000	Gas, Oil, Antifreeze, Etc.	36,000.00	33,673.73	-2,326.27	93.54%	23,578.92	33,673.73	10,094.81
2-21-10-522-0000	Tires & Batteries	8,000.00	179.96	-7,820.04	2.25%	2,314.12	179.96	-2,134.16
2-21-10-523-0000	Machine & Equipment Parts	1,500.00	1,075.89	-424.11	71.73%	771.96	1,075.89	303.93
2-21-10-523-0010	Vehicle Parts		130.00	130.00	0.00%	139.82	130.00	-9.82
2-21-10-523-0020	Building Furnishings & Supplies	1,800.00	1,607.00	-193.00	89.28%	1,526.87	1,607.00	80.13
2-21-10-523-0030	Computer Equipment & Supplies	2,500.00	1,252.70	-1,247.30	50.11%	518.06	1,252.70	734.64
2-21-10-524-0000	Small Equipment and Tools	33,600.00	22,190.82	-11,409.18	66.04%	30,816.99	22,190.82	-8,626.17
2-21-10-525-0000	Safety Equipment and Supplies			0.00	0.00%	510.30		-510.30
2-21-10-532-0000	Ground Materials and Fertilizer		259.00	259.00	0.00%	800.59	259.00	-541.59
2-21-10-538-0000	Building, Plumbing and Electrical Supplies	2,500.00	2,559.09	59.09	102.36%	271.50	2,559.09	2,287.59
2-21-10-543-0000	Natural Gas	3,200.00	3,171.82	-28.18	99.12%	2,529.01	3,171.82	642.81
2-21-10-544-0000	Electricity	23,000.00	18,526.51	-4,473.49	80.55%	16,099.73	18,526.51	2,426.78
2-21-10-590-0000	Sundry Expenses		30,750.88	30,750.88	0.00%		30,750.88	30,750.88
2-21-10-690-0000	Amortization	196,105.00	147,079.00	-49,026.00	75.00%	146,226.00	147,079.00	853.00
2-21-10-813-0000	Bank Charges	1,000.00	597.05	-402.95	59.71%	464.95	597.05	132.10
2-21-10-940-0000	Contributions to Capital Fund	115,600.00	86,699.70	-28,900.30	75.00%	86,699.70	86,699.70	0.00
	Total Expenditures	4,239,986.00	3,029,844.18	-1,210,141.82	71.46%	2,907,104.26	3,029,844.18	122,739.92
	Net Operating	-2,903,945.00	-2,223,405.04	680,539.96	76.56%	2,018,067.04	2,223,405.04	205,338.00

TOWN OF TABER
Commission - Police
For the Ten Months Ending Sunday, October 31, 2021

