

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON MONDAY, APRIL 12, 2021, AT 3:46 PM, IMMEDIATELY FOLLOWING THE PUBLIC HEARINGS AT 3:32 PM.

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**Mayor**

Andrew Prokop

**Councillors**

Garth Bekkering

Jack Brewin

Carly Firth

Mark Garner

Joe Strojwas

**Absent**

Louie Tams

**Co-Chief Administrative Officers**

John Orwa

Gary Scherer

**Staff**

Alaa Abdel Khaliq

Graham Abela

Meghan Brennan

Phyllis Monks

Steve Munshaw

Kory Ostrup

Kerry Van Ham (Via teleconference)

Donna Weiss

**CALL TO ORDER**

Mayor Prokop called the meeting to Order at 3:46 PM.

## **ADOPTION OF THE AGENDA**

Mayor Prokop inquired if there were any additions or deletions to the Agenda, and there were none.

Council discussed the correct time during the meeting to add or delete Agenda Items during the Adoption of the Agenda.

RES. 150/2021      MOVED by Councillor Garner that Council adopts the Agenda, as presented.

CARRIED UNANIMOUSLY

## **ADOPTION OF THE MINUTES**

### **1) Minutes of Regular Meeting of Council: March 22, 2021**

RES. 151/2021      MOVED by Councillor Firth that Council adopts the minutes of the Regular Meeting of Council held on March 22, 2021, as presented.

CARRIED UNANIMOUSLY

## **BUSINESS ARISING FROM THE MINUTES**

### **1) Town of Raymond and Terralta Inc. Solar Energy Project Presentation**

M. Campbell, Owner of Terralta Inc., presented to Council in-person, and, J. Atkinson, Owner of Proactive Plant Solutions, K. Pratt, Chief Administrative Officer for the Town of Raymond, G. Robinson, Director of Community Development and Human Resources for the Town of Raymond, D. Kopperund and J. Shivak, representatives from Terralta Inc., participated in the presentation via teleconference.

The Delegation presented information on the solar energy project completed in the Town of Raymond in partnership with Terralta Inc., and reviewed the proposed projected benefits of using similar technology with the Town of Taber.

## **BUSINESS ARISING FROM THE MINUTES – CONT'D**

### **1) Town of Raymond and Terralta Inc. Solar Energy Project Presentation – CONT'D**

Council discussed the presentation and the proposed financial projections.

RES. 152/2021      MOVED by Councillor Garner that Council directs Administration to engage Terralta Inc. on actual costs and cost savings by installing solar panels on our Town facilities; and,

That Administration reports back to Council with their findings for further deliberations moving forward.

CARRIED UNANIMOUSLY

## **BYLAWS**

### **1) 2nd & 3rd Reading Bylaw 9-2021 Northwest Area Structure Plan Amendment to Bylaw 21-2016**

P. Monks, Director of Planning and Economic Development, presented proposed Bylaw 9-2021 Northwest Area Structure Plan Amendment to Bylaw 21-2016 to Council.

P. Monks stated that Council gave proposed Bylaw 9-2021 First Reading at the Regular Meeting of Council held on March 22, 2021, and that Council held a Public Hearing regarding proposed Bylaw 9-2021 today prior to this meeting.

Council discussed the concerns brought forward at the Public Hearing regarding ground disturbance and the impact on future crops in the area.

**BYLAWS – CONT'D**

**1) 2nd & 3rd Reading Bylaw 9-2021 Northwest Area Structure Plan Amendment to Bylaw 21-2016 – CONT'D**

RES. 153/2021      MOVED by Councillor Bekkering that Council gives Second Reading to Bylaw 9-2021 Northwest Area Structure Plan Amendment to Bylaw 21-2016, as presented.

CARRIED UNANIMOUSLY

RES. 154/2021      MOVED by Councillor Strojwas that Council gives Third Reading to Bylaw 9-2021 Northwest Area Structure Plan Amendment to Bylaw 21-2016, as presented.

CARRIED UNANIMOUSLY

**2) 2nd & 3rd Reading Land Use Bylaw Amendment Direct Control-4 Bylaw No. 8-2021**

P. Monks presented proposed Land Use Bylaw Amendment Direct Control-4 Bylaw 8-2021 to Council.

P. Monks stated that Council gave proposed Bylaw 8-2021 First Reading at the Regular Meeting of Council held on March 22, 2021, and that Council held a Public Hearing regarding proposed Bylaw 8-2021 today prior to this meeting.

RES. 155/2021      MOVED by Councillor Bekkering that Council gives Second Reading to Bylaw 8-2021 amending Land Use Bylaw 13-2020, as presented.

CARRIED UNANIMOUSLY

RES. 156/2021      MOVED by Councillor Strojwas that Council gives Third Reading to Bylaw 8-2021 amending Land Use Bylaw 13-2020, as presented.

CARRIED UNANIMOUSLY

**BYLAWS – CONT'D**

**3) Proposed Supplementary Assessment Bylaw 12-2021**

D. Weiss, Finance Manager, presented proposed Supplementary Assessment Bylaw 12-2021 to Council.

RES. 157/2021      MOVED by Councillor Firth that Council gives First Reading to Bylaw 12-2021 being the Supplementary Assessment Bylaw for the Town of Taber, as presented.

CARRIED UNANIMOUSLY

RES. 158/2021      MOVED by Councillor Strojwas that Council gives Second Reading to Bylaw 12-2021 being the Supplementary Assessment Bylaw of the Town of Taber, as presented.

CARRIED UNANIMOUSLY

RES. 159/2021      MOVED by Councillor Garner that Council unanimously agrees to proceed with Third and Final Reading to Bylaw 12-2021 being the Supplementary Assessment Bylaw of the Town of Taber, as presented.

CARRIED UNANIMOUSLY

RES. 160/2021      MOVED by Councillor Strojwas that Council gives Third and Final Reading to Bylaw 12-2021 being the Supplementary Assessment Bylaw for the Town of Taber, as presented.

CARRIED UNANIMOUSLY

## **BYLAWS – CONT'D**

### **4) Temporary Mandatory Face Coverings Bylaw 22-2020**

K. Van Ham, Administrative Services Manager, stated that Mayor Prokop has requested Council discussion regarding Temporary Mandatory Face Coverings Bylaw 22-2020 at this meeting.

Council discussed Temporary Mandatory Face Coverings Bylaw 22-2020 and the Province of Alberta mandatory health guidelines requiring masks to be worn in all indoor public places, indoor workplaces, and places of worship.

MOVED by Councillor Brewin that Council continues to follow provincial guidelines in regards to mask wearing and follows their direction.

Council discussed the proposed motion and the regional collaboration that was included in the development of Temporary Mandatory Face Coverings Bylaw 22-2020.

Councillor Firth suggested a friendly amendment that the Town of Taber leaves the Temporary Mandatory Face Coverings Bylaw 22-2020 in place until such public health orders have been lifted by the Province of Alberta.

Councillor Brewin accepted the friendly amendment.

RES. 161/2021      MOVED by Councillor Brewin that Council continues to follow provincial guidelines in regards to mask wearing and follows their direction; and,

That the Town of Taber leaves the Temporary Mandatory Face Coverings Bylaw 22-2020 in place until such public health orders have been lifted by the Province of Alberta.

CARRIED UNANIMOUSLY

## ACTION ITEMS

### 1) Declaration of Validity and Sufficiency of Petition

K. Van Ham stated that on March 2, 2021 the Town of Taber received a petition containing 528 signatures requesting the removal of the Town of Taber Temporary Mandatory Face Coverings Bylaw 22-2020. She stated that in order for a petition to be sufficient it must meet all of the statutory requirements in the *Municipal Government Act*, including the technical and substantive requirements.

Council discussed the sufficiency of the petition in accordance with the *Municipal Government Act*.

RES. 162/2021      MOVED by Councillor Brewin that Council accepts the CAO declaration to the Town of Taber Council that the Petition stating "The removal of Tabers [sic] Mandatory Mask Bylaw (22-2020)" is not sufficient to meet the requirements of the *Municipal Government Act* as it was not submitted within the 60 day limitation period provided under Section 233(2) of the *Municipal Government Act*. Additionally, even if the Petition had been received within the time period required by Section 233(2) of the *Municipal Government Act*, the Petition does not have a sufficient number of signatures to satisfy Section 223(2)(a) of the *Municipal Government Act*.

CARRIED UNANIMOUSLY

RES. 163/2021      MOVED by Councillor Garner that Council takes a five minute recess.

CARRIED UNANIMOUSLY AT 4:43 PM

Council reconvened the Regular Meeting at 4:52 PM.

## **ACTION ITEMS – CONT'D**

### **2) Capital Expenditure Console, End Points and Software**

Chief G. Abela, of the Taber Police Service, presented a capital expenditure request to expand the communications system within the Taber Police Service communications and dispatch department to include expand the current AFFRCS system in order to continue working with a number of Community Peace Officer programs in neighboring municipalities and across Alberta.

Council discussed the requested capital funding.

RES. 164/2021      MOVED by Councillor Brewin that Council approves the capital purchase of the console upgrade, licensing, and the expansion of end points and the required hardware, software, and labor not to exceed \$40,000.00 from the Capital Reserves.

CARRIED UNANIMOUSLY

### **3) Public Participation: Proposed Dog Bylaw 2-2021**

Chief G. Abela stated that at the Regular Meeting of Council held on March 22, 2021, Council requested Administration to develop a format for public consultation before proceeding with proposed Dog Control Bylaw 2-2021.

Chief G. Abela presented the proposed Public Participation Plan for proposed Dog Control Bylaw 2-2021 to Council.

Council discussed the proposed Public Participation Plan.

RES. 165/2021      MOVED by Councillor Garner that Council approves the Public Participation Plan for the new Dog Control Bylaw.

CARRIED UNANIMOUSLY



**ACTION ITEMS – CONT'D**

**4) The Meadows of Taber Concept Plan**

P. Monks presented The Meadows of Taber Concept Plan for the affordable housing development on Town-owned land north of 64<sup>th</sup> Avenue and west of 50<sup>th</sup> Street. She stated that The Meadows of Taber will allow the development of 302 manufactured housing lots in a neighborhood that is designed with parks, storm pond, and neighborhood pathway connections.

RES. 166/2021      MOVED by Councillor Firth that Council approves The Meadows of Taber Concept Plan, as presented.

CARRIED UNANIMOUSLY

**5) Communities in Bloom Week Proclamation**

M. Brennan, Communications and Project Coordinator, presented a proclamation requested from Communities in Bloom to proclaim the week of May 3<sup>rd</sup> as Communities in Bloom Week in the Town of Taber.

RES. 167/2021      MOVED by Councillor Garner that Council proclaims the week of May 3<sup>rd</sup>, 2021 as Communities in Bloom Week in the Town of Taber, and authorizes the Mayor to sign the proclamation form.

CARRIED UNANIMOUSLY

## **ACTION ITEMS – CONT'D**

### **6) Council Remuneration Policy C-2**

M. Brennan presented the Council Remuneration Policy C-2 to Council, and stated that in accordance with the Policy Administration is requesting direction from Council on how they would like to move forward with the with the renewal of the Council Remuneration Policy C-2.

RES. 168/2021      MOVED by Councillor Bekkering that Council directs Administration to bring forth the Council Remuneration Policy C-2 to the next Regular Council meeting for review without changes to Council's remuneration.

CARRIED UNANIMOUSLY

### **7) Standing Item - Council Requests**

J. Orwa presented the Standing Item – Council Request Action Item listing to Council.

Council discussed correspondence received from Steam Team Inc. requesting Council to reimburse this business 50% of the cost to tie into the sewer line on Wild Rose Drive.

Council discussed covering 50% costs for businesses in the area in previous years.

RES. 169/2021      MOVED by Councillor Strojwas that Council directs Administration to refund Steam Team Inc. 50% of the cost of connecting his property to the Town of Taber sewer system, in the amount of \$1,350.00, with funding to come from Operating Reserves.

CARRIED UNANIMOUSLY

Council discussed a concern received from a resident regarding unsightly property and the correct process for receiving the concerns.

## **ACTION ITEMS – CONT'D**

### **7) Standing Item - Council Requests – CONT'D**

Council discussed a request received from the Taber Museum asking to meet with Council in their boardroom to discuss the future of the museum.

Council made no further motions at this time.

## **DELEGATIONS**

None.

## **MEDIA INQUIRIES**

None.

RES. 170/2021

MOVED by Councillor Brewin that Council takes a 15 minute recess and moves into Closed Session to prevent the disclosure:

- Of applicant personal information that is evaluative for the purpose of determining the applicant's suitability, in accordance with Section 19(1);
- Of information that is evaluative or opinion material compiled for the purpose of determining the applicant's eligibility in accordance with Section 19(1);
- That could reasonably be expected to reveal consultations or deliberations involving officers of a public body, in accordance with Section 24(1); and,
- Of advice from officials, in accordance with Section 24(1) of the *Freedom of Information and Protection of Privacy Act*.

CARRIED UNANIMOUSLY AT 5:15 PM

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## **MEDIA INQUIRIES – CONT'D**

RES. 171/2021      MOVED by Councillor Brewin that Council reconvenes into Closed Session.

CARRIED UNANIMOUSLY AT 5:30 PM

## **CLOSED SESSION**

### **1) Declaration of Validity and Sufficiency of Petition: Legal Opinion**

**Closed Session to prevent disclosure of advice from officials, in accordance with Section 24(1) of the *Freedom of Information and Protection of Privacy Act*.**

Pursuant to Section 197(6) of the *Municipal Government Act*, there were the following members of Administration in attendance for Agenda Item 9.1) Declaration of Validity and Sufficiency of Petition: Legal Opinion: J. Orwa, Interim Chief Administrative Officer and Director of Finance, and G. Scherer, Interim Chief Administrative Officer and Director of Engineering and Public Works.

### **2) Affordable Housing Project**

**Closed Session to prevent disclosure of advice from officials in accordance with Section 24(1) of the *Freedom of Information and Protection of Privacy Act*.**

Pursuant to Section 197(6) of the *Municipal Government Act*, there were the following members of Administration in attendance for Agenda Item 9.2) Affordable Housing Project: J. Orwa, Interim Chief Administrative Officer and Director of Finance, G. Scherer, Interim Chief Administrative Officer and Director of Engineering and Public Works, and P. Monks, Director of Planning and Economic Development.

## CLOSED SESSION – CONT'D

### 3) Resignation

**Closed Session to prevent disclosure of applicant personal information that is evaluative for the purpose of determining the applicant's suitability, in accordance with Section 19(1) of the *Freedom of Information and Protection of Privacy Act*.**

Pursuant to Section 197(6) of the *Municipal Government Act*, there were the following members of Administration in attendance for Agenda Item 9.3) Resignation: J. Orwa, Interim Chief Administrative Officer and Director of Finance, and G. Scherer, Interim Chief Administrative Officer and Director of Engineering and Public Works.

### 4) Council Boards, Committees, and Commissions

**Closed Session to prevent disclosure of applicant personal information that is evaluative for the purpose of determining the applicant's suitability, in accordance with Section 19(1) of the *Freedom of Information and Protection of Privacy Act*.**

Pursuant to Section 197(6) of the *Municipal Government Act*, there were the following members of Administration in attendance for Agenda Item 9.4) Council, Board, Committees, and Commissions: J. Orwa, Interim Chief Administrative Officer and Director of Finance, and G. Scherer, Interim Chief Administrative Officer and Director of Engineering and Public Works.

### 5) Board Resignation

**Closed Session to prevent disclosure of information that is evaluative or opinion material compiled for the purpose of determining the applicant's eligibility in accordance with Section 19(1) of the *Freedom of Information and Protection of Privacy Act*.**

Pursuant to Section 197(6) of the *Municipal Government Act*, there were the following members of Administration in attendance for Agenda Item 9.5) Board Resignation: J. Orwa, Interim Chief Administrative Officer and Director of Finance, and G. Scherer, Interim Chief Administrative Officer and Director of Engineering and Public Works.

## CLOSED SESSION – CONT'D

### 6) Board Resignation

**Closed Session to prevent disclosure of information that is evaluative or opinion material compiled for the purpose of determining the applicant's eligibility in accordance with Section 19(1) of the *Freedom of Information and Protection of Privacy Act*.**

Pursuant to Section 197(6) of the *Municipal Government Act*, there were the following members of Administration in attendance for Agenda Item 9.6) Board Resignation: J. Orwa, Interim Chief Administrative Officer and Director of Finance, and G. Scherer, Interim Chief Administrative Officer and Director of Engineering and Public Works.

### 7) Discussion with Council

**Closed Session to prevent disclosure that could reasonably be expected to reveal consultations or deliberations involving officers of a public body, in accordance with Section 24(1): Advice from officials, of the *Freedom of Information and Protection of Privacy Act*.**

Pursuant to Section 197(6) of the *Municipal Government Act*, there were the following members of Administration in attendance for Agenda Item 9.7) Discussion with Council: J. Orwa, Interim Chief Administrative Officer and Director of Finance, and G. Scherer, Interim Chief Administrative Officer and Director of Engineering and Public Works.

## OPEN SESSION

RES. 172/2021      MOVED by Councillor Strojwas that Council reconvenes into Open Session.

CARRIED UNANIMOUSLY AT 6:28 PM

**OPEN SESSION – CONT'D**

RES. 173/2021      MOVED by Councillor Brewin that Council directs Administration to fund the Town of Taber's portion of the Meadows of Taber Manufactured Housing Project with a total cost of \$5,948,263.00 Capital Project, with funding sources as follows:

- 1) New Debenture for Meadows of Taber - \$4,632,271.05
- 2) Unused Balance of Land Purchase Debenture - \$382,654.45
- 3) Offsite Levy Contribution - \$933,337.50

CARRIED UNANIMOUSLY

RES. 174/2021      MOVED by Councillor Bekkering that Council accepts the resignation of Mr. Louie Tams as Councillor from the Council of the Town of Taber, with regret; and,

Council thanks Mr. Tams for his numerous contributions to the Town of Taber during his tenure on Council.

CARRIED UNANIMOUSLY

RES. 175/2021      MOVED by Councillor Brewin that Council appoints Councillor Bekkering to the Audit Committee, and Councillor Brewin as the Alternate.

CARRIED UNANIMOUSLY

RES. 176/2021      MOVED by Councillor Brewin that Council appoints Councillor Strojwas to the Taber Municipal Library Board.

CARRIED UNANIMOUSLY

RES. 177/2021      MOVED by Councillor Firth that Council appoints Councillor Brewin to the Taber Recreation Board.

CARRIED UNANIMOUSLY

**OPEN SESSION – CONT'D**

RES. 178/2021      MOVED by Councillor Brewin that Council appoints Councillor Strojwas to the Chinook Arch Regional Library System Board.

CARRIED UNANIMOUSLY

RES. 179/2021      MOVED by Councillor Strojwas that Council appoints Councillor Brewin to the Joint Economic Development Committee.

CARRIED UNANIMOUSLY

RES. 180/2021      MOVED by Councillor Bekkering that Council appoints Councillor Firth to the Shared Services (Recreation) Ad Hoc Committee.

CARRIED UNANIMOUSLY

RES. 181/2021      MOVED by Councillor Brewin that Council accepts the resignation of Mr. Shawn Bethke from the Development Authority (Municipal Planning Commission), with regret; and,

Council thanks Mr. Shawn Bethke for his contributions to the Development Authority (Municipal Planning Commission) during his tenure on the Board.

CARRIED UNANIMOUSLY

RES. 182/2021      MOVED by Councillor Firth that Council accepts the resignation of Mrs. Celina Newberry from the Subdivision and Development Appeal Board, with regret; and,

Council thanks Mrs. Celina Newberry for her name forward as a volunteer on the Subdivision and Development Appeal Board.

CARRIED UNANIMOUSLY



**CLOSE OF MEETING**

RES. 183/2021      MOVED by Councillor Garner that this Regular Meeting of Council is hereby Closed.

CARRIED UNANIMOUSLY AT 6:40 PM

  
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MAYOR

  
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INTERIM CHIEF ADMINISTRATIVE OFFICER

