



## **AGENDA**

REGULAR MEETING OF THE COUNCIL OF THE TOWN OF TABER, TO BE HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON MONDAY, NOVEMBER 8, 2021 AT 3:30 PM.

	<b><u>MOTION</u></b>
<b>1. CALL TO ORDER</b>	
<b>2. ADOPTION OF THE AGENDA</b>	<b>X</b>
<b>3. ADOPTION OF THE MINUTES</b>	
ITEM No.3.1 Minutes of Organizational Meeting of Council: October 25, 2021	<b>X</b>
ITEM No.3.2 Minutes of Regular Meeting of Council: October 25, 2021	<b>X</b>
<b>4. BUSINESS ARISING FROM THE MINUTES</b>	
<b>5. BYLAWS</b>	
<b>6. ACTION ITEMS</b>	
ITEM No.6.1 Recognition of Service of Previous Council Members	<b>X</b>
ITEM No.6.2 Gateway Signage RFP Award	<b>X</b>
ITEM No.6.3 Stop Sign Request - 51 Ave & 44 St.	<b>X</b>
ITEM No.6.4 Playground Zone Designation Request - Westview Boulevard	<b>X</b>
ITEM No.6.5 Franchise Fees	<b>X</b>
ITEM No.6.6 Standing Item - Council Requests	<b>X</b>
<b>7. DELEGATIONS</b>	
<b>8. MEDIA INQUIRIES</b>	
<b>9. CLOSED SESSION</b>	
<b>10. OPEN SESSION</b>	
<b>11. CLOSE OF MEETING</b>	<b>X</b>



## Council Request for Decision

**Meeting Date: November 8, 2021**

**Subject:**

Minutes of Organizational Meeting of Council: October 25, 2021

**Recommendation:**

Council adopts the minutes of the Organizational Meeting of Council held on October 25, 2021, as presented.

**Background:**

Approval of minutes is in accordance with the *Municipal Government Act*, Section 208.

**Legislation / Authority:**

Municipal Government Act, Section 208(1)(a)(c).

**Strategic Plan Alignment:**

N/A

**Financial Implication:**

N/A

**Service Level / Staff Resource Implication:**

N/A

**Justification:**

Approval of minutes is in accordance with the *Municipal Government Act*, Section 208.



**Alternative(s):**

Council adopts the minutes of the Organizational Meeting of Council held on October 25, 2021, as amended.

**Attachment(s):** Minutes

**APPROVALS:**

**Originated By:**  
Raeanne Keer

**Chief Administrative Officer (CAO) or Designate:** \_\_\_\_\_

MINUTES OF THE ORGANIZATIONAL MEETING OF THE COUNCIL  
OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, HELD  
IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON  
MONDAY, OCTOBER 25, 2021, AT 3:30 PM.

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**Mayor**

Andrew Prokop

**Councillors**

Garth Bekkering  
Jack Brewin  
Carly Firth  
Monica McLean  
Alf Rudd  
Joanne Sorensen

**Chief Administrative Officer**

Derrin Thibault

**Staff**

Alaa Abdel Khaliq  
Meghan Brennan  
Steve Munshaw  
John Orwa  
Gary Scherer  
Kerry Van Ham

**CALL TO ORDER**

Mayor Prokop called the meeting to Order at 3:30 PM.

D. Thibault, Chief Administrative Officer, introduced the Oaths of Office Ceremony, and M. Baldry, of Baldry Sugden LLP., who executed the Oaths of Office for each member of Council.

## **ADOPTION OF THE AGENDA**

Mayor Prokop inquired if there were any additions or deletions, and there were none.

RES. 457/2021      MOVED by Councillor Brewin that Council adopts the Agenda, as presented.

CARRIED UNANIMOUSLY

## **BOARDS/COMMITTEES/COMMISSIONS**

### **1) Council Participation on Boards, Committees, Commissions**

D. Thibault presented the listing of Council Boards, Committees, and Commissions which required Council participation.

RES. 458/2021      MOVED by Councillor Bekkering that Council appoints Councillor Firth and Councillor Sorensen to the Arts and Heritage Committee until the 2022 Council Organizational Meeting.

CARRIED UNANIMOUSLY

RES. 459/2021      MOVED by Councillor Firth that Council appoints Mayor Prokop, Councillor Bekkering, and Councillor Sorensen to the Audit Committee, and Councillor Firth as an alternate member, until the 2022 Council Organizational Meeting.

CARRIED UNANIMOUSLY

RES. 460/2021      MOVED by Councillor Rudd that Council appoints Councillor Brewin and Councillor McLean to the Development Authority (Municipal Planning Commission) until the 2022 Council Organizational Meeting.

CARRIED UNANIMOUSLY

**BOARDS/COMMITTEES/COMMISSIONS – CONT'D**

**1) Council Participation on Boards, Committees, Commissions  
– CONT'D**

RES. 461/2021      MOVED by Councillor Firth that Council appoints Councillor Bekkering, Councillor Brewin, and Councillor Rudd to the Emergency Management Committee, and Mayor Prokop as an alternate member, until the 2022 Council Organizational Meeting.

CARRIED UNANIMOUSLY

RES. 462/2021      MOVED by Councillor Bekkering that Council appoints Councillor McLean to the Library Board until the 2022 Council Organizational Meeting.

CARRIED UNANIMOUSLY

RES. 463/2021      MOVED by Councillor Bekkering that Council appoints Councillor Firth and Councillor Sorensen to the Taber Municipal Police Commission until the 2022 Council Organizational Meeting.

CARRIED UNANIMOUSLY

RES. 464/2021      MOVED by Councillor Firth that Council appoints Councillor Brewin and Councillor Sorensen to the Taber Recreation Board until the 2022 Council Organizational Meeting.

CARRIED UNANIMOUSLY

## BOARDS/COMMITTEES/COMMISSIONS – CONT'D

### 2) Requested Council Appointments

D. Thibault presented various Boards and Committees that have requested Council appointments.

RES. 465/2021      MOVED by Councillor Rudd that Council appoints Councillor Bekkering to the Barons-Eureka-Warner Family & Community Services (F.C.S.S) Board until the 2022 Council Organizational Meeting.

CARRIED UNANIMOUSLY

RES. 466/2021      MOVED by Councillor Firth that Council appoints Councillor McLean to the Chinook Arch Regional Library System Board until the 2022 Council Organizational Meeting.

CARRIED UNANIMOUSLY

RES. 467/2021      MOVED by Councillor Bekkering that Council appoints Councillor Bekkering, Councillor Brewin, and Councillor Rudd to the Intermunicipal Development Committee until the 2022 Council Organizational Meeting.

CARRIED UNANIMOUSLY

RES. 468/2021      MOVED by Councillor Firth that Council appoints Councillor McLean and Councillor Sorensen to the Joint Economic Development Committee until the 2022 Council Organizational Meeting.

CARRIED UNANIMOUSLY

RES. 469/2021      MOVED by Councillor McLean that Council appoints Councillor Firth to the Taber & District Chamber Of Commerce Board until the 2022 Council Organizational Meeting.

CARRIED UNANIMOUSLY

## **BOARDS/COMMITTEES/COMMISSIONS – CONT'D**

### **2) Requested Council Appointments – CONT'D**

RES. 470/2021      MOVED by Councillor Rudd that Council appoints Councillor Bekkering to the Taber Exhibition Association Board until the 2022 Council Organizational Meeting.

CARRIED UNANIMOUSLY

RES. 471/2021      MOVED by Councillor McLean that Council appoints Councillor Bekkering and Councillor Rudd to the Taber & District Handibus Association Board until the 2022 Council Organizational Meeting.

CARRIED UNANIMOUSLY

RES. 472/2021      MOVED by Councillor Bekkering that Council appoints Councillor Rudd to the Taber & District Housing Foundation Board until the 2022 Council Organizational Meeting.

CARRIED UNANIMOUSLY

RES. 473/2021      MOVED by Councillor Firth that Council appoints Councillor McLean and Councillor Firth to the Taber & District Waste Management Committee until the 2022 Council Organizational Meeting.

CARRIED UNANIMOUSLY

### **Ad Hoc Committee Appointments**

D. Thibault presented the various Ad Hoc Committees that request a Council member appointment.

RES. 474/2021      MOVED by Councillor Rudd that Council appoints Councillor Brewin to the Highway 3 Twinning Committee until the 2022 Council Organizational Meeting.

CARRIED UNANIMOUSLY



**BOARDS/COMMITTEES/COMMISSIONS – CONT'D**

**3) Ad Hoc Committee Appointments – CONT'D**

RES. 475/2021      MOVED by Councillor Bekkering that Council appoints Mayor Prokop to the Mayors/Reeves Meeting until the 2022 Council Organizational Meeting.

CARRIED UNANIMOUSLY

RES. 476/2021      MOVED by Councillor Firth that Council appoints Councillor Brewin and Councillor Sorensen to the Shared Services (Recreation) Committee until the 2022 Council Organizational Meeting.

CARRIED UNANIMOUSLY

RES. 477/2021      MOVED by Councillor Firth that Council appoints Councillor Rudd to the SouthGrow Regional Initiative, and Councillor McLean as an alternate member, until the 2022 Council Organizational Meeting.

CARRIED UNANIMOUSLY

RES. 478/2021      MOVED by Councillor Bekkering that Council appoints Councillor Firth to the Traffic Committee until the 2022 Council Organizational Meeting.

CARRIED UNANIMOUSLY

RES. 479/2021      MOVED by Councillor McLean that Council appoints Councillor Brewin to the Veterans Memorial Highway Committee until the 2022 Council Organizational Meeting.

CARRIED UNANIMOUSLY

**BOARDS/COMMITTEES/COMMISSIONS – CONT'D**

**3) Ad Hoc Committee Appointments – CONT'D**

RES. 480/2021      MOVED by Councillor Bekkering that Council appoints Councillor Rudd to the AUMA Police Act Review Board until the 2022 Council Organizational Meeting.

CARRIED UNANIMOUSLY

RES. 481/2021      MOVED by Councillor Rudd that Council appoints Mayor Prokop to the Eagle Spirit Nest Community Association until the 2022 Council Organizational Meeting.

CARRIED UNANIMOUSLY

RES. 482/2021      MOVED by Councillor McLean that Council appoints Councillor Rudd to the Taber and District Museum Society until the 2022 Council Organizational Meeting.

CARRIED UNANIMOUSLY

RES. 483/2021      MOVED by Councillor McLean that Council appoints Mayor Prokop, Councillor Brewin, and Councillor Firth to the West Trail Extension Project Committee (Taber Trout Pond Committee) until the 2022 Council Organizational Meeting.

CARRIED UNANIMOUSLY

## APPOINTMENT OF DEPUTY MAYOR(S)

### 1) Appointment of Deputy Mayor(s)

D. Thibault presented the list of term appointments for the role of Deputy Mayor to Council.

RES. 484/2021      MOVED by Councillor Bekkering that Council approves the appointment of Deputy Mayor(s) for an eight month term as follows:

- 1) Councillor Joanne Sorensen November 1, 2021 to June 30, 2022,
- 2) Councillor Carly Firth July 1, 2022 to February 28, 2023,
- 3) Councillor Alf Rudd March 1, 2023 to October 31, 2023,
- 4) Councillor Garth Bekkering November 1, 2023 to June 30, 2024,
- 5) Councillor Monica McLean July 1, 2024 to February 28, 2025; and,
- 6) Councillor Jack Brewin March 1, 2025 to October 20, 2025.

CARRIED UNANIMOUSLY

Mayor Prokop executed the Oath of Office for the appointment of Councillor Sorensen as the role of Deputy Mayor for the term of November 1, 2021 to June 30, 2022.