Account	Description	2021	2021	Variance	Used	2020	2021	Variance
		Total Budget	Actual Annual			Actual YTD	Actual YTD	
Revenues:								
1-21-10-412-0000	Sales of Services	147,215.00	183,134.37	35,919.37	124.40%	129476.16	183134.37	53,658.21
1-21-10-531-0010	Fines Police	479,775.00	334,937.55	- 144,837.45	69.81%	381187.81	334937.55	-46,250.26
1-21-10-532-0010	Fines Animal Control Dogs	3,000.00	1,370.00	- 1,630.00	45.67%	600	1370	770.00
1-21-10-539-0000	Other Fines	3,000.00	1,575.00	- 1,425.00	52.50%	1950	1575	-375.00
1-21-10-590-0000	Sundry Revenue		188,492.40	188,492.40	0.00%	407.49	188492.4	188,084.91
1-21-10-830-0010	Transfers from Federal Gov Conditional			-	0.00%	4200	0	-4,200.00
1-21-10-840-0010	Transfers from Provincial Gov Conditional	648,832.00	274,772.09	- 374,059.91	42.35%	408247.05	274772.09	-133,474.96
1-21-10-850-0011	Transfers from Local Government - MD	54,219.00	45,454.00	- 8,765.00	83.83%	44987.4	45454	466.60
1-21-10-940-0000	Contributions from Capital Fund				0.00%	14816.33	0	-14,816.33
	Total Revenues	1,336,041.00	1,029,735.41	- 306,305.59	77.07%	985,872.24	1,029,735.41	43,863.17
Expenditures:								
2-21-10-110-0000	Salaries - Out of Scope	409,856.00	344,498.09	65,357.91	84.05%	333,733.77	344,498.09	10,764.32
2-21-10-111-0000	Police Assoc Wages - Full Time	1,709,403.00	1,285,214.64	424,188.36	75.18%	1,257,878.61	1,285,214.64	27,336.03
2-21-10-113-0000	CUPE Wages - Full Time Clerical	419,757.00	299,905.50	119,851.50	71.45%	308,031.37	299,905.50	-8,125.87
2-21-10-117-0000	CUPE Wages - Casual	170,101.00	191,858.08	-21,757.08	112.79%	128,650.06	191,858.08	63,208.02
2-21-10-118-0000	CUPE Wages - Casual Guards	75,986.00	43,069.62	32,916.38	56.68%	53,436.02	43,069.62	-10,366.40
2-21-10-130-0000	Employer Statutory & Benefits Contributions	619,519.00	528,618.12	90,900.88	85.33%	481,217.90	528,618.12	47,400.22
2-21-10-210-0000	Commission Honorarium	5,000.00		5,000.00	0.00%			0.00
2-21-10-211-0000	Travel and Subsistence	20,800.00	2,676.30	18,123.70	12.87%	6,007.59	2,676.30	-3,331.29
2-21-10-213-0000	Training - External	22,800.00	11,030.91	11,769.09	48.38%	32,805.78	11,030.91	-21,774.87
2-21-10-214-0000	Memberships, Conferences, Registration Fees	13,900.00	5,186.88	8,713.12	37.32%	4,448.68	5,186.88	738.20
2-21-10-215-0000	Express, Cartage, Freight	2,900.00	2,607.72	292.28	89.92%	2,589.79	2,607.72	17.93
2-21-10-216-0000	Postage	1,300.00	406.77	893.23	31.29%	717.40	406.77	-310.63
2-21-10-217-0001	Communications - Telephone Land Lines	15,419.00	13,343.55	2,075.45	86.54%	11,951.55	13,343.55	1,392.00
2-21-10-217-0002	Communications - Telephone Mobile	8,388.00	5,907.19	2,480.81	70.42%	4,785.80	5,907.19	1,121.39
2-21-10-217-0003	Communications - Data	3,600.00	2,667.97	932.03	74.11%	2,615.58	2,667.97	52.39
2-21-10-221-0000	Advertising, Promotion, Public Relations	2,000.00	2,428.46	-428.46	121.42%	2,382.53	2,428.46	45.93
2-21-10-223-0000	Subscriptions and Publications	500.00	332.00	168.00	66.40%	594.00	332.00	-262.00
2-21-10-232-0000	Professional Services - Legal	5,000.00	2,544.36	2,455.64	50.89%	350.89	2,544.36	2,193.47
2-21-10-235-0000	Professional Services - Management	10,500.00	7,903.70	2,596.30	75.27%		7,903.70	7,903.70
2-21-10-238-0020	Professional Services - Veterinary Cat Control	5,000.00		5,000.00	0.00%	311.70		-311.70
2-21-10-239-0000	Professional Services - Other	15,000.00	17,294.66	-2,294.66	115.30%	20,961.00	17,294.66	-3,666.34
2-21-10-252-0010	Contracted Repairs, Maintenance - Building	7,750.00	2,790.16	4,959.84	36.00%	6,596.25	2,790.16	-3,806.09
2-21-10-252-0020	Contracted Repairs, Maintenance - Building Janitor	37,200.00	31,481.12	5,718.88	84.63%	29,092.44	31,481.12	2,388.68
2-21-10-253-0010	Contracted Repairs, Maintenance - M&E & Furnishing	9,500.00	5,145.47	4,354.53	54.16%	3,855.75	5,145.47	1,289.72
2-21-10-255-0010	Contracted Repairs, Maintenance - Vehicles	20,000.00	10,955.68	9,044.32	54.78%	10,166.12	10,955.68	789.56
2-21-10-256-0010	Contracted Repairs, Maintenance - Land Improvement	1,000.00	668.40	331.60	66.84%	802.40	668.40	-134.00
2-21-10-262-0000	Rental / Lease of Building			0.00	0.00%	320.00		-320.00

