



AGENDA

SPECIAL MEETING OF THE COUNCIL OF THE TOWN OF TABER, TO BE HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON THURSDAY, JUNE 11, 2015 AT 5:00 PM.

	<u>MOTION</u>
ITEM No. 1. CALL TO ORDER	
ITEM No. 2. ADOPTION OF THE AGENDA	X
ITEM No. 3. DELEGATIONS	
ITEM No. 4. ADOPTION OF THE MINUTES	
ITEM No. 5. BUSINESS ARISING FROM THE MINUTES	
ITEM No. 6. BYLAWS	
ITEM No. 7. ACTION ITEMS	
ITEM No. 7.A. ARENA DRESSING ROOM ADDITION	X
ITEM No. 8. MEDIA INQUIRIES	
ITEM No. 9. CLOSED SESSION	
ITEM No. 10. OPEN SESSION	
ITEM No. 11. CLOSE OF MEETING	X



Council Request for Decision

Meeting Date: Special Meeting of Council, June 11, 2015

Subject: Arena Dressing Room Addition

Recommendation:

That Council:

- a) Proceeds with the contract as previously awarded on the basis that the cost of a second referee change room is high relative to the demand for two referee change rooms.
- b) Allocates a 15% contingency to the Arena Dressing Room project.

Background:

At the May 25, 2015 meeting, Council awarded the Arena Dressing Room Addition construction contract to Venture Holdings Ltd for the stipulated price of \$439,700.

The construction contract has been delivered to Venture Holdings Ltd for a signature. In discussion with their representative, we enquired as to the process going forward should there be a request to change the design of the addition to include two referee change rooms as opposed to the current design of one referee change room.

The process would include:

- Signing the current contract
- Completing a contemplated change order for the project asking to amend the current design
- Venture Holdings Ltd would then provide a price and a design for the contemplated change
- Venture Holdings Ltd would then need to have the updated design and price approved by the Town prior to proceeding.

During the first Request for Proposals that was completed in April, Venture Holdings Ltd did submit a detailed design that included two referee rooms. The cost for the design with the two referee rooms was \$475,000 which exceeded the budgeted allotment of \$450,000 for the project. In the second Request for Proposal, the bid document was amended by the Town in order to keep the project within budget.

	<p>Should Council determine that they would like Administration to complete a Change Order for this project to include the second referee room; the cost would be approximately \$35,300 as estimated by a Venture Holdings representative. This is the difference between the two proposals presented by Venture Holdings Ltd in each Request for Proposals (\$439,700 to \$475,000).</p> <p>The topic from Administration's viewpoint is whether or not the need for a second referee change room justifies an additional \$35,000 expense. Jody Ginther, a senior referee, will be available at the meeting to answer questions Council may have in this regard from the perspective of his experience.</p>
Legislation / Authority:	MGA s. 3
Strategic Plan Alignment:	Goal: Create and promote all – season recreational opportunities and facilities that are regionally recognized.
Financial Implication:	<p>A change Order for an additional referee change room would likely increase the project cost by approximately \$35,300.</p> <p>Administration is also asking for a 15% contingency for this project to avoid having to come to Council should the need arise for changes.</p> <p>There would be costs associated with janitorial supplies and cleaning of the additional room.</p>
Service Level / Staff Resource Implication:	The additional referee change room may increase service levels for our clients. The change will also have slight impact on staff resources for cleaning and maintenance.
Justification:	Administration believes that the cost of the additional change room exceeds the benefit. There are other alternatives available for consideration such as assigning on of the dressing rooms or utilizing a cubicle within the proposed referee change room design.
Alternative(s):	Council may direct Administration to proceed with a Change Order for the addition of a second referee room. Council will need to consider and indicate the source of the additional funds should this be the option chosen.
Attachment(s):	Arena Dressing Room Addition Design Drawing



APPROVALS:	
Originated By:	Aline Holmen
Chief Administrative Officer (CAO) or Designate:	

VENTURE HOLDINGS
 GENERAL AND SUB CONTRACTING
 Residential Commercial Agricultural

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 www.ventureholdings.com

This copyright drawing is property of
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- 4" wall construction
- 4" wall construction
- Wood
- Glazed
- Concrete
- Block
- Star direction
- Concrete columns
- Wood columns
- Section marker
- Station marker

