



## AGENDA

REGULAR MEETING OF THE RECREATION BOARD OF THE TOWN OF TABER, TO BE HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON JUNE 3, 2021 AT 5:30 PM.

	<u>MOTION</u>
<b>1. CALL TO ORDER</b>	
<b>2. APPROVAL OF THE AGENDA</b>	<b>X</b>
<b>3. ADOPTION OF THE MINUTES</b>	
ITEM No.3.1 Recreation Board Minutes	<b>X</b>
<b>4. BUSINESS ARISING FROM THE MINUTES</b>	
ITEM No.4.1 Proposed Letter to Council from the Recreation Board	<b>X</b>
<b>5. ACTION ITEMS</b>	
ITEM No.5.1 Information for the Recreation Board	<b>X</b>
<b>6. DELEGATIONS</b>	
ITEM No.6.1 Taber Skating Club	<b>X</b>
<b>7. MEDIA INQUIRIES</b>	
<b>8. CLOSED SESSION</b>	
<b>9. OPEN SESSION</b>	
<b>10. CLOSE OF MEETING</b>	<b>X</b>



## Recreation Board Request for Decision

**Meeting Date:** June 3, 2021

**Subject:**  
Recreation Board Minutes

**Recommendation:**

That the Recreation Board adopts the Minutes of the Regular Meeting of the Recreation Board held on May 6, 2021, as presented.

**Background:**

Minutes of the Regular Meeting of the Recreation Board held on May 6, 2021.

**Legislation / Authority:**

MGA, Section 208(1)(a)(c)

**Strategic Plan Alignment:**

N/A

**Financial Implication:**

N/A

**Service Level / Staff Resource Implication:**

N/A

**Justification:**

Approval of minutes is in accordance with the Municipal Government Act Section 208



**Alternative(s):**

That the Recreation Board adopts the Minutes of the Regular Meeting of the Recreation Board held on May 6, 2021, as amended.

**Attachment(s):** Minutes

**APPROVALS:**

**Originated By:**  
Marty Planger

**Chief Administrative Officer (CAO) or Designate:**

03/2021

MINUTES OF THE TABER RECREATION BOARD MEETING HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING ON May 6, 2021 AT 5:30 PM.

PRESENT: Danielle Hansen  
Darcy Firth  
Jeff Bronsch  
Brett McCoy  
Councillor Garth Bekkering  
Councillor John Turcato  
Councillor Jack Brewin (5:34 PM)

ABSENT:

ALSO PRESENT:  
Kory Ostrup, Acting Director of Recreation  
Jeremy Sillito, Recreation Manager  
Amy Allred, ACE Coordinator  
Marty Planger, Recording Secretary (Remotely)

**CALL TO ORDER**

D. Hansen called the Regular Meeting of the Taber Recreation Board to order at 5:30 PM.

**ADOPTION OF THE AGENDA**

RES. 16/2021 MOVED by Councillor G. Bekkering that the Recreation Board adopt the agenda as amended, with the following changes:

**Move:** ACTION ITEM 5.1 Senior Rodeo Request to be changed to DELEGATIONS 6.1 and to be moved to prior to 5. ACTION ITEMS

CARRIED UNANIMOUSLY

**ADOPTION OF THE MINUTES**

**A) Regular meeting – April 1, 2021**

RES. 17/2021 MOVED by D. Firth that the Recreation Board adopts the Minutes of the Regular Meeting of the Recreation Board held on April 1, 2021, as presented.

CARRIED UNANIMOUSLY

**BUSINESS ARISING FROM THE MINUTES – None**

**DELEGATIONS**

**A) Senior Rodeo Request**

Lynn & Glynnis Turcato were at the meeting to discuss the Pro Senior Rodeo Event to be held in Taber, July 9-11 for over 200 competitors and their fans. The planning committee is made up of seven passionate local individuals, who are excited to be hosting this event in Taber for this year, making it as memorable as possible and hopefully continuing to host it for many years to follow. One goal is to have the many visitors coming to town experience everything Taber has to offer, while giving the local businesses a boost. It was reported that the budget for this event is around \$11 000.

Councillor J. Brewin arrived at 5:34 PM

The event will be free to all spectators, so the committee is raising the operating funds for the event through raffles, 50/50's, silent auction, and sponsorship. Any additional money raised will go to offset next year's event budget. At this time, the organizers are looking for support of the Recreation Board to go to Council to ask for funding consideration for the 2021 event. All supporters will be recognized through the event media, announcements at the event, and signage.

RES. 18/2021 MOVED by Councillor G. Bekkering that the Recreation Board thanks the Canadian Senior Pro Rodeo Association representatives for their presentation, accepts it as information and supports their initiative to be presented to Council.

CARRIED UNANIMOUSLY

**ACTION ITEMS**

**A) Information for the Recreation Board**

The Recreation Board welcomed Councillor J. Brewin to the Board.