Account	Description	2021	2021	Variance	Used	2020	2021	Variance
		Total	Actual			Actual	Actual	
		Budget	Annual			YTD	YTD	
2-21-10-263-0000	Rental / Lease of Equipment & Furnishings	10,500.00	9,774.01	725.99	93.09%	8,958.86	9,774.01	815.15
2-21-10-265-0000	Rental / Lease of Vehicle	8,500.00	5,500.00	3,000.00	64.71%		5,500.00	5,500.00
2-21-10-271-0000	Licenses, Permits and Software Support	40,800.00	34,285.36	6,514.64	84.03%	34,076.14	34,285.36	209.22
2-21-10-274-0000	Insurance Premiums	17,302.00	17,548.26	-246.26	101.42%	16,242.94	17,548.26	1,305.32
2-21-10-290-0000	Towing	1,500.00	335.00	1,165.00	22.33%		335.00	335.00
2-21-10-345-0000	Purchases from Provincial Agencies		172.00	-172.00	0.00%		172.00	172.00
2-21-10-351-0000	Purchases from Local Government	76,000.00	40,929.00	35,071.00	53.85%	66,654.00	40,929.00	-25,725.00
2-21-10-511-0000	Stationery, Office Supplies	13,800.00	6,862.88	6,937.12	49.73%	6,948.76	6,862.88	-85.88
2-21-10-512-0000	Clothing & Boots	25,000.00	13,111.00	11,889.00	52.44%	15,346.44	13,111.00	-2,235.44
2-21-10-513-0000	Janitorial Supplies	3,400.00	1,298.95	2,101.05	38.20%	1,119.61	1,298.95	179.34
2-21-10-515-0000	Catered or Purchased Foods	2,500.00	416.37	2,083.63	16.65%	1,279.27	416.37	-862.90
2-21-10-516-0000	Pharmaceutical & First Aid	1,100.00	845.28	254.72	76.84%	955.02	845.28	-109.74
2-21-10-517-0000	Promotional Materials	1,000.00	438.69	561.31	43.87%	1,135.23	438.69	-696.54
2-21-10-519-0000	General Goods and Supplies - Other	1,600.00	89.96	1,510.04	5.62%	60.43	89.96	29.53
2-21-10-521-0000	Gas, Oil, Antifreeze, Etc.	36,000.00	37,015.59	-1,015.59	102.82%	26,011.80	37,015.59	11,003.79
2-21-10-522-0000	Tires & Batteries	8,000.00	179.96	7,820.04	2.25%	2,314.12	179.96	-2,134.16
2-21-10-523-0000	Machine & Equipment Parts	1,500.00	1,075.89	424.11	71.73%	800.90	1,075.89	274.99
2-21-10-523-0010	Vehicle Parts		130.00	-130.00	0.00%	139.82	130.00	-9.82
2-21-10-523-0020	Building Furnishings & Supplies	1,800.00	1,607.00	193.00	89.28%	1,526.87	1,607.00	80.13
2-21-10-523-0030	Computer Equipment & Supplies	2,500.00	1,252.70	1,247.30	50.11%	518.06	1,252.70	734.64
2-21-10-524-0000	Small Equipment and Tools	33,600.00	22,210.82	11,389.18	66.10%	35,757.45	22,210.82	-13,546.63
2-21-10-525-0000	Safety Equipment and Supplies			0.00	0.00%	510.30		-510.30
2-21-10-532-0000	Ground Materials and Fertilizer		259.00	-259.00	0.00%	800.59	259.00	-541.59
2-21-10-538-0000	Building, Plumbing and Electrical Supplies	2,500.00	2,564.03	-64.03	102.56%	441.78	2,564.03	2,122.25
2-21-10-543-0000	Natural Gas	3,200.00	3,171.82	28.18	99.12%	2,716.41	3,171.82	455.41
2-21-10-544-0000	Electricity	23,000.00	18,526.51	4,473.49	80.55%	17,918.92	18,526.51	607.59
2-21-10-590-0000	Sundry Expenses		32,250.88	-32,250.88	0.00%		32,250.88	32,250.88
2-21-10-690-0000	Amortization	196,105.00	163,421.00	32,684.00	83.33%	162,473.00	163,421.00	948.00
2-21-10-813-0000	Bank Charges	1,000.00	597.05	402.95	59.71%	506.58	597.05	90.47
2-21-10-940-0000	Contributions to Capital Fund	115,600.00	96,333.00	19,267.00	83.33%	96,333.00	96,333.00	0.00
	Total Expenditures	4,239,986.00	3,330,737.36	909,248.64	78.56%	3,205,849.28	3,330,737.36	124,888.08
	Net Operating	-2,903,945.00	-2,301,001.95	602,943.05	79.24%	-2,219,977.04	-2,301,001.95	-81,024.91

