



## AGENDA

ORGANIZATIONAL MEETING OF THE COUNCIL OF THE TOWN OF TABER, IN THE PROVINCE OF ALBERTA, TO BE HELD IN THE COUNCIL CHAMBERS, ADMINISTRATION BUILDING, ON MONDAY, OCTOBER 26, 2015 AT 5:00 PM.

	<u>MOTION</u>
ITEM No. 1. CALL TO ORDER	
ITEM No. 2. ADOPTION OF THE AGENDA	X
ITEM No. 3. COMMITTEES, BOARDS, COMMISSIONS	
ITEM No. 3.A. COUNCIL BOARDS, COMMITTEES AND COMMISSIONS (BCCS): COUNCIL PARTICIPATION ON BOARDS, COMMITTEES AND COMMISSIONS	X
ITEM No. 3.B. REQUESTED COUNCIL APPOINTMENTS	X
ITEM No. 3.C. AD HOC COMMITTEE APPOINTMENTS	X
ITEM No. 4. COMMITTEES, BOARDS, COMMISSIONS	
ITEM No. 4.A. COUNCIL BOARDS, COMMITTEES AND COMMISSIONS (BCCS): MEMBER AT LARGE APPOINTMENT(S)	X
ITEM No. 5. APPOINTMENT OF DEPUTY MAYOR(S)	
ITEM No. 5.A. APPOINTMENT OF DEPUTY MAYOR(S)	X
ITEM No. 6. MEDIA INQUIRIES	
ITEM No. 7. CLOSE OF ORGANIZATIONAL MEETING	X



<b>Council Request for Decision</b>	
<b>Meeting Date:</b> October 26, 2015	
<b>Subject:</b> Council Boards, Committees and Commissions (BCCs): Council Participation on Boards, Committees and Commissions	
<b>Recommendation:</b>	Council approves the Council appointments to the various Council Boards, Committees and Commissions as presented, a listing which is attached and forms part of these minutes.
<b>Background:</b>	For the purposes of the Organizational Meeting, appointment of Council members to the various Council Boards, Committees and Commissions is to be done by resolution.
<b>Legislation / Authority:</b>	MGA, Section 192(1)
<b>Strategic Plan Alignment:</b>	N/A
<b>Financial Implication:</b>	N/A
<b>Service Level / Staff Resource Implication:</b>	N/A
<b>Justification:</b>	The Organizational Meeting requirement is in adherence to the Municipal Government Act.
<b>Alternative(s):</b>	Council could amend the Council appointment listing.
<b>Attachment(s):</b>	Council Boards, Committees and Commissions Listing



<b>APPROVALS:</b>	
<b>Originated By:</b>	Kerry Van Ham
<b>Chief Administrative Officer (CAO) or Designate:</b>	