**CLOSE OF MEETING**

RES. 485/2021

MOVED by Councillor Firth that this Organizational Meeting of Council is hereby Closed.

CARRIED UNANIMOUSLY AT 4:00 PM

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER

DRAFT

## Council Request for Decision

**Meeting Date: November 8, 2021**

**Subject:**

Minutes of Regular Meeting of Council: October 25, 2021

**Recommendation:**

Council adopts the minutes of the Regular Meeting of Council held on October 25, 2021, as presented.

**Background:**

Approval of minutes is in accordance with the *Municipal Government Act*, Section 208.

**Legislation / Authority:**

Municipal Government Act, Section 208(1)(a)(c).

**Strategic Plan Alignment:**

N/A

**Financial Implication:**

N/A

**Service Level / Staff Resource Implication:**

N/A

**Justification:**

Approval of minutes is in accordance with the *Municipal Government Act*, Section 208.



**Alternative(s):**

Council adopts the minutes of the Regular Meeting of Council held on October 25, 2021, as amended.

**Attachment(s):** Minutes

**APPROVALS:**

**Originated By:**  
Raeanne Keer

**Chief Administrative Officer (CAO) or Designate:** \_\_\_\_\_

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON MONDAY, OCTOBER 25, 2021, AT 4:00 PM, IMMEDIATELY FOLLOWING THE ORGANIZATIONAL MEETING AT 3:30 PM.

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**Mayor**

Andrew Prokop

**Councillors**

Garth Bekkering  
Jack Brewin  
Carly Firth  
Monica McLean  
Alf Rudd  
Joanne Sorensen

**Chief Administrative Officer**

Derrin Thibault

**Staff**

Alaa Abdel Khaliq  
Meghan Brennan  
Steve Munshaw  
John Orwa  
Gary Scherer  
Kerry Van Ham

**CALL TO ORDER**

Mayor Prokop called the meeting to Order at 4:00 PM.

## **ADOPTION OF THE AGENDA**

Mayor Prokop inquired if there were any additions or deletions to the Agenda, and there were none.

RES. 486/2021      MOVED by Councillor Brewin that Council adopts the Agenda, as presented.

CARRIED UNANIMOUSLY

## **ADOPTION OF THE MINUTES**

### **1) Minutes of Regular Meeting of Council: October 12, 2021**

RES. 487/2021      MOVED by Councillor Firth that Council adopts the minutes of the Regular Meeting of Council held on October 12, 2021, as presented.

CARRIED UNANIMOUSLY

## **BUSINESS ARISING FROM THE MINUTES**

None.

## **BYLAWS**

None.



## **ACTION ITEMS**

### **1) Information for Council**

D. Thibault, Chief Administrative Officer, presented the Traffic Committee Meeting Minutes for October 13, 2021 to Council for information purposes.

RES. 488/2021      MOVED by Councillor Bekkering that Council accepts the material received in this Agenda Item for information.

CARRIED UNANIMOUSLY

### **2) Department Reports**

D. Thibault presented the Department Reports to Council.

Council discussed the Planning and Economic Development Department Report.

RES. 489/2021      MOVED by Councillor Firth that Council accepts the Department Reports for information.

CARRIED UNANIMOUSLY

### **3) Standing Item - Council Requests**

D. Thibault presented the Standing Item – Council Requests Action Item Listing to Council.

Council discussed the outstanding action item, regarding Administration investigating replacement options for the paving stones downtown.

Council made no motion at this time.

## **DELEGATIONS**

None.

**MEDIA INQUIRIES**

None.

**CLOSED SESSION**

None.

**OPEN SESSION**

None.

**CLOSE OF MEETING**

RES. 490/2021 MOVED by Councillor Brewin that this Regular Meeting of Council is hereby Closed.

CARRIED UNANIMOUSLY AT 4:06 PM

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER



## Council Request for Decision

**Meeting Date:** November 8, 2021

**Subject:**

Recognition of Service of Previous Council Members

**Recommendation:**

Council recognizes and celebrates the years of service of the previous Council Members Mark Garner and Joe Strojwas.

**Background:**

Previous Council Member Garner will be present to receive recognition of his years of service on Council from 2017 - 2021.

**Legislation / Authority:**

No significant alignment.

**Strategic Plan Alignment:**

No significant alignment.

**Financial Implication:**

This is a budgeted amount through the Council Operating budget.

**Service Level / Staff Resource Implication:**

No significant impact.

**Justification:**

This agenda item gives the current Council an opportunity to recognize the contributions of past Council Members.

**Alternative(s):**

Council could choose additional recognition strategies.

**Attachment(s):** None.



**APPROVALS:**

**Originated By:**  
Kerry Van Ham

**Chief Administrative Officer (CAO) or Designate:** \_\_\_\_\_

## Council Request for Decision

**Meeting Date: November 8, 2021**

**Subject:** Gateway Signage RFP Award

**Recommendation:**

That Council directs Administration to increase the Gateway Signage Project budget to \$312,849.90 in the 2022 Capital Budget.

And

That Council awards the Gateway Signage RFP to Landmark Sign in the amount of \$284,409.00, exclusive of GST, and provides a 10% contingency of \$28,440.90 with all funds to come from the 2022 Capital budget.

**Background:**

In 2016 Council adopted the *Town of Taber's Municipal Development Plan* (MDP). The MDP is a planning document created through community consultation which outlines broad goals for long-term development within the Town. These goals are then used to create further bylaws and policies that assist development in achieving the goals of the MPD. Several goals outlined in the MPD focus on providing a welcoming and desirable town people choose to live in and visit. Street and landscaping improvements, especially along major transportation corridors such as Highways 3 & 36 will assist in reaching these goals.

In order to work towards achieving MDP goals of corridor and gateway enhancements, Council has adopted the *Town of Taber Gateway Signage Report* in 2020. This report outlines the current signage situation and future opportunities and recommendations. A major focus of this document is on the Town's entry signage as it provides one of the first impressions of the Town's character and is seen by a high volume of traffic on a daily basis. Attractive and informative gateway signage is essential for encouraging travelers to visit the Town and support local businesses.

The current gateway and secondary signage have been in place for several years and have experienced significant sun-fading. The secondary signage was rusted and paint was peeling from the signs. In accordance with the MDP and Gateway Signage Report, Administration has sought proposals for new gateway and secondary signage which incorporates the Town's theme and colours. The *Gateway Feature* example proposed on page 70 of the MDP was provided as a suggestive concept open to revision for proponents to inspire their own design. Administration has requested that the four main gateway signs be replaced in their current location with new signs, these signs will continue to be the main entrance feature for the Town. Additionally, two secondary gateway signs exist along Highway 3 notifying drivers of Taber's downtown. These signs will be replaced with a larger sign that provides space to consolidate many of the community signs along

Highway 3 for a cleaner look. Administration has already had several of these signs removed as recommended in the Gateway Signage Report.

Administration issued a Request for Proposals (RFP) on August 26, 2021 to obtain proposals to design, supply, and install four gateway signs and two secondary gateway signs. The six sign locations as well as pictures of the signs being replaced are attached to this agenda item. Administration had budgeted \$200,000 in the 2022 Capital Budget for this project. The RFP suggested the project could take place over two years if the cost was over the budgeted amount however Administration is now recommending that \$112,849.90 be added to the 2022 Capital Budget for a total of \$312,849.90 to allow the entire project to take place in 2022. This new amount also includes a 10% contingency on top of the quote received from the recommended proponent.

The RFP closed on September 23, 2021 and three proposals were submitted:

Landmark Sign (Delta, BC)	\$284,409.00
Blanchett Neon Ltd. (Edmonton, AB)	\$373,100.00
PM Signs Corporation (Edmonton, AB)	\$407,414.00

Prices do not include 5% GST or a 10% contingency.

The proposals were examined to determine whether or not they met all the requirements of the RFP. The evaluation is based on the following evaluations:

1. Total Bid Price	30 Points
2. Project Understanding, Methodology & Schedule	20 Points
3. Design	30 Points
4. Experience, Project Team & References	20 Points

The following chart summarizes the evaluation based on the above criteria.

Project: 21-036 - Gateway Signage				
Price Proposal Evaluation & Rating Tool				
		Recommended Option Highest Ranking Option		
Vendor		Blanchett Neon Ltd	Landmark Sign	PM Signs Corporation
Proposal Received:	Points	09/30/21 @ 9:15:50	10/01/21 @ 11:59:32	10/01/21 @ 13:34:04
TOTAL SCORE	100	79.5	93.0	77.8
RANKING		2	1	3

Based on the evaluation, Administration recommends Landmark Sign for the project, as they provided the best overall proposal and were also the highest-ranking proponent based on the criteria above.

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**Legislation / Authority:**

Town of Taber Municipal Development 7-2016  
Municipal Government Act Section 248

**Strategic Plan Alignment:**

Develop Community & Promote Growth  
Enhance Sense of Community

**Financial Implication:**

The project total with a 10% contingency is \$312,849.90. There is currently \$200,000.00 in the 2022 Capital Budget, \$112,849.90 must come from Capital Reserves to make up the difference.

**Service Level / Staff Resource Implication:**

Administrations time will be required to manage the project.

**Justification:**

New gateway signage will provide a fresh look along two of the Town's major corridors. The signage ensures people entering the community are notified they have entered Taber, provides them with a sense of place, and leaves an attractive first impression.

**Alternative(s):**

1. Council requests additional information on the project.
2. Council directs Administration to increase the Gateway Signage Project budget to \$266,270.40 in the 2022 Capital Budget.

And

Council directs Administration to budget additional funds of \$46,579.50 in the 2023 Capital Budget to extend the Gateway Signage project into 2023.

And

Council awards the Gateway Signage RFP to Landmark Sign in the amount of \$284,409.00, exclusive of GST, and provides a 10% contingency of \$28,440.90 for a total of \$312,849.90 with \$266,270.40 to come from the 2022 Capital Budget and \$46,579.50 to come from the 2023 Capital Budget.



- Attachment(s):**
- Gateway Signage Report
  - Gateway Feature Example
  - Existing Signs and Locations
  - Proposed Signage
  - Removed Signs