Taber Municipal Police Commission Request for Decision

Meeting Date: 2021-11-24

Subject:
Strategic Plan Report Card

Recommendation:

The Taber Municipal Police Commission accepts the November 2021 Taber Police Service Strategic Plan Report Card and update for information purposes.

Background:

The Strategic Plan Report Card and update are provided quarterly to the Commission. This update allows the Commission to see within our plan where we are focusing our strategic attention and achieving our organizational goals. This report also allows us to comply with the Provincial Standards. The report is supplied for Commission information. In most cases, this communication is provided simply as information to the Commission and no comment is needed. In some cases, though, the Commission may wish to seek clarification on the matter from the Chief or discuss the contents of the report. Placing the communication on the Commission's agenda allows these opportunities.

Legislation / Authority:

The Police Act, Section 32(1)
Alberta Police Standards

Strategic Plan Alignment:

Establish appropriate communication protocols between Council and Administration

Financial Implication:

N/A



Service Level / Staff Resource Implication:

N/A

Justification:

To keep the Commission informed of Strategic Plan Updates, successes and challenges.

Alternative(s):

The Commission could seek clarification on any of the matters from the Chief.

Attachment(s): Strategic Plan Report Card Fall 2021

APPROVALS:

Originated By:
Graham Abela

Police Commission Chair or Designate: _____

Community Safety Priorities

Goals	Person(s) Responsible	Measurement	Percent Complete	Target Completion Date	Comments	Connection to Core Service	Budget Impact
Goal 1: Public Safety: the public deserves to feel safe in their homes and community. The police service can make plans and produce reports of our efforts and assess public safety through analysis of criminal activity. Trends from the reports can be identified and acted upon where necessary.							
	Chief of Police	Perception of public safety will be monitored through the Taber Police Service Community Survey and assessed for trends against previous surveys. Suggest that 80% satisfaction is a target.	33%	Every 3 years	Survey was completed just prior to the business plan creation in 2020	1, 2	
	Chief of Police	Basic crime analysis will be conducted monthly in the Police Chiefs Report to the Commission. Trends will be monitored and addressed when encountered.		Monthly, every second Thursday	..\..\Commission Reports	1	
	Chief of Police	Advanced yearly crime analysis will be conducted and a complete report submitted to the Commission and provided to the Taber Town Council and Community. Data will be identified and assessed to determine if we are meeting regional/provincial/national trends.	20%	Yearly, March 1	..\..\Crime Analysis\2020\TPS - Crime Analysis 2020.pdf	1	
	Chief of Police	Community Standards Unit report will be included in the monthly Police Chief's report to Commission. This report outlines the activities of the Unit.		Monthly, every second Thursday	..\..\Commission Reports	1	
	Chief of Police	The 911 activity report will be reviewed each month to ensure that we are complying with 911 standards, reported in Police Chief's report to the Commission.		Monthly, every second Thursday	..\..\Commission Reports	1, 2	
	Chief of Police	Complaints against police will be monitored monthly and reported through the Police Chief's report to Commission.		Monthly, every second Thursday	..\..\Commission Reports\2020 Reports	1	
	Sr. Constable Johnson	Use of force incidents will be monitored and a yearly report generated to identify trends and establish early warning interventions if there are any concerns.	20%	Yearly, January 1	Proofs 2021-2026\Use of Force Reports	1	
	Chief of Police	An annual report will be provided to the community that outlines our efforts, examines our budgets, assesses our crime, examines police complaints etc.	20%	Yearly, April 1	P:\TPS Annual Report	1, 2, 3	
	Constable Schneider	A cell block audit will be conducted annually to ensure that clients who are lodged in our cells are safe, their property looked after and paper work is in order.		Yearly report to Chief of Police for furtherance to Commission. Jan. 1		1	