K. Ostrup reviewed each line in this item with the Board. The Board was apprised of the Council decisions on the items which the Recreation Board had previously requested be presented to council.

K. Ostrup reported a council update on the trail users agreement that was presented in late March. The following motion was discussed:

*RES. 120/2021 MOVED by Councillor Firth that Council directs Administration to update the Regulation of Parks, Boulevards, and Sidewalks Bylaw A-203 to include the trails, and the Trail 77 and Taber Riding Group user agreement; and,*

*That the user groups are required to provide proof of insurance.*

*DEFEATED*

The member discussed how the horse rider groups such as SATRA, should go about requesting the Council to reconsider their decision. K. Ostrup offered to look into this and bring back suggestions. Many of the members were disappointed in the decision because they recognize and commended the user groups for the time and work they committed to draft a user agreement. It is the wish of most of the members to have the land used by as many user groups as possible and feel the Board's mandate is to be the voice of all recreation users within the town and felt that their voice and wishes had not been addressed at the Council meeting. It was stated that the Recreation Board's motion was in the Agenda package.

Councillor J. Turcato reported that the MD of Taber has agreements with David Torrie at the Forks and he has indicated horse riders would be welcome and anyone interested can contact Mr. Torrie.

The members also discussed signage for the trails now that the connection has been completed. Some of the Councillors remembered it being discussed at their level (Intermunicipal meetings or maybe the West Trail Trout Pond Committee meetings), however it may have been lost with the change of personnel at both MD and Town administrations. K. Ostrup offered to look into the history of the trail signage future intentions.

RES. 19/2021 MOVED by Councillor J. Turcato that the Recreation Board recommends to Council to have administration discuss with the MD of Taber administration on the possibility of putting up signage for the trail system at the Trout Pond.

CARRIED

RES. 20/2021 MOVED by J. Bronsch that the Recreation Board ask Council to advise the Board on how to address the request of horse usage, people, and people on bikes together on town land;

AND examine their decision on horse use.

CARRIED

The new fire pits at the KMMSC were mentioned and the look great. It was questioned if picnic tables were yet to be installed as that was also recommended, however Council decided to only go with the fire pits at this time. Camping opened May 1<sup>st</sup>.

RES. 21/2021 MOVED by Councillor J. Turcato that the Recreation Board accepts the Information to the Recreation Board for information.

CARRIED UNANIMOUSLY

**B) Recognition Awards**

RES. 22/2021 MOVED by B. McCoy that the Recreation Board recommends that the following individuals receive Recognition Awards:

1. Bronze – Brennan Abela – 2021 Canadian ITF National Taekwon-Do Championships– 1<sup>st</sup> Degree Black Belt Patterns
2. Silver – Jocelyn Planger – 2021 Canadian ITF National Taekwon-Do Championships – 2<sup>nd</sup> Degree Black Belt Patterns

CARRIED UNANIMOUSLY

**MEDIA INQUIRIES** - None

**CLOSED SESSION** - None

**CLOSE OF MEETING**

RES. 23/2021 MOVED by D. Firth that this Regular Meeting of the Taber Recreation Board is hereby closed.

CARRIED UNANIMOUSLY AT 6:26 PM

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CHAIRMAN



## Recreation Board Request for Decision

**Meeting Date:** June 3, 2021

**Subject:**

Proposed Letter to Council from the Recreation Board

**Recommendation:**

For the Recreation Board authorizes the Chairperson to sign the correspondence letter and for it to be sent to Council on behalf of the Recreation board

**Background:**

At the Recreation Board Meeting held on May 6, 2021 the following motion was made:

*"RES. 20/2021 MOVED by J. Bronsch that the Recreation Board ask Council to advise the Board on how to address the request of horse usage, people, and people on bikes together on town land;*

*AND examine their decision on horse use. CARRIED"*

A suggestion from administration to the Recreation Board to move forward with the motion is to send the attached letter.

**Legislation / Authority:**

Recreation Bylaw

**Strategic Plan Alignment:**

Develop Community & Promote Growth  
Improve Internal & External Communications

**Financial Implication:**

N/A

**Service Level / Staff Resource Implication:**

N/A

**Justification:**

For the Recreation Board to know how to advise to users on next steps





**Alternative(s):**

The Recreation Board could choose to change the wording in the letter.

