



## Recognition of Service – Volunteer Firefighters

<b>Policy No.:</b> PROS-FIRE-1	<b>Council Resolution No.:</b> 74/11
<b>Department:</b> Administration	<b>Authority:</b> Council
<b>Effective Date:</b> March 14, 2011	<b>Revision Date:</b>
<b>Review Date:</b> March 2014	<b>Repealed Date:</b>
<b>Supersedes:</b> N/A	
<b>Related Procedure No.:</b> PROS-FIRE-1	
<b>Related Procedure Name:</b> Recognition of Service – Volunteer Firefighters	

### Purpose

The Town of Taber wishes to acknowledge volunteer firefighters for their commitment, dedication, service and significant contribution to the community.

### Policy Statement

- 1) Council shall present a gift of appreciation at a regularly scheduled Council meeting to volunteer firefighters upon achieving significant milestones with the Town of Taber.
- 2) Volunteer firefighters will be recognized for long term services to the community in five year increments. (5<sup>th</sup>, 10<sup>th</sup>, 15<sup>th</sup>, 20<sup>th</sup>, etc.)
- 3) Volunteer firefighters will be recognized for all cumulative years of active service as defined by the Fire Department standard operating guidelines.
- 4) In the event retirement/resignation occurs between years listed above, Council may provide a gift of appreciation as they deem appropriate.
- 5) The recognition award will be an appropriate gift with the Town logo, distinguishing the years of service equal to \$20.00 per year of service.
- 6) The Town shall provide a volunteer firefighter recognition event annually. The Fire Chief shall approve the type of event and venue, and allowable costs shall be determined as per calculated by the Recognition of Service - Volunteer Firefighters Procedures.



- 7) In the event of retirement, after 25 years of service, Council shall present a retirement gift based on \$50.00 per year of service and honoring the individual at an event, with the individual's input.
- 8) The recognition gift may be considered a taxable benefit in accordance with Canada Revenue Agency protocol.
- 9) Volunteer firefighters may contribute the value of their recognition gift as a donation in kind to a non-profit organization of their choice.
- 10) Administration shall establish procedures for this policy and shall be responsible to ensure the spirit and intent of the policy is adhered to.

### Additional References

- Fire Department standard operating guidelines

Separate policies and procedures pertaining to Recognition of Service for Employees, Elected Officials and Board Members are dealt with independently.

R. Bryant  
MAYOR

MARCH 18 / 2011  
DATE

[Signature]  
CHIEF ADMINISTRATIVE OFFICER

March 21 / 11  
DATE