<i>Goals</i>	<i>Person(s) Responsible</i>	<i>Measurement</i>	<i>Percent Complete</i>	<i>Target Completion Date</i>	<i>Comments</i>	<i>Connection to Core Service</i>	<i>Budget Impact</i>
Goal 2:							
Safety of Property: The public expects that their property is safe from vandalism and theft. Also, property in our care is dealt with respectfully and administered properly.							
	Chief of Police	Monthly crime analysis through report to the Police Commission will allow for trends to be identified and assessed regarding property crime.		Monthly, every second Thursday	..\..\Commission Reports	1	
	Chief of Police	Advanced yearly crime analysis will be conducted and a complete report submitted to the Commission and provided to the Taber Town Council and Community. Trends will be identified and assessed.	20%	Yearly, April 1	..\..\Crime Analysis	1	
	Chief of Police	A review of the Community Survey will allow us to measure perceptions of the public as it relates to the safety of property.		Every three years	Community was compelled just prior to	1	
	Inspector	A yearly exhibit audit will be conducted and a report submitted outlining any issues or concerns with exhibit continuity, exhibit storage and destruction of exhibits in our care.		Yearly, October 1		1	
Goal 3:							
Safety of Police: Police officer and other staff that work for the Taber Police be well trained and well equipped.							
	Inspector	A bi-annual training plan will be created and assessed yearly in a report to the Chief of Police.	20%	Yearly, January 1	Proofs 2021-2026\Training Plan 2019-	1, 2	
	Sr. Constable Johnson	Every three years, a use of force training plan will be submitted for approval and a yearly report will be generated to the Chief of Police to ensure compliance.	20%	Yearly, January 1	Proofs 2021-2026\Use of Force Training Plan	1	
	Sr. Constable Johnson	An inventory of use of force equipment, and repairs, out of service issues, etc. will be completed and recorded for review. An audit of any issue or concerns will be provided to the Chief of Police.	20%	Yearly, April 1	Proofs 2021-2026\Inventory - use of force	1	
	Sr. Constable Johnson	Use of force incidents will be monitored and a yearly report generated to identify trends and establish early warning interventions if there are any concerns.	20%	Yearly, January 1	Proofs 2021-2026\Use of Force Reports	1	
	Human Resources	Workers compensation reports will be reviewed in an effort to decrease the number of claims.	20%	Yearly, January 1		1, 2	

<i>Goals</i>	<i>Person(s) Responsible</i>	<i>Measurement</i>	<i>Percent Complete</i>	<i>Target Completion Date</i>	<i>Comments</i>	<i>Connection to Core Service</i>	<i>Budget Impact</i>
Goal 4: Develop a strategy and implement more police operational debriefings.							
	Inspector	Develop/update operational debriefing policy. New policy is measurement of success.		01-Sep-21		3	
	Inspector	Hold operational debriefings and assess their utility by speaking with supervisors and staff.		Ongoing		3	

Community Collaboration Priorities

<i>Goals</i>	<i>Person(s) Responsible</i>	<i>Measurement</i>	<i>Percent Complete</i>	<i>Target Completion Date</i>	<i>Comments</i>	<i>Connection to Core Service</i>	<i>Budget Impact</i>
Goal 1: Maintain our auxiliary police program.							
	Sr. Constable Dube	Participation of the number of hours and shifts that are completed by the auxiliary staff.		Yearly, January 1		1, 3	
	Sr. Constable Dube	Maintain the auxiliary training regimen (report).		Yearly, January 1		1, 3	
	Chief of Police	Hold a yearly appreciation night as a focus group for auxiliary feedback.	COVID	Yearly		3	
	Chief of Police	Invite auxiliary and participate in the Town of Taber volunteer night.	COVID	Yearly, when scheduled		3	
Goal 2: Strengthen our volunteer partnerships with Citizens on Patrol.							
	Constable Kitto	Monthly report of the number of patrol shifts, volunteer hours and number of complaints generated by COP.		Monthly		1, 3	