**COUNCIL BOARDS, COMMITTEES & COMMISSIONS**

**10/26/2015**

<b>BOARDS/COMMITTEES/COMMISSIONS</b>	<b># OF MEMBERS</b>	<b>MEETING DATES</b>	<b>MEETING TIMES/PLACES</b>	<b>COUNCILLORS</b>
<b>Council /Board/Committees/Commissions (BCC):</b>				
AUDIT COMMITTEE	ALL MEMBERS OF COUNCIL	AT THE CALL OF THE CHAIR	QUARTERLY	MAYOR DE VLIAGER COUNCILLORS STROJWAS AND PROKOP
DEVELOPMENT AUTHORITY [MUNICIPAL PLANNING COMMISSION (M.P.C.)]	2 COUNCIL 3 RESIDENT PROPERTY OWNERS	3 <sup>RD</sup> MONDAY OF EACH MONTH	4:30 P.M. COUNCIL CHAMBERS	COUNCILLORS POPADYNETZ AND STROJWAS
EMERGENCY ADVISORY COMMITTEE	3 MEMBERS OF COUNCIL	AS REQUIRED	AS REQUIRED	MAYOR DE VLIAGER COUNCILLORS ROSS- GIROUX, SPARKS, AND STROJWAS
INTERNAL OPERATIONS COMMITTEE	ALL MEMBERS OF COUNCIL	QUARTERLY	QUARTERLY	ALL MEMBERS OF COUNCIL
LIBRARY BOARD	1 COUNCIL 7 MEMBERS, 1 OF WHICH MAYBE A RESIDENT OF THE MD OF TABER	2 <sup>ND</sup> TUESDAY OF EACH MONTH	4:00 PM LIBRARY	COUNCILLOR ROSS-GIROUX  M.D. BEN ELFRING
TABER MUNICIPAL POLICE COMMISSION	2 COUNCIL 5 RESIDENTS OF TABER	3 <sup>RD</sup> WEDNESDAY OF EACH MONTH	4:30 P.M. COUNCIL CHAMBERS	COUNCILLORS PROKOP AND SPARKS
TABER RECREATION BOARD	2 COUNCIL 4 RESIDENTS OF TABER AND 1 RESIDENT FROM MD FROM DIVISION 1-4 (SOUTH OF OLDMAN RIVER)	1 <sup>ST</sup> THURSDAY OF EACH MONTH, EXCLUDING FEB./JULY/DEC.	5:30 P.M. COUNCIL CHAMBERS	COUNCILLORS SPARKS AND PROKOP  M.D. MERRILL HARRIS (TOM MACHACEK – ALTERNATE)



**COUNCIL BOARDS, COMMITTEES & COMMISSIONS**

**10/26/2015**

SUBDIVISION AUTHORITY	MAYOR AND ALL COUNCIL MEMBERS	AS REQUIRED	AS REQUIRED	MAYOR AND ALL COUNCIL MEMBERS
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<b><u>Statutory Appointments at Large:</u></b>				
ASSESSMENT REVIEW BOARD	3 CITIZENS TABER	AS REQUIRED		<b>NONE</b>
SUBDIVISION & DEVELOPMENT APPEAL AUTHORITY	2 COUNCIL 3 CITIZENS TABER	AS REQUIRED		COUNCILLORS SPARKS AND ROSS-GIROUX



<b>Council Request for Decision</b>	
<b>Meeting Date:</b> October 26, 2015	
<b>Subject:</b> Requested Council Appointments	
<b>Recommendation:</b>	Council approves the requested appointments of Council members to the various Boards and Committees as presented, a listing which is attached to and forms part of these minutes.
<b>Background:</b>	For the purposes of the Organizational Meeting, requested appointments of Council members to various Boards and Committees is to be done by resolution.
<b>Legislation / Authority:</b>	MGA, Section 192(1)
<b>Strategic Plan Alignment:</b>	N/A
<b>Financial Implication:</b>	N/A
<b>Service Level / Staff Resource Implication:</b>	N/A
<b>Justification:</b>	The Organizational Meeting requirement is in adherence to the Municipal Government Act.
<b>Alternative(s):</b>	Council could amend the requested appointment listing.
<b>Attachment(s):</b>	Requested Council Appointments



<b>APPROVALS:</b>	
<b>Originated By:</b>	Kerry Van Ham
<b>Chief Administrative Officer (CAO) or Designate:</b>	