**APPROVALS:**

**Originated By:**  
Kattie Schlamp

**Chief Administrative Officer (CAO) or Designate:** \_\_\_\_\_



# Town of Taber: Gateway Signage





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# 1. Overview

## 1.1 Introduction

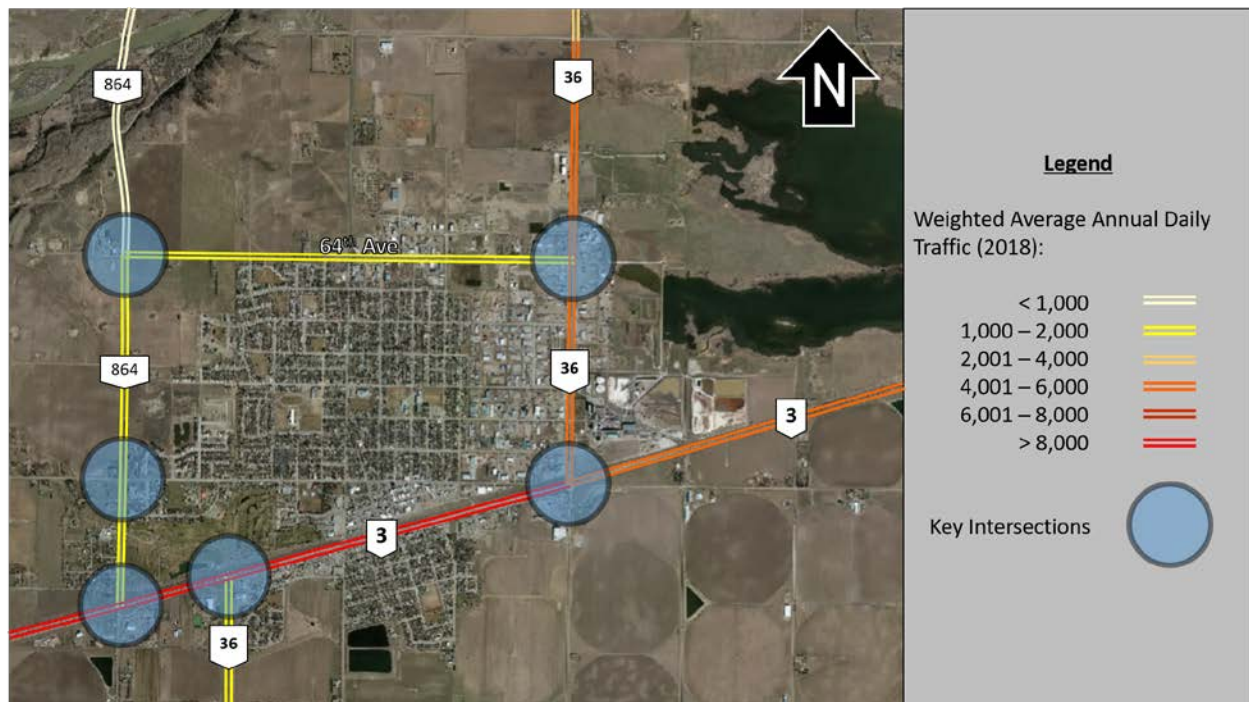
Gateway signage is located at key entries into a town, and provides visitors and residents with one of the first impressions of a town’s character and theme. Additionally, gateway signage can provide information on events, activities, and businesses located within a town. For a town like Taber that is located along a major thoroughfare, attractive and informative gateway signage is essential for encouraging travellers to visit the town and support local businesses. It can assist in improving economic vitality and providing a strong sense of place that will leave a lasting impression.

## 1.2 Goals of Signage Plan

The development of a cohesive gateway signage plan for the Town of Taber will:

- Improve Town brand awareness.
- Convey the Town’s sense of community.
- Consolidate signage into a more cohesive manner.
- Encourage travellers to explore Taber and visit businesses.
- Allow visitors and residents to easily and comfortably navigate to main attractions, businesses, and services.
- Provide for an attractive and enticing entryway into the Town of Taber from all gateways.

## 1.3 Town Gateways



**Figure 1: Daily Traffic Volumes on Main Thoroughfares**

Town Gateways are the main entrances to the Town that see a high volume of traffic on a daily basis. Figure 1 displays the Average Annual Daily Traffic amounts for different sections of road in and around the Town of Taber from 2018. Figure 2 breaks these numbers down further into intersections. Key intersections can be identified by looking at the daily traffic volumes of these roads and intersections.

There are four (4) main gateways and two (2) secondary gateways into the Town. Main gateways consist of at least one National Highway System or Arterial Road, while secondary gateways are along Local Roads.

## 2.0 Current Reality

The key corridors to, and through, the Town of Taber currently have signs that can be grouped into three distinct categories:

- Main Entry Signage: Signs that welcome travellers to the Town.
- Secondary Entry Signage: Signs that display community groups and events.
- Wayfinding Signage: Signs that help a traveler navigate to various destinations.

### 2.1 Main Entry Signs

The Town currently has two types of Main Entry Signs. There are four (4) “Welcome to the Town of Taber” signs, and two (2) “Welcome to Downtown Taber” signs.

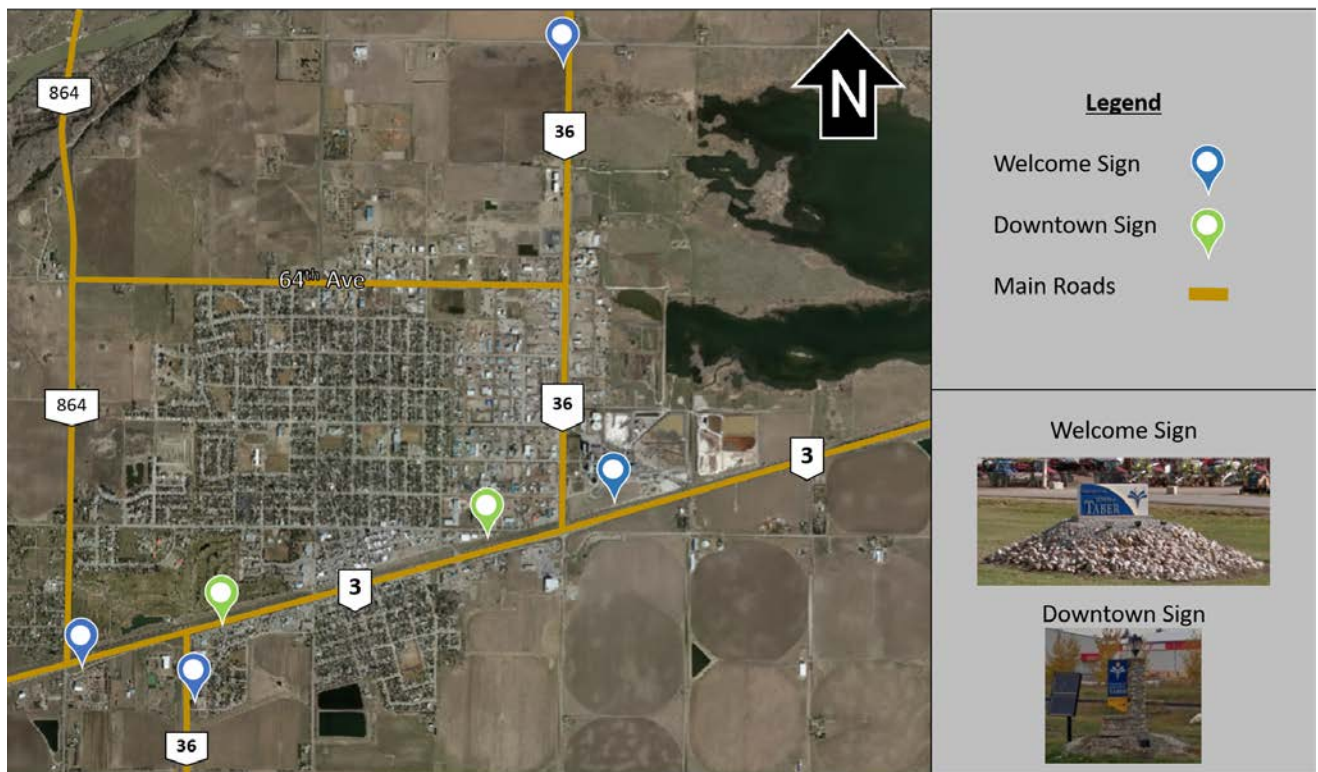




Figure 2: Main Entry Signs

## Welcome to the Town of Taber



Colour Composition	
Blue	
Yellow	

### General Description




The Town currently has four (4) identical “Welcome to the Town of Taber” signs located at or near each of the four main gateways. These signs are roughly 8 feet wide by 3 feet high, are placed on a large circular mound of rocks, and are illuminated at night by lights placed at the base of the sign. The signs include the phrase “Welcome to the Town of Taber” and the town logo.

### Condition

All four of the signs are in good condition except for the south facing sign on Highway 36, which has experienced significant sun-fading.

## Welcome to Downtown Taber



Colour Composition	
Blue	
Yellow	
Off-White	

### General Description

The Town has two “Welcome to Downtown Taber” signs, both of which are located along Highway 3, and provide some direction towards Downtown for travellers coming into town from the east and west. The signs are composed of a 7 foot tall “L” shaped rock pillar with a lantern light on top and a 5 by 2 foot sign nestled into the crux of the “L”. The signs are each illuminated by one light placed at the base of the structure.

### Condition

The structures for both signs are in good condition, however the sign located on the west side of town has significant peeling and rusting on the metal portion of the signage.

## 2.2 Secondary Entry Signs



**Figure 3: Secondary Entry Signs**

Secondary Entry Signs include signs that are typically located near the beginning of key corridors and provide information on community groups and events. There are five different types of Secondary Entrance Signs located along the highways entering the Town of Taber: Taber Service Clubs, Canadian Badlands, Taber Community Against Drugs, Twinned Communities, and Cornfest Advertising.

### Taber Service Clubs



Colour Composition	
Black	
Red	
Blue	
Yellow	
White	

#### General Description

Large steel frame, approximately 9 feet in height with a 4 by 7 foot steel hatched area containing 5-6 local club logos, and another 2 x 6 foot sign on top with the phrase "Taber Service Clubs".




#### Condition

Both signs are in very poor condition. Most of the steel is rusted, and many of the logos are peeling and faded to the point where some of them are indecipherable.



### Canadian Badlands



Colour Composition	
Blue	
Red	
White	

#### General Description




An 8 by 8 foot wooden frame with a 3 by 6 foot sign that says “Canadian Badlands”. This sign is outdated as Taber is no longer part of the Canadian Badlands group.

#### Condition

Moderate condition.

### Taber Community Against Drugs



Colour Composition	
Blue	
Orange	
White	

#### General Description



A 4 by 8 foot sign with the phrase “Taber Community Against Drugs”, their website, and their logo. The sign is placed on a wooden frame. The website listed on the sign is no longer valid.

#### Condition

The signs are slightly faded, but in otherwise good condition.

### Twinned Communities



Colour Composition	
Blue	
Green	
Red	
Yellow	
White	

*General Description*

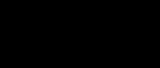



4 by 8 foot sign displaying the Town's partnership with Higashiomi, Japan as Twinned Communities. The sign is on a wooden frame, and includes the logo and population for each municipality

*Condition*

The signs are in moderate condition.

Cornfest Advertising



Colour Composition	
Black	
Green	
Yellow	
White	

*General Description*

Cornfest signs that are put up annually to advertise Cornfest. They are roughly 4 by 8 feet. Placed on a wooden frame, and display the dates of the festival, along with an image of the mascot.

*Condition*


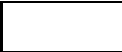





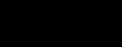
The signs are in moderate to good condition.



- M.D. of Taber Park & Campground (also displayed as “M.D. of Taber Municipal Park”) - 7
- Information (?) – 2
- Hospital – 8
- Police - 3
- Parking - 1
- Taber Airport - 1
- Waste Transfer Station - 3
- Off Leash Dog Park - 1
- Taber Business Centre - 2
- Curling (image) – 1
- Library (image) – 1

### Colour Compositions

Wayfinding signs in and near the Town have four different colour compositions:

Blue/White		
Green/White		
Brown/White		
White/Black		

### Condition

The signs are all in generally good condition.

## 2.4 Traffic Trends

Signage plays an important role in dictating traffic, especially for visitors and other vehicles passing through town on their way to another destination. Although more studies would be required to properly display the amount of people that visit Downtown Taber as a destination, or stop in as they pass through town, the traffic trends indicate that this number may be fairly low.

The main entrance to the Downtown core is via 50<sup>th</sup> street from Highway 3. The daily statistics for vehicle heading towards Downtown from the intersection of 50<sup>th</sup> Street and Highway 3 are as follows:

- From the West on Highway 3 – 950/day
- From the East on Highway 3 – 510/day
- From the South on 50<sup>th</sup> Street – 1440/day

This gives the sense that most traffic entering the Downtown area may be locals, as visitors are unlikely to enter Downtown from 50<sup>th</sup> street south of Highway 3. Additionally, of those entering from Highway 3, it is reasonable to expect that a significant portion of them are likely workers, locals, or people coming from nearby rural areas.