Goals	Person(s) Responsible	Measurement	Percent Complete	Target Completion Date	Comments	Connection to Core Service	Budget Impact
Goal 3: Develop programs with our communities of diversity. Bring more cultural awareness and diversity into the police service.							
	Chief of Police	Meet with the Taber Equality Alliance twice a year to discuss relationships and issues/concerns/challenges. Record the number of meetings.		Bi-annually	2 meetings held 1 cancelled due to covid	1, 3	
	Chief of Police	Meet with the Taber Pilipino Society twice a year to address relationships and issues/concerns/challenges. Record the number of meetings.		Bi-annually		1,3	
Goal 4: Within standards, try to recruit and attract new employees who are from diverse background that reflect the demographic in our community.							
	Inspector	Examine background of employees to our diversity demographic. Success will be more alignment.		Yearly, January 1		1,2,4	
Goal 5: Maintain our School Resource Officer program. The SRO program is highly recognized by the public as an excellent							
	Constable Nguyen/SRO	The SRO will compile a yearly report that outlines the activities of the program. It will include the number of matters dealt with by the SRO, the number of threat assessments, etc.		Yearly, July 1	Proofs 2021-2026\SRO Report	1, 3	
	Sr. Constable Evanson	A short survey will be sent yearly to our school partners to assess the SRO program.		Yearly, December 1		1, 3	
	Sr. Constable Evanson	Every three years, Taber youth will be surveyed, similar to the adult survey, to understand the perceptions and attitudes towards policing in our youth.		Every 3 years		1,3	
Goal 6: Increase community collaboration and community response to sexual assault.							
	C/A/S Sergeant	Meet with the MDST and discuss this new policing standard. Develop a strategy in writing to meet this goal. The Approved strategy will be the first measurement of success.		Jan-22		1	

Goals	Person(s) Responsible	Measurement	Percent Complete	Target Completion Date	Comments	Connection to Core Service	Budget Impact
Goal 7: Increase community collaboration and community response to domestic violence.							
	C/A/S Sergeant	Continue to hold MDST meeting to address and build capacity within our domestic violence coalition in our community. The minutes of the meeting will be our measurement of success.		Ongoing		1	

Community Awareness Priorities

Goals	Person(s) Responsible	Measurement	Percent Complete	Target Completion Date	Comments	Connection to Core Service	Budget Impact
Goal 1: Increase the profile of the police service in the community.							
	C/A/S Sergeant	Increase our presence on social media. Measure our reach by recording likes and shares on Facebook. Report to Commission in police Chief's monthly report.	20%	Every week, Fridays	Proofs 2021-2026\Social Media Report	3	
Goal 2: Develop a community camera registry program							
	Sr. Constable Dube	Obtain approved policy for the program. Policy approval is the measurement.		Jul-21		1	
	Sr. Constable Dube	Develop a layer on the CAD to identify camera locations in community. Successful completion is the measurement.		Jul-21		1	
	Sr. Constable Dube	Obtain registrants. Increased numbers indicate success.		Ongoing, report each January 1		1	
Goal 3: Report to the Taber Municipal Police Commission the number of citizen contacts and complaints against police received by the police service.							
	Chief of Police	Each month a report generated from IAPRO will be provided to the Taber Municipal Police Commission and assessed against the previous year.	20%	Monthly at each Commission meeting	..\..\Commission Reports	1	

People and Technical Priorities

Goals	Person(s) Responsible	Measurement	Percent Complete	Target Completion Date	Comments	Connection to Core Service	Budget Impact
Goal 1:							
Provide adequate and effective dispatch services to our community and clients.							
	PSCM, Dana Bell	Establish a set of metrics to measure dispatch efficacy.		01-Jan-21		2	
	PSCM, Dana Bell	Once the dispatch metrics are established, assess dispatch service against metrics and provide a monthly report to the Chief of Police with a culminating report at year end.		January 1, 2021 and each year thereafter		1, 2	
Goal 2:							
Employee safety in the workplace is of utmost importance and we must strive to maintain our Health and Safety Program.							
	C/A/S Sergeant	The Taber Police will participate in the Town of Taber Workplace Health and Safety Program and will participate in yearly audits of our program. An audit report will be submitted from the Health and Safety Committee that measures our efficacy in this regard. We require 50% in each of the 8 elements listed and 90% overall.		Yearly, depends on external audit team		1, 2	
	C/A/S Sergeant	We will hold weekly safety meeting and minutes will be recorded of those meeting and stored electronically for review.	20%	Weekly, Wednesday mornings	See H and S Software	1, 2	
Goal 3:							
Develop a Critical Incident Stress management program.							
	Inspector	Identify and train staff members in CISM.		Jan-21			
	Inspector	Create Policy for CISM		Jun-21			
	Inspector	Hold CISM debriefings for critical incidents.		Ongoing			