The Recreation Board could choose to not send the letter

**Attachment(s):** Proposed Letting From the Recreation Board to Council

**APPROVALS:**

**Originated By:**

Kory Ostrup

**Chief Administrative Officer (CAO) or Designate:** \_\_\_\_\_



May 31, 2021

Dear Mayor Prokop and Council of the Town of Taber,

At the Recreation Board Meeting held on May 6, 2021, the following motion was made:

*“RES. 20/2021 MOVED by J.Bronsch that the Recreation Board ask Council to advise the Board of how to address the request of the horse usage, people and people on bikes together on town land; AND examine their decision on horse use. CARRIED”*

We appreciate Council’s decision- making process. However, we are respectfully requesting additional information as to the reasoning behind the decision so that when our members are questioned by the user groups that this decision affects who have been operating in this area of Town-owned land we are able to provide a considered and fill respond to them.

Sincerely,

Danielle Hansen, Chair  
On behalf of the Taber Recreation Board



## Recreation Board Request for Decision

**Meeting Date: June 3, 2021**

**Subject:**

Information for the Recreation Board

**Recommendation:**

That the Recreation Board accepts the material received in the Agenda item as information.

**Background:**

This communication is provided simply as information for the Recreation Board and no comment is needed. In some cases, though, the Recreation Board may wish to seek clarification on the matter from Administration, or even challenge the matter through discussion. Placing the information on the Recreation Boards agenda allows these opportunities:

1. A new Recreation Director has been hired and will start June 14<sup>th</sup>, 2021
2. Seniors Rodeo received \$5,000.00 from Council
3. Farmers Market starts June 17<sup>th</sup>
4. Community Centre project under way.
5. Kids Can Catch to run for the month of June. This is a partnership with MNP
6. Campers have been using both the Trout Pond and Ken McDonald Memorial Sport Field Complex campgrounds
7. Administration is working on the signage for the Trail System
8. Community ParticipACTION Challenge runs June 1-30

**Legislation / Authority:**

N/A

**Strategic Plan Alignment:**

General information therefore does not specifically apply

**Financial Implication:**

Costs will be associated with various items listed above as per the 2021-Operating budget.

**Service Level / Staff Resource Implication:**

Staff resources to be utilized for all items listed above



**Justification:**

To keep the Recreation Board informed of current municipal information and correspondences

**Alternative(s):**

1. The Recreation Board could seek clarification on any matters from Administration
2. The Recreation Board could discuss, in depth, any of the matters raised by the communication and take action through a resolution

**Attachment(s):** Department Report

**APPROVALS:**

**Originated By:**  
Kory Ostrup



**Chief Administrative Officer (CAO) or Designate:** 



## DEPARTMENT REPORT

**May 2021**

**DEPARTMENT: Recreation**

Strategic Plan Alignment	Associated Projects & Tasks
 <p><b>Develop Community &amp; Promote Growth</b></p>	<ul style="list-style-type: none"> <li>• Farmers Market starts June 17<sup>th</sup>, number of tables and food trucks book already</li> <li>• ACE coordinator has received a number of inquiries regarding community events and has been in contact including Taber Tuff, the Mother's Day Market and the TDCALA Multicultural Event.</li> <li>• The Staff Plasma Drive is still in the works, 22 staff members have signed up to donate.</li> <li>• All shrubs at Quality Living park have been removed in preparation for new plants</li> <li>• Irrigation and electrical lines have been installed for the new concession at Ken McDonald Memorial Sportfield Complex</li> <li>• Working with new supplier for Memorial Bench and Tree Program</li> <li>• New trees and benches being put in as part of the Memorial bench and tree program</li> </ul>
 <p><b>Improve Internal &amp; External Communications</b></p>	<ul style="list-style-type: none"> <li>• Continued regular communication with user groups</li> <li>• Continued regular communication with facility lease holders</li> <li>• In constant communication with Public Works department regarding joint projects</li> <li>• Meeting with Communities in Bloom regarding flowerbed upgrades</li> <li>• Meeting with Wilhelm Friesen regarding frisbee golf at the trout pond</li> <li>• Meeting with Taber Football regarding possible football building upgrades</li> <li>• 3 staff members took the My Alberta Emergency Registration System training</li> <li>• Attended a ChooeWell webinar</li> <li>• Pool casual staff completing WHMIS training</li> <li>• Pool staff completed Water Safety Instructor recertification</li> <li>• 2 Pool staff taking the Pool Operators II course</li> <li>• Applied for the MD of Taber Recreation Grant</li> <li>• Attended the May ESS update meeting</li> <li>• Site meeting with Blue Imp and Kinemen Club at Westview for the new playground</li> <li>• 2020 Department Highlight report submitted</li> </ul>



**Define &  
Practice  
Good  
Governance**

- Summer Programs Leader hired and orientation completed, 2 Addistants will start late June
- Staff attended the Farmers Market Alberta webinar
- The Town of Taber, along with the Taber Arts & Craft Society have submitted a grant application and programming ideas for Culture Days in September
- All recreation facilities closed
- Pool staff helping out in Parks during closure
- Pool staff and Recreation staff painting the photocopier room at the Administration building
- Cancelled Nationl Lifeguard course due to closure
- Arts & Heritage Committee met on May 18th, 2021
- Recreation Board meeting met May 6th, 2021
- Biweekly COVID checks with staff
- Department held required monthly health and safety meetings with staff
- Regular, monthly facility inspections were performed
- Performing weekly checks of all parks
- All summer staff have had hands on equipment traing from experienced operators
- All parks have been treated with fertilizer and herbicide
- All high visible rock and mulch beds have been sprayed for weeds
- All parks now have irrigation turned on



**Enhance  
Sense  
of  
Community**

- BBQ Competition planning committee has tentatively rescheduled the BBQ Competition for September 11<sup>th</sup>, as live music and sampling of food is not permitted at this time
- Kids Can Catch, in partnership with MNP, has been moved to a month long COVID friendly event. MNP will be offering fishing rods to kids in the community and a contest will run online for family finish photos at Trout Pond
- Drive Through Food Truck Festical has been postponed to July 17<sup>th</sup>
- ParticipAction Fitness Fun Events are going to bemoved to an online platform, there are 8 different classes currently scheduled to run June 7-11 hosted by local fitness professionals
- Canada Day activities are in the works, with a number of plans to be put in place once the restrictions are more defined closer to the date
- May gratitude challenge has started on social media
- A new United Nations Peacekeepers Monument will be going in at the Cenotaph park
- A large pile firewood has been stacked at the trout pond campground for campers use
- Campers have been using both the Trout Pond and Ken McDonald Memorial Sportfield Complex campgrounds



## Recreation Board Request for Decision

**Meeting Date:** June 3, 2021

**Subject:**  
Taber Skating Club

**Recommendation:**  
Administration is requesting the Recreation Boards discussion

**Background:**  
Administration has received a letter from the Taber Skating Club.

The Club has been struggling over the past few season to keep the club running, not only financially, but in the general operation of the organization. With the increase of costs and the decreasing of numbers participants, the club would need to ask for an enormous increase in their fundraising requirements to offset the increase in registration fees.

The Taber Skating Club seeking any insight or suggestions from the Recreation Board.

**Legislation / Authority:**  
Recreation Board By-law 2-2009

**Strategic Plan Alignment:**  
Develop Community & Promote Growth  
Improve Internal & External Communications

**Financial Implication:**  
N/A

**Service Level / Staff Resource Implication:**  
N/A

**Justification:**  
To Enhance Sense of Community

**Alternative(s):**  
The Recreation Board recommends the following ( Insert Here )

The Recreation Board accepts as information



**Attachment(s):** Taber Skating Club Letter

**APPROVALS:**

**Originated By:**

Kory Ostrup

**Chief Administrative Officer (CAO) or Designate:**

Kory Ostrup



Taber Skating Club

Box 4471 Taber AB T1G 2C8

Town of Taber Recreation Board

Dear Recreation Board,

The Taber Skating Club find ourselves at a crossroads and we are asking the Recreation Board for some assistance and guidance.

We have been struggling over the past few seasons to keep the club afloat, not just financially, but in the general operation of the organization and trying to draw in and retain membership. With the rising costs of coaching, ice and Skate Canada membership fees coupled with Taber Minor Hockey offering programs to our target demographic at a 1/3 of the cost, the club does not come anywhere close to breaking even. If we were to price our programming at a point where we would be recovering our costs, it would be prohibitive to every member, or we would need to ask for an enormous increase in our fundraising requirements to offset the increase in registration fees.

We also struggle with general interest in the operation of the club itself. We are experiencing volunteer fatigue. Recently, we have had 3 members of our board retire, with a combined experience of over 20 years. As current president, I have been on the board for 7 seasons, and will be stepping down with no one in place to take over as president, leaving the club somewhat rudderless. We have experienced board members, but like so many other organizations, these people are also raising families and sitting on other boards for other organizations.

Clubs are left to fend for themselves and draw in our own membership. We would appreciate help from the town and rec board to help increase our exposure. Skating is a basic skill and one that should be taught safely, much like swimming, or heading out on a ski hill for the first time. Without help from the town to increase exposure to the club and help us drum up community support, the town runs the risk of losing the club. We have been a part of the community for 55 years. Up until recent years when we have had to decrease our ice time due to increasing costs and decreasing enrolment, we were the second largest ice user.

We work very hard to source fundraising opportunities, such as holding an AGLC license to run casino and raffles, highway clean-up, asking for sponsorship from local businesses and assisting the Kinsmen club, but we still fall short of collecting enough money to set our registration fees at a level where we feel comfortable.

We would appreciate any insight or suggestions as to how we can help keep the Taber Skating Club in service for the community of Taber and surrounding areas. We currently have skaters from Barnwell, MD of Taber, Town of Taber and Grassy Lake.

Thank you for your time and consideration,

Barb Nakashima

President

Taber Skating Club