### 3. Signage Inventory

#### 3.1 Signs that could remain

##### *Main Entry Signs*

All the Main Entry signs are in good condition and could remain for a number of years.

Improvements or Repairs that may be required:

Description	Image
<p>“Welcome to the Town of Taber” sign on Highway 36, south of Highway 3, is sun-faded and may require an update.</p>	
<p>“Welcome to Downtown Taber” located on Highway 3 heading east towards Downtown is peeling and rusted, and may require a replacement for the sign portion of the structure.</p>	

##### *Secondary Entry Signs*

Although some of the secondary entry signs are in good condition, it is not recommended that any of them should remain in their current format, except for maybe the “Taber Community Against Drugs” signage. The remainder of the secondary signs could be consolidated, as will be discussed in the Future Opportunities section.

##### *Wayfinding Signage*

All existing wayfinding signage should remain in place, but a few updates and additions would be recommended to improve navigation within the Town. This will be discussed in the Future Opportunities section.

### 3.2 Signs that could be removed

The following is a list of signs that could be removed due to various reasons:

Description	Reason for Recommended Removal	Image
<p>“Canadian Badlands” – 2 signs, one on either end of Highway 3.</p>	<p>The Town of Taber is no longer part of the Canadian Badlands group.</p>	
<p>“Taber Service Clubs” – 2 Signs, and a few individually placed logos.</p>	<p>These signs are in poor condition, are outdated, and could be consolidated into a new sign with other Secondary Entry signs.</p>	
<p>“Welcome to the Town of Taber” – One older Welcome to Taber sign still exists on the north end of Town along Highway 36.</p>	<p>This sign is redundant, and outdated.</p>	
<p>“Taber Community Against Drugs” signs (4 total).</p>	<p>These signs are outdated (website no longer exists), and could be consolidated with other Secondary Signs.</p>	

## 4. Future Opportunities and Recommendations

### 4.1 Town Theme and Colours

To further enhance the Town of Taber's sense of place, a consistent theming and colour scheme could be used on all signage, excluding the standard wayfinding signs that follow provincial signage guidelines. A consistent theme improves aesthetics while providing travellers with an idea of what to look for before they even enter the heart of the Town.

#### Theme

Beyond the Town logo being on the main entry signs, and the large stalks of corn near the corner of 50<sup>th</sup> Street and Highway 3, The Town's gateways don't currently embrace a theme.

During the creation of the Taber Downtown & Gateways Redevelopment Plan in 2004, focus group participants discussed potential themes for the Town. The suggestions related to agriculture (corn, sugar beets, irrigation), history (Tank 77), natural resources (oil and coal), and the railway. Further group studies may be required to further narrow down these themes.

#### Colours

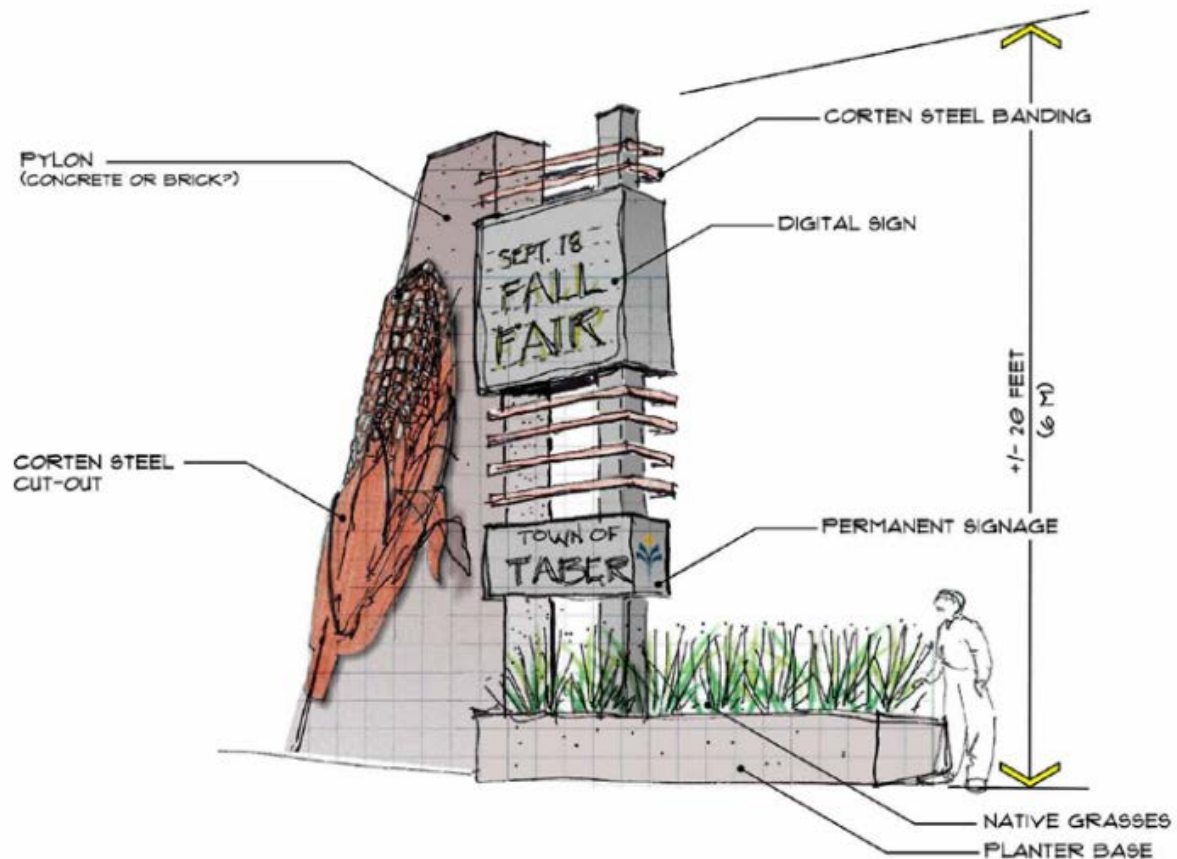
Currently, the main colours used for Town theming are blue and yellow, as seen on the Town's main entry signs. However, this is not consistent with the Town's logo which is green and yellow. This is something to potentially address when the current entry signs are replaced.

#### Recommendations

1. Choose a main Town theme to be used for gateway signage and features, and throughout the Town to create a consistent "sense of place". Due to the Town being known worldwide for corn, and there already being a number of corn themed items, this may be an ideal theme.
2. Choose a main colour scheme to be used for gateway signage and features, and throughout the Town. The colours of the current Town logo (yellow, green, white) may be ideal colours as they embrace the prairies, corn, and the southern sun.



## 4.2 Gateway Features



**Figure 5: Gateway Feature Example (proposed in MDP)**

Gateway features that display the Town's theme, colours, and unique offerings are critical for providing travellers with their first impression of the Town. The features should grab attention, but only provide the amount of information that can be processed in the time it takes to drive by it.

A gateway feature should include the following elements:

1. Town of Taber name and Logo.
2. A larger themed element (such as the corn steel cut out displayed seen in the Gateway Feature Example from the MDP).
3. A digital sign for advertising community events and news.
4. Native plantings that look good during all seasons of the year.



Potential Locations

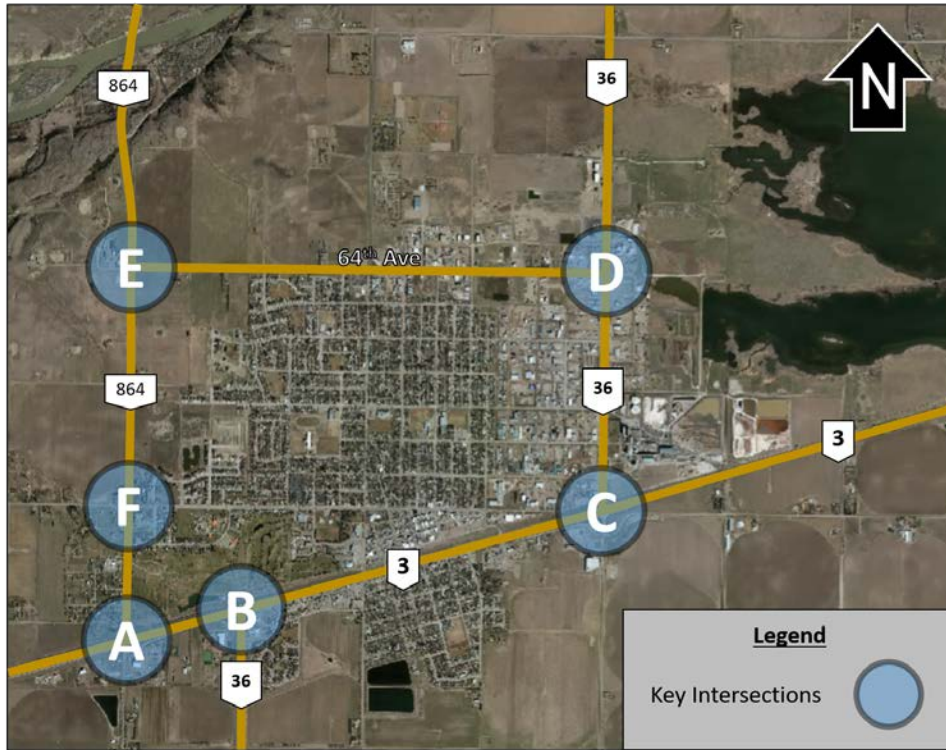


Figure 6: Potential Entry Feature Locations

Intersection	Average number of vehicles entering town per day at this intersection	Average number of vehicles passing through this intersection per day
<b>Main Gateways</b>		
A. Highway 3 and Highway 864	4,620	10,210
B. Highway 3 and Highway 36 (on the west side of town)	620	9,590
C. Highway 3 and Highway 36 (on the east side of town)	3,750	10,930
D. Highway 36 and 64 <sup>th</sup> Avenue	2,110	5,190
<b>Secondary Gateways</b>		
E. Highway 864 and 64 <sup>th</sup> Avenue	680	2,810
F. Highway 864 & 50 <sup>th</sup> Avenue (Secondary entrance)	350	4,570

Figure 7: Daily Traffic Volumes

The potential locations for main gateway features as seen in Figure 6 can be prioritized as follows:

1. Locations “B” and “C”
  - Highway 3 is the main traffic corridor through Taber. As such, it is important that it leaves a good impression on travellers. This makes it the ideal corridor to place larger gateway features. Although there are 3 key intersections along Highway 3, it would be redundant to place a feature at both locations “A” and “B”. Location “B” has been prioritized over “A” as it would capture the eyes of traffic coming towards the heart of town from the west on Highway 3, the north on Highway 864, and the south from Highway 36. Location “C” has been prioritized to capture traffic coming from the east along highway 3.
  - A gateway feature at Location “B” should be located southeast of the intersection.
  - A gateway feature at Location “C” should be located northwest of the intersection.
2. Location “D”
  - The majority of travellers coming to Taber from the north use Highway 36 making this a better option for a gateway feature than Location “E”, which is less likely to be used by travellers as it is a secondary road.
3. Locations “E” and “F”
  - The number of vehicles entering Town from these intersections is quite low, and is likely to be largely made up of local traffic. It would not be a priority to add larger gateway features at these locations. However, smaller “Welcome to Taber Signs” that provide directions towards downtown would be recommended.