Goals	Person(s) Responsible	Measurement	Percent Complete	Target Completion Date	Comments	Connection to Core Service	Budget Impact
Goal 4:							
Ensure that police receive yearly performance assessment against the established Police Sector Council competencies. Ensure non-police staff are also performance assessed.							
	Sergeant Gyepesi	Complete yearly performance assessments on all subordinate staff under his supervision. And ensure where others are not supervised by you, that their assessments are also completed. Completion of the assessments is the measurement of success.		Yearly		1, 2	
	PSCM, Dana Bell	Complete all yearly performance assessments on staff under your supervision.				1, 2	
	Sergeant Gyepesi	Establish a set of metrics to determine police performance efficacy.		Ongoing depending on Sol Gen	Proofs 2021-2026\QA summary memo 2019 vs 2020.pdf	1	
	Sergeant Gyepesi	Once the performance metrics are established, performance assess each officer against the metrics and provide a quarterly report to the Chief of Police.		Dependant on metrics being established		1	
Goal 5:							
Ensure our dispatch clients can provide feedback to tell how we are doing and to voice their compliments or concerns.							
	C/A/S Sergeant	Conduct a yearly assessment survey of our dispatch clients and provide a report to the Chief of Police.		Yearly, January of each year		2	
Goal 6:							
Maintain 911 Alberta Standard compliancy.							
	PSCM, Dana Bell	Receive successful audit from the Alberta 911 Standards Committee. Certificate is the proof.		Every 2 years		1, 2	
	PSCM, Dana Bell	Test the backup 911 center at the Taber Firehall. Provide report to Chief of Police.		October each year		1, 2	



Taber Municipal Police Commission Request for Decision

Meeting Date: 11/24/2021

Subject:
Commission Member Reports (Verbal)

Recommendation:

The Taber Municipal Police Commission accepts the Commission Member Reports for information.

Background:

Updates are provided verbally to inform the Commission of individual Commission-related activity. This could come in the form of meeting attendance and activity intended to strengthen the Commission's reputation and visibility.

Legislation / Authority:

MGA, Section 207(c)

Strategic Plan Alignment:

No Strong Alignment.

Financial Implication:

N/A

Service Level / Staff Resource Implication:

The service level will remain status quo.

Justification:

To keep all of the Commission informed of activity.

Alternative(s):

The Commission could seek clarification on any of the matters.



Attachment(s):

APPROVALS:

Originated By:
Tenille Miller

Police Commission Chair or Designate: _____



Taber Municipal Police Commission Request for Decision

Meeting Date: 11/24/2021

Subject:
Public Complaints Director Report

Recommendation:

The Taber Municipal Police Commission accepts the Public Complaints Director (PCD) report for information purposes.

Background:

The Public Complaints Director Report is supplied for Commission information. In most cases, this communication is provided simply as information to the Commission and no comment is needed. In some cases, the Commission may wish to seek clarification on the matter from its administration or from the originator of the communication, or even to challenge the matter through Commission discussion. Placing the communication on the Commission's agenda allows these opportunities.

Legislation / Authority:

The Police Act, Section 28.1(3)(g)

Taber Municipal Police Commission Policy Manual Section 2.9,(5)

Strategic Plan Alignment:

Define & Practice Good Governance

Financial Implication:

None



Service Level / Staff Resource Implication:

N/A

Justification:

N/A

Alternative(s):

The Commission could seek clarification on any of the matters from the PCD

Attachment(s): Public Complaints Director Report - October 13, 2021

APPROVALS:

Originated By:

Tenille Miller

Police Commission Chair or Designate: _____

November 2021 Report

Public Complaints Director

There is currently nothing to report.