**COUNCIL BOARDS, COMMITTEES & COMMISSIONS**

**10/26/2015**

<b>BOARDS/COMMITTEES/COMMISSIONS</b>	<b># OF MEMBERS</b>	<b>MEETING DATES</b>	<b>MEETING TIMES/PLACES</b>	<b>COUNCILLORS</b>
<b>Requested Council Appointments:</b>				
COMMUNITY HEALTH UNIT BARONS-EUREKA-WARNER FAMILY & COMMUNITY SUPPORT SERVICES (F.C.S.S.)	1 COUNCIL	1 <sup>ST</sup> WEDNESDAY OF EACH MONTH	5:00 P.M. HEALTH UNIT BOARD ROOM - COALDALE	COUNCILLOR ROSS-GIROUX
CHINOOK ARCH REGIONAL LIBRARY SYSTEM	1 COUNCIL 1 CITIZEN ALTERNATE			COUNCILLOR ROSS-GIROUX
INTERMUNICIPAL DEVELOPMENT COMMITTEE	2 COUNCIL	AS REQUIRED	AS REQUIRED	COUNCILLORS PROKOP AND STROJWAS  M.D. BEN ELFRING, TOM MACHACEK AND MERRILL HARRIS
PROTECTIVE SERVICES COMMITTEE	2 COUNCIL	QUARTERLY	QUARTERLY MD COUNCIL CHAMBERS	MAYOR DE VLIET AND COUNCILLOR STROJWAS (COUNCILLOR SPARKS – ALTERNATE)  M.D. DWIGHT TOLTON AND BEN ELFRING
JOINT ECONOMIC DEVELOPMENT	2 COUNCIL	AS REQUIRED		COUNCILLORS STROJWAS AND PROKOP  M.D. BOB WALLACE AND TOM MACHACEK
TABER CHAMBER OF COMMERCE	1 COUNCIL	1 <sup>ST</sup> MONDAY OF THE MONTH	7:00 PM CHAMBER BOARD ROOM	COUNCILLOR POPADYNETZ
TABER EXHIBITION ASSOCIATION	1 COUNCIL	EVERY 3 <sup>RD</sup> TUESDAY	5:30 PM AGRI-PLEX	COUNCILLOR POPADYNETZ
TABER & DISTRICT HANDIBUS ASSOCIATION	2 COUNCIL	QUARTERLY	COM. CENTRE	COUNCILLORS ROSS-GIROUX AND PROKOP





**COUNCIL BOARDS, COMMITTEES & COMMISSIONS**

**10/26/2015**

TABER & DISTRICT HOUSING AUTHORITY	1 COUNCIL	LAST WEDNESDAY OF EACH MONTH	4:00 PM TDHF OFFICE OR CLEARVIEW LODGE	COUNCILLOR STROJWAS
TABER & DISTRICT REGIONAL WASTE MANAGEMENT AUTHORITY	2 COUNCIL	4 <sup>TH</sup> WEDNESDAY QUARTERLY	5:00 PM MD COUNCIL CHAMBERS	COUNCILLORS POPADYNETZ AND SPARKS  M.D. DWIGHT TOLTON AND DUFF DUNSMORE



<b>Council Request for Decision</b>	
<b>Meeting Date:</b> October 26, 2015	
<b>Subject:</b> Ad Hoc Committee Appointments	
<b>Recommendation:</b>	Council approves the requested appointments of Council members to the various Ad Hoc Committees as presented, a listing which is attached to and forms part of these minutes.
<b>Background:</b>	For the purposes of the Organizational Meeting, requested appointments of Council members to Ad Hoc Committees is to be done by resolution.
<b>Legislation / Authority:</b>	MGA, Section 197(1)
<b>Strategic Plan Alignment:</b>	N/A
<b>Financial Implication:</b>	N/A
<b>Service Level / Staff Resource Implication:</b>	N/A
<b>Justification:</b>	The Organizational Meeting requirement is in adherence to the Municipal Government Act.
<b>Alternative(s):</b>	Council could amend the requested appointment listing.
<b>Attachment(s):</b>	Ad Hoc Committee Appointments



<b>APPROVALS:</b>	
<b>Originated By:</b>	Kerry Van Ham
<b>Chief Administrative Officer (CAO) or Designate:</b>	



## COUNCIL BOARDS, COMMITTEES & COMMISSIONS

10/26/2015

### AD HOC COMMITTEES - APPOINTED

HIGHWAY #3 - MAYOR HENK DE VLIETGER - (AS REQUIRED)

MAYORS /REEVES MEETINGS – MAYOR DE VLIETGER - (1<sup>ST</sup> FRIDAY OF EACH MONTH)

SHARED SERVICES (RECREATION) COMMITTEE – COUNCILLOR BREWIN AND COUNCILLOR PROKOP – (AS REQUIRED)

SOUTH GROW REGIONAL INITIATIVE - COUNCILLOR ROSS-GIROUX – (AS REQUIRED)

SOUTH GROW MANAGEMENT BOARD – MAYOR HENK DE VLIETGER – (MONTHLY)

TRAFFIC COMMITTEE – COUNCILLOR PROKOP (AS REQUIRED)