### Recommendations

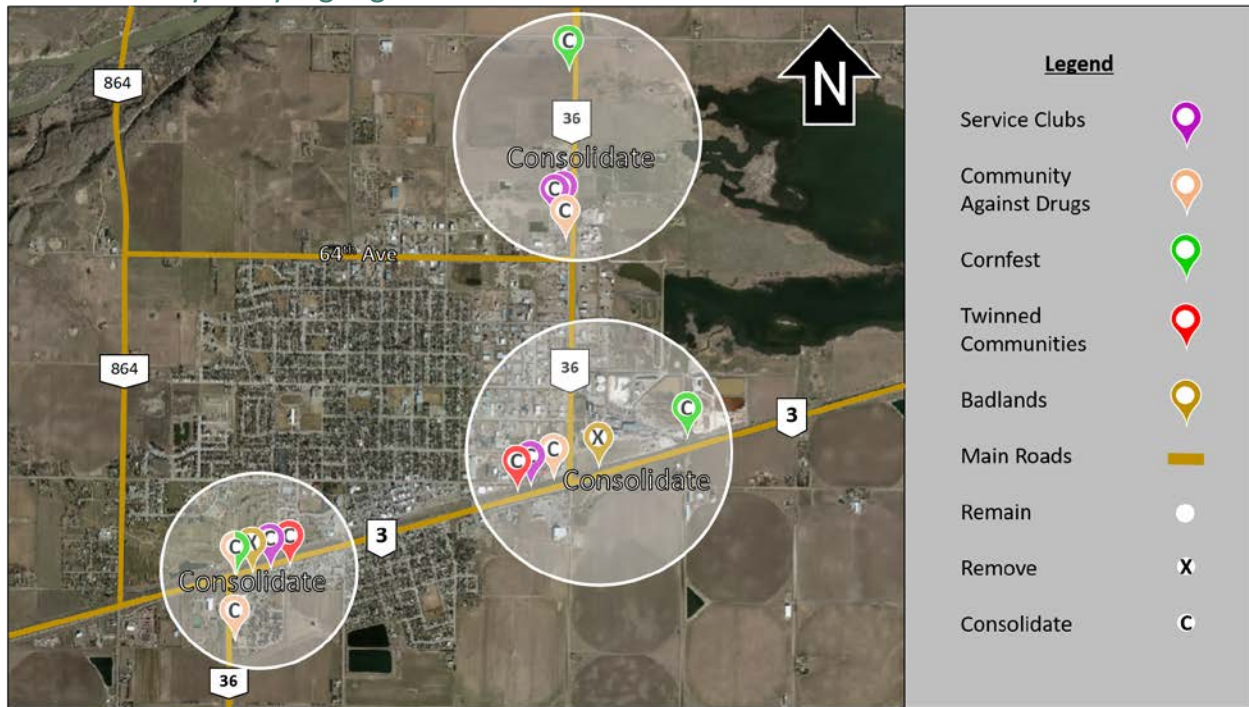
1. Develop a gateway feature concept that embraces the Town theme and colours.
2. Implement the features at the prioritized locations as funding becomes available.

### 4.3 Gateway Landscaping and Aesthetics

The landscaping and general aesthetics at and along the key gateway intersections and corridors should be a high priority for the Town. Opportunities for improving these include:

1. Encouraging businesses along the gateway corridors to further enhance their landscaping. This could be completed through grants (local or provincial), local beautification competitions, or other initiatives.
2. Development of new, aesthetically pleasing parks, buildings, or planting areas along the corridor.

#### 4.4 Secondary Entry Signage



**Figure 7: Potential Sign Consolidation**

The secondary entry signage could be consolidated into one sign near each of the main gateways to the Town. The main items on these secondary entry signs will be the service clubs, but could also include other groups, organizations, or initiatives.

The consolidated signage could be designed in a similar way to this example sign shown, and should embrace the Town’s theme and colours. The cost for the supply and installation of a sign like this would be between \$10,000 - \$20,000 depending on the size, materials, and number of “service club” signs attached.

#### 4.5 Visit Downtown Signage

In addition to the existing “Welcome to Downtown Taber” structures, it would be beneficial to add signage along the main corridors, especially Highway 3, displaying some of the main businesses and attractions



**Potential Service Clubs Sign**

in Downtown to encourage travellers passing through to stop in the Downtown.

Similar to the secondary entry signage, the visit downtown signage should be condensed and allow for interchangeability as businesses and attractions change. Additionally, to help fund the sign, business could pay to be placed on the sign.

#### 4.6 Wayfinding Signage

A wayfinding signage plan should be developed for navigating to all key services, areas, places, and businesses from the main gateway intersections.

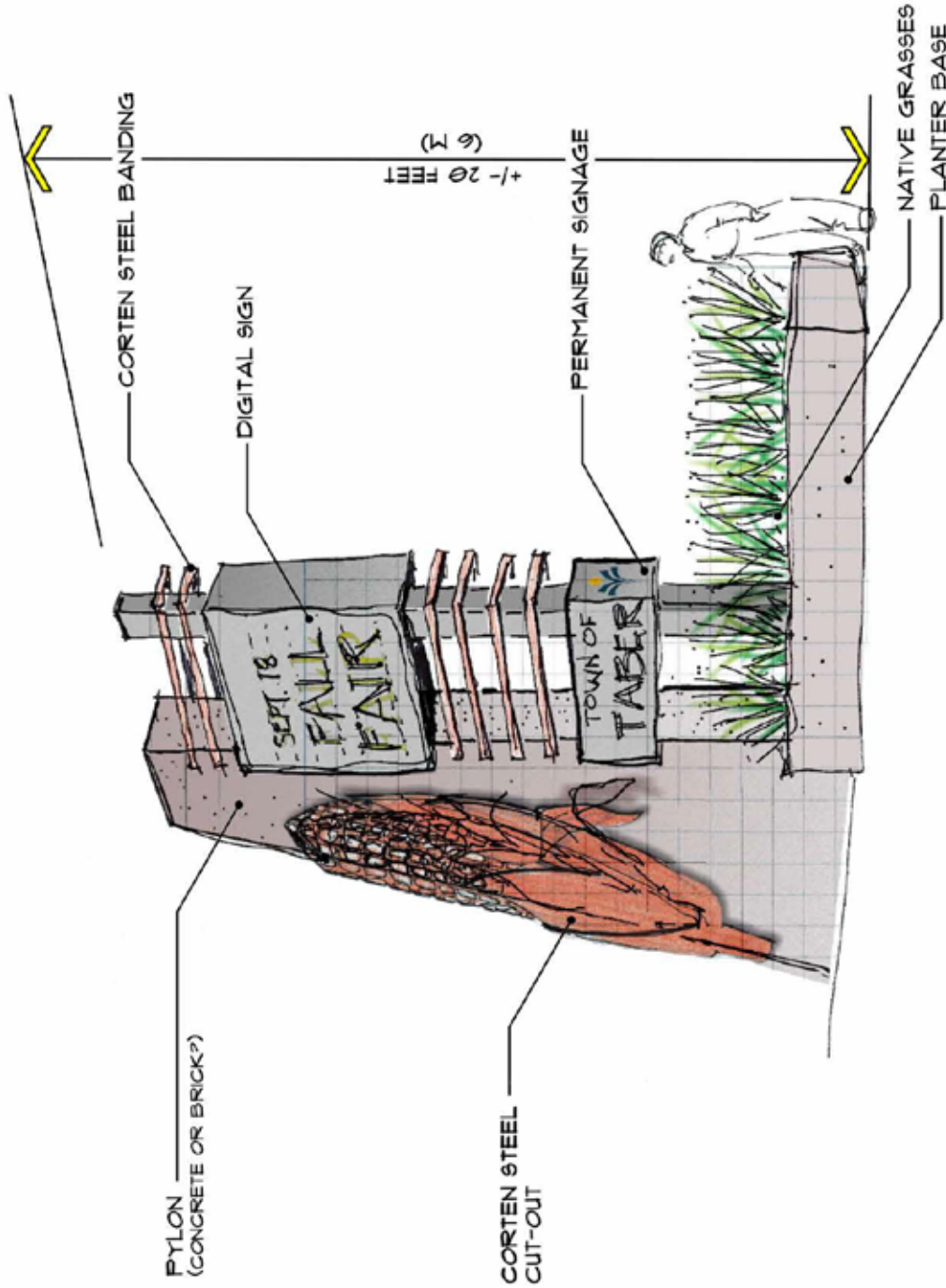
The main area where this is currently lacking is the provision of wayfinding signage to and within Taber's Downtown. As a means of assisting local businesses, wayfinding signage should navigate travellers to a central, free parking area that has a kiosk board with key town information and mapping. Additionally, within the downtown, there should be pedestrian friendly wayfinding signage to guide people outside of their vehicles.

### 5. Moving Forward

#### 5.1 Summary of Recommendations

1. Main entry sign repairs
  - a. Southern "Welcome to the Town of Taber" sign.
  - b. Eastern "Welcome to Downtown Taber" sign.
2. Secondary sign removals and consolidation
  - a. Remove all existing secondary signs, and consolidate them into 1 sign that could be placed at the 3 main entrances into the Town of Taber.
3. Town theme and colour scheme
  - a. Establish a consistent theme and colour scheme to promote the Town's sense of place.
4. Main gateway feature
  - a. Design and install a large gateway feature at the main entrances to the Town. These features should show the Town's theme and colours, and advertise community events on a digital board.
5. Visit downtown signage
  - a. Signage encouraging travellers to visit Taber's downtown should be placed at key intersections along the main gateways.
6. Wayfinding signage plan
  - a. A wayfinding signage plan should be developed to attract people into the Town, and guide them to key destinations, businesses, and services.





**PHASE 1**  
**LARGE ELECTRONIC SIGN CONCEPT**  
 Town of Taber  
 Highway 3 & 50th Street  
 January 19, 2015  
 Project Number: 112947525

**TOWN OF TABER**  
 Community Electronic Signage Concepts

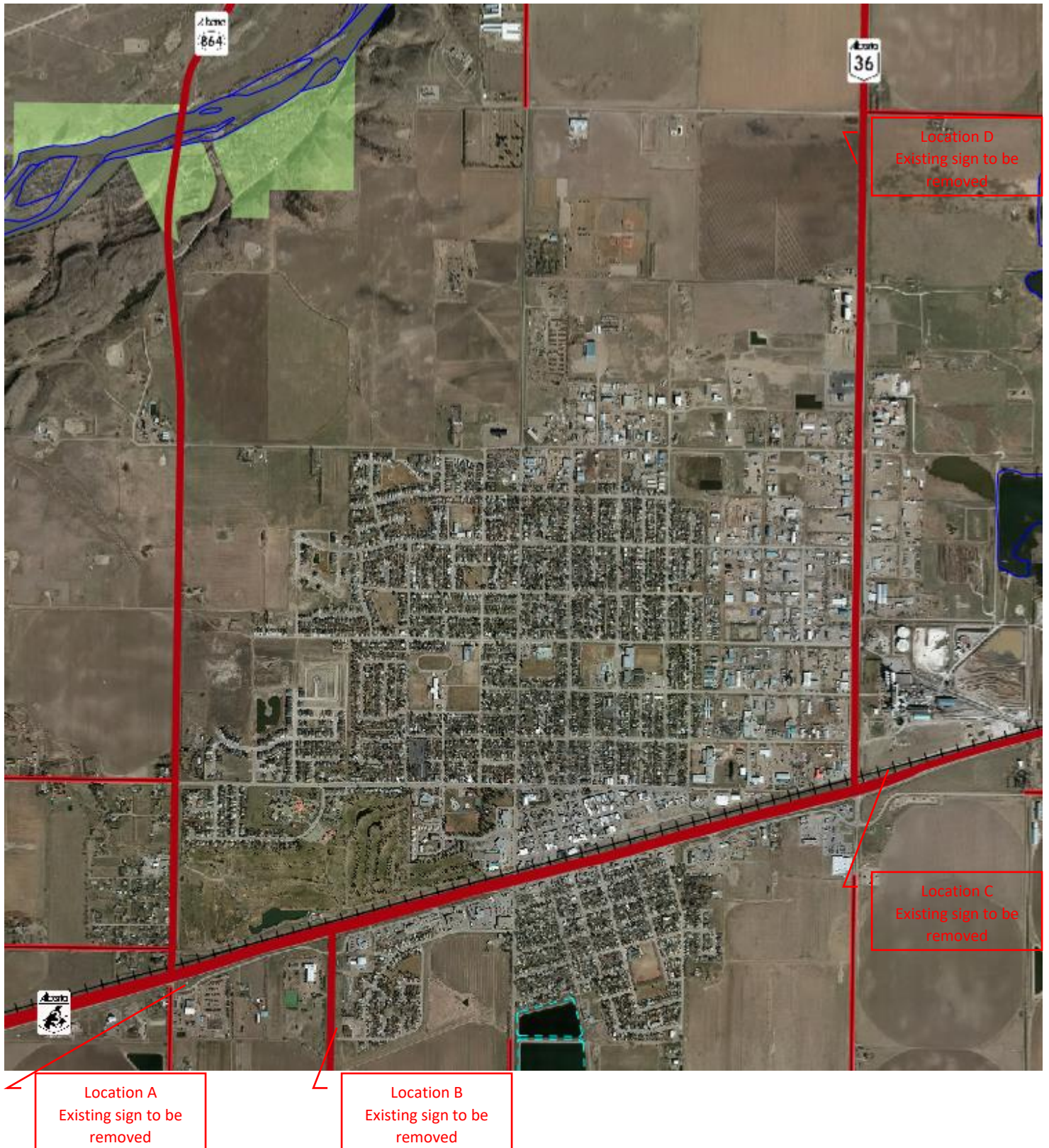


# Town of Taber Gateway Signage Locations



**Figure 1: Gateway Signage Locations**

**\*\* Approximate Locations**



### **Location A**

For the purpose of this RFP, Location A is defined as being approximately 65m east of the intersection of 46<sup>th</sup> Avenue and Highway 864 in the south ditch of Alberta Transportation's Highway 3 road right of way (see Figure 3)

Figure 2: Location A – Project Site

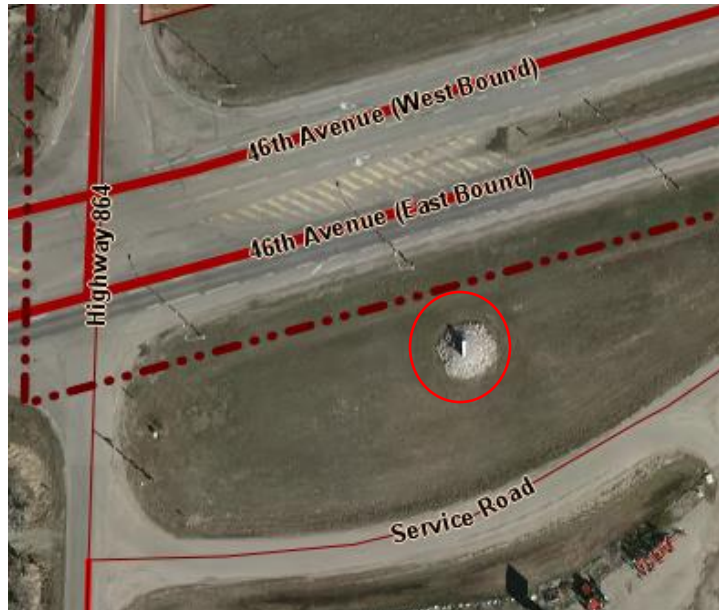


Figure 3: Location A – Site Photo



The location of the new sign is to be installed in the location of the existing sign. Localized grading may be required for construction of the new sign in this location, so the sign is at an appropriate elevation relative to the road. Overland draining must be maintained. Refer to Figure 4 to see the site photo.

### **Location B**

For the purpose of this RFP, Location B is defined as being approximately 20m north of the intersection of Hackney Drive and Highway 36 in the east ditch of Alberta Transportation's Highway 36 road right of way (see Figure 5)

Figure 4: Location B – Project Site



Figure 5: Location B – Site Photo



The location of the new sign is to be installed in the location of the existing sign. Localized grading may be required for construction of the new sign in this location, so the sign is at an appropriate elevation relative to the road. Overland draining must be maintained. Refer to Figure 6 to see the site photo.



### **Location C**

For the purpose of this RFP, Location C is defined as being approximately 280m east of the intersection of 46<sup>th</sup> Avenue and Highway 36 in the north ditch of Alberta Transportation's Highway 36 road right of way (see Figure 7)

Figure 6: Location C – Project Site

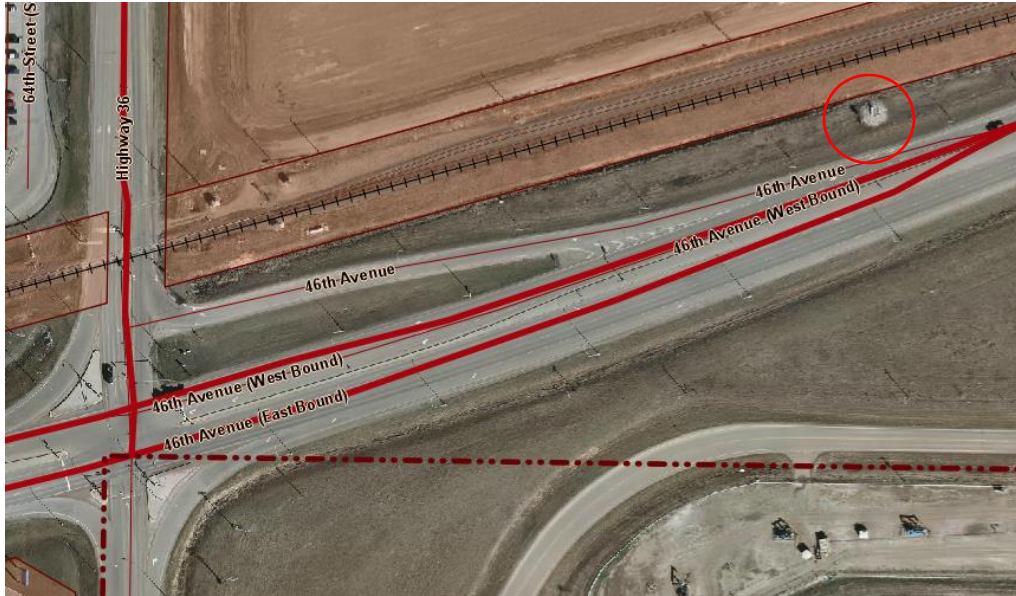


Figure 7: Location C – Site Photo



The location of the new sign is to be installed in the location of the existing sign. Localized grading may be required for construction of the new sign in this location, so the sign is at an appropriate elevation relative to the road. Overland draining must be maintained. Refer to Figure 8 to see the site photo.

### **Location D**

For the purpose of this RFP, Location D is defined as being approximately 200m south of the intersection of 80<sup>th</sup> Avenue and Highway 36 in the west ditch of Alberta Transportation's Highway 36 road right of way (see Figure 9)

Figure 8: Location D – Project Site



Figure 9: Location D – Site Photo



The location of the new sign is to be installed in the location of the existing sign. Localized grading may be required for construction of the new sign in this location, so the sign is at an appropriate elevation relative to the road. Overland draining must be maintained. Refer to Figure 10 to see the site photo.

**Figure 10: Secondary Gateway Signage Locations**

**\*\* Approximate Locations**



### **Location E**

For the purpose of this RFP, Location E is defined as being approximately 175m east of the intersection of Highway 36 and Highway 3 in the south ditch of Alberta Transportation's Highway 3 road right of way (see Figure 12)

Figure 11: Location E – Project Site

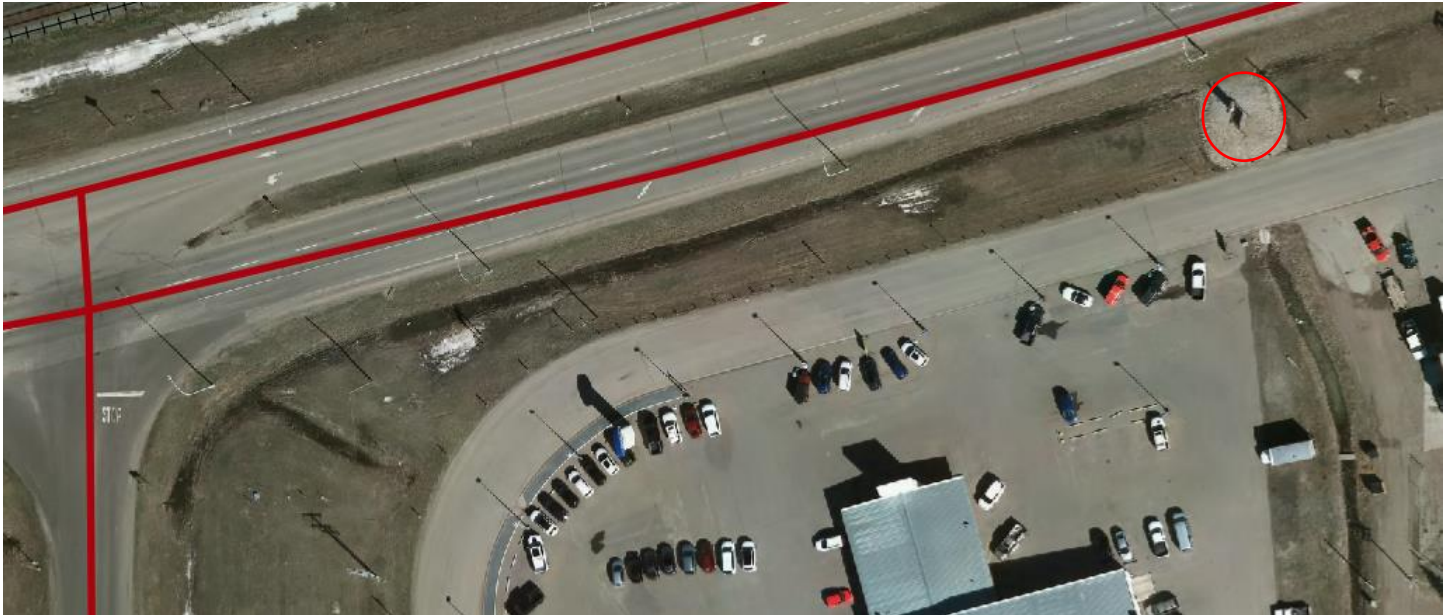


Figure 12: Location E – Site Photo



The location of the new sign is to be installed in the location of the existing sign. Localized grading may be required for construction of the new sign in this location, so the sign is at an appropriate elevation relative to the road. Overland draining must be maintained. Refer to Figure 13 to see the site photo.

### **Location F**

For the purpose of this RFP, Location F is defined as being approximately 225m east of the intersection of 47<sup>th</sup> Avenue and Highway 3 in the north ditch of Alberta Transportation's Highway 3 road right of way (see Figure 14)

Figure 13: Location F – Project Site



Figure 14: Location F – Site Photo



The location of the new sign is to be installed in the location of the existing sign. Localized grading may be required for construction of the new sign in this location, so the sign is at an appropriate elevation relative to the road. Overland draining must be maintained. Refer to Figure 15 to see the site photo.