STAMP:

REVISION	DATE
A	
B	
C	
D	
E	
F	

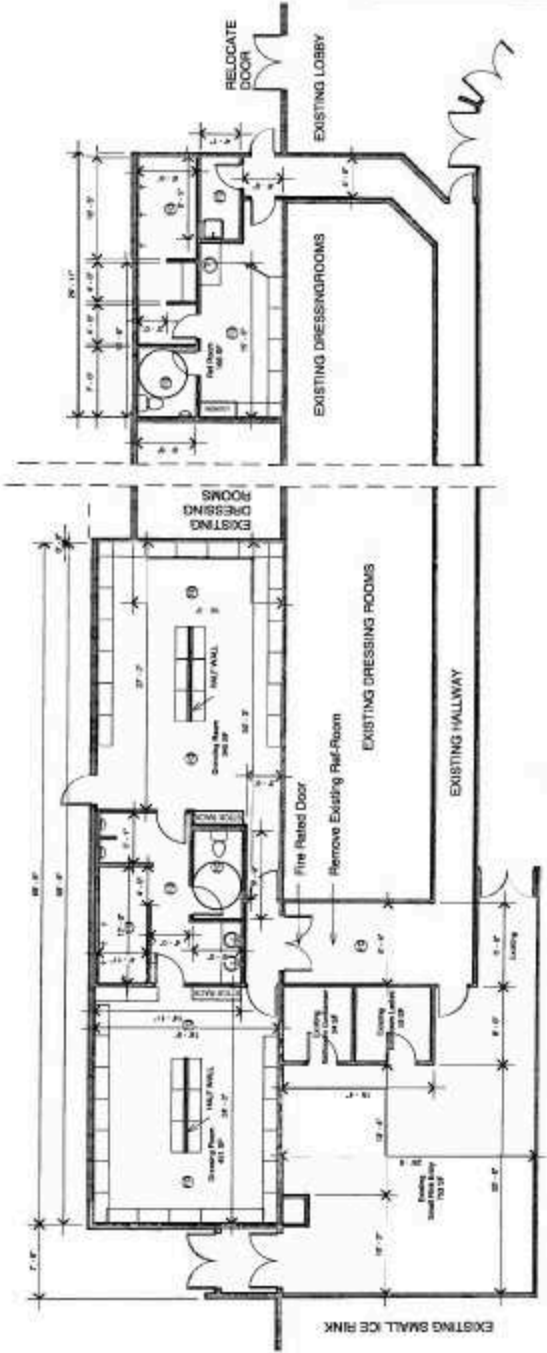
Town of Taber
 Dressing Rooms
 2015

Project number: N/A
 Date: May 15, 2015
 Designed by: MG
 Checked by: AK, HV

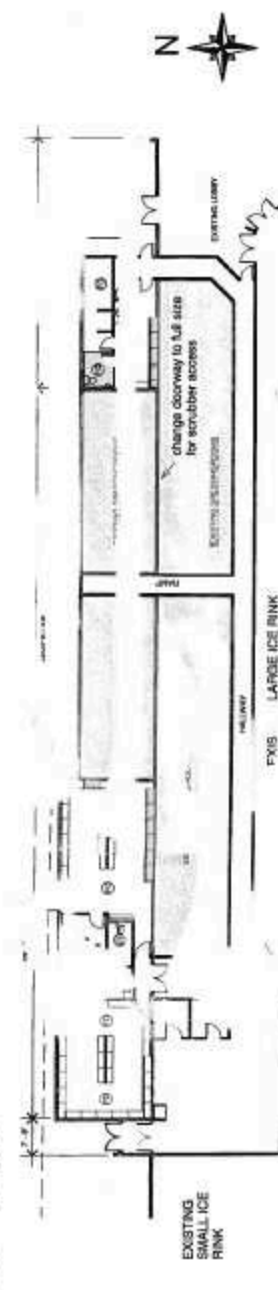
Preliminary
 Design

A102

Scale: As Indicated



2 Floorplan
 1" = 10'-0"



1 Overview
 1" = 20'-0"