VETERANS MEMORIAL HIGHWAY – COUNCILLOR STROJWAS – (AS REQUIRED)



<b>Council Request for Decision</b>	
<b>Meeting Date:</b> October 26, 2015	
<b>Subject:</b> Council Boards, Committees and Commissions (BCCs): Member at Large Appointment(s)	
<b>Recommendation:</b>	That Council appoints _____ to the Chinook Arch Regional Library System Board as the Taber Municipal Library Board Alternate representative for a term to expire at Council's Organizational Meeting of 2016.
<b>Background:</b>	<p>Currently, the only expiring appointment of Council's Members at Large representation is the alternate position to the Chinook Arch Regional Library System Board.</p> <p>However, proper protocol is that Administration does not provide this confidential information to Council in Open Session, and therefore has provided the applicant information to Council prior to this meeting.</p> <p>The current appointment to this position expires at Council's Organizational Meeting of 2015.</p>
<b>Legislation / Authority:</b>	MGA, Section 197(1)
<b>Strategic Plan Alignment:</b>	N/A
<b>Financial Implication:</b>	N/A
<b>Service Level / Staff Resource Implication:</b>	N/A
<b>Justification:</b>	Administration does not wish to leave this Board without members which could lead to the possibility that they would not have a quorum to proceed with their business.



<b>Alternative(s):</b>	Council could go into Closed Session to review and discuss the recommendation from the Taber Municipal Library Board.
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<b>Attachment(s):</b>	None.
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<b>APPROVALS:</b>	
<b>Originated By:</b>	Kerry Van Ham
<b>Chief Administrative Officer (CAO) or Designate:</b>	



<b>Council Request for Decision</b>	
<b>Meeting Date:</b> October 26, 2015	
<b>Subject:</b> Appointment of Deputy Mayor(s)	
<b>Recommendation:</b>	Council approves the appointment of Deputy Mayor(s) for an eight month term, based on the results of the 2013 municipal election and in descending order from the candidate with the highest vote.
<b>Background:</b>	For the purposes of the Organizational Meeting, the title of Deputy Mayor is appointed for an eight month term. This provides each member the opportunity to assist with town business in the possible absence of the Mayor, or to represent the Town, should the Mayor have other commitments.
<b>Legislation / Authority:</b>	MGA, Section 197(1)
<b>Strategic Plan Alignment:</b>	N/A
<b>Financial Implication:</b>	N/A
<b>Service Level / Staff Resource Implication:</b>	N/A
<b>Justification:</b>	The Organizational Meeting requirement is in adherence to the Municipal Government Act.
<b>Alternative(s):</b>	Council could amend the Deputy Mayor listing.
<b>Attachment(s):</b>	Appointment of Deputy Mayor(s)



<b>APPROVALS:</b>	
<b>Originated By:</b>	Kerry Van Ham
<b>Chief Administrative Officer (CAO) or Designate:</b>	





**COUNCIL BOARDS, COMMITTEES & COMMISSIONS**

**10/26/2015**

**DEPUTY MAYORS - ARE APPOINTED FOR A EIGHT MONTH TERM**

<b>1.</b>	<b>NOVEMBER 1, 2013 – JUNE 30, 2014</b>	<b>COUNCILLOR RANDY SPARKS</b>
<b>2.</b>	<b>JULY 1, 2014 – FEBRUARY 28, 2015</b>	<b>COUNCILLOR JACK BREWIN</b>
<b>3.</b>	<b>MARCH 1, 2015 – OCTOBER 31, 2015</b>	<b>COUNCILLOR JOE STROJWAS</b>
<b>4.</b>	<b>NOVEMBER 1, 2015 – JUNE 30, 2016</b>	<b>COUNCILLOR RICK POPADYNETZ</b>
<b>5.</b>	<b>JULY 1, 2016 – FEBRUARY 29, 2017</b>	<b>COUNCILLOR LAURA ROSS-GIROUX</b>
<b>6.</b>	<b>MARCH 1, 2017 – OCTOBER 23, 2017</b>	<b>COUNCILLOR ANDREW PROKOP</b>