# Primary Sign – Landmark Sign

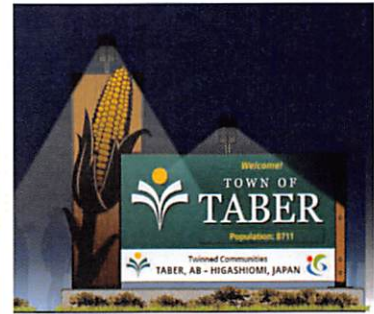
Existing



Proposed: Daytime View



Proposed: Nighttime View

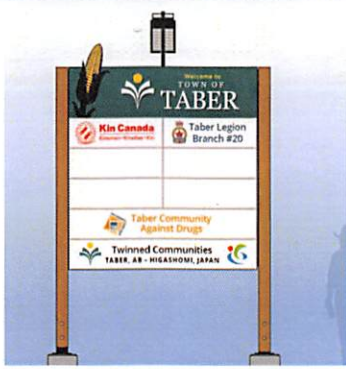


# Secondary – Landmark Sign

Existing



Proposed: Daytime View



Proposed: Nighttime View









## Council Request for Decision

**Meeting Date: November 8, 2021**

**Subject:**

Stop Sign Request - 51 Ave & 44 St.

**Recommendation:**

Council approves the replacement of the "Yield" sign with a "Stop" sign in the Southeast Corner of 51 Avenue and 44 Street intersection in Westview Estates.

**Background:**

In the October 13<sup>th</sup>, 2021 meeting of the Traffic Committee a letter sent in from residents of Westview Estates was reviewed;

The letter is requesting that the current yield sign on the south east corner of the "T" intersection be replaced with a Stop sign as there has been many instances where collisions have almost occurred. This intersection has a cul-de-sac on the east side, and is one of only 2 entrances into the Westview Estates subdivision currently. Right of way is to the motorists exiting the cul-de-sac but many motorists fail to properly yield presenting a significant hazard.

The Committee discussed the issue and reviewed the area map; Due to the increased amount of Traffic in this area given that there are only 2 entrances/exits currently until 43 Street is finished during the development phases out to 56 Avenue, this is a very congested intersection and has a high risk potential for incidents to occur. The Committee agrees and recommends that this Yield sign be replaced with a Stop sign.

As this is a permanent Traffic Control Device under 12.0 of the Traffic Control Bylaw 22-2021, Council has the sole authority to place, erect, display or alter permanent traffic control devices at such locations within the Town as they may determine, for the purpose of controlling and regulating traffic.

**Legislation / Authority:**

MGA., S.5; Powers, duties and functions. Traffic Control Bylaw 22-2021



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**Strategic Plan Alignment:**

Enhance Sense of Community

Continue the growth of Taber as a healthy and safe community

**Financial Implication:**

Road sign inventory is maintained in the Public Works Operating Budget.

**Service Level / Staff Resource Implication:**

Town of Taber Public Works Staff is responsible for the maintenance, installation and record keeping of Road Signs.

**Justification:**

Traffic safety in the Town of Taber relies on the principles of education, engineering and enforcement. The Municipal Government Act (RSA) empowers the municipality to delegate authority and establish traffic rules to enhance safety and accommodate the unique needs of individual communities when such rules are not in conflict with the established area of responsibility laid out in the Traffic Safety Act and associated traffic regulations.

**Alternative(s):**

1. Council directs Administration to find an alternate solution.
2. Council accepts Administrations recommendation as information only.

**Attachment(s):** Letter from Resident & Map

**APPROVALS:**

**Originated By:**

Gary Scherer

**Chief Administrative Officer (CAO) or Designate:** \_\_\_\_\_



Town of Taber  
A-4900 50 Street  
Taber, Alberta  
T1G 1T1

Attn: Traffic Control Committee  
RE: Stop sign in Westview Estates

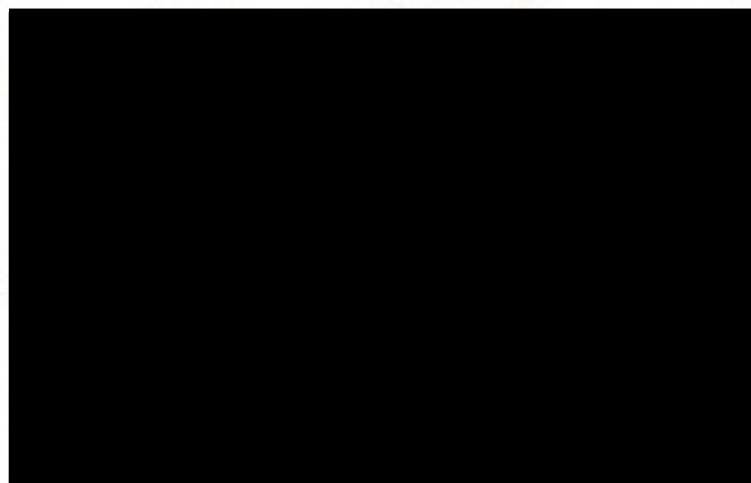
I am writing in regards to a yield sign that is posted at the intersection at the entrance to our cul-de-sac in Westview estates. The traffic sign is situated on the corner of 51 Avenue and 44 Street.

The number of drivers that ignore the yield sign is appalling. I cannot begin to list the number of times myself, a family member, or neighbor have almost been hit in a collision due to a driver failing to yield at this intersection. Drivers that ignore this yield sign put us all in danger every time we leave our cul-de-sac even though we have the right of way.

After discussion with residents in our neighbourhood, they have indicated their agreement and support for the safety of our residents and our community in requesting that the yield sign at the corner of 51 avenue and 44 street be changed to a STOP sign.

I look forward to any discussion that this may open.

Sincerely,





View Blvd

52 Ave

44A St

43 St

51 Ave

44 St

50 Ave

44 St

Go 0 20 40m

## Council Request for Decision

**Meeting Date: November 8, 2021**

**Subject:**

Playground Zone Designation Request - Westview Boulevard

**Recommendation:**

Council approves the designation of a "Playground Zone" on Westview Boulevard adjacent to the new Playground, as well as a Crosswalk where the walking Path intersects and directs Administration to install the necessary signage.

**Background:**

At the October 13<sup>th</sup>, 2021 meeting of the Traffic Committee, the Committee discussed correspondence received from the Planning and Economic Development Department regarding whether Playground zone signage is planned for Westview Boulevard now that the new Playground has been built, and there are many children frequenting the park.

The Committee discussed the issue, reviewed the area map, Traffic flow, and the increased amount of children, pedestrians and vehicles now attending the area on a daily basis. Due to the close proximity of the playground to the road, the Committee agrees that this portion of Westview Boulevard be designated a Playground Zone posted at 30km/hr from 8:00 am to 1 hour after sunset. They also recommend that Crosswalk signage be installed where the asphalt walking paths intersect the street as well, and pavement markings painted once the weather permits.

As this is a permanent Traffic Control Device under 12.0 of the Traffic Control Bylaw 22-2021, Council has the sole authority to place, erect, display or alter permanent traffic control devices at such locations within the Town as they may determine, for the purpose of controlling and regulating traffic.

**Legislation / Authority:**

MGA., S.5; Powers, duties and functions. Traffic Control Bylaw 22-2021

**Strategic Plan Alignment:**

Enhance Sense of Community

Continue the growth of Taber as a healthy and safe community



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**Financial Implication:**

Road sign inventory is maintained in the Public Works Operating Budget.

**Service Level / Staff Resource Implication:**

Town of Taber Public Works Staff is responsible for the maintenance, installation and record keeping of Road Signs, and pavement markings.

**Justification:**

Traffic safety in the Town of Taber relies on the principles of education, engineering and enforcement. The Municipal Government Act (RSA) empowers the municipality to delegate authority and establish traffic rules to enhance safety and accommodate the unique needs of individual communities when such rules are not in conflict with the established area of responsibility laid out in the Traffic Safety Act and associated traffic regulations.

**Alternative(s):**

1. Council directs Administration to find an alternate solution.
2. Council accepts Administrations recommendation as information only.

**Attachment(s):** Letter from Resident & Map

**APPROVALS:**

**Originated By:**  
Gary Scherer

**Chief Administrative Officer (CAO) or Designate:** \_\_\_\_\_



41st

Westview Blvd

Westview Gate

Str...  1:500 Scale 1: 1,128   0 10 20m

**From:** [Schlamp, Kattie](#)  
**To:** [DeBona, Lisa](#)  
**Subject:** Westview Playground  
**Date:** Monday, September 27, 2021 8:56:35 AM  
**Attachments:** [image001.png](#)

---

Hi Lisa,

Has the Traffic Committee discussed putting up playground signage for the Westview playground? I was driving through the area the other day and noticed there is no signage.

Thanks,

***Kattie Schlamp***

Subdivision and Development Officer

Town of Taber

Phone: 403.223.6009

[www.taber.ca](http://www.taber.ca)

Twitter: @TaberEcDev

LinkedIn: Taber Economic Development



Taber  
Economic  
Development

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## Council Request for Decision

**Meeting Date: November 8, 2021**

**Subject:**

Franchise Fees

**Recommendation:**

That Council retains the 2022 Franchise Fee rates for Fortis Alberta at 18% and Atco Gas at 18% (low & medium use) and 33% (high use) and directs administration to inform the two utility companies of its decision.

**Background:**

The Town of Taber has franchise agreements with Fortis Alberta for electricity, and Atco for natural gas. The Alberta Utilities Commission (AUC) has established maximum percentages at 20% for Fortis Alberta and 35% for Atco Gas.

The premise behind franchise fees is that the Town is giving these two private corporations the sole right to deliver electricity and gas in Taber, using Town controlled roads and rights-of-way. The fees provide a significant amount of revenue to the Town. The estimated franchise fee revenue for 2022 from Fortis is \$1,313,323 and from Atco Gas is \$751,877. The Fortis estimate assumes that they will receive approval from the AUC for increases to distribution and transmission rates.

Historically the Town has informed both Fortis and Atco that its fees will be at 20% for Fortis and 20% for Atco (low & medium use) and 35% for Atco Gas (high use).

At the October 28, 2019 regular meeting of council, it was decided to drop the Franchise fees by 2%. The Franchise Fees are currently at 18% for Fortis and 18% (Low-Med use), 33% (High use) for Atco.

The 2022 Franchise Fees were discussed at the last Town of Taber Audit Committee meeting and the Franchise Fees have been left at the current percentages.

Each year Council will have the ability to set the franchise fee percentages at a higher or lower amount for either or both utilities; the two are not linked.

Administration will bring this back to Council in 2022 for 2023.

**Legislation / Authority:**

MGA Section 360



**Strategic Plan Alignment:**

Define and Practice Good Governance

**Financial Implication:**

Potential revenue of \$2,065,200

**Service Level / Staff Resource Implication:**

To remain the same

**Justification:**

The 2022 budget has been prepared leaving the franchise fees as is.

**Alternative(s):**

Council could request additional information from Administration.

**Attachment(s):** 2021 Municipal Franchise Fee Riders

**APPROVALS:**

**Originated By:**  
John Orwa

**Chief Administrative Officer (CAO) or Designate:** \_\_\_\_\_

## MUNICIPAL FRANCHISE FEE RIDERS

**Availability** Effective for all consumption, estimated or actual, on and after the first of the month following Commission approval, the following franchise fee riders apply to each rate class.

**Price Adjustment** A percentage surcharge per the table below will be added to the total distribution tariff, (the sum of the transmission component and the distribution component), excluding any Riders calculated for every Point of Service within each municipality and will be billed to the applicable retailer.

FortisAlberta will pay to each municipality each month, in accordance with the franchise agreements between FortisAlberta and the municipalities, the franchise fee revenue collected from the retailers.

Muni Code	Municipality	Rider	Effective	Muni Code	Municipality	Rider	Effective
03-0002	Acme	3%	2013/07/01	02-0040	Bowden	15%	2017/01/01
01-0003	Airdrie	20%	2021/04/01	03-0041	Boyle	20%	2021/01/01
03-0005	Alix	8.50%	2019/01/01	03-0042	Breton	20%	2015/01/01
03-0004	Alberta Beach	8%	2021/01/01	01-0043	Brooks	14%	2021/01/01
03-0007	Amisk	0%	2014/01/01	02-0044	Bruderheim	0%	2013/07/01
02-0011	Athabasca	12%	2021/01/01	02-0047	Calmar	20%	2013/07/01
04-0009	Argentia Beach	0%	2017/01/01	01-0048	Camrose	14%	2021/04/01
03-0010	Arrowwood	12%	2015/07/01	02-0050	Canmore	12%	2021/01/01
02-0387	Banff	6%	2020/01/01	03-0054	Carmangay	15%	2021/01/01
07-0164	Banff Park	4%	2019/10/01	03-0055	Caroline	12%	2021/01/01
03-0363	Barnwell	5%	2013/07/01	02-0056	Carstairs	10%	2015/01/01
03-0013	Barons	5%	2015/04/01	03-0061	Champion	15%	2015/04/01
02-0014	Barrhead	12%	2016/04/01	03-0062	Chauvin	11%	2016/01/01
02-0016	Bashaw	2%	2021/01/01	01-0356	Chestermere	11.50%	2014/01/01
02-0017	Bassano	14.40%	2019/01/01	03-0064	Chipman	0%	2016/01/01
03-0018	Bawlf	6%	2016/01/01	02-0065	Claresholm	4%	2017/01/01
01-0019	Beaumont	17.25%	2020/01/01	03-0066	Clive	10%	2020/01/01
03-0022	Beiseker	3.50%	2019/01/01	03-0068	Clyde	15%	2017/01/01
02-0024	Bentley	10%	2019/01/01	02-0069	Coaldale	11%	2015/01/01
04-0026	Betula Beach	0%	2017/01/01	02-0360	Coalhurst	4%	2021/01/01
03-0029	Bittern Lake	7%	2016/01/01	02-0070	Cochrane	17%	2020/01/01
02-0030	Black Diamond	10%	2017/01/01	03-0076	Coutts	3%	2017/01/01
02-0031	Blackfalds	20%	2013/10/01	03-0077	Cowley	5%	2016/01/01
02-0034	Bon Accord	20%	2013/07/01	03-0078	Cremona	10%	2016/01/01
02-0039	Bow Island	8.50%	2018/01/01	02-0079	Crossfield	0%	2015/01/01

**MUNICIPAL FRANCHISE FEE RIDERS**

Effective: the first of the month following Commission approval for consumption from the first of the month following Commission approval

Muni Code	Municipality	Rider	Effective	Muni Code	Municipality	Rider	Effective
09-0361	Crowsnest Pass	16%	2016/01/01	01-0194	Lacombe	17.00%	2021/01/01
04-0080	Crystal Springs	0%	2016/01/01	04-0196	Lakeview	2%	2016/01/01
03-0081	Czar	5%	2013/10/01	02-0197	Lamont	7.50%	2020/01/01
02-0082	Daysland	7%	2018/01/01	04-0378	Larkspur	3%	2020/04/01
02-0086	Devon	13%	2018/01/01	01-0200	Leduc	16%	2014/01/01
02-0088	Didsbury	17%	2016/01/01	02-0202	Legal	15%	2021/01/01
02-0091	Drayton Valley	10%	2016/01/01	03-0207	Lomond	15%	2017/01/01
03-0093	Duchess	15%	2018/01/01	03-0208	Longview	17%	2017/01/01
02-0095	Eckville	10%	2015/01/01	03-0209	Lougheed	5%	2016/01/01
03-0096	Edberg	13%	2021/01/01	02-0211	Magrath	10%	2021/01/01
03-0097	Edgerton	16%	2015/01/01	04-0210	Ma-Me-O Beach	0%	2016/01/01
02-0100	Edson	4.75%	2020/01/01	02-0215	Mayerthorpe	10%	2020/01/01
03-0109	Ferintosh	11%	2016/01/01	04-0359	Mewatha Beach	2%	2016/10/01
03-0112	Foremost	7%	2016/01/01	02-0218	Milk River	12%	2017/01/01
02-0115	Fort Macleod	15%	2018/10/01	02-0219	Millet	16%	2019/01/01
01-0117	Fort Saskatchewan	0%	2013/10/01	03-0220	Milo	20%	2017/01/01
02-0124	Gibbons	10%	2013/01/01	02-0224	Morinville	20%	2013/07/01
03-0128	Glenwood	0%	2016/02/11	04-0230	Nakamun Park	0%	2013/10/01
04-0129	Golden Days	0%	2017/01/01	02-0232	Nanton	9%	2019/01/01
02-0135	Granum	5.50%	2013/07/01	02-0236	Nobleford	0%	2013/10/01
04-0134	Grandview	0%	2016/01/01	03-0233	New Norway	6%	2009/01/01
04-0138	Gull Lake	0%	2016/01/01	04-0237	Norglenwold	5%	2015/01/01
04-0358	Half Moon Bay	0%	2021/01/01	04-0385	Norris Beach	0%	2016/01/01
02-0143	Hardisty	9.50%	2021/01/01	02-0238	Okotoks	20%	2021/01/01
03-0144	Hay Lakes	9%	2021/01/01	02-0239	Olds	15%	2019/01/01
02-0148	High River	20%	2015/07/01	02-0240	Onoway	9.50%	2021/01/01
03-0149	Hill Spring	5%	2015/09/01	04-0374	Parkland Beach	0%	2015/01/01
02-0151	Hinton	12.70%	2019/01/01	02-0248	Penhold	19%	2014/01/01
03-0152	Holden	4%	2016/01/01	02-0249	Picture Butte	10%	2016/01/01
03-0153	Hughenden	5%	2016/01/01	02-0250	Pincher Creek	13%	2017/01/01
03-0154	Hussar	12.50%	2017/01/01	04-0253	Point Alison	0%	2017/01/23
02-0180	Innisfail	15%	2021/04/01	04-0256	Poplar Bay	0%	2016/01/01
03-0182	Irma	20%	2015/01/01	02-0257	Provost	20%	2015/01/01
02-0183	Irricana	0%	2013/10/01	02-0261	Raymond	12%	2016/01/01
04-0185	Island Lake	0%	2016/01/01	02-0265	Redwater	5%	2020/01/01
04-0186	Itaska Beach	0%	2017/10/01	02-0266	Rimbey	16%	2019/01/01
04-0379	Jarvis Bay	0%	2015/10/08	02-0268	Rocky Mtn House	12%	2017/01/01
04-0187	Kapasiwin	0%	2018/04/01	03-0270	Rockyford	5%	2015/04/01
02-0188	Killam	9%	2021/01/01	03-0272	Rosemary	14.50%	2020/01/01

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FortisAlberta's Customer and Retailer Terms and Conditions of Electric Distribution Service provide for other charges, including an arrears charge of 1.5% per month.

**MUNICIPAL FRANCHISE FEE RIDERS**

Effective: the first of the month following Commission approval for consumption from the first of the month following Commission approval

Muni Code	Municipality	Rider	Effective	Muni Code	Municipality	Rider	Effective
04-0273	Ross Haven	0%	2016/01/01	02-0350	Whitecourt	3.32%	2021/01/01
03-0276	Ryley	3%	2016/01/01	04-0354	Yellowstone	3%	2016/01/01
04-0279	Seba Beach	4%	2014/01/01				
02-0280	Sedgewick	9%	2020/01/01				
04-0283	Silver Sands	3%	2018/01/01				
04-0369	South Baptiste	0%	2005/05/01				
04-0288	South View	3%	2019/01/01				
01-0291	Spruce Grove	20%	2016/01/01				
01-0292	St. Albert	10%	2021/01/01				
03-0295	Standard	0%	2015/01/01				
02-0297	Stavelly	6%	2021/01/01				
03-0300	Stirling	12%	2019/01/01				
02-0301	Stony Plain	20%	2015/01/01				
09-0302	Strathcona County	0%	TBD				
02-0303	Strathmore	20%	2020/07/01				
03-0304	Strome	8%	2016/01/01				
02-0307	Sundre	10%	2020/01/01				
04-0386	Sunrise Beach	0%	2018/01/01				
04-0308	Sunset Point	10%	2017/01/01				
02-0310	Sylvan Lake	15%	2019/01/01				
02-0311	Taber	18%	2020/07/01				
02-0315	Thorsby	20%	2015/01/01				
02-0318	Tofield	5%	2015/01/01				
02-0321	Turner Valley	10%	2017/01/01				
04-0324	Val Quentin	0%	2016/01/01				
02-0326	Vauxhall	6%	2020/01/01				
02-0331	Viking	8%	2013/07/01				
02-0333	Vulcan	20%	2013/10/01				
03-0364	Wabamun	10%	2017/01/01				
02-0335	Wainwright	11%	2020/04/01				
07-0159	Waterton Park	8%	2018/10/01				
03-0338	Warburg	10%	2015/01/01				
03-0339	Warner	5%	2021/01/01				
04-0344	West Cove	0%	2018/01/01				
02-0345	Westlock	12.75%	2020/01/01				
01-0347	Wetaskiwin	13.80%	2020/01/01				
04-0371	Whispering Hills	5%	2016/10/01				

## Council Request for Decision

**Meeting Date: November 8, 2021**

**Subject:**

Standing Item - Council Requests

**Recommendation:**

That Council uses this standing agenda item opportunity to address administration about their concerns, ask questions and direct municipal resources.

**Background:**

The Municipal Government Act only allows Mayor and Council to act by resolution or bylaw, not separately through individual direction to administration. If one member wishes to see action on a certain item that requires the deployment or diversion of municipal resources, that does not mean all or even a majority of the other six members want Town resources used in that manner. Also, it is likely that all of Council and the public want to know about issues of concern and interest in Taber, so this conversation should be shared for better governance.

To assist in this information sharing and ensure agreement on the relative importance of activities, and to facilitate a common understanding, Council established a standing item on Council agendas that would allow the Mayor and Councilors to raise issues of individual concern. This allows discussion amongst Council and with administration on how best to deal with these concerns. It is an opportunity for Council to provide suggestions or direction to administration as to how best to proceed.

The intention of this RFD is for items to be brought forward from the floor at the meeting.

**Legislation / Authority:**

*Municipal Government Act*, Section 153, Section 154, Section 180, and Section 249.

**Strategic Plan Alignment:**

Improve Internal & External Communications

Establish appropriate communication protocols between Council and Administration.



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**Financial Implication:**

The financial implication will vary depending on the discussion outcomes but should consider the alignment of Town facility and service provision with the approved budget.

**Service Level / Staff Resource Implication:**

Having a regular Council discussion about service levels will improve the ability of administration to meet the expectations of Council rather than dealing with the requests of individuals on an ad hoc basis.

**Justification:**

This will bring administration efficiencies and the better alignment of services and expenditures with the budget. It will also help improve communication protocols and adherence to the *Municipal Government Act*.

**Alternative(s):**

Alternatives will vary based on the discussion.

**Attachment(s):** Action Item Listing

**APPROVALS:**

**Originated By:**  
Raeanne Keer

**Chief Administrative Officer (CAO) or Designate:** \_\_\_\_\_

<b>Council Date</b>	<b>Resolution #</b>	<b>Resolution</b>	<b>Assigned To</b>	<b>Completed?</b>	<b>Request Return To Council by?</b>
Sept 13, 2021	403/2021	MOVED by Councillor Brewin that Council directs Administration to investigate options and possibilities to address the paving stones on Main Street, and wherever else they are used, to be replaced by coloured cement or other options, and to bring back for Council's further consideration.	Public Works	<i>In Progress</i>	Not Stated

*\* Once items have been designated completed, they will be removed from this listed at the next Council